

WORCESTER COUNTY, MARYLAND

COMPLIANCE REPORT

JUNE 30, 2012

CONTENTS

	<u>Page(s)</u>
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	3 - 4
Independent Auditor's Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133	5 - 6
Schedule of Expenditures of Federal Awards	7 - 8
Note to Schedule of Expenditures of Federal Awards	9
Schedule of Findings and Questioned Costs	10



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

County Commissioners of
Worcester County, Maryland
Snow Hill, Maryland

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Worcester County, Maryland as of and for the year ended June 30, 2012, which collectively comprise Worcester County, Maryland's basic financial statements and have issued our report thereon dated November 29, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

Management of Worcester County, Maryland is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Worcester County, Maryland's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Worcester County, Maryland's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Worcester County, Maryland's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined previously.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Worcester County, Maryland's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to the County Commissioners of Worcester County, Maryland in a separate letter dated November 29, 2012.

This report is intended solely for the information and use of the County Commissioners, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Salisbury, Maryland
November 29, 2012



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD
HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH
OMB CIRCULAR A-133**

County Commissioners of
Worcester County, Maryland
Snow Hill, Maryland

Compliance

We have audited Worcester County, Maryland's compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Worcester County, Maryland's major federal programs for the year ended June 30, 2012. Worcester County, Maryland's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Worcester County, Maryland's management. Our responsibility is to express an opinion on Worcester County, Maryland's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Worcester County, Maryland's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Worcester County, Maryland's compliance with those requirements.

In our opinion, Worcester County, Maryland complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2012.

Internal Control Over Compliance

Management of Worcester County, Maryland is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Worcester County, Maryland's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-

133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Worcester County, Maryland's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Worcester County, Maryland as of and for the year ended June 30, 2012, and have issued our report thereon dated November 29, 2012, which contained an unqualified opinion on those financial statements. Our audit was conducted for the purpose of forming our opinions on the financial statements that collectively comprise Worcester County, Maryland's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

This report is intended solely for the information and use of the County Commissioners, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Salisbury, Maryland
November 29, 2012

WORCESTER COUNTY, MARYLAND
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended June 30, 2012

	Catalog of Federal Domestic Assistance Number	Grant Number	Expenditures
<u>Department of Health and Human Services</u>			
Passed through State of Maryland Dept. of Human Resources'			
Child Support Enforcement Administration:			
Child Support Enforcement	93.563	CSEA/CRA-12-044	\$ 28,270
<u>Department of Justice</u>			
Passed through State of Maryland -			
Office of Justice Programs:			
Bulletproof Vest Partnership Program	16.607	2005BUBX05026878	3,245
Edward Byrne Memorial Justice Assistance Grant (ARRA)	16.804	2009-F 1566-MD-SU	12,204
Byrne Justice Assistance Grant (Technical Operations Investigator)	16.803	BJRA-2009-1261	49,912
Bryne Justice Assistance Grant (Crime Analyst)	16.738	BJNT-2007-1161	12,545
Bryne Justice Assistance Grant (LETS-Prosecuting Homicide)	16.738	BJNT-2009-1001	3,046
			15,591
<u>Department of Housing and Urban Development</u>			
Passed through Maryland Department of			
Housing and Community Development:			
Emergency Shelter Grant	14.231	11-ESG-24	33,688
Community Development Block Grant	14.218	MD-09-ED-70	455,642
Community Development Block Grant	14.218	MD-12-CD-22	10,336
Community Development Block Grant	14.218	MD-10-CD-21	63,664
			529,642
<u>Department of Homeland Security</u>			
Passed through Maryland Emergency Management Agency:			
Interoperable Emergency Communications Grant Program	97.001	2009-IP-T9-0050	128,821
Public Safety Interoperability Grant Contract Award (PSIC)	11.555	2007-GS-H7-0034	233,573
Emergency Management Performance Grant	97.042	EMW-2011-EP-00005-S01	70,054
State Homeland Security Program (SHSP)	97.067	09-SR-8861-03	168,720
Hurricane Irene Disaster (FEMA)	97.036	FEMA-4034-DR-MD	75,695
Citizens Corp (Mini Grant)	97.053	2010-SS-TO-0025	3,899
<u>Environmental Protection Agency</u>			
Passed through Office of Water			
Office of Ground Water and Drinking Water:			
Bathing Beach Monitoring Grant	66.472	UOOP1401046	3,006
<u>Department of Agriculture</u>			
Passed through State of Maryland Department of Human			
Resources, Community Services Administration:			
Temporary Emergency Food Assistance Program	10.569	OGM/FNS-12-024	10,212
Temporary Emergency Food Assistance Program	10.569	OGM/FNS-12-024	29,120
Temporary Emergency Food Assistance Program	10.569	OGM/FNS-12-024	48,030
Temporary Emergency Food Assistance Program	10.569	OGM/FNS-12-024	23,217
Temporary Emergency Food Assistance Program	10.569	OGM/FNS-12-024	14,854
			125,433

See Note to Schedule of Expenditures of Federal Awards.

WORCESTER COUNTY, MARYLAND
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended June 30, 2012
(Continued)

	Catalog of Federal Domestic Assistance Number	Grant Number	Expenditures
<u>Department of the Interior</u>			
Bureau of Land Management:			
Federal Payments in Lieu of Taxes (PILT)	15.226		18,102
Passed through U.S. Fish and Wildlife Service and State of Maryland Department of Natural Resources:			
Recreational Boating Access Grant	15.605	F-106-D-1	167,668
<u>Department of Energy</u>			
Passed through the Maryland Energy Administration:			
Energy Efficiency and Conservation Block Grant Program (ARRA)	81.128	2010-34-Y31FB	230,833
			\$ 1,898,356

See Note to Schedule of Expenditures of Federal Awards.

WORCESTER COUNTY, MARYLAND
NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended June 30, 2012

Note 1. Basis of Accounting

The accompanying schedule of expenditures of federal awards includes the Federal grant activity of Worcester County, Maryland and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

WORCESTER COUNTY, MARYLAND
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2012

A. SUMMARY OF AUDIT RESULTS

1. The auditors' report expresses an unqualified opinion on the financial statements of Worcester County, Maryland.
2. No significant deficiencies relating to the audit of the financial statements are reported in the Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of Worcester County, Maryland were disclosed during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs for Worcester County, Maryland are reported in the Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133.
5. The auditors' report on compliance for the major federal award programs for Worcester County, Maryland expresses an unqualified opinion.
6. No findings relative to major federal award programs for Worcester County, Maryland are reported in Part C. of this Schedule.
7. The programs tested as major programs include:

Community Development Block Grant	14.218
State Homeland Security Program (SHSP)	97.067
Energy Efficiency and Conservation Block Grant Program (ARRA)	81.128
8. The threshold for distinguishing Types A and B programs was \$300,000.
9. Worcester County, Maryland was determined to be a low-risk auditee.

B. FINDINGS - FINANCIAL STATEMENT AUDIT

None

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

None