

REVISED AGENDA

WORCESTER COUNTY COMMISSIONERS

Worcester County Government Center, Room 1101, One West Market Street, Snow Hill, Maryland 21863

Budget Work Session

May 10, 2016

9:00 AM - Budget Work Session - General Discussion on FY17 Requested Budget

- 1 - Balance Budget Considerations
- 2 - Additional Expenditure Requests
- 3 - Revenue
- 4 - Expenditures
- 5 - Fire and EMS Funding
- 6 - Grants to Towns
- 7 - Capital Requests
- 8 - Board of Education
- 9 - Multi-Year Projections
- 10 - Requested Salary Increase for County Employees
- 11 - Requested New Positions by Departments

12:00 noon - Vote to Meet In Closed Session

12:01 PM - Closed Session: Discussion regarding individual personnel matters for FY17 Budget

1:00 PM - Adjourn

Reconvene in Budget Work Session on Wednesday, May 18, 2016 at 9:00 am

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING

Hearing Assistance Units Available - see Kelly Shannahan, Asst. CAO.

Please be thoughtful and considerate of others.

Turn off your cell phones & pagers during the meeting!

TEL: 410-632-1194
FAX: 410-632-3131
E-MAIL: admin@co.worcester.md.us
WEB: www.co.worcester.md.us



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COMMISSIONERS
MADISON J. BUNTING, JR., PRESIDENT
MERRILL W. LOCKFAW, JR., VICE PRESIDENT
ANTHONY W. BERTINO, JR.
JAMES C. CHURCH
THEODORE J. ELDER
JOSEPH M. MITRECIC
DIANA PURNELL

OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F.L. HOWARTH
COUNTY ATTORNEY

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

May 6, 2016

TO: Worcester County Commissioners
FROM: Harold L. Higgins, Chief Administrative Officer *HH*
SUBJECT: Budget Work Session - May 10, 2016

Attached hereto are Revised Budget Worksheets for Revenue and Expenditures which are designed to assist you in making decisions on the FY 2017 Requested Budget. Revenues are \$189,052,099 and expenditures are \$189,485,906 with \$433,807 remaining to balance. The following describes each of the columns:

- Green Column is the Committee Review Budget
- Yellow Column reflects the variance from the FY 2017 Department Requested Budget to the Committee Review Budget
- Rose Column is the Department Requested Budget
- White 4th Column is the FY 2016 current Adopted Budget
- White 5th Column is for work session notes and changes
- White 6th Column to the far right is year-to-date FY 2016 Actual April 30, 2016
- White 7th Column to the far right is the FY 2015 Actual amount

The blue area at the bottom of each Department is the Increase or Decrease from Committee Review to the current FY 2016 Budget.

It is my sincere hope that these worksheets help you in resolving all budget issues.

Please do not hesitate to call with any questions or concerns. My cell number is (443) 783-6635.

HLH:kw
H:/kw/fy17 budget/FY17 Budget worksessin memo.doc

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SNOW HILL, MARYLAND
21863-1195

May 6, 2016

TO: Worcester County Commissioners
FROM: Harold L. Higgins, Chief Administrative Officer
SUBJECT: Additional FY17 Expenditure Requests

Since we presented the Worcester County Departmental Operating Budget Requests for FY17 on March 15, 2016, we have received the following additional requests which are attached for your consideration:

See Item 4

Page	Request
15	Bank Street Building Budget - page 2
20	Emergency Services e-mail for Jail Vehicle - page 3
34	Health Department reallocation request of funds - page 4

I plan to review these requests with you at your Budget Work Session on May 10, 2016. In the meantime, if you should have any questions or concerns, please feel free to contact me.

H:\FY17 Budget\May 10 work session\fy17 additional requests cover memo.docx

Bank Street Building Budget for FY17

The operating expenses for Bank Street Property will be budgeted in Other General Government, new location #085 for FY17. The requested budget in Dept. 1701, Extension Service, will become 0.

Bank Street Building		FY17 Bldg Expense	FY17 est	
*	6550.010	Building Site Exps Building/Property Improvement	47,800	0
	6550.030	Building Site Exps Carpet/VCT Cleaning	300	0
	6550.050	Building Site Exps Custodial Supplies	100	100
	6550.060	Building Site Exps Electricity	4,500	3,000
	6550.080	Building Site Exps Fire Alarm Testing	250	0
	6550.081	Building Site Exps Fire Extinguishers	25	0
	6550.090	Building Site Exps General Maintenance Repairs	2,100	2,100
	6550.120	Building Site Exps Heating Propane	4,100	3,000
	6550.170	Building Site Exps Office Rent/Lease	0	0
	6550.180	Building Site Exps Pest Control/Termite Insp	100	100
	6550.220	Building Site Exps Security Alarm Monitoring	225	0
	6550.280	Building Site Exp Tipping Fees	300	0
	6550.300	Building Site Exps Trash Removal	50	50
	6550.310	Building Site Exps Water & Sewer	200	0
	Department Total 100.1090.085		60,050	8,350

*** FY17 Building Improvements**

Roof Ventilation	1,200
Windows and Doors Paint	250
Sidewalk	2,200
Parking Lot Stripe	500
Tree/Landscape Pruning	400
HVAC Replace	30,000
Lighting Controls/Fixtures	750
Alarm System	12,000
Interior Paint	500
Building repairs/improvements	<u>47,800</u>

1102

From: Fred Webster
Sent: Monday, May 02, 2016 3:34 PM
To: Kathy Whited
Cc: Harold Higgins
Subject: JAIL VAN

Kathy,

The price tag on outfitting the Jail van to meet what we would need is being estimated at around \$9,000. That would include parts racks replacing the seats in the back and a ladder rack for the roof. It would also include a paint job (white) to cover areas of the roof and roof line that have begun to peel.

What's not included is any additional mechanical repairs for brakes, brake lines and other rust conditions that are occurring under the vehicle. James spoke with Eddie Simpson at Fleet Maintenance who said he was familiar with the vehicle and due to its lack of usage there were some under body rust issues that we didn't see the day of our inspection. His estimation is that the vehicle has only a couple of years of life left.

Fred

Fred E. Webster Jr., Director
Worcester County Emergency Services
410-632-3080
Fax 410-632-4686
24-hour 410-632-1311



1301

Snow Hill (Main Office)
410-632-1100
Fax 410-632-0906

Worcester County

HEALTH DEPARTMENT

P.O. Box 249 • Snow Hill, Maryland 21863-0249
www.worcesterhealth.org

Deborah Goeller, R.N., M.S.
Health Officer

Memorandum

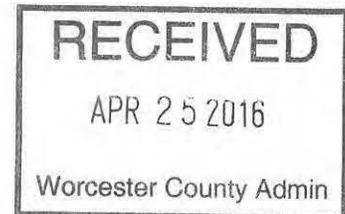
To: Harold Higgins, Chief Administrative Officer

Cc: Kathy Whited, Budget Officer
Heather Barton, Director of Administration
Julia Parker, Fiscal Officer

From: *DG* Debbie Goeller, Health Officer

Date: April 20, 2016

Re: Fiscal year 2017 Budget Request



This is a follow up to our budget presentation on Tuesday, April 12th. We have been informed that there is no COLA for state employees in the fiscal year 2017 budget; however we would still like to include the requested amount of \$50,162 in the budget. As I mentioned in the budget presentation, the retirement benefits are expected to increase significantly and this was not known when formulating the county budget. The anticipated FY17 increase for county funded employees is \$49,486, therefore we would like to reallocate the requested COLA funding to cover the retirement benefits.

<676>

Thank you for your consideration in this request.

REVENUES:

Worcester County

5/6/16 2:49 PM

FY2017 Revenue Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	2017 Department Requested	2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD April 30, 2016	FY2015 Actual Amount
4000	Full Year Real Property Taxes	123,623,278	(22,418)	123,645,696	120,998,180	FY2016 rate.835	121,083,741	112,663,796
4010	Personal Property Taxes	336,453	8,830	327,623	342,343		364,066	318,562
4020	Corporation Property Taxes	4,149,585	108,905	4,040,680	4,222,227		4,113,828	3,622,523
4030	Railroad & Utility Property Tax	2,762,472	14,779	2,747,693	2,513,997		2,806,592	2,441,328
4035	Railroad Real Property	4,542	(819)	5,361	5,361		0	0
4040	Half Year Real Property Taxes	167,000		167,000	167,000		146,662	151,337
4050	Tax Additions & Abatements	(358,200)		(358,200)	(358,200)		121,197	(155,226)
4060	Interest on Delinquent Taxes	750,000		750,000	800,000		499,058	700,055
4070	Discounts Allowed on Taxes	(400,000)		(400,000)	(400,000)		(441,845)	(409,983)
4080	Tax Credits For Assessment I	(1,243,925)	364,812	(1,608,737)	(1,248,609)		(1,229,445)	(1,369,037)
4100	Income Tax - 1.75% rate as of 1/1/16	18,300,000		18,300,000	14,900,000	Jan'16 Rate of 1.75%	8,410,363	13,690,331
4200	Admission & Amusement Taxes	500,000		500,000	560,000		423,258	481,275
4210	Recordation Taxes	5,500,000		5,500,000	5,500,000		4,356,335	5,437,913
4230	Trailer Park Excise Tax	100,000		100,000	100,000		86,077	155,647
4240	Food Tax	50,000		50,000	50,000		52,062	67,914
4240.010	Food Tax Food Tax Due to Ocean City	1,000,000		1,000,000	1,000,000		989,173	1,290,322
4250.010	Room Tax Due To Ocean City	12,500,000		12,500,000	12,500,000		10,340,800	13,985,532
4250.020	Room Tax Due to Pocomoke	114,109		114,109	114,109		101,430	125,362
4250.030	Room Tax Due to Snow Hill	4,347		4,347	4,347		4,794	6,338
4250.040	Room Tax Due to Unincorporated Areas	480,000		480,000	382,500		515,238	560,906
4250.050	Room Tax Due to Berlin	14,127		14,127	14,127		20,976	28,955
4260	Rents/State Revenue	91,464		91,464	91,464		81,823	91,573
4270	Rents-Tower Site/Contrib & Donat	20,920		20,920	20,920		17,624	20,177
4300	Highway Users Taxes	519,513		519,513	497,452	State Aid Estimate	281,766	506,589
4310	911 Fees	450,000		450,000	450,000		320,244	425,123
4340	Transfer Tax	3,250,000		3,250,000	3,000,000		3,256,021	3,278,524
4400	Franchise Fees	22,500		22,500	25,000		21,252	21,656
4500	Liquor Dispensary Profits	0		0	0		0	9,005
4600	Sale Of Fixed Assets	25,000		25,000	25,000		0	32,576
4700	Interest On Investments	100,000		100,000	150,000		117,593	160,510
4800	Other Miscellaneous Revenue	50,000		50,000	50,000		91,603	60,028
4900	Liquor Licenses	775,000		775,000	750,000		738,017	825,776

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4905	Vending Machine Licenses	116,000		116,000	116,000		71,695	88,015
4910	Traders Licenses	85,000		85,000	85,000		16,638	96,854
4915	Occupational Licenses	4,000		4,000	32,000	Bi-Annual license	34,785	3,805
4920	Bingo Permits	16,000		16,000	16,000		13,277	17,041
4922	Fraternal Slots Licenses	0		0	0		0	0
4925	Tourist & Trailer Park Permits	9,000		9,000	9,000		4,470	12,760
4930	Building Permits	200,000		200,000	200,000		187,444	213,549
4932	Electrical Permits	16,000		16,000	14,000		13,010	15,960
4933	Commercial Plumbing Plan Review	2,500		2,500	2,500		125	500
4935	Marriage Licenses	24,000		24,000	24,000		15,750	27,150
4936	Civil Ceremony	1,500		1,500	1,500		1,170	1,860
4940	Shoreline Commissioner Application Fee	11,000		11,000	12,000		22,000	19,650
4941	Shoreline Construction Permit	13,000		13,000	11,250		15,775	13,400
4942	Timber Harvest Permit	2,000		2,000	1,000		2,550	2,400
4943	SEC/SWM Permit	15,000		15,000	12,500		12,866	25,310
4945.010	Environmental Permits Burn Permit	600		600	600		450	600
4945.020	Environmental Permits Campground Permit	3,325		3,325	3,325		0	975
4945.030	Environmental Permits Septic Permit	23,500		23,500	23,500		14,975	18,900
4945.040	Environmental Permits Waste Hauler Permit	2,250		-2,250	2,250		600	2,150
4945.050	Environmental Permits Well Permit	32,000		32,000	32,000		15,680	19,840
4945.060	Environmental Permits Other	300		300	300		0	470
4950	Health Permits	380,000		380,000	380,000		285,285	384,083
4955	Raffle Permits	1,800		1,800	1,800		1,425	2,125
4960	Plumbing Permits	40,000		40,000	40,000		58,489	51,510
4965	Gas Permits	18,000		18,000	18,000		14,515	48,930
4970	Forestry Conservation Review Fees	3,000		3,000	3,000		6,655	2,847
5045	EDU Transfer/Application Fee	2,000		2,000	2,000		1,000	5,800
5047	Stormwater Management Review Fee	42,000		42,000	42,000		92,858	57,212
5055	Mediation Program	0		0	0		0	0
5060.100	Licenses and Permits Board of Zoning Appeal Fee	16,000		16,000	15,000		11,275	17,975
5060.200	Licenses and Permits Planning Commission Fee	0		0	0		0	0

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5060.300	Licenses and Permits Site Plan Review	6,000		6,000	9,000		5,620	5,934
5060.400	Licenses and Permits Rezoning Fee	1,000		1,000	2,000		8,691	0
5060.500	Licenses and Permits Subdivision Review Fee	12,000		12,000	11,000		6,460	14,055
5060.600	Licenses and Permits Text Amendment Application Fee	700		700	700		2,450	1,050
5065	Sheriff Fees	0		0	0		0	0
5065.100	Sheriff Fees Sheriff Fees - Paper Service	40,000		40,000	40,000		22,949	35,879
5065.105	Sheriff Fees Prescription Drug Collection	0		0	0		5,000	0
5065.200	Sheriff Fees Sheriff Fees - Peddler's License	500		500	500		725	1,025
5065.300	Sheriff Fees Sheriff Fees - Parking Fines	1,000		1,000	1,000		165	325
5065.400	Sheriff Fees Animal Control Fees	8,000		8,000	8,000		7,823	10,700
5065.405	Sheriff Fees Spay & Neuter Fees	25,000		25,000	25,000		12,200	14,650
5065.500	Sheriff Fees Animal Shelter Revenue	0		0	0		0	0
5065.600	Sheriff Fees Sheriff's Sale	0		0	0		0	514
5065.700	Sheriff Fees Contractual Services	7,000		7,000	7,000		9,468	30,768
5065.990	Sheriff Fees - Other	0		0	0		1,347	285
5070	Sale of Publications & Copies	0		0	0		0	0
5070.100	Sale of Publications & Copies Commissioners	500		500	1,000		120	277
5070.200	Sale of Publications & Copies Treasurer's Office	0		0	0		0	0
5070.300	Sale of Publications & Copies Dev. Review & Permitting	1,000		1,000	1,000		765	742
5070.400	Sale of Publications & Copies 911 Recordings	100		100	200		50	50
5070.500	Sale of Publications & Copies Library	0		0	0		0	1,499
5070.600	Sale of Publications & Copies Elections	2,000		2,000	1,500		323	1,010
5070.700	Sale of Publications & Copies Circuit Court	100		100	25		80	40
5070.800	Sale of Publications & Copies Tourism	0		0	0		229	0
5070.801	Sale of Publications & Copies Tourism Coupon	0		0	100		0	210
5070.900	Sale of Publ & Copies Environmental Programs	2,000		2,000	2,000		0	0
5075	Library Use Charges	35,000		35,000	35,000		30,930	37,677
5076	Library Erate Reimbursement	12,500		12,500	12,000		12,654	12,820
5080	County Share Vehicle Tag Fee	4,500		4,500	4,500		2,668	3,816
5085	Liquor Advertising Fees	2,500		2,500	2,500		1,500	6,880
5086	Tourism Co-Op Advertising	0		0	2,000		111	6,478
5090	Firearms Training Center Fee	3,000		3,000	3,000		0	600

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5095	Payments For Jail Use	0		0	0		0	0
5095.100	Payments For Jail Use Work Release	40,000		40,000	25,000		52,955	60,252
5095.200	Payments For Jail Use ICE Housing	5,200,000		5,200,000	5,200,000		3,686,253	4,698,130
5095.300	Payments For Jail Use HB474	0		0	0		0	0
5095.400	Payments For Jail Use State Housing	50,000		50,000	50,000		36,810	45,045
5095.500	Payments For Jail Use Weekenders	5,000		5,000	5,000		7,317	7,957
5095.600	Payments For Jail Use Social Security	8,000		8,000	7,000		11,200	12,800
5095.700	Payments For Jail Medical Records Reimb.	20,000		20,000	20,000		20,075	20,045
5100	Fire Inspection Fees	0		0	0		0	0
5100.100	Fire Inspection Fees Plan Review Fee	25,000		25,000	25,000		65,985	45,777
5100.200	Fire Inspection Fees Fire Safety Fee	25,000		25,000	25,000		14,684	19,135
5100.300	Fire Inspection Fees Fire Reports	0		0	0		175	200
5100.400	Fire Inspection Fees Hazmat Response Reimb	0		0	0		0	0
5100.500	Fire Co. Reimb. Nuisance Alarm	0		0	0		0	0
5100.600	Fire Inspection Fees Fire Inspections QAP	0		0	0		4,724	0
5105	Public Works Revenues	0		0	0		0	0
5105.100	Public Works Revenues Pipe Sales	10,000		10,000	10,000		20,311	23,372
5105.200	Sale of Surplus Equipment	0		0	0		0	0
5107	Roads Department Fees	35,000		35,000	30,000		41,679	57,712
5110	Recreation Fees	50,000		50,000	50,000		48,814	55,606
5115	Mosquito Control Charges	50,000		50,000	48,293		43,667	47,338
5120	Circuit Court Bar Library	5,000		5,000	5,000		5,000	2,213
5125	Recreation Center Fees	90,000		90,000	75,000		99,495	103,894
5130	Tourism Programs and Events	0		0	0		0	0
5135	Library Special Projects	0		0	2,000		0	0
5140	Drug Court Fees	0		0	0		0	0
5142	Election Filing Fee	0		0	200		38	497
5150.100	Housing Program Fees Program Income	0		0	0		0	0
5155	CommunityService Fees	65,000		65,000	88,000		59,995	62,670
5160	Family Services Legal Fees Other	3,000		3,000	3,000		2,147	2,000
5161	Casino Security	15,000		15,000	15,000		8,928	9,216

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516x	Seacrets Security	97,696		97,696	97,696		76,734	130,600
5165	Critical Area Review Fees	20,000		20,000	20,000		24,847	29,100
5167	Water/Sewer Plan Amendment Fee	2,000		2,000	2,000		0	1,000
5170	Forest Conservation Review Fee	0		0	0		0	0
5175	Donations Sponsorship Program	0		0	0		0	0
5175.100	Donations Sponsorship Program Library	0		0	0		0	0
5175.200	Donations Sponsorship Program Recreation	400		400	1,200		405	1,085
5175.205	Donations Sponsorship Youth Scholarship	4,000		4,000	4,000		4,289	0
5180	Prosecution Fees	0		0	0		0	0
5181	First Offender Program Fees	10,000		10,000	75,000		9,017	79,288
5215	Motor Coach Fees	28,000		28,000	25,000		24,675	26,128
5220	Park Fees	0		0	0		0	0
5220.010	Park Fees Field Rental	25,000		25,000	20,000		22,058	33,525
5220.020	Park Fees Pavilion Rental	3,000		3,000	2,500		2,400	3,350
5220.030	Park Fees Tree of Life	400		400	400		400	0
5220.040	Park Fees User Fees	240		240	240		439	237
5225	Concession Stand Fees	20,000		20,000	20,000		27,101	25,859
5230.010	Environmental Fees Perk Test Fee	9,900		9,900	9,900		11,650	11,100
5230.020	Environmental Fees Plat Review Fee	8,000		8,000	8,000		4,040	5,685
5230.030	Environmental Fees Water Sample Fee	400		400	400		350	350
5240	Shared Facility/Service Area Fee	500		500	500		0	100
5245	Solar Renewable Energy Credits	10,000		10,000	10,000		9,567	11,865
5300	Court Fines	55,000		55,000	40,000		46,031	67,713
5310	Civil Infraction Fines	2,500		2,500	2,500		2,400	1,350
5330	Economic Development Programs & Events	10,000		10,000	10,000		5,000	22,450
5420	Retiree Drug Subsidy	226,000		226,000	260,000		146,551	225,515
5430	BOE Lawsuit Reimbursement	0		0	0		0	0
5435	BRF Admin Fee	20,500		20,500	20,500		21,859	22,616
5500	Developmental Center Grants	0		0	0		0	0
5510	Transfers From Other Funds	354,605		354,605	1,501,884	2015 Bond Premium	1,501,884	2,001,236
5511	Transfers - Casino/Local Impact Grant Funds	2,488,812		2,488,812	2,501,913	Worcester Career & Technical High School	2,501,913	2,499,213

REVENUES:

Worcester County

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FY2017 Revenue Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	2017 Department Requested	2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD April 30, 2016	FY2015 Actual Amount
5515	DHCD Housing Administration Fee	7,000		7,000	7,000		11,392	9,046
5517	Other Housing Rehab Income	2,500		2,500	2,500		0	0
5520	MDE Green Building Grant	0		0	0		0	0
5525	Conservation Easement Admin Fee	20,000		20,000	20,000		0	23,798
5530	Eastern Shore Library Grant	75,000		75,000	75,000		35,835	75,000
5535	Crime Analyst State's Attorney	0		0	0		0	0
5540	Traffic Grant Health Dept	0		0	0		0	0
5541	Traffic Safety - SHA	720		720	720		5,586	10,050
5542	DHMH Dental Clinic Grant	0		0	0		0	0
5543	Dental Program Reimbursement	22,220		22,220	26,915		7,262	28,531
5545	State Hurricane Conference	0		0	0		0	0
5550	MEIMSS Grant - Emergency Services	0		0	0		0	17,249
5600	Federal Payments In Lieu of Tax	18,690		18,690	17,500		1,467	23,970
5605	MD State Police Grants	0		0	0		0	3,689
5606	LETS Trainin - GOCCP	0		0	0		0	2,685
5607	Technical Operations Investigator	0		0	0		0	0
5608	VOLT Administration Income	17,010		17,010	17,010		0	18,428
5615	Maryland Coastal Bays	10,000		10,000	0		0	0
5620	CDBG Economic Dev. Grant	0		0	0		0	0
5625	CDBG Housing Rehab Grant	150,000		150,000	150,000		55,917	52,182
5627	Grant for Economic Devel	0		0	0		0	0
5630	Water System Monitoring Grant	17,560		17,560	55,100		9,530	17,665
5632	Maryland Energy Block Grant	0		0	0		0	0
5635	Police Protection Grant	166,108		166,108	166,108		90,251	145,661
5636	Gun Violence Reduction Grant	0		0	0		0	0
5640	State Library Aid	150,271		150,271	147,323		122,769	144,418
5645	Share of State Park Receipts	399,442		399,442	399,442	State Aid Final	0	399,543
5650	State Aid for Fire Companies	344,034		344,034	343,303	State Aid Final	344,034	299,750
5655	Program Open Space Grant - Parks	494,444		494,444	362,434	State Aid Final	0	13,142
5656	Program Open Space Recreation	0		0	44,686	State Aid Final	692,639	515,139
5660	Waterway Improvement Grants	130,000	(69,000)	199,000	0		103,056	210,999
5662	BRF Operations & Maintenance Grant	50,000		50,000	0		50,000	0

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	2017 Department Requested	2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD April 30, 2016	FY2015 Actual Amount
5663	Share of State Forest Land	75,000		75,000	48,000		0	116,507
5664	US Fish and Wildlife Service	0		0	0		0	0
5664-010	US Fish and Wildlife Service Boat Landings	0		0			0	0
5664-020	US Fish and Wildlife Service Other Gen Gov	0		0			0	0
5665	State Aid for Bridges	293,917		293,917	366,154	State Aid Final	0	383,099
5670	State Aid for Johnsongrass	0		0	0		0	0
5675	Child Support Enforcement Grant	7,000		7,000	7,000		5,774	18,746
5680	State Grant for Critical Areas	13,000		13,000	13,000		13,000	13,000
5685	Social Services Grant	0		0	0		0	0
5688	MD Dept of Aging Grants	25,000		25,000			62,491	0
5700	911 Systems Grant	0		0	0		0	0
5704	MD AOC Security Grant	0		0	0		21,046	11,800
5705	State Grant for Tourism	140,127		140,127	116,794		0	116,794
5706	Welcome Center State Grant	0		0	0		0	0
5710	COPS U.H.P. Grant	0		0	0		0	0
5715	Coastal Zone Grant	0		0	0		0	0
5720	Dedicated Service/DVUP Grant	0		0	0		0	0
5725	Family Support Grant	184,820		184,820	175,405		85,038	175,342
5726	Family Support Services MACRO Grant	13,800		13,800	13,824		5,625	17,942
5730	Septic System BRF Grant Program	240,000		240,000	280,350		(193,273)	263,410
5731	Chesapeake Bay Trust	0		0	0		0	0
5732	Conservation Easements Reimbursements	60,000		60,000	60,000		34,401	9,115
5735	Other Grants	0		0	0		0	0
5735-010	Other Grants - Roads	74,964	74,964	0	0	FY17 State Aid	75,218	252,726
5735-020	Other Grants - Tourism	0		0	0		12,000	390
5735-030	Other Grants - Human Resources	0		0	0		3,000	3,000
5735-040	Other Grants - Emergency Services	0		0	0		3,686	4,056
5735-050	Other Grants - Recreation	0		0	0		1,000	0
5740	Isle of Wight Restoration(319)	0		0	0		0	0
5744	FEMA Disaster Grant	0		0	0		0	0
5745	Homeland Security Grant	0		0	0		0	0
5745.100	Homeland Security Grant LETPP	0		0	0		0	0

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FY2017 Revenue Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	2017 Department Requested	2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD April 30, 2016	FY2015 Actual Amount
5745.200	Homeland Security Grant HMEP	0		0	0		0	0
5745.300	Homeland Security Grant SHSGP	79,890		79,890	79,890		55,487	95,324
5745.400	Homeland Security Grant Citizen Corp	0		0	0		0	0
5745.500	Homeland Security Grant HMGP	0		0	0		0	5,220
5745.600	Homeland Security Grant EMPG	150,000		150,000	150,000		39,774	75,013
5745.700	Homeland Security Grant IECGP	0		0	0		0	0
5746.100	Dept of Commerce Grants PSIC	0		0	0		0	0
5746.200	Dept of Commerce Grants IECGP	0		0	0		0	0
5750	MDSE Library Grants	0		0	0		0	0
5755	State's Attorney Macro Grant	0		0	0		0	0
5757	Trial Jury Reimbursement	54,000		54,000	54,000		32,385	42,039
5760	Drug Court Grant	218,109		218,109	209,070		109,571	242,603
5765	Dept of Environmental Training LEPC	0		0	0		593	0
5770	Bulletproof Vest Program	4,000		4,000	4,000		(115)	3,103
5771	DOJ - ATF Sheriff Grant	0		0	0		0	0
5780	Emergency Shelter Grant	95,760		95,760	127,750		10,410	139,242
5785	MDE Beach Monitoring Grant	3,100		3,100	3,100		3,261	3,261
5785	AG & Alternative Energy Grant	0		0	0		0	13,645
5790	TEFAP Grant	0		0	0		0	0
5791	Federal Overtime Grant Projects	0		0	0		0	1,156
5845	Salary Reimbursement	500		500	1,500		0	329
5880	Sheriff Fees-Star Team Reimburs	0		0	0		0	0
5890	Homeless Women Grant	24,557		24,557	24,557		16,538	24,557
5900	Library Federal Grants	0		0	0		9,775	4,083
5905	Sheriff-Sex Offender Grant	9,444		9,444	9,000		24,019	25,020
5910	Sher-Health Tobacco Enforcement	0		0	0		26,250	15,450
5911	Hwy Safety Grant-Health Dept	0		0	0		0	0
5912	Sheriff-Health Underage Drinking	2,000		2,000	2,000		2,000	7,300
5913	Sheriff - Drug Enforcement	0		0	0		0	0
5915	CREP Program	0		0	0		0	0
5915-010	CREP Program - DRP	0		0	0		0	0
5915-020	CREP Program - Parks	0		0	11,324		11,324	11,324

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FY2017 Revenue Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	2017 Department Requested	2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD April 30, 2016	FY2015 Actual Amount
5915-030	CREP Program - Environmental Prgrams	0		0	1,456		0	1,456
5925	MALPF Admin Fee	5,000		5,000	3,000		0	5,065
5930	Rental Assistance Program Grant	40,000		40,000	40,000		0	0
5935	Biodiesel Grant	0		0	0		0	0
5940	Intern Program Grant	0		0	0		0	0
5955	Sheriff-C-Safe Grant	0		0	0		0	0
5975	Transfers Budget Stabilization	1,167,799	1,167,799	0	0	Recycling & Convenience Centers	0	0
	Fund Revenue Total: 100 - General Fund	189,052,099	1,647,852	187,404,247	182,450,109		169,411,269	175,149,624

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Worcester County, MD

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1001 - County Commissioners								
6000.100	Personnel Services Salaries	846,400	(39,229)	885,629	913,736	FY17 eliminate vacant	786,478	915,114
6100.010	Administrative Exp Administrative Exps	1,300		1,300	1,300		380	1,250
6100.060	Administrative Exp Books and Publications	380		380	380		15	-
6100.100	Administrative Exp Dues and Subscriptions	3,348		3,348	1,873		1,488	1,759
6100.165	Administrative Exp Meeting Exp	700		700	700		455	421
6100.190	Administrative Exp Office Supplies	7,000		7,000	7,500		2,366	5,360
6100.200	Administrative Exp Outside Copy Costs	0		0	0		-	-
6100.210	Administrative Exp Paper	2,000		2,000	1,500		2,112	2,460
6100.230	Administrative Exp Postage & Freight	600		600	1,000		434	534
6110.090	Supplies & Equipment Computers & Printers	2,220		2,220	5,640		6,272	3,499
6110.120	Supplies & Equipment Equipment Rental	0		0	0		-	-
6110.125	Supplies & Equipment Equipment Maintenance & Repair	100		100	100		-	-
6110.245	Supplies & Equipment Mobile Phones & Pagers	4,800		4,800	4,800		3,150	4,283
6110.270	Supplies & Equipment Office Equipment Repairs	0		0	150		-	-
6130.010	Supplies & Equipment Copier Lease	13,200		13,200	11,500		8,835	12,248
6510.020	Legal Services County Attorney Exps	5,645		5,645	3,000		2,341	1,005
6510.035	Legal Services County Code Exps	10,500	2,000	8,500	8,500		10,770	8,926
6510.050	Legal Services Court Reporters	500		500	500		-	-
6510.085	Legal Services Other Legal Exps	(8,000)	(2,000)	(6,000)	(6,000)		(6,330)	(7,106)
6510.110	Legal Services Transcripts	500		500	500		-	-
6540.020	Vehicle Operating Exps Fuel - WC Fleet	3,400		3,400	3,600		1,851	3,056
6540.030	Vehicle Operating Exps Vehicle Maintenance	600		600	400		163	2,072
6540.050	Vehicle Operating Exps Vehicle Use/Other Areas	0	(400)	400	500		-	172
6550.270	Building Site Exps Telephone	4,820		4,820	5,200		1,868	4,174
6900.010	Advertising Budget Advertisements	1,300		1,300	5,000		956	929
6900.030	Advertising Legislative Advertisements	12,000		12,000	8,000		6,559	11,956
7000.020	Travel, Training & Exp Board Member Allowance	21,000		21,000	21,000		17,500	21,000
7000.060	Travel Training & Exp Educational Training	3,785		3,785	370		175	681
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	15,520		15,520	10,978		10,205	8,756
7000.115	Travel, Training & Exp Exp Mileage	500		500	500		42	-
8010.110	Interfund Water & Wastewater Enterprise Ch	(57,559)	(821)	(56,738)	(59,548)		(42,410)	(59,256)
8010.120	Interfund Landfill Enterprise Charges	(28,780)	(411)	(28,369)	(29,774)		(21,205)	(29,628)
8010.220	Interfund Dept. of Liquor Control Charges	(16,007)	12,362	(28,369)	(29,774)	Interfund Allocation	(21,205)	(59,256)
9010.010	Capital Equipment New Vehicles	38,000		38,000	0		-	-
Department Total: 1001 - County Commissioners		889,772	(28,499)	918,271	893,131	(3,359)	773,264	854,409

Variance: Committee Review / FY16 Bgt

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1002 - Circuit Court								
6000.100	Personnel Services Salaries	863,956	(3,751)	867,707	870,411		727,068	862,138
6100.010	Administrative Exp Administrative Exps	3,300		3,300	3,300		-	2,768
6100.060	Administrative Exp Books and Publications	6,000		6,000	6,000		5,531	6,376
6100.080	Administrative Exp Copier Supplies	180		180	180		150	150
6100.100	Administrative Exp Dues and Subscriptions	2,417		2,417	2,417		4,008	1,869
6100.110	Administrative Exp Envelopes	1,500		1,500	1,500		1,086	1,833
6100.150	Administrative Exp Incentives & Events	1,515		1,515	1,515		-	1,515
6100.170	Administrative Exp Miscellaneous	0		0	0		-	-
6100.190	Administrative Exp Office Supplies	7,320		7,320	7,320		4,145	7,210
6100.210	Administrative Exp Paper	2,500		2,500	2,500		1,296	2,830
6110.080	Supplies & Equipment Computer Repairs & Supplies	325		325	325		-	-
6110.120	Supplies & Equipment Equipment Rental	1,200		1,200	1,200		753	950
6110.170	Supplies & Equipment Jury Exps	3,500		3,500	3,500		1,859	2,777
6110.270	Supplies & Equipment Office Equipment Repairs	300		300	300		-	-
6110.280	Supplies & Equipment Office Furniture	3,240		3,240	3,240		-	3,136
6110.290	Supplies & Equipment Other Office Equipment	810		810	810		-	806
6130.010	Equipment Maintenance Copier Lease	7,860		7,860	7,860		5,946	8,695
6130.042	Equipment Maintenance Network	0		0	0		-	-
6130.070	Equipment Maint Software Maintenance Agreements	10,410		10,410	10,435		1,798	10,330
6160.040	Grant Programs Court Security Grant	0		0	0		21,046	11,800
6160.060	Grant Programs Drug Treatment Court	66,772		66,772	61,100	State Grant	46,216	57,479
6160.070	Grant Programs Family Support Services	50,395		50,395	41,980	State Grant	35,466	40,804
6160.071	Grant Programs MACRO Mediation Conflict Res Ofc	13,800		13,800	13,824	State Grant	9,000	17,942
6510.030	Legal Services Court Appointed Attorneys	5,000		5,000	5,000		-	400
6510.040	Legal Services Court Library Levy	2,000		2,000	2,000		2,000	2,000
6510.050	Legal Services Court Reporters	16,200		16,200	16,200		800	2,300
6510.055	Legal Services Family Support Service - Other	0		0	0		2,274	1,849
6510.080	Legal Services Jury Per Diem	90,000		90,000	90,000		69,730	68,915
6550.270	Building Site Exps Telephone	17,700		17,700	17,700		8,895	14,428
6700.050	Other Maint. & Svcs Phone Service	1,800		1,800	1,800		-	2,950
6900.025	Advertising Legal Advertisements	398		398	398		-	-
7000.040	Travel, Training & Exp Continuing Education/Certificati	3,550		3,550	3,550		1,895	3,106
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	1,775		1,775	1,775		1,053	1,689
7000.115	Travel, Training & Exp Mileage	5,850		5,850	5,850		4,301	5,197
Department Total: 1002 - Circuit Court		1,191,573	(3,751)	1,195,324	1,183,990	7,583	956,314	1,144,240
						Variance: Committee Review/FY16 Bgt		

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1003 - Orphan's Court								
6000.100	Personnel Services Salaries	21,000		21,000	21,000		17,769	18,323
6100.100	Administrative Exp Dues and Subscriptions	0		0	0		-	20
7000.020	Travel, Training & Exp Board Member Allowance	4,800		4,800	4,800		4,000	4,800
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	2,494		2,494	2,494	mandated training	-	20
Department Total: 1003 - Orphan's Court		28,294		28,294	28,294		21,769	23,163
						Variance: Committee Review / FY16 Bgt	0	

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1004 - State's Attorney								
6000.100	Personnel Services Salaries	1,154,525	(53,000)	1,207,525	1,177,719		965,266	1,159,459
6000.400	Personnel Services Overtime Pay	5,000		5,000	5,000		-	-
6100.010	Administrative Exp Administrative Exps	4,400		4,400	4,400		4,142	5,227
6100.055	Administrative Exp Bond	0		0	0		-	-
6100.060	Administrative Exp Books and Publications	0		0	0		-	-
6100.080	Administrative Exp Copier Supplies	0		0	0		-	-
6100.100	Administrative Exp Dues and Subscriptions	4,900		4,900	4,900		2,915	3,619
6100.110	Administrative Exp Envelopes	0		0	0		-	-
6100.160	Administrative Exp Legal Books & Publications	8,000		8,000	8,000		6,035	9,662
6100.170	Administrative Exp Miscellaneous	0		0	0		-	-
6100.190	Administrative Exp Office Supplies	9,500		9,500	9,500		6,514	8,714
6110.080	Supplies & Equipment Computer Repairs & Supplies	0		0	0		-	-
6110.090	Supplies & Equipment Computers & Printers	2,780		2,780	5,640		4,481	-
6110.120	Supplies & Equipment Equipment Rental	0		0	0		-	-
6110.245	Supplies & Equipment Mobile Phones & Pagers	2,000		2,000	2,000		3,124	4,757
6110.270	Supplies & Equipment Office Equipment Repairs	0		0	0		-	-
6110.280	Supplies & Equipment Office Furniture	250		250	250		5,478	211
6110.290	Supplies & Equipment Other Office Equipment	2,000		2,000	2,000		-	-
6110.390	Supplies & Equipment Small Equipment	2,000		2,000	2,000		-	-
6130.010	Equipment Maintenance Copier Lease	7,020		7,020	7,020		5,765	7,698
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	756		756	756		504	630
6130.060	Equipment Maintenance Software Licensing	0		0	0		-	-
6130.070	Equipment Maint Software Maintenance Agreements	1,458		1,458	1,458		1,516	1,458
6150.060	Uniforms & Personal Equipment Ammunition	1,000		1,000	1,000		42	52
6160.035	Grant Programs Mediation Grant Match	0		0	0		-	-
6160.041	Grant Programs Gun Violence Reduction	0		0	0		-	-
6160.042	Grant Programs LETS Prosecution Grant	0		0	0		-	2,685
6160.045	Grant Programs Crime Analyst Grant	0		0	0		-	-
6160.046	Grant Programs Tech Ops Investigator Grant	0		0	0		-	-
6510.030	Legal Services Court Appointed Attorneys	0		0	0		-	-
6510.050	Legal Services Court Reporters	0		0	0		-	-
6510.060	Legal Services Investigation Exps	800		800	800		-	11
6510.090	Legal Services Prosecution Exps	1,000		1,000	1,000		1,342	188

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6510.110	Legal Services Transcripts	4,000		4,000	4,000		4,746	7,232
6530.050	Consulting Services Crisis/Fitness for Duty	0		0	0		-	-
6530.090	Consulting Services Pre-Employment Physicals	0		0	0		-	-
6530.180	Consulting Services Web Page	0		0	0			332
6540.020	Vehicle Operating Exps Fuel - WC Fleet	10,000		10,000	10,000		3,366	6,387
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,500		1,500	1,500		2,320	2,629
6540.040	Vehicle Operating Exps Vehicle Registration	0		0	0		-	-
6540.045	Vehicle Operating Exps Vehicle Repairs	0		0	0		-	-
6550.270	Building Site Exps Telephone	14,000		14,000	14,000		5,964	10,730
6700.050	Other Maint. & Svcs Phone Service	0		0	0		-	-
6900.040	Advertising Personnel Advertisements	0		0	0		508	-
7000.070	Travel, Training & Exp Exp Allowance	0		0	0		363	1,032
7000.080	Travel, Training & Exp Extradition Exp	24,000		24,000	24,000		9,378	6,914
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	7,500		7,500	7,500		1,101	3,413
7000.110	Travel, Training & Exp Membership Exps	0		0	0		-	-
7000.115	Travel, Training & Exp Mileage	1,000		1,000	1,000		-	-
7000.130	Travel, Training & Exp Witness Exps	1,000		1,000	1,000		-	1,019
8010.080	Interfund Drug Treatment Court Program	0		0	0		-	-
9010.010	Capital Equipment New Vehicles	0		0	0		-	-
Department Total 1004 State SA Attorney		1,270,389	(53,000)	1,323,389	1,296,443	(26,054)	1,034,870	1,244,058

Variance: Committee Review/FY16 Bgt

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1005 - Treasurer's Office								
6000.100	Personnel Services Salaries	1,099,255	(3,661)	1,102,916	1,095,886		905,706	1,070,903
6100.010	Administrative Exp Administrative Exps	0		0	0		-	-
6100.055	Administrative Exp Bond	1,000		1,000	1,000		-	1,000
6100.080	Administrative Exp Copier Supplies	0		0	0		-	-
6100.100	Administrative Exp Dues and Subscriptions	4,000		4,000	4,000		2,365	3,096
6100.110	Administrative Exp Envelopes	1,700		1,700	1,600		2,205	624
6100.130	Administrative Exp Food Tax Bills & Envelopes	500		500	500		156	734
6100.190	Administrative Exp Office Supplies	12,500		12,500	12,000		7,121	11,966
6100.210	Administrative Exp Paper	1,700		1,700	1,600		1,261	1,468
6100.220	Administrative Exp Payroll Checks & Forms	4,600		4,600	4,500		1,270	4,848
6100.230	Administrative Exp Postage & Freight	200		200	200		-	93
6100.250	Administrative Exp Room Tax Bills & Envelopes	500		500	500		156	484
6100.260	Administrative Exp Tax Bills & Envelopes	19,000		19,000	19,800		15,526	15,389
6110.080	Supplies & Equipment Computer Repairs & Supplies	0		0	0		-	-
6110.090	Supplies & Equipment Computers & Printers	3,980		3,980	2,256		1,718	5,964
6110.120	Supplies & Equipment Equipment Rental	0		0	0		-	-
6110.245	Supplies & Equipment Mobile Phones & Pagers	1,000		1,000	1,300		508	630
6110.270	Supplies & Equipment Office Equipment Repairs	500		500	500		-	-
6110.350	Supplies & Equipment Scanners	2,000		2,000	0		-	-
6130.010	Equipment Maintenance Copier Lease	4,000		4,000	4,000		2,533	3,850
6130.020	Equipment Maint Equipment Annual Maint Contr.	64,218		64,218	11,500	Tax Software Maint	11,835	10,915
6510.085	Legal Services Other Legal Exps	1,500		1,500	1,500		1,329	1,224
6530.110	Consulting Services Programming	500		500	0		173	719
6550.270	Building Site Exps Telephone	16,000		16,000	16,000		7,554	14,973
6700.050	Other Maint. & Svcs Phone Service	0		0	0		-	-
7000.040	Travel, Training & Exp Continuing Education/Certificati	4,800		4,800	4,200		1,088	3,363
7000.060	Travel, Training & Exp Educational Training	0		0	0		-	-
7000.070	Travel, Training & Exp Exp Allowance	0		0	0		-	1,921
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	0		0	0		1,610	-
7000.115	Travel, Training & Exp Mileage	1,500		1,500	2,000		-	134
8010.110	Interfund Water & Wastewater Enterprise Ch	(182,967)	(4,328)	(178,639)	(178,639)		(131,025)	(185,841)
8010.120	Interfund Landfill Enterprise Charges	(60,041)	(1,437)	(58,604)	(58,604)		(42,022)	(57,876)
8010.220	Interfund Dept. of Liquor Control Charges	(36,780)	32,904	(69,684)	(69,684)		(50,923)	(69,684)
8010.220	Capital Equipment Software	0		0	50,000	Tax Software FY16	-	-
Department Total: 1005 - Treasurer's Office		965,165	23,478	941,687	927,915	37,250	740,144	840,896
						Variance: Committee Review/FY16 Bgt		

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1006 - Elections Office								
6000.100	Personnel Services Salaries	15,000		15,000	15,000		12,692	11,400
6000.500	Personnel Services State Employee Salary & Benefit	383,831		383,831	383,793		332,314	355,734
6100.010	Administrative Exp Administrative Exps	0		0	0		30	-
6100.100	Administrative Exp Dues and Subscriptions	675		675	675		575	2,180
6100.110	Administrative Exp Envelopes	1,000		1,000	600		-	497
6100.180	Administrative Exp National Voter Regis Postcards	940		940	940		-	479
6100.190	Administrative Exp Office Supplies	8,500		8,500	8,500		6,562	5,203
6100.210	Administrative Exp Paper	750		750	750		341	248
6110.090	Supplies & Equipment Computers & Printers	4,780		4,780	6,640		450	-
6110.245	Supplies & Equipment Mobile Phones & Pagers	1,100		1,100	1,100		496	659
6110.270	Supplies & Equipment Office Equipment Repairs	0		0	0		-	-
6110.440	Supplies & Equipment Voting Machines	279,000		279,000	193,649	new voting machines	45,383	86,512
6120.010	Voting Machine & Poll Exps Absentee Ballot Exps	3,000		3,000	3,000		-	-
6120.020	Voting Machine & Poll Exps Ballot Exps	4,550		4,550	6,550		-	-
6120.030	Voting Machine & Poll Exps Demo Pay	1,000		1,000	1,000		-	-
6120.040	Voting Mach & Poll Exp Election Board Member Mileage	2,500		2,500	2,500		170	3,111
6120.050	Voting Machine & Poll Exps Election Cell Phone	2,025		2,025	2,025		-	-
6120.060	Voting Machine & Poll Exps Election Judge Exp	107,300		107,300	119,870		33,540	70,181
6120.070	Voting Mach & Poll Exp Election Judge Training Material	9,600		9,600	9,000		-	2,974
6120.080	Voting Machine & Poll Exps Poll Rent & School Exp	3,500		3,500	3,500		-	2,700
6120.090	Voting Machine & Poll Exps Specimen Ballot Exp	22,000		22,000	22,000		17,937	17,126
6120.100	Voting Machine & Poll Exp Substitute Board Member Exp	0		0	0		-	-
6120.110	Voting Machine & Poll Exp Voter Notification Cards	1,650		1,650	1,650		1,845	760
6120.120	Voting Machine & Poll Exp Voting Machine Supplies	6,000		6,000	21,000		740	872
6130.010	Equipment Maintenance Copier Lease	1,627		1,627	3,385		2,255	3,383
6130.060	Equipment Maintenance Software Licensing	0		0	0		-	-
6130.070	Equipment Maint Software Maintenance Agreements	5,560		5,560	5,560		1,368	1,548
6130.080	Equipment Maint Voter Registration Mandated Syst	0		0	0		-	-
6530.150	Consulting Services Temporary Clerical Staff	17,500	(2,000)	19,500	16,500		907	7,968
6550.020	Building Site Exps Buildings & Grounds Maintenance	0		0	0		-	-
6550.030	Building Site Exps Carpet/VCT Cleaning	300		300	300		-	-
6550.040	Building Site Exps Cleaning Contract	2,700		2,700	2,700		2,009	2,678
6550.050	Building Site Exps Custodial Supplies	625		625	600		361	205
6550.060	Building Site Exps Electricity	6,000		6,000	6,000		4,566	7,206
6550.080	Building Site Exps Fire Alarm Testing	250		250	250		250	250
6550.081	Building Site Exps Fire Extinguishers	75		75	75		-	28

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6550.090	Building Site Exps General Maintenance Repairs	2,000		2,000	2,000		578	3,000
6550.160	Building Site Exps Lot Assessment Charges	0		0	0		-	-
6550.170	Building Site Exps Office Rent/Lease	0		0	0		-	-
6550.180	Building Site Exps Pest Control/Termite Insp	1,100		1,100	1,100		-	881
6550.220	Building Site Exps Security Alarm Monitoring	204		204	225		442	204
6550.270	Building Site Exps Telephone	5,080		5,080	5,080		3,296	4,032
6550.280	Building Site Exps Tipping Fees	0		0	0		-	1,739
6550.310	Building Site Exps Water & Sewer	400		400	400		183	340
6700.050	Other Maint. & Svcs Phone Service	0		0	0		-	-
6700.250	Other Maint. & Svcs Internet Service	0		0	0		-	-
7000.020	Travel, Training & Exp Board Member Allowance	2,064		2,064	1,750		-	1,000
7000.070	Travel, Training & Exp Exp Allowance	0		0	0		-	-
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	7,045		7,045	2,834		1,110	521
7000.115	Travel, Training & Exp Mileage	1,132		1,132	1,126		4,939	2,342
9010.030	Capital Equipment Voting Equipment	0		0	0		-	-
Department Total: 1006 - Elections Office		912,363	(2,000)	914,363	853,627	587,367	475,338	597,961
						Variance: Committee Review/FY16 Budget		

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1007 - Human Resources								
6000.100	Personnel Services Salaries	318,998	(6,417)	325,415	326,511		264,298	362,681
6100.010	Administrative Exp Administrative Exps	300		300	300		195	419
6100.040	Administrative Exp Alcohol and Drug Testing Supplie	200		200	200		-	-
6100.060	Administrative Exp Books and Publications	1,400		1,400	1,975	volunteer brochure	664	10
6100.080	Administrative Exp Copier Supplies	200		200	200		-	-
6100.100	Administrative Exp Dues and Subscriptions	490		490	510		432	495
6100.110	Administrative Exp Envelopes	700		700	700		379	205
6100.125	Administrative Exp Fingerprinting	0		0	0		-	-
6100.150	Administrative Exp Incentives & Events	3,000		3,000	4,000		2,459	577
6100.165	Administrative Exp Meeting Exp	0		0	0		-	-
6100.170	Administrative Exp Miscellaneous	0		0	0		-	-
6100.190	Administrative Exp Office Supplies	2,250		2,250	2,000		1,282	1,814
6100.210	Administrative Exp Paper	900		900	700		155	-
6110.080	Supplies & Equipment Computer Repairs & Supplies	0		0	0		-	-
6110.090	Supplies & Equipment Computers & Printers	3,914		3,914	1,128		1,390	1,079
6110.120	Supplies & Equipment Equipment Rental	0		0	0		-	-
6110.245	Supplies & Equipment Mobile Phones & Pagers	1,100		1,100	1,100		845	1,103
6110.270	Supplies & Equipment Office Equipment Repairs	100		100	100		-	-
6110.280	Supplies & Equipment Office Furniture	0		0	0		-	-
6110.290	Supplies & Equipment Other Office Equipment	200		200	200		-	-
6110.300	Supplies & Equipment Promotional Giveaway Items	0		0	0		-	-
6110.310	Supplies & Equipment Promotional Materials	100		100	200		-	-
6110.390	Supplies & Equipment Small Equipment	0		0	0		-	-
6130.010	Equipment Maintenance Copier Lease	3,500		3,500	3,500		2,080	3,121
6130.060	Equipment Maintenance Software Licensing	0		0	200		-	-
6130.070	Equipment Maintenance Software Maintenance Agreement	295		295	0		-	-
6160.005	Grant Program LGIT Grant	0		0	0		-	3,000
6160.700	Grant Programs Health Programs	0		0	0		584	-
6170.050	Program Exp Volunteer Appreciation Events	3,000		3,000	3,000		2,278	2,661
6510.020	Legal Services County Attorney Exps	500		500	650		164	209
6530.020	Consulting Services Annual DOT/CDL Physicals	0		0	0		-	4,545
6530.050	Consulting Services Crisis/Fitness for Duty	1,000		1,000	1,000		-	-
6530.080	Consulting Services Physicals, Shots & Drug Testing	13,000		13,000	13,000		10,205	4,452
6530.180	Consulting Services Web Page	3,800		3,800	0		-	-
6540.020	Vehicle Operating Exps Fuel - WC Fleet	3,000		3,000	3,000		1,441	1,926
6540.030	Vehicle Operating Exps Vehicle Maintenance	2,000	500	1,500	1,500		791	296

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6540.045	Vehicle Operating Exps Vehicle Repairs	0	(500)	500	0		-	-
6540.060	Vehicle Operating Exps Vehicle Equipment	1,550		1,550	500		-	-
6550.270	Building Site Exps Telephone	2,200		2,200	2,200		1,132	2,199
6700.050	Other Maint. & Svcs Phone Service	0		0	0		-	-
6900.040	Advertising Personnel Advertisements	200		200	200		-	200
7000.060	Travel, Training & Exp Educational Training	1,300		1,300	1,300		222	584
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	200		200	200		12	-
7000.115	Travel, Training & Exp Mileage	205		205	205		150	87
8010.110	Interfund Water & Wastewater Enterprise Ch	(39,237)	(187)	(39,050)	(39,181)		(28,632)	(39,181)
8010.120	Interfund Landfill Enterprise Charges	(22,888)	(109)	(22,779)	(22,856)		(16,702)	(22,856)
8010.220	Interfund Dept. of Liquor Control Charges	(3,813)	5,949	(9,762)	(9,795)	Interfund Allocation	(7,158)	(22,856)
Department Total: 1007 - Human Resources		303,664	(764)	304,428	298,447	5,217	238,665	306,768
						Variance: Committee Review/FY16 Bgt		

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1008 - Development, Review & Permits								
6000.100	Personnel Services Salaries	1,225,494	3,682	1,221,812	1,247,900		1,035,009	1,246,949
6000.400	Personnel Services Overtime Pay	0		0	0		-	-
6100.010	Administrative Exp Administrative Exps	0		0	0		61	89
6100.030	Administrative Exp Alcohol and Drug Testing	0		0	0		-	-
6100.060	Administrative Exp Books and Publications	1,100		1,100	1,100		269	602
6100.070	Administrative Exp CABO/BOCA Code Exps	2,000		2,000	2,000		1,801	212
6100.080	Administrative Exp Copier Supplies	75		75	75		-	-
6100.100	Administrative Exp Dues and Subscriptions	1,464		1,464	1,340		1,444	1,557
6100.110	Administrative Exp Envelopes	1,500		1,500	1,500		537	753
6100.140	Administrative Exp GIS Mapping Supplies	0		0	0		-	-
6100.170	Administrative Exp Miscellaneous	0		0	0		-	-
6100.190	Administrative Exp Office Supplies	2,625		2,625	2,625		1,065	2,328
6100.210	Administrative Exp Paper	1,500		1,500	1,200		1,073	1,246
6100.230	Administrative Exp Postage & Freight	150		150	150		-	73
6100.240	Administrative Exp Printing Exp	1,000		1,000	1,000		1,708	1,594
6110.050	Supplies & Equipment Camera Equipment	0		0	0		-	-
6110.060	Supplies & Equipment Chemicals	0		0	0		-	-
6110.080	Supplies & Equipment Computer Repairs & Supplies	750		750	750		-	30
6110.090	Supplies & Equipment Computer & printer	0		0	0		-	15,418
6110.140	Supplies & Equipment GIS Mapping Supplies	3,500		3,500	3,500		836	2,534
6110.245	Supplies & Equipment Mobile Phones & Pagers	2,000		2,000	2,000		1,714	1,800
6110.270	Supplies & Equipment Office Equipment Repairs	300		300	300		-	154
6110.295	Supplies & Equipment Program Supplies and Equipment	0		0	0		-	-
6110.340	Supplies & Equipment Safety Program Equipment	150		150	150		104	-
6110.390	Supplies & Equipment Small Equipment	500		500	500		-	-
6130.010	Equipment Maintenance Copier Lease	5,663		5,663	5,663		3,302	5,660
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	1,500		1,500	1,100		1,335	1,161
6130.060	Equipment Maintenance Software Licensing	830		830	830		171	342
6130.070	Equipment Maint Software Maintenance Agreements	0		0	0		-	-
6160.140	Grant Programs Septic Upgrade Grant	0		0	0		-	-
6160.160	Grant Programs Water Quality Restoration Proj	0		0	0		-	-
6160.260	Grant Programs Coastal Bay Mini Grants	0		0	0		-	-
6160.265	Grant Programs Chesapeake Bay Trust	0		0	0		-	-
6170.080	Program Exp Special Loans Administration	22,000		22,000	22,000		19,740	20,340
6180.010	Housing Rehabilitation Program CDBG Advertising	2,400		2,400	2,400		517	2,174
6180.020	Housing Rehab Program CDBG Appraisals & Credit	2,400		2,400	2,400		858	1,085

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6180.030	Housing Rehab Program CDBG Consulting	30,300		30,300	30,300	per contract	21,240	25,620
6180.040	Housing Rehab Program CDBG Housing Rehab	150,000		150,000	150,000		60,924	52,182
6180.050	Housing Rehab Program Housing Rental&Disability Cons	2,800		2,800	2,800		-	2,800
6180.060	Housing Rehab Program Lead Paint Contract	20,000		20,000	20,000		2,179	9,809
6180.070	Housing Rehab Program Program Income Expense	0		0	0		-	1,050
6180.080	Housing Rehab Program Special Loan Fee Expense	7,000		7,000	7,000		3,408	8,946
6510.010	Legal Services Board/Commission Attorney	22,500		22,500	22,500		10,710	21,525
6510.020	Legal Services County Attorney Exps	2,250		2,250	2,250		776	881
6510.050	Legal Services Court Reporters	3,500		3,500	3,500		2,575	3,825
6530.140	Consulting Services Stormwater Management Review	0		0	0		-	100
6540.020	Vehicle Operating Exps Fuel - WC Fleet	14,000		14,000	15,785		6,752	13,103
6540.030	Vehicle Operating Exps Vehicle Maintenance	5,000		5,000	4,000		4,821	4,123
6540.045	Vehicle Operating Exps Vehicle Repairs	0		0	0		-	213
6550.080	Building Site Exps Fire Extinguishers	0		0	0		168	40
6550.270	Building Site Exps Telephone	8,000		8,000	8,000		3,408	7,596
6700.050	Other Maint. & Svcs Phone Service	375		375	375		-	-
6900.025	Advertising Legal Advertisements	8,000		8,000	8,000		6,731	12,335
6900.030	Advertising Legislative Advertisements	1,000		1,000	1,000		-	749
6900.040	Advertising Personnel Advertisements	0		0	0		-	-
7000.020	Travel, Training & Exp Board Member Allowance	13,450		13,450	12,600		6,704	8,387
7000.040	Travel, Training & Exp Continuing Education/Certificati	200		200	200		-	635
7000.060	Travel, Training & Exp Educational Training	3,000		3,000	2,000		-	-
7000.070	Travel, Training & Exp Exp Allowance	0		0	0		-	-
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	690		690	590		660	875
7000.110	Travel, Training & Exp Membership Exps	0		0	0		-	-
7000.115	Travel, Training & Exp Mileage	100		100	100		-	-
8010.110	Interfund Water & Wastewater Enterprise Ch	(12,844)		(12,844)	(21,445)		(15,672)	(21,445)
8010.140	Interfund Environmental Programs	0		0	0		-	-
8010.200	Interfund DRP Chargeback - Engr Svcs	(55,451)		(55,451)	(55,451)		(55,451)	(55,451)
Department Total: 1008 - Development, Review & Permits		1,502,771	3,682	1,499,089	1,514,587	(14,816)	1,131,475	1,403,998
						Variance: Committee Review/FY16 Bgt		

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1010 - Environmental Programs								
6000.100	Personnel Services Salaries	877,687	(16,609)	894,296	904,550		702,923	887,787
6100.030	Administrative Exp Alcohol and Drug Testing	100		100	100		25	-
6100.060	Administrative Exp Books and Publications	300		300	300		52	171
6100.080	Administrative Exp Copier Supplies	30		30	30		-	27
6100.100	Administrative Exp Dues and Subscriptions	3,000		3,000	1,800		555	521
6100.110	Administrative Exp Envelopes	0		0	0		-	9
6100.190	Administrative Exp Office Supplies	2,660		2,660	2,660		3,301	4,268
6100.210	Administrative Exp Paper	500		500	500		335	277
6100.230	Administrative Exp Postage & Freight	50		50	50		10	49
6100.240	Administrative Exp Printing Exp	400		400	400		340	166
6110.080	Supplies & Equipment Computer Repairs & Supplies	2,649		2,649	450		261	330
6110.090	Supplies & Equipment Computers & Printers	0		0	8,208		7,864	888
6110.140	Supplies & Equipment GIS Mapping Supplies	1,000		1,000	1,000		1,000	-
6110.245	Supplies & Equipment Mobile Phones & Pagers	2,220		2,220	2,220		1,262	2,002
6110.270	Supplies & Equipment Office Equipment Repairs	100		100	100		-	-
6110.295	Supplies & Equipment Program Supplies and Equipment	2,800		2,800	2,800		1,233	350
6110.310	Supplies & Equipment Radio Supplies	0		0	0		140	-
6110.340	Supplies & Equipment Safety Program Equipment	150		150	150		-	150
6110.390	Supplies & Equipment Small Equipment	125		125	125		-	108
6130.010	Equipment Maintenance Copier Lease	2,400		2,400	2,400		2,330	3,300
6130.020	Equipment Maintenance Annual Maint Contr.	0		0	0		-	-
6160.140	Grant Programs Septic Upgrade Grant	240,000		240,000	260,000		31,014	239,028
6160.170	Grant Programs Water Resources Planning Project	0		0	0		6,790	-
6510.010	Legal Services Board/Commission Attorney	0		0	2,500		-	-
6510.020	Legal Services County Attorney Exps	2,750		2,750	1,750		940	866
6530.140	Consulting Services Stormwater Management Review	39,900		39,900	39,900		85,705	54,351
6540.020	Vehicle Operating Exps Fuel - WC Fleet	15,015		15,015	17,015		6,672	10,431
6540.030	Vehicle Operating Exps Vehicle Maintenance	5,843		5,843	3,843		4,188	5,093
6550.081	Building Site Expense Fire Extinguishers	0		0	0		-	-
6550.170	Building Site Exps Office Rent/Lease	0		0	0		-	-
6550.270	Building Site Exps Telephone	5,500		5,500	5,500		2,315	3,380
6700.050	Other Maint. & Svcs Phone Service	500		500	500		-	250
6900.025	Advertising Legal Advertisements	1,200		1,200	7,000		2,603	4,804
6900.060	Advertising Water & Sewer Plan Amendments	2,000		2,000	1,730		1,055	-
7000.020	Travel, Training & Exp Board Member Allowance	0		0	6,300		2,657	5,804
7000.040	Travel, Training & Exp Continuing Education/Certificati	576		576	576		20	95

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
7000.060	Travel, Training & Exp Educational Training	1,300		1,300	1,300		750	1,900
7000.070	Travel, Training & Exp Exp Allowance	0		0	0		-	-
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	984		984	984		987	778
7000.110	Travel, Training & Exp Membership Exps	150		150	150		-	-
7000.115	Travel, Training & Exp Mileage	295		295	295		-	-
8010.110	Interfund Water & Wastewater Enterprise Ch	(21,498)		(21,498)	(21,498)		(15,710)	(21,498)
8010.190	Interfund License/Permit Clerk Chargeback	0		0	0		-	-
8010.210	Interfund GIS Services	0		0	0		-	-
Department Total: 1010 Environmental Programs		1,190,686	(16,609)	1,207,295	1,255,688	(65,002)	851,615	1,205,686
						Variance: Committee Review/FY16 Bgt		

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1090 - Other General Government								
6100.080	Administrative Exp Copier Supplies	300		300	300		-	-
6100.100	Administrative Exp Dues and Subscriptions	19,205		19,205	18,450		18,829	16,929
6100.165	Administrative Exp Meeting Exp	1,500		1,500	1,500		174	435
6100.190	Administrative Exp Office Supplies	6,000		6,000	6,000		3,555	4,157
6100.210	Administrative Exp Paper	0		0	0		-	-
6100.230	Administrative Exp Postage & Freight	160,000		160,000	160,000		98,913	140,902
6110.050	Supplies & Equipment Camera Equipment	0		0	0		-	-
6110.080	Supplies & Equipment Computer Repairs & Supplies	10,000		10,000	10,000		4,132	10,651
6110.090	Supplies & Equipment Computers & Printers	20,000	(9,793)	29,793	29,793	laptops FY16	343	16,514
6110.110	Supplies & Equipment Disaster Preparedness Materials	3,500		3,500	3,500		949	1,697
6110.165	Supplies & Equipment IT	1,000		1,000	1,000		1,119	1,003
6110.270	Supplies & Equipment Office Equip Repairs	1,925		1,925	1,925		1,032	1,312
6110.290	Supplies & Equipment Other Office Equipment	0		0	0		-	2,400
6110.350	Supplies & Equipment Scanners	6,000		6,000	6,000		5,792	5,726
6110.390	Supplies & Equipment Small Equipment	0		0	0		-	4,904
6130.010	Equipment Maintenance Copier Lease	0		0	0		-	-
6130.042	Equipment Maintenance Network	175,000		175,000	169,500	One Time Capital Upgrade/revisions	140,490	33,869
6130.060	Equipment Maintenance Software Licensing	70,000		70,000	25,000	One Time Capital Upgrade/revisions	15,476	44,729
6130.070	Equipment Maint Software Maint Agreements	215,029		215,029	217,330		187,303	164,044
6130.075	Equipment Maintenance Software Upgrades	10,945		10,945	25,000		9,511	14,408
6130.100	Equipment Maintenance Other Equipment Lease	4,172		4,172	4,200		3,129	4,171
6500.090	Systems Maintenance Wireless Network Upgrades	4,500		4,500	0	Gov Ctr wireless 1 & 2 Flr	-	-
6530.010	Consulting Services Annual Audit Fees	45,000		45,000	45,000		31,194	44,000
6530.040	Consulting Services Consulting Services	0		0	30,000	Tax Differential Study	9,004	-
6530.110	Consulting Services Programming	0		0	0		111	4,147
6545	Energy	15,000		15,000	15,000		-	-
6550.010	Building Site Exps Building/Property Improvement	47,800	47,800	0	0	Bank Street Building Repairs	-	-
6550.020	Building Site Exps Buildings & Grounds Maintenance	0		0	0		6,413	4,956
6550.030	Building Site Exps Carpet/VCT Cleaning	12,500	300	12,200	12,200	Bank Street Building	-	11,452
6550.040	Building Site Exps Cleaning Contract	99,820		99,820	99,820		69,977	94,883
6550.050	Building Site Exps Custodial Supplies	20,500	100	20,400	23,200	Bank Street Building	15,613	16,556
6550.060	Building Site Exps Electricity	292,500	4,500	288,000	298,400	Bank Street Building	173,130	259,146
6550.070	Building Site Exps Elevator Testing	13,600		13,600	13,000		10,200	14,687
6550.080	Building Site Exps Fire Alarm Testing	7,186	250	6,936	6,862	Bank Street Building	4,220	3,248

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6550.081	Building Site Exps Fire Extinguishers	700	25	675	700	Bank Street Building	229	391
6550.085	Building Site Exps Generator Fuel Oil	1,000		1,000	1,500		-	-
6550.090	Building Site Exps General Maintenance Repairs	114,100	2,100	112,000	109,500	Bank Street Building	91,556	102,880
6550.100	Building Site Exps Generator Services	6,542		6,542	6,000		5,149	515
6550.110	Building Site Exps Heating Fuel Oil	45,600		45,600	45,600		13,122	32,985
6550.120	Building Site Exps Heating Propane	21,600	4,100	17,500	11,310	Bank Street Building	7,566	16,946
6550.124	Building Site Exps HVAC Loop Water Treatment	5,450		5,450	4,500		3,693	4,856
6550.135	Building Site Exps Insurance Claim Exps	0		0	0		69,957	29,771
6550.140	Building Site Exps Internet Access	0		0	0		-	2,809
6550.170	Building Site Exps Office Rent/Lease	5,510		5,510	3,700		4,088	5,325
6550.180	Building Site Exps Pest Control/Termite Insp	2,045	100	1,945	2,220	Bank Street Building	920	1,268
6550.220	Building Site Exps Security Alarm Monitoring	2,483	225	2,258	2,258	Bank Street Building	1,191	2,106
6550.230	Building Site Exps Security System Exps	5,500		5,500	4,000		5,378	1,663
6550.240	Building Site Exps Septic Tank Cleaning	400		400	400		-	-
6550.250	Building Site Exps Sprinkler Testing	2,500		2,500	2,560		1,800	2,400
6550.260	Building Site Exps Taxes	650		650	650		578	563
6550.270	Building Site Exps Telephone	7,200		7,200	5,700		9,625	3,988
6550.280	Building Site Exps Tipping Fees	1,400	300	1,100	800	Bank Street Building	1,392	632
6550.300	Building Site Exps Trash Removal	6,400	50	6,350	7,250	Bank Street Building	3,469	4,720
6550.305	Building Site Exps Utility Locator	950		950	950		185	740
6550.310	Building Site Exps Water & Sewer	19,629	200	19,429	24,999	Bank Street Building	5,283	15,992
6550.320	Building Site Exps Water Treatment	24,000		24,000	20,000		3,991	15,620
6700.250	Other Maint & Svcs Internet Service	3,000		3,000	0		-	-
7000.050	Travel, Training & Exp Courier Service	3,500		3,500	3,700		2,400	3,000
7000.060	Travel, Training & Exp Educational Training	700		700	700		-	300
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	2,300		2,300	2,300		1,302	1,174
7040.010	Tri-County Council Shore Transit MTA Local Match	284,000		284,000	284,000		284,000	264,936
7040.020	Tri-County Council Shore Transit Capital Match	60,305		60,305	41,384		41,384	92,208
7040.030	Tri-County Council Tri-County Council	15,000		15,000	15,000		15,000	15,000
7120.110	Other Non-Matching Exp Briddletown Service Area Appro.	26,000		26,000	26,000		26,000	25,000
7120.130	Other Non-Matching Exps SDAT Exp	640,630	(71,592)	712,222	647,986	SDAT estimate - year 5 less aerial imaging	651,196	560,359
7500	Other Expenses	63,797		63,797	63,797		60,374	45,045
9010.040	Capital Equipment IT Equipment	16,000		16,000	0	3rd floor Video Replacements	-	-
9010.180	Capital Equipment Infrastructure	100,000		100,000	0	County Wide Fiber Project	-	-
9010.220	Capital Equipment Phone Systems	21,100	(35,245)	56,345	200,000	Phone System Sheriff/Jail/St Attny	192,568	-
Department 0103 (090) Other General Government		2,772,973	(56,580)	2,829,553	2,762,444	10,529	2,314,006	2,174,118

Variance: Committee Review/FY16 Bgt

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1101 - Sheriff's Office								
6000.100	Personnel Services Salaries	5,072,911	(146,261)	5,219,172	4,940,361	3 new positions	4,037,739	4,802,368
6000.400	Personnel Services Overtime Pay	237,910	(128,458)	366,368	237,910		359,416	382,002
6000.401	Personnel Svcs Overtime Pay Grants/Reimbursements	130,898		130,898	130,898		105,077	152,555
6000.402	Personnel Services Overtime Pay- Kennel Pay	56,000		56,000	56,000		59,300	61,749
6100.010	Administrative Exp Administrative Exps	200		200	200		154	-
6100.030	Administrative Exp Alcohol and Drug Testing	100		100	0		125	-
6100.040	Administrative Exp Alcohol and Drug Testing Supplies	0		0	0		25	-
6100.050	Administrative Exp Background Checks	940	(120)	1,060	820		497	430
6100.055	Administrative Exp Bond	0		0	0		-	340
6100.060	Administrative Exp Books and Publications	5,300		5,300	5,300		4,145	4,380
6100.080	Administrative Exp Copier Supplies	200		200	200		-	-
6100.100	Administrative Exp Dues and Subscriptions	3,497	(75)	3,572	3,422		3,060	3,417
6100.110	Administrative Exp Envelopes	900		900	900		-	-
6100.170	Administrative Exp Miscellaneous	0		0	0		-	-
6100.190	Administrative Exp Office Supplies	10,100		10,100	10,100		11,549	15,569
6100.210	Administrative Exp Paper	4,045		4,045	4,045		1,246	2,101
6100.240	Administrative Exp Printing Exp	1,965	(165)	2,130	1,800		443	2,424
6110.020	Supplies & Equipment Animal Food	1,500		1,500	1,500		-	-
6110.025	Supplies & Equipment Animal Transport Containers	600		600	600		63	-
6110.030	Supplies & Equipment Bike Patrol Equipment	1,214		1,214	1,214		-	69
6110.050	Supplies & Equipment Camera Equipment	2,700	(560)	3,260	2,700		529	-
6110.070	Supplies & Equipment CO2 for Chambers	3,000		3,000	3,000		4,611	4,105
6110.080	Supplies & Equipment Computer Repairs & Supplies	3,000		3,000	3,000		784	183
6110.090	Supplies & Equipment Computers & Printers	50,600	(20,771)	71,371	39,176	3 new deputies + replacements	13,369	31,687
6110.125	Supplies & Equipment Equipment Maintenance & Repair	2,000		2,000	2,000		768	3,397
6110.135	Supplies & Equipment Fuel for Incinerator	8,000		8,000	8,000		3,345	4,230
6110.160	Supplies & Equipment Investigation Supplies	4,120		4,120	4,120		6,838	7,944
6110.180	Supplies & Equipment K9 Exp	28,000		28,000	28,000		22,661	16,186
6110.190	Supplies & Equipment Law Enforcement Equipment	101,306	(24,177)	125,483	89,129		75,423	91,041
6110.245	Supplies & Equipment Mobile Phones & Pagers	12,900		12,900	12,900		11,051	12,843
6110.270	Supplies & Equipment Office Equipment Repairs	500		500	500	Desk + 10 chairs	-	-
6110.280	Supplies & Equipment Office Furniture	3,300		3,300	250		526	279
6110.290	Supplies & Equipment Other Office Equipment	200	(3,175)	3,375	3,375		336	58
6110.295	Supplies & Equipment Program Supplies and Equipment	500		500	500		-	-
6110.315	Supplies & Equipment Rabies Clinic Supplies	2,800		2,800	2,800		579	713
6110.320	Supplies & Equipment Radio Supplies	34,346	(25,944)	60,290	120,402		16,834	114,284

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6110.395	Supplies & Equipment Spay and Neuter Supplies	11,980		11,980	11,980		4,105	9,785
6110.430	Supplies & Equipment Traps	2,953		2,953	2,953		2,218	2,024
6130.010	Equipment Maintenance Copier Lease	6,700		6,700	6,700		3,647	5,861
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	6,042		6,042	6,042		1,925	-
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	32,080	(2,592)	34,672	29,488		23,979	29,057
6130.060	Equipment Maintenance Software Licensing	1,500		1,500	1,500		995	1,295
6130.070	Equipment Maint Software Maintenance Agreements	63,067		63,067	61,230		54,312	57,434
6150.010	Uniforms & Personal Equipment Bullet Proof Vests	19,070	(3,756)	22,826	15,314		11,048	21,557
6150.040	Uniforms & Personal Equipment Uniform Allowance	60,200		60,200	54,300		49,800	51,600
6150.050	Uniforms & Personal Equipment Uniforms	37,051	(15,459)	52,510	21,592		29,313	35,779
6150.060	Uniforms & Personal Equipment Ammunition	66,068	(2,154)	68,222	63,914		56,592	73,530
6160.800	Grant Programs DOJ JAG Grant	0		0	0		-	-
6160.850	Grant Program Highway Safety Grant Travel	720		720	720		628	-
6510.020	Legal Services County Attorney Exps	1,000		1,000	1,000		224	433
6510.085	Legal Services Other Legal Exps	5,000		5,000	0	New LEOBR retainer	-	-
6530.050	Consulting Services Crisls/Fitness for Duty	1,400		1,400	1,400		3,193	5,000
6530.090	Consulting Services Pre-Employment Physicals	2,455	(1,503)	3,958	952		2,000	1,015
6530.100	Consulting Services Professional Fees	4,360	(2,250)	6,610	2,110		4,356	2,110
6530.120	Consulting Services Rabies Clinic	2,000		2,000	2,000		400	650
6530.160	Consulting Services Veterinary Services	500		500	500		-	-
6530.165	Consulting Services Vet Services - Spay & Neuter	13,800		13,800	13,800		6,100	9,875
6540.020	Vehicle Operating Exps Fuel - WC Fleet	270,000	(30,000)	300,000	300,000		133,942	237,558
6540.030	Vehicle Operating Exps Vehicle Maintenance	80,000	(7,500)	87,500	72,500		74,095	87,742
6540.040	Vehicle Operating Exps Vehicle Registration	800	(300)	1,100	500		390	-
6540.045	Vehicle Operating Exps Vehicle Repairs	20,000		20,000	20,000		12,007	17,576
6540.060	Vehicle Operating Exps Vehicle Equipment	18,000	(6,000)	24,000	22,000	new vehicle equipment	9,979	-
6550.020	Building Site Exps Buildings & Grounds Maintenance	2,017		2,017	2,017		564	1,512
6550.030	Building Site Exps Carpet/VCT Cleaning	1,200		1,200	1,200		-	-
6550.040	Building Site Exps Cleaning Contract	0		0	0		280	40
6550.050	Building Site Exps Custodial Supplies	550		550	550		284	372
6550.060	Building Site Exps Electricity	16,250		16,250	16,250		11,207	14,684
6550.080	Building Site Exps Fire Alarm Testing	260		260	260		250	250
6550.081	Building Site Exps Fire Extinguishers	450		450	450		563	332
6550.090	Building Site Exps General Maintenance Repairs	6,780		6,780	6,780		6,147	7,710
6550.120	Building Site Exps Heating Propane	5,000	(900)	5,900	5,900		1,935	3,482
6550.130	Building Site Exps Incinerator Exp	800	800	0	0		500	574
6550.180	Building Site Exps Pest Control/Termite Insp	300		300	300		180	236

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6550.200	Building Site Exps Portalets	660		660	660		413	548
6550.220	Building Site Exps Security Alarm Monitoring	180		180	180		153	204
6550.230	Building Site Exps Security System Exps	0		0	0		-	-
6550.240	Building Site Exps Septic Tank Cleaning	850		850	850		765	824
6550.242	Building Site Exps Sewage Pump Monitoring	0		0	0		135	45
6550.270	Building Site Exps Telephone	14,200		14,200	14,200		7,806	11,581
6550.280	Building Site Expense Tipping Fees	0		0	0		-	33
6550.300	Building Site Exps Trash Removal	1,800		1,800	1,800		1,081	1,584
7000.030	Travel, Training & Exp Canine Training	2,500		2,500	2,500		4,043	536
7000.040	Travel, Training & Exp Continuing Education/Certificati	56,854		56,854	28,854	Star Team trng, LE recertification	23,284	25,979
7000.060	Travel, Training & Exp Educational Training	20,510	(6,630)	27,140	7,250	4 academy tuition	-	1,931
7000.090	Travel, Training & Exp Firearms Training	4,000		4,000	4,000		1,167	1,275
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	1,500		1,500	1,500		705	790
7000.125	Travel, Training & Exp Transport Exps	6,000		6,000	6,000		1,960	1,955
9010.010	Capital Equipment New Vehicles 8 vehicles	330,395	(122,451)	452,846	165,405	3 new vehicles + 5 replacement vehicles	72,135	-
9010.020	Capital Equipment Public Safety Electronic Equipment	84,635	(19,335)	103,970	0	3 new vehicles, 5 replacement	-	24,394
9010.050	Capital Equipment Building Improvements	0		0	31,000	Animal Control Bldg FY16	3,205	-
Department Total: 1101 Sheriff's Office		7,069,989	(569,736)	7,639,725	6,725,523	344,466	5,364,501	6,465,103
						Variance: Committee Review/FY16 Bgt		

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1102 - Emergency Services								
6000.100	Personnel Services Salaries	1,586,803		1,586,803	1,600,040		1,303,216	1,546,916
6000.400	Personnel Services Overtime Pay	20,000		20,000	15,000		22,553	33,259
6100.010	Administrative Exp Administrative Exps	1,050		1,050	1,050		1,034	1,300
6100.060	Administrative Exp Books and Publications	1,200		1,200	0		-	-
6100.080	Administrative Exp Copier Supplies	700		700	700		-	-
6100.100	Administrative Exp Dues and Subscriptions	1,471		1,471	1,431		591	561
6100.190	Administrative Exp Office Supplies	2,000		2,000	2,000		760	2,494
6100.210	Administrative Exp Paper	650		650	600		591	591
6110.015	Supplies & Equipment 800 MHZ Inventory	0		0	0		-	-
6110.017	Supplies & Equipment AED Units	35,880		35,880	35,880	Year 3 of 3	33,144	-
6110.070	Supplies & Equipment Computers & Printers	12,146		12,146	0		-	-
6110.110	Supplies & Equipment Disaster Preparedness Materials	0		0	0		-	855
6110.120	Supplies & Equipment Equipment Rental	2,100		2,100	2,100		-	660
6110.125	Supplies & Equipment Equip Maint & Repair	20,100		20,100	20,100		1,131	15,736
6110.140	Supplies & Equipment GIS Mapping Supplies	500		500	500		-	192
6110.245	Supplies & Equipment Mobile Phones & Pagers	11,326		11,326	7,112		7,085	10,336
6110.290	Supplies & Equipment Other Office Equipment	0		0	0		-	-
6110.320	Supplies & Equipment Radio Supplies	10,000		10,000	0		-	-
6130.010	Equipment Maintenance Copier Lease	3,050		3,050	3,050		1,409	2,463
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	9,564		9,564	9,280		2,903	7,321
6130.050	Equipment Maintenance Radio Maintenance Contract	274,598		274,598	219,321		198,560	178,440
6130.070	Equipment Maint Software Maintenance Agreements	146,664		146,664	115,154		127,368	95,462
6130.090	Equipment Maintenance Weather Service Subscription	2,100		2,100	2,000		1,896	1,848
6150.050	Uniforms & Personal Equipment Uniforms	4,420		4,420	1,920		1,775	1,110
6160.080	Grant Programs Homeland Security Grant	79,890		79,890	79,890		34,412	72,925
6160.081	Grant Programs Citizen Corps	0		0	0		55	-
6160.082	Grant Programs Disaster Event Materials & Suppl	0		0	0		-	-
6160.083	Grant Programs Emergency Number Systems Board	0		0	0		81,183	-
6160.084	Grant Programs Hurrican Conference	0		0	0		3,930	4,056
6160.085	Grant Programs LEPC	0		0	0		-	-
6160.086	Grant Programs 911 Educational Materials	2,500		2,500	2,500		-	-
6160.087	Grant Programs PSIC Grant	0		0	0		-	-
6160.088	Grant Programs IECGP Grant	0		0	0		-	-
6160.089	Grant Programs EMPG	25,000		25,000	25,000		6,500	-
6160.601	Grant Programs MIEMSS	0		0	0		-	17,249
6160.602	Grant Programs HMEP	0		0	0		-	5,220

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6510.020	Legal Services County Attorney Exps	1,000		1,000	0		328	119
6530.050	Consulting Services Crisis/Fitness for Duty	0		0	0		-	-
6530.095	Consulting Services Pre-Employment Testing	2,001		2,001	0		565	1,362
6540.020	Vehicle Operating Exps Fuel - WC Fleet	8,400		8,400	8,400		3,755	7,951
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,400		1,400	1,100		830	861
6540.045	Vehicle Operating Exps Vehicle Repairs	1,500		1,500	1,500		-	-
6540.060	Vehicle Operating Exp Vehicle Equipment	0		0	0	Jail Van Repairs	-	-
6550.020	Building Site Exps Buildings & Grounds Maintenance	0		0	0		-	-
6550.060	Building Site Exps Electricity	37,000		37,000	37,000		33,243	46,423
6550.080	Building Site Exps Fire Alarm Testing	750		750	750		800	800
6550.081	Building Site Exps Fire Extinguishers	0		0	0		-	130
6550.086	Building Site Exps Generator Fuel Propane	3,850		3,850	3,850		811	1,222
6550.090	Building Site Exps General Maintenance Repairs	2,500		2,500	2,500		5,941	11,629
6550.100	Building Site Exps Generator Services	1,750		1,750	1,750		1,368	840
6550.120	Building Site Exps Heating Propane	0		0	0		-	-
6550.165	Building Site Exps Natural Gas	0		0	0		-	-
6550.180	Building Site Exps Pest Control/Termite Insp	1,200		1,200	1,200		720	944
6550.270	Building Site Exps Telephone	130,200		130,200	130,200		104,033	101,197
6550.290	Building Site Exps Transmitter Site Exps	10,000		10,000	10,000		6,010	9,604
6900.025	Advertising Legal Advertisements	0		0	0		235	689
7000.035	Travel, Training & Exp Citizen Core Emergency	3,500		3,500	3,500		2,326	-
7000.040	Travel, Training & Exp Continuing Education/Certificati	7,000		7,000	7,000		4,266	5,365
7000.060	Travel, Training & Exp Educational Training	1,500		1,500	1,500		1,512	270
7000.070	Travel, Training & Exp Exp Allowance	0		0	0		-	-
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	0		0	0		-	-
7000.115	Travel, Training & Exp Exp Mileage	750		750	750		-	113
8010.110	Interfund Water & Wastewater Enterprise Ch	(15,674)		(15,674)	(15,674)		(11,454)	(15,674)
8010.120	Interfund Landfill Enterprise Charges	(12,584)		(12,584)	(12,584)		(9,196)	(12,584)
8010.220	Interfund Dept. of Liquor Control Charges	(1,267)	3,744	(5,011)	(5,011)		(3,662)	(12,472)
9010.010	Capital Equipment New Vehicles	24,000		24,000	0		-	-
Department Total: (102 - Emergency Services)		2,462,488	3,744	2,458,744	2,322,359	140,429	1,972,523	2,147,784
						Variance: Committee Review/FY16 Bgt	3,342	

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Department: 1103 - Jail								
6000.100	Personnel Services Salaries	5,330,426	(49,712)	5,380,138	5,292,798		4,368,357	5,084,666
6000.400	Personnel Services Overtime Pay	20,556		20,556	20,556		12,686	23,609
6100.050	Administrative Exp Background Checks	0		0	0		108	309
6100.060	Administrative Exp Books and Publications	0		0	0		-	-
6100.080	Administrative Exp Copier Supplies	0		0	0		-	-
6100.100	Administrative Exp Dues and Subscriptions	100		100	100		100	100
6100.110	Administrative Exp Envelopes	0		0	0		-	-
6100.190	Administrative Exp Office Supplies	6,750		6,750	6,750		3,017	4,972
6100.210	Administrative Exp Paper	0		0	0		-	-
6110.050	Supplies & Equipment Camera Equipment	0		0	1,000		-	-
6110.080	Supplies & Equipment Computer Repairs & Supplies	0		0	0		-	-
6110.090	Supplies & Equipment Computers & Printers	4,420		4,420	5,640		5,208	1,208
6110.125	Supplies & Equipment Equipment Maintenance & Repair	0		0	0		-	-
6110.190	Supplies & Equipment Law Enforcement Equipment	5,000		5,000	5,000		1,516	146
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	0		0	10,000	one-time capital fy16	8,000	-
6110.245	Supplies & Equipment Mobile Phones & Pagers	600		600	600		-	-
6110.270	Supplies & Equipment Office Equipment Repairs	0		0	0		-	-
6110.320	Supplies & Equipment Radio Supplies	4,000		4,000	4,000		2,274	45,680
6110.390	Supplies & Equipment Small Equipment	0		0	0		-	-
6110.410	Supplies & Equipment Surveillance Equipment	0		0	0		-	-
6130.010	Equipment Maintenance Copier Lease	6,000		6,000	6,000		3,466	5,151
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	0		0	0		-	-
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	400		400	400		219	168
6130.050	Equipment Maintenance Radio Maintenance Contract	0		0	0		-	-
6130.070	Equipment Maint Software Maintenance Agreements	18,955		18,955	18,500		18,950	18,398
6150.040	Uniforms & Personal Equipment Uniform Allowance	41,700	(450)	42,150	40,050		38,250	35,100
6150.050	Uniforms & Personal Equipment Uniforms	4,000	(1,000)	5,000	8,200		3,645	2,086
6190.005	Inmate Exps Alcohol/Drug Testing Supplies	1,000		1,000	1,000		-	120
6190.010	Inmate Exps Food Services	825,000		825,000	825,000		644,979	772,495
6190.020	Inmate Exps Hospital Charges	75,000		75,000	75,000		45,374	51,034
6190.030	Inmate Exps Inmate Supplies & Services	21,000		21,000	21,000		5,794	327
6190.040	Inmate Exps Jail Dentist	12,000		12,000	12,000		8,180	11,360
6190.070	Inmate Exps Kitchen Supplies	6,000		6,000	6,000		3,839	5,881
6190.075	Inmate Exps Medical Contract	1,149,104		1,149,104	1,008,392	contract	924,359	985,720
6190.080	Inmate Exps Medical Services & Supplies	85,000		85,000	85,000		34,675	37,848
6190.090	Inmate Exps Medical Supplies	140,000		140,000	140,000		99,554	109,177

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6190.100	Inmate Exps Processing Supplies	16,000		16,000	16,000		15,131	16,278
6510.020	Legal Services County Attorney Exps	250		250	250		15	75
6530.050	Consulting Services Crisis/Fitness for Duty	1,325		1,325	1,325		2,100	1,817
6530.080	Consulting Services Physicals, Shots & Drug Testing	500		500	500		66	-
6530.115	Consulting Services Psychological Services	2,500		2,500	2,500		2,107	2,110
6540.010	Vehicle Operating Exps Equipment/Vehicle Rental	0		0	0		-	-
6540.020	Vehicle Operating Exps Fuel - WC Fleet	11,000		11,000	11,000		4,791	7,853
6540.030	Vehicle Operating Exps Vehicle Maintenance	2,500		2,500	1,500		3,203	1,429
6540.045	Vehicle Operating Exps Vehicle Repairs	300		300	1,300		-	947
6550.020	Building Site Exps Buildings & Grounds Maintenance	0		0	0		117	9,584
6550.050	Building Site Exps Custodial Supplies	65,325		65,325	65,325		53,291	73,441
6550.060	Building Site Exps Electricity	240,000		240,000	240,000		175,194	281,725
6550.081	Building Site Exps Fire Extinguishers	1,550		1,550	1,550		966	940
6550.090	Building Site Exps General Maintenance Repairs	38,750		38,750	38,750		49,249	60,429
6550.110	Building Site Exps Heating Fuel Oil	235,000		235,000	235,000		82,139	249,421
6550.180	Building Site Exps Pest Control/Termite Insp	800		800	800		180	214
6550.250	Building Site Exps Sprinkler Testing	1,700		1,700	1,700		1,185	1,580
6550.270	Building Site Exps Telephone	14,000		14,000	14,000		9,169	14,173
6550.310	Building Site Exps Tipping Fees	4,500		4,500	4,500		3,508	5,480
6550.310	Building Site Exps Water & Sewer	160,000		160,000	160,000		139,314	166,663
6700.050	Other Maint. & Svcs Phone Service	650		650	650		-	158
6700.700	Other Maint. & Svcs Prison Labor	7,300		7,300	7,300		7,215	9,803
7000.060	Travel, Training & Exp Educational Training	10,000		10,000	8,000		7,506	6,181
7000.090	Travel, Training & Exp Firearms Training	3,850		3,850	3,850		2,099	3,747
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	1,500		1,500	1,500		-	1,455
9010.010	Capital Equipment New Vehicles	38,000		38,000	0	Transport Van with insert	-	-
9010.020	Capital Equipment Public Safety Electronic Equipment	75,000		75,000	0	Security Camera Replacement	-	-
9010.050	Capital Equipment Building Improvements	23,185		23,185	0	Fire & Jockey pumps	-	-
Department Total: 1103 Jail		8,712,496	(51,162)	8,763,658	8,410,286	302,210	6,791,096	8,111,060
						Variances Committee Review/FY16 Budget		

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1104 - Fire Marshal								
6000.100	Personnel Services Salaries	352,671		352,671	339,193		286,868	323,399
6000.400	Personnel Services Overtime Pay	10,000		10,000	10,000		7,409	10,287
6100.010	Administrative Exp Administrative Exps	0		0	0		162	286
6100.060	Administrative Exp Books and Publications	195		195	195		30	75
6100.080	Administrative Exp Copier Supplies	300		300	300		-	-
6100.100	Administrative Exp Dues and Subscriptions	2,814		2,814	3,329		3,481	3,288
6100.110	Administrative Exp Envelopes	200		200	200		-	-
6100.170	Administrative Exp Miscellaneous	0		0	0		-	-
6100.190	Administrative Exp Office Supplies	565		565	565		364	1,276
6100.210	Administrative Exp Paper	200		200	400		-	-
6100.230	Administrative Exp Postage & Freight	0		0	0		-	-
6100.240	Administrative Exp Printing Exp	425		425	425		-	324
6110.050	Supplies & Equipment Camera Equipment	0		0	450		447	-
6110.090	Supplies & Equipment Computers & Printers	1,640		1,640	3,384		2,419	1,776
6110.130	Supplies & Equipment Fire Investigation Equipment	500		500	1,900		641	-
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	12,000		12,000	12,000		15,533	12,026
6110.160	Supplies & Equipment Investigation Supplies	0		0	0		-	-
6110.190	Supplies & Equipment Law Enforcement Equipment	1,380		1,380	1,380		1,424	6,482
6110.245	Supplies & Equipment Mobile Phones & Pagers	3,075		3,075	3,075		2,402	2,953
6110.290	Supplies & Equipment Other Office Equipment	0		0	200		-	-
6110.320	Supplies & Equipment Radio Supplies	500		500	500		166	118
6110.450	Supplies & Equipment Fire Prevention	900		900	0	new account fy16	859	-
6130.010	Equipment Maintenance Copier Lease	1,600		1,600	2,600		1,039	1,559
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	2,581		2,581	5,075		2,524	3,083
6130.070	Equipment Maint Software Maintenance Agreements	900		900	0		-	-
6130.075	Equipment Maintenance Software Upgrades	0		0	500		-	-
6150.010	Uniforms & Personal Equipment Bullet Proof Vests	0		0	0		-	-
6150.020	Uniforms & Personal Equipment Fire Investigator Gear	1,000		1,000	1,000		-	-
6150.030	Uniforms & Personal Equipment Safety Shoes	0		0	0		-	-
6150.040	Uniforms & Personal Equipment Uniform Allowance	2,500		2,500	2,500		3,006	3,318
6200.020	Other Supplies & Materials Materials	0		0	500		-	-
6510.020	Legal Services County Attorney Exps	0		0	0		-	75
6530.100	Consulting Services Professional Fees	600		600	600		-	-
6540.020	Vehicle Operating Exps Fuel - WC Fleet	13,000		13,000	18,000		8,783	14,332
6540.030	Vehicle Operating Exps Vehicle Maintenance	2,000		2,000	2,000		5,668	4,055
6540.040	Vehicle Operating Exp Vehicle Registration	100	(25)	125	100		100	100

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6540.050	Vehicle Operating Exp Vehicle Use/Other Areas	0		0	0		43	
6540.060	Vehicle Operating Exp Vehicle Equipment	0	(6,358)	6,358	5,925	vehicle equipment	7,578	-
6550.081	Building Site Exp Fire Extinguisher	0		0	0		-	164
6550.270	Building Site Exps Telephone	1,500		1,500	2,000		655	1,298
6700.050	Other Maint. & Svcs Phone Service	0		0	0		-	-
7000.010	Travel, Training & Exp Bio-Terrorism/Hazmat Team Trng	15,000		15,000	15,000		-	1,218
7000.040	Travel, Training & Exp Continuing Education/Certificati	2,715		2,715	2,500		87	440
7000.060	Travel, Training & Exp Educational Training	3,690		3,690	4,500		533	-
7000.070	Travel, Training & Exp Exp Allowance	0		0	0		-	-
7000.090	Travel, Training & Exp Firearms Training	900		900	850		-	112
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	330		330	300		-	-
9010.010	Capital Equipment New Vehicle	0	(34,500)	34,500	34,100	vehicle rating 17/20	35,405	-
Department Total (104 - Fire Marshal)		435,781	(40,883)	476,664	475,546	(39,765)	387,627	392,042
						Variance: Committee Review/FY16 Bgt		

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1105 - Volunteer Fire Departments								
6550.010	Building Site Exp Building/Prop Improvement	8,460		8,460	0	Repairs to Fire Training Building	-	3,727
6550.030	Building Site Exps Carpet/VCT Cleaning	500		500	500		566	494
6550.040	Building Site Exps Cleaning Contract	2,200		2,200	2,200		1,687	2,250
6550.050	Building Site Exps Custodial Supplies	150		150	150		125	70
6550.060	Building Site Exps Electricity	6,500		6,500	6,500		7,250	9,495
6550.080	Building Site Exps Fire Alarm Testing	360		360	360		472	472
6550.081	Building Site Exps Fire Extinguishers	0		0	0		355	66
6550.085	Building Site Exps Generator Fuel Oil	300		300	300		-	151
6550.090	Building Site Exps General Maintenance Repairs	3,000		3,000	3,000		2,116	3,028
6550.100	Building Site Exp Generator Services	0		0	0		462	824
6550.110	Building Site Exps Heating Fuel Oil	0		0	0		-	150
6550.120	Building Site Exps Heating Propane	2,300		2,300	2,300		832	1,612
6550.180	Building Site Exps Pest Control/Termite Insp	300		300	300		180	258
6550.220	Building Site Exps Security Alarm Monitoring	360		360	360		306	408
6550.240	Building Site Exps Septic Tank Cleaning	300		300	300		-	-
6550.270	Building Site Exps Telephone	800		800	800		257	532
6550.300	Building Site Exps Trash Removal	120		120	120		225	330
6550.320	Building Site Exps Water Treatment	200		200	200		-	231
7000.125	Travel, Training & Expense Transport Expenses	3,000		3,000	3,000	WTHS Transportation	-	-
7080.010	Fire & Ambulance County Grant to Fire Companies	2,250,000		2,250,000	2,250,000	\$225,000 funding/ each vol fire based on March 2016 estimates	2,250,000	2,250,000
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	3,561,474		3,561,474	3,546,646	based on FY16 rates	3,546,646	3,276,168
7080.030	Fire & Ambulance Firemens Training Center	5,000		5,000	5,000		1,091	1,163
7080.040	Fire & Ambulance LOSAP Appropriation	112,000		112,000	103,000		-	87,200
7080.060	Fire & Ambulance State Grant for Fire Companies	344,034		344,034	343,303	State Aid Revenue	344,034	299,750
7080.070	Fire & Amubulance Workmans Compensation - Fire	166,526		166,526	151,298		161,964	127,577
9010.010	Capital Equipment New Vehicles	0	(100,000)	100,000	0	Hazmat Vehicle -FY16	-	-
Department Total: 1105 - Volunteer Fire Departments		6,467,884	(100,000)	6,567,884	6,419,637	48,247	6,318,567	6,065,954
						Variance: Committee Review/FY16 Budget		

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1201 - Maintenance								
6000.100	Personnel Services Salaries	732,339	(6,105)	738,444	667,214		537,609	765,471
6000.400	Personnel Services Overtime Pay	3,500		3,500	3,500		1,526	1,665
6100.080	Administrative Exp Copier Supplies	200		200	200		-	-
6100.190	Administrative Exp Office Supplies	1,000		1,000	1,000		891	625
6110.080	Supplies & Equipment Computer Repairs & Supplies	0		0	300		-	-
6110.090	Supplies & Equipment Computers & Printers	790		790	0		788	-
6110.120	Supplies & Equipment Equipment Rental	474		474	474		375	455
6110.125	Supplies & Equipment Equipment Maintenance & Repair	0		0	0		-	-
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	38,422		38,422	12,800	one-time lawn maint equip	12,247	-
6110.245	Supplies & Equipment Mobile Phones & Pagers	10,225		10,225	7,010		2,966	9,985
6110.270	Supplies & Equipment Office Equipment Repairs	0		0	0		-	-
6110.280	Supplies & Equipment Office Furniture	0		0	0		-	-
6110.320	Supplies & Equipment Radio Supplies	2,000		2,000	2,000		-	-
6110.340	Supplies & Equipment Safety Program Equipment	3,140		3,140	2,000		2,420	944
6110.390	Supplies & Equipment Small Equipment	0		0	0		-	-
6110.420	Supplies & Equipment Tools & Supplies	6,000		6,000	6,000		5,078	5,910
6130.010	Equipment Maintenance Copier Lease	0		0	0		-	-
6130.035	Equipment Maint Maintenance Mgmt Service	6,370		6,370	6,370		6,370	10,220
6130.050	Equipment Maint. Software Licensing	0		0	0		-	-
6130.100	Equipment Maintenance Other Equipment Lease	0		0	0		-	-
6150.030	Uniforms & Personal Equipment Safety Shoes	0		0	0		-	-
6150.040	Uniforms & Personal Equipment Uniform Allowance	0		0	0		-	758
6150.050	Uniforms & Personal Equipment Uniforms	6,650		6,650	6,650		5,375	4,255
6530.020	Consulting Services Annual DOT/CDL Physicals	0		0	0		-	-
6530.080	Consulting Services Physicals, Shots & Drug Testing	0		0	0		-	-
6540.020	Vehicle Operating Exps Fuel - WC Fleet	35,000		35,000	35,000		16,279	28,307
6540.030	Vehicle Operating Exps Vehicle Maintenance	10,000		10,000	10,000		9,536	13,615
6550.020	Building Site Exps Buildings & Grounds Maintenance	0		0	0		-	-
6550.025	Building Site Exps Bulk Purchases	0		0	0		-	-
6550.030	Building Site Exp. Carpet/VCT Cleaning	1,200		1,200	1,200		-	630
6550.040	Building Site Exp. Cleaning Contract	0		0	0		350	50
6550.050	Building Site Exp Custodial Supplies	900		900	700		747	1,019
6550.060	Building Site Exps Electricity	7,500		7,500	7,900		5,178	7,385
6550.080	Building Site Exps Fire Alarm Testing	250		250	500		250	250
6550.081	Building Site Exps Fire Extinguishers	400		400	400		236	238
6550.090	Building Site Exps General Maintenance Repairs	5,500		5,500	5,500		2,660	5,196

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6550.100	Building Site Exp. Generator Services	300		300	300		231	-
6550.120	Building Site Exps Heating Propane	7,500		7,500	7,500		2,688	4,773
6550.180	Building Site Exps Pest Control/Termite Insp	500		500	500		60	-
6550.220	Building Site Exps Security Alarm Monitoring	204		204	204		153	204
6550.240	Building Site Exps Septic Tank Cleaning	400		400	400		195	195
6550.270	Building Site Exps Telephone	750		750	750		345	686
6550.280	Building Site Exps Tipping Fees	300		300	300		94	-
6550.300	Building Site Exps Trash Removal	643		643	643		482	654
6700.700	Other Maint & Svcs Prison Labor	0		0	300		-	134
6800.010	Custodial Services Custodial Purchases	0		0	0		-	-
6800.020	Custodial Services Custodial Supply Billing	0		0	0		-	-
6900.005	Advertising Bid Advertising	500		500	500		141	568
7000.060	Travel, Training & Exp Educational Training	3,000		3,000	1,500		1,248	215
9010.010	Capital Equipment New Vehicles	0		0	127,400		79,027	-
Department 10201 Maintenance		885,957	(6,105)	892,062	917,015	(31,058)	695,543	864,408
						Variance: Committee Review/FY16 Bgt		

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1202 - Roads								
6000.100	Personnel Services Salaries	1,212,683		1,212,683	1,215,554		973,368	1,296,248
6000.400	Personnel Services Overtime Pay	12,000		12,000	12,000		6,831	10,389
6100.060	Administrative Exp Books and Publications	0		0	0		-	-
6100.080	Administrative Exp Copier Supplies	400		400	400		263	150
6100.100	Administrative Exp Dues and Subscriptions	25		25	25		25	25
6100.110	Administrative Exp Envelopes	75		75	75		-	-
6100.190	Administrative Exp Office Supplies	1,100		1,100	1,100		1,154	888
6100.210	Administrative Exp Paper	200		200	200		-	-
6110.080	Supplies & Equipment Computer Repairs & Supplies	160		160	160		-	-
6110.090	Supplies & Equipment Computers & Printers	0		0	1,128		788	-
6110.125	Supplies & Equipment Equipment Maintenance & Repair	2,800		2,800	2,800		2,838	2,848
6110.245	Supplies & Equipment Mobile Phones & Pagers	1,700		1,700	1,700		1,244	2,087
6110.270	Supplies & Equipment Office Equipment Repairs	1,000		1,000	1,000		-	204
6110.280	Supplies & Equipment Office Furniture	0		0	0		-	-
6110.340	Supplies & Equipment Safety Program Equipment	3,100		3,100	3,100		1,351	2,829
6110.365	Supplies & Equipment Shop Supplies	7,000		7,000	7,000		5,545	4,529
6110.370	Supplies & Equipment Sign Materials	22,000		22,000	20,000		13,011	18,269
6110.390	Supplies & Equipment Small Equipment	3,000		3,000	3,000		1,183	1,663
6110.400	Supplies & Equipment Striping Paint & Supplies	31,000		31,000	28,000		-	20,661
6110.420	Supplies & Equipment Tools & Supplies	7,300		7,300	7,300		6,042	1,741
6130.010	Equipment Maintenance Copier Lease	2,000		2,000	2,000		1,208	1,812
6140.010	Road Maintenance Materials Blacktop for Overlay	1,000,000	(1,000,000)	2,000,000	1,000,000	blacktop overlay	-	-
6140.020	Road Maintenance Materials Patching Material	18,000		18,000	18,000		773	7,659
6140.030	Road Maintenance Materials Stone	18,000		18,000	14,745		-	14,948
6140.040	Road Maintenance Materials Pipe	25,000		25,000	25,000		-	22,177
6140.050	Road Maintenance Materials Bridge Material	5,000		5,000	5,000		-	1,206
6140.060	Road Maintenance Materials Other	1,000		1,000	1,000		293	1,088
6150.030	Uniforms & Personal Equipment Safety Shoes	0		0	0		-	-
6150.050	Uniforms & Personal Equipment Uniforms	10,850		10,850	10,850		7,994	9,624
6160.145	Grant Programs State Highway Grant	74,964	74,964	0	0	State Transportation Grant	25,636	252,726
6530.040	Consulting Services Consulting Services	400		400	400		15	1,700
6530.080	Consulting Services Physicals, Shots & Drug Testing	600		600	600		481	215
6540.010	Vehicle Operating Exps Equipment/Vehicle Rental	1,500		1,500	1,500		500	750
6540.020	Vehicle Operating Exps Fuel - WC Fleet	150,000		150,000	170,000		51,568	151,256

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6540.030	Vehicle Operating Exps Vehicle Maintenance	100,000		100,000	95,000		88,616	89,015
6540.040	Vehicle Operating Exp Vehicle Registration	0		0	0		300	-
6540.045	Vehicle Operating Exps Vehicle Repairs	25,600		25,600	20,600		12,117	9,640
6550.030	Building Site Exps Carpet/VCT Cleaning	300		300	300		-	300
6550.040	Building Site Exps Cleaning Contract	2,000		2,000	2,000		1,448	1,982
6550.050	Building Site Exps Custodial Supplies	1,300		1,300	1,300		798	1,248
6550.060	Building Site Exps Electricity	12,000		12,000	12,000		8,095	10,713
6550.080	Building Site Exps Fire Alarm Testing	900		900	900		625	625
6550.081	Building Site Exps Fire Extinguishers	1,000		1,000	1,000		461	639
6550.085	Building Site Exps Generator Fuel Oil	0		0	0		-	-
6550.090	Building Site Exps General Maintenance Repairs	5,000		5,000	5,000		2,385	4,402
6550.100	Building Site Exps Generator Services	500		500	200		1,649	403
6550.120	Building Site Exps Heating Propane	7,000		7,000	7,000		2,921	4,935
6550.180	Building Site Exps Pest Control/Termite Insp	300		300	300		180	258
6550.220	Building Site Exps Security Alarm Monitoring	1,100		1,100	1,100		665	1,963
6550.240	Building Site Exps Septic Tank Cleaning	200		200	200		195	195
6550.270	Building Site Exps Telephone	4,800		4,800	4,800		2,702	4,487
6600.010	Road Maintenance Ocean Pines Per Agreement	56,767		56,767	54,386	OPA agreement	25,301	72,068
6600.015	Road Maintenance Paving and Re-paving	5,000		5,000	5,000		-	4,437
6600.020	Road Maintenance Special Road Construction	15,000		15,000	15,000		-	3,288
6600.030	Road Maintenance State Aid Bridges	367,396		367,396	457,692	State Aid Revenue 80%	9,310	57,449
6600.040	Road Maintenance Street Lighting	96,000		96,000	96,000		68,563	94,809
6600.055	Road Maintenance Tipping Fees - Litter	6,000		6,000	5,000		3,372	4,828
6600.060	Road Maintenance Traffic Signal Charges	700		700	1,700		193	1,093
6900.025	Advertising Legal Advertisements	1,600		1,600	600		801	746
7000.060	Travel, Training & Exp Educational Training	1,045		1,045	605		719	331
7000.115	Travel, Training & Exp Mileage	0		0	0		-	-
9010.010	Capital Equipment New Vehicles	264,600		264,600	247,664	One time Capital	-	-
9010.050	Capital Equipmnet Building Improvements	61,110		61,110	0	overhead doors One Time Capital	-	-
9010.070	Capital Equipment Heavy Equipment	243,174		243,174	266,578	One time Capital	95,438	-
Department Total: (202) Roads		3,893,249	(925,036)	4,818,285	3,855,562	37,687	1,428,965	2,197,546
Variance: Committee Review//FY16 Bgt							1,474,238	-

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1203 - Public Works								
6000.100	Personnel Services Salaries	504,500		504,500	502,857		419,701	493,426
6100.010	Administrative Exp Administrative Exps	120		120	120		-	
6100.060	Administrative Exp Books and Publications	50		50	50		1	-
6100.080	Administrative Exp Copier Supplies	300		300	300		-	-
6100.100	Administrative Exp Dues and Subscriptions	295		295	295		126	245
6100.110	Administrative Exp Envelopes	300		300	300		-	-
6100.170	Administrative Exp Miscellaneous	0		0	0		-	-
6100.190	Administrative Exp Office Supplies	1,600		1,600	1,600		866	1,002
6100.210	Administrative Exp Paper	300		300	300		-	246
6110.080	Supplies & Equipment Computer Repairs & Supplies	300		300	300		-	-
6110.090	Supplies & Equipment Computers & Printers	1,135		1,135	0		-	-
6110.125	Supplies & Equipment Equipment Maintenance & Repair	590		590	590		-	-
6110.245	Supplies & Equipment Mobile Phones & Pagers	970		970	970		767	998
6110.365	Supplies & Equipment Shop Supplies	2,000		2,000	1,500		1,609	1,895
6110.420	Supplies & Equipment Tools & Supplies	6,000		6,000	6,000		4,854	754
6130.010	Equipment Maintenance Copier Lease	2,050		2,050	1,645		1,364	2,045
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	1,000		1,000	1,000		490	1,268
6130.075	Equipment Maintenance Software Upgrades	3,100		3,100	3,100		1,949	2,177
6150.030	Uniforms & Personal Equipment Safety Shoes	0		0	300		-	311
6150.050	Uniforms & Personal Equipment Uniforms	1,050		1,050	1,050		1,000	686
6170.070	Program Exp Safety Program	225		225	225		-	43
6510.020	Legal Services County Attorney Exps	2,700		2,700	2,700		149	1,344
6530.065	Consulting Services Gas Monitoring/Remediation	50,000		50,000	50,000		28,632	21,187
6530.070	Consulting Services Ground Water Mon/Closed Landfill	50,000		50,000	50,000		13,997	10,801
6530.080	Consulting Services Physicals, Shots & Drug Testing	300		300	300		-	50
6540.020	Vehicle Operating Exps Fuel - WC Fleet	6,000		6,000	6,000		2,459	4,280
6540.030	Vehicle Operating Exps Vehicle Maintenance	3,500		3,500	3,500		798	2,810
6540.040	Vehicle Operating Exp Vehicle Registration	0		0	0		-	100
6550.060	Building Site Exps Electricity	0		0	0		286	173
6550.090	Building Site Exps General Maintenance Repairs	6,100		6,100	6,100		2,592	11,837
6550.270	Building Site Exps Telephone	2,600		2,600	2,600		1,400	1,873
6700.050	Other Maint & Svcs Phone Service	0		0	0		-	-
6700.650	Other Maint. & Svcs Tipping Fees	1,700		1,700	1,500		1,208	1,535
6750.010	Fleet Services Fleet Repairs	113,000		113,000	113,000		106,335	103,981
6750.020	Fleet Services Repair Billings	(195,124)		(195,124)	(195,124)		(134,797)	(154,613)
6800.010	Custodial Services Custodial Purchases	60,000		60,000	60,000		36,398	38,845

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6800.020	Custodial Services Custodial Supply Billing	(55,000)		(55,000)	(55,000)		(35,601)	(42,044)
6850.010	Central Fuel Facility Fuel Purchases	1,000,000		1,000,000	1,000,000		527,350	935,043
6850.020	Central Fuel Facility Central Fuel Gas Billings	(1,000,000)		(1,000,000)	(1,000,000)		(479,954)	(951,483)
6900.005	Advertising Bid Advertisements	0		0	0		-	-
6900.025	Advertising Legal Advertisements	300		300	300		806	341
7000.070	Travel, Training & Exp Exp Allowance	0		0	0		-	-
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	1,885		1,885	1,885		2,200	1,331
7000.115	Travel, Training & Exp Mileage	500		500	500		-	162
8010.110	Interfund Water & Wastewater Enterprise Ch	(142,046)		(142,046)	(142,046)		(103,812)	(142,283)
8010.120	Interfund Landfill Enterprise Charges	(58,700)		(58,700)	(58,700)		(42,906)	(58,937)
8010.160	Interfund Fleet Vehicle Services	0		0	0		-	-
8010.200	Interfund DRP Chargeback - Engr Svcs	55,451		55,451	55,451		55,451	55,451
8010.220	Interfund Dept. of Liquor Control Charges	(2,977)	1,379	(4,356)	(4,356)	Interfund Allocation	(3,183)	(7,261)
9010.010	Capital Equipment New Vehicle	0		0	0		-	-
Department Total: 1203 - Public Works		426,074	1,379	424,695	421,112	4,962	412,534	339,617

Variance: Committee Review / FY16 Bgt

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1204 - Boat Landings								
6160.180	Grant Programs Boat Landing Site Exps	0		0	0		-	-
6160.181	Grant Programs DNR Waterway Improvement Funds	130,000	(69,000)	199,000	0	DNR Waterway Funds FY17	177,428	324,179
6160.182	Grant Programs DNR WWIP Portalets -Refuse	0		0	0		-	-
6160.183	Grant Programs DNR WWIP - SVC Contr -Tipping Fees	0		0	0		-	-
6550.010	Building Site Exps Building/Property Improvement	0		0	0		-	-
6550.020	Building Site Exps Buildings & Grounds Maintenance	0		0	0		-	-
6550.050	Building Site Exps Custodial Supplies	600		600	550		475	579
6550.060	Building Site Exps Electricity	5,200		5,200	5,200		4,134	5,722
6550.090	Building Site Exps General Maintenance Repairs	5,600		5,600	2,800		14,551	5,862
6550.200	Building Site Exps Portalets	3,842		3,842	3,842		2,611	3,945
6550.280	Building Site Exps Tipping Fees	600		600	600		541	365
6550.300	Building Site Exps Trash Removal	2,500		2,500	2,500		1,039	1,403
6550.310	Building Site Exps Water & Sewer	1,000		1,000	1,500		790	887
6900.005	Advertising Bid Advertising	900		900	550		-	251
9010.050	Capital Equipment - Building Improvements	0		0	30,000	FY16 capital	2,750	
Department Total: 1204 - Boat Landings		150,242	(69,000)	219,242	47,542	102,700	204,319	343,193
						Variance: Committee Review/FY16 Bgt		

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1301 - Health Department								
6100.010	Administrative Exp Administrative Exps	0		0	0		916	352
6100.165	Administrative Exp Meeting Exp	3,000		3,000	3,000		-	-
6550.030	Building Site Exps Carpet/VCT Cleaning	7,200		7,200	5,900		677	6,462
6550.040	Building Site Exps Cleaning Contract	68,270		68,270	62,582		54,683	73,271
6550.050	Building Site Exps Custodial Supplies	350		350	350		-	-
6550.060	Building Site Exps Electricity	121,279		121,279	106,200		87,982	124,154
6550.070	Building Site Exps Elevator Testing	2,500		2,500	2,000		1,704	2,446
6550.080	Building Site Exps Fire Alarm Testing	2,350		2,350	2,900		2,124	9,974
6550.081	Building Site Exps Fire Extinguishers	327		327	600		206	313
6550.085	Building Site Exps Generator Fuel Oil	1,250		1,250	850		52	1,040
6550.090	Building Site Exps General Maintenance Repairs	47,137		47,137	38,232		25,579	56,838
6550.100	Building Site Exps Generator Services	2,900		2,900	3,700		991	675
6550.110	Building Site Exps Heating Fuel Oil	13,500		13,500	13,500		6,561	14,154
6550.120	Building Site Exps Heating Propane	80,935		80,935	69,088		48,615	81,635
6550.124	Building Site Exps HVAC Loop Water Treatment	2,250		2,250	2,850		1,669	2,225
6550.125	Building Site Exps HVAC Repairs/Replacement	0		0	0		-	-
6550.135	Building Site Exps Insurance Claim Exps	0		0	0		1,056	-
6550.180	Building Site Exps Pest Control/Termite Insp	1,375		1,375	1,250		900	1,534
6550.220	Building Site Exps Security Alarm Monitoring	1,095		1,095	1,420		765	1,035
6550.230	Building Site Exps Security System Exps	75		75	500		-	-
6550.242	Building Site Exp. Sewage Pump Monitoring	500		500	250		413	550
6550.250	Building Site Exps Sprinkler Testing	3,300		3,300	1,900		2,633	3,280
6550.255	Building Site Exps Stormwater Utility Fee	200		200	866		75	100
6550.270	Building Site Exps Telephone	48,779		48,779	62,800		18,539	50,516
6550.280	Building Site Exps Tipping Fees	1,620		1,620	0		900	614
6550.300	Building Site Exps Trash Removal	4,610		4,610	6,490		2,910	4,087
6550.310	Building Site Exps Water & Sewer	4,200		4,200	3,500		2,653	2,227
6550.320	Building Site Exps Water Treatment	150		150	262		-	-

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7120.050	Other Non-Matching Exps Health Dept Ocean City Apartment	11,000		11,000	11,000		-	11,000
7120.060	Other Non-Matching Exps Health Dept On Call	26,468		26,468	26,468		18,555	25,153
7120.200	Other Non-Matching Exps Local Management Board	10,000		10,000	10,000		10,000	10,000
7120.350	Other Non-Matching Exps School Safety	189,755		189,755	112,198	Safe Schools Mental Health	112,198	112,198
7130.020	Matching Appropriation Health Department State Share	5,127,821	(676)	5,128,497	5,039,499	matching funds	3,846,040	5,039,499
Department Total: 1301 - Health Department		5,784,196	(676)	5,784,872	5,590,155	194,041	4,249,394	5,635,333
						Variance: Committee Review / FY16 Bgt		

Department: 1302 - Mosquito Control

6000.100	Personnel Services Salaries	38,355		38,355	38,355		32,454	38,355
6100.080	Administrative Exp Copier Supplies	100		100	100		-	-
6100.110	Administrative Exp Envelopes	0		0	0		-	-
6100.190	Administrative Exp Office Supplies	500		500	500		105	432
6110.245	Supplies & Equipment Mobile Phones & Pagers	500		500	0		-	-
6130.010	Equipment Maintenance Copier Lease	506		506	506		422	506
6150.030	Uniforms & Personal Equipment Safety Shoes	0		0	0		-	-
6150.050	Uniforms & Personal Equipment Uniforms	350		350	350		199	171
6540.020	Vehicle Operating Exps Fuel - WC Fleet	10,000		10,000	12,000		4,276	9,241
6540.030	Vehicle Operating Exps Vehicle Maintenance	5,000		5,000	5,000		2,592	2,337
6550.015	Building Site Exps Building Supplies	0		0	0		-	-
6550.050	Building Site Exps Custodial Supplies	200		200	200		44	119
6550.060	Building Site Exps Electricity	1,800		1,800	1,800		1,013	1,883
6550.081	Building Site Exps Fire Extinguishers	150		150	150		33	33
6550.090	Building Site Exps General Maintenance Repairs	1,000		1,000	1,000		416	571
6550.270	Building Site Exps Telephone	900		900	900		412	729
6550.300	Building Site Exps Trash Removal	0		0	0		-	-
6700.350	Other Maint & Svcs Mosquito Control	0		0	0		-	-
7120.030	Other Non-Matching Exps Appropriation for Mosquito Cont.	90,000		90,000	90,000	FY17 approved with State	67,565	69,936
Department Total: 1302 - Mosquito Control		149,361		149,361	150,861	(1,500)	109,532	124,313
						Variance: Committee Review / FY16 Bgt		

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Department: 1401 - Commission on Aging								
6100.165	Administrative Exp Meeting Exp	2,000		2,000	1,900		1,425	2,000
6100.190	Administrative Exp Office Supplies	500		500	700		525	750
6110.090	Supplies & Equipment Computers & Printers	500		500	1,400		1,050	1,500
6110.295	Supplies & Equipment Program Supplies and Equipment	500		500	950		713	1,000
6160.065	Grant Programs MD Dept of Aging	25,000		25,000	0		62,491	-
6530.010	Consulting Services Annual Audit Fees	0		0	8,000		6,000	12,000
6530.030	Consulting Services Computer Services	300		300	2,000		1,500	2,000
6540.020	Vehicle Operating Exps Fuel - WC Fleet	1,000		1,000	5,000		3,750	5,000
6540.030	Vehicle Operating Exps Vehicle Maintenance	500		500	2,500		1,875	2,500
6550.010	Building Site Exps Building/Property Improvement	0		0	5,250		-	-
6550.020	Building Site Exps Building & Ground Maintenance	700		700	1,500		-	-
6550.030	Building Site Exps Carpet/VCT Cleaning	14,700		14,700	14,750		8,754	16,051
6550.040	Building Site Exps Cleaning Contract	32,400		32,400	33,264		24,663	32,620
6550.045	Building Site Exps COA Utilities Appropriation	400		400	4,500		3,375	4,500
6550.050	Building Site Exps Custodial Supplies	2,800		2,800	4,850		2,616	3,070
6550.060	Building Site Exps Electricity	50,200		50,200	50,900		38,175	46,500
6550.080	Building Site Exps Fire Alarm Testing	2,600		2,600	2,714		1,637	2,323
6550.081	Building Site Exps Fire Extinguishers	500		500	0		821	441
6550.085	Building Site Exps Generator Fuel Oil	200		200	1,000		814	-
6550.090	Building Site Exps General Maintenance Repairs	25,000		25,000	10,500		17,992	29,209
6550.100	Building Site Exps Generator Services	700		700	750		1,018	625
6550.110	Building Site Exps Heating Fuel Oil	7,500		7,500	8,500		3,580	7,319
6550.120	Building Site Exps Heating Propane	56,600		56,600	46,500		34,875	40,600
6550.124	Building Site Exps HVAC Loop Water Treatment	900		900	0		731	975
6550.135	Building Site Exps Insurance Claim Exps	0		0	0		-	-
6550.140	Building Site Exps Internet Access	5,400		5,400	4,575		3,431	3,950
6550.180	Building Site Exps Pest Control/Termite Insp	1,300		1,300	1,180		720	1,185
6550.220	Building Site Exps Security Alarm Monitoring	1,250		1,250	1,320		935	1,252
6550.240	Building Site Exps Septic Tank Cleaning	0		0	0		-	-
6550.250	Building Site Exps Sprinkler Testing	2,700		2,700	2,992		2,025	2,700
6550.255	Building Site Exps Stormwater Utility Fee	500		500	410		-	-
6550.270	Building Site Exps Telephone	19,100		19,100	16,800		13,162	19,264
6550.280	Building Site Exps Tipping Fees	600		600	0		103	526
6550.300	Building Site Exps Trash Removal	2,200		2,200	2,520		1,588	2,325
6550.310	Building Site Exps Water & Sewer	8,300		8,300	6,175		4,631	5,960
6700.700	Other Maint. & Svcs Prison Labor	0		0	0		-	-

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7000.060	Travel, Training & Exp Educational Training	1,000		1,000	1,000		750	1,000
7000.070	Travel, Training & Exp Allowance	1,000		1,000	1,000		750	1,000
7140.010	Comm. on Aging Approp. Aging Audit	9,000		9,000	6,000		4,500	7,000
7140.020	Comm. on Aging Approp. Aging Insurance	4,300		4,300	3,000		2,250	5,000
7140.030	Comm. On Aging Appropriation Aging Programs	12,000		12,000	0		-	-
7140.035	Comm on Aging Approp. County Shr Kitchen Salary & Frng	20,000		20,000	22,000		16,500	32,000
7140.xxx	Comm on Aging Approp State Budget Reduction	0		0	35,000	State Budget Reduction	-	-
7140.040	Comm on Aging Approp. County Share Salaries & Fringe	528,400		528,400	603,035	State Aid Cut -Adult Daycare	610,148	501,258
7140.050	Comm. on Aging Approp. Meal Supplies	4,500		4,500	5,000		3,750	8,000
7140.055	Comm on Aging Approp. Co. Shr. MealOnWheel Salry & Fr	56,000		56,000	24,000		44,250	40,000
7140.060	Comm. on Aging Approp. Senior Center Supplies	0		0	0		-	-
7140.070	Comm. on Aging Approp. Senior Meals	7,200		7,200	8,000		6,000	10,000
7140.080	Comm. on Aging Approp. Senior Ride Admin. Exp	10,000		10,000	10,000		7,500	9,900
7140.090	Comm. on Aging Approp. Senior Ride Service	44,000		44,000	41,050		30,788	35,000
7140.100	Comm. on Aging Approp. Board of Directors	500		500	500		375	500
7140.110	Comm. on Aging Approp. Office Supplies	0		0	0		-	-
7170.010	Comm. on Aging Approp. Cost of Living	28,000		28,000	0	2.5% COLA	-	-
Department Total: 1401 - Commission on Aging		992,750		992,750	1,002,985	(10,235)	972,535	898,803
						Variance: Committee Review / FY16 Bgt		

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Department: 1402 - Other Social Services								
6000.100	Personnel Services Salaries	0		0	0		-	-
7090.010	State Pass-Through Grant Diakonia	94,762		94,762	122,307	State Grants	26,948	126,402
7090.020	State Pass-Through Grant Samaritan Shelter	25,555		25,555	30,000	State Grants	-	37,397
7090.030	State Pass-Through Grant Social Services	40,000		40,000	40,000	State Grants	-	-
7100.006	County Grants American Red Cross	0		0	0		-	-
7100.010	County Grants Atlantic General Hospital	100,000		100,000	75,000		75,000	75,000
7100.017	County Grants Big Brothers/Big Sisters	2,000		2,000	1,000		1,000	1,000
7100.020	County Grants BRAVE Program	3,500		3,500	3,500		3,500	3,600
7100.xxx	County Grants Coastal Hospice at the Ocean	10,000		10,000	10,000		10,000	10,000
7100.023	County Grants The Cricket Center	20,000		20,000	10,000		10,000	10,000
7100.030	County Grants Development Center	219,497		219,497	219,497		219,497	219,497
7100.035	County Grants Diakonia	55,000		55,000	42,000		42,000	42,000
7100.040	County Grants Drug & Alcohol Council	10,000		10,000	9,000		2,025	5,895
7100.075	County Grants Hartley Hall	15,000		15,000	11,250		11,250	11,250
7100.076	County Grants Worcester County Humane Society	9,486		9,486	0		-	-
7100.077	County Grants Jesse Klump Memorial Fund, Inc.	2,000		2,000	1,000		1,000	1,000
7100.085	County Grants Life Crisis Center	8,500		8,500	8,100		8,100	8,100
7100.100	County Grants Maryland Food Bank	15,000		15,000	900		900	900
7100.120	County Grants Oasis Ministries	9,000		9,000	9,000		9,000	9,000
7100.155	County Grants Salvation Army Pocomoke Youth	15,000		15,000	9,000		9,000	9,000
7100.160	County Grants Samaritan Shelter	30,000		30,000	20,000		20,000	20,000
7100.165	County Grants Save the Youth Program	18,000		18,000	18,000		18,000	18,000
7100.172	County Grants Snow Hill Ecumenical Food Pantry	5,000		5,000	0		-	-
7100.175	County Grants Social Services Pharmacy Grant	15,000		15,000	15,000		15,000	15,000
7100.210	County Grants Worcester County GOLD	9,000		9,000	9,000		9,000	9,000
7100.220	County Grants Youth & Family Counseling	91,710		91,710	91,710		91,710	91,710
7130.005	Matching DHMH DDA Appropriation	28,871		28,871	28,871	State Mandated County Share DDA	28,871	28,871
Department Total: 1402 - Other Social Services		851,881		851,881	784,135	67,746	611,801	752,622
						Variance: Committee Review/FY16 Bgt		
Department: 1502 - WOR-WIC Community College								
7120.040	Other Non-Matching Exp Appropriation for Wor-Wic	1,781,798		1,781,798	1,638,079	Appropriation Match	1,365,070	1,570,714
7120.120	Other Non-Matching Exp Wor-Wic Campus Development	0		0	0		-	-
Department Total: 1502 - WOR-WIC Community College		1,781,798		1,781,798	1,638,079	143,719	1,365,070	1,570,714
						Variance: Committee Review/FY16 Bgt		

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Department: 1505 - Board of Education								
7120.010	Other Non-Matching Exp Approp for Board of Educ. - MOE Net w/o salary & I-ready	79,377,101	(733,541)	80,110,642	76,466,472	Medical, Teacher Pension, fixed costs, new bus allotment	63,672,064	75,527,859
7120.010	MOE -Salary increase July - Teachers & Staff	1,448,670		1,448,670	0	Step, Longevity	0	-
7120.010	MOE -Salary increase July - Bus Contractors	68,031		68,031	0	1% increase hourly & mileage	0	-
7120.010	I-Ready Software	0	(200,000)	200,000	0	FY16 & Prior, Race to Top Grant	0	-
7120.092	Non-Recurring Board of Ed Operating Technology	0		0	0	N/A FY17	0	-
7120.300	Non-Matching Exp Board of Ed Employee Retirement	456,337		456,337	452,674	MSRS expense	463,577	498,769
7120.310	Non-Matching Exp Board of Ed School Building Impr-MOE	100,000		100,000	100,000	MOE	100,000	100,000
7120.320	Non-Recurring Non-Matching Exp Board of Ed School Construction	0		0	0	N/A FY17	0	1,594
7120.330	Other Non-Matching Exp Board of Ed Technology-MOE	200,000		200,000	200,000	MOE	200,000	200,000
7120.340	MOE -Other Non-Matching Exp Teacher Pension Shift	0		0	1,952,488	FY17 TEACHER PENSION INCLUDED IN MOE \$2,114,984	976,244	1,647,903
Department Total: 1505 - Board of Education		81,650,139	(933,541)	82,583,680	79,171,634	2,479,505	65,411,885	77,976,125
						Variance: Committee Review/FY16 Bgt		

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Department: 1601 - Recreation Department								
6000.100	Personnel Services Salaries	610,263	(34,660)	644,923	592,665		474,760	554,410
6000.400	Personnel Services Overtime Pay	0		0	0		-	-
6100.050	Administrative Exp Background Checks	2,500		2,500	2,500		1,105	1,377
6100.052	Administrative Exp Bank Fees	0		0	0		558	
6100.100	Administrative Exp Dues and Subscriptions	15,350		15,350	4,250		13,159	1,139
6100.110	Administrative Exp Envelopes	150		150	150		265	137
6100.165	Administrative Exp Meeting Exp	0		0	0		-	30
6100.190	Administrative Exp Office Supplies	2,900		2,900	2,900		2,076	2,889
6100.210	Administrative Exp Paper	1,000		1,000	1,000		204	2,099
6100.240	Administrative Exp Printing Exp	1,000		1,000	1,500		183	787
6110.080	Supplies & Equipment Computer Repairs & Supplies	0		0	0		-	-
6110.090	Supplies & Equipment Computers & Printers	790		790	3,841		2,982	397
6110.100	Supplies & Equipment Concession Stand	17,650		17,650	15,350		20,243	25,980
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	0		0	0		-	-
6110.245	Supplies & Equipment Mobile Phones & Pagers	1,690		1,690	1,690		919	1,040
6110.310	Supplies & Equipment Promotional Materials	0		0	0		-	359
6110.410	Supplies & Equipment Surveillance Equipment	0		0	0		-	-
6110.420	Supplies & Equipment Tools & Supplies	300		300	300		72	250
6130.010	Equipment Maintenance Copier Lease	5,100		5,100	5,100		2,849	4,274
6150.030	Uniforms & Personal Equipment Safety Shoes	0		0	0		-	-
6150.040	Uniforms & Personal Equipment Uniform Allowance	0		0	0		-	-
6150.050	Uniforms & Personal Equipment Uniform	1,200		1,200	1,200		130	1,464
6160.016	Grant Programs Maryland Energy Block Grant	0		0	0		-	-
6160.215	Grant Programs POS Fencing	0		0	0		-	-
6160.222	Grant Programs POS - Floor Repairs	0		0	13,524	POS State Revised	2,755	-
6160.231	Grant Programs POS - Landscaping	0		0	0		-	-
6160.255	Grant Programs POS - Recreation Center	0		0	36,127	POS State Revised	105,799	3,157
6175.010	Recreation Programs Adult Recreation Programs	2,000		2,000	2,000		300	2,184
6175.020	Recreation Programs After School Programs	1,400		1,400	1,150		524	589
6175.030	Recreation Programs Aquatics Programs	2,050		2,050	2,050		1,883	2,552
6175.040	Recreation Programs MRPA Amusement Park Tickets	8,000		8,000	7,000		7,415	7,277
6175.070	Recreation Programs Special Events	9,260		9,260	3,200		3,200	1,710
6175.080	Recreation Programs Summer Camps for Youth	17,240		17,240	9,400		4,608	10,013
6175.090	Recreation Programs Youth Recreational Outdoor Programs	12,000		12,000	12,000		7,525	15,227
6175.201	Recreation Programs Adult Recreational Programs	7,850		7,850	5,100		4,111	3,983
6175.203	Recreation Programs After School Programs	10,350		10,350	9,200		4,843	7,230

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6175.204	Recreation Programs Fitness Programs	9,150		9,150	7,000		4,041	7,107
6175.205	Recreation Programs Public High School Track Meets	3,600		3,600	3,600		3,600	2,141
6175.207	Recreation Programs Youth Recreational Rec. Center Programs	15,950		15,950	18,650		18,246	19,308
6175.400	Recreation Programs Motor Coach Tours	28,400		28,400	24,300		20,422	20,500
6530.180	Consulting Services Web Page	250		250	250		16	16
6540.020	Vehicle Operating Exps Fuel - WC Fleet	4,500		4,500	4,500		1,365	2,434
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,000		1,000	800		317	1,488
6550.010	Building Site Exp Building/Prop Improvement	0		0	0		-	-
6550.040	Building Site Exps Cleaning Contract	6,000		6,000	6,000		-	5,906
6550.050	Building Site Exps Custodial Supplies	6,500		6,500	6,500		4,879	6,671
6550.060	Building Site Exps Electricity	65,000		65,000	65,000	Recreation Center Addition	37,973	42,609
6550.080	Building Site Exps Fire Alarm Testing	650		650	650		636	636
6550.081	Building Site Exps Fire Extinguishers	100		100	0		53	39
6550.090	Building Site Exps General Maintenance Repairs	25,000		25,000	24,000		18,244	23,123
6550.100	Building Site Exps Generator Services	1,000		1,000	1,000		593	243
6550.120	Building Site Exps Heating Propane	38,500		38,500	38,500	Recreation Center Addition	19,643	33,921
6550.135	Building Site Exps Insurance Claim Exps	0		0	0		-	-
6550.140	Building Site Exps Internet Access	0		0	0		-	-
6550.180	Building Site Exps Pest Control/Termite Insp	50		50	50		-	-
6550.220	Building Site Exps Security Alarm Monitoring	408		408	204		306	408
6550.242	Building Site Exp Sewage Pump Monitoring	300		300	300		206	275
6550.245	Building Site Exps Solar Panel Maintenance	2,000		2,000	2,000		-	956
6550.250	Building Site Exps Sprinkler Testing	1,540		1,540	1,540		1,155	1,540
6550.270	Building Site Exps Telephone	5,500		5,500	5,500		1,638	3,368
6550.300	Building Site Exps Trash Removal	1,900		1,900	1,900		1,076	1,474
6550.310	Building Site Exps Water & Sewer	2,500		2,500	2,500		1,573	1,769
6560.005	Park Improvements Afforestation	0		0	0		-	50
6900.040	Advertising Personnel Advertisements	0		0	0		-	36
6900.050	Advertising Recreation Advertisements	4,000		4,000	4,000		3,050	3,356
7000.020	Travel, Training & Exp Board Member Allowance	700		700	700		100	400
7000.040	Travel, Training & Exp Continuing Education/Certificati	2,500		2,500	2,500		523	2,409
7000.070	Travel, Training & Exp Exp Allowance	0		0	0		-	-
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	4,100		4,100	4,100		1,639	1,791
7000.115	Travel, Training & Exp Mileage	0		0	0		-	-
Department Total: 1601 Recreation Department		961,141	(34,660)	995,801	959,241	1,900	803,760	834,529
						Variance: Committee Review/FY16/Bgt		

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Department: 1602 - Parks Department								
6000.100	Personnel Services Salaries	257,237	(4,500)	261,737	253,320		209,719	246,001
6100.010	Administrative Exp Administrative Expenses	0		0	0		15	15
6100.060	Administrative Exp Books and Publications	0		0	0		-	-
6100.080	Administrative Exp Copier Supplies	280		280	780		-	-
6100.100	Administrative Exp Dues and Subscriptions	246		246	246		-	246
6100.110	Administrative Exp Envelopes	15		15	15		-	-
6100.190	Administrative Exp Office Supplies	400		400	400		259	428
6100.210	Administrative Exp Paper	25		25	25		-	-
6110.090	Supplies & Equipment Computers & Printers	0		0	0		-	-
6110.120	Supplies & Equipment Equipment Rental	1,120		1,120	1,120		646	935
6110.125	Supplies & Equipment Equipment Maintenance & Repair	2,000		2,000	2,000		1,898	1,897
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	8,121		8,121	6,500		5,627	26,370
6110.245	Supplies & Equipment Mobile Phones & Pagers	555		555	555		398	526
6110.340	Supplies & Equipment Safety Program Equipment	780		780	530		699	388
6110.380	Supplies & Equipment Signage	0		0	0		-	-
6110.390	Supplies & Equipment Small Equipment	1,000		1,000	1,000		906	2,091
6110.420	Supplies & Equipment Tools & Supplies	1,250		1,250	1,000		728	1,097
6150.030	Uniforms & Personal Equipment Safety Shoes	0		0	0		-	519
6150.050	Uniforms & Personal Equipment Uniforms	1,820		1,820	1,820		1,690	1,048
6160.200	Grant Programs POS - Basketball Court & Repair	0		0	0		-	-
6160.202	Grant Programs POS - Bike Racks	0		0	0		-	-
6160.220	Grant Programs POS - Field Lighting	294,444		294,444	294,444		-	-
6160.232	Grant Programs POS - Master Plan	0		0	0		-	-
6160.240	Grant Programs POS - New Signage	0		0	0		-	-
6160.244	Grant Programs POS - Park Improvement Project	200,000		200,000	89,372		-	-
6160.245	Grant Programs POS - Parking Area	0		0	0		-	-
6160.247	Grant Programs POS - Pavilions	0		0	18,888		-	-
6160.250	Grant Programs POS - Picnic Tables	0		0	0		-	-
6160.252	Grant Programs POS - Playground Equip/Improv	0		0	0		-	-
6160.270	Grant Programs Trash Cans	0		0	0		-	-
6200.020	Other Supplies & Materials Materials	24,646		24,646	24,646		24,264	23,004
6540.020	Vehicle Operating Exps Fuel - WC Fleet	20,500		20,500	20,500		10,500	18,976
6540.030	Vehicle Operating Exps Vehicle Maintenance	6,500		6,500	6,500		4,412	6,873
6540.040	Vehicle Operating Exp Vehicle Registration	0		0	0		100	-
6550.050	Building Site Exps Custodial Supplies	1,905		1,905	1,905		1,319	1,478
6550.060	Building Site Exps Electricity	19,530		19,530	20,530		11,300	14,501

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6550.081	Building Site Exps Fire Extinguishers	370		370	370		171	328
6550.090	Building Site Exps General Maintenance Repairs	19,333		19,333	18,483		19,258	12,262
6550.120	Building Site Exps Heating Propane	300		300	300		134	160
6550.140	Building Site Exps Internet Access	0		0	0		-	-
6550.150	Building Site Exps Landscaping	0		0	0		-	-
6550.160	Building Site Exps Lot Assessment Charges	0		0	0		-	-
6550.170	Building Site Exps Office Rent/Lease	5,000		5,000	5,000		5,000	5,000
6550.180	Building Site Exps Pest Control/Termite Insp	95		95	95		-	-
6550.200	Building Site Exps Portalets	11,202		11,202	11,052		6,063	9,324
6550.242	Building Site Exp Sewage Pump Monitoring	828		828	828		619	825
6550.255	Building Site Exp Stormwater Utility Fee	1,275		1,275	1,275		958	1,275
6550.270	Building Site Exps Telephone	900		900	900		334	569
6550.280	Building Site Exps Tipping Fees	550		550	350		225	36
6550.300	Building Site Exps Trash Removal	2,500		2,500	3,952		1,896	2,019
6550.310	Building Site Exps Water & Sewer	1,033		1,033	1,000		737	950
6700.350	Other Maint. & Svcs Mosquito Control	1,200		1,200	1,200		804	861
6700.640	Other Maint. & Svcs Special Events	300		300	300		270	-
6700.700	Other Maint. & Svcs Prison Labor	150		150	150		75	104
6900.005	Advertising Bid Advertising	200		200	200		140	138
7000.040	Travel, Training & Exp Continuing Education/Certificati	280		280	270		260	260
7000.070	Travel, Training & Exp Exp Allowance	0		0	0		-	-
7000.115	Travel, Training & Exp Mileage	0		0	0		-	-
Department Total FY16 Parks Department		887,890	(4,500)	892,390	791,821	96,069	311,424	380,502

Variance: Committee Review/FY16 Bgt

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FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1603 - Libraries								
6000.100	Personnel Services Salaries	1,513,261	(38,013)	1,551,274	1,507,509		1,250,757	1,641,336
6000.400	Personnel Services Overtime Pay	2,000		2,000	2,000		272	1,350
6100.010	Administrative Exp Administrative Expenses	0		0	0		158	-
6100.090	Administrative Exp Database/Shared Computer costs	17,000		17,000	17,000		7,500	15,000
6100.100	Administrative Exp Dues and Subscriptions	1,500		1,500	1,500		1,500	1,500
6100.170	Administrative Exp Miscellaneous	0		0	0		-	-
6100.190	Administrative Exp Office Supplies	18,000		18,000	25,000		8,063	37,621
6100.210	Administrative Exp Paper	3,000		3,000	3,000		2,133	1,886
6100.230	Administrative Exp Postage & Freight	4,000		4,000	4,000		1,903	3,342
6110.090	Supplies & Equipment Computers & Printers	15,559		15,559	19,200		4,835	64,050
6110.125	Supplies & Equipment Equipment Maintenance & Repair	500		500	500		-	-
6110.210	Supplies & Equipment Library AV-Multimedia	75,000		75,000	75,000		57,505	65,778
6110.220	Supplies & Equipment Library Book Processing	0		0	0		-	-
6110.230	Supplies & Equipment Library Books	175,000		175,000	150,000		113,377	171,998
6110.240	Supplies & Equipment Library Periodicals	15,000		15,000	15,000		16,507	17,635
6110.245	Supplies & Equipment Mobile Phones & Pagers	375		375	375		282	410
6110.270	Supplies & Equipment Office Equipment Repairs	500		500	500		-	-
6110.390	Supplies & Equipment Small Equipment	0		0	0		-	-
6130.010	Equipment Maintenance Copier Lease	43,400		43,400	26,000	Copier & PC Lease	27,899	21,843
6130.030	Equipment Maintenance Library Shared Computer System	19,000		19,000	25,000		18,992	19,899
6130.060	Equipment Maintenance Software Licensing	0		0	0		-	-
6150.020	Legal Services County Attorney Exps	0		0	0		-	-
6160.094	Grant Programs Library - Worcester	2,000		2,000	2,000		-	-
6160.095	Grant Programs Library - Miscellaneous	0		0	0		12,248	4,083
6160.120	Grant Programs Library Srv Enhancement - ESRL	75,000		75,000	75,000		44,797	75,000
6160.130	Grant Programs Library Training Grants - ESRL	0		0	0		-	-
6510.020	Legal Services County Attorney Expenses	500		500	500		-	30
6550.005	Building Site Exp Building Doors Service Contract	2,107		2,107			-	
6550.010	Building Site Exp Building/Property Improvements	10,000	(125,327)	135,327	0	HVAC Pocomoke	-	-
6550.020	Building Site Exps Buildings & Grounds Maintenance	0		0	0		-	-
6550.030	Building Site Exps Carpet/VCT Cleaning	8,850		8,850	8,800		70	4,595
6550.040	Building Site Exps Cleaning Contract	69,440		69,440	67,440		50,100	67,061
6550.050	Building Site Exps Custodial Supplies	5,500		5,500	5,000		3,761	5,448
6550.060	Building Site Exps Electricity	120,000		120,000	122,000		83,859	123,047
6550.070	Building Site Exps Elevator Testing	2,100		2,100	2,100		2,197	2,502
6550.080	Building Site Exps Fire Alarm Testing	3,275		3,275	3,275		1,913	1,676

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
6550.081	Building Site Exps Fire Extinguishers	200		200	200		165	137
6550.090	Building Site Exps General Maintenance Repairs	35,000		35,000	35,000		35,847	37,955
6550.110	Building Site Exps Heating Fuel Oil	9,000		9,000	9,500		3,105	5,541
6550.120	Building Site Exps Heating Propane	24,500		24,500	21,000		15,605	25,254
6550.124	Building Site Exps HVAC Loop Water Treatment	4,500		4,500	4,500		2,625	3,263
6550.125	Building Site Exps HVAC Repairs/Replacement	4,500		4,500	4,500		-	-
6550.135	Building Site Exps Insurance Claim Exps	0		0	0		-	-
6550.140	Building Site Exps Internet Access	8,200		8,200	8,200		6,169	8,261
6550.150	Building Site Exps Landscaping	7,000		7,000	0		-	-
6550.180	Building Site Exps Pest Control/Termite Insp	2,950		2,950	3,050		1,150	1,371
6550.220	Building Site Exps Security Alarm Monitoring	2,100		2,100	2,100		1,071	1,728
6550.230	Building Site Exps Security System Exps	0		0	0		-	-
6550.242	Building Site Exps Sewage Pump Monitoring	100		100	0		225	-
6550.250	Building Site Exps Sprinkler Testing	3,000		3,000	3,200		2,145	2,860
6550.260	Building Site Exps Taxes	0	(180)	180	180		-	-
6550.270	Building Site Exps Telephone	14,800		14,800	14,800		8,753	14,373
6550.280	Building Site Exps Tipping Fees	525		525	300		253	415
6550.300	Building Site Exps Trash Removal	2,300		2,300	2,250		1,142	1,937
6550.310	Building Site Exps Water & Sewer	9,500		9,500	9,100		6,462	8,961
7000.070	Travel, Training & Exp Exp Allowance	0		0	0		-	-
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	9,000		9,000	9,000		5,908	6,813
7170.050	Benefits & Insurance Retirement	0		0	0		-	-
9010.220	Capital Equipment Phone Systems	21,600		21,600	0		-	-
Department 61000 Libraries		2,360,642	(163,520)	2,524,162	2,284,579	76,663	1,801,251	2,465,959
						Variance: Committee Review/FY16 Bgt		

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1604 - Other Recreation & Culture								
7100.008	Art League of Ocean City 100,000	20,000		20,000	20,000	capital year 5 of 5	20,000	20,000
7100.016	Berlin Little League	0		0	0		-	2,311
7100.050	Furnacetown	40,000		40,000	30,000		30,000	-
7100.090	Lower Eastern Shore Heritage	5,000		5,000	0		-	-
7100.092	Lower Shore Land Trust	0		0	0		-	-
7100.116	O.C. Developmental Corporation	1		1	0	\$100,000 in Towns Grant	-	-
7100.135	Pocomoke Marketing Partnership - Discovery Center	45,000		45,000	50,000	FY16 last year of funding	50,000	-
7100.145	Rackliffe House Trust	0		0	0		-	-
7100.173	Snow Hill High School After Prom	0		0	0		-	-
Department Total (1604 - Other Recreation & Culture)		110,001		110,001	100,000	10,001	100,000	22,311
						Variance: Committee Review/FY16 Bgt		
Department: 1701 - Extension Service								
6100.010	Administrative Exp Administrative Exps	1,285		1,285	1,285		1,160	-
6100.100	Administrative Exp Dues and Subscriptions	328		328	0		35	216
6100.190	Administrative Exp Office Supplies	5,500		5,500	5,319		1,810	3,770
6100.230	Administrative Exp Postage & Freight	1,500		1,500	1,300		1,788	1,213
6110.010	Supplies & Equipment 4-H Fair & Demo Materials	9,000		9,000	9,000		9,286	9,000
6110.120	Supplies & Equipment Equipment Rental	360		360	360		295	360
6110.125	Supplies & Equipment Equipment Maintenance & Repair	0		0	0		-	-
6110.290	Supplies & Equipment Other Office Equipment	0		0	1,935		-	-
6130.010	Equipment Maintenance Copier Lease	6,200		6,200	5,500		4,376	5,636
6550.050	Building Site Exps Custodial Supplies	0	(100)	100	50	Move Expenses to Dept 1090	-	81
6550.060	Building Site Exps Electricity	0	(3,000)	3,000	2,500		1,528	2,206
6550.081	Building Site Exps Fire Extinguishers	0		0	0		-	-
6550.090	Building Site Exps General Maintenance Repairs	0	(2,100)	2,100	100		3,197	53
6550.120	Building Site Exps Heating Propane	0	(3,000)	3,000	3,000		1,209	2,843
6550.170	Building Site Exps Office Rent/Lease	0		0	15,972		11,271	16,906
6550.180	Building Site Exps Pest Control/Termite Insp	0	(100)	100	100		-	-
6550.270	Building Site Exps Telephone	2,500		2,500	2,000	keep telephone	1,200	1,953
6550.280	Building Site Exp Tipping Fees	0		0	0		11	-
6550.300	Building Site Exps Trash Removal	0	(50)	50	50		-	-
6550.310	Building Site Exp Water & Sewer	0		0	0		35	-
7120.020	Other Non-Matching Exps Appropriation for Extension Svc	144,850		144,850	140,117	State Paid Employees	140,117	140,117
Department Total (1701 - Extension Service)		171,523	(8,350)	179,873	188,588	(17,065)	177,318	184,354
						Variance: Committee Review/FY16 Bgt		

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1702 - Other Natural Resources								
6170.010	Program Exp Gypsy Moth Control	1,500		1,500	1,500	based on estimate	1,200	1,200
7100.180	County Grants Soil Conservation	34,950		34,950	34,950		34,950	33,950
7130.030	Matching Appropriation Conservation Easements	0		0	0		43,515	14,115
7130.040	Matching Appropriation Md Agri Land Preservation Fund	6,000		6,000	8,665		-	-
7130.050	Matching Appropriation Beach Maintenance	225,000		225,000	250,000	Per State Estimate	211,726	137,546
Department Total: 1702 - Other Natural Resources		267,450		267,450	295,115	(27,665)	291,391	186,811
						Variance: Committee Review/FY16 Bgt		

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1801 - Economic Development								
6000.100	Personnel Services Salaries	145,924		145,924	167,005	Part Time VOLT Grant Funds	102,798	164,701
6100.010	Administrative Exp Administrative Exps	0		0	0		-	-
6100.060	Administrative Exp Books and Publications	500		500	1,000		-	149
6100.100	Administrative Exp Dues and Subscriptions	3,801		3,801	3,500		3,154	3,788
6100.150	Administrative Exp Incentives & Events	12,000		12,000	13,000		3,677	13,815
6100.165	Administrative Exp Meeting Exp	2,000		2,000	2,000		713	1,982
6100.170	Administrative Exp Miscellaneous	0		0	0		-	-
6100.190	Administrative Exp Office Supplies	1,500		1,500	1,500		1,687	2,649
6100.210	Administrative Exp Paper	0		0	0		-	-
6100.230	Administrative Exp Postage & Freight	250		250	250		21	20
6110.080	Supplies & Equipment Computer Repairs & Supplies	500		500	500		-	445
6110.090	Supplies & Equipment Computers & Printers	1,000		1,000	1,440		1,982	-
6110.120	Supplies & Equipment Equipment Rental	500		500	500		175	103
6110.245	Supplies & Equipment Mobile Phones & Pagers	1,500		1,500	1,500		1,490	1,967
6110.290	Supplies & Equipment Other Office Equipment	0		0	0		-	-
6130.010	Equipment Maintenance Copier Lease	1,200		1,200	1,200		822	1,233
6160.020	Grant Programs CDBG Community Dev Block Grant	0		0	0		-	-
6160.036	Grant Programs VOLT Program Dev/Admin	0		0	0		-	1,290
6170.020	Program Exp Intern, Co-Ops & Apprenticeships	77,000		77,000	77,000		-	79,897
6170.055	Program Exp NASA Interns	0		0	0		-	-
6530.040	Consulting Services Consulting Services	30,000		30,000	30,000		52,271	40,161
6530.180	Consulting Services Web Page	6,500		6,500	6,500		2,250	2,300
6540.020	Vehicle Operating Exps Fuel - WC Fleet	2,000		2,000	2,000		489	1,007
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,000		1,000	1,000		384	1,010
6540.040	Vehicle Operating Exps Vehicle Registration	0		0	0		100	-
6540.045	Vehicle Operating Exp Vehicle Repairs	0	(1,000)	1,000	1,000		-	27
6540.050	Vehicle Operating Expense Vehicle Use/Other Areas	0		0	0		-	-
6550.140	Building Site Expenses Internet Access	0		0	0		1,500	-
6550.270	Building Site Exps Telephone	3,000		3,000	3,000		1,638	2,706
6700.800	Other Maint & Svcs New Business Startup	20,000		20,000	20,000		20,000	20,000
6900.015	Advertising Economic Development	15,000		15,000	15,000		10,786	7,017
7000.020	Travel, Training & Exp Board Member Allowance	2,250		2,250	4,000		1,429	2,359
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	10,475		10,475	10,000		4,359	11,523
9010.010	Capital Equipment New Vehicles	0		0	23,000		20,109	-
Department Total: 1801 - Economic Development		337,900	(1,000)	338,900	385,895	(47,995)	231,831	360,147
						Variance: Committee Review/FY16 Bgt		

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1803 - Tourism								
6000.100	Personnel Services Salaries	209,183	(18,668)	227,851	209,642		165,742	205,793
6100.010	Administrative Exp Administrative Exps	385		385	335		160	342
6100.080	Administrative Exp Copier Supplies	0		0	0		-	-
6100.100	Administrative Exp Dues and Subscriptions	1,250		1,250	825		935	1,241
6100.150	Administrative Exp Incentives & Events	800		800	800		113	465
6100.170	Administrative Exp Miscellaneous	0		0	0		-	-
6100.190	Administrative Exp Office Supplies	1,900		1,900	1,900		705	1,478
6100.210	Administrative Exp Paper	0		0	0		-	-
6110.090	Supplies & Equipment Computers & Printers	0		0	0		-	1,053
6110.245	Supplies & Equipment Mobile Phones & Pagers	2,000		2,000	1,600		1,302	1,985
6110.260	Supplies & Equipment Newsletters	0		0	0		-	-
6110.310	Supplies & Equipment Promotional Materials	46,000		46,000	53,000		77,733	65,854
6110.380	Supplies & Equipment Signage	1,000		1,000	1,000		-	1,150
6110.393	Supplies & Equipment Special Event Sponsorship	6,000		6,000	4,000	promote Town Events	2,256	-
6130.010	Equipment Maintenance Copier Lease	1,094		1,094	1,094		729	1,094
6160.150	Grant Programs Tourism Grant Projects	140,127		140,127	116,794	State Grant Estimate	-	106,159
6510.020	Legal Services County Attorney Exps	0		0	0		104	-
6530.180	Consulting Services Web Page	25,000		25,000	25,000		17,581	3,310
6540.020	Vehicle Operating Exps Fuel - WC Fleet	1,000		1,000	1,000		615	1,165
6540.030	Vehicle Operating Exps Vehicle Maintenance	500		500	500		248	122
6540.040	Vehicle Operating Exp Vehicle Registration	0		0	0		-	-
6540.045	Vehicle Operating Exps Vehicle Repairs	0		0	0		-	-
6550.020	Building Site Exps Buildings & Grounds Maintenance	0		0	0		-	-
6550.040	Building Site Exps Cleaning Contract	1,350		1,350	1,300		1,030	1,339
6550.050	Building Site Exps Custodial Supplies	380		380	220		224	379
6550.060	Building Site Exps Electricity	14,000		14,000	14,000		9,337	12,690
6550.081	Building Site Exp. Fire Extinguisher	0		0	0		-	20
6550.090	Building Site Exps General Maintenance Repairs	500		500	500		-	-
6550.140	Building Site Exps Internet Access	550		550	550		360	480
6550.180	Building Site Exps Pest Control/Termite Insp	200		200	200		-	-
6550.220	Building Site Exps Security Alarm Monitoring	300		300	300		153	204
6550.270	Building Site Exps Telephone	3,300		3,300	3,800		2,318	3,214
6700.050	Other Maint. & Svcs Phone Service	0		0	0		-	-
6900.052	Advertising Supplemental Advertising	283,500		283,500	283,500	Advertising Paid directly by Tourism	283,500	283,750
6900.055	Advertising Tourism	370,000	(30,000)	400,000	360,000		305,007	360,376

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7000.020	Travel, Training & Exp Board Member Allowance	1,000		1,000	1,050		300	500	
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	3,800		3,800	3,800		2,770	2,687	
7100.050	County Grants Furnacetown	0		0	0		-	30,000	
7100.135	County Grants Pocomoke Marketing Partnership	0		0	0		-	50,000	
7100.xxx	County Grant S.H. Opera House	0		0	0		-	100,000	
9010.010	Capital Equipment New Vehicles	0		0	0		-	-	
Department Total: 1903 - Tourism		1,115,119	(48,668)	1,163,787	1,086,710	28,409	873,223	1,236,851	
						Variance: Committee Review/FY16 Bgt			
Department: 1901 - Taxes Shared with Towns									
7160.010	Towns' Share Towns' Share County Bingo Fee	2,800		2,800	2,800		-	3,369	
7160.020	Towns' Share Towns' Share County Income Tax	1,500,000		1,500,000	1,155,000		879,156	1,504,219	
7160.030	Towns' Share Towns' Share Food Tax	997,500		997,500	997,500		941,184	1,290,324	
7160.040	Towns' Share Towns' Share Liquor License Fees	331,970		331,970	333,470		-	332,157	
7160.050	Towns' Share Towns' Share Room Tax	12,507,583		12,507,583	12,507,583		10,071,105	14,002,651	
Department Total: 1901 - Taxes Shared with Towns		15,339,853		15,339,853	14,996,353	343,500	11,891,445	17,132,720	
						Variance: Committee Review/FY16 Bgt			
Department: 1902 - Grants to Towns									
7100.028	OPA Recreation Conditional Grant	10,000	(190,000)	200,000	10,000		10,000	10,000	
7100.029	OPA Tourism Conditional Grant	10,000		10,000	6,000		6,000	6,000	
7100.065	County Grants Grants to Towns for Police	459,500	(460,500)	920,000	459,500	Ocean Pines Association	459,500	459,500	
7100.153	County Grants Restricted Fire Grant	403,000		403,000	440,000	formula based	407,000	552,000	
7100.192	County Grants Tourism to Town	50,000		50,000	50,000		50,000	50,000	
7100.193	County Grants Unrestricted to Town	4,491,956	(284,664)	4,776,620	4,361,956	see worksheets	4,361,956	4,361,956	
Department Total: 1902 - Grants to Towns		5,424,456	(935,164)	6,359,620	5,327,456	97,000	5,294,456	5,439,456	
						Variance: Committee Review/FY16 Bgt			

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Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1950 - Benefits & Insurance								
6510.070	Legal Services Judgements & Lawsuits	5,000		5,000	5,000		-	1,113
7170.010	Benefits & Insurance Allowance Salary Increase July '16	645,176	30,596	614,580	0	step July 2016, Longevity, adjustments	-	-
7170.010	Benefits & Insurance Allowance Salary Increase Jan. '17	288,760	288,760	0	0	step Jan. 2017	-	-
7170.020	Benefits & Insurance Contingency	8,000		8,000	8,000		996	2,129
7170.030	Benefits & Insurance Hospitalization Insurance	5,658,518	(259,659)	5,918,177	5,259,989	based on negotiated rates for PPO plan, enterprise funds, retirees & vacancies	5,281,136	5,324,523
7170.040	Benefits & Insurance Other Post-Employment Benefits	4,000,000		4,000,000	3,000,000		2,250,000	3,000,000
7170.050	Benefits & Insurance Retirement	2,838,925	(61,512)	2,900,437	2,561,243		2,628,092	2,335,687
7170.060	Benefits & Insurance Social Security Taxes	1,909,283	(5,051)	1,914,334	1,840,137		1,423,966	1,718,155
7170.070	Benefits & Insurance Unemployment Insurance	7,000		7,000	38,789		2,706	48,990
7170.080	Benefits & Insurance Vested Benefits	0		0	0		-	81,000
7170.090	Benefits & Insurance Workmans Compensation Ins	648,705		648,705	490,107		536,062	423,909
7170.100	Benefits & Insurance Property & Liability Insurance	390,000		390,000	363,286		375,192	350,271
7170.110	Benefits & Insurance Retirement Incentive	0	(75,000)	75,000	75,000	early retirement -0- FY17	-	-
7170.120	Benefits & Insurance Long Term Disability	36,839		36,839	36,839		38,179	36,687
7170.130	Benefits & Insurance Life Insurance	57,275		57,275	57,275		55,457	65,291
7170.140	Benefits & Insurance FSA Admi,EAP Prgm, PSA Admin	78,894		78,894	78,894		77,333	67,934
7170.150	Benefits & Insurance Retirement Admin Fee	78,397		78,397	57,800		57,586	78,397
Department Total: 1950 - Benefits & Insurance		16,650,772	(81,866)	16,732,638	13,872,359	2,778,413	12,726,705	13,534,086
						Variance: Committee Review/FY16 Bgt		
Department: 1975 - Debt Service								
7700.010	Debt Service 1992 Capital Improvement Bonds						-	(5,406)
7700.050	Debt Service 2003 MDE Water Quality Bond	252,576		252,576	252,572		237,988	252,108
7700.060	Debt Service 2004 Capital Improvements Bonds	0		0	0		698	2,132,198
7700.070	Debt Service 2007 Capital Improvements Bonds	2,046,013		2,046,013	2,501,913		2,048,713	2,499,873
7700.080	Debt Service 2008 Capital Improvements Bonds	2,561,875		2,561,875	3,172,038		2,577,513	3,170,338
7700.090	Debt Service 2013 Capital Improvements Bonds	1,711,676		1,711,676	1,709,708		1,645,124	1,334,447
7700.100	Debt Service 2014 Capital Improvements Bonds	4,020,681		4,020,681	4,092,181		4,092,181	4,136,433
7700.110	Debt Service 2015 Capital Improvements Bonds	1,356,604		1,356,604	0		794,478	-
Department Total: 1975 - Debt Service		11,949,425		11,949,425	11,728,412	221,013	11,396,693	13,519,988
						Variance: Committee Review/FY16 Bgt		

Expenditures

Worcester County, MD

5/6/2016

FY17 Expense Budget Work Session

Account Number	Description	2017 Committee Review 5/10/16	Variance Committee vs FY17 Request	FY2017 Budget Request	FY2016 Adopted Budget	Work Session Notes & Changes 5/10/16	FY16 Actual YTD 4/30/16	FY15 Actual YTD 6/30/15
Department: 1985 - Interfund								
8010.020	Transfer Out Budget Stabilization Fund	0		0	1,486,583		-	-
8100.020	Transfers Out - Capital Projects	0		0	0		1,846,256	1,887,998
8100.050	Transfers Out - OPEB Reserve	0		0	0		-	-
8100.060	Transfers Out Recycling	663,294	(21,426)	684,720	0	Budget Stabilization FY17	-	-
8100.070	Transfers Out Convenience Centers	504,505		504,505	0	Budget Stabilization FY17	-	-
8100.080	Transfer Out to Reserve Fund	0	(336,787)	336,787	0	Transfer to Reserve not needed	-	-
Department Total: 1985 - Interfund		1,167,799	(358,213)	1,526,012	1,486,583	(318,784)	1,846,256	1,887,998
						Variance: Committee Review / FY16 Bgt		
Expenditure Grand Total		189,485,906	(4,461,000)	193,946,906	182,450,109	7,035,797	152,579,105	180,865,626
						Variance: Committee Review / FY16 Bgt		
REVENUE		189,052,099		177,981,133	182,450,109			
Expenditure Shortfall / (Overage)		(433,807)		(15,965,773)	0			

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Fire and EMS Funding FY17

As of May 6, 2016

**The Estimated Taxable Assessable Base at the County Level
For the tax year beginning July 1, 2016**

Base Estimate Date: March 31, 2016
(figures expressed in thousands)

Jurisdiction	Real Property Full Year	Real Property New Construction	Railroad Operating Real Property	Total Assessable Base Subject to the Real Property County Tax Rate	Loss Due to Homestead Tax Credit	County Homestead Tax Credit Percentage	Net Assessable Base Subject to the Real Property County Tax Rate	Railroad Operating Personal Property	Utility Operating Real Property	Utility Operating Personal Property	Business Personal Property	Total Assessable Base Subject to the Personal Property / Utility County Tax Rates	Total Taxable County Assessable Base
Worcester	14,805,183	2,500	544	14,808,227	148,973	3%	14,659,254	255	5,117	126,962	214,900	347,234	15,155,461
				14,808,227								347,234	15,155,461

Full year column includes new construction added for the full year (July 1). New construction is property added for partial year levy (Oct. 1, Jan 1, and Apr. 1).

These figures do not include adjustments necessary to calculate State grants to local governments or any tax credits. The above Business Personal Property figures for July 2015 must be adjusted before being used for state aid purposes by substituting the following figures in (\$000) :
Allegany County \$178,460 and Worcester County \$202,986
State Department of Assessments and Taxation

Account coding for General Ledger :		FY17 Budget	FY17 Supplement	FY17 Request
County Grant to Fire Companies				
Poc VFC	100.1105.105 7080.010	\$ 197,021.00	27,979	\$ 225,000.00
Berlin VFD	100.1105.115 7080.010	\$ 197,021.00	27,979	\$ 225,000.00
Snow Hill VFD	100.1105.125 7080.010	\$ 197,021.00	27,979	\$ 225,000.00
Ocean City VFD	100.1105.135 7080.010	\$ 197,021.00	27,979	\$ 225,000.00
Girdletree VFD	100.1105.145 7080.010	\$ 197,021.00	27,979	\$ 225,000.00
Stockton VFD	100.1105.155 7080.010	\$ 197,021.00	27,979	\$ 225,000.00
Newark VFD	100.1105.165 7080.010	\$ 197,021.00	27,979	\$ 225,000.00
Bishopville VFD	100.1105.175 7080.010	\$ 197,021.00	27,979	\$ 225,000.00
Showell VFD	100.1105.185 7080.010	\$ 197,021.00	27,979	\$ 225,000.00
Ocean Pines VFD	100.1105.195 7080.010	\$ 197,021.00	27,979	\$ 225,000.00
			\$ -	
TOTAL FY17		\$ 1,970,210.00	279,790	2,250,000

(2)

Fire Grant Calculation for Fire Depts:		
assessable base		15,155,461,000
	divided by \$100	151,554,610
	rate=.013	1,970,210
	FY17	\$ 197,021
based on Code	FY17	\$ 197,021
	VARIANCE	\$ (0)
based on Budget	FY16	\$ 225,000
	VARIANCE	\$ (27,979)

FY17 County Budget 12/15/16	2,250,000
FY16 County Budget	2,250,000
Variance	-

(2) FY17 Budget increased by \$279,790 from the General Fund in order to fund \$225,000 to each Volunteer Fire Company for FY2017.

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EMS FUNDING PROPOSED -FY 2017

Grant Amount	2015 Non Credit Out-Town		2015 Credit Runs In Town		2015 Credit Runs Out-Town		2015 TRANSPORT DESTINATIONS			5/13/2014 Mileage Supplement	2015 # of Ambulances	2015 Ambulance Allocation	2015 # Per Personnel	Base Personnel	Additional Personnel Supplement	FY 2017 Requested Funding	FY2016 APPROVED BUDGET	FY17/FY16 FUNDING VARIANCE		
	\$190.00		\$190.00		\$760.00		AGH	PRMC	MCC/BMC	\$0.60				\$5,000	\$40,000	\$440,575.80	\$403,584.40	\$37,395.40		
Pocomoke			829	\$157,510			62	932	9			4	\$40,000	8	\$40,000	\$40,000	\$440,575.80	\$403,584.40	\$37,395.40	Pocomoke
out town	49	\$9,310			174	\$132,240	\$1,116.00	\$20,690.40	\$113.40											
Snow Hill			357	\$67,830			174	514	0			3	\$30,000	6	\$40,000	\$40,000	\$455,226.80	\$472,012.80	-\$16,786.00	Snow Hill
out town	98	\$18,620			331	\$251,560	\$1,357.20	\$5,859.60	\$0.00											
Newark					65	\$49,400	49	16	0			2	\$20,000	1	\$5,000	\$40,000	\$118,040.80	\$126,318.00	-\$8,277.20	Newark
							\$0.00	\$220.80												
Berlin			618	\$117,420			911	80	0			3	\$30,000	9	\$45,000	\$40,000	\$591,578.00	\$602,508.80	-\$10,930.80	Berlin
out town	377	\$71,630			377	\$286,520	\$0.00	\$1,008.00												
Ocean City			2374	\$451,060			2,631	223	2			10	\$100,000	43	\$215,000	\$40,000	\$1,231,712.60	\$1,246,707.00	-\$14,994.40	Ocean City
out town	246	\$46,740			492	\$373,920	\$0.00	\$4,950.60	\$42.00											
Showell							71	16				2	\$20,000	2	\$10,000	\$40,000	\$146,050.00	\$159,365.00	-\$13,315.00	Showell
out town	51	\$9,690			87	\$66,120	\$0.00	\$240.00												
Bishopville							122	30				2	\$20,000	2	\$10,000	\$40,000	\$199,650.00	\$180,765.00	\$18,885.00	Bishopville
out town	72	\$13,680			152	\$115,520	\$0.00	\$450.00												
Ocean Pines			891	\$169,290			906	63				3	\$30,000	9	\$45,000	\$40,000	\$355,155.00	\$331,345.00	\$23,810.00	Ocean Pines
out town	68	\$12,920			75	\$57,000	\$0.00	\$945.00												
Totals	979	\$186,010	5,069	\$963,110	1,753	\$1,332,280	4,855.00	1,858.00	\$155.40	\$36,993.00	29	\$290,000	82	\$410,000	\$320,000	\$3,538,393.00	\$3,522,606.00	\$15,787.00	EMS SubTotal	

non credit out of town

DEFINITIONS

Credit Run is an emergency transport to a hospital from a Worcester County location

EMS Units to be MIEMSS Certified ALS/BLS transport units

Full time equivalent personnel are those who cover a minimum of 40 hours per week time block year round

ANNUAL RATE ADJUSTMENTS

In-Town Credit Run Amount to be increased each year by COLA

Out-Town Credit Run Amount to be 2.50 times in-town rate

Payment of the county mileage rate for any credit round trips greater

Base Personnel is \$5,000.00 person

Additional Personnel Supplement of \$30,000.00

MEMORANDUM OF UNDERSTANDING ITEMS

To qualify for the additional personnel supplement must provide a minimum of 8 hours each day ALS paid coverage

Quarterly Reporting of Personnel Hours worked required to be submitted to County

Annual EMS financial report detailing income and expenses and include any financial audit records

EMS grant funding to be segregated from fire company funds and dedicated to EMS operations

Participation with county emergency exercises, preparation, information and resource requests

Must participate in Quality Assurance program monitored by EMS Captain committee

Failure to sign and comply with MOU will result in funding to be withheld until compliance is met

ROUND TRIP MILEAGE - Paid over 25 miles round trip

	AGH	PRMC	MCC/BMC
Pocomoke	55	62	46
Snow Hill	38	44	46
Newark	20	48	
Berlin	2	46	
Ocean City	24	62	60
Bishopville	18	50	
Ocean Pines	10	50	
Showell	8	50	

23,080.00	24,040.00	MEDIC ASSIST
3,561,473.00	3,546,646.00	\$14,827.00

REVISED May 20, 2015 for FY16 Approved Budget

In-Town Rate FY16 Revisions COLA=.16% COLA for In town rate at \$190

FY06=170.00 FY07=\$177.00 FY08=183.00 FY09-FY15=\$187.00

Out Town Credit Run FY16 Revision Rate 4.0 times in Town

FY07 Out Town Rate 4.0 times in town

Out Town Non Credit Run FY16 Revision same rate as In-Town Rate

FY07 Out Town Non-Credit \$187.00

Mileage Supplement over 25 miles FY08=\$.445 FY09=\$.505 FY10-FY14=\$.505 FY15=\$.60

FY05 RATE = \$.34 FY06-FY07 rate = \$.405

Ambulance Allocation FY06-FY16 \$10,000

Base Personnel FY06-FY16 \$5000

Additional Personnel Supplement FY16 Revision \$40,000 Additional Personnel Supplement
FY06-FY15 \$30,000

MEDICAL ASSIST COMPANIES

	CY 2015		Base Amount	FY2017	FY2016	FY17/16
	Medical Assists	per call		Total Request	Budget	Variance
		\$80.00				
Stockton	58	\$4,640.00	\$7,500.00	\$12,140.00	\$11,900.00	\$240.00
Gridletree	43	\$3,440.00	\$7,500.00	\$10,940.00	\$12,140.00	-\$1,200.00
TOTALS			\$15,000.00	\$23,080.00	\$24,040.00	-\$960.00

-3.99%

Medical Assist Company is alerted each time a call for EMS service is in their response area

Per Call amount is paid for each response to a medical assist call

Base Amount is paid to each fire company that is alerted for every EMS call within their fire response area

Budget In Volunteer Fire & Ambulance:

Stockton	100.1105.155.7080.020
Girdletree	100.1105.145.7080.020

<u>Rate History:</u>	<u>Base Amount</u>	<u>Per Call</u>
FY2015-FY07	\$7,500	\$80
FY2006-FY04	\$3,000	0

1105.7080.060 State Grant to Fire Companies

Each year, the county and towns must report to the State, the cost for fire protection, rescue & ambulance services. The State funds are distributed to the towns and fire companies according to Article 38A, Sections 45A through 45D, of the Annotated Code of Maryland, known as "Senator William H. Amoss Fire, Rescue & Ambulance Fund." If the town share of funds provided equals 10% of the total spent in the County, they would receive 5% of the State grant in the next year. The State funds not distributed to the towns are split evenly among the 10 fire companies.

		FY2017 Request	FY2016 Budget	\$ Inc/(Dec)
100.1105.100.7080.060	Pocomoke City/Town	\$ 520	\$ 186	\$ 334
100.1105.110.7080.060	Berlin/Town	9,641	1,381	8,260
100.1105.120.7080.060	Snow Hill/ Town	594	161	433
100.1105.130.7080.060	Ocean City/Town	52,789	21,675	31,114
100.1105.115.7080.060	Berlin	28,049	31,990	-3,941
100.1105.175.7080.060	Bishopville	28,049	31,990	-3,941
100.1105.145.7080.060	Girdletree	28,049	31,990	-3,941
100.1105.165.7080.060	Newark	28,049	31,990	-3,941
100.1105.135.7080.060	Ocean City	28,049	31,990	-3,941
100.1105.195.7080.060	Ocean Pines	28,049	31,990	-3,941
100.1105.105.7080.060	Pocomoke City	28,049	31,990	-3,941
100.1105.185.7080.060	Showell	28,049	31,990	-3,941
100.1105.125.7080.060	Snow Hill	28,049	31,990	-3,941
100.1105.155.7080.060	Stockton	28,049	31,990	-3,941
		<u>\$ 344,034</u>	<u>\$ 343,303</u>	<u>\$ 731</u>

Note: FY17 budget \$344,034 uses FY16 actual until State budget adopted

FY 2017 Grant to Towns for Fire Company for Out of Town Responses

Amount to be paid to TOWN

\$1,000.00 per call

CY2015		FY2017 Request	FY16 Budget	FY17/FY16 Variance	
Pocomoke	67	67,000	47,000	\$20,000	
Snow Hill	48	48,000	62,000	-\$14,000	
Berlin	151	151,000	175,000	-\$24,000	
Ocean City	87	87,000	123,000	-\$36,000	
Ocean Pines	50	50,000	33,000	\$17,000	
Total	403	403,000	440,000	-\$37,000	-8.41%

Any dispatched emergency call for fire apparatus where the location is outside the town limits for the company's first due response area.

Budget In Grants to Towns:

Pocomoke	100.1902.100.7100.153
Snow Hill	100.1902.120.7100.153
Berlin	100.1902.110.7100.153
Ocean City	100.1902.130.7100.153
Ocean Pines	100.1902.190.7100.153

On June 1, 2004, a new program was budgeted for appropriation in FY2005. This new program entitled, Restricted Fire Grant to the Towns, was budgeted as a pass thru of funds for Fire Service for all municipalities, and OceanPines Association (OPA). Funding will be based on qualified Out of Town Fire Service Runs, which means the fire apparatus leaves the corporate municipal or homeowner association limits that the apparatus is situated in.

This new County funding will be provided to your municipality for further distribution to the Pocomoke Vol. Fire Company based on qualified runs.

Qualified runs are defined as:

- Fire Company must be alerted by Central for an emergency alarm.
- Fire Company must respond with a minimum of one certified piece of fire apparatus and arrive on the scene.
- Public service calls are not eligible.

How to Qualify:

- Municipality must agree not to reduce their current/future funding level formulas.
- Fire Company must show participation in county drills.
- Fire Company must maintain current equipment and departmental roster lists with Central.
- Fire Company must participate, and successfully complete annual inspection.
- Money must go toward fire equipment and/or equipment operating expenses.
- Fire Company must submit an annual report of expenditures of County money.

Rate History:

FY2015-FY2007 = \$1,000

FY2006-FY2005=\$250

FY17 Expense Budget Worksheet Report

Account Number	Account Description	2017 Committee Review	2016 Adopted Budget	\$ Variance FY17/FY16	% Variance FY17/FY16	FY2016 YTD December 2015	2015 Actual Amount	2014 Actual Amount
Fund: 100 - General Fund								
EXPENSES								
Department: 1105 - Volunteer Fire Departments								
Location: 100 - Town of Pocomoke								
<i>OTHR CHGS - Other Charges</i>								
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	440,980.00	403,584.00	37,396.00	9%	403,584.40	378,205.00	367,039.75
7080.060	Fire & Ambulance State Grant for Fire Companies	520.00	186.00	334.00	180%	0.00	186.00	362.00
Account Classification Total: OTHR CHGS - Other Charges		\$441,500.00	\$403,770.00	\$37,730.00	9%	\$403,584.40	\$378,391.00	\$367,401.75
Location Total: 100 - Town of Pocomoke		\$441,500.00	\$403,770.00	\$37,730.00	9%	\$403,584.40	\$378,391.00	\$367,401.75
Location: 105 - Pocomoke VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	225,000.00	225,000.00	0.00	0%	128,586.00	225,000.00	225,000.00
7080.060	Fire & Ambulance State Grant for Fire Companies	28,049.00	31,990.00	(3,941.00)	-12%	0.00	27,635.20	23,942.10
Account Classification Total: OTHR CHGS - Other Charges		\$253,049.00	\$256,990.00	(\$3,941.00)	-2%	\$128,586.00	\$252,635.20	\$248,942.10
Location Total: 105 - Pocomoke VFD		\$253,049.00	\$256,990.00	(\$3,941.00)	-2%	\$128,586.00	\$252,635.20	\$248,942.10
Location: 110 - Town of Berlin								
<i>OTHR CHGS - Other Charges</i>								
7080.060	Fire & Ambulance State Grant for Fire Companies	9,641.00	1,381.00	8,260.00	598%	0.00	1,381.00	0.00
Account Classification Total: OTHR CHGS - Other Charges		\$9,641.00	\$1,381.00	\$8,260.00	598%	\$0.00	\$1,381.00	\$0.00
Location Total: 110 - Town of Berlin		\$9,641.00	\$1,381.00	\$8,260.00	598%	\$0.00	\$1,381.00	\$0.00
Location: 115 - Berlin VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	225,000.00	225,000.00	0.00	0%	128,586.00	225,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	591,578.00	602,509.00	(10,931.00)	-2%	602,508.80	553,690.00	602,835.73
7080.060	Fire & Ambulance State Grant for Fire Companies	28,049.00	31,990.00	(3,941.00)	-12%	0.00	27,635.20	23,942.10
Account Classification Total: OTHR CHGS - Other Charges		\$844,627.00	\$859,499.00	(\$14,872.00)	-2%	\$731,094.80	\$806,325.20	\$851,777.83
Location Total: 115 - Berlin VFD		\$844,627.00	\$859,499.00	(\$14,872.00)	-2%	\$731,094.80	\$806,325.20	\$851,777.83
Location: 120 - Town of Snow Hill								
<i>OTHR CHGS - Other Charges</i>								
7080.060	Fire & Ambulance State Grant for Fire Companies	594.00	161.00	433.00	269%	0.00	161.00	0.00
Account Classification Total: OTHR CHGS - Other Charges		\$594.00	\$161.00	\$433.00	269%	\$0.00	\$161.00	\$0.00
Location Total: 120 - Town of Snow Hill		\$594.00	\$161.00	\$433.00	269%	\$0.00	\$161.00	\$0.00
Location: 125 - Snow Hill VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	225,000.00	225,000.00	0.00	0%	225,000.00	225,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	455,227.00	472,013.00	(16,786.00)	-4%	472,012.80	418,979.80	436,066.02
7080.060	Fire & Ambulance State Grant for Fire Companies	28,049.00	31,990.00	(3,941.00)	-12%	0.00	27,635.20	23,942.10
Account Classification Total: OTHR CHGS - Other Charges		\$708,276.00	\$729,003.00	(\$20,727.00)	-3%	\$697,012.80	\$671,615.00	\$685,008.12
Location Total: 125 - Snow Hill VFD		\$708,276.00	\$729,003.00	(\$20,727.00)	-3%	\$697,012.80	\$671,615.00	\$685,008.12
Location: 130 - Town of Ocean City								
<i>OTHR CHGS - Other Charges</i>								
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	1,231,713.00	1,246,707.00	(14,994.00)	-1%	0.00	1,172,924.00	1,196,832.62
7080.060	Fire & Ambulance State Grant for Fire Companies	52,789.00	21,675.00	31,114.00	144%	0.00	21,670.00	17,574.00
Account Classification Total: OTHR CHGS - Other Charges		\$1,284,502.00	\$1,268,382.00	\$16,120.00	1%	\$0.00	\$1,194,594.00	\$1,214,406.62
Location Total: 130 - Town of Ocean City		\$1,284,502.00	\$1,268,382.00	\$16,120.00	1%	\$0.00	\$1,194,594.00	\$1,214,406.62
Location: 135 - Ocean City VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	225,000.00	225,000.00	0.00	0%	128,586.00	225,000.00	225,000.00
7080.060	Fire & Ambulance State Grant for Fire Companies	28,049.00	31,990.00	(3,941.00)	-12%	0.00	27,635.20	23,942.10

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FY17 Expense Budget Worksheet Report

Account Number	Account Description	2017 Committee Review	2016 Adopted Budget	\$ Variance FY17/FY16	% Variance FY17/FY16	FY2016 YTD December 2015	2015 Actual Amount	2014 Actual Amount
Account Classification Total: OTHR CHGS - Other Charges		\$253,049.00	\$256,990.00	(\$3,941.00)	-2%	\$128,586.00	\$252,635.20	\$248,942.10
Location Total: 135 - Ocean City VFD		\$253,049.00	\$256,990.00	(\$3,941.00)	-2%	\$128,586.00	\$252,635.20	\$248,942.10
Location: 145 - Girdletree VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	225,000.00	225,000.00	0.00	0%	225,000.00	225,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	10,940.00	12,140.00	(1,200.00)	-10%	12,140.00	12,220.00	10,140.00
7080.060	Fire & Ambulance State Grant for Fire Companies	28,049.00	31,990.00	(3,941.00)	-12%	0.00	27,635.20	23,942.10
Account Classification Total: OTHR CHGS - Other Charges		\$263,989.00	\$269,130.00	(\$5,141.00)	-2%	\$237,140.00	\$264,855.20	\$259,082.10
Location Total: 145 - Girdletree VFD		\$263,989.00	\$269,130.00	(\$5,141.00)	-2%	\$237,140.00	\$264,855.20	\$259,082.10
Location: 155 - Stockton VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	225,000.00	225,000.00	0.00	0%	128,586.00	225,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	12,140.00	11,900.00	240.00	2%	0.00	11,420.00	12,140.00
7080.060	Fire & Ambulance State Grant for Fire Companies	28,049.00	31,990.00	(3,941.00)	-12%	0.00	27,635.20	23,942.10
Account Classification Total: OTHR CHGS - Other Charges		\$265,189.00	\$268,890.00	(\$3,701.00)	-1%	\$128,586.00	\$264,055.20	\$261,082.10
Location Total: 155 - Stockton VFD		\$265,189.00	\$268,890.00	(\$3,701.00)	-1%	\$128,586.00	\$264,055.20	\$261,082.10
Location: 165 - Newark VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	225,000.00	225,000.00	0.00	0%	128,586.00	225,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	118,041.00	126,318.00	(8,277.00)	-7%	0.00	107,344.80	106,961.61
7080.060	Fire & Ambulance State Grant for Fire Companies	28,049.00	31,990.00	(3,941.00)	-12%	0.00	27,635.20	23,942.10
Account Classification Total: OTHR CHGS - Other Charges		\$371,090.00	\$383,308.00	(\$12,218.00)	-3%	\$128,586.00	\$359,980.00	\$355,903.71
Location Total: 165 - Newark VFD		\$371,090.00	\$383,308.00	(\$12,218.00)	-3%	\$128,586.00	\$359,980.00	\$355,903.71
Location: 175 - Bishopville VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	225,000.00	225,000.00	0.00	0%	128,586.00	225,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	199,650.00	180,765.00	18,885.00	10%	180,765.00	160,839.00	169,498.38
7080.060	Fire & Ambulance State Grant for Fire Companies	28,049.00	31,990.00	(3,941.00)	-12%	0.00	27,635.20	23,942.10
Account Classification Total: OTHR CHGS - Other Charges		\$452,699.00	\$437,755.00	\$14,944.00	3%	\$309,351.00	\$413,474.20	\$418,440.48
Location Total: 175 - Bishopville VFD		\$452,699.00	\$437,755.00	\$14,944.00	3%	\$309,351.00	\$413,474.20	\$418,440.48
Location: 185 - Showell VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	225,000.00	225,000.00	0.00	0%	225,000.00	225,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	146,050.00	159,365.00	(13,315.00)	-8%	159,365.00	149,177.00	149,090.13
7080.060	Fire & Ambulance State Grant for Fire Companies	28,049.00	31,990.00	(3,941.00)	-12%	0.00	27,635.20	23,942.10
Account Classification Total: OTHR CHGS - Other Charges		\$399,099.00	\$416,355.00	(\$17,256.00)	-4%	\$384,365.00	\$401,812.20	\$398,032.23
Location Total: 185 - Showell VFD		\$399,099.00	\$416,355.00	(\$17,256.00)	-4%	\$384,365.00	\$401,812.20	\$398,032.23
Location: 195 - Ocean Pines VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	225,000.00	225,000.00	0.00	0%	128,586.00	225,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	355,155.00	331,345.00	23,810.00	7%	331,345.00	311,368.00	311,301.13
7080.060	Fire & Ambulance State Grant for Fire Companies	28,049.00	31,990.00	(3,941.00)	-12%	0.00	27,635.20	23,942.10
Account Classification Total: OTHR CHGS - Other Charges		\$608,204.00	\$588,335.00	\$19,869.00	3%	\$459,931.00	\$564,003.20	\$560,243.23
Location Total: 195 - Ocean Pines VFD		\$608,204.00	\$588,335.00	\$19,869.00	3%	\$459,931.00	\$564,003.20	\$560,243.23
Location: 197 - County Fire Training Center								
<i>MAINT & SVCS - Maintenance & Services</i>								
6550.010	Building Site Expenses Building/Property Improvement	8,460.00	0.00	8,460.00	N/A	0.00	3,727.00	0.00
6550.030	Building Site Expenses Carpet/VCT Cleaning	500.00	500.00	0.00	0%	0.00	494.32	467.60

FY17 Expense Budget Worksheet Report

Account Number	Account Description	2017 Committee Review	2016 Adopted Budget	\$ Variance FY17/FY16	% Variance FY17/FY16	FY2016 YTD December 2015	2015 Actual Amount	2014 Actual Amount
6550.040	Building Site Expenses Cleaning Contract	2,200.00	2,200.00	0.00	0%	908.46	2,249.52	2,163.42
6550.050	Building Site Expenses Custodial Supplies	150.00	150.00	0.00	0%	0.00	70.47	121.88
6550.060	Building Site Expenses Electricity	6,500.00	6,500.00	0.00	0%	3,978.00	9,495.00	7,452.48
6550.080	Building Site Expenses Fire Alarm Testing	360.00	360.00	0.00	0%	0.00	472.00	351.51
6550.081	Building Site Expenses Fire Extinguishers	0.00	0.00	0.00	N/A	0.00	65.80	33.60
6550.085	Building Site Expenses Generator Fuel Oil	300.00	300.00	0.00	0%	0.00	150.72	0.00
6550.090	Building Site Expenses General Maintenance Repairs	3,000.00	3,000.00	0.00	0%	712.20	3,027.95	3,355.43
6550.100	Building Site Expenses Generator Services	0.00	0.00	0.00	N/A	230.75	824.27	0.00
6550.110	Building Site Expenses Heating Fuel Oil	0.00	0.00	0.00	N/A	0.00	150.00	403.00
6550.120	Building Site Expenses Heating Propane	2,300.00	2,300.00	0.00	0%	260.36	1,612.19	2,418.15
6550.180	Building Site Expenses Pest Control/Termite Insp	300.00	300.00	0.00	0%	100.00	258.00	264.00
6550.220	Building Site Expenses Security Alarm Monitoring	360.00	360.00	0.00	0%	102.00	408.00	408.00
6550.240	Building Site Expenses Septic Tank Cleaning	300.00	300.00	0.00	0%	0.00	0.00	0.00
6550.270	Building Site Expenses Telephone	800.00	800.00	0.00	0%	160.30	531.61	535.44
6550.300	Building Site Expenses Trash Removal	120.00	120.00	0.00	0%	125.05	329.96	344.88
6550.320	Building Site Expenses Water Treatment	200.00	200.00	0.00	0%	0.00	230.50	112.36
Account Classification Total: MAINT & SVCS - Maintenance & Services		\$25,850.00	\$17,390.00	\$8,460.00	49%	\$6,577.12	\$24,097.31	\$18,431.75
<i>OTHR CHGS - Other Charges</i>								
7000.125	Travel, Training & Expense Transport Expenses	3,000.00	3,000.00	0.00	0%	0.00	0.00	0.00
7080.030	Fire & Ambulance Firemens Training Center	5,000.00	5,000.00	0.00	0%	1,074.17	1,162.57	0.00
Account Classification Total: OTHR CHGS - Other Charges		\$8,000.00	\$8,000.00	\$0.00	0%	\$1,074.17	\$1,162.57	\$0.00
<i>CAP EQ - Capital Equipment</i>								
9010.010	Capital Equipment New Vehicles	0.00	0.00	0.00	N/A	0.00	0.00	0.00
Account Classification Total: CAP EQ - Capital Equipment		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
Location Total: 197 - County Fire Training Center		\$33,850.00	\$25,390.00	\$8,460.00	427%	\$7,651.29	\$25,259.88	\$18,431.75
<i>Location: 198 - LOSAP</i>								
<i>OTHR CHGS - Other Charges</i>								
7080.040	Fire & Ambulance LOSAP Appropriation	112,000.00	103,000.00	9,000.00	9%	0.00	87,200.00	87,800.00
Account Classification Total: OTHR CHGS - Other Charges		\$112,000.00	\$103,000.00	\$9,000.00	9%	\$0.00	\$87,200.00	\$87,800.00
Location Total: 198 - LOSAP		\$112,000.00	\$103,000.00	\$9,000.00	9%	\$0.00	\$87,200.00	\$87,800.00
<i>Location: 200 - Administration</i>								
<i>OTHR CHGS - Other Charges</i>								
7080.070	Fire & Ambulance Fire	166,526.00	151,298.00	15,228.00	10%	103,596.00	127,577.00	95,419.00
Account Classification Total: OTHR CHGS - Other Charges		\$166,526.00	\$151,298.00	\$15,228.00	10%	\$103,596.00	\$127,577.00	\$95,419.00
Location Total: 200 - Administration		\$166,526.00	\$151,298.00	\$15,228.00	10%	\$103,596.00	\$127,577.00	\$95,419.00
Department Total: 1105 - Volunteer Fire Departments		\$6,467,884.00	\$6,419,637.00	\$48,247.00	2%	\$3,848,070.29	\$6,065,954.48	\$6,070,913.12
EXPENSES Total		\$6,467,884.00	\$6,419,637.00	\$48,247.00	2%	\$3,848,070.29	\$6,065,954.48	\$6,070,913.12

**GRANTS TO TOWNS - FY2017
REQUESTED**

5/6/2016

	<u>Pocomoke City FY16 Approved</u>	<u>Pocomoke City FY17 Request</u>	<u>Pocomoke City FY17 Committee</u>
<u>COUNTY GRANTS TO TOWNS</u>			
	450,000	450,000	450,000
(2) Unrestricted Grant	403,584	440,980	440,980
Ambulance Grant- Vol Fire Co ***Included in 1105 Budget	47,000	67,000	67,000
Restricted Fire Grant	900,584	957,980	957,980
	192,829	195,953	197,021
* Cnty Grant Vol. Fire Dept	32,171	29,047	27,979
(1) One-Time Supplemental Cnty Grant Vol. Fire Dept	1,125,584	1,182,980	1,182,980
Sub-Total County Grants & Debt	4,500	4,500	4,500
Tourism Marketing On-Behalf	<u>SHARED REVENUES</u>		
	188,000	190,000	190,000
* Income Tax	114,109	114,109	114,109
* Room Tax at 4.5%	7,031	7,031	7,031
* Liquor Lic Distrib	309,140	311,140	311,140
	<u>STATE AID PASS THRU</u>		
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,990	28,049	28,049
* Fire Co. Aid-State Pass Thru Towns-est	186	520	520
TOTAL	\$ 1,471,400	\$ 1,527,189	\$ 1,527,189

* Mandated by State or County Code

- (1) One Time Supplement approved from General Fund FY14-FY16 and FY17 Request
- (2) FY2016 Ambulance Grant included increased rates

**GRANTS TO TOWNS - FY2017
REQUESTED**

5/6/2016

	Snow Hill FY16 Approved	Snow Hill FY17 Request	Snow Hill FY17 Committee
COUNTY GRANTS TO TOWNS			
Unrestricted Grant	450,000	450,000	450,000
Other Grants - in lieu	100,000	300,000	150,000
Restricted Fire Grant	62,000	48,000	48,000
	612,000	798,000	648,000
* Cnty Grant Vol. Fire Dept	192,829	195,953	197,021
(2) Ambulance Grant- Vol Fire Co ***Included in 1105 Budge	472,013	455,267	455,267
(1) One-Time Supplemental Cnty Grant Vol. Fire Dept	32,171	29,047	27,979
	697,013	680,267	680,267
Sub-Total County Grants & Debt	1,309,013	1,478,267	1,328,267
Tourism Marketing On-Behalf	4,500	4,500	4,500
SHARED REVENUES			
* Income Tax	100,000	123,000	123,000
* Room Tax at 4.5%	4,347	4,347	4,347
* Liquor Lic Distrib	4,688	4,688	4,688
	109,035	132,035	132,035
STATE AID PASS THRU			
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,990	28,049	28,049
* Fire Co. Aid-State Pass Thru Towns-est	161	594	594
TOTAL	\$ 1,454,699	\$ 1,643,445	\$ 1,493,445

* Mandated by State or County Code

(1) One Time Supplement approved from General Fund FY14-FY16 and FY17 Request

(2) FY2016 Ambulance Grant included increased rates

**GRANTS TO TOWNS - FY2017
REQUESTED**

5/6/2016

	Berlin FY16 Approved	Berlin FY17 Request	Berlin FY17 Committee
<u>COUNTY GRANTS TO TOWNS</u>			
Unrestricted Grant	450,000	450,000	450,000
Restricted Fire Grant	175,000	151,000	151,000
	625,000	601,000	601,000
* Cnty Grant Vol. Fire Dept	192,829	195,953	197,021
(1) One-Time Supplemental Cnty Grant Vol. Fire Dept	32,171	29,047	27,979
(2) Ambulance Grant- Vol Fire Co ***Included in 1105 Budget	602,509	591,578	591,578
	827,509	816,578	816,578
Sub-Total County Grants & Debt	1,452,509	1,417,578	1,417,578
Tourism Marketing On-Behalf	4,500	4,500	4,500
<u>SHARED REVENUES</u>			
* Income Tax	244,000	351,000	351,000
* Room Tax at 4.5%	14,127	14,127	14,127
* Liquor Lic Distrib	14,063	20,438	20,438
	272,190	385,565	385,565
<u>STATE AID PASS THRU</u>			
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,990	28,049	28,049
* Fire Co. Aid-State Pass Thru Towns-est	1,381	9,641	9,641
TOTAL	\$ 1,762,570	\$ 1,845,333	\$ 1,845,333

* Mandated by State or County Code

(1) One Time Supplement approved from General Fund FY14-FY16 and FY17 Request

(2) FY2016 Ambulance Grant included increased rates

**GRANTS TO TOWNS - FY2017
REQUESTED**

5/6/2016

	<u>Ocean Pines FY16 Approved</u>	<u>Ocean Pines FY17 Request</u>	<u>Ocean Pines FY17 Committee</u>
COUNTY GRANTS TO TOWNS			
County Street Grants By Agreement	54,386	56,767	56,767
Recreation Grant	10,000	200,000	10,000
Roads & Bridge Repairs	-	295,000	-
Tourism - July 4 celebration	6,000	10,000	10,000
Police Aid	459,500	625,000	459,500
Restricted Fire Grant	33,000	50,000	50,000
	562,886	1,236,767	586,267
* Cnty Grant Vol. Fire Dept	192,829	195,953	197,021
(2) Ambulance Grant- Vol Fire Co ***Included in 1105 Budge	331,345	355,155	355,155
(1) One-Time Supplemental Cnty Grant Vol. Fire Dept	32,171	29,047	27,979
	556,345	580,155	580,155
Sub-Total County Grants & Debt	1,119,231	1,816,922	1,166,422
Tourism Marketing On-Behalf	0	0	0
STATE AID PASS THRU			
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,990	28,049	28,049
TOTAL	\$ 1,151,221	\$ 1,844,971	\$ 1,194,471

* Mandated by State or County Code

(1) One Time Supplement approved from General Fund FY14-FY16 and FY17 Request

(2) FY2016 Ambulance Grant included increased rates

**GRANTS TO TOWNS - FY2017
REQUESTED**

5/6/2016

	<u>Ocean City FY2016 Approved</u>	<u>Ocean City FY2017 Request</u>	<u>Ocean City FY2017 Committee</u>
COUNTY GRANTS TO TOWNS			
Convention Bureau	50,000	50,000	50,000
Recreation Grant	100,000	100,000	100,000
Unrestricted Grant	450,000	450,000	450,000
Ocean City Unrestricted Grant	1,961,956	1,961,956	1,961,956
Tourism Marketing	300,000	300,000	300,000
Other Grants - Park & Ride	-	-	80,000
Other Grants - Boardwalk	-	-	-
Downtown Redevelopment	100,000	100,000	100,000
(3) Restricted Fire Grant	123,000	87,000	87,000
	3,084,956	3,048,956	3,128,956
Ocean City MOU Additional Request	-	214,664	-
Sub-Total	3,084,956	3,263,620	3,128,956
Ambulance Grant ***Included in 1105 budget	1,246,707	1,231,713	1,231,713
* Cnty Grant Vol. Fire Dept-General Fund Bgt	192,829	195,953	197,021
(2) Ambulance Grant- Vol Fire Co	n/a	n/a	n/a
(1) One-Time Supplemental Cnty Grant Vol. Fire Dept	32,171	29,047	27,979
<u>DEBT SERVICE FOR BENEFIT OF OCEAN CITY</u>			
Beach Maintenance-DNR Fund	250,000	225,000	225,000
	1,721,707	1,681,713	1,681,713
Sub-Total County Grants & Debt	4,806,663	4,945,333	4,810,669
Tourism Marketing On-Behalf	270,000	270,000	270,000
<u>SHARED REVENUES</u>			
* Income Tax	623,000	836,000	836,000
* Food Tax at 1/2%	997,500	997,500	997,500
* Room Tax at 4.5%	12,375,000	12,375,000	12,375,000
* Bingo Lic Receipts	2,800	2,800	2,800
* Liquor Lic Distrib	307,688	299,813	299,813
	14,305,988	14,511,113	14,511,113
<u>STATE AID PASS THRU</u>			
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,990	28,049	28,049
* Fire Co. Aid-State Pass Thru Towns-est	21,670	52,789	52,789
TOTAL	\$ 19,436,311	\$ 19,807,284	\$ 19,672,620

* Mandated by State or County Code

(1) One Time Supplement approved from General Fund FY14-FY16 and FY17 Request

(2) FY2016 Ambulance Grant included increased rates

(3) FY17 Restricted Fire Grant - NOT Final, Waiting updated Number from OCFD

FY2017 Capital Requests by Department

5/5/2016

Page #	Dept.	acct number		Replace/ New	\$ Request	\$ Funded as of 5/10/16	Comments
(FY17 Expense Worksheet)							
	County Administration						
		1001.9010.010	Vehicle	R	\$ 38,000	\$ 38,000	
	Other General Government						
		1090.020.6130.042	Auditing Software - one Time	N	60,000	60,000	
		1090.020.6130.042	Distribution Switch - one time	R	\$ 75,000	\$ 75,000	
		1090.020.6130.042	Cisco Smartnet Support & Equipmnet	R	\$ 40,000	\$ 40,000	
		1090.020.6500.090	Install Wireless Gov Ctr 1&2 floor	N	\$ 4,500	\$ 4,500	
		1090.020.9010.180	County Fiber Project	N	\$ 100,000	\$ 100,000	
		1090.050.9010.220	AVAYA Phone Courthouse	N	\$ 16,045	\$ -	FY16 Approved
		1090.050.9010.220	Phone Switches (3) Courthouse	N	\$ 19,200	\$ -	FY16 Approved
		1090.070.9010.040	Govt Center 3rd Flr Training Audio/Video	R	\$ 16,000	\$ 16,000	
		1090.070.9010.220	Phone Switches to interface w/Sheriff	N	\$ 19,200	\$ 19,200	
		1090.070.9010.220	Phone Switches interface Jail/Ste Attny	N	\$ 1,900	\$ 1,900	
	Sheriff's Office						
		1101.030.9010.010	Replace vehicles -5	R	\$ 207,944	\$ 207,944	
		1101.030.9010.010	New Deputy Vehicles -6	N	244,902	122,451	3 Deputies
		1101.030.9010.020	Vehicle Equipment	R	\$ 103,970	\$ 84,635	
	Emergency Services						
		1102.044.9010.010	Vehicle	N	\$ 24,000	\$ 24,000	Jail Transport
		1102.044.6540.060	Vehicle equipment	N	\$ 9,000	0	Repair Estimate
	Jail						
		1103.9010.010	Vehicle	R	\$ 30,000	\$ 30,000	Turn in 2 vehicles
		1103.9010.010	Cage for Van	R	\$ 8,000	\$ 8,000	
		1103.9010.020	Security Camera System	R	\$ 75,000	\$ 75,000	
		1103.9010.050	Fire & Jockey Pumps	R	\$ 23,185	\$ 23,185	
	Fire Marshal						
		1104.9010.010	Vehicle	R	\$ 34,500	0	vehicle rating
		1104.6540.060	vehicle equipment	R	\$ 6,358	0	vehicle rating
	Volunteer Fire Dept						
		1105.197.9010.010	Hazmat Vehicle	R	\$ 100,000	0	FY16 Approved
	Roads						
		1202.6140.010	Blacktop	R	\$ 2,000,000	\$ 1,000,000	reduce half
		1202.9010.010	Dump Truck w/snow plow	R	\$ 132,300	\$ 132,300	
		1202.9010.010	Dump Truck w/snow plow	R	\$ 132,300	\$ 132,300	
		1202.9010.050	Overhead Doors Snow Hill	R	\$ 61,110	\$ 61,110	
		1202.9010.070	Tractor	R	\$ 71,100	\$ 71,100	
		1202.9010.070	Tractor	R	\$ 71,100	\$ 71,100	
		1202.9010.070	Rotary Cutters (4)	R	\$ 48,136	\$ 48,136	
		1202.9010.070	Chipper	R	\$ 45,000	\$ 45,000	
		1202.9010.070	Skid Steer Broom Attachment	R	\$ 7,838	\$ 7,838	
	Libraries						
		1603.6550.010	HVAC Pocomoke	R	\$ 10,000	\$ 10,000	
		1603.6550.010	Carpet Tiles Ocean Pines	R	\$ 125,327	\$ -	
		1603.6550.010	Phone Systems for Branches	R	\$ 21,660	\$ 21,660	
			Total		\$ 3,982,575	\$ 2,530,359	

7

Overall Vehicle Rating For Requested FY 17 Replacements			
Overall Rating	Department	Year	Make/Model
5	Water Waste Water	2000	Ford F-350 Utility Body
5	Water Waste Water	2000	Ford F-150 Short Bed Truck
6	Water Waste Water	1999	Ford F-350 Workbody
9	Commissioners	2005	Ford Expedition
9	Sheriff's Dept	2007	Ford Expedition
9	Sheriff's Dept	2011	Ford Expedition
10	Jail	2002	Chevrolet G350 Passenger Van
10	Water Waste Water	2004	Chevrolet Silverado
12	Sheriff's Dept	2006	Dodge Durango
12	Jail	1996	Chevrolet Lumina
13	Sheriff's Dept	2008	Crown Vic
13	Sheriff's Dept	2009	Crown Vic
17	Fire Marshal	2012	Chevrolet Tahoe

(1)

Ratings are from a possible 20 points
The lower the rating the poorer condition

(1) Vehicle rating 17 out of 20, not included in FY17 Committee Review

BOARD OF EDUCATION OF WORCESTER COUNTY

8

REVENUE SOURCE	REVENUES			Committee Review
	APPROVED FY 16	REQUESTED FY 17	Revised REQUESTED FY 17	
UNRESTRICTED REVENUES				
COUNTY				
MOE - Appropriation - Current Expense	\$78,418,960	\$81,827,343	\$81,093,802	80,893,802
	Adjusted for health ins.		✓	
STATE (Thornton Funding) *			< 733,541 >	
Foundation Program	6,530,849	6,538,151	6,538,151	6,538,151
Special Education	1,741,406	1,744,114	1,744,114	1,744,114
Transportation	2,981,298	3,016,351	3,016,351	3,016,351
Compensatory Education	7,377,426	7,301,885	7,301,885	7,301,885
Limited English Proficiency	371,736	366,761	366,761	366,761
OTHER				
Tuition	70,000	70,000	70,000	70,000
Other	80,000	80,000	80,000	80,000
Prior Year's Fund Balance**	567,011	567,011	567,011	567,011
Restricted Programs Reimbursements	75,452	75,452	75,452	75,452
TOTAL UNRESTRICTED REVENUE	\$98,214,138	\$101,587,068	\$100,853,527	100,653,527
OTHER REQUESTS - COUNTY RECURRING				
MOE - Appropriation - Technology	\$200,000	\$200,000	\$200,000	200,000
MOE - Appropriation - Capital Outlay	100,000	100,000	100,000	100,000
NONRECURRING				
Appropriation - Technology	0	0	0	0
Appropriation - School Construction	0	0	0	0
OTHER				
Appropriation - Retirement Expenses	452,674	456,337	456,337	456,337
Appropriation - County Share of Teacher Pension	***	***	***	
TOTAL OTHER REQUESTS - COUNTY	\$752,674	\$756,337	\$756,337	756,337
TOTAL COUNTY APPROPRIATION	79,171,634	82,583,680	81,850,139	81,650,139
TOTAL BUDGET - ALL FUNDS	\$98,966,812	\$102,343,405	\$101,609,864	101,409,864

* State funding is based upon current law. Subject to final legislative action, these amounts could change.
Any decrease in State funding would result in an increased amount being requested from the County.

** A detailed summary of the utilization of the FY15 fund balance is included on page 3.

*** Effective for FY17, this amount is now included under the budget category of Fixed Charges.

FY16 = \$1,952,488

BOARD OF EDUCATION OF WORCESTER COUNTY

FY 17 TOTAL BUDGET SUMMARY BY CATEGORY AND OBJECT OF EXPENDITURE

	SALARY	CONTRACTED SERVICES	SUPPLIES AND MATERIALS	OTHER CHARGES	EQUIPMENT	TUITION TRANSFERS	FY17 PROPOSED BUDGET
Administration	1,276,509	177,242	30,382	45,710	1,102		\$1,530,945
Instructional Support Services	6,647,633	85,263	137,537	61,200	5,000		6,936,633
Instructional Salaries	41,350,237						41,350,237
Textbooks & Classroom Supplies			2,151,238				2,151,238
<i>I ready</i> Other Instructional Costs		538,497	2,000,000	292,025	85,395	50,000	1,951,238 965,917
Special Education	8,758,810	403,000	185,000	40,011	22,000	128,000	9,536,821
Student Personnel Services	333,131	750	1,890	283			336,054
Health Services	854,142	252	8,118	750	1,000		864,262
Student Transportation	302,008	5,770,683	9,636	93,084			6,175,411
Operation of Plant	3,135,849	322,270	301,120	4,145,056	42,300		7,946,595
Maintenance of Plant	695,196	93,738	229,360	650	37,745		1,056,689
Fixed Charges				21,887,819			21,887,819
Capital Planning	112,598	450	1,552	306			114,906
PROPOSED FY 17	\$63,466,113	\$7,392,145	\$3,055,833	\$26,566,894	\$194,542	\$178,000	\$100,853,527
			- 200,000				- 200,000
			2,855,833				100,653,527
OTHER REQUESTS							
Technology Program							\$200,000
Capital Outlay							100,000
School Construction							0
County Share of Teacher Pension							*
Retirement Expenses							456,337
TOTAL OTHER REQUESTS							\$756,337
				TOTAL			\$101,609,864
							101,409,864

*Effective for FY17, this amount is now included in the category of Fixed Charges

To provide a world class education for Worcester County children, the Board of Education for Worcester County Public Schools (WCPS) adopted the 2016-2017 school system budget at its February meeting.

Quick Look: Expenditure Increases for FY 2017

\$1,448,670	<p>People Make the Difference WCPS recognizes that without exemplary teachers and staff, learning would cease to occur. The primary highlight from the FY 2017 budget provides salary increments for all WCPS staff: a <u>salary step</u> for the 633 employees currently on the salary scale, a <u>1% increase</u> for the 515 employees who have years of experience beyond our step scale. Additionally, the budget includes a <u>modest adjustment</u> to our starting teacher salary, which in recent years has fallen to 19th in the state.</p>
\$110,823	<p>Fixed Charges The budget includes WCPS' share of the increase in Federal Insurance Contributions Act (FICA) for the above salary increases.</p>
\$1,358,408	<p>Health Insurance Each year, 1,000 of our active employees participate in our health insurance benefits. Until rates are adjusted and finalized in May, WCPS is projecting a <u>10%</u> increase in rates.</p>
\$200,000	<p>Instructional Needs WCPS was fortunate to have received Race to the Top funding for two instructional software packages; however, this funding has now expired. The FY 2017 budget includes funding for these two vital instructional tools: iReady and Performance Matters.</p> <ul style="list-style-type: none"> <i>iReady</i> is used by 3,848 students and 343 staff members in the county to evaluate and track student growth and progress in language arts, reading and mathematics. <i>Performance Matters</i> is used by 4,700 students and 291 staff members for assessments. This software gives WCPS the ability to author and administer authentic assessments.
\$96,196	<p>Transportation Our school system currently contracts with 69 bus drivers for student transportation. The FY 2017 budget includes a 1% increase in the hourly and mileage rates. The budget also funds a higher annual per vehicle allotment to the seven bus contractors who will need to purchase a new school bus to remain in compliance with current state law.</p>
\$162,496	<p>Local Share of Teacher Pension/Employee Pension In FY 2012, the State voted to pass back a share of teacher pension costs to local school systems. This amount is based on estimates from the State.</p>

\$3,376,593, or 3.4% in TOTAL FY 2017 BUDGET REQUESTS



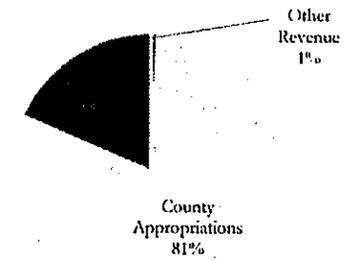
Worcester County Public Schools
6270 Worcester Highway | Newark, MD 21841
p: 410.632.5000 | f: 410-632-0364 | www.worcesterk12.com

BUDGET AT A GLANCE

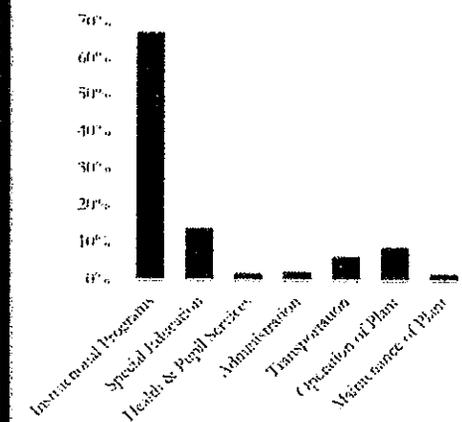
OPERATING BUDGET

2016.....	\$98,966,812
2017.....	\$102,343,405
Increase.....	\$3,376,593 or 3.4%

Funding Sources



Expenditure Categories



DID YOU KNOW?

- Worcester County Public Schools is the #1 employer in the county.
- Ninety (90) percent of the WCPS budget is people.

Maintenance of Effort

Definition: *To receive the FY17 amount in State foundation and compensatory aid, a local government must appropriate at least as much funding per pupil to the local board of education as it appropriated in the previous year.*

Worcester County - Maintenance of Effort Level Estimated - FY2017

<u>Line #</u>		
1	FY 2016 Highest Appropriation	\$78,718,960
2	FTE Enrollment - FY2016:	6,261.00
3	Appropriation per Student - FY 2016:	\$12,572.9053
	PLUS	
	Increase to Per Pupil Amount if Applicable	
	Increase in Local Wealth Per Pupil %	1% *
4	Additional Per Pupil Amount	\$125.7291
5	Adjusted per Pupil Amount	\$12,698.6343
6	FTE Enrollment - FY2017	6,259.00 **
	(Actual student enrollment = 6,660)	
7	FY 2017 Maintenance of Effort Funding Level (Est.):	\$79,480,752
	(6,259 FTE X \$12,572.9053 FY16 per pupil funding + 1%)	
8	County FY16 Maintenance of Effort Funding Level	\$78,718,960
9	Change in FY17 Maintenance of Effort Level (Est.):	\$761,792

* (In the 2012 legislative session, the State amended the MOE requirements to include an Educational Effort component. Based on information received from the State, the 1% increase in local wealth per pupil results in a 1% increase in required Maintenance of Effort funding in FY17.)

** (State funding formula excludes pre-kindergarten, part-time, and non-resident students from total FTE counts.)

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Multi-Year Projections

FY16-FY19

As of May 6, 2016

MULTI-YEAR PROJECTIONS

Estimated REVENUES FY16 - FY19

Fiscal Years 2016-2019

5/6/2016 11:07

	FY16 Budget	FY17 Budget Adjustment	FY17 Estimate	FY18 Budget Adjustment	FY18 Estimate	FY19 Budget Adjustment	FY19 Estimate
Property Taxes @ \$0.835/\$100	127,042,299		129,791,205	3,426,646	133,217,851	3,807,144	135,766,754
				per SDAT 3/16		Assessment Increase 2.0%	
Income Tax @1.75% Jan 2016	14,900,000		18,300,000	500,000	18,800,000	500,000	19,300,000
Other Taxes	23,225,083		23,512,583	500,000	24,062,583	500,000	24,812,583
<i>recordation & transfer tax collections</i>				50,000		250,000	
State Shared	947,452		969,513		969,513		969,513
Franchise Fees	25,000		22,500		22,500		22,500
Gain/Loss on Disposal of Assets	25,000		25,000		25,000		25,000
Licenses and Permits	1,817,225		1,819,475		1,819,475		1,819,475
Charges for Services	6,213,154		6,165,736		6,165,736		6,165,736
Interest & Penalties	150,000		100,000		100,000		100,000
Fines & Forfeitures	42,500		57,500		57,500		57,500
Miscellaneous	422,384		388,384		388,384		388,384
Intergovernmental - Federal Revenues	539,960		509,160		509,160		509,160
Intergovernmental - State Revenues	3,094,755		3,379,327		3,379,327		3,379,327
Other Revenue	1,500		500		500		500
Transfers In - Bond Prem. & Reimb	1,501,884		354,605	0	208,125		0
Transfers In - Budget Stabilization for Solid Waste	0	1,167,799	1,167,799	0	0	0	0
Transfers In - Casino Revenue	2,501,913		2,488,812	2,490,406	2,490,406	2,256,626	2,256,626
Revenue Grand Totals:	182,450,109	1,167,799	189,052,099	6,967,052	192,216,060	7,313,770	195,573,058
Expenditures Estimates	182,450,109		189,485,906		193,131,744		197,323,830
Surplus/(Shortfall)	-		(433,807)		(915,684)		(1,750,772)

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MULTI-YEAR PROJECTIONS

Estimated EXPENDITURES F16 - FY19

Fiscal Years 2016-2019

	FY16 Budget	FY17 Adjustments	FY17 Est Expense	FY18 Adjustments	FY18 Est Expense	FY19 Adjustments	FY19 Est Expense
Dept. 1001 - County Commissioners	893,131		889,772	(38,000)	851,772		851,772
Dept. 1002 - Circuit Court	1,183,990		1,191,573		1,191,573		1,191,573
Dept. 1003 - Orphan's Court	28,294		28,294		28,294		28,294
Dept. 1004 - State's Attorney	1,296,443		1,270,389		1,270,389		1,270,389
Dept. 1005 - Treasurer's Office	927,915		965,165		965,165		965,165
Dept. 1006 - Elections Office	853,627		912,363		912,363		912,363
		<i>Election Schedule</i>		<i>Election Schedule</i>			
Dept. 1007 - Human Resources	298,447		303,664	(1,550)	302,114		302,114
Dept. 1008 - Dev, Review & Permitting	1,514,587		1,502,771		1,502,771		1,502,771
Dept. 1010 - Environmental Programs	1,255,688		1,190,686		1,190,686		1,190,686
Dept. 1090 - Other General Government	2,762,444		2,772,973	(276,600)	2,496,373		2,496,373
		<i>Phone System Switches + Fiber Project + IT upgrades</i>					
Dept. 1101 - Sheriff's Office	6,725,523		7,069,989	(155,586)	6,914,403		6,914,403
Dept. 1102 - Emergency Services	2,322,359		2,462,488	(59,880)	2,402,608		2,402,608
Dept. 1103 - Jail	8,410,286		8,712,496	(136,185)	8,576,311		8,576,311
Dept. 1104 - Fire Marshal	475,546		435,781		435,781		435,781
Dept. 1105 - Volunteer Fire Depts	6,419,637		6,467,884	(8,460)	6,459,424	18,200	6,477,624
		<i>Fire Dept \$225k +Ambulance FY16 Rates</i>					
Dept. 1201 - Maintenance	917,015		885,957	(38,422)	847,535		847,535
Dept. 1202 - Roads	3,855,562		3,893,249	(61,110)	3,832,139		3,832,139
		<i>Blacktop overlay</i>					
Dept. 1203 - Public Works	421,112		426,074		426,074		426,074
Dept. 1204 - Boat Landings	47,542		150,242		150,242		150,242
		<i>DNR Waterway</i>					
Dept. 1301 - Health Dept.	5,590,155		5,784,196	-	5,784,196		5,784,196
		<i>County Matching</i>					
Dept. 1302 - Mosquito Control	150,861		149,361		149,361		149,361
Dept. 1401 - Commission on Aging	1,002,985		992,750		992,750		992,750
Dept. 1402 - Other Social Services	784,135		851,881		851,881		851,881
Dept. 1501 - Board of Education	77,219,146		81,650,139	2,449,504	84,099,643	2,522,989	86,622,632
		<i>2.34% salary increase + Teacher Pension Shift + 4.6% fixed cost</i>		<i>3% projected salary and fixed cost</i>		<i>3% projected salary and fixed cost</i>	
Dept. 1501 - Board of Education - Teacher Pension Shift - Mandatory	1,952,488	(1,952,488)			0		0
		<i>SB848-Teacher Pension to MOE</i>					

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MULTI-YEAR PROJECTIONS

Estimated EXPENDITURES F16 - FY19

Fiscal Years 2016-2019

	FY16 Budget	FY17 Adjustments	FY17 Est Expense	FY18 Adjustments	FY18 Est Expense	FY19 Adjustments	FY19 Est Expense
Dept. 1502 - WOR-WIC Comm College	1,638,079		1,781,798		1,781,798		1,781,798
Dept. 1601 - Recreation Dept.	959,241		961,141		961,141		961,141
Dept. 1602 - Parks Dept.	791,821		887,890		887,890		887,890
Dept. 1603 - Libraries	2,284,579		2,360,642	(31,660)	2,328,982		2,328,982
Dept. 1604 - Other Recreation & Culture	100,000		110,001		110,001		110,001
Dept. 1701 - Extension Service	188,588		171,523		171,523		171,523
Dept. 1702 - Other Natural Resources	295,115		267,450	275,000	542,450		542,450
				<i>Beach Maintenance</i>			
Dept. 1801 - Economic Development	385,895		337,900		337,900		337,900
Dept. 1803 - Tourism	1,086,710		1,115,119		1,115,119		1,115,119
Dept. 1901 - Taxes Shared with Towns	14,996,353		15,339,853		15,339,853		15,339,853
Dept. 1902 - Grants to Towns	5,327,456		5,424,456		5,424,456		5,424,456
Dept. 1950 - Benefits & Insurance	10,872,359		12,650,772	1,195,302	13,846,074	943,607	14,789,681
		<i>Health Ins Increase 4.6%, 2.5% salary + half yr step</i>		<i>Health Ins Increase 5%, 2.5% salary + half yr step</i>		<i>Health Ins Increase 5%, 2.5% salary</i>	
Dept. 1950 - OPEB Trust Transfer -County & BOE	3,000,000		4,000,000	1,000,000	5,000,000	1,000,000	6,000,000
		<i>OPEB Contribution</i>		<i>OPEB Contribution</i>		<i>OPEB Contribution</i>	
Dept. 1975 - Debt Service	11,728,412		11,949,425		12,319,270		12,093,225
						<i>FY19 Pmt Jail</i>	
Dept. 1985 - Interfund	1,486,583		1,167,799	331,439	331,439	264,773	264,773
		<i>Transfer Solid Waste Recycle & Convenience Center</i>		<i>Reserve Fund</i>		<i>Reserve Fund</i>	
Total Budget	182,450,109		189,485,906		193,131,744		197,323,830

Prior Year Variance	4,468,976		7,035,797		3,645,838		4,192,086
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DEBT SERVICE CURRENT AND ESTIMATED FUTURE

5/6/2016 10:47

Current Debt		FY15/16	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
2004 Bond (Refunded)							
2007 Bond WTHS	\$28,100,000	2,048,713	2,046,012	2,047,606			
2015 Refi Bond - WTHS		259,530	442,800	442,800	2,256,626	2,507,552	2,504,887
2008 Bond PHS	\$35,000,000	2,576,737	2,561,875	2,536,375	2,511,250		
2015 Refi - PHS		327,753	559,200	559,200	538,774	2,983,148	3,093,613
2013 Refunding Bonds		1,577,973	1,579,941	1,581,217	1,189,000	1,188,300	-
2013 Cors Pension Bond	\$4,595,000	131,735	131,735	131,735	166,298	392,547	390,860
2004 MDE Water Quality Loan	\$3,807,468	252,576	252,576	252,576	252,576	252,576	252,576
2014 SHHS Add/Renovation Bond	\$43,000,000	4,092,181	4,020,681	3,946,931	3,900,931	3,851,181	3,797,681
2015 Bond - Radio Sys/Berlin Cap/Closure	\$8,760,000	207,195	354,605	819,830	812,770	806,684	797,352
Total		11,474,393	11,949,425	12,318,270	11,628,225	11,981,988	10,836,969
Requested Bond Projects							
Showell Elementary School *	\$37,500,000					3,490,000	3,490,000
Jail Improvement Project **	\$5,000,000				465,000	465,000	465,000
DEBT SERVICE		\$ 11,474,393	\$ 11,949,425	\$ 12,318,270	\$ 12,093,225	\$ 15,936,988	\$ 14,791,969

Total Debt Service Per Above	\$	11,474,393	\$	11,949,425	\$	12,318,270	\$	12,093,225	\$	15,936,988	\$	14,791,969
Less: Prior Year Debt Service		(13,521,331)		(11,474,393)		(11,949,425)		(12,318,270)		(12,093,225)		(15,936,988)
Net Change in Debt Service from Prior Year		(2,046,938)		475,032		368,845		(225,045)		3,843,763		(1,145,019)
Use of 2014 bond premium	\$	(1,501,884)										
Use of 2015 bond premium	\$	(207,195)	\$	(354,605)	\$	(208,125)						
CASINO REV TRANSFER IN - CASINO FUND (SEE BELOW)		(2,501,913)		(2,488,812)		(2,490,406)		(2,256,626)		(2,355,687)		(2,300,000)
DEBT SERVICE SHORTFALL/(SURPLUS)	\$	(6,257,930)	\$	(2,368,385)	\$	(2,329,686)	\$	(2,481,671)	\$	1,488,076	\$	(3,445,019)

Casino Fund		FY16		FY17		FY18		FY19		FY20		FY21
Pr Year Beg Balance	\$	1,740,994	\$	1,040,081	\$	552,019	\$	162,113	\$	105,587	\$	-
Casino Revenue FY		1,800,000		2,000,000		2,100,000		2,200,000		2,250,000		2,300,000
Interest		1,000		750		500		100		100		
WTHS Debt Pmt		(2,501,913)		(2,488,812)		(2,490,406)		(2,256,626)		(2,355,687)		(2,300,000)
Year End Balance	\$	1,040,081	\$	552,019	\$	162,113	\$	105,587	\$	-	\$	-

*Showell based on \$37.5M 15 year bond @4.5%

**Jail project based on \$5M 15 year bond @4.5%

Budget Stabilization

5/10/2016

FY16 Year End Estimate	surplus/ (shortfall)
Income tax	\$ 1,700,000
Other Taxes (Recordation/Transfer)	800,000
Jail Use Fees Shortfall	(100,000)
Carefirst	(200,000)
2015 Bond Premium	207,195
FY16 expenditure Savings	1,564,906
estimated surplus 6/30/15	<u>\$ 3,972,101</u>

Budget Stabilization Available

Beg Balance 6/30/15	12,746,086
Estimate surplus 6/30/16	<u>3,972,101</u>
	16,718,187
 Capital Expenditures FY17	 <u>-</u>

Estimated Use of Budget Stabilization

	Stabilization Funds Used	Additional Revenue Needed	Ending Balance
FY16 Available Balance above \$16,718,187			16,718,187
FY17 Solid Waste Recycling/Convenience Ctr	(1,167,799)	0	15,550,388
FY18	(915,684)	0	14,634,704
FY19	<u>(1,750,772)</u>	<u>0</u>	<u>12,883,932</u>
	(3,834,255)		12,883,932



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COMMISSIONERS
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MERRILL W. LOCKFAW, JR., VICE PRESIDENT
ANTHONY W. BERTINO, JR.
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OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F.L. HOWARTH
COUNTY ATTORNEY

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103
SNOW HILL, MARYLAND
21863-1195

To: Worcester County Commissioners
From: Harold L. Higgins, Chief Administrative Officer **HH**
Date: May 5, 2016
Subject: FY 17 Salary Increase for Classified and Non-Classified Employees

The Worcester County employees are our most valuable resources who collectively keep county government operations running smoothly. Your fiscal year 2017 (FY17) requested budget includes a one-step increase for eligible classified employees (2.5% increase), an equivalent 2.5% increase for non-classified employees, and longevity bonus for eligible employees. The total cost of the requested salary package is \$645,176.

I have been requested to calculate the cost implications of an additional step increase in FY17 to determine the budget impact of such an additional increase. A second step could be implemented at the beginning of the fiscal year (July 1, 2016) or in the middle of the fiscal year (January 1, 2017) to reduce the total cost. Specifically, the cost to implement an additional step increase for eligible classified employees and an equivalent increase for non-classified employees would be as follows:

- Second Step Increase adopted beginning of year (July 1, 2016) = \$577,520
- Second Step Increase adopted at mid-year (January 1, 2017) = \$288,760

On the following page, I have included a history of County employee salary increases since fiscal year 2001. As you will see, eligible employees received a step increase and a Cost of Living Adjustment (COLA) every year through fiscal year 2009. After fiscal year 2009 through fiscal year 2012 no step or COLA were approved due to the downturn in the economy. In fiscal years 2013 and 2014, only a COLA were approved. In fiscal year 2015, a step increase and a 0.5% COLA were approved. In fiscal year 2016, no step increase or COLA were approved.

FISCAL YEAR	STEP	COLA %	TOTAL %
2000/2001	1	5.0	7.5
2001/2002	1	5.0	7.5
2002/2003	1	2.0	4.5
2003/2004	1	2.0	4.5
2004/2005	1	2.0	4.5
2005/2006	1	3.0	5.5
2006/2007	1	4.0	6.5
2007/2008	1	5.0	7.5
2008/2009	1	3.5	6.0
2009/2010	0	0	0
2010/2011	0	0	0
2011/2012	0	0	0
2012/2013	0	2.0	2.0
2013/2014	0	2.0	2.0
2014/2015	1	0.5	3.0
2015/2016	0	0	0

During the years where there were no step increases or COLA awarded, our employees remained loyal and continued to provide outstanding services to the constituents of Worcester County, often in the face of reduced staffing and increased responsibilities for remaining staff. In addition, changes to the benefits plan in years past resulted in increased benefit premiums which resulted in a net reduction in employee paychecks.

Step increases for classified employees are critical as it is the primary way to recognize and reward employees for their performance and years of services. Failure to grant regular step increases creates morale issues for seasoned employees who often earn the same or similar rate of pay as new employees with significantly less experience and years of service. Employees who are shown regular appreciation and recognition for their performance and experience through step increases have higher levels of morale and motivation.



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Worcester County

Government Center

Department of Human Resources
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STACEY E. NORTON
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HOPE CARMEAN
Benefits Manager
EDDIE CARMAN
Risk Manager

KELLY BRINKLEY
Volunteer Services Manager
ANN HANKINS
Human Resources Specialist
TARA ARMSTRONG
Office Assistant III

To: Worcester County Commissioners
From: Stacey Norton, HR Director *Stacey*
Date: May 5, 2016
Subject: Request for new positions for FY 17

The following new positions have been requested by Department Heads in their FY 17 budget requests.

	DEPT.	DEPARTMENT NAME	JOB TITLE	GRADE/STEP	SALARY
1	1101	SHERIFF'S OFFICE	DEPUTY SHERIFF	19/1	\$ 43,222.00
2	1101	SHERIFF'S OFFICE	DEPUTY SHERIFF	19/1	\$ 43,222.00
3	1101	SHERIFF'S OFFICE	DEPUTY SHERIFF	19/1	\$ 43,222.00
4	1101	SHERIFF'S OFFICE	DEPUTY SHERIFF	19/1	\$ 43,222.00
5	1101	SHERIFF'S OFFICE	DEPUTY SHERIFF	19/1	\$ 43,222.00
6	1101	SHERIFF'S OFFICE	DEPUTY SHERIFF	19/1	\$ 43,222.00
7	1102	EMERGENCY SERVICES	ELECTRONIC SERVICES INSTALLER	17/1	\$ 39,208.00
8	1103	JAIL	CORRECTIONAL OFFICER TRAINEE	17/1*	\$ 41,184.00
9	1103	JAIL	CORRECTIONAL OFFICER TRAINEE	17/1*	\$ 41,184.00
10	1201	MAINTENANCE	BUILDING MAINT MECHANIC III	16/1	\$ 37,336.00
11	1201	MAINTENANCE	BUILDING MAINT MECHANIC I	10/1	\$ 27,872.00
12	1601	RECREATION AND PARKS	RECREATION PROGRAM MGR I	13/1	\$ 32,261.00
13	ENTERPRISE FUND	WATER & WASTE WATER	MAINTENANCE WORKER II	10/1	\$ 25,272.00
Total					\$ 503,649.00

*= shift differential

I am seeking your approval please. Thank you for your consideration.