

AGENDA

WORCESTER COUNTY COMMISSIONERS

Worcester County Government Center, Room 1101, One West Market Street, Snow Hill, Maryland 21863

September 20, 2016

Item

- 9:30 AM - Meet in Commissioners' Conference Room - Room 1103 Government Center, One West Market Street, Snow Hill, Maryland - Vote to Meet In Closed Session
- 9:31 - Closed Session: Discussion regarding hiring two Correctional Officer Trainees at the Jail, and two Investigators for the State's Attorney's Office; considering acquisition of real property for public purposes; receiving legal advice from Counsel; and performing administrative functions
- 10:00 - Call to Order, Prayer, Pledge of Allegiance
- 10:01 - Report on Closed Session; Review and Approval of Minutes
- 10:05 - Maryland Department of Transportation/State Highway Administration - Annual Capital Program Tour Meeting for the Consolidated Transportation Program (CTP) 1
- 11:30 - Chief Administrative Officer: Administrative Matters 2-14
(State Aid for Police Protection Fund - FY18 Application; Coastal Bays Watershed Plan Memorandum of Agreement - No Cost Extension; Request for Support of Maryland Coastal Bays Program Grant Request from Chesapeake Bay Trust Watershed Assistance Grant Program; County FY16 Year End Budget Transfers; RFP for Newark Spray Irrigation Design; Bid Specifications for Treatment Plant Chemicals for Water and Wastewater; Ocean Pines Wastewater Treatment Plant Mixer Replacements; Award of Bid for 110 North Washington Street Demolition in Snow Hill; Findings of Fact and Resolutions for Longview Solar Utility Scale Solar Projects - Heron Project and Seabeach Project; Scheduling a Public Hearing for Rezoning Case No. 404 - Fort Whaley Campground - C-2 General Commercial to A-2 Agricultural; Pending Board Appointments; Offer for Inventory in Gold Coast Mall Retail Liquor Store; and potentially other administrative matters)
- 11:40 -
- 11:50 -
- 12:00 - Questions from the Press
- Lunch
- 1:00 PM - Legislative Session - Public Hearing on Bill 16-5 (PH - Skin Penetrating Body Adornment) 15
- 1:10 - Dr. J. Wilson, Superintendent and J. Cook, President - Board of Education:
Showell Elementary Replacement School Conceptual Plans and Cost Estimate 16
- 1:20 -
- 1:30 -
- 1:40 - Chief Administrative Officer: Administrative Matters (If Necessary) 2-14, continued
- 1:50 -
- 2:00 -

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING

Hearing Assistance Units Available - see Kelly Shannahan, Asst. CAO.

Please be thoughtful and considerate of others.

Turn off your cell phones & pagers during the meeting!

Minutes of the County Commissioners of Worcester County, Maryland

September 6, 2016

Madison J. Bunting, Jr., President
Merrill W. Lockfaw, Jr., Vice President
Anthony W. Bertino, Jr.
James C. Church
Theodore J. Elder
Joseph M. Mitrecic
Diana Purnell

Following a motion by Commissioner Mitrecic, seconded by Commissioner Lockfaw, with Commissioner Church absent, the Commissioners unanimously voted to meet in closed session at 9:00 a.m. in the Commissioners' Conference Room to discuss legal and personnel matters permitted under the provisions of Section 3-305(b)(1) and (7) of the General Provisions Article of the Annotated Code of Maryland and to perform administrative functions. Also present at the closed session were Harold L. Higgins, Chief Administrative Officer; Kelly Shannahan, Assistant Chief Administrative Officer; Maureen Howarth, County Attorney; Kim Moses, Public Information Officer; and Stacey Norton, Human Resources Director. Topics discussed and actions taken included: hiring Carole Hankins as an Office Assistant IV for Public Works Administration, Bryan Furches as a Building Maintenance Mechanic III for the Maintenance Division, and Wayne Long as a Recycle Worker I and posting to fill a Landfill Operator I position for the Solid Waste Division of Public Works; hiring Karen Zeiler as a Communications Clerk I and Aimee Koester and Brandon Wormer as Communications Clerk Trainees for Emergency Services, Richard Mauk as a Deputy Fire Marshal Inspector for the Fire Marshal's Office, hiring Treka Cousar as an Office Assistant V within the Circuit Court; posting to fill vacancies for a Correctional Officer Trainee at the Jail, and an Assistant States's Attorney for the State's Attorney's Office; receiving legal advice from counsel; and performing administrative functions.

After the closed session, the Commissioners reconvened in open session. Commissioner Bunting called the meeting to order and announced the topics discussed during the morning closed session.

The Commissioners reviewed and approved the minutes of their August 16, 2016 open and closed session meetings as presented.

The Commissioners presented a proclamation recognizing September as Suicide Prevention Month to Health Department Planning, Quality and Core Services Director Jennifer LaMade and staff members Caroline Green, Brittany Lawton, Monica Martin, Olivia Holland, and Erin Wooten, along with Local Management Board Director Jessica Sexauer, and Jesse Klump Memorial Fund Founder Kim Klump and Treasurer Ron Pilling. Ms. LaMade invited the Commissioners and those in attendance at the meeting to participate in the annual Out of the

Darkness Walk to Prevent Suicide on Saturday, September 24, at Caroline Street and the Boardwalk in Ocean City. She advised that the purpose of the walk is to raise funds to support education and outreach programs designed to prevent suicide, increase public knowledge about depression, and provide support to those who have lost loved ones to suicide. To learn the warning signs and risk factors for suicide, please visit <http://worchesterhealth.org> and <http://choosetolivemaryland.org>.

The Commissioners presented a proclamation recognizing September 19-23, 2016 as Economic Development Week to Economic Development Director Merry Mears, Vince Gisriel of Sprout Creatives, and Ann McGinnis Hillyer of OceanCity.com to highlight the impact that start-up and expanding businesses have on the local economy. Ms. Mears stated that trendsetting businesses, like Sprout Creatives and OceanCity.com, attract additional startup businesses and spur economic growth. Commissioner Bertino praised Ms. Mears for her role in economic development throughout the County, stating that she has succeeded in assuring that Worcester County remains on the forefront of entrepreneurs' minds as an ideal location to open a new business, relocate an existing business, or expand a business already located in Worcester County.

The Commissioners conducted a public hearing on 10 petitions to sell agricultural easements to the Maryland Agricultural Land Preservation Foundation (MALPF) in FY17 and FY18 on properties in Worcester County. Also present at the meeting were Environmental Programs Director Bob Mitchell and Katherine Munson, Environmental Programs Planner IV. Mr. Mitchell reviewed the 10 properties, which are listed in their entirety in the Commissioners' meeting minutes of August 16, 2016. He stated that the applications have been reviewed by both the Worcester County Agricultural Land Preservation Advisory Board, which recommended submitting the top eight applications to MALPF for appraisal, and the Worcester County Planning Commission, which declared all 10 applications to be consistent with the 2006 County Comprehensive Plan. He further explained that FY17 funding is limited, so the MALPF Board has combined FY17 and FY18 into one funding cycle, and they will only accept up to the top eight applications. In response to a question by Commissioner Bunting, Ms. Munson stated that MALPF applicants can choose the family subdivision option, based on property density, making it possible to transfer ownership of up to three lots, based upon acreage of the property, to themselves or a child. She further advised that, while the larger Counties fought against amending the State application to limit applicants to a one-lot option, Worcester County is able to make modifications to the requirements for local MALPF applications beginning with the next funding cycle if the Commissioners wish to eliminate the family subdivision option. In response to a question by Commissioner Mitreic, Ms. Munson stated that the County conducts two independent appraisals on properties being considered for MALPF easements, with the applicant to be offered a sale price based on the average of the two appraisals or the applicant's original petition, whichever is less.

Commissioner Bunting opened the floor to receive public comment.

There being no public comment, Commissioner Bunting closed the hearing.

Following some discussion and upon a motion by Commissioner Lockfaw, the Commissioners voted 4-2, with Commissioners Bunting and Elder voting in opposition, to

approved the recommendation of the Worcester County Agricultural Land Preservation Advisory Board, which recommended eight of the 10 applications be submitted to MALPF for appraisal and further consideration for purchase of agricultural easements.

Pursuant to the recommendation of Housing Program Administrator Jo Ellen Bynum and upon a motion by Commissioner Lockfaw, the Commissioners unanimously awarded the low bid for the rehabilitation of a single-family home in the Bishopville area to Allstate Renovation & New Homes, Inc. of Trappe, Maryland at a total cost of \$25,475.

Pursuant to the request of Economic Development Director Merry Mears and upon a motion by Commissioner Bertino, the Commissioners unanimously authorized the expenditure of \$4,895.86 within the Economic Development budget to cover the cost of a new sign at the Small Business and Technology Incubator in Pocomoke, and to accept the proposal from Selby Sign Co., Inc. of Pocomoke in the amount of \$4,895.86 to furnish and install the new sign, subject to minor contract modifications to be made by County Attorney Maureen Howarth. Ms. Mears advised that the Incubator is a public-private partnership that is located in the Pocomoke City Industrial Park and makes low-cost office space available to start-up companies to help them succeed during the early stages of development. She advised that the new sign will look more professional, will include the County Seal, and will have sections to list the names of up to six Incubator tenants.

Pursuant to the request of Ms. Mears and upon a motion by Commissioner Mitrecic, the Commissioners unanimously authorized Worcester County Economic Development to host the annual Economic Summit at the Ocean City Performing Arts Center in Ocean City in December 2016 and to use funds of \$4,750 within the Economic Development budget to secure the venue. Ms. Mears stated that renowned Economist Dr. Anirban Basu, of Sage Policy Group, will be the keynote speaker and will provide an update on the direction of the Worcester County economy. She further stated that, due to the success of prior events, private organizations have committed funding of \$5,150 to offset the total approximate event cost of \$9,900.

As approved at their August 16, 2016 meeting, pursuant to the recommendation of Finance Officer Phil Thompson at the request of Melanie A. Pursel, Executive Director of The Greater Ocean City, Maryland Chamber of Commerce, Inc. and upon a motion by Commissioner Mitrecic, the Commissioners unanimously adopted Resolution No. 16-21, authorizing a 100% County Tax Credit for Real Property owned by The Greater Ocean City, Maryland Chamber of Commerce, Inc. for the July 1, 2016 tax year. Mr. Thompson stated that the tax credit totaled \$12,885.45 for FY17.

Pursuant to the recommendation of Mr. Thompson at the request of James Purnell, Jr., President of the Berlin Community Improvement Association (BCIA), and upon a motion by Commissioner Purnell, the Commissioners unanimously adopted Resolution No. 16-22, authorizing a 100% County Tax Credit for Real and Tangible Personal Property owned by the BCIA for such property which was exclusively for non-profit activities of that association for the July 1, 2016 tax year. Mr. Thompson advised that the tax credit totaled \$3,344.18 for FY17.

The Commissioners met with Budget Accountant Kim Watts to review nine bids received for the eight available West Ocean City commercial boat slips. Pursuant to the recommendation of Ms. Watts and upon a motion by Commissioner Mitrecic, the Commissioners voted unanimously to award the eight lease agreements for two-year leases of the commercial boat slips at the West Ocean City Harbor, subject to proof of liability insurance, as follows: award of the three 100-foot slips to Jeffrey Eutsler for 'Tony & Jan' for \$10,004.00; H. Drexel Harrington for 'Tiki XIV' at \$9,502.00; and Sam Martin of FV Second Wind, LLC for 'Second Wind' at \$8,700.00; and award of the five 75-foot slips to Sam A. Martin of Edgar Seafood Products, Inc. for 'Atlantic Girl' at \$8,600; James Hahn, Stormy Seas, LLC for 'Allisa' at \$6,500; Earl R. "Sonny" Gwin, Jr. for 'Skilligalee' at \$5,800; Karl W. Otto fo 'O Sea Prowler' at \$5,200; and Chester V. Townsend for 'Andrew G' at \$5,000. In approving the bids, the Commissioners waived minor technicalities that included the following: the bid for 'Second Wind' was originally for a 75-foot slip, but Mr. Martin agreed to take the remaining 100-foot slip instead; and Mr. Hahn's bid was submitted on the license agreement rather than the bid form.

The Commissioners met with Environmental Programs Director Bob Mitchell to review proposed changes to the Code of Maryland Regulations (COMAR) regarding septic pre-treatment requirements outside the Critical Area. Mr. Mitchell stated that Governor Larry Hogan had announced his plans to remove the septic pretreatment requirements for systems outside the Chesapeake and Coastal Bays Critical Areas in his closing speech at the Maryland Association of Counties (MACo) conference in August 2016, as part of his commitment to review problematic regulations and in response to this specific requirement having been opposed by nearly every county in the State, during the hearings held by the Regulatory Reform Commission. He advised that Commission President Bunting had testified on behalf of the Worcester County Commissioners at these hearings. Mr. Mitchell stated that, specifically, the regulation changes include the following: defined that Best Available Technology (BAT) pretreatment is required for new construction in the Chesapeake and Coastal Bays Critical Areas only; removed the wording "new construction" in an impaired waterbody, as all but two small watersheds in Maryland are impaired, meaning the old regulation essentially covered all of Maryland; added "Critical Area" to the replacement system requirement, with all replacement systems in the Critical Area to have BAT, as outlined in the existing regulations; added 5,000+ gallons per day (gpd) systems, regardless of location, must have pretreatment; removed the requirement to make the local determination of an increase in flow for the existing residence on a renovation; counties may enact local laws to require BATs if they wish to do so; permit Minor Responsible Management Entity edits for counties that want to maintain the systems and issue permits for their operation; and a two-year maintenance and warranty was added. He further advised that late October or early November would be the earliest time frame in which the new regulations may become effective. Mr. Mitchell concluded that, if these regulations go into effect as written, the cost of new homes outside the County's Critical Areas will be reduced by \$13,000 to \$15,000 per home. He noted that, as the County does not permit major subdivisions to be served by septic, the grandfathering for the only major septic subdivision has expired. Thus, large systems and high strength wastewater systems still will need to provide treatment. Mr. Mitchell stated that the loadings to local waterways by septics are dwarfed by agricultural sources and are even exceeded by airborne sources. He further stated that the path forward for nutrient reductions for our septic

sector are sewer connections and pre-treatment upgrades to septic systems in the Critical Area as funds become available. In response to a question by Commissioner Bertino, Mr. Mitchell stated that the latest effective date for the new regulations could be 105 days from now, and he agreed to keep the Commissioners informed of any new developments or an effective date for the new regulations.

Pursuant to the request of Public Works Director John Tustin and upon a motion by Commissioner Mitrecic, the Commissioners unanimously awarded the low bid for the rehabilitation of Pump Station A in Ocean Pines to M2 Construction, LLC of Landisville, Pennsylvania at a total cost of \$415,000, with the understanding that an additional 60 days will be added to the contract for completion, for a total of 150 days to complete the work. Commissioner Bertino expressed concern that other contractors may have been able to bid on this project if they knew they had a total of 150 days to complete construction. In response, Mr. Tustin advised that the County was unlikely to meet the April 2017 project deadline if they rebid the project now. He pointed out that M2 Construction did a fantastic job rehabilitating Pump Station B, and he felt confident they would provide that same level of service for this project as well.

Pursuant to the recommendation of Mr. Tustin and upon a motion by Commissioner Mitrecic, the Commissioners unanimously awarded the bid for the provision and installation of an irrigation system at Eagles Landing Golf Course to Leibold Irrigation, Inc. of East Dubuque, Illinois at a total base bid price of \$1,750,400. In response to a question by Commissioner Elder, Mr. Tustin stated that the contractors who bid on this project are all national firms that install these types of systems all over the country. Mr. Tustin further explained that the low bidder, National Lawn Sprinklers, was not recommended by the design engineer due to their inexperience with GDC Control Systems, negative response from past clients, an unclear understanding of the proposed scope, and a lack of experience on similar golf course irrigation systems in the Mid-Atlantic.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Mitrecic, the Commissioners unanimously approved bid specifications to rehabilitate and recoat the Mystic Harbour Water Tower, with funds available in the 2015 Bond Issue to cover this expense.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Elder, the Commissioners unanimously awarded the best bid for the provision of two 2016 John Deere Model 6105E Cab Tractors at a total delivered price of \$55,590.25 per unit for a total cost of \$111,180.50 from Atlantic Tractor of Salisbury, Maryland. Mr. Tustin explained that the low bid from Binkley & Hurst did not meet specifications, as the tractors were red in color rather than yellow as specified, and painting them yellow exceeded the price offered by Atlantic Tractor.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Lockfaw, the Commissioners unanimously awarded the best bid for the purchase of four 2016 Rhino Model DB150 Offset Hydraulic Rotary Cutters at a cost per unit of \$9,968 for a total cost of \$39,872 from Binkley & Hurst of Seaford, Delaware. Mr. Tustin explained that the low bid from Hooper, Inc. did not meet specifications for blade tip speed and appears to have a smaller stump pan and

blades, which may affect performance.

The Commissioners conducted a public hearing to consider an application submitted by Longview Solar, LLC to approve a Step I Concept Plan for a utility scale solar energy system on a 285-acre property located on the southerly side of Libertytown Road (MD Rt. 374), approximately 0.4 mile east of Cedar Lane Road, and identified on Tax Map 24 as Parcel 5, Lot 5. Development Review and Permitting Director Ed Tudor reviewed the project and stated that the Longview Solar - Heron Project includes a proposed utility scale solar energy system consisting of approximately 85,670 panels anticipated to produce a 26-megawatt (DC) output. He further stated that the application received a favorable recommendation from the County Planning Commission.

Commissioner Bunting opened the floor to receive public comment.

Gary James of Berlin opposed the project. He also questioned whether the proposed project would have negative impacts, to include decreased assessment values, on his horse farm, impede the view from the second-floor window of the home on his daughter's property, and the view from a second undeveloped property that he owns, all of which are adjacent to the project site. He further questioned whether buffering requirements would adequately screen the project from neighboring views, and he asked where the electricity from the site would be sold. Mr. Tudor advised that this is a utility scale solar project, and the energy produced would be sold on the wholesale power market. County Attorney Maureen Howarth stated that the Maryland Public Service Commission approved this and a second Longview Solar project that will be considered following this hearing, so the County's role is limited to determining whether the developer has complied with local regulations.

Mr. James submitted a letter of opposition from D. Thomas Helms and Tanya Dawn Knott, who could not attend the hearing, expressing concern that the plan does not adequately protect adjacent homes from reflection and glare from the afternoon sun.

Donald Hawkins of Libertytown Road stated that he owns a horse ranch too and shares Mr. James' concerns about screening, but supports the project overall because he believes that an adequately-screened solar project is a good neighbor.

Barbara Holloway of Libertytown Road stated that it is unlikely the land will ever be used for agriculture, so she would much prefer having a solar project over a housing project as a neighbor.

Attorney Hugh Cropper, representing Longview Solar, stated that the Technical Review Committee and Planning Commission did a great job reviewing the project, and requested the Planning Commission's Findings of Fact be incorporated by reference and thanked the Commissioners for their kind consideration.

Consultant Dane Bauer reviewed plans to screen the project, plans that exceed the County's minimum screening requirements, using a variety of indigenous plantings that should grow to a maximum height of 18 feet and reach maturity within three to five years. He pointed out that it would not be feasible to grow taller trees because they would overshadow the solar panels and compromise the purpose of the project. In response to a question by Commissioner Bertino, Mr. Bauer stated that the plantings are guaranteed to survive, or they will be replaced. In response to a question by Commissioner Elder, Mr. Bauer stated that the solar panels will stand six-and-a-half feet high, the fencing will stand to a height of seven-feet-eight-inches, and will

consist of three to four rows of plantings on all sides of the property. Mr. Tudor stated that plans for this solar project include developing a 25-foot buffer on all sides of the property, which is significant. However, he stated that it is still likely that a neighbor would be able to see the project from a second-floor window.

Harold Scrimgeour of Stockton urged the Commissioners to require the developer to implement a traffic plan to address potential issues caused by the large number of trucks that will be needed to supply fill dirt for the project. Mr. Bauer advised that the existing entrance meets all standards and the site is balanced, so the project will require only minimal infill to shore up the entrance. He further stated that the State Highway Administration (SHA) has no concerns, and the applicant is not required to submit a traffic control plan for the project.

There being no further public comment, Commissioner Bunting closed the hearing.

Upon a motion by Commissioner Mitreic, the Commissioners voted unanimously to conceptually approve the proposed project and to adopt the Planning Commission's Findings of Fact.

The Commissioners conducted a public hearing to consider an application submitted by Longview Solar, LLC to approve a Step I Concept Plan for a utility scale solar energy system on a 258-acre property located on the northerly side of Public Landing Road (MD Rt. 365), across from the intersection with McCabes Corner Road, and identified on Tax Map 64 as Parcels 4, 71, and 72. Mr. Tudor advised that the Longview Solar - Seabeach Project includes a proposed utility scale solar energy system consisting of approximately 63,320 panels anticipated to produce an 18-megawatt (DC) output. He further stated that the application received a favorable recommendation from the County Planning Commission. He advised that all landscape buffer requirements that were raised at the State's public hearing have been addressed.

Commissioner Bunting opened the floor to receive public comment.

Charles Martin of Scotland Road questioned if the proposed project might impact his property by cutting off access to his property or possibly causing a fire due to glare from the panels. Mr. Cropper stated that he is Mr. Martin's neighbor and assured Mr. Martin that the project would not encroach on any of their properties, and specifically, it would not impede access to Mr. Martin's property. Mr. Bauer advised that national standards disallow the use of any type of glare from solar panels because of the impact such materials have on low-flying planes. He stated that the purpose of a solar panel is to absorb sunlight, so the materials used on these types of project utilize non-glare coatings that maximize absorption.

Matthew Morton of Public Landing Road stated that he does not oppose the project, but that he would like the opportunity to meet with staff at a later time to address his questions.

Mr. Cropper requested that the Planning Commission's Findings of Fact be incorporated by reference and thanked the Commissioners for their kind consideration.

There being no further public comment, Commissioner Bunting closed the hearing.

Upon a motion by Commissioner Purnell, the Commissioners voted unanimously to conceptually approve the proposed project and accept the Planning Commission's Findings of Fact.

The Commissioners recessed for five minutes.

Upon reconvening, pursuant to the request of Mr. Tustin and upon a motion by Commissioner Lockfaw, the Commissioners unanimously awarded the best bid for the purchase of one 2016 Vermeer Model BC1000XL Brush Chipper to Vermeer Mid Atlantic, Inc. of Annapolis Junction, Maryland at a total cost of \$33,432. Mr. Tustin explained that the low bid from Iron Source LLC did not meet specifications, as the vendor proposed a gasoline engine rather than a diesel engine as required.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Elder, the Commissioners unanimously approved bid specifications for the replacement of overhead doors for the storage building at the Roads Division of Public Works, with funds of \$61,110 available within the FY17 budget for this expense. Mr. Tustin explained that there are a total of nine doors, and the department plans to replace as many as they can with the available funds.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Lockfaw, the Commissioners unanimously approved bid specifications to replace the Colona Road culvert pipe, and conceptually approved the transfer and encumbrance of funds totaling \$154,623 within various accounts in the Roads Division of Public Works, including Maintenance Materials Blacktop for Overlay Account (\$22,401), Vehicle Fuel Account (\$90,654), and State Highway Administration (SHA) Grant Funds Account (\$33,753) to be transferred to the Special Roads Account, which has a balance of \$7,815, for an encumbered total of \$154,623 for the project.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Lockfaw, the Commissioners unanimously waived the standard bid requirement and awarded the proposal from the County's current security system vendor, Absolute Security Group, Inc. of Salisbury, Maryland, to install fire and burglar alarm systems at a total cost of \$10,991.86 in the County-owned property on Bank Street in Snow Hill. In response to a question by Commissioner Bertino, Mr. Tustin explained that Absolute Security provides systems at 32 of the 33 County buildings and provides the monthly monitoring, which is more efficient than contracting with multiple companies.

The Commissioners reviewed and discussed various board appointments.

Upon a nomination by Commissioner Bunting, the Commissioners unanimously agreed to reappoint Walter Maizel to the Lower Shore Workforce Investment Board for a four-year term expiring September 30, 2020.

Pursuant to the request of Assistant Chief Administrative Officer Kelly Shannahan and upon a motion by Commissioner Mitrecic, the Commissioners unanimously approved the Request for Proposals (RFP) to sublease the Shore Spirits Retail Liquor Store located at 16th Street in Ocean City. In response to a question by Commissioner Bertino, Mr. Shannahan advised that the RFP includes a requirement to purchase the store's inventory and to assume lease payments through February 28, 2024.

Emergency Services Director Fred Webster presented the Commissioners with the draft Worcester County Emergency Operations Plan, which will be reviewed and discussed at a work session during the Commissioners' meeting on October 4, 2016. Commissioner Bertino thanked Mr. Webster and County staff for their handling of emergency conditions caused by Tropical Storm Hermine over the weekend.

Commissioner Bunting concurred, noting that the County team worked well together, and he considered their cooperation with other agencies throughout the event to be remarkable.

The Commissioners answered questions from the press, after which they adjourned to meet again on September 20, 2016.

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WEB: www.co.worcester.md.us



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COMMISSIONERS
MADISON J. BUNTING, JR., PRESIDENT
MERRILL W. LOCKFAW, JR., VICE PRESIDENT
ANTHONY W. BERTINO, JR.
JAMES C. CHURCH
THEODORE J. ELDER
JOSEPH M. MITRECIC
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OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F.L. HOWARTH
COUNTY ATTORNEY

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195
June 9, 2016

TO: Harold L. Higgins, Chief Administrative Officer
FROM: Kelly Shannahan, Assistant Chief Administrative Officer *KL*
SUBJECT: Annual Consultation Meeting with Maryland Department of Transportation

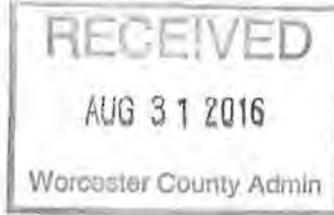
I have spoken with Melinda Gretsinger of the Maryland Department of Transportation (MDOT) to schedule the date of the Annual Consultation Meeting with Maryland Department of Transportation for **Tuesday, September 20, 2016 at 10:00 AM** during the Commissioners' regularly scheduled meeting. I have therefore penciled this meeting in for the Commissioners' agenda on Tuesday, September 20, 2016 from 10:00 am - 11:30 am.

If you should have any questions or concerns with regard to this matter, please feel free to contact me.



Maryland Department of Transportation
The Secretary's Office

August 25, 2016



Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Pete K. Rahn
Secretary

The Honorable Madison Jim Bunting, Jr.
President, Board of County Commissioners
Worcester County
Government Center
One West Market Street, Room 1103
Snow Hill MD 21863

Dear President Bunting:

I am pleased to provide you with the Maryland Department of Transportation's (MDOT) schedule of upcoming annual Capital Program Tour meetings for the Draft FY 2017-2022 Consolidated Transportation Program (CTP). This year's Fall CTP Tour will allow the Department and modal representatives to visit every county and Baltimore City to present MDOT's Draft FY 2017-2022 Capital Program.

To save money and help the environment, MDOT will continue to post the Draft CTP online, beginning September 1st at www.ctp.maryland.gov. Copies of the Draft CTP will be available at the Tour meetings or you may request a hard copy in advance of the meeting.

Occasionally changes are made to the meeting schedule, so please refer to our website before the meeting to make sure the date, time or location has not changed. The Tour information can also be found at: www.ctp.maryland.gov. We appreciate your continued cooperation and assistance. If you have any questions or concerns, please contact Ms. Melinda Gretsinger in the Office of Planning and Capital Programming at 410-865-1288. I look forward to seeing you this fall.

Sincerely,

Heather Murphy, Acting Director
Office of Planning and Capital Programming

cc: Ms. Melinda Gretsinger, Office of Planning and Capital Programming, MDOT

My telephone number is _____
Toll Free Number 1-888-713-1414 TTY Users Call Via MD Relay
7201 Corporate Center Drive, Hanover, Maryland 21076

**2016 SCHEDULE
ANNUAL CONSULTATION MEETING**

Day	Date	County	Time	Location
T	September 20	Worcester	10:00 a.m.	Commissioners Meeting Room, County Government Center, 1 West Market Street, Room 1101, Snow Hill, MD 21863
		Somerset	2:00 p.m.	Room 111, County Office Complex, 11916 Somerset Avenue, Princess Anne, MD 21853
		Wicomico	7:00 p.m.	Flanders Conference Room, Youth and Civic Center, 500 Glen Avenue, Salisbury, MD 21804 Dinner at 5:30
Th	September 29	Howard	7:00 p.m.	North Laurel Community Center, 9411 Whiskey Bottom Road, Laurel, MD 20723
F	September 30	Cecil	10:30 a.m.	Elk Room, Cecil County Administrative Building, 200 Chesapeake Blvd., Elkton, MD 21921 Brunch
Th	October 6	Washington	10:00 a.m.	Washington County Free Library, 100 South Potomac Street, Hagerstown, MD 21740
		Allegany	3:00 p.m.	Room 100, County Office Complex, 701 Kelly Road, Cumberland, MD 21502
F	October 7	Garrett	10:00 a.m.	Commissioner's Meeting Room, Room 209, 203 4 th Street, Oakland, MD 21550 <i>(Enter on Alder Street)</i>
Th	October 13	Carroll	1:30 p.m.	Reagan Room (Room 003), County Office Building, 225 North Center Street, Westminster, MD 21157
		Frederick	7:00 p.m.	1 st Floor Hearing Room, Winchester Hall, 12 East Church Street, Frederick, MD 21701
T	October 18	Calvert	10:30 a.m.	Commissioners Hearing Room, County Courthouse, 2 nd Floor, 175 Main Street, Prince Frederick, MD 20678
		St Mary's	1:30 p.m.	Commissioners Meeting Room, 1 st Floor, Chesapeake Building, 41770 Baldrige Street, Leonardtown, MD 20650
		Charles	6:00 p.m.	Conference Room, Charles County Government Building, 200 Baltimore Street, LaPlata, MD 20646
Th	October 20	Baltimore	2:00 p.m.	Council Chambers, Historic Courthouse, 400 Washington Avenue, Towson, MD 21204
F	October 21	Harford	9:00 a.m.	Harford County Council Chambers, 212 South Bond Street, Bel Air, MD 21014
T	November 1	Queen Anne's	2:00 p.m.	Commissioners Hearing Room, 2 nd Floor, Liberty Building, 107 North Liberty Street, Centerville, MD 21617
		Kent	6:00 p.m.	Room 100, County Government Center, 400 High Street, Chestertown, MD 21620
F	November 4	Baltimore City	1:00 p.m.	Curran Conference Room, 4 th floor, City Hall, 100 North Holiday Street, Baltimore, MD 21202 <i>(Parking Garage is available at East Fayette Street and Guilford Avenue)</i>
M	November 7	Anne Arundel	3:00 p.m.	Council Hearing Room, The Arundel Center, 44 Calvert Street, Annapolis, MD 21401
Th	November 10	Prince George's	2:00 p.m.	D3 Auditorium, District 3 Office, 9300 Kenilworth Avenue, Greenbelt, MD 20770
		Montgomery	7:00 p.m.	3 rd Floor Hearing Room, County Office Building, 100 Maryland Avenue, Rockville, MD 20850
T	November 15	Caroline	11:00 a.m.	Board of Education Building, 204 Franklin Street, Denton, MD 21629
		Talbot	4:00 p.m.	Meeting Room, Talbot County Free Library, 100 West Dover Street, Easton, MD 21601
		Dorchester	7:00 p.m.	Room 110, County Office Building, 501 Court Lane, Cambridge MD 21613

8/26/16– Locations in red are changes from earlier schedules. Locations in bold are new for this year.

Transit-Oriented Development Builds Walkable Communities

Maryland's Draft FY 2017 - 2022 Consolidated Transportation Program (CTP)

The Maryland Department of Transportation (MDOT) is pleased to present the State's draft six year capital investment program for transportation, the Draft FY 2017-2022 Consolidated Transportation Program (CTP).

The Consolidated Transportation Program (CTP) is Maryland's six-year capital budget for transportation projects. The CTP contains projects and programs across the Department, including the Maryland Aviation Administration, the Motor Vehicle Administration, the Maryland Transit Administration, the Washington Metropolitan Area Transit Authority, the Maryland State Highway Administration, the Maryland Port Administration, and the Maryland Transportation Authority. The CTP includes capital projects that are generally new, expanded or significantly improved facility or service that may involve planning, environmental studies, design, right-of-way acquisition, construction or the purchase of essential equipment related to the facility or service. An expanded description is shown for each major project, along with a list of minor capital projects.

Working together with Maryland's citizens, local jurisdictions and the local and State delegations, projects that preserve transportation system investments, enhance transportation services and expand transportation opportunities throughout the State are added to the CTP. In order to help Maryland's citizens review this document, a summary of the Department's financing and budget process and a "how to read" each Project Information Form (PIF) is included.

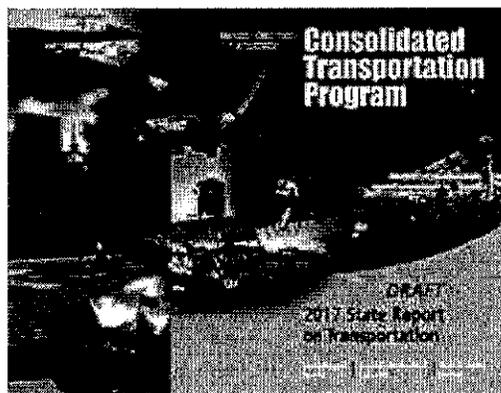
If you are having trouble viewing any files, please download the latest free version of Adobe Reader at: <http://get.adobe.com/reader/>.

For further information about this document, please contact the Maryland Department of Transportation, Office of Planning and Capital Programming.

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2016 CTP Tour Schedule

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Maryland Transportation Authority

MDTA-1

Glossary

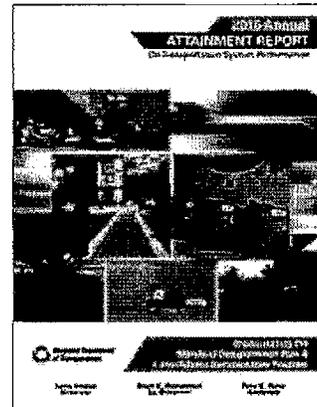
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Full Draft FY 2017-2022 Document

Previous CTP Reports



**2035 Maryland
Transportation Plan**



**2016 Attainment
Report (AR)**

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MARYLAND'S CONSOLIDATED TRANSPORTATION PROGRAM

The Consolidated Transportation Program (CTP) is Maryland's six-year capital budget for transportation projects. The Capital Program includes major and minor projects for the Maryland Department of Transportation ("MDOT" or "Department"), its transportation business units – the Maryland Aviation Administration (MAA), Maryland Port Administration (MPA), Motor Vehicle Administration (MVA), State Highway Administration (SHA), Maryland Transit Administration (MTA) – and related authorities to the Department, including the Maryland Transportation Authority (MDTA) and the Washington Metropolitan Area Transit Authority (WMATA).

In this document, you will find a Project Information Form (PIF) for every major project, which includes project details, financial information and construction status as well as a list of minor capital projects. MDOT works together with residents, local jurisdictions, and local and State elected officials to include projects in the CTP that preserve investments, enhance transportation services, and improve accessibility throughout the State. In order to help Maryland's citizens review this document, the CTP includes a summary of the Department's financing and budgeting process and instructions for reading PIFs.

MDOT ensures nondiscrimination and equal employment in all programs and activities in accordance with Title VI and Title VII of the Civil Rights Act of 1964. If you need more information or special assistance for persons with disabilities or limited English proficiency, contact MDOT's Office of Diversity and Equity at **410-865-1397**.

For the hearing impaired, Maryland Relay 711.

For further information about this document or to order a hard copy, please contact Ms. Melinda Gretsinger at the Maryland Department of Transportation, Office of Planning and Capital Programming toll free at 1-888-713-1414, or locally at 410-865-1288. This document also is available online at: www.ctp.maryland.gov.

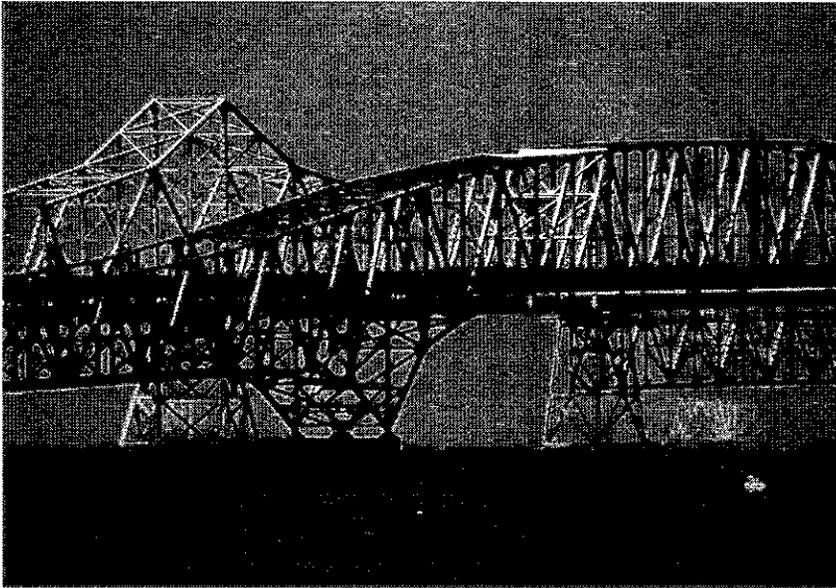
For more information on Maryland transportation, please visit us on the web at www.mdot.maryland.gov.

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MARYLAND'S CONSOLIDATED TRANSPORTATION PROGRAM

The Maryland Department of Transportation ("MDOT" or "Department") is pleased to present the State's six-year capital investment program for transportation, the Draft FY 2017-2022 Consolidated Transportation Program (CTP).

The CTP is the capital budget outlook and a key part of the State Report on Transportation (SRT) that MDOT publishes each year. The SRT contains three important documents: the Maryland Transportation Plan (MTP), the Consolidated Transportation Program (CTP), and the annual Attainment Report (AR) on Transportation System Performance. MDOT last updated the MTP, a 20-year vision for Maryland's transportation system, and released it in January 2014. The MTP is updated every four to five years through an extensive outreach effort with the public, local jurisdictions, and state agencies to ensure it reflects the needs and priorities of Marylanders. To learn more, visit the MTP website at www.mdot.maryland.gov/MTP. The CTP contains projects and programs across the Department. It includes capital projects that are generally new, expanded or significantly improved facilities or services that may involve planning, environmental studies, design, right-of-way acquisitions, construction, or the purchase of essential equipment related to the facility or service.

ESTABLISHING PRIORITIES

This year's CTP reflects the priorities of the Department as embodied in the goals outlined in the MTP, our mission, and the results we aim to achieve. These priorities must address federal and state requirements; local government mandates, interests, and concerns; and customer needs. The mission of the Department of Transportation is to be **a customer-driven transportation leader that delivers safe, efficient, intelligent and exceptional transportation solutions in order to connect our customers to life's opportunities.**

While the existing revenues are going a long way towards addressing many needs, MDOT recognizes that these revenues cannot address every need. Consequently, MDOT will use these resources strategically and efficiently to ensure that transportation investments address the Department's mission and goals, as well as the Department wide results we strive to achieve, including, to:

- Facilitate economic opportunity in Maryland;
- Provide a safe and secure transportation experience;
- Provide exceptional customer service;
- Provide an efficient, well connected transportation experience;
- Use resources wisely;
- Deliver transportation solutions and services of great value;
- Communicate effectively with our customers;
- Be a good neighbor;
- Be a good steward of our environment; and
- Be fair and reasonable to our partners.

Chapter 36, the Maryland Open Transportation Investment Decision Act of 2016, was passed by the Maryland General Assembly and went into effect July 1st. The law requires the use of nine specific goals and 23 specific measures to prioritize major highway and transit projects where all phases exceed \$5 million. The Department of Transportation will evaluate requests for major capital projects based on the State's transportation goals and, where applicable for highway and transit capacity projects, using the criteria outlined in Chapter 36 and report the manner in which each project was assessed in the final CTP. On or before January 1, 2017, the Department needs to adopt regulations. Subsequent to adopting new regulations, the Department will begin to assess projects, using the measures under each goal to assess projects not already moved into the construction phase.

Facilitate Economic Opportunity in Maryland

Maryland's transportation system is essential to the State's economy. An efficient transportation system provides a competitive advantage to businesses in a regional, national and global marketplace. Transportation directly impacts the viability of a region as a place that people want to live, work and raise families, all critical to attracting a competent workforce. Transportation infrastructure provides value, and investing in Maryland's transportation system creates jobs and supports Maryland industries and businesses. MDOT works to ensure its investments support a healthy and competitive state economy. It will do this by undertaking projects that improve access to jobs as well as improve freight and commodity flows and the movement of goods and services in and through Maryland.

With the completed expansion of the Panama Canal, larger ships are anticipated to do business with East Coast ports that have the necessary infrastructure to handle their size, rather than with West Coast ports. In partnership with Ports America, the Department has completed significant improvements to prepare for these larger ships. In July, the first post Panama Canal larger container ship arrived in Maryland carrying about 8,400 20-foot long containers.

The Hogan-Rutherford Administration has declared Maryland "Open for Business" and continues to challenge MDOT to facilitate economic opportunity and to help create jobs. To do this, MDOT must focus on fixing our highways and bridges and addressing congestion issues all around the State by employing efficient and innovative transportation solutions. Toward that end, this year's CTP continues the implementation of several projects to address long-standing transportation issues across the State. Cost savings and reallocation have allowed the Department to be in the fortunate position to move these projects forward to address many of the State's needs and invest public dollars in the most efficient and cost effective way while supporting economic development and creating or supporting jobs.

Freight

Freight activity in Maryland and throughout the East Coast is expected to double by 2030. Maryland's location at the crossroads of the I-95 corridor and significant rail and marine corridors means that the infrastructure in Maryland is critical to the state, regional, and national economy. As much of Maryland's freight network is shared with passenger or vehicle operations, both freight and passenger growth will exacerbate already congested infrastructure throughout the State. The resulting chokepoints create significant challenges for freight and passenger movement in the region. It is

imperative that MDOT work with local and state officials and freight stakeholders to plan and facilitate the necessary improvements to accommodate freight demand and allow for the cost-effective and safe movement of goods by all modes.



To meet these needs, MDOT is taking an aggressive approach to implement multimodal freight solutions in Maryland and the greater multi-state region. Through planning activities, MDOT is working to cultivate partnerships with neighboring states, freight stakeholders and non-profits. MDOT also participates in freight efforts regionally with groups such as the I-95 Corridor Coalition. Please refer to the CTP Freight Summary Section on page FRT-1 of the CTP. In addition the 2015 Strategic Goods Movement Plan is on MDOT's website at www.mdot.maryland.gov.

Transit-Oriented Development (TOD)

Transit can be most efficient and effective when it serves to connect relatively dense clusters of houses, jobs, and destinations. A development that is "transit-oriented" typically comprises a mixture of land uses configured and oriented to maximize visibility and access to the transit station. TOD projects design street networks and parking to ensure the safety and comfort of pedestrians and bicyclists, while ensuring efficient traffic flow to automobiles, buses and carpoolers. TOD can help ensure that Maryland residents achieve maximum benefit for their investment in transit and related

transportation infrastructure. By helping to increase transit ridership, TOD can help reduce highway congestion, pollution, and sprawl for the benefit of all Maryland residents.

MDOT works with state, local and private partners to support TOD through: pre-development planning, policy and program support; joint development partnerships; infrastructure investments; and other project support. MDOT has an active program of TOD planning and joint-development projects, spanning multiple jurisdictions and station types. MDOT also works with other agencies and local jurisdictions to help identify additional TOD opportunities and promote transit-supportive land-use policies. *More information on TOD can be found on MDOT's website.*

Provide a Safe & Secure Transportation Infrastructure

MDOT will not compromise on our commitment to continually improve the safety and security of our customers and partners in everything we do. It is critical that we commit to safety and security in our designs, in our construction, as well as how we operate and maintain the State's transportation system. We promote a culture of safety in our business practices and educate our traveling public on good safety behavior and practices. The Department works with our federal and local law enforcement partners on a daily basis to constantly evaluate and implement measures to reduce the vulnerability of Maryland citizens and facilities. With federal and state investments, progress is being made on a variety of fronts.

Reducing highway fatalities and serious injuries on all public streets and highways is a priority of the Department. The Statewide Annual Vehicle Miles of Travel increased to 57.3 billion in 2015 from 56.2 billion in 2014, a 2.0 % increase. The Annual Number of traffic fatalities on all of Maryland Roads increased to 521 in 2015 from 443 in 2014, a 17.6 % increase, which had been the lowest since 1948. The State Highway Administration is continues to identify, and then systematically address safety concerns that arise from congestion and operational issues to improve safety.

Recent investments to enhance public safety and security include projects at BWI Marshall Airport to create state-of-the-art passenger security screening areas between Concourses B and C and between Concourses D and E. These projects are providing for a post-security connection between concourses A, B and C, as well as between concourses D and E (the International Terminal).

On June 25, 2015, Governor Larry Hogan announced construction funding for MD 404 from US 50 to the Denton Bypass, which includes widening of

MD 404 from a two-lane road to a four-lane divided highway with a median to improve safety for a length of 11.3 miles. Procurement began in Winter 2015/2016 and construction should start in Spring 2017 using one Design-Build contract. This is one example of how we are prioritizing important safety projects around the State.

Provide an Efficient, Well Connected Transportation Experience

MDOT will provide an easy, reliable transportation experience throughout the system including enhancing connections and developing world class transportation facilities and services. The users of Maryland highways face some of the nation's worst congestion. This fact has stifled economic development across the State. The Hogan-Rutherford Administration intends to change that and has directed MDOT to address long-standing congestion issues by initiating projects statewide that will serve to increase mobility and move traffic more efficiently. Construction of new highway capacity to accommodate travel has not kept pace with demand.

Congestion results when traffic demand approaches or exceeds the available capacity of the highway network. Traffic demands fluctuate significantly depending on the season of the year, the day of the week, and even the time of day. Further, the capacity, often mistaken as constant, can change because of weather, work zones, traffic incidents, or other non-recurring events. This means MDOT has to be vigilant and flexible and provide solutions that fit the nature of the problem in any given corridor. Projects within this CTP are intended to provide Maryland with the best possible solutions for the current situation and fit within the appropriate context for the problems they are trying to address.

Use Resources Wisely

MDOT receives resources from our customers and they expect excellent products and services in return. In order to better serve our customers, MDOT must maximize the value of every dollar we spend. MDOT continues to place a high priority on allocating funds toward system preservation. The CTP reflects significant investments in the bridge program, road and runway resurfacing, rail car overhauls and replacements, bus replacements, and general facility rehabilitation, replacement and upkeep.

A key focus area is the condition of bridges across Maryland. SHA continues to make significant progress in reducing the number of structurally deficient bridges (bridges are safe but need repairs/replacement) on the State's highway system to ensure safe travel for Maryland motorists and users of our

system. Over the last few years, SHA has reduced the number of structurally deficient bridges from 81 in 2014 to 69 in 2015, a 17% decrease and one of the lowest percentages of any State DOT in the United States. In addition, SHA spent more than \$287 million in FY 2015 on resurfacing roads, a 12% increase over FY 2014.



On the transit side, the MTA is continuing to invest in Automatic Vehicle Location (AVL) systems to obtain a more accurate picture of bus performance. MTA is also developing an Asset Management Plan, which will analyze asset information currently collected to provide insight into long term maintenance and capital replacement needs.

Deliver Transportation Solutions and Services of Great Value

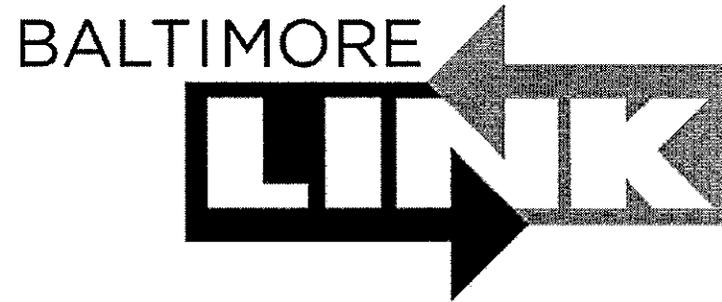
MDOT will deliver transportation solutions on time and within budget. We will use strategies to ensure that the transportation solution meets the needs of our customers and eliminates unnecessary costs.

Transit

Providing safe, efficient and reliable transit services with world-class customer service is a priority for MDOT. MDOT is committed to working with all of MTA's customers to improve the region's transit system.

In October 2015, Governor Larry Hogan announced \$135 million in targeted investments to transform and improve transit throughout the Baltimore

metropolitan area. The multi-phase plan will create an interconnected transit system, known as BaltimoreLink, and includes redesigning the entire local and express bus systems throughout the Baltimore Region. The goals of BaltimoreLink are to improve service quality and reliability, maximize access to high-frequency transit, strengthen connections between bus and rail routes, and align the network with existing and emerging job centers. The BaltimoreLink system will deliver a unified transit network and includes renaming existing Maryland Transit Administration (MTA) modes: LocalLink (Local Bus), Light RailLink, Metro SubwayLink and MobilityLink to create an interconnected transit system. Other key elements of the BaltimoreLink system include dedicated bus lanes, transfer facilities and transit signal priority.



A major component of the BaltimoreLink system is CityLink which are 12 new high-frequency, color-coded bus routes that will improve reliability and better connect riders to Amtrak, Commuter Bus lines, Light RailLink, MARC trains, Metro SubwayLink and other services in Baltimore and the surrounding suburbs. In Baltimore City, new CityLink routes will run at 10-15 minute frequencies. The new CityLink buses will be branded and travel on color-coded routes with easy-to-read signage and detailed maps that will make the system easier to use. The CityLink bus routes, Light RailLink and Metro SubwayLink will form an interconnected, one-transfer system.

The BaltimoreLink network will provide more people with access to transit, jobs, and services in the region. An estimated 33,600 additional people will be within ¼ mile of the transit system, while an additional 60,700 people will have access to frequent transit which operates every 15 minutes or less during peak and midday periods. Households will have 20% more jobs accessible within 30 minutes or less and 12% more jobs accessible within 45 minutes. BaltimoreLink links people to the places that matter most, which is why a number of public schools, libraries, pharmacies, and hospitals have been added to the frequent transit network, including 12 additional supermarkets.

To further advance the BaltimoreLink project, the Department was recently awarded a federal discretionary grant for \$10 million through the US Department of Transportation's Transportation Investment Generating Economic Recovery (TIGER) grant program for North Avenue, which will further enable the bus improvements in the City of Baltimore by improving approximately five miles of North Avenue.

To learn more about BaltimoreLink, visit the MDOT website: mdot.maryland.gov.

The Maryland Purple Line is a 16.2 mile light rail line extending from Bethesda in Montgomery County to New Carrollton in Prince George's County. The Purple Line will have 21 stations and provide a direct connection to the Metrorail Red, Green and Orange lines; at Bethesda, Silver Spring, College Park, and New Carrollton. The Purple Line also will connect to MARC, Amtrak, and local bus services. The Purple Line is expected to open for passenger service in 2022 and is projected to have 74,000 daily riders by 2040. On April 6, 2016 MDOT successfully reached commercial close on a 36-year Public Private Partnership (P3) with the State's concessionaire (Purple Line Transit Partners). The \$5.6 billion contract with PLTP provides for the design, construction, financing, operations and maintenance of the Purple Line.

The P3 alternative delivery approach involves a long-term, performance-based agreement between MDOT/MTA and a private partner, Purple Line Transit Partners. The innovative project delivery approach creates a predictable, transparent, and streamlined approach, incorporating best practices and lessons learned from other states and countries, while addressing the transportation and economic development needs of Marylanders. MDOT will enter into a Full Funding Grant Agreement (FFGA) in FFY 2017 with the Federal Transit Administration; this agreement provides for \$900 million for the construction of the project.

For more information, visit www.purplelinemd.com.

Highway

To benefit the entire Maryland transportation network, MDOT is developing engineering policies for all of its business units that incorporate the principles of practical design, which focuses on producing safe and efficient projects that address the most important needs at the most economical cost. The goal is to build good projects to achieve a safe, well-performing transportation system throughout the State without shifting the cost burden to maintenance. Once in place, MDOT's Practical Design Policy will provide a process to be incorporated into all planning, preliminary engineering, and

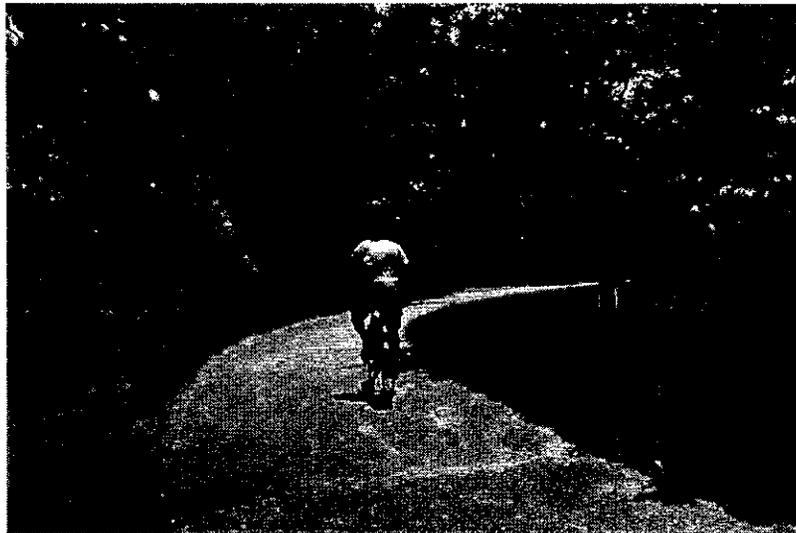
design activities. The policy will ensure that safety is never compromised, design solutions are reached collaboratively, and the project's needs are met.

Be a Good Neighbor

As the owner of statewide transportation facilities, MDOT must work with our neighbors to find solutions that work for our customers and is sensitive to our neighbors. This includes examining all of the modes of travel including flying, driving, riding transit and even freight coming into the port.

One way to connect better and work with our neighbors is to provide better bicycle and pedestrian connections. MDOT works to provide safe infrastructure so that people can choose to walk or bike to meet their daily needs. Working with local partners to support walking and bicycling is an essential element of Cycle Maryland initiatives. Promoting biking and walking as transportation modes holds many benefits for Maryland residents, including the potential to reduce congestion and emissions associated with auto-travel, while promoting activity for a healthier Maryland. Several recent studies have also highlighted strong rates of economic return that bicycle and pedestrian projects can have, supporting job-creation, tourist activity and cost-savings for household transportation budgets.

MDOT seeks to integrate accommodations for walking and bicycling into all appropriate projects, and has several programs specifically directing additional funding to walking and biking. This CTP includes over \$200 million for bicycle and pedestrian supportive projects. These investments include continued commitment for the Bikeways Program that supports local bicycle transportation projects, providing necessary funding to implement the Statewide Trails Plan and the Bicycle and Pedestrian Master Plan.



continued efforts to provide alternatives to traveling by single occupant vehicles. MDOT uses a variety of Travel Demand Management (TDM) strategies to support alternatives to driving alone and limit emissions from the transportation sector. TDM efforts can also help reduce congestion, lower commuting costs, and improve air quality. Some of these efforts are: carpooling, car sharing, transit, teleworking, and variable pricing infrastructure.

MDOT is implementing these strategies in cooperation with our partners in the metropolitan planning organizations (MPOs), the Maryland Department of the Environment, local governments, and the private and not-for-profit sectors.



Be a Good Steward of our Environment

MDOT will be accountable to our customers for the wise use of limited resources and our impacts on the environment when designing, building, operating and maintaining Maryland's transportation system. MDOT's commitment to Environmental Stewardship is one aspect of a larger commitment to use innovative and forward-looking strategies to ensure our transportation system protects our natural, cultural and community resources.

By coordinating land-use, transportation, and resource planning with partners in other agencies and local governments, MDOT helps to ensure that the investments made will meet multiple needs for the citizens of Maryland. Using the State's Green Infrastructure Plan and Chesapeake Bay Restoration priorities as a guide, MDOT agencies are minimizing negative impacts and using project mitigation to support the State's broader conservation goals. To help decrease pollution from entering our waterways, the CTP supports a three-pronged approach. Retrofitting older parts of the transportation network with the latest stormwater management technology; restoring natural filters through stream restoration, forest establishment and wetland creation; and adopting protective operational practices will move the State closer to meeting mandated water quality targets.

MDOT is working to reduce air emissions and managing energy consumption related to the transportation industry. These issues are being addressed by

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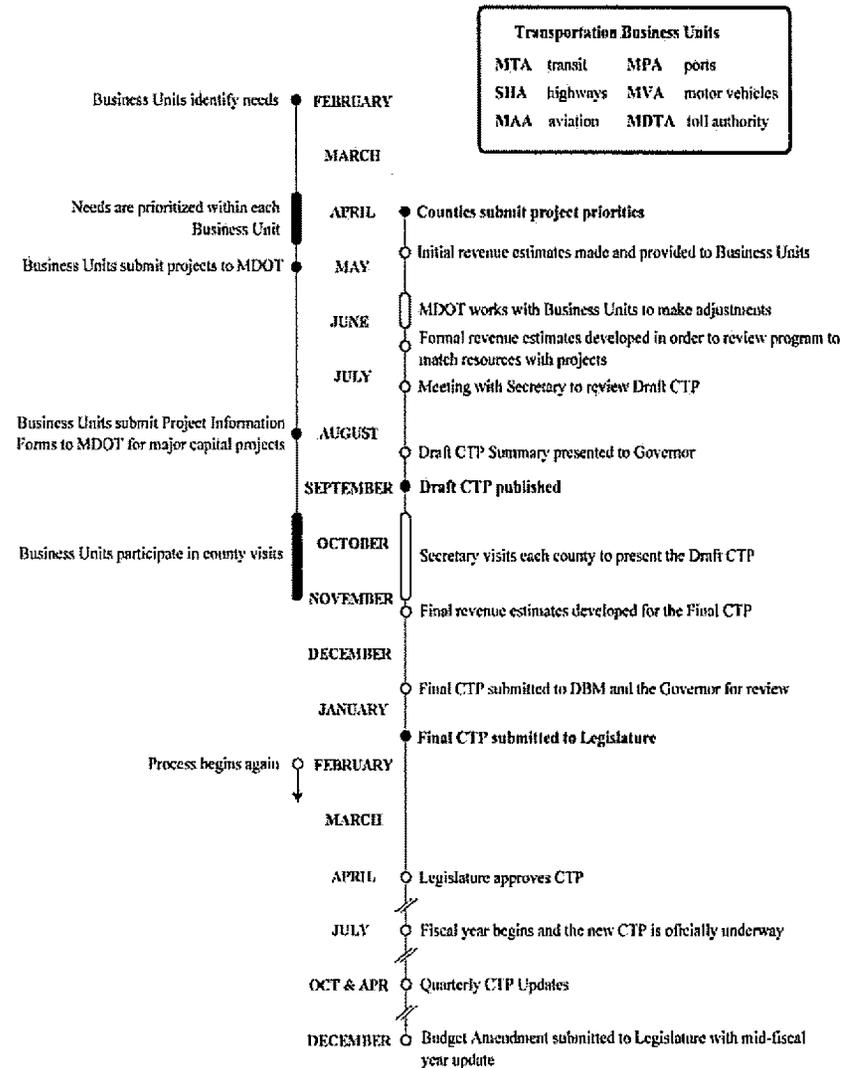
Process for CTP Development

The CTP takes nearly a full year to create through the collaboration and work of MDOT staff with state, regional and local elected officials. Each year, local jurisdictions are encouraged to submit priority project(s) to the State by April. It is important for MDOT to hear from local jurisdictions to facilitate collaboration on state and local needs. MDOT uses the following criteria to identify projects and programs that respond to the State's transportation priorities.

These criteria include:

- Meets all federal and other legal mandates (e.g. Total Maximum Daily Load (TMDL) compliance, Positive Train Control (PTC), Federal Aviation Administration (FAA) regulations to maintain airport permits);
- Supports the Department's program priorities and MTP goals (safety, system preservation, economic development, etc.);
- Meets all federal match requirements to maximize federal revenue sources;
- Supports state plans and objectives;
- Supports existing project commitments and upholds intergovernmental agreements;
- Is the single top priority within a local priority letter;
- Is consistent with local plans; and
- Is included in the regional Metropolitan Planning Organization (MPO) long-range plan (if the project is located within an MPO boundary).

CTP Development Process
Maryland Department of Transportation - January 2016



FINANCING MARYLAND'S TRANSPORTATION PRIORITIES

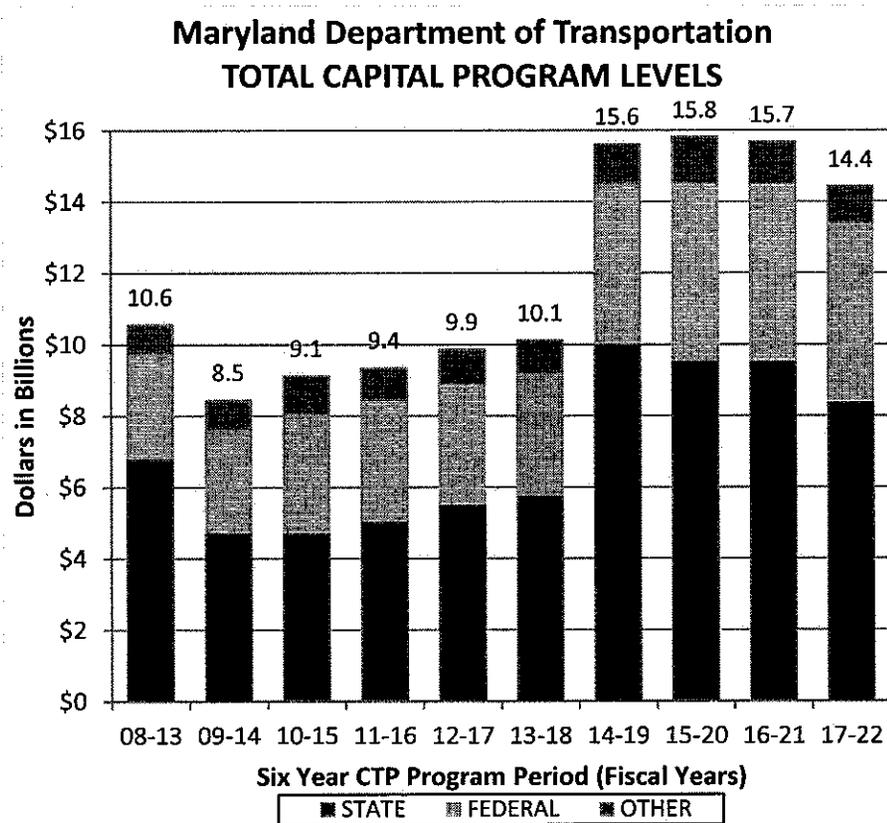
In developing the CTP and establishing funding levels, MDOT must account for state and local economic growth, fluctuations in state transportation revenue, and allocations of federal funding. The State's Transportation Trust Fund supports MDOT investments through a dedicated account. The Transportation Infrastructure Investment Act of 2013 (Transportation Act) phases in a variety of revenue increases, which is providing funding that enables MDOT to address important capital and operating needs including congestion relief, safety improvements, transit availability; and maintain the competitiveness of the Port of Baltimore and the BWI Marshall Airport.

State Revenue Projections

Total projected revenues amount to \$29.1 billion for the six-year period. This estimate is based on the revenue sources used by MDOT and includes bond proceeds and federal funds that will be used for operating, capital and debt payment expenses. The projection does not assume any future State tax or fee increases beyond those changes enacted to date. Funds to accommodate the Governor's pledge to restore local Highway User Revenues have been reserved, pending legislation.

Pertinent details are as follows:

- **Opening Balance:** MDOT's goal is to transition to a \$150 million fund balance over the program period to accommodate working cash flow requirements throughout the year.
- **Motor Fuel Tax:** This revenue is projected to be \$6.4 billion over the six-year period. As of July 1, 2016, the motor fuel tax rates were 33.5 cents per gallon gasoline and the 34.25 cents per gallon diesel fuel. These rates include the revenue components provided by the Transportation Act. The Consumer Price Index (CPI) effect is estimated to average 2.9 cents per gallon over the program period. Since federal legislation enabling states to require internet sellers to collect sales taxes did not pass by December 1, 2015, the sales and use tax equivalent rate applied to motor fuel increased to 4% effective January 1, 2016 and to 5% effective July 1, 2016. The sales and use tax equivalent rate effective July 1, 2016 is 8.8 cents per gallon. The rate is estimated to average 10 cents per gallon over the program period.
- **Motor Vehicle Titling Tax:** This source is projected to yield \$5.2 billion. The titling tax of 6 percent of the fair market value of motor vehicles, less an allowance for trade-in vehicles, is applied to new and used vehicles sold and to vehicles of new residents. This revenue source follows the cycle of auto sales with periods of decline and growth. Vehicle sales have recovered from the recent recession. It is projected that this six-year planning period will follow a normal business cycle around an underlying upward trend.



- **Motor Vehicle Registration/Miscellaneous, and Other Fees:** These fees are projected to generate \$3.8 billion. This forecast assumes revenues will increase an average of 1.5 percent every two-year cycle.
- **Corporate Income Tax:** The transportation share of corporate income tax revenues is estimated to be \$952 million. Legislation enacted during the 2011 session of the General Assembly altered the portion of the State's 8.25 percent corporate income tax that MDOT receives. MDOT's share was 16.6 percent for fiscal years 2014-2016, and will be 14.6 percent for each fiscal year thereafter.
- **Federal Aid:** This source is projected to contribute \$5.6 billion for operating and capital programs. This amount does not include \$599 million received directly by the WMATA. The majority of federal aid is capital; only \$582 million is for operating assistance. Since federal aid supports a significant portion of the capital program, a more detailed discussion of federal aid assumptions is presented in the next section of this summary.
- **Operating Revenues:** These revenues are projected to provide a six-year total of \$2.8 billion, with \$1.1 billion from MTA, \$320 million from MPA, and \$1.4 billion from MAA. MTA revenues primarily include rail and bus fares, which became indexed to inflation beginning in fiscal year 2015, as provided by the Transportation Act. MPA revenues include terminal operations, the World Trade Center, and other Port related revenues. MAA revenues include flight activities, rent and user fees, parking, airport concessions, and other aviation-related fees.
- **Bond Proceeds:** It is projected that \$3.6 billion of bonds will be sold in the six-year period. The level of bonds that could be issued is dependent on the net revenues of MDOT. This level of bonds is affordable within the financial parameters used by MDOT.
- **Other Sources:** The remaining sources are projected to provide \$748 million. These sources include earned interest from trust funds, reimbursements, and miscellaneous revenues.

FEDERAL AID ASSUMPTIONS

Enacted in December 2015, the Fixing America's Surface Transportation (FAST) Act re-authorized federal funding for highway, transit and other multimodal projects through September 30, 2020. The FAST Act includes some policy changes, a new focus on freight and provides funding certainty

for five full years through September 2020 including built-in inflation from existing funding levels.

The bill focuses on establishing a new formula program for freight, increases some flexibility in spending by converting certain funds into block grants, and streamlines certain functions by eliminating duplications and creating some pilot programs. Authorization does not mean appropriation. While Congress authorized a five year transportation bill, each year, Congress must then appropriate the funds through the federal budget process, which can be at lower amounts than authorized. For FFY 17, this CTP assumes that Congress will appropriate the transportation bill for FFY 2017 at the authorized amounts. Maryland is expected to receive approximately \$622 million in FY 2017 inflated up to \$666 million in FY 2021 in highway formula funding and \$220 million in FY 2017 inflated up to \$238.5 million in FY 2022 in transit formula funding.

Federal aid, representing 19 percent of the total funding in Maryland's Transportation Trust Fund (TTF), supports the multimodal investments in the State's FY 2017 - FY 2022 Consolidated Transportation Program (CTP).

Highways and Transit

Most of the federal funds received by MDOT come from the Federal Highway Trust Fund (FHTF), which provides transportation investment for projects in the following areas: highways and transit, multimodal freight, safety and security, system preservation, bike and pedestrian, and congestion mitigation.

The CTP allocates these federal funds to projects in the program based on reasonable assumptions of authorization given the FAST Act. MDOT expects to have approximately \$622 million in highway formula funding and \$220 million in transit formula funding in FFY 2017 for MDOT projects. The Purple Line has received strong ratings from the Federal Transit Administration and is moving through the process to be eligible for New Starts funding. The FFY 2016 Consolidated Appropriations Act (the most recent appropriations bill to be passed by Congress) supported the Obama Administration's request for \$900 million for Maryland's Purple Line, with an average of \$116 million to be appropriated each Federal Fiscal Year from FFY17- FFY22 if the Full Funding Grant Agreement (FFGA) is signed in FFY 2016.

Federal highway program funds authorized and apportioned to the states are subject to annual ceilings, which determine how much of the authorized money can be obligated in any given year. This ceiling is referred to as Obligation Authority (OA) and is imposed by Congress annually in

response to prevailing economic policy. Since FFY 2004, OA has ranged from 84 percent to 95 percent. The OA level received in FFY 2015 was 94.0 percent. Given that Congress has passed a long term bill with inflation built in, this CTP assumes an OA level of 94.0 percent for FFY 2017, 92.0% in FFY 2018 and 90.0% through FFY 2022.

Washington Metropolitan Area Transit Authority — WMATA

The Washington Metropolitan Area Transit Authority (WMATA) receives a significant allocation of Fixing America's Surface Transportation (FAST) Act federal formula funds for bus and rail preservation activities. In FFY 2017, the Washington, D.C. Metropolitan Region expects to receive approximately \$360 million under the FAST Act. This amount is distributed between WMATA, the Potomac and Rappahannock Transportation Commission (PRTC) and the Maryland Transit Administration (MTA) subject to an agreement that, if consistent with the prior year, would leave WMATA with approximately \$303 million in formula funding. Additionally, FFY 2017 funding of \$148.5 million is provided through the 2008 Passenger Rail Investment and Improvement Act (PRIIA) that authorizes federal funding of up to \$1.5 billion over 10 years. The combined federal funding of more than \$451 million is a critical complement to WMATA's largest single source of funding - the \$1.3 billion in combined operating and capital subsidies provided by the region's State and local jurisdictions each year. Ridership and revenue projections indicate a deficit in the operating budget which has the potential to impact the jurisdictional subsidy allocation. The region's jurisdictions created WMATA through an interstate compact as an agency of the State of Maryland, the District of Columbia and the Commonwealth of Virginia. The jurisdictions demonstrate their commitment by providing more than 40 percent of the funding for WMATA's \$3.1 billion annual budget.

MDOT's first priority for WMATA is to restore the safety and reliability of the existing system by prioritizing safety and state of good repair investments. To this end, this CTP includes a total of \$300 million (\$50 million each year in FFY 2017 through 2022) as Maryland's matching contribution required by the federal PRIIA legislation. To date, the signatory parties have fulfilled their promise by providing funds to match federal grants provided from FFY 2010 through FFY 2016. In FY 2017 through FY 2022, federal grants are expected to provide \$2.8 billion in funding to WMATA's capital program. This compares with \$3.2 billion in state and local funding in FY 2017 through FY 2022, combining annual pay-as-you-go contributions of \$2.2 billion and \$1 billion in proceeds from debt issuances wherein State and local governments agree to cover debt service payments.

In response to the FTA and National Transportation Safety Board (NTSB) safety recommendations, WMATA General Manager, Paul Wiedefeld

announced the creation of the SafeTrack program, an accelerated track maintenance plan for Metrorail. SafeTrack is intended to address the significant backlog of work needed by expanding maintenance time on weeknights, weekends and midday hours. The WMATA FY 2017-2022 Capital Improvement Program (CIP) was adopted prior to the creation of the SafeTrack plan which may require an amendment to the CIP by the WMATA Board of Directors later in FY 2017.

MDOT will work with WMATA and regional partners to ensure that safety and state of good repair projects are prioritized and WMATA implements adequate controls and properly manages and accounts for every taxpayer dollar it receives.



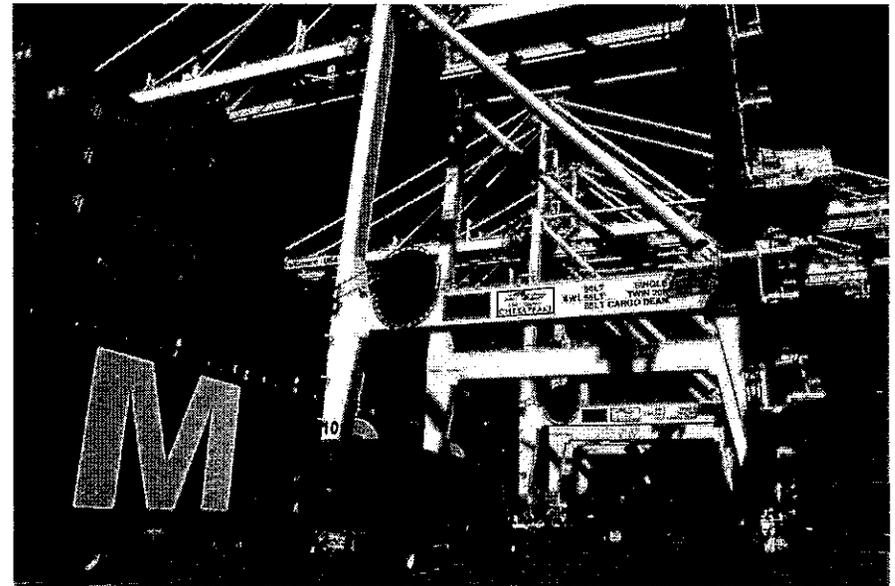
Aviation

The Federal Aviation Administration (FAA), through the Airport Improvement Program (AIP), is authorized to provide federal entitlement and discretionary funding for airport projects. The MAA estimates annual AIP entitlement funding will range from \$3.5 million to \$4.0 million for the BWI Marshall Airport during the six-year period. Entitlement funding is calculated using enplanement and cargo-based formulas for the BWI Marshall Airport and adjusted based on the airport's authority to collect Passenger Facility Charges (PFC). The FAA Reauthorization Act of 2016 extends FAA authority to September 30, 2017. The MAA received \$19.4 million of federal discretionary funds in FFY 2015, \$30 million in FFY 2014, and \$21 million in FFY 2013. The MAA received \$3.9 million of entitlement and discretionary AIP funding in FFY 2016 toward the Runway Safety Area, Standard and Pavement Improvement program.

Port of Baltimore

Ushering in a new era in shipping for the Port of Baltimore, on July 19, 2016, officials welcomed to the Seagirt Marine Terminal the first container ship to arrive through the newly expanded Panama Canal. The Panama Canal recently completed a nine-year, \$5 billion project to create a new set of wider and deeper locks to allow larger ships to pass through. The arrival of the first

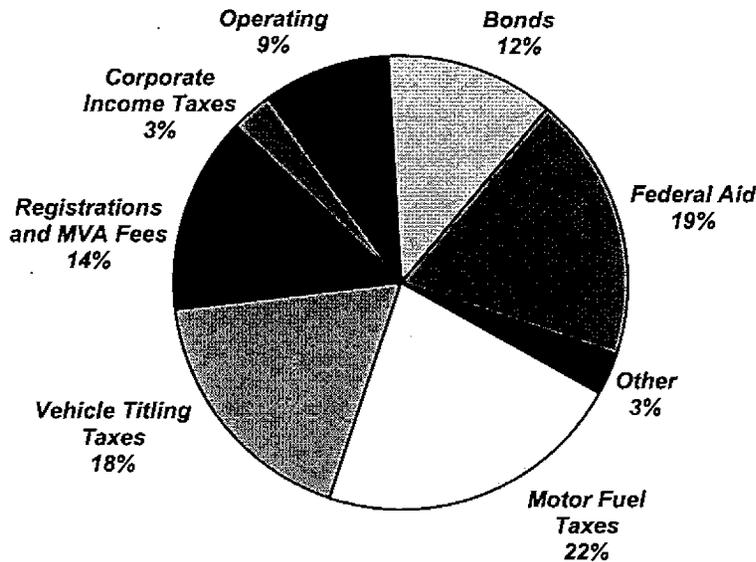
container megaship from Panama would not have been possible without the funding authorized over the last several years and most recently in the Water Resources Reform and Development Act (WRRDA) passed by Congress in May 2014. The bill authorizes U.S. Army Corps of Engineers (COE) projects including the authorization for funding to dredge Maryland's 135 miles of federal navigation channels leading into the Port of Baltimore. This legislation is necessary to support high priority projects such as maintaining deepened navigation channels and harbor maintenance, as well as key dredge placement projects such as Poplar Island and Mid-Chesapeake Bay Island. MDOT continues to work with the Maryland Congressional Delegation to ensure this critical funding is available to maintain access to the thriving Port of Baltimore.



WHERE THE MONEY COMES FROM...

Maryland's transportation system is funded through several dedicated taxes and fees, federal aid, operating revenues, and bond sales, which are assigned to the Transportation Trust Fund. This fund is separate from the State's General Fund, which pays for most other State government operations and programs. MDOT's customers pay user fees for transportation infrastructure and services through motor fuel taxes, vehicle titling taxes, registration fees, operating revenues, and corporate income taxes. The motor fuel tax and vehicle titling tax are two of the largest sources of MDOT revenue. Operating revenues include transit fares and usage fees generated at the Port of Baltimore and BWI Marshall Airport. In addition to collecting revenue within the State, Maryland also receives federal aid for its transportation program. These federal funds must be authorized by a congressional act. The United States Congress enacted federal surface transportation authorizing legislation the FAST Act, in December 2015, which provides investment in transportation infrastructure through FFY 2020.

Where The Money Comes From

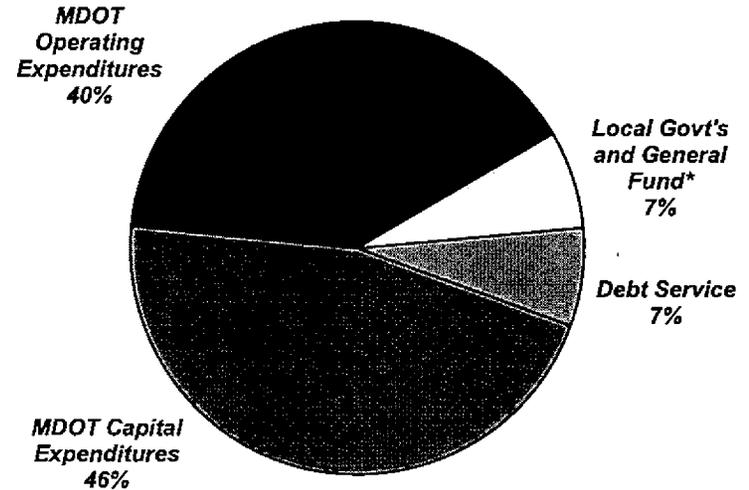


Total projected Trust Fund revenues amount to \$29.1 billion for the six-year period covered by this CTP. These amounts incorporate estimates for the additional revenues provided by the Transportation Infrastructure Investment Act of 2013 and are based on the assumption that the economy will continue along a moderate growth scenario for the next six years.

WHERE THE MONEY GOES...

The MDOT program is fiscally constrained, meaning that the list of projects is tied to estimates of future revenue. The Trust Fund supports operation and maintenance of State transportation systems, administration, debt service, and capital projects. A portion of these funds is directed to the General Fund and a share is also dispersed among Maryland's counties and Baltimore City for local transportation needs. After operating costs, debt service, and local distributions, the remaining money goes toward funding capital projects. This document, Maryland's Draft CTP, is the six-year capital budget for all State transportation projects. This FY 2017 - 2022 CTP totals about \$14.4 billion, \$13.3 billion of which comes through the Trust Fund and \$1.1 billion from "Other" fund sources, including local contributions, WMATA direct funding, PFC airport fees, etc.

Where The Money Goes



*Includes local HUR restoration, pending legislation

Capital Expenditures

FY 2017-2022 CTP SUMMARY (\$ MILLIONS)					
	STATE FUNDS	FEDERAL AID	OTHER*	TOTAL	PERCENT OF TOTAL
TSO	192.1	53.3	1.0	246.4	1.7
MVA	124.3	0.8	0.0	125.1	0.9
MAA **	319.4	28.7	64.1	412.2	2.9
MPA	841.8	10.4	0.0	852.2	5.9
MTA	1,211.3	2,083.8	325.2	3,620.3	25.0
WMATA	984.5	0.0	599.2	1,583.7	11.0
SHA	4,723.7	2,791.5	90.6	7,605.8	52.6
TOTAL	8,397.1	4,968.5	1,080.1	14,445.7	100.0

Note: Figures may not add perfectly due to rounding.

* Funds not received through the Trust Fund. Includes some funds from Maryland Transportation Authority (MDTA), Passenger Facility Charges (PFC), Customer Facility Charges (CFC) and federal funds received directly by WMATA.

** Projects using non-trust fund financing sources are included in the total.

TSO – Transportation Secretary's Office

MVA – Motor Vehicle Administration

MAA – Maryland Aviation Administration

MPA – Maryland Port Administration

MTA – Maryland Transit Administration

WMATA – Washington Metropolitan Area Transit Authority

SHA – State Highway Administration

EVALUATING OUR PERFORMANCE

In 2000, the Maryland General Assembly passed a bill requiring MDOT to develop an Annual Attainment Report (AR) on Transportation System Performance. The main objectives of the AR are:

- to report on progress toward achieving the goals and objectives in the MTP and the CTP;
- to establish performance indicators that quantify achievement of these objectives; and
- to set performance targets.

The performance measures evolve and are updated periodically in a collaborative effort between the Secretary's Office, the transportation business units, and, every 4-5 years, with an AR Advisory Committee. The performance measures were last updated in January 2014. The AR documents how MDOT is achieving its goals and objectives based on performance indicators and helps Maryland citizens assess improvements to its transportation system.

Since 1996, MDOT has also participated in the State's Managing for Results (MFR) effort as part of the budget process. MFR is a strategic planning, performance measurement, and budgeting process that emphasizes use of resources to achieve measurable results, accountability, efficiency, and continuous improvement in state government programs.

In addition, federal legislation requires the US DOT, in consultation with states, metropolitan planning organizations (MPOs), and other stakeholders, to establish national performance measures in the areas listed below. USDOT continues to establish measures. Key emphasis areas include:

- Pavement condition on the Interstate System and on the remainder of the National Highway System (NHS);
- Performance of the Interstate System and the remainder of the NHS;
- Bridge condition on the NHS;
- Fatalities and serious injuries (both number and rate per vehicle miles traveled) on all public roads;
- Traffic congestion;
- On-road mobile source emissions; and
- Freight movement on the Interstate System.

MDOT will work with USDOT, the regional MPOs, and other stakeholders to respond to these new requirements once the final regulations and guidance are issued to demonstrate the effectiveness of MDOT's programs.

Finally, MDOT is internally assessing its performance in meeting our customers' needs through our quarterly MDOT Excelsior Performance Management System. The program is a living, evolving performance process that is in a constant state of evaluation, analysis and action. MDOT reports quarterly on performance results and uses the process to drive daily business decisions.

HOW TO READ THIS DOCUMENT

The Maryland Department of Transportation (MDOT) is organized into transportation business units responsible for different modes of travel. Projects in the Consolidated Transportation Program (CTP) are listed under the transportation business unit responsible for the project's delivery.

For each major project, there is a Project Information Form (PIF). Each PIF contains a description of the project, its status, its justification, its compliance status with smart growth, and a brief explanation of how it fits with the goals of the Maryland Transportation Plan (MTP). It also shows any significant change in the project since the previous year's CTP, as well as the funding for the project over the six-year cycle. The information in each PIF is meant to provide a general description of the project along with some specifics such as alignments, status of environmental permitting, or alternatives under study.

Funding Phases

Planning – Once a proposal is funded for project planning, detailed studies and analyses are conducted to evaluate the need for the project, to establish the scope and location of proposed transportation facilities and to obtain environmental approvals.

Engineering – Engineering projects involve detailed environmental studies and preliminary and final design. Having been through a detailed analysis based on the information from the Project Planning phase, these projects are candidates for future addition to the Construction Program.

Right-of-Way – This funding is to provide the necessary land for the project or to protect corridors for future projects.

Construction – This last stage includes the costs of actually building the designed facility.

Total – This is the sum of any funding shown for Planning, Engineering, Right-of-Way, and Construction.

Federal-Aid – This is the amount of the total that will utilize federal funding.

Construction does not begin until a project receives necessary environmental permits, the State meets air and water quality requirements and the contracts are bid. PIFs can include specific facilities and corridor studies that examine multimodal solutions to transportation needs. One example is the I-270/US15 multimodal corridor study, which is evaluating highway and transit improvements in Montgomery and Frederick counties.

The CTP also contains information on minor projects. These projects are smaller in scope and cost. They also can include road resurfacing, safety improvements, and sidewalk and bicycle trail construction. Following this introduction is an explanation of some of the significant changes from last year's CTP. This section lists major projects added to the CTP or projects that have advanced to a new stage of development. It also lists changes in construction schedules and projects removed from the CTP. The CTP also includes information regarding the economic trends and assumptions and future revenue projects that inform the capital programming process.

		POTENTIAL FUNDING SOURCE:				<input checked="" type="checkbox"/> SPECIAL <input checked="" type="checkbox"/> FEDERAL <input type="checkbox"/> GENERAL <input type="checkbox"/> OTHER				
PHASE	TOTAL		CURRENT YEAR	BUDGET YEAR	PROJECT CASH FLOW				SIX YEAR TOTAL	BALANCE TO COMPLETE
	ESTIMATED COST (\$000)	EXPEND THRU			FOR PLANNING PURPOSES ONLY					
		2012	2013	2014	2015	2016	2017	2018		
Planning	0	0	0	0	0	0	0	0	0	0
Engineering	77,892	55,392	6,500	6,300	3,200	2,700	1,900	1,900	22,500	0
Right-of-way	20,565	13,365	900	800	2,800	700	1,000	1,000	7,200	0
Construction	388,776	277,976	11,000	9,600	19,000	25,700	22,300	23,200	110,800	0
Total	487,233	346,733	18,400	16,700	25,000	29,100	25,200	26,100	140,500	0
Federal-Aid	129,621	73,221	13,500	1,600	5,400	13,200	10,900	11,800	56,400	0

MAJOR PROJECT SIGNIFICANT CHANGES TO THE FY 2016-2021 CTP

Significant project changes consist of additions to, or deletions from, the Construction Program or the Development and Evaluation Program; changes in the construction start year; significant cost increases or decreases, and changes in the scope of a project.

In total, \$224.1 million worth of projects have been added to the CTP. Of that amount seven projects at a cost of \$219.1 million were added to the Construction Program. One project at a cost of \$5.0 million was added to the Development and Evaluation Program (D&E). One project was moved from the Construction Program to the D&E Program at a cost of \$260.8 million. These projects are listed below by category.

PROJECTS ADDED TO THE CONSTRUCTION PROGRAM

<u>PROJECT DESCRIPTION</u>	<u>TOTAL COST (\$ MILLIONS)</u>
Maryland Aviation Administration	
Consolidated Rental Car Facility Shuttle Bus Fleet Replacement	16.0
Maryland Transit Administration	
North Avenue Rising	27.3
State Highway Administration	
Maintenance Facility in Easton; Easton Maintenance Facility (Talbot)	21.9
Maryland Transportation Authority	
I-95 Fort McHenry Tunnel - Rehabilitate Vent Fans	36.4
I-95 Fort McHenry Tunnel - Moravia Road to Tunnel Improvements	66.2
I-95 Fort McHenry Tunnel - Port Covington I-95 Access	33.4
MD 695 Francis Scott Key Bridge - Rehabilitate Substructure and Superstructure of Various Bridges	17.9
	<hr/>
Total	219.1

PROJECTS ADDED TO THE D&E PROGRAM

<u>PROJECT DESCRIPTION</u>	<u>PHASE</u>	<u>TOTAL COST (\$ MILLIONS)</u>
Maryland Transportation Authority US 50/301 Bay Bridge - Tier I NEPA Study		5.0
		<hr/>
	Total	5.0

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PROJECTS MOVED FROM THE CONSTRUCTION PROGRAM TO THE D&E PROGRAM

<u>PROJECT DESCRIPTION</u>	<u>JUSTIFICATION</u>	<u>TOTAL COST</u> <u>(\$ MILLIONS)</u>
Maryland Transit Administration Corridor Cities Transitway (CCT)	Funding for right-of-way and construction has been deferred to FY23.	260.8
		<hr/>
		Total 260.8

PROJECTS REMOVED FROM THE D&E PROGRAM

The following projects have been removed from the D&E Program:

<u>PROJECT DESCRIPTION</u>	<u>PHASE</u>	<u>JUSTIFICATION</u>
State Highway Administration		
US 29, Columbia Pike; US 29, Columbia to Burtonsville BRT Study (Howard)	Planning	Bus Rapid Transit (BRT) project moved to the MTA program.
BRAC Intersections near Fort Meade; BRAC Intersections Improvements near Fort Meade. (State Wide)	Engineering	Location specific projects moved to Anne Arundel County.
BRAC Intersections near Bethesda Naval Center; BRAC Intersections Improvements near Bethesda Naval Center. (State Wide)	Engineering	Location specific projects moved to Montgomery County.
BRAC Intersections near Andrews Air Force Base; BRAC Intersections Improvements near Andrews Airforce Base. (State Wide)	Engineering	Location specific projects moved to Prince George's County.
BRAC Intersections near Aberdeen Proving Grounds; BRAC Intersections Improvements near Aberdeen Proving Grounds. (State Wide)	Engineering	Location specific projects moved to Harford County.

PROJECTS REMOVED FROM THE CONSTRUCTION PROGRAM

The following projects have been removed from the Construction Program:

<u>PROJECT DESCRIPTION</u>	<u>PHASE</u>	<u>JUSTIFICATION</u>
State Highway Administration		
MD 32, Patuxent Freeway; MD 32, Bridge on Triadelphia Road over MD 32 (Howard)	Construction	Project incorporated into the MD 32 from north of Linden Church Road to I-70 project.
MD 32, Patuxent Freeway; Wellworth Way access improvements (Howard)	Construction	Moved to the System Preservation Program

CONSTRUCTION SCHEDULE DELAYS

The start of construction has been postponed from the schedule shown in the FY 2016-2021 CTP, for the following seven major projects:

<u>PROJECT DESCRIPTION</u>	<u>JUSTIFICATION</u>	<u>FISCAL YEAR</u>
Maryland Aviation Administration		
Homeowner Assistance Program	Federal funding usage awaiting noise map update.	FY 2016 to FY 2017
State Highway Administration		
US 40, Pulaski Highway;US 40, Bridges over Little and Big Gunpowder Falls (Baltimore)	Construction delayed due to the acquisition of necessary environmental permits.	FY 2017 to FY 2018
MD 86, Lineboro Road;MD 86, Bridge over South Branch of Gunpowder River (Carroll)	Construction delayed due to additional stream stabilization work.	FY 2017 to FY 2018
MD 85, Buckeystown Pike;MD 85, from Crestwood Boulevard to Spectrum Drive (Frederick)	Construction delayed due to utility relocations.	FY 2017 to FY 2018
US 40. Pulaski Highway;US 40, at MD 7/159 (Phase 2) (Harford)	Construction delayed due to the acquisition of necessary environmental permits.	FY 2016 to FY 2017
MD 355, Rockville Pike;MD 355, Woodmont Avenue/Glenbrook Parkway to South Wood Drive/South Drive (Montgomery)	Montgomery County is performing the Advertisement and Construction of this project. Delayed to match Montgomery County's project schedule.	FY 2016 to FY 2017
I-270, Eisenhower Highway;I-270, Interchange at Watkins Mill Road extended (Montgomery)	Construction delayed due to coordination with I-270 Innovative Congestion Management project.	FY 2017 to FY 2018

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COST & SCOPE CHANGES

In total, one-hundred and fifty-six major construction projects experienced significant changes in project cost or scope, for a net increase of \$472.0 million. Ninety-seven projects increased in cost by a total of \$876.5 million, while there were no projects that experienced a reduction in scope. The scope of four projects changed, which caused a net increase totalling \$11.2 million. There are many reasons for these changes, including legislated changes in program participation rates, more refined cost estimates, changes in design and environmental requirements. The specific reasons for significant changes to individual projects are noted on their respective Project Information Forms (PIF's).

FY 2016 ACCOMPLISHMENTS
MAJOR PROJECT COMPLETIONS

The Department completed thirteen major projects in FY 2016, at a total cost of \$404.3 million. These projects are listed below:

<u>PROJECT DESCRIPTION</u>	<u>TOTAL COST</u> <u>(\$ MILLIONS)</u>
Maryland Aviation Administration	
Runway Safety Area, Standards and Pavement Improvements Phase 3 at BWI Marshall	148.5
Parking Revenue Control System at BWI Marshall Airport	8.8
Maryland Transit Administration	
Paul S. Sarbanes Transit Center	138.7
CAD/AVL Systems	4.1
Central Control Center	15.9
Closed Circuit Television (CCTV) Improvements	28.3
Southern Maryland Commuter Bus Initiative	10.6
State Highway Administration	
MD 25, Falls Road; MD 25, Bridge to Georges Run (Baltimore)	5.1
MD 75, Green Valley Road; MD 75, Replace Bridge over Haines Branch (Frederick)	2.8
US 29, Columbia Pike; US 29, from MD 175 to Seneca Drive Access Road Improvements (Phase 1A) (Howard)	8.1
MD 5, Branch Avenue; MD 5, MD 223 to south of I-95 (Prince George's)	8.2
Maryland Transportation Authority	
US 301 Harry W. Nice Memorial Bridge - Clean and Paint Structural Steel and Miscellaneous Structural Repairs	13.2
Authority-Wide - Install Security Systems and Video Surveillance at Major Bridges	12.0
Total	404.3

SYSTEM PRESERVATION MINOR PROJECT COMPLETIONS

<u>PROJECT DESCRIPTION</u>	<u>TOTAL COST</u> <u>(\$ MILLIONS)</u>
Rehabilitation and resurfacing of seventy-two (72) segments of highway	268.9
Rehabilitation or replacement of nine (9) bridges	25.1
Safety and geometric improvements at fourteen (14) locations	38.4
Sixty-two projects including highway safety, facilities and equipment, environmental preservation, enhancements, crash prevention, guardrail end treatments, ADA, drainage, sidewalks, commuter action improvements, total maximum daily load, urban reconstruction, traffic management, intersection capacity improvements and bicycle retrofits	92.3
Two hundred twelve (212) rehabilitation projects for aviation, railroad, port, transit, motor vehicles, facilities and the Secretary's office	646.7
Total	<hr/> 1,071.4

AWARDS

Highlights of projects awarded by the Department during FY 2016 are listed below:

<u>PROJECT DESCRIPTION</u>	<u>TOTAL COST (\$ MILLIONS)</u>
MVA Roof Replacement - East and West Stations	.4
MAA Install New Checked Baggage Inspection System	19.3
MAA Concourse E Extension Site Work	20.3
MPA Deck Upgrades at Dundalk	7.8
MPA Construct New Rail Track and Rail Yard - Masonville	7.4
MTA East Track Interlockings Reconstruction - Portal, Reisterstown Plaza, Rogers Ave. East	8.0
MTA Heavy Rail System - Cable Inspection and Testing	4.3
MTA Renovations to Temporary Facility - Kirk Bus Division Modernization	5.1
SHA I-695 South of US 40 to MD 144	69.0
SHA Bridge No. 10097 on US 15 over MD 26	5.8
SHA MD 32 - MD 108 to Linden Church Road Interchange	18.4
SHA I-270 from I-495 to I-70	117.3
SHA I-95 from Baltimore Washington Parkway to US 1	150.0
SHA MD 404 from US 50 to East of Holly Road	127.3
SHA US 113 from North of MD 365 to Five Mile Branch Road - Phase 4	61.4
MdTA Parking Lot Rehab - Point Breeze Warehouse/Office Complex	.4
Total	622.2

MAJOR BRIDGE PROJECTS (Cont'd.)

<u>PIF LINE#</u>	<u>PROGRAM/PROJECT</u>	<u>DESCRIPTION</u>
<u>Montgomery County</u>		
<u>Construction Program</u>		
8.	MD 193, University Boulevard -- Secondary	MD 193, Replace Bridge over I-495
9.	MD 195, Carroll Avenue -- Secondary	MD 195, Bridge over Sligo Creek and Sligo Creek Parkway
11.	MD 355, Frederick Road -- Secondary	MD 355, Bridge over Little Bennett Creek
<u>Prince George's County</u>		
<u>Construction Program</u>		
3.	I-95/I-495, Capital Beltway -- Interstate	I-95/I-495, Bridge over Suitland Road
4.	I-95/I-495, Capital Beltway -- Interstate	I-95/I-495, Bridges over Suitland Parkway
<u>Somerset County</u>		
<u>Construction Program</u>		
1.	US 13, Ocean Highway -- Primary	US 13, Replace Bridges over the Pocomoke River
<u>St. Mary's County</u>		
<u>Construction Program</u>		
3.	MD 5, Point Lookout Road -- Secondary	MD 5, Replace Bridge over Eastern Branch
<u>Talbot County</u>		
<u>Construction Program</u>		
2.	MD 331, Dover Road -- Secondary	MD 331, Replace Bridge over Choptank River
<u>Washington County</u>		
<u>Construction Program</u>		
1.	I-81, Maryland Veterans Memorial Highway -- Interstate	I-81, Replace Bridge over Potomac River



MAJOR BRIDGE PROJECTS (Cont'd.)

<u>PIF LINE#</u>	<u>PROGRAM/PROJECT</u>	<u>DESCRIPTION</u>
<u>Wicomico County</u>		
<u>Construction Program</u>		
1.	MD 349, Nanticoke Road -- Secondary	MD 349, Bridge 2201500 over Windsor Creek
<u>Worcester County</u>		
<u>Construction Program</u>		
1.	US 13, Ocean Highway -- Primary	US 13, Replace Bridges over the Pocomoke River
<u>Development and Evaluation Program</u>		
4.	US 50, Ocean Gateway -- Primary	US 50, Replace Bridge over Sinepuxent Bay



BICYCLE AND PEDESTRIAN RELATED PROJECTS

MD 201 - Kenilworth Towers to Riverdale Road 544,692
 (\$9,556,000 total construction cost, estimated \$544,692 for ped/bike elements)

Washington County
 MD845 A - north limits of Keedysville to south limits of Keedysville 393,300
 (\$6,900,000 total construction cost, estimated \$393,300 for ped/bike elements)

Worcester County
 MD 528 - from 62nd Street to Convention Center Drive 339,093
 (\$5,949,000 total construction cost, estimated \$544,692 for ped/bike elements)

TOTAL 3,844,776

Primary/Secondary Program (Fiscal years 17-18)

The following lists the estimated costs for pedestrian and bicycle elements associated with major projects currently funded for construction

<u>Allegany County</u>				
MD 36 - Bridge over Jennings Run	shoulders	0.1 miles		15,000
MD 47 - Bridge over North Branch	shoulders	0.1 miles		15,000
<u>Anne Arundel County</u>				
MD 175 - Disney Road to Reece Road	shoulders	1.1 miles		165,000
	sidewalks	1.1 miles		151,008
MD 175 - Mapes Road to Reece Road	shoulders	0.6 miles		90,000
	sidewalks	0.6 miles		82,368
<u>Baltimore County</u>				
MD 140 - Painters Mill to Garrison View	wide curb lanes	0.2 miles		30,000
<u>Calvert County</u>				
MD 2/4 - Fox Run Boulevard to Commerce Lane	shoulders	0.8 miles		120,000
	sidewalks	0.8 miles		109,824
MD 261 - Bridge over Fishing Creek	shoulders	0.1 miles		15,000

BICYCLE AND PEDESTRIAN RELATED PROJECTS

Somerset County

US 13 - Bridge over Pocomoke	sidewalks	0.1 miles	13,728
	shoulders	0.1 miles	15,000

Saint Mary's County

MD 5 - south of Camp Brown Road to the Roger Station	shoulders	2.2 miles	330,000
MD 5 - at Abell Street/Moakley Street	wide curb lanes	0.2 miles	30,000
MD 5 - Bridge over Eastern Branch	shoulders	0.1 miles	15,000

Wicomico County

MD 349 - Bridge over Windsor Creek	shoulders	0.1 miles	15,000
	sidewalks	0.1 miles	13,728

Worcester County

US 113 - Massey Branch to Five Mile Branch (Phase 3)	shoulders	4.6 miles	690,000
US 113 - Public Landing Road to Five Mile Branch	shoulders	4.3 miles	645,000

wide curb lanes	9.1 miles	sub-total	1,365,000
shoulders	27.6 miles	sub-total	4,168,500
pedestrian bridge	1.0 bridge	sub-total	1,500,000
sidewalks	16.2 miles	sub-total	2,223,936

TOTAL 9,257,436

ONGOING GRANT AWARDS AND EARMARKS

The following bicycle and pedestrian projects have been awarded grant or earmark funds. Projects are in various stages of design and construction.

Bikeways Program

Typical projects, awarded FY2016

Department of Natural Resources, Construction of Upper Chesapeake Rail Trail	398,966
Hagerstown, Marsh Run Trail Design and City bicycle improvements	90,000
Salisbury, Fitzwater Street bicycle improvements design	32,000
Baltimore City, West Pratt Street Cycle Track	300,000

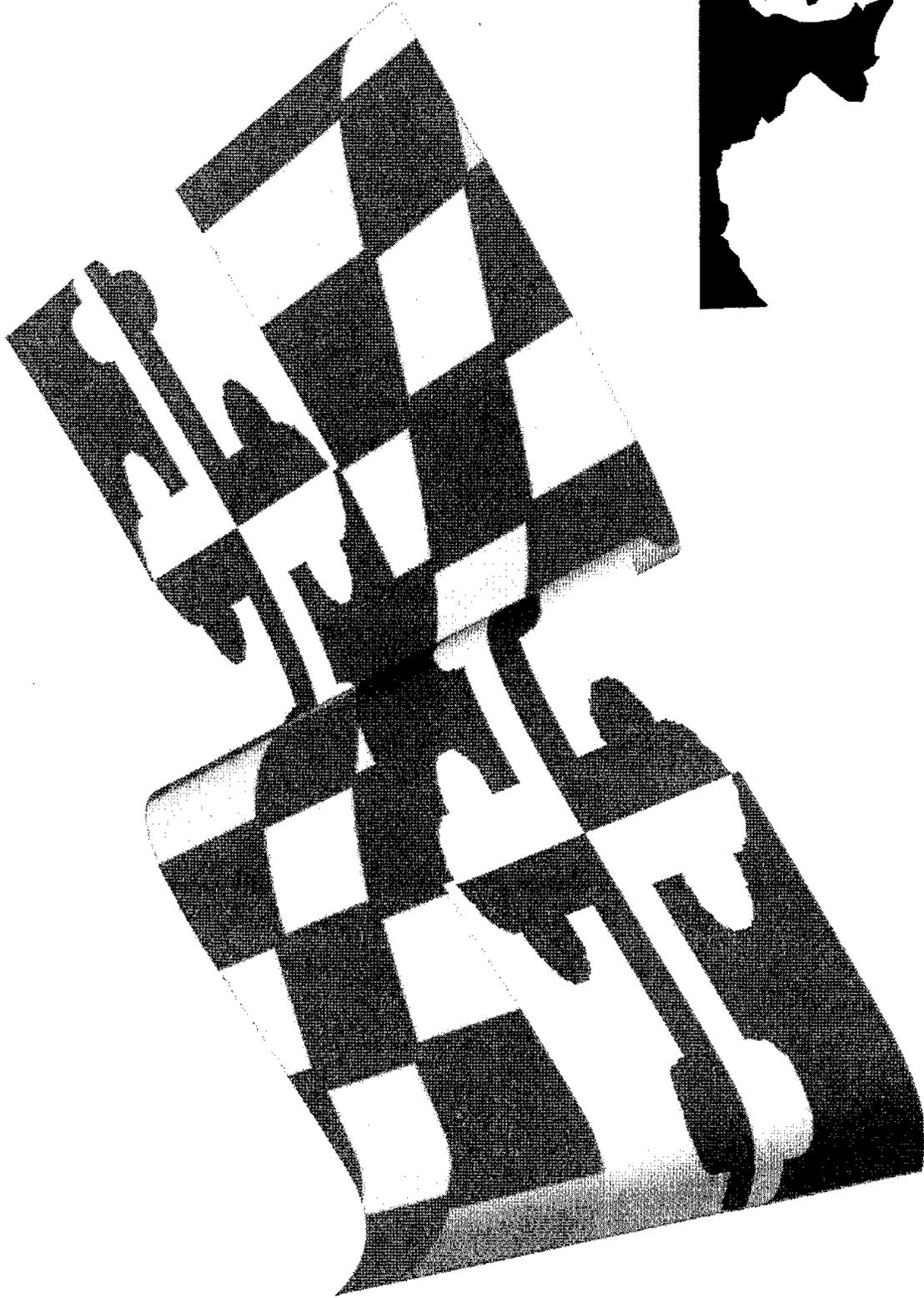
TOTAL ONGOING AWARDS 15,605,395

GENERAL AVIATION GRANTS-IN-AID
Fiscal Year 2017

The following is a list of General Aviation Airport Grants in the Consolidated Transportation Program. Additional information can be found under the respective Maryland Aviation Administration section.

MARYLAND AVIATION ADMINISTRATION

<u>COUNTY</u>	<u>AIRPORT</u>	<u>GRANT AMOUNT (\$000's)</u>			<u>Total</u>
		<u>Federal</u>	<u>State</u>	<u>Local/Owner</u>	
Somerset County	Crisfield-Somerset County	165	9	9	183
St. Mary's County	St. Mary's County Regional Airport	1,731	96	96	1,923
Talbot County	Easton Airport	176	241	87	504
Washington County	Hagerstown Regional Airport	2,172	230	115	2,517
Wicomico County	Salisbury-Ocean City: Wicomico Reg.	772	329	138	1,239
Worcester County	Ocean City Municipal Airport	90	<u>153</u>	36	279
Total			\$3,816		



MULTIMODAL FREIGHT PROJECTS

TALBOT MD 404 upgrade to 4 lane divided highway (capacity, safety and operational study) MD 331 replace bridge over Choptank River (bridge replacements)	177,323
WASHINGTON I-70 interchange improvements study (bridge replacement and capacity improvements) I-81, study to reconstruct I-81 from the West Virginia State Line to the Pennsylvania State Line (bridge replacement and capacity improvements) I-81, widen and rehabilitate bridge over Potomac River	96,672
WORCESTER US 113, capacity improvements	108,224



SYSTEM PRESERVATION MINOR PROJECTS PROGRAM

MOTOR VEHICLE ADMINISTRATION - LINE 4

ITEM NO.	DESCRIPTION AND IMPROVEMENT TYPE	TOTAL PROJECT COST (\$000's)	CONSTRUCTION START
<u>Fiscal Year 2016 Completions</u>			
<u>Building Improvements</u>			
1	Essex Branch Office Expansion (0675)	561	Complete
2	Salisbury Branch Renovation (0693)	2,901	Complete
<u>Information Technology</u>			
3	Data Loss Protection (0697)	428	Complete

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LOCALLY OPERATED TRANSIT SYSTEMS

MARYLAND TRANSIT ADMINISTRATION -- LINE 46 (cont'd)

ITEM NO.	DESCRIPTION AND IMPROVEMENT TYPE	TOTAL PROJECT COST (\$000's)	CONSTRUCTION START
<u>LOCALLY OPERATED TRANSIT SYSTEMS (cont'd)</u>			
<u>HARFORD COUNTY FY 2016 COMPLETIONS</u>			
1	Portable Bus Lift	40	Complete
2	Preventive Maintenance	200	Complete
3	Preventive Maintenance	100	Complete
4	Ridesharing	88	Complete
<u>HOWARD COUNTY FY 2016 COMPLETIONS</u>			
1	Ridesharing	130	Complete
<u>MONTGOMERY COUNTY FY 2016 COMPLETIONS</u>			
1	Bus Replacement	7,000	Complete
2	Bus Replacement	7,000	Complete
3	Ridesharing	372	Complete
4	Ridesharing	372	Complete
5	Wash Area Grant - Preventive Maintenance	5,600	Complete
<u>OCEAN CITY FY 2016 COMPLETIONS</u>			
1	Preventive Maintenance	600	Complete
2	Preventive Maintenance - Money Counters	15	Complete
<u>PRINCE GEORGE'S COUNTY FY 2016 COMPLETIONS</u>			
1	Ridesharing	269	Complete
<u>QUEEN ANNE'S COUNTY FY 2016 COMPLETIONS</u>			
1	Bus Wash Facility Renovation	70	Complete
2	Preventive Maintenance	50	Complete

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LOCALLY OPERATED TRANSIT SYSTEMS

MARYLAND TRANSIT ADMINISTRATION -- LINE 46 (cont'd)

ITEM NO.	DESCRIPTION AND IMPROVEMENT TYPE	TOTAL PROJECT COST (\$000's)	CONSTRUCTION START
<u>LOCALLY OPERATED TRANSIT SYSTEMS (cont'd)</u>			
<u>ST. MARY'S COUNTY FY 2016 COMPLETIONS</u>			
1	24 Bus Cameras	45	Complete
2	Brake Lathe	14	Complete
3	New Bus Shelter - California P & R	12	Complete
4	Preventive Maintenance	50	Complete
<u>TALBOT COUNTY FY 2016 COMPLETIONS</u>			
1	Preventive Maintenance	69	Complete
<u>TRI-COUNTY COUNCIL FOR LOWER EASTERN SHORE FY 2016 COMPLETIONS</u>			
1	Maintenance Shop Equipment	15	Complete
2	Mobility Management	143	Complete
3	Server and Data Storage	15	Complete
<u>WASHINGTON COUNTY FY 2016 COMPLETIONS</u>			
1	Preventive Maintenance	250	Complete

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LOCALLY OPERATED TRANSIT SYSTEMS

MARYLAND TRANSIT ADMINISTRATION -- LINE 46 (cont'd)

ITEM NO.	DESCRIPTION AND IMPROVEMENT TYPE	FY17 + FY18 PROJECT COST (\$000's)	CONSTRUCTION START
<u>LOCALLY OPERATED TRANSIT SYSTEMS (cont'd)</u>			
<u>DORCHESTER COUNTY FY 2017 AND 2018</u>			
1	3 Small Cutaway Replacement Buses	210	FY 2017
2	Preventive Maintenance	75	FY 2017
3	Safety Cabinet	1	FY 2017
4	Small Cutaway 155	68	FY 2017
5	Small Cutaway 157	68	FY 2017
6	Small Cutaway 160	68	FY 2017
7	1 Medium Duty Replacement Bus	113	FY 2018
8	Preventive Maintenance	75	Ongoing
9	Circuit Tester	1	Underway
<u>EASTERN SHORE NON-PROFITS FY 2017 AND 2018</u>			
1	Delmarva Community Services - VTCLI One Call/One Click Center	500,000	Ongoing
2	Job Access and Reverse Commute (JARC) Program	47	Ongoing
3	New Freedom Program	882	Ongoing

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LOCALLY OPERATED TRANSIT SYSTEMS

MARYLAND TRANSIT ADMINISTRATION -- LINE 46 (cont'd)

ITEM NO.	DESCRIPTION AND IMPROVEMENT TYPE	FY17 + FY18 PROJECT COST (\$000's)	CONSTRUCTION START
<u>LOCALLY OPERATED TRANSIT SYSTEMS (cont'd)</u>			
<u>OCEAN CITY FY 2017 AND 2018</u>			
1	3 40' Bus Replacements (5339) - changed to 2 Articulated Buses	1,379	FY 2017
2	Preventive Maintenance (5311)	600	FY 2017
3	1 ADA Cutaway Bus (5339)	68	FY 2018
4	1 Heavy Duty Bus 40' (5311)	454	FY 2018
5	2 Heavy Duty Buses (5339)	935	FY 2018
6	3 Heavy Duty Buses 40' (5339)	1,362	FY 2018
7	3 Large Replacement Buses (5309)	1,362	FY 2018
8	40' Heavy Duty Bus 1648 (5311)	468	FY 2018
9	Bus Surveillance System (5339)	500	FY 2018
10	Bus Barn Fire Suppression (5309)	15	Underway
11	Transit Facility & Bus Barn D&E (5311)	1,250	Underway
<u>PRINCE GEORGE'S COUNTY FY 2017 AND 2018</u>			
1	Bus Stop Improvements	500	FY 2017
2	Ridesharing	372	FY 2017
3	Ridesharing	269	Ongoing
4	Bus Stop Improvements	500	Underway
5	Bus Stop Improvements	500	Underway
<u>QUEEN ANNE'S COUNTY FY 2017 AND 2018</u>			
1	Bus Cameras	40	FY 2017
2	Bus Canopy	20	FY 2017
3	Preventive Maintenance	65	FY 2017

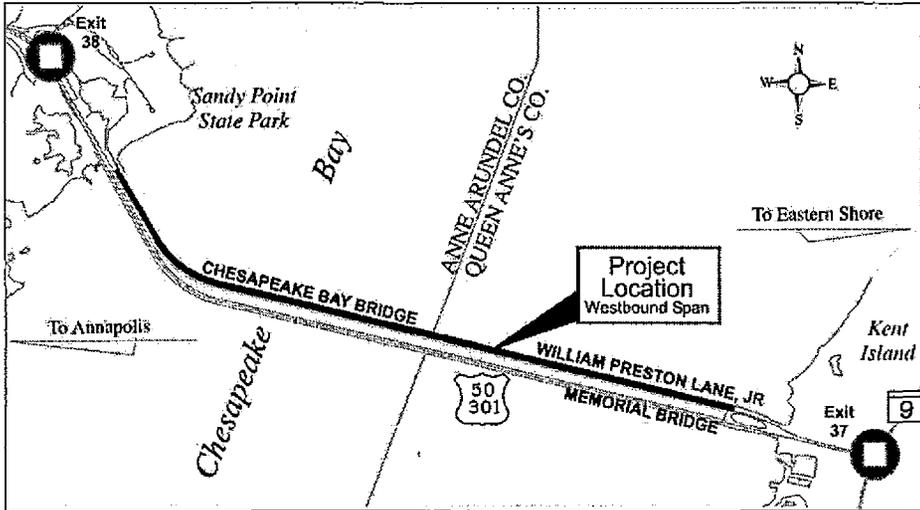
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LOCALLY OPERATED TRANSIT SYSTEMS

MARYLAND TRANSIT ADMINISTRATION -- LINE 46 (cont'd)

ITEM NO.	DESCRIPTION AND IMPROVEMENT TYPE	FY17 + FY18 PROJECT COST (\$000's)	CONSTRUCTION START
<u>LOCALLY OPERATED TRANSIT SYSTEMS (cont'd)</u>			
<u>TRI-COUNTY COUNCIL FOR LOWER EASTERN SHORE FY 2017 AND 2018</u>			
1	2 Medium Replacement Buses	300	FY 2017
2	2 Support Vehicles	90	FY 2017
3	3 Small Cutaway Replacement Buses	210	FY 2017
4	Expansion Bus	62	FY 2017
5	Expansion Small Bus	62	FY 2017
6	Medium Bus Replacement	116	FY 2017
7	Medium Duty Bus 401	121	FY 2017
8	Medium Duty Bus 402	121	FY 2017
9	Mobility Management	143	FY 2017
10	Preventive Maint	900	FY 2017
11	Preventive Maintenance	850	FY 2017
12	Small Cutaway 45	71	FY 2017
13	Small Cutaway 46	71	FY 2017
14	Small Cutaway 70	71	FY 2017
15	Facility Construction Phase III	1,557	FY 2018
16	EAM Maintenance Software	80	Underway
17	Maintenance Shop Equipment	28	Underway
18	Passenger Amenities	75	Underway
19	Trapeze Call Back Module	16	Underway
20	Trapeze Cert. Module	16	Underway

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PROJECT: US 50/301 Bay Bridge - Clean and Paint Structural Steel Westbound Bridge

DESCRIPTION: Partial painting of all structural steel surfaces on the westbound bridge of approximately three million square feet including girder spans, deck trusses, overhead truss members and suspension spans. Phase I is painting the west girder spans. Phase II is cleaning and painting the suspension towers, spot painting the remainder of the suspension span and zone painting the deck truss spans. Phase III is cleaning and painting the deck truss spans and steel rail posts and rehabilitating the steel barrier. Phase IV is cleaning and painting the east girder and through truss spans.

PURPOSE & NEED SUMMARY STATEMENT: The bridge has not been fully painted since it opened in 1973. Limited spot painting has been done as needed. The paint is showing signs of wear. This improvement will protect the steel components of the bridge and extend the useful life.

STATE GOALS : Maryland Transportation Plan (MTP) Goals/Selection Criteria:

- | | |
|---|--|
| <input type="checkbox"/> Safety & Security | <input type="checkbox"/> Environmental Stewardship |
| <input checked="" type="checkbox"/> System Preservation | <input type="checkbox"/> Community Vitality |
| <input type="checkbox"/> Quality of Service | <input type="checkbox"/> Economic Prosperity |

EXPLANATION: The paint is showing signs of wear. This improvement will address existing wear and extend the useful life of the steel components of the bridge.

ASSOCIATED IMPROVEMENTS:

- US 50/301 Bay Bridge - Cable Rewrapping & Dehumidification - Construction Program (Line 19)
- US 50/301 Bay Bridge - Rehab Suspension Spans Westbound Bridge - Constr. Prog. (Line 20)
- US 50/301 Bay Bridge - Structural Repairs and Misc. Modifications - Constr. Program (Line 21)

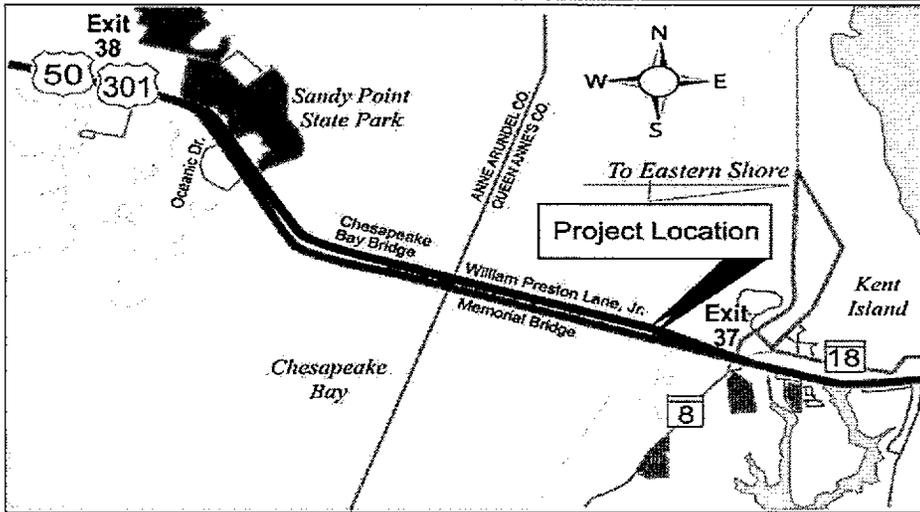
STATUS: Engineering is complete. Construction is complete for Phases I, II, and III. Phase IV construction is scheduled to begin in FY 2017.

SIGNIFICANT CHANGE FROM FY 2016 - 21 CTP: None.

POTENTIAL FUNDING SOURCE:		<input type="checkbox"/> SPECIAL		<input type="checkbox"/> FEDERAL		<input type="checkbox"/> GENERAL		<input checked="" type="checkbox"/> OTHER			
PHASE	TOTAL ESTIMATED COST (\$000)	EXPEND THRU 2016	CURRENT YEAR 2017	BUDGET YEAR 2018	PROJECTED CASH REQUIREMENTS FOR PLANNING PURPOSES ONLY				SIX YEAR TOTAL	BALANCE TO COMPLETE	
				2019.....2020.....2021.....2022.....			
Planning	0	0	0	0	0	0	0	0	0	0	
Engineering	815	815	0	0	0	0	0	0	0	0	
Right-of-way	0	0	0	0	0	0	0	0	0	0	
Construction	103,637	76,607	15,602	11,428	0	0	0	0	27,030	0	
Total	104,452	77,422	15,602	11,428	0	0	0	0	27,030	0	
Federal-Aid	0	0	0	0	0	0	0	0	0	0	

0632, 2224, 2259, 2260

9/4



PROJECT: US 50/301 Bay Bridge - Cable Rewrapping and Dehumidification

DESCRIPTION: Rewrap and dehumidify the main cables and anchorages on both spans.

PURPOSE & NEED SUMMARY STATEMENT: The existing suspension cable wrapping is reaching the end of its useful life. This improvement will prevent cable corrosion.

STATE GOALS : Maryland Transportation Plan (MTP) Goals/Selection Criteria:

- | | |
|---|--|
| <input type="checkbox"/> Safety & Security | <input type="checkbox"/> Environmental Stewardship |
| <input checked="" type="checkbox"/> System Preservation | <input type="checkbox"/> Community Vitality |
| <input type="checkbox"/> Quality of Service | <input type="checkbox"/> Economic Prosperity |

EXPLANATION: Cable wrapping is nearing the end of its useful life and needs to be replaced.

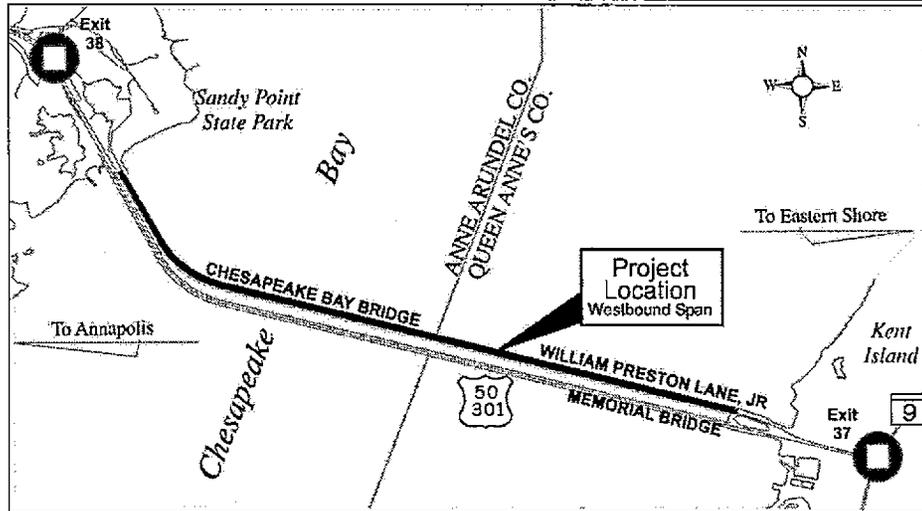
ASSOCIATED IMPROVEMENTS:

- US 50/301 Bay Bridge - Clean and Paint Structural Steel WB Bridge - Constr. Program (Line 18)
- US 50/301 Bay Bridge - Rehab Suspension Spans Westbound Bridge - Constr. Prog. (Line 20)
- US 50/301 Bay Bridge - Structural Repairs and Misc. Modifications - Constr. Program (Line 21)
- US 50/301 Bay Bridge - Rehab EB Bridge Deck - Development and Evaluation Program (Line 30)

STATUS: Engineering is complete. Construction is underway.

PHASE	TOTAL				PROJECTED CASH REQUIREMENTS				SIX YEAR TOTAL	BALANCE TO COMPLETE
	ESTIMATED COST (\$000)	EXPEND THRU 2016	CURRENT YEAR 2017	BUDGET YEAR 2018	FOR PLANNING PURPOSES ONLY	FOR PLANNING PURPOSES ONLY	FOR PLANNING PURPOSES ONLY	FOR PLANNING PURPOSES ONLY		
Planning	0	0	0	0	0	0	0	0	0	0
Engineering	3,230	3,230	0	0	0	0	0	0	0	0
Right-of-way	0	0	0	0	0	0	0	0	0	0
Construction	57,213	56,398	815	0	0	0	0	0	815	0
Total	60,443	59,628	815	0	0	0	0	0	815	0
Federal-Aid	0	0	0	0	0	0	0	0	0	0

SIGNIFICANT CHANGE FROM FY 2016 - 21 CTP: None.



PROJECT: US 50/301 Bay Bridge - Rehabilitate Suspension Spans Westbound Bridge

DESCRIPTION: Rehabilitate the suspension spans on the westbound Bay Bridge, including work on the suspension cables, the bridge superstructure, substructure and bearings.

PURPOSE & NEED SUMMARY STATEMENT: The main suspension cable investigation of the westbound Chesapeake Bay Bridge found areas with varying degrees of wear. The installation of supplemental cables will maintain long-term serviceability of the suspension system. Additionally, signs of wear were found during the routine inspections of structural components of the suspended spans that will be repaired to extend the useful life of the components.

STATE GOALS : Maryland Transportation Plan (MTP) Goals/Selection Criteria:

- | | |
|---|--|
| <input type="checkbox"/> Safety & Security | <input type="checkbox"/> Environmental Stewardship |
| <input checked="" type="checkbox"/> System Preservation | <input type="checkbox"/> Community Vitality |
| <input type="checkbox"/> Quality of Service | <input type="checkbox"/> Economic Prosperity |

EXPLANATION: The installation of supplemental cables will maintain long-term serviceability of the suspension system. Repairs to areas showing signs of wear will extend the useful life of the components.

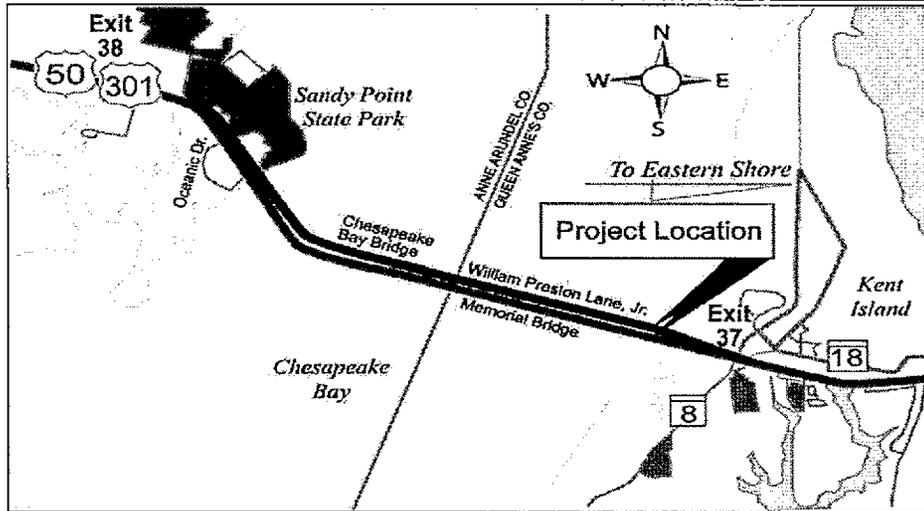
ASSOCIATED IMPROVEMENTS:

- US 50/301 Bay Bridge - Clean and Paint Structural Steel WB Bridge - Constr. Program (Line 18)
- US 50/301 Bay Bridge - Cable Rewrapping & Dehumidification - Construction Program (Line 19)
- US 50/301 Bay Bridge - Structural Repairs and Misc. Modifications - Constr. Program (Line 21)

STATUS: Engineering and construction are underway.

POTENTIAL FUNDING SOURCE:		<input type="checkbox"/> SPECIAL		<input type="checkbox"/> FEDERAL		<input type="checkbox"/> GENERAL		<input checked="" type="checkbox"/> OTHER		
PHASE	TOTAL ESTIMATED COST (\$000)	EXPEND THRU 2016	CURRENT YEAR 2017	BUDGET YEAR 2018	PROJECTED CASH REQUIREMENTS FOR PLANNING PURPOSES ONLY				SIX YEAR TOTAL	BALANCE TO COMPLETE
				2019.....2020.....2021.....2022.....		
Planning	0	0	0	0	0	0	0	0	0	0
Engineering	3,200	2,495	600	105	0	0	0	0	705	0
Right-of-way	0	0	0	0	0	0	0	0	0	0
Construction	34,839	2,057	18,500	14,282	0	0	0	0	32,782	0
Total	38,039	4,552	19,100	14,387	0	0	0	0	33,487	0
Federal-Aid	0	0	0	0	0	0	0	0	0	0

SIGNIFICANT CHANGE FROM FY 2016 - 21 CTP: Cost decreased by \$9.2 million to reflect actual bid price.



PROJECT: US 50/301 Bay Bridge - Structural Repairs and Miscellaneous Modifications

DESCRIPTION: This project includes structural concrete and steel repairs to eastbound and westbound Bay Bridges. Bid specific work addresses priority repairs with an emphasis on minimizing lane closures with the use of rigging and barge access.

PURPOSE & NEED SUMMARY STATEMENT: The routine inspections of the eastbound and westbound Bay Bridges found areas of the structural steel, concrete, and deck joints with signs of wear. Repairs to these components will extend the useful life of the components.

STATE GOALS: Maryland Transportation Plan (MTP) Goals/Selection Criteria:

- | | |
|---|--|
| <input type="checkbox"/> Safety & Security | <input type="checkbox"/> Environmental Stewardship |
| <input checked="" type="checkbox"/> System Preservation | <input type="checkbox"/> Community Vitality |
| <input type="checkbox"/> Quality of Service | <input type="checkbox"/> Economic Prosperity |

EXPLANATION: This project will repair areas of wear and extend the useful life of the components.

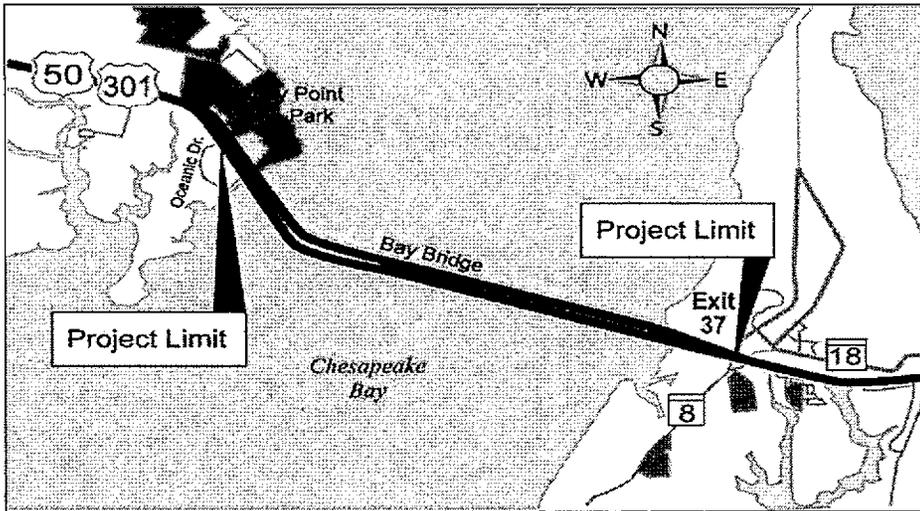
ASSOCIATED IMPROVEMENTS:

- US 50/301 Bay Bridge - Clean and Paint Structural Steel WB Bridge - Constr. Program (Line 18)
- US 50/301 Bay Bridge - Cable Rewrapping & Dehumidification - Construction Program (Line 19)
- US 50/301 Bay Bridge - Rehab Suspension Spans Westbound Bridge - Constr. Prog. (Line 20)
- US 50/301 Bay Bridge - Rehab EB Bridge Deck - Development and Evaluation Program (Line 30)

STATUS: Engineering and construction are underway.

PHASE	POTENTIAL FUNDING SOURCE:									
	<input type="checkbox"/> SPECIAL <input type="checkbox"/> FEDERAL <input type="checkbox"/> GENERAL <input checked="" type="checkbox"/> OTHER									
	TOTAL ESTIMATED COST (\$000)	EXPEND THRU 2016	CURRENT YEAR 2017	BUDGET YEAR 2018	PROJECTED CASH REQUIREMENTS FOR PLANNING PURPOSES ONLY				SIX YEAR TOTAL	BALANCE TO COMPLETE
				2019	2020	2021	2022			
Planning	0	0	0	0	0	0	0	0	0	0
Engineering	2,800	2,484	316	0	0	0	0	0	316	0
Right-of-way	0	0	0	0	0	0	0	0	0	0
Construction	48,036	13,506	5,374	10,705	10,041	8,410	0	0	34,530	0
Total	50,836	15,990	5,690	10,705	10,041	8,410	0	0	34,846	0
Federal-Aid	0	0	0	0	0	0	0	0	0	0

SIGNIFICANT CHANGE FROM FY 2016 - 21 CTP: Cost increased by \$33.1 million for increase in scope to address recent inspection findings.



PROJECT: US 50/301 Bay Bridge - Rehabilitate Eastbound Bridge Deck

DESCRIPTION: Preliminary engineering for the rehabilitation and/or replacement of the eastbound bridge deck.

JUSTIFICATION: The eastbound deck is exhibiting various degrees of deterioration as it was last replaced in 1985. Industry standards indicate that the deck is nearing the end of its life cycle.

ASSOCIATED IMPROVEMENTS:

- US 50/301 Bay Bridge - Cable Rewrapping & Dehumidification - Construction Program (Line 19)
- US 50/301 Bay Bridge - Structural Repairs and Misc. Modifications - Constr. Program (Line 21)

STATUS: Engineering is underway.

POTENTIAL FUNDING SOURCE:											
<input type="checkbox"/> SPECIAL <input type="checkbox"/> FEDERAL <input type="checkbox"/> GENERAL <input checked="" type="checkbox"/> OTHER											
PHASE	TOTAL				PROJECTED CASH REQUIREMENTS				SIX YEAR TOTAL	BALANCE TO COMPLETE	
	ESTIMATED COST (\$000)	EXPEND THRU 2016	CURRENT YEAR 2017	BUDGET YEAR 2018	FOR PLANNING PURPOSES ONLY	FOR PLANNING PURPOSES ONLY	FOR PLANNING PURPOSES ONLY	FOR PLANNING PURPOSES ONLY		TO COMPLETE	TO COMPLETE
Planning	0	0	0	0	0	0	0	0	0	0	0
Engineering	10,700	2,195	3,500	4,505	500	0	0	0	8,505	0	0
Right-of-way	0	0	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Total	10,700	2,195	3,500	4,505	500	0	0	0	8,505	0	0
Federal-Aid	0	0	0	0	0	0	0	0	0	0	0

SIGNIFICANT CHANGE FROM FY 2016 - 21 CTP: None.



PROJECT: US 50/301 Bay Bridge - Tier I NEPA Study

DESCRIPTION: Complete traffic, engineering, and environmental analyses. Fully engage regulatory agencies, elected officials, and public. Develop cost per mile estimates. Evaluate alternative project delivery approaches and develop preliminary financial plan. Prepare economic and land use study. This study is financed in the MDTA Operating budget.

JUSTIFICATION: This purpose of this study is to evaluate the feasibility of alternative project delivery approaches and to select a preferred alternative. In the course of this study MDTA will solicit input from elected officials, regulatory agencies and multiple stakeholders which will help gain consensus on the approach and allow MDTA to quickly move into Tier II NEPA. It will include detailed technical analyses for the chosen location and would secure formal agency agreement on the NEPA preview process and on the proposed Purpose and Need.

ASSOCIATED IMPROVEMENTS: None

STATUS: Planning will begin in FY 2017

POTENTIAL FUNDING SOURCE:

SPECIAL FEDERAL GENERAL OTHER

SIGNIFICANT CHANGE FROM FY 2016 - 21 CTP: Added to the Development and Evaluation Program.

PHASE	TOTAL		CURRENT YEAR	BUDGET YEAR	PROJECTED CASH REQUIREMENTS				SIX YEAR TOTAL	BALANCE TO COMPLETE
	ESTIMATED COST (\$000)	EXPEND THRU 2016			YEAR	YEAR	FOR PLANNING PURPOSES ONLY	FOR PLANNING PURPOSES ONLY		
Planning	5,000	0	500	1,000	1,500	1,500	500	0	5,000	0
Engineering	0	0	0	0	0	0	0	0	0	0
Right-of-way	0	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0
Total	5,000	0	500	1,000	1,500	1,500	500	0	5,000	0
Federal-Aid	0	0	0	0	0	0	0	0	0	0

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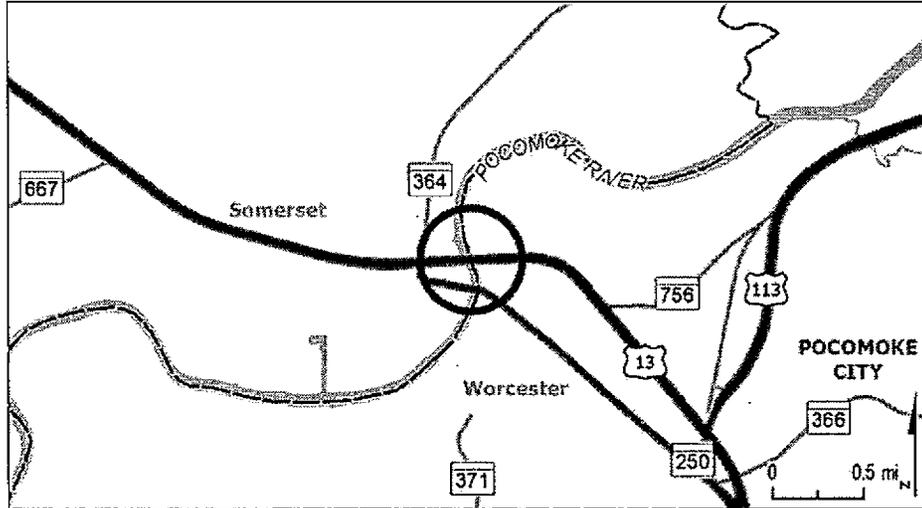
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WORCESTER COUNTY



PROJECT: US 13, Ocean Highway

DESCRIPTION: Rehabilitation of Bridges 2301601, built in 1966, and 2301602, built in 1959, over the Pocomoke River. Bicycle and pedestrian accommodations will be included where appropriate.

PURPOSE & NEED SUMMARY STATEMENT: This project will improve safety and operations of the bridge. The project will also repair structural deficiencies within the substructure and superstructure.

SMART GROWTH STATUS: Project Not Location Specific Not Subject to PFA Law
 Project Inside PFA Grandfathered
 Project Outside PFA Exception Will Be Required
 PFA Status Yet To Be Determined Exception Granted

ASSOCIATED IMPROVEMENTS:

STATE GOALS : Maryland Transportation Plan (MTP) Goals/Selection Criteria:

- Safety & Security
- System Preservation
- Quality of Service
- Environmental Stewardship
- Community Vitality
- Economic Prosperity

EXPLANATION: The northbound and southbound bridge decks have reached the end of their structural life and are in need of repairs. As the primary route over the Pocomoke River, replacing decks will help provide for the secure transportation of assets and operations for the safe movement of goods and people.

STATUS: Construction underway.

SIGNIFICANT CHANGE FROM FY 2016 - 21 CTP: The cost increase of \$3.3 million is due to the replacement of bearings that were not included in the original scope of work.

PHASE	TOTAL ESTIMATED EXPEND		CURRENT YEAR	BUDGET YEAR	PROJECT CASH FLOW				SIX YEAR TOTAL	BALANCE TO COMPLETE		
	COST (\$000)	THRU 2016			YEAR 2017	YEAR 2018	FOR PLANNING PURPOSES ONLY					
						2019.....2020.....		2021.....2022.....
Planning	0	0	0	0	0	0	0	0	0	0		
Engineering	510	510	0	0	0	0	0	0	0	0		
Right-of-way	0	0	0	0	0	0	0	0	0	0		
Construction	19,925	19,020	905	0	0	0	0	0	905	0		
Total	20,435	19,530	905	0	0	0	0	0	905	0		
Federal-Aid	16,197	15,472	725	0	0	0	0	0	725	0		

CLASSIFICATION:

STATE - Other Principal Arterial

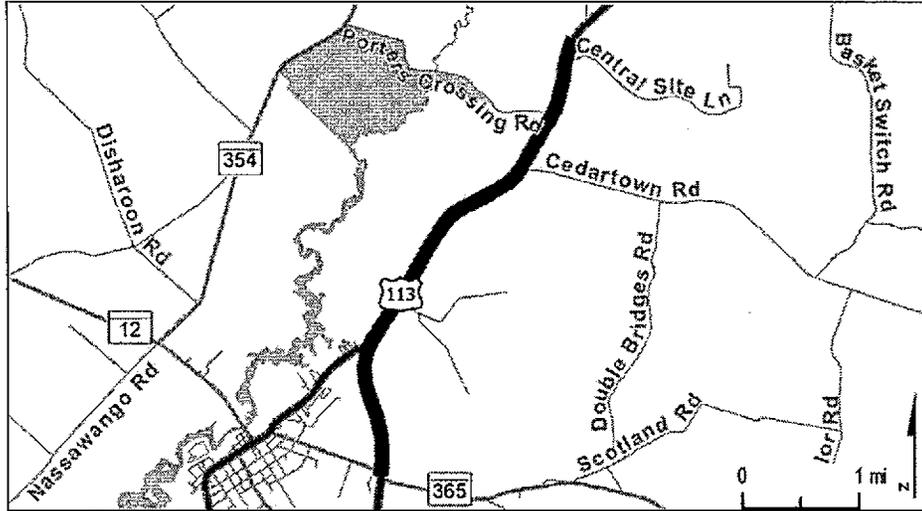
FEDERAL - Other Principal Arterial

STATE SYSTEM : Primary

Annual Average Daily Traffic (vehicles per day)

CURRENT (2016) - 14,350

PROJECTED (2035) - 17,100



PROJECT: US 113, Worcester Highway

DESCRIPTION: Upgrade existing US 113 as a 4 lane divided highway, including access controls from north of MD 365 (Phase 4), Public Landing Road, to Five Mile Branch (4.3 miles). Bicycle and pedestrian accommodations will be included where appropriate.

PURPOSE & NEED SUMMARY STATEMENT: The US 113 corridor is experiencing deterioration in safety and operations due to increasing seasonal traffic volumes coupled with local commercial/residential development along the highway. This project will improve the highway's safety, operations, and freight movement.

SMART GROWTH STATUS: Project Not Location Specific Not Subject to PFA Law
 Project Inside PFA Grandfathered
 Project Outside PFA Exception Will Be Required
 PFA Status Yet To Be Determined Exception Granted

ASSOCIATED IMPROVEMENTS:
 US 113, Massy Branch to Five Mile Branch (Phase 3) (Line 3)

STATE GOALS: Maryland Transportation Plan (MTP) Goals/Selection Criteria:

- Safety & Security
- System Preservation
- Quality of Service
- Environmental Stewardship
- Community Vitality
- Economic Prosperity

EXPLANATION: This project will decrease travel time and delay for local and seasonal traffic and improve safety.

STATUS: Right-of-Way underway. Construction to begin during current fiscal year.

SIGNIFICANT CHANGE FROM FY 2016 - 21 CTP: None.

PHASE	TOTAL		PROJECT CASH FLOW							SIX YEAR TOTAL	BALANCE TO COMPLETE
	ESTIMATED COST (\$000)	EXPEND THRU 2016	CURRENT YEAR 2017	BUDGET YEAR 2018	FOR PLANNING PURPOSES ONLY						
					2019	2020	2021	2022			
Planning	0	0	0	0	0	0	0	0	0	0	0
Engineering	4,745	4,745	0	0	0	0	0	0	0	0	0
Right-of-way	15,523	1,025	3,954	3,954	3,954	2,636	0	0	14,498	0	0
Construction	65,557	0	6,335	19,661	22,951	16,610	0	0	65,557	0	0
Total	85,825	5,770	10,289	23,615	26,905	19,246	0	0	80,055	0	0
Federal-Aid	68,887	4,933	8,208	18,869	21,501	15,376	0	0	63,954	0	0

CLASSIFICATION:

STATE - Intermediate Arterial

FEDERAL - Other Principal Arterial

STATE SYSTEM: Primary

Annual Average Daily Traffic (vehicles per day)

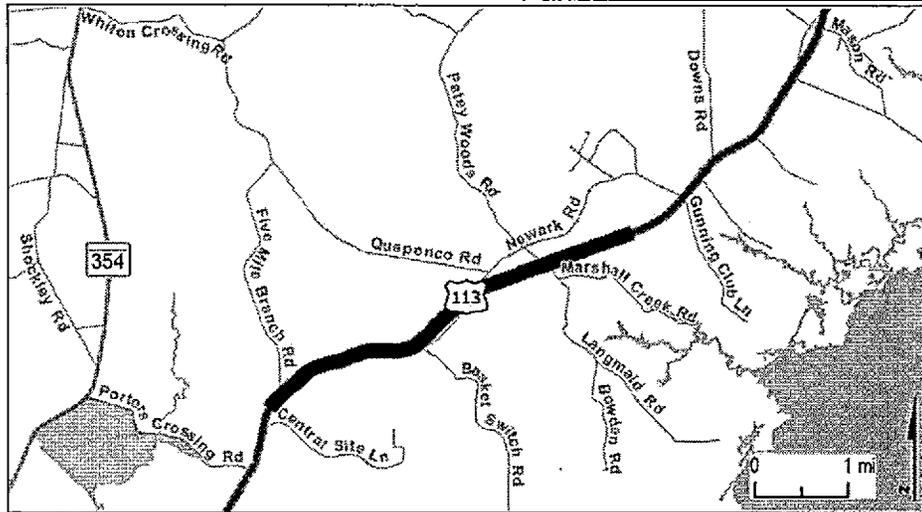
CURRENT (2016) - 9,275 - 9,800

PROJECTED (2035) - 13,775 - 17,000

hs

STATE HIGHWAY ADMINISTRATION -- Worcester County -- Line 3

PRIMARY CONSTRUCTION PROGRAM



PROJECT: US 113, Worcester Highway

DESCRIPTION: Upgrade existing US 113 as a 4 lane divided highway, Massey Branch to Five Mile Branch (Phase 3) (4.6 miles). Bicycle and pedestrian accommodations will be included where appropriate.

PURPOSE & NEED SUMMARY STATEMENT: The US 113 corridor is experiencing deterioration in safety and operations due to increasing seasonal traffic volumes coupled with local commercial/residential development along the highway. This project will improve the highway's safety, operations, and freight movement.

SMART GROWTH STATUS: Project Not Location Specific Not Subject to PFA Law
 Project Inside PFA Grandfathered
 Project Outside PFA Exception Will Be Required
 PFA Status Yet To Be Determined Exception Granted

ASSOCIATED IMPROVEMENTS:
 US 113, Public Landing Rd. to Five Mile Branch (Phase 4) (Line 2)

STATE GOALS: Maryland Transportation Plan (MTP) Goals/Selection Criteria:

- Safety & Security
- System Preservation
- Quality of Service
- Environmental Stewardship
- Community Vitality
- Economic Prosperity

EXPLANATION: This project will decrease travel time and delay for local and seasonal traffic and improve safety.

STATUS: Construction underway.

SIGNIFICANT CHANGE FROM FY 2016 - 21 CTP: The cost increase of \$1.9 million is due to utilities being relocated underground.

POTENTIAL FUNDING SOURCE:		<input checked="" type="checkbox"/> SPECIAL <input checked="" type="checkbox"/> FEDERAL <input type="checkbox"/> GENERAL <input type="checkbox"/> OTHER								
PHASE	PROJECT CASH FLOW									
	TOTAL ESTIMATED COST (\$000)	EXPEND THRU 2016	CURRENT YEAR 2017	BUDGET YEAR 2018	FOR PLANNING PURPOSES ONLY				SIX YEAR TOTAL	BALANCE TO COMPLETE
				2019.....2020.....2021.....2022.....		
Planning	0	0	0	0	0	0	0	0	0	0
Engineering	3,207	3,207	0	0	0	0	0	0	0	0
Right-of-way	11,989	4,190	4,211	3,541	47	0	0	0	7,799	0
Construction	37,079	16,709	20,370	0	0	0	0	0	20,370	0
Total	52,275	24,106	24,581	3,541	47	0	0	0	28,169	0
Federal-Aid	37,682	16,520	19,075	2,087	0	0	0	0	21,162	0

CLASSIFICATION:

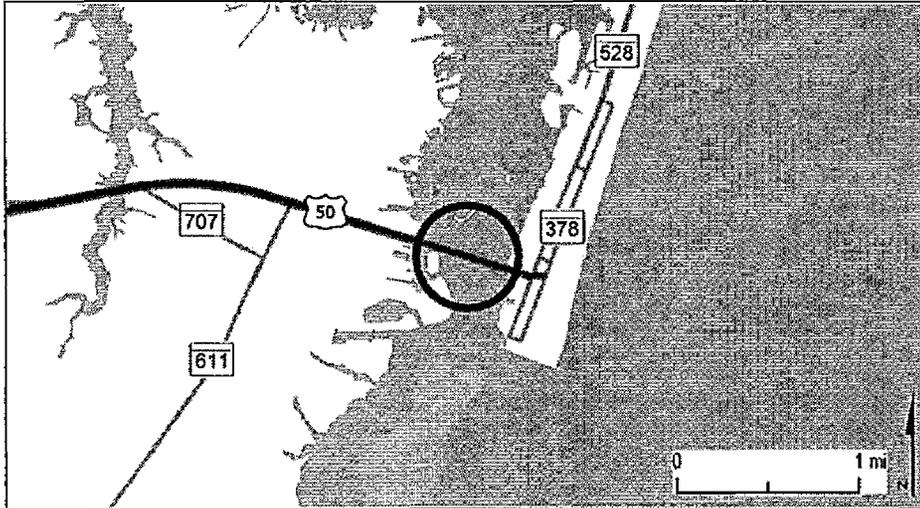
STATE - Intermediate Arterial
 FEDERAL - Other Principal Arterial
 STATE SYSTEM: Primary

Annual Average Daily Traffic (vehicles per day)

CURRENT (2016) - 9,275 -9,800

PROJECTED (2035) - 13,775-17,000





PROJECT: US 50, Ocean Gateway

DESCRIPTION: Study to replace Bridge 23007 over the Sinepuxent Bay. The study will investigate options to eliminate/upgrade the drawspan structure.

JUSTIFICATION: The drawspan is estimated to have 15 to 20 years of life span left. This high traffic volume arterial has experienced mechanical problems with the drawbridge during peak seasonal traffic. This project would improve the highway's safety and operations.

SMART GROWTH STATUS: Project Not Location Specific Not Subject to PFA Law
 Project Inside PFA Grandfathered
 Project Outside PFA Exception Will Be Required
 PFA Status Yet To Be Determined Exception Granted

ASSOCIATED IMPROVEMENTS:

STATUS: Planning complete.

SIGNIFICANT CHANGE FROM FY 2016 - 21 CTP: None.

POTENTIAL FUNDING SOURCE:		<input checked="" type="checkbox"/> SPECIAL <input checked="" type="checkbox"/> FEDERAL <input type="checkbox"/> GENERAL <input type="checkbox"/> OTHER								
PHASE	PROJECT CASH FLOW									
	TOTAL ESTIMATED COST (\$000)	THRU 2016	CURRENT YEAR 2017	BUDGET YEAR 2018	FOR PLANNING PURPOSES ONLY				SIX YEAR TOTAL	BALANCE TO COMPLETE
				2019....2020....2021....2022....		
Planning	2,907	2,907	0	0	0	0	0	0	0	0
Engineering	0	0	0	0	0	0	0	0	0	0
Right-of-way	0	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0
Total	2,907	2,907	0	0	0	0	0	0	0	0
Federal-Aid	0	0	0	0	0	0	0	0	0	0

CLASSIFICATION:

STATE - Principal Arterial

FEDERAL - Other Principal Arterial

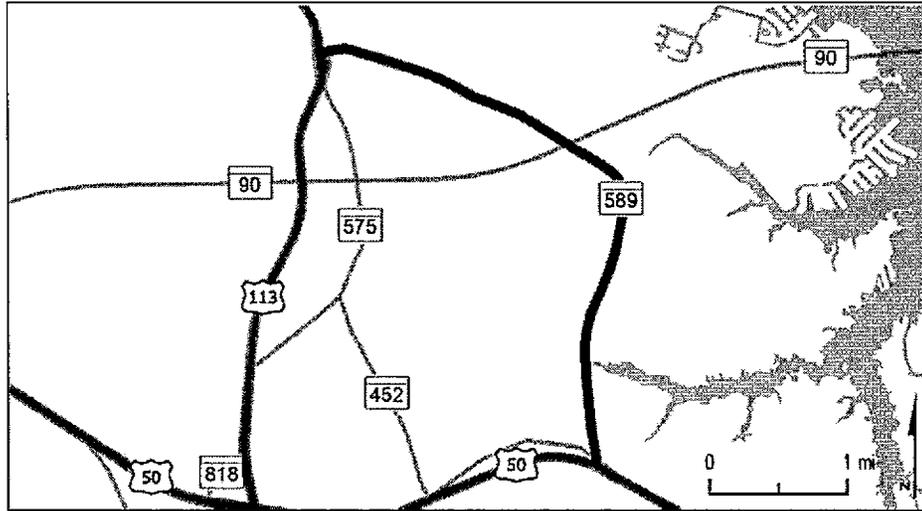
STATE SYSTEM : Primary

Annual Average Daily Traffic (vehicles per day)

CURRENT (2016) - 17,900
51,400 (Summer)

PROJECTED (2035) - 21,950
65,650 (Summer)

56



PROJECT: MD 589, Racetrack Road

DESCRIPTION: Study for potential improvements to the existing MD 589 corridor from US 50 to US 113 (4.7 miles).

JUSTIFICATION: This project will relieve traffic congestion and improve traffic safety along MD 589 and at the US 50 intersection.

SMART GROWTH STATUS: Project Not Location Specific Not Subject to PFA Law
 Project Inside PFA Grandfathered
 Project Outside PFA Exception Will Be Required
 PFA Status Yet To Be Determined Exception Granted

ASSOCIATED IMPROVEMENTS:

STATUS: Feasibility study complete.

SIGNIFICANT CHANGE FROM FY 2016 - 21 CTP: None.

POTENTIAL FUNDING SOURCE:		<input checked="" type="checkbox"/> SPECIAL <input checked="" type="checkbox"/> FEDERAL <input type="checkbox"/> GENERAL <input type="checkbox"/> OTHER								
PHASE	PROJECT CASH FLOW									
	TOTAL ESTIMATED COST (\$000)	EXPEND THRU 2016	CURRENT YEAR 2017	BUDGET YEAR 2018	FOR PLANNING PURPOSES ONLY				SIX YEAR TOTAL	BALANCE TO COMPLETE
				2019.....2020.....2021.....2022.....		
Planning	1,417	1,417	0	0	0	0	0	0	0	0
Engineering	0	0	0	0	0	0	0	0	0	0
Right-of-way	0	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0
Total	1,417	1,417	0	0	0	0	0	0	0	0
Federal-Aid	246	246	0	0	0	0	0	0	0	0

CLASSIFICATION:

STATE - Minor Arterial

FEDERAL - Minor Arterial

STATE SYSTEM : Secondary

Annual Average Daily Traffic (vehicles per day)

CURRENT (2016) - 21,900
28,800 (Summer)

PROJECTED (2035) - 28,800
48,950 (Summer)

69

SAFETY, CONGESTION RELIEF, HIGHWAY AND BRIDGE PRESERVATION PROGRAM

STATE HIGHWAY ADMINISTRATION -- WORCESTER COUNTY LINE 6

ITEM NO.	ROUTE NO.	DESCRIPTION AND IMPROVEMENT TYPE	TOTAL ESTIMATED COST (\$000's)	CONSTRUCTION START Status as of August 1, 2016
<u>Fiscal Year 2016 Completions</u>				
<u>Resurface/Rehabilitate</u>				
1		At various locations in Worcester county; resurface	8,233	Completed
2		Various locations in Worcester County; resurface	4,623	Completed
3	MD 528	Coastal Highway; Delaware state line to 62nd Street; resurface	3,886	Completed
<u>Fiscal Years 2017 and 2018</u>				
<u>Resurface/Rehabilitate</u>				
4		At various locations in Worcester County; mill and resurface	11,798	FY 2017
5	US 113	Worcester Highway; North of US 13 to south of US 113 Business; resurface	3,300	FY 2017
<u>Bridge Replacement/Rehabilitation</u>				
6	MD 90	Ocean City Expressway; Bridge 2302000 over St. Martins River and Bridge 2302100 over Assawoman Bay; bridge rehabilitation	2,391	FY 2017
<u>Safety/Spot Improvement</u>				
7	US 13 BUS	Salisbury Boulevard; at Firehouse Wetland site along US 113, north of Church Branch; landscape	186	FY 2017
<u>Urban Reconstruction</u>				
8	MD 528	Coastal Highway; from 62nd Street/MD 90 (Ocean City Expressway) to Convention Center Drive; urban reconstruction	5,949	FY 2017

SAFETY, CONGESTION RELIEF, HIGHWAY AND BRIDGE PRESERVATION PROGRAM

STATE HIGHWAY ADMINISTRATION -- WORCESTER COUNTY LINE 6 (cont'd)

ITEM NO.	ROUTE NO.	DESCRIPTION AND IMPROVEMENT TYPE	TOTAL ESTIMATED COST (\$000's)	CONSTRUCTION START Status as of August 1, 2016
9		<p align="center"><u>Fiscal Years 2017 and 2018 (cont'd)</u></p> <p align="center"><u>C.H.A.R.T. Projects</u></p> <p>US 50 and MD 90 - CHART DMS deployment; miscellaneous</p>	957	FY 2017

TEL: 410-632-1194
FAX: 410-632-3131
E-MAIL: admin@co.worcester.md.us
WEB: www.co.worcester.md.us



OFFICE OF THE
COUNTY COMMISSIONERS

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

2

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F. L. HOWARTH
COUNTY ATTORNEY

COMMISSIONERS
MADISON J. BUNTING, JR., PRESIDENT
MERRILL W. LOCKFAW, JR., VICE PRESIDENT
ANTHONY W. BERTINO, JR.
JAMES C. CHURCH
THEODORE J. ELDER
JOSEPH M. MITRECIC
DIANA PURNELL

September 14, 2016

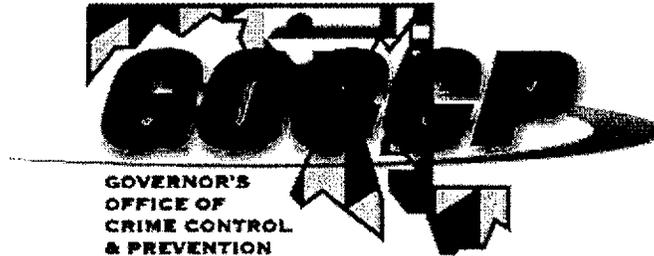
To: Harold Higgins, Chief Administrative Officer
From: Kim Watts, Budget Accountant 
Subject: State Aid for Police Protection Fund – 2018 Application

Attached is the State Aid for Police Protection Fund Application for FY2018. This grant is ongoing and is intended to be used exclusively to provide adequate Police Protection throughout the counties and subdivisions of Maryland. This application states that Worcester County would like to be considered for FY18 grant funding but does not guarantee how much funding will be allocated to Worcester County.

State Aid for Police Protection Fund - 2018 (SAPP)

Applicant: Worcester County Board of County Commissioners

Grant Application Form



Governor's Office of Crime Control and Prevention

Pending Submission

Governor's Office of Crime Control and Prevention
100 Community Place, 1st Floor
Crownsville, MD 20132 (410) 697-9338
Email: dlinfo_goccp@maryland.gov

www.goccp.maryland.gov
Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor

Application Contents

- | | |
|---|---|
| <input checked="" type="checkbox"/> Cover Sheet | <input checked="" type="checkbox"/> Civil Rights |
| <input checked="" type="checkbox"/> Face Sheet | <input checked="" type="checkbox"/> Service Sites |
| <input checked="" type="checkbox"/> Summary / Narrative | <input type="checkbox"/> Assurances |
| <input checked="" type="checkbox"/> Budget Summary | <input type="checkbox"/> Anti-Lobbying |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Services |
| <input type="checkbox"/> Operating | <input type="checkbox"/> Equipment |
| <input type="checkbox"/> Travel | <input type="checkbox"/> Other |

Date Stamp:	OFFICE USE ONLY	
	Control Number:	Application Number:
	Received By:	Date:

Governor's Office of Crime Control & Prevention - Grant Application Form

State Aid for Police Protection Fund - 2018 (SAPP)**Applicant:** Worcester County Board of County Commissioners**Project Title:** State Aid for Police Protection Fund - 2018**Worcester****Local Government****Start Date:** 07/01/2017**Submitted:** Pending Submission**DUNS Number:** 101119399**End Date:** 06/30/2018**Funding Year:****SAM Expiration:** 3/2/2017**Applicant:****Implementing Agency:**

Worcester County Board of County Commissioners
 County Government Center
 Room 1103
 One West Market Street
 Snow Hill, MD 21863
 (410) 632-1194

FAX: (410) 632-3131

Worcester County Board of County Commissioners
 County Government Center
 Room 1103
 One West Market Street
 Snow Hill, MD 21863
 (410) 632-1194

FAX: (410) 632-3131

Authorized Official:

Bunting, Madison

President of the Worcester
County Commissioners

mbunting@co.worcester.md.us
 Worcester County Board of County Commissioners
 County Government Center
 Room 1103
 One West Market Street
 Snow Hill, MD 21863
 (410) 632-1194

FAX: (410) 632-3131

Project Director:

Watts, Kim

Budget Accountant

kwatts@co.worcester.md.us
 Worcester County Board of County Commissioners
 County Government Center
 Room 1103
 One West Market Street
 Snow Hill, MD 21863
 (410) 632-1194

FAX: (410) 632-3131

Fiscal Officer:

Dods, Douglas A

Operations Officer

ddods@co.worcester.md.us
 Worcester County Sheriff's Office
 1 West Market Street, Room 1001
 Snow Hill, MD 21863
 (410) 632-1111

FAX: (410) 632-3070

Funding Summary	0.0 %	Grant Funds	\$0.00	_____	_____
	0.0 %	Cash Match	\$0.00	_____	_____
	0.0 %	In-Kind Match	\$0.00	_____	_____

Total Project Funds

Project Summary

The Worcester County Sheriff Office State Aid for Police Protection program provides added support for law enforcement. The State Aid for Police Protection Fund is an annual formula grant intended for and to be used exclusively to provide adequate police protection in the subdivisions and qualifying municipalities of Maryland. Costs are shared between the State and its municipalities on an equitable basis, within certain limits related to population factors.

SAPP Narrative

Article - Public Safety 4-501.

1. In this subtitle the following words have the meanings indicated.
2. "Adjusted assessed valuation of real property" means the sum of:
 1. 100% of the assessed valuation of the operating real property of public utilities;
 2. 40% of the assessed valuation of all other real property for State purposes, as reported by the Department of Assessments and Taxation as of July 1 of the second fiscal year preceding the fiscal year for which the calculation of State aid is to be made; and
 3. 20% of new property assessed between July 1 and December 31 of the second preceding fiscal year.
1. "Aggregate expenditures for police protection" means the sum of expenditures for police protection of a county and of every qualifying municipality in the county.
2. "County" does not include Baltimore City.
3. "Executive Director" means the Executive Director of the Governor's Office of Crime Control and Prevention.
4. (1) "Expenditures for police protection" means expenses for the fiscal year immediately preceding the fiscal year for which the calculation of State aid under this subtitle is to be made for:
 1. salaries, wages, and other operating expenses for police protection;
 2. capital outlays from current operating funds for police protection;
 3. debt service identifiable for police protection;

4. officers of a sheriff's office to the extent that the officers perform police protection functions;
and

5. traffic control, park police, and a share of the cost of a central alarm system proportionate to its police use.

(2) "Expenditures for police protection" does not include expenses for collecting from or servicing parking meters or constructing or operating local correctional facilities.

1. "Fund" means the State Aid for Police Protection Fund.

2. (1) "Municipality" means an incorporated city or town.

(2) "Municipality" does not include Baltimore City.

3. "Net taxable income" means the taxable income of individuals under Title 10 of the Tax - General Article, as certified by the Comptroller for the third completed calendar year preceding the fiscal year for which the calculation of State aid is to be made.

4. "Qualified police officer" means a police officer that the Executive Director determines to be qualified under § 4-504(d) of this subtitle.

5. "Qualifying municipality" means a municipality that:

1. (i) has expenditures for police protection that exceed \$5,000; and

(ii) employs at least one full-time qualified police officer; or

2. (i) has expenditures for police protection that exceed \$80,000; and

(ii) employs at least two part-time qualified police officers from a county police department or county sheriff's department.

6. "Real property" means all property classified as real property under § 8-101(b) of the Tax - Property Article.

7. "Sworn officer" means:

1. a law enforcement officer certified by the Police Training Commission; or

2. a full-time probationary employee of a local government who:

1. is hired to attend a police training academy to become a certified law enforcement officer; and

2. is in training or is functioning as a law enforcement officer pending training. (n) "Wealth base" means the sum of the adjusted assessed valuation of real property and net taxable income.

4-502.

Nothing in this subtitle may be construed as requiring a county or qualifying municipality to spend more for police protection than the greater of:

1. the actual expenditures for police protection, not including capital expenditures; or

2. the sum of:

1. the amount received in State aid under this subtitle; and

2. local funds equal to the percentage of local wealth used in calculating the State share in basic expenditures under § 4-506(b) of this subtitle.

4-503.

1. There is a State Aid for Police Protection Fund.

2. The Fund provides a continuing grant from the General Fund of the State that shall be used exclusively to provide adequate police protection in the counties and qualifying municipalities through the sharing of costs on an equitable basis within certain limits related to population factors.

4-504.

1. The Executive Director shall administer the Fund.

2. The Executive Director shall:

1. certify to the Comptroller, counties, and qualifying municipalities the amount of payments under this subtitle to the counties and qualifying municipalities; and

2. adopt regulations and require reports that are necessary to certify the amounts. (c) In administering the Fund, the Executive Director shall:

1. make a continuing effort to establish standards of police protection adequate to the various local situations; and

2. subject to § 2-1246 of the State Government Article, report periodically to the General Assembly on progress in establishing and meeting those standards, including the payment amounts certified under subsection (b) of this section and any other relevant fiscal information.

1. The Executive Director shall apply the minimum standards determined by the Police Training Commission under Title 3, Subtitle 2 of this article to determine whether police officers are qualified.

2. The Police Training Commission shall print and distribute to all municipalities its regulations that set forth the minimum standards for police qualifications.

3. (1) If a municipality fails to meet the minimum standards for police qualifications for 2 successive years, the Executive Director shall withhold from the municipality payments that would otherwise be payable the second year.

(2) (i) Any payment withheld for noncompliance is forfeited.

(ii) A municipality may not make a claim for the withheld payment.

4-505.

For population and density determinations under this subtitle:

1. population numbers for a county shall be those estimated by the Department of Health and Mental Hygiene, as of July 1 of each year; and

2. the percentage of population residing in municipalities shall be determined from time to time by the

most recently published federal decennial census data.

4-506.

1. (1) Except as provided in paragraph (2) of this subsection and subject to § 4-507 of this subtitle and the limitations and requirements provided in this subtitle, each fiscal year the State shall pay to each county and each qualifying municipality, in the manner provided in this subtitle, an amount determined as provided in this section.

1. Notwithstanding any other provision of this subtitle, for each of fiscal years 2015

and 2016, the total amount of the grants provided under this subtitle shall be \$67,277,067.

2. (1) If the aggregate expenditures for police protection in a county equal or exceed \$6.00 per person, the State shall pay to the county the amount by which \$6.00 per person exceeds 0.09% of the wealth base of the county.

1. If the aggregate expenditures for police protection in a county are less than \$6.00

per person, the State shall pay to the county the amount by which aggregate expenditures for police protection exceed the amount obtained by multiplying 0.09% of the wealth base of the county times a fraction:

(i) the numerator of which is the aggregate expenditures for police protection; and (ii) the denominator of which is \$6.00 per person.

3. (1) Except as otherwise provided in this subsection, in addition to the amount, if any, payable under subsection (b) of this section, the State shall pay to each county 25% of the amount by which aggregate expenditures for police protection in the county exceed \$6.00 per person.

1. For a county with a population density of less than 100 per square mile and in

which less than 30% of the total population resides in a municipality, the State shall make no payment under this subsection.

2. For a county with a population density of at least 100 but less than 500 per square

mile, and for a county with a population density of less than 100 per square mile and in which at least 30% of the total population resides in a municipality, payment under this subsection may not exceed \$3.50 per person.

3. For a county with a population density of at least 500 but less than 900 per square

mile, payment under this subsection may not exceed \$7.50 per person.

4. For a county with a population density of at least 900 but less than 1,100 per square mile, payment under this subsection may not exceed \$8.00 per person.

5. For a county with a population density of at least 1,100 but less than 1,300 per square mile, payment under this subsection may not exceed \$9.25 per person.

6. For a county with a population density of at least 1,300 but less than 8,000 per square mile, payment under this subsection shall be:

1. 25% of the amount by which aggregate expenditures for police protection in the county exceed \$6.00 per person but do not exceed \$36.00 per person; and

2. 50% of the amount by which aggregate expenditures for police protection in the county exceed \$36.00 per person but do not exceed \$45.50 per person.

1. For a county with a population density of at least 8,000 per square mile, payment under this subsection shall be:

1. 25% of the amount by which aggregate expenditures for police protection in the county exceed \$6.00 per person but do not exceed \$36.00 per person; and

2. 50% of the amount by which aggregate expenditures for police protection in the county exceed \$36.00 per person but do not exceed \$101.50 per person.

1. (1) The State shall pay to each county the amount by which \$2.50 per person exceeds the total payments determined under subsections (b) and (c) of this section.

1. A county for which the population estimate is less than the population estimated

for the first year of the grant may not receive in any year a smaller amount of State aid for police protection than it received in any previous year if it has not reduced the level of expenditures for police protection which entitled it to the amount of the previous year's grant.

2. In addition to the payments made under subsections (b), (c), and (d) of this section, the State shall pay to each county with a population density of less than 500 per square mile, \$2.00 per person.

3. (1) In addition to the payments made under subsections (b) through (e) of this section, the State shall pay:
 1. to each county, \$2.50 per person, subject to paragraph (2) of this subsection;

 2. to Baltimore City, \$0.50 per person; and

 3. to each county that borders the District of Columbia, in addition to the amount required under item (i) of this paragraph, \$0.50 per person living in the county within 1 mile of the border between the State and the District of Columbia.

1. The State shall allocate the supplemental grant on a per person basis among the county and the qualifying municipalities in that county and distribute the resulting allocation to each county and qualifying municipality.

1. Each fiscal year, the State shall pay to each county an additional grant equal to the greater of:
 1. 10% of the total of the payments determined under subsections (b) through (e) of this section; or

 2. an amount not to exceed \$1 per person.

1. The State shall pay each county the amount by which the grant paid to the county in fiscal year 1984 exceeds the total payments determined under subsections (b) through (g) of this section.

2. Each fiscal year, the State shall pay to each qualifying municipality, in addition to the payments made under subsections (b) through (h) of this section, \$1,950 for each sworn officer actually employed on a full-time basis by the qualifying municipality, as determined by the Executive Director.

3. The payment made to each county under subsections (b), (c), (d), (e), (g), and (h) of this section

shall be allocated to each county and qualifying municipality by multiplying the total payment by a fraction:

1. the numerator of which equals the expenditures for police protection of the county or the qualifying municipality; and
2. the denominator of which equals the aggregate expenditures for police protection.

4-507.

(a) (1) In this section the following words have the meanings indicated.

1. "Crime assessment" means an amount obtained for each county or Baltimore City

by multiplying the percent of total Part I crimes in the State that were committed in the county or Baltimore City by 10% of the costs for the crime laboratory of the State Police as provided in the State budget for the fiscal year of the assessment.

2. "Part I crimes" means the crimes reported by the State Police as Part I crimes in

the annual uniform crime report for the second completed calendar year preceding the fiscal year of the crime assessment.

3. "Wealth assessment" means an amount obtained for each county or Baltimore City

by multiplying the percent of the total wealth base of the State that is attributable to the wealth base of the county or Baltimore City by 20% of the costs for the crime laboratory of the State Police as provided in the State budget for the fiscal year of the assessment.

(b) For each fiscal year, the amount determined under § 4-506 of this subtitle for each county or Baltimore City shall be reduced by the sum of the crime assessment and the wealth assessment for the county or Baltimore City.

4-508.

The State Treasurer shall make the payments required under this subtitle to each county and qualifying municipality:

1. on warrants of the Comptroller;
2. at the end of each quarter of each fiscal year; and

3. in approximately equal amounts for each quarter to the appropriate county or qualifying municipality.

4-509.

1. If the Executive Director finds that a county is not complying with § 4-502 of this subtitle, the Executive Director shall notify the county or qualifying municipality of the noncompliance.
2. If a county or qualifying municipality disputes the finding in the notice issued under subsection (a) of this section within 30 days of the issuance of the notice, the dispute shall be promptly referred to the Secretary of Budget and Management, who shall make a final determination.
3. On receipt of certification of noncompliance by the Executive Director or the Secretary of Budget and Management, the Comptroller shall suspend, until notification of compliance is received, payment of any funds due the county or qualifying municipality for the current fiscal year, under § 4-506 of this subtitle, to the extent that the State's aid due the county or qualifying municipality in the current fiscal year under § 4-506 of this subtitle exceeds the amount that the county or qualifying municipality received in the prior fiscal year.

Project Budget

Control Number:

A. Budget Summary

	Grant Funds	Cash Match	In-Kind Match	Total Award
Personnel	\$0.00	\$0.00	\$0.00	\$0.00
Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00

V. Civil Rights Requirements

Control Number:

1. Civil rights contact person: Norton, Stacey - Director of Human Resources
2. Organization: Worcester County Board of County Commissioners
3. Address: County Government Center
Room 1103
One West Market Street
Snow Hill, MD 21863
4. Telephone Number: (410) 632-0090
5. Number of persons employed by the organization unit responsible for implementation of this grant: 11

Project Service Sites

Site 1

Service Site Countywide
Apt. Suite, No. Street
City
State & Zip MD

Certified Assurances

THE APPLICANT HEREBY ASSURES AND CERTIFIES THE FOLLOWING:

1. That Federal funds made available under this formula grant will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal Funds, be made available for program activities.

2. That matching funds required to pay the non-Federal portion of the cost of each project, for which grant funds are made available, shall be in addition to funds that would otherwise be made available for program activities by the recipient of the grant funds and shall be provided as required in the Grant Award document.

3. That following the first year covered by a Grant Award and each year thereafter, a performance evaluation and assessment report will be submitted to the Governor's Office of Crime Control & Prevention.

4. That fund accounting, auditing, monitoring, evaluation procedures and such records as the Governor's Office of Crime Control & Prevention shall prescribe to and shall be provided to assure fiscal control, proper management and efficient disbursement of funds received.

5. That the Grantee shall maintain such data and information and submit such reports in such form, at such times, and containing such information as the Governor's Office of Crime Control & Prevention may reasonably require to administer the program.

6. Sub-recipients will comply (and will require any sub-grantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604 (e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000(d)); the Rehabilitation Act of 1973 (29 U.S.C. § 704); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. § 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. § 6101-07); and the

Department of Justice (DOJ's) Equal Treatment Regulations (28 C.F.R. pt. 38).

7. That in the event a Federal or state court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against the Grantee, a copy of the finding will be forwarded to the Governor's Office of Crime Control & Prevention.

8. Sub-recipients that are governmental or for-profit entities, that have fifty or more employees and that receive a single award of \$500,000 or more under the Safe Streets Act or other Department of Justice (DOJ) program statutes are required to submit their Equal Employment Opportunity Plan (EEO) to the federal Office of Civil Rights (OCR). The sub-recipients are not required to submit a copy to the Governor's Office of Crime Control & Prevention (GOCCP), but must have a copy available on site for monitoring purposes. Those sub-recipients that are subject to the OCR's EEO Certification Form may access this form at: <http://www.ojp.usdoj.gov/about/ocr/eeop.htm>.

9. That the Grantee will comply with all provisions set forth in the Governor's Office of Crime Control & Prevention's General <http://www.goccp.maryland.gov/grants/general-conditions.php> and Special Conditions.

10. That the Grantee will comply with the provisions of 28 CFR applicable to grants and cooperative agreement.

11. Sub-recipients are obligated to provide services to Limited English Proficient (LEP) individuals. Refer to the DOJ's Guidance Document. To access this document see U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (67 Federal Regulation 41455 (2002)). This regulation may be accessed at: <http://www.archives.gov/eo/laws/title-vi.html>

CERTIFICATION: I certify that this program will comply with the provisions set forth by the State of Maryland and the Governor's Office of Crime Control and Prevention.

Signature of Authorized Official

Date

Bunting Jr., Madison - President of the Worcester County Commissioners

Name and Title

Certification Regarding Lobbying

Control Number:



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 --

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with

obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph, (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminate for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about --

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after having received notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 312A, GSA Regional Office Building No. 3), Washington DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code)

Check ___ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ___ if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Applicant: Worcester County Board of County Commissioners
Address: County Government Center
Room 1103
One West Market Street
Snow Hill, MD 21863

Project Title: State Aid for Police Protection Fund - 2018
Federal ID Number: 52-6001064

Authorized Representative: Bunting Jr., Madison - President of the Worcester County Commissioners

Signature: _____
Signature of Authorized Official Date

STATE AID FOR POLICE PROTECTION
 (To be used to appropriate State Funds to provide for Grant in FY 2018)

Form 2 (FY 2017)
 Due 10/13/16

Subdivision Worcester Municipality _____
 (County) (Incorporated City/Town)

ESTIMATED EXPENDITURES FOR POLICE PROTECTION
 (Fiscal Year Ending June 30, 2017)

<u>PART 1</u>	(a)	(b)	
<u>SUMMARIZE (Omit Cents)</u>	<u>Police</u>	<u>Sheriff's</u>	
	<u>Department</u>	<u>Department</u>	
Salaries and Wages	_____	\$ 5,296,306	1
Capital Outlay	_____	\$ 330,395	2
Debt Service	_____	\$ -	3
Other Operating Expenses:			
Communications	_____	\$ 58,746	4
Travel	_____	\$ 84,114	5
Fuel & Utilities	_____	\$ 8,890	6
Contractual Services	_____	\$ 13,715	7
Supplies & Materials	_____	\$ 412,383	8
Fixed Charges			
(Rent, Insurance, etc.)	_____	\$ 242,496	9
Motor Vehicle Operation			
And Maintenance	_____	\$ 451,215	10
Contributions			
(Retirement and Social			
Security - Salaries only)	_____	\$ 2,881,087	
Miscellaneous	_____	_____	
TOTAL COLUMN (a)	-	9,779,347	x 71% % = \$ 6,948,226
			TOTAL COLUMN*
		SUB-TOTAL PART 1 \$ 6,948,226	
		(Total Column (a) and (b))	

* Sheriff's Department Police Protection Activities

<u>PART II</u>		<u>PART III</u>	
Traffic Control	\$ 20,700	Sub-Total PART I	\$ 6,948,226
Central Alarm System	\$ 1,681,026	Sub-Total PART II	\$ 1,701,726
SUB-TOTAL PART II	\$ 1,701,726	TOTAL (PARTS I & II)	\$ 8,649,952

Do you receive reimbursement of police costs from other jurisdictions? NO
 IF YES, deduct these expenses to eliminate duplication of costs.

I/we certify that the information contained herein is true, correct, and complete to the best of my/our knowledge.

Kimberly Watts
 Prepared by
 410-632-1194
 Telephone Number
kwatts@co.worcester.md.us
 E-mail address

 Chief of Police/Sheriff-Signature

 Chief Executive Officer of County or Municipality
 Signature



3

Worcester County
Department of Environmental Programs

Memorandum

To: Harold L. Higgins, CPA, Chief Administrative Officer

From: Robert J. Mitchell, LEHS, REHS 
Director, Environmental Programs

Subject: Coastal Bays Watershed Plan
Memorandum of Agreement – No Cost Extension

Date: September 12, 2016

The award of the original contract to the Center for Watershed Protection for the preparation of the Coastal Bays Watershed Plan and the approval of the Memorandum of Agreement (MOA) for the project was originally approved by the Worcester County Commissioners at their meeting on October 6, 2015. This allowed us to use our assembled prior work, the work done on the local Watershed Restoration Area Strategies (WRAS), and incorporate those efforts into a combined document. This document will be the basis for planning future restoration projects to meet the necessary nutrient reductions in the established Total Maximum Daily Limit (TMDL) for the Coastal Bays and its sub-watersheds. The plan will be prepared to garner EPA approval and allow the County and our local partners the chance to seek future Section 319 grants for implementation projects that we will need to reduce nutrient loadings to the Coastal Bays.

We have received a draft of the plan, provided our suggestions and additions, and are awaiting a second draft that we will discuss with our local partners before bringing the plan to the County Commissioners prior to a meeting to receive public feedback on the plan.

As the memo from Ms. Munson advises, we were delayed a bit at the start for the award of this contract and we are requesting approval of the attached MOA to extend the agreement until March of 2017. The original scope ran until December 31, 2016 and we will need additional time to contemplate the finished product, conduct any final changes and work with the County Commissioners and our local partners to finalize this plan.

Therefore, I recommend that the County Commissioners consider authorizing President Bunting to sign this amended, no-cost extension for the agreement.

Citizens and Government Working Together

Katherine and I will be available to discuss the matter with you and the County Commissioners at your convenience.

Enclosures

cc: Katherine Munson
David Bradford
Maureen Howarth
Kim Watts



DEPARTMENT OF
ENVIRONMENTAL PROGRAMS

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1306
SNOW HILL, MARYLAND 21863
TEL: 410.632.1220 / FAX: 410.632.2012

AGRICULTURAL PRESERVATION
CONSERVATION PROGRAM
WATER & SEWER PLANNING
SHORELINE COMMISSION

WELL & SEPTIC
NATURAL RESOURCES
PLUMBING & GAS
COMMUNITY HYGIENE

Memorandum

TO: Robert Mitchell, Director

FROM: Katherine Munson, Planner IV *KM*

SUBJECT: Memorandum of Agreement—No Cost Extension: Coastal Bays Watershed Plan

DATE: September 1, 2016

Attached please find, for signature, a "No Cost Extension" for the FY-2015 Memorandum of Agreement with Maryland Department of the Environment (MDE) for funding of a watershed plan for the Maryland Coastal Bays drainage in Worcester County.

The purpose of the extension is to provide additional time to complete the funded work. The original term of the Agreement was August 1, 2015 to December 31, 2016. However due to delays in review and approval at the state and federal level, the contract was not fully executed until November 3, 2015. This addendum will extend the Agreement to March 31, 2017.

At this time a first draft of the plan has been prepared for which we have provided feedback. We are awaiting a second draft that will be reviewed by a committee of technical specialists from various government agencies. A public meeting to share the draft and receive public feedback will be held in December 2016 or January 2017.

I am available as needed to provide additional information. Thank you for your attention to this matter.

Attachments

CONTRACT NUMBER: UOOP6400389
ADDENDUM #1
TO THE TERMS OF THE MEMORANDUM OF AGREEMENT
BETWEEN THE
MARYLAND DEPARTMENT OF THE ENVIRONMENT
AND
COUNTY COMMISSIONERS OF WORCESTER COUNTY

RE: Worcester County Watershed Plan for Priority Watersheds within the Maryland Coastal Bays Drainage Area FFY-2015 GRTS#8

PURPOSE: To provide a no-cost extension to the term of the Memorandum of Agreement UOOP6400389 ("Agreement") by and between the Maryland Department of the Environment (hereinafter "Department") and County Commissioners of Worcester County (hereinafter "Grantee").

WHEREAS: The original term of the Agreement was August 1, 2015 to December 31, 2016 and the Grantee has requested additional time to complete the work specified in the scope of work, and the Department has agreed to fulfill this request.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Department and the Grantee agree as follows:

1. The term of the Agreement is hereby extended from December 31, 2016 to March 31, 2017 with no additional cost to the Department.
2. All other terms and conditions of the Agreement shall remain unchanged and in full force and effect, except that:
 - (a) The Grantee shall submit a quarterly report within 15 days after the end of each calendar quarter during the additional term of the Agreement in accordance with Attachment B of the Agreement, and
 - (b) The due date for the final report and final invoice as specified in Attachment B of the Agreement shall be March 31, 2017.
3. This Addendum shall be effective on the date that it is signed by the Department.

IN WITNESS WHEREOF, the parties have executed this Agreement by causing the same to be signed by its duly authorized officials.

COUNTY COMMISSIONERS OF WORCESTER COUNTY

By _____
President, County Commissioners of Worcester County

Date

Pursuant to the request of Environmental Programs Director Bob Mitchell and upon a motion by Commissioner Bertino, the Commissioners unanimously authorized Commission President Bunting to sign a Memorandum of Agreement between the Maryland Department of the Environment (MDE) and the County Commissioners of Worcester County, with MDE to provide grant funds not to exceed \$40,000 to be used to hire a qualified consultant to draft a Watershed Plan for the Coastal Bays drainage area in Worcester County.

Pursuant to the request and recommendation of Mr. Mitchell and upon a motion by Commissioner Bertino, the Commissioners unanimously awarded the proposal to prepare the Maryland Coastal Bays Watershed Plan at a total study cost of \$40,000 to Center for Watershed Protection, Inc. of Ellicott City, Maryland.



4

Worcester County
Department of Environmental Programs

Memorandum

To: Harold L. Higgins, Chief Administrative Officer

From: Robert J. Mitchell, LEHS, REHS 

Subject: Maryland Coastal Bays Program
Request for Support Letter
Chesapeake Bay Trust
2016-2017 Watershed Assistance Grant Program

Date: September 14, 2016

We are writing to request the Commissioner's permission for the Department of Environmental Programs to provide a letter of support to the Maryland Coastal Bays Program (MCBP) and the Lower Shore Land Trust (LSLT) for in-kind services to be provided under the grant project detailed in the attached letter. The MCBP and LSLT are requesting funding under the Chesapeake Bay Trust Watershed Assistance Grant Program for a Conservation, Restoration and Communication Plan in support of the Coastal Bays Watershed Plan currently under preparation.

Both Katherine Munson and I have met with and reviewed the proposal with staff from MCBP and LSLT. In the attached letter, the MCBP Executive Director, Mr. Frank Piorko, is requesting an in-kind commitment from Worcester County staff toward the match required under the grant program funding guidelines. The hourly commitment provided by County staff would be for duties that we would be conducting anyway under our work activities in support of the Coastal Bays Watershed Plan. This approach will not require any cash outlay from the County nor will it re-task County staff in performing work duties they would not routinely be providing in support of the soon-to-be-completed watershed plan

Communications outreach and coordination with the land owners and potential restoration partners is a part of the watershed plan. This proposal will assist the local effort by identifying and prioritizing potential restoration and conservation opportunities within the watersheds of the Coastal Bays. Realizing that funding for restoration activities is limited, this will help ensure that project locations for future conservation and restoration grants will be on sites that have the highest effectiveness for Coastal Bays watershed load reductions.

Citizens and Government Working Together

This proposal will also integrate local data into a digitized map under the state BIONET system, which will network with a prioritization tool that will allow the identification and sharing of potential restoration areas for conservation to watershed restoration partners and project funders.

We would respectfully request the concurrence of the County Commissioners in offering in-kind services in support of this grant application, limited to future planned work activities that would already be undertaken in support of the watershed plan.

As always, both Ms. Munson and I will be available to discuss the matter with you and the County Commissioners at your convenience.

Attachment

cc: David Bradford
Katherine Munson
Maureen Howarth
Kim Watts



MARYLAND COASTAL BAYS PROGRAM

8219 Stephen Decatur Highway
Berlin, Maryland 21811
(410) 213-2297 - PHONE
(410) 213-2574 - FAX
mcbp@mdcoastalbays.org
www.mdcoastalbays.org

Worcester County Commissioners
1 W. Market St. Room 1103
Snow Hill, MD 21863

Dear Worcester County Commissioners:

Maryland Coastal Bays Program (MCBP) and Lower Shore Land Trust (LSLT) are requesting a letter of support from Worcester County Government for a Chesapeake Bay Trust (CBT) Watershed Assistance Grant Program. The working title for this project is "Coastal Bays Watershed Action Plan, a Conservation, Restoration and Communication Plan."

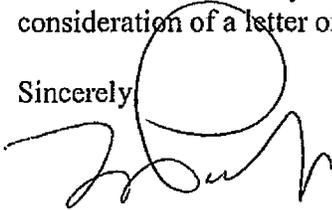
An award from CBT would fund a collaborative approach to communicate watershed opportunities to prioritize conservation, restoration watershed protection efforts in the Coastal Bays watershed among LSLT, MCBP and Worcester County. The project will build on the Watershed Plan currently being developed by the Center for Watershed Protection as well as the current Comprehensive Conservation and Management Plan for the Coastal Bays. This project will be greatly enhanced by further collaboration with Worcester County staff to develop ongoing mutual goals. These existing relationships may be shown in-kind as staff support to our proposal. We would anticipate these in-kind hours to reach on average 8 hours a month throughout the course of the project, a 12 month period.

The proposal will serve to communicate through education and community outreach, the opportunities that watershed residents can take to improve water quality through individual land conservation practices. A technical element to the grant will aggregate available information about the watershed and incorporate water quality data, land use data, among the state BIONET (a digital/GIS map that prioritizes areas for terrestrial and freshwater biodiversity conservation) and wetland adaptation information. Building on this mapping outreach to agencies, non-governmental organizations (NGOs), communities and the businesses and rural landowners will ensure a realistic prioritization and identify willing partners to achieve measureable goals for water quality improvement and help meet water quality requirements. This collaboration will support the strengths of each organization while achieving mutual goals. The education and outreach component will support Worcester County's Watershed Plan currently being developed by the Center for Watershed Protection. The proposal will request \$72,400 from CBT.

Specific outcomes will include an action plan - a prioritization plan for communicating the conservation, restoration, and protection opportunities in the Coastal Bays Watershed. The project includes a mapping component of land use within the Coastal Bays, public stakeholder meetings, technical service training through NRCS to enhance landowner outreach for Best Management Practices (BMPs) on rural lands, and similar coordination with area Extension agents.

On behalf of both the LSLT and MCBP we are grateful for the opportunity to leverage funding to work collaboratively on mutual goals within the coastal bays watershed. Thank you for your consideration of a letter of support for the grant proposal.

Sincerely

A handwritten signature in black ink, appearing to read "Frank Piorko". The signature is written in a cursive style with a large, prominent initial "F".

Frank Piorko,
Executive Director
Maryland Coastal Bays Program

TEL: 410-632-1194
FAX: 410-632-3131
E-MAIL: admin@co.worcester.md.us
WEB: www.co.worcester.md.us



5

COMMISSIONERS
MADISON J. BUNTING, JR., PRESIDENT
MERRILL W. LOCKFAW, JR., VICE PRESIDENT
ANTHONY W. BERTINO, JR.
JAMES C. CHURCH
THEODORE J. ELDER
JOSEPH M. MITRECIC
DIANA PURNELL

OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F.L. HOWARTH
COUNTY ATTORNEY

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103
SNOW HILL, MARYLAND
21863-1195

September 13, 2016

TO: Harold Higgins, Chief Administrative Officer
FROM: Kathy Whited, Budget Officer *Kathy*
RE: Fiscal Year 2016 Year End Budget Transfers

The budget transfer request is a component of the General Fund annual audit. We ask the Department and agency heads to wait until the end of the fiscal year to request budget transfers in order to keep the accounting down to one journal entry. The Department heads and Agencies must keep track during the fiscal year of budget accounts that may be over due to unforeseen reasons and then submit their requests for budget transfers to cover these expenditures in their budgets. There is still savings for the County after these transfers have been completed.

I have evaluated the requests and made some adjustments where needed and I concur with the need for all transfers submitted in the attached summary.

I would ask for your review and the County Commissioners approval of the FY2016 Budget Transfer Request worksheets provided which totals \$365,205. Included in this request is \$174,419 which will be included in the encumbrance request.

Thank you for your consideration and I am available for any questions you may have.

Attachment: FY2016 Budget Transfer Request

Kjw:h\FY16audit\transfers\FY16 transfer request to commissioners.doc

Citizens and Government Working Together

la

FY2016 GENERAL FUND BUDGET TRANSFER REQUEST					9/13/16
Account Name	NWS Acct No. (include location if available)	Budget \$ Add	Budget \$ Subtract	Explanation	
County Administration					
1 Equipment Maintenance - Copier Lease	100.1001.6130.010	2,152		FY16 budget not increased for copier lease changes. Color copies included in monthly lease payment.	
2 Supplies & Equipment - Computer & printers	100.1001.6110.090	635		Additional software purchased for new County Attorney	
3 Administrative Expense - Office Supplies	100.1001.6100.190		(2,787)	Office supply budget to cover copier lease and computer software	
Office of The State's Attorney					
1 Supplies and Equipment - Office Furniture	100.1004.6110.280	2,277		Budget Reconciliation between accounts to cover office furniture	
2 Equipment Maintenance - Copier Lease	100.1004.6130.010	544		Budget Reconciliation between accounts to cover copier lease expenses	
3 Legal Services - Transcripts	100.1004.6510.110	761		Budget Reconciliation between accounts to cover transcript expenses	
4 Personnel Advertising	100.1004.6900.040	509		Budget Reconciliation between accounts to cover cost of ads for Asst State Attorney	
5 Building Site Expenses-Telephone	100.1004.6550.270		(4,091)	Budget Reconciliation between accounts Telephone savings to cover office furniture, copier lease expenses, transcripts and personnel advertising	
Treasurer's Office					
1 Legal Svcs, Other Legal Svcs	100.1005.010.6510.085	400		Additional Legal Bills from County Attorney	
2 Consulting Services, Programming	100.1005.010.6530.110	400		File reports needed for tax software conversion	
3 Administrative Expense, Tax Bills and Envelopes	100.1005.010.6100.260		(800)	Budget to cover other legal services & tax software programming	
Elections Office					
1 Training, Travel & Expense Mileage	100.1006.7000.115	3,570		Funds needed to cover training & travel expenses for new voting system	
2 Voting Machines & Poll Expenses - Judge Expenses	100.1006.6120.060		(3,570)	Election Judge budget to cover training and travel expenses for new voting system.	

FY2016 GENERAL FUND BUDGET TRANSFER REQUEST					9/13/16
Account Name	NWS Acct No. (include location if available)	Budget \$ Add	Budget \$ Subtract	Explanation	
Development Review & Permitting					
1	Program Expense Special Loans Administration	100.1008.6170.080	20	Funds Needed to Cover Special Loans Administration Expense	
2	Housing Rehabilitation Program Special Loan Fee Expense	100.1008.6180.080	(20)	Housing Rehabilitation Program Special Loan Fee Expense to Cover Special Loans Administration Expense	
3	Legal Advertisements	100.1008.6900.025	2,200	Funds Needed to Cover Legal Advertisements	
4	Legal Services Board/ Commission Attorney	100.1008.6510.010	(2,200)	Board/ Commission Attorney Services to Cover Legal Advertisements	
Sheriff's Office					
1	Admin Expense -Office Supplies	100.1101.030.6100.190	195	needed for overage of office supplies	
2	Supplies & Equipment -Office Equip Repairs	100.1101.030.6110.270	(195)	Funds to cover overage Office supplies	
3	Uniforms & Personal Equip -Uniforms	100.1101.030.6150.050	20,000	needed for overage of uniform purchases	
4	Uniforms & Personal Equip - Ammunition	100.1101.030.6150.060	6,000	needed for overage of ammunition purchases	
5	Consulting Services - Pre employment Physicals	100.1101.030.6530.090	2,868	needed for overage of pre employment physicals	
6	Consulting Services - Professional fees	100.1101.030.6530.100	4,532	needed for overage of professional fees	
7	Capital Equip New Vehicles	100.1101.030.9010.010	1,800	budget needed for overage of trailer	
8	Supplies & Equipment- Radio Supplies	100.1101.030.6110.320	(35,200)	savings to cover overage in Uniforms, ammunition, pre-employment physicals, professional fees for manuals and new trailer	
Sheriff Department - Animal Control					
1	Vehicle Operating Expense -Vehicle Repairs	100.1101.040.6540.045	3,000	needed to cover overage of vehicle repairs	
2	Consulting Services - Vet Services Spa Neuter	100.1101.040.6530.165	(3,000)	budget to cover overage Vehicle Repairs	

FY2016 GENERAL FUND BUDGET TRANSFER REQUEST					9/13/16
Account Name	NWS Acct No. (include location if available)	Budget \$ Add	Budget \$ Subtract	Explanation	
Jail					
1 Consulting Services - Pre-Employment Physicals	100.1103.6530.090	3,150		Funds needed to cover Pre-Employment Physicals	
2 Other Maint & Svcs - Prison Labor	100.1103.6700.700	2,386		Funds needed to cover prison labor	
3 Inmate Medical Services & Supplies	100.1103.6190.080		(5,536)	Inmate Medical Services & Supplies budget to cover shortage in Pre-Employment Physicals and prison labor	
Fire Marshal					
1 Supplies & Equipment Fire Investigation	100.1104.6110.130	537		Fire Investigator Pagers	
2 Consulting Services	100.1104.6530.100		(537)	Unused Consultants Fees	
3 Supplies & Equipment Law Enforcement	100.1104.6110.190	990		Repair/Replace Safety Equipment	
4 Miles/MDT User Fees	100.1104.6130.040		(990)	Reduced User Fees Savings	
5 Supplies & Equipment Mobile Phones	100.1104.6110.245	611		Verizon Wireless Back Billing Issue Correction	
6 Equipment Maintenance Copier Lease	100.1104.6130.010		(611)	Copier Lease Savings	
7 Supplies & Equipment Radio Supplies	100.1104.6110.320	357		New Vehicle Radio Equipment	
8 Equipment Maintenance Software Updates	100.1104.6130.075		(357)	Software Upgrade Savings	
9 Supplies & Equipment Fire Prevention	100.1104.6110.450	860		Fire Prevention Material	
10 Uniforms & Personal Fire Gear Equipment	100.1104.6150.020		(860)	Personal Fire Gear Savings	
11 Uniforms & Personal Equipment	100.1104.6150.050	506		Damaged personal protection equipment	
12 Vehicle Operating Expense Vehicle Maint.	100.1104.6540.030	3,925		DOT Repairs Hazmat 2 truck that pulls decontamination trailer	
13 Supplies & Equipment Hazmat	100.1104.6110.150	5,031		Unexpected Repair to Hazmat Monitors & Equipment	
14 Hazmat Team Training	100.1104.7000.010		(9,462)	Saving within Hazmat Training Account to cover unexpected repairs to hazmat monitors & equipment, personal protection equipment	
15 Vehicle Operating Expense Vehicle Equipment	100.1104.6540.060	4,537		New Vehicle Equipment	
16 Capital Equipment New Vehicle	100.1104.9010.010		(1,219)	New Vehicle Savings Cost	
17 Travel, Training & Education Expense	100.1104.7000.060		(3,318)	Training Savings Cost	

FY2016 GENERAL FUND BUDGET TRANSFER REQUEST					9/13/16
Account Name	NWS Acct No. (include location if available)	Budget \$ Add	Budget \$ Subtract	Explanation	
DPW - Roads Division					
1	Legal Advertisements	100.1202.6900.025	443	funds needed for various bid advertisements	
2	Travel, Training, & Expense Educational Training	100.1202.7000.060	218	funds needed for educational training	
3	Building & Site Expenses Heating Propane	100.1202.6550.120		(661) budget available due to moderate winter	
4	Road Maintenance Special Road Construction	100.1202.6600.020	113,055	funds needed to cover cost of Colona Road culvert replacement, to be encumbered for FY17.	
5	Road Maintenance Materials Blacktop for Overlay	100.1202.6140.010		(22,401) funds needed to cover cost of Colona Road culvert replacement	
6	Vehicle Operating Expense Fuel	100.1202.6540.020		(90,654) funds needed to cover cost of Colona Road culvert replacement	
Public Works - Admin/Fleet					
1	Equip Maint -Copier Lease	100.1203.200.6130.010	401	Funds needed to cover equipment maintenance copier lease	
2	Supplies & Equipment -Maint & Repairs	100.1203.200.6110.125		(401) Supplies & equipment maintenance & repair budget to cover copier lease	
3	Travel, Training & Expense Mtgs/Conference/S	100.1203.200.7000.100	70	Funds needed to cover travel, training & expense	
4	Building Site Expenses - Telephone	100.1203.200.6550.270		(70) Building Site Expense budget to cover travel, training & expense	
5	Other Maint. & Svcs - Tipping Fees	100.1203.220.6700.650	102	Funds needed to cover tipping fees	
6	Building Site Expenses - Vehicle Maint	100.1203.220.6540.030		(102) Vehicle maintenance budget to cover tipping fees	
Public Works - Mosquito Control					
1	Building Site Expenses - General Maintenance Repairs	100.1302.6550.090	1,980	replace failing HVAC unit in mosquito control trailer to be encumbered for FY17	
2	Building Site Expenses - General Maintenance Repairs	100.1302.6550.090	1,938	replace sliding doors with overhead doors on chemical storage building for mosquito control to be encumbered for FY17	
3	Vehicle Operating Expenses -Fuel	100.1302.6540.020		(3,918) Budget for fuel to cover HVAC and overhead door request for FY17 encumbrance	

FY2016 GENERAL FUND BUDGET TRANSFER REQUEST					9/13/16
Account Name	NWS Acct No. (include location if available)	Budget \$ Add	Budget \$ Subtract	Explanation	
Recreation					
1	Administrative Expense Dues and Subscriptions	100.1601.400.6100.100	6,440	Funds needed to cover Peachjar (flyer distribution website for Wor. Co. Schools) and MAASA fees for USSSA tournament.	
2	Building Site Expense Electricity	100.1601.400.6550.060		(5,680) Electricity budget to cover dues and subscriptions.	
3	Equipment Maintenance Copier Lease	100.1601.400.6130.010		(760) Copier lease budget to cover dues and subscriptions.	
4	Uniforms & Personal Equipment Uniforms	100.1601.400.6150.050	1,969	Funds needed for program monitor staff uniforms.	
5	Consulting Services Professional Fees	100.1601.400.6530.100	516	Funds needed to cover consulting services for aerial marketing photos and videos of our parks.	
6	Vehicle Operating Expenses Fuel - WC Fleet	100.1601.400.6540.020		(2,485) Fuel savings to cover uniform expenses and consulting services professional fees for photos and park videos	
7	Grant Program POS - Recreation Center	100.1601.400.6160.255	78,886	Park POS grant transfer needed to cover FY16 expenses for the new Recreation Center addition, the County was reimbursed 90% by POS grant funds.	
8	Grant Program POS - Floor Repairs	100.1601.400.6160.222	3,364	Transfer Park POS grant funds to finish Recreation Center gym floor repairs/line repainting, the County is reimbursed 90% by POS, to be encumbered for FY17	
9	Grant Program POS - Recreation Center	100.1601.400.6160.255	57,000	Transfer Park POS grant funds to purchase removable Sport Court Flooring for the Recreation Center, the County is reimbursed 90% by POS, to be encumbered for FY17.	
Parks					
1	Grant Program POS - Park Improvement Project	100.1602.520.6160.244		(79,482) Park Improvement savings to cover recreation center addition expenses.	
2	Grant Program POS - Field Lighting	100.1602.510.6160.220		(55,065) Transfer remaining Park POS grant funds to the Recreation Center.	
3	Grant Program POS - Pavilions	100.1602.530.6160.247		(4,703) Transfer remaining Park POS grant funds to the Recreation Center.	
4	Supplies & Equipment Small Equipment	100.1602.500.6110.390	343	Funds needed to cover small equipment expenses for a new blower.	
5	Administrative Expense Copier Supplies	100.1602.500.6100.080		(343) Copier Supply savings to cover small equipment expenses.	

FY2016 GENERAL FUND BUDGET TRANSFER REQUEST					9/13/16
Account Name	NWS Acct No. (include location if available)	Budget \$ Add	Budget \$ Subtract	Explanation	
Parks (continued)					
6 Other Supplies & Materials Materials	100.1602.510.6200.020	1,714		Funds needed to cover materials expense of engineered wood fiber, approved 6/21/16	
7 Vehicle Operating Expenses Fuel - WC Fleet	100.1602.500.6540.020		(5,178)	Fuel savings to cover materials expenses in 5 parks, approved 6/21/16	
8 Building Site Expenses General Maintenance Repairs	100.1602.510.6550.090	609		Funds needed to cover general maintenance repairs for refrigerator at the Outdoor Concession Stand.	
9 Other Supplies & Materials Materials	100.1602.520.6200.020	1,600		Funds needed to cover materials expense of engineered wood fiber, approved 6/21/16	
10 Other Supplies & Materials Materials	100.1602.530.6200.020	152		Funds needed to cover materials expense of field lining paint.	
11 Other Maint. & Svcs Mosquito Control	100.1602.530.6700.350		(152)	Mosquito Control savings to cover materials expenses.	
12 Other Supplies & Materials Materials	100.1602.540.6200.020	764		Funds needed to cover materials expense of engineered wood fiber, approved 6/21/16	
13 Other Supplies & Materials Materials	100.1602.590.6200.020	1,150		Funds needed to cover materials expense of engineered wood fiber, approved 6/21/16.	
14 Building Site Expenses General Maintenance Repairs	100.1602.590.6550.090		(659)	General Maintenance Repairs savings to cover materials expenses, approved 6/21/16	
Library					
1 Equipment Maintenance copier lease	100.1603.200.6130.010	10,405		copier lease expenses were more than budgeted due to demand of usage of staff and patrons	
2 Administrative Expense office supplies	100.1603.200.6100.190		(10,405)	purchased less than budgeted to help cover cost of copier lease expenses	
Extension Service					
1 Supplies and Equipment-other office equipment	100.1701.6110.290	10		Funds needed to cover final cost of budgeted computer	
2 Equipment Maintenance Copier Lease	100.1701.6130.010	1,020		Funds needed to cover copier lease/copy costs for programming materials to be encumbered for FY17	
3 Administrative Expense Office Supplies	100.1701.6100.190		(1,030)	Office supply savings to cover final cost of computer and copier lease/copy costs for programming materials	

FY2016 GENERAL FUND BUDGET TRANSFER REQUEST					9/13/16
Account Name	NWS Acct No. (include location if available)	Budget \$ Add	Budget \$ Subtract	Explanation	
Economic Development					
1	Supplies and Equipment Computer Repairs & Supplies	100.1801.6110.080	171		Addition of unplanned new employee during fiscal year
2	Supplies and Equipment Computers & Printers	100.1801.6110.090	543		Addition of unplanned new employee during fiscal year
3	Supplies and Equipment Mobile Phones & Pagers	100.1801.6110.245	413		Addition of unplanned new employee during fiscal year
4	Equipment Maintenance Copier Lease	100.1801.6130.010	34		Copier Lease expense overage
5	Consulting Services Consulting Services	100.1801.6530.040	1,636		Town of Snow Hill - Michael Day funding (\$5k)
6	Travel, Training & Expenses	100.1801.7000.100		(2,797)	Travel, Training and Expenses budget to cover computer supplies for new employee, mobile phone, copier lease and Town of Snow Hill funding.
Tourism					
1	Supplies and Equipment- Promotional Materials	100.1803.200.6110.310	1,265		Funds needed to cover printed materials
2	Travel, Training Expenses - Board Member Allowance	100.1803.200.7000.020		(750)	Board Member budget to cover printed materials
3	Travel, Training Expenses - Mtgs/Conferences/Shows	100.1803.200.7000.100		(515)	Travel Expense to cover printed materials
4	Legal Services - County Attorney	100.1803.200.6510.020	299		funds needed to cover legal services for FLAP Grant
5	Vehicle Operating Expenses Vehicle Maintenance	100.1803.200.6540.030		(299)	Vehicle Maintenance budget to cover legal expenses
6	Equipment Maintenance- Software Maint Agreement	100.1803.200.6130.070	1,942		budget funds needed to cover annual maintenance Iphone App
7	Administrative Expenses- Office Supplies	100.1803.200.6100.190		(1,164)	Admin office supply budget to cover equipment maintenance - Iphone App
8	Building Site Expenses- Telephone	100.1803.200.6550.270		(608)	Telephone budget to cover equipment maintenance - Iphone App
9	Consulting Services - Web Page	100.1803.200.6530.180		(170)	Web Page budget to cover equipment maintenance - Iphone App
TOTAL TRANSFER REQUEST			\$ 365,205	\$ (365,205)	
Approval Signature					

RECEIVED
SEP 13 2016
Worcester County



6

Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MARYLAND 21863

JOHN H. TUSTIN, P.E.
DIRECTOR

MEMORANDUM

JOHN S. ROSS, P.E.
DEPUTY DIRECTOR

TEL: 410-632-5623
FAX: 410-632-1753

TO: Harold L. Higgins, Chief Administrative Officer
FROM: John S. Ross, P.E., Deputy Director
DATE: September 12, 2016
SUBJECT: Consultant Selection - Newark Spray Irrigation

DIVISIONS

MAINTENANCE
TEL: 410-632-3766
FAX: 410-632-1753

ROADS
TEL: 410-632-2244
FAX: 410-632-0020

SOLID WASTE
TEL: 410-632-3177
FAX: 410-632-3000

FLEET MANAGEMENT
TEL: 410-632-5675
FAX: 410-632-1753

WATER AND WASTEWATER
TEL: 410-641-5251
FAX: 410-641-5185

As was reported in August, the Maryland Department of the Environment (MDE) has offered to fund the Newark Spray Irrigation Project utilizing a combination of grant and loan funds. In discussions with MDE, a formal letter detailing the financial offer will be sent out by October 1, 2016.

The next step in this project will be to secure the services of a qualified engineering design consultant for the project. Enclosed are the Notice to Bidders, Instructions to Bidders and Proposal Form as well as a Bidders List for securing those services.

We are requesting that the Commissioners authorize the Department to proceed with formal solicitation and issue the attached Request for Proposals to qualified engineering consultants.

Should you have any questions, please feel free to call me.

Attachments

cc: John H. Tustin, P.E. Director
Jessica Wilson, Enterprise Fund Controller

DRAFT

REQUEST FOR PROPOSALS PERMITTING AND ENGINEERING DESIGN FOR THE NEWARK SPRAY IRRIGATION SYSTEM WORCESTER COUNTY, MARYLAND

The Worcester County Commissioners are accepting proposals from Consulting Engineering firms for assistance in permitting, design and bidding of a Spray Irrigation System for the Newark Service Area. Sealed proposals will be accepted until 1:00 PM Monday, October 24, 2016, in the Office of the County Commissioners. Envelopes shall be marked "**Newark Spray Irrigation System**" in the lower left-hand corner. Specification packages and proposal forms are available from the Office of the County Commissioners, Government Center - Room 103, One West Market Street, Snow Hill, Maryland , 21863. A pre-proposal meeting will be held at 10:00 AM on Thursday October 13, 2016 at the Water and Wastewater Division Administrative Office located at the Ocean Pines WWTP, 1000 Shore Lane, Berlin, Maryland 21811. For directions or more details, please contact John S. Ross, P.E., Deputy Director of Public Works, at 410-641-5251. In awarding the work, the Commissioners reserve the right to reject any and all proposals, waive formalities, informalities and technicalities therein, and to accept the proposal they determine to be in the best interest of the County considering lowest or best proposal, qualifications of the firm, quality of project approach, time of delivery or completion, responsibility of bidders being considered, previous experience of bidders with County contracts, or any other factors they deem appropriate. All inquiries will be directed to John Ross at 410-641-5251.

**WORCESTER COUNTY, MARYLAND
PERMITTING AND ENGINEERING DESIGN
FOR THE
NEWARK SPRAY IRRIGATION SYSTEM
PROPOSAL INSTRUCTIONS**

1. Proposals

The Worcester County Commissioners are accepting proposals from Consulting Engineering firms for permitting and design services in the Newark Sanitary Service Area. A minimum of five (5) copies of proposals should be submitted in sealed envelopes clearly marked "Newark Spray Irrigation". Proposals shall be submitted no later than 1:00 PM Monday October 24, 2016.

2. Pre-Proposal Meeting

A pre-proposal meeting will be held on Thursday October 13, 2016, at 10:00 AM at the Water and Wastewater Division Administrative Office, located at the Ocean Pines Wastewater Treatment Plant, 1000 Shore Lane, Berlin, Maryland 21811. For directions and/or more details, please contact John S. Ross, P.E. at 410-641-5251 between the hours of 7:30 a.m. and 4:00 p.m., Monday through Friday.

3. Background

The Worcester County Commissioners are under orders from the Maryland Department of the Environment (MDE) to remove the current surface water discharge from Marshal Creek and dispose of effluent from the treatment plant by spray irrigation. In anticipation of this transition, the County Commissioners have purchased a proposed spray site, modified their Comprehensive Water and Sewer Plan and initiated background monitoring of the proposed spray site. Funding for the work has been secured from MDE.

4. Scope of Work

The selected consultant will assist the County in obtaining the needed permits for construction of the identified project, design the required pump and piping needed to transport treatment plant effluent from the treatment plant to the site and design the spray irrigation pumping systems, storage tanks, piping and spray components. The following specific tasks are required:

1. Schedule and attend a kick-off meeting with County staff to finalize the scope of the project and discuss alternatives.
2. Using the available groundwater data, background monitoring information, groundwater level information and treatment plant flow information, complete an application for groundwater discharge permit.
3. Using historical flow data, determine the need for additional storage at the treatment plant site to hold wastewater during times when spraying is not possible
4. Investigate the potential for increasing the existing pond embankment height or increasing the pond outside dimensions to obtain the needed storage volume
5. Identify the required pumping rate and design the needed pumps to pump wastewater effluent to the proposed spray site
6. Select a pipeline route and design the piping needed to carry treatment plant effluent to the spray site
7. Based on the need for storage at the spray site, design a storage tank for effluent holding at the spray site. The design should investigate the potential for relocating an existing storage tank(s) no longer used by the Water and Wastewater Division.

8. Based on the groundwater discharge permit, design a spray irrigation system on the spray site, including spray pump station, spray piping and sprinkler layout
9. Prepare a cost estimate for the components of the project
10. Design documents shall be submitted for review at the 30% (preliminary), 90% (pre-final) and final design phase
11. At the 90% design point, prepare and submit an application to MDE for the needed construction permit
12. Concurrently, obtain the needed approvals for Erosion and Sediment Control, Storm Water Management as well as the required General Permit for Storm Water During Construction
13. Identify and Address any wetlands issues
14. Complete the final design by addressing regulatory and staff comments and provide three copies of the final construction plans and specifications to the County for bidding. Additionally, provide the documents in Adobe Acrobat form for electronic distribution to Contractors
15. Any other activities needed to assure a complete project to the bidding phase

Consultants shall note that tasks covered under this RFP end with the provision of bidding documents.

5 Available Information

The following documents are available to assist consultants in preparing their proposals:

- Newark Spray Site Hydrogeologic Report - September 2008 by EA Engineering, Science and Technology
- Compliance Work Plan - October, 2015 by Worcester County Department of Public Works
- Preliminary Engineering Report - January, 2016 by Worcester County Department of Public Works

6 Award of Contract

In awarding the work, the Commissioners reserve the right to reject any and all proposals, waive formalities, informalities and technicalities herein, and accept the proposal determine to be in the best interest of the County considering lowest or best price, quality of goods and work, time of delivery or completion, responsibility of firms being considered, previous experience of firms with County contracts, or any other factors they deem appropriate.

7. Proposal Content

Each proposal shall include the following information at a minimum:

- General Description of the Firm, including the office responsible for completion of the work
- Approach to completion of this project
- Management and Staffing Plan to identify the key personnel assigned to the project
- Qualifications of the firm, including specific qualifications of the Project Manager and key personnel
- Quality Control program description
- References for similar projects
- Cost proposal as described in the Proposal Form

WORCESTER COUNTY COMMISSIONERS

PERMITTING AND ENGINEERING DESIGN

FOR THE

NEWARK SPRAY IRRIGATION SYSTEM

WORCESTER COUNTY, MARYLAND

PROPOSAL FORM

I/We submit this proposal for the following work:

Prepare and deliver an Engineering Design for the expansion of the Newark Wastewater Facilities Spray Irrigation System in accordance with the Proposal Instructions.

The following format provides a guide for presenting the cost proposal (NOTE, DIRECT USE OF THIS FORM IS NOT REQUIRED BUT THE INFORMATION USED TO DEVELOP YOUR PRICE MUST BE PROVIDED):

Task	Total Hours	Total Cost
Preliminary Project Review and Recommendations		
Groundwater Discharge Permit Application		
Preliminary Design (30%)		
Pre-Final Design (90%)		
Final Design		
MDE Construction Permit		
E&S/Storm Water Management/Wetlands		
General Permit for Storm Water		
Total Not to Exceed Price		

NOT TO EXCEED PRICE

(Price in Words)

PROPOSAL MUST BE SIGNED TO BE VALID

FIRM NAME _____

ADDRESS _____

PHONE/FAX _____

EMAIL _____

PRINTED NAME AND TITLE OF AUTHORIZED OFFICIAL SIGNING PROPOSAL

SIGNATURE OF AUTHORIZED OFFICIAL:

DATE

BIDDERS LIST
NEWARK SPRAY IRRIGATION

EA ENGINEERING, SCIENCE, AND TECHNOLOGY, INC.
11202 Racetrack Road : Unit 103 :
Berlin, MD 21811
Phone: 410.641.5341
dkolar@eaest.com

J. W. SALM ENGINEERING, INC.
P.O. Box 397
Berlin, MD 21811
Phone: 410-641-0126
jsalm@jwse.com

DAVIS, BOWEN AND FRIEDEL
One Plaza East, Suite 200
Salisbury, MD 21803-0093
Phone 410-543-9091
jjt@dbfinc.com

GEORGE, MILES & BUHR
206 West Main Street
Salisbury MD 21801
Phone: 410-742-3115
pbozick@gmbnet.com

EARTH DATA INCORPORATED
131 Comet Drive
Centreville, MD 21617
Phone: 410.758.8160
cstein@earthdatainc.com



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RECEIVED
SEP 13 2016
Worcester County Administration

Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MARYLAND 21863

JOHN H. TUSTIN, P.E.
DIRECTOR

MEMORANDUM

JOHN S. ROSS, P.E.
DEPUTY DIRECTOR

TEL: 410-632-5623
FAX: 410-632-1753

TO: Harold L. Higgins, Chief Administrative Officer
FROM: John S. Ross, P.E., Deputy Director
DATE: September 12, 2016
SUBJECT: Bid Request – Treatment Plant Chemicals

DIVISIONS

MAINTENANCE
TEL: 410-632-3766
FAX: 410-632-1753

ROADS
TEL: 410-632-2244
FAX: 410-632-0020

SOLID WASTE
TEL: 410-632-3177
FAX: 410-632-3000

**FLEET
MANAGEMENT**
TEL: 410-632-5675
FAX: 410-632-1753

**WATER AND
WASTEWATER**
TEL: 410-641-5251
FAX: 410-641-5185

.....
Attached for your review and approval are bid documents including the Notice to Bidders, Instructions to Bidders, Bid Form and Bidder's List for treatment plant chemicals used by the Water and Wastewater Division of the Department of Public Works.

This supply contract will be for a 2-year period with an additional 2-year extension by mutual consent.

We are requesting that the Commissioners authorize the Department to proceed with bidding these chemicals.

Should you have any questions, please feel free to call me.

Attachment

cc: John H. Tustin, P.E. Director
Jessica Wilson, Enterprise Fund Controller

DRAFT

NOTICE TO BIDDERS

Supply and Delivery of Chemicals for the Worcester County Department of Public Works, Water and Wastewater Division

The Worcester County Commissioners are currently accepting bids for the supply and delivery of chemicals for the Department of Public Works - Water and Wastewater Division. Bid specification packages and bid forms are available from the Office of the County Commissioners, Worcester County Government Center, One West Market Street, Room 1103, Snow Hill, Maryland 21863-1195. Sealed bids will be accepted until 1:00 p.m., Tuesday, October 11, 2016, in the office of the County Commissioners, Worcester County Government Center, One West Market Street, Room 1103, Snow Hill, Maryland 21863-1195. Envelopes shall be marked "Supply and Delivery of Chemicals" in the lower left-hand corner. Bids will be publicly opened by the Chief Administrative Officer or Assistant Chief Administrative Officer in the Office of the County Commissioners and read aloud at 1:00 p.m. on October 11, 2016. The bids will be turned over to the Director of Public Works who will prepare a tabulation of said bids and make a recommendation to the County Commissioners for approval of bid award at an upcoming regular meeting of the Commissioners. In awarding the bid, the Commissioners reserve the right to reject any and all bids, waive formalities, informality and technicalities therein, and to take whatever bid they determine to be in the best interest of the County considering lowest or best bid, quality of goods and work, or any other factors they deem appropriate. All inquiries shall be directed to John S. Ross, P.E. Deputy Director of Public Works at 410-641-5251.

WORCESTER COUNTY DEPARTMENT OF PUBLIC WORKS

INSTRUCTION TO BIDDERS

SUPPLY AND DELIVERY OF CHEMICALS FOR THE WATER AND WASTEWATER DIVISION

1. Bids
 - A. Bids should be submitted in seal envelopes clearly marked in the lower Left-hand corner "Supply and Delivery of Chemicals"
2. Late Bids
 - A. Bids should be mailed or hand-carried to be received in the Office of the County Commissioners by or before 1:00 p. m. on October 11, 2016. Bids received after the after the appointed time will not be considered.
3. Award of Contract
 - A. Bids will be opened by the Chief Administrative Officer or Assistant Chief Administrative Officer in the in the Office of the County Commissioners.
 - B. The Department of Public Works will prepare a tabulation of the bids and a recommendation to the County Commissioners for approval of bid award by the Commissioners at the regular meeting of the Commissioners. In awarding the bids, the Commissioners reserve the right to reject any and all bids, waive informalities and technicalities, and to accept the bid they determine to be in the best interest of the County.
4. Taxes
 - A. The County is exempt from all Federal and State taxes. Your prices should reflect same.
5. Scope of Work
 - A. Supply and Delivery of Chemicals - The following chemicals are to be provided:

Sodium Bisulfite (liquid) - Provide 38% solution in 15 gallon or 55 gallon containers in the quantities listed on the bid form. Normal order will be for 1-pallet/9 containers at 15 gallons each.

Sodium Hypochloride (liquid) - Provide 12.5 percent solution in 15 or 55 gallon containers in the quantities listed on the bid form. Normal order will be 3 to 4 pallets with 9 containers (15 gallon) per pallet.

Sodium Hydroxide (Solid Pearl) - Provided in 50 pound bags in the quantities listed on the bid form. Normal orders would be 5 pallets at 56 bags per pallet.

Potassium Permanganate - Free flowing granular material meeting AWWA specification B603-77 with a minimum 97% purity. Also to be National Sanitation Foundation Standard 60 Compliant. Provided in 55 pound containers in the quantities listed on the bid form. Normal delivery will be 4 of the 55 lb containers per delivery.

Aluminum Chloride (ALS Flocc 28%) - Delivered in bulk in the quantities listed on the bid form. Normal delivery will be approximately 43,000 lbs bulk delivery.

Solar Salt - Delivered in 50 Pound bags in the quantities listed on the bid form. Normal delivery is 1-pallet, approximately 50 bags per pallet.

- B. Location of Work - Chemicals are to be delivered to the Ocean Pines Wastewater Treatment Plant - 1000 Shore Lane, Ocean Pines, Maryland, 21811.
6. Warranty and Guarantee
- A. Supplier warrants and guarantees to Worcester County that all chemicals delivered will be in accordance with specifications and will not be defective. Prompt notice of all defects shall be given to the Supplier. Supplier shall promptly, without cost to the County, correct such defects.
7. Contract Term
- A. Chemical Supply Contract will be for a term of 2-years with an additional 2-year term upon mutual consent.
8. Contract Award
- A. County intends to award the contract for supply of chemicals based on the price provided for each chemical individually. Any additional discount provided for the award of multiple chemicals shall be clearly described in the bid submittal.
- B. Suppliers are not required to provide a price for all listed chemicals for their bid to be considered.
9. Payment
- A. The Supplier shall submit to the Water and Wastewater Division Office an Application for payment, for chemicals delivered. Such a request will be accompanied by such supporting documentation as is required to confirm chemical delivery. Payment will follow within 30 days of an approved invoice and supporting documentation.

WORCESTER COUNTY DEPARTMENT OF PUBLIC WORKS

**SUPPLY AND DELIVERY OF CHEMICALS
FOR THE
WATER AND WASTEWATER DIVISION**

PROPOSAL FORM

I/we have reviewed the Information for Bidders for furnishing treatment plant chemicals to the Water and Wastewater Division of the Worcester County Department of Public Works and understand said requirements. I/we hereby propose to furnish chemicals as specified.

The following is a detailed breakdown of chemical prices delivered. County will select the individual supplier based on the delivered price bid. **Bidders may bid any or all treatment plant chemicals listed.**

Item	Description	Unit	Est. Quantity	Unit Price	Total Price
1	Sodium Bisulfite (Liquid)	15 Gallon Drum	130		
		55 Gallon Drum	70		
2	Sodium Hypochlorite (Liquid)	15 Gallon Drum	760		
		55 Gallon Drum	200		
3	Sodium Hydroxide	50 Pound Bag	3,250		
4	Potassium Permanganate	55 Pound Bucket	50		
5	Aluminum Chloride	Bulk Pounds	430,000		
6	Solar Salt	50 Pound Bags	1,570		

BID MUST BE SIGNED TO BE VALID

Date: _____

Signature: _____

Typed/Printed Name: _____

Title: _____

Firm: _____

Address: _____

Phone: _____

Email: _____

BIDDERS LIST
Supply And Delivery of Chemicals
for the
Water and Wastewater Division

Intercoastal Trading, Inc.

29 Phillips Industrial Park Drive
Cambridge, MD 21613
Phone: 410-228-1111
Fax: 302-325-8425

Coyne Chemical

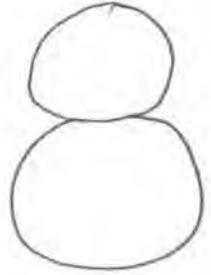
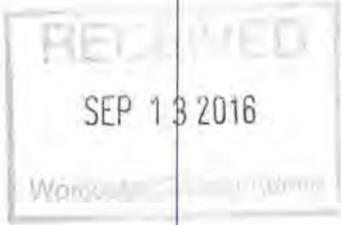
3015 State Rd
Croydon, PA 19021
Phone (800) 523-1230 (toll free)
(215) 785-3000
Fax 215-785-1585

Elliot's Hardware

12590 Marjan Ln
Ocean City, MD 21842
Phone (410) 213-1088
Fax (410) 213-9893

Nalco Company

WPS Headquarters
1601 W. Diehl Road
Naperville, IL 60563-1198
Phone 630-305-1000
Fax 630-305-2900



Worcester County
DEPARTMENT OF PUBLIC WORKS
 6113 TIMMONS ROAD
 SNOW HILL, MARYLAND 21863

JOHN H. TUSTIN, P.E.
 DIRECTOR

JOHN S. ROSS, P.E.
 DEPUTY DIRECTOR

TEL: 410-632-5623
 FAX: 410-632-1753

MEMORANDUM

TO: Harold L. Higgins, Chief Administrative Officer
FROM: John S. Ross, P.E., Deputy Director
DATE: September 12, 2016
SUBJECT: Ocean Pines Wastewater Treatment Plant - Mixer Replacements

DIVISIONS

MAINTENANCE
 TEL: 410-632-3766
 FAX: 410-632-1753

ROADS
 TEL: 410-632-2244
 FAX: 410-632-0020

SOLID WASTE
 TEL: 410-632-3177
 FAX: 410-632-3000

FLEET MANAGEMENT
 TEL: 410-632-5675
 FAX: 410-632-1753

WATER AND WASTEWATER
 TEL: 410-641-5251
 FAX: 410-641-5185

The annual operating budget for the Ocean Pines Wastewater Treatment Plant has always included an allowance (\$50,000 in 2017) for replacement/repair of in-tank mixers. There are 13 of these mixers in Treatment Units 1, 2 and 3 and it has been regular practice that mixer(s) need to be replaced or repaired annually.

Treatment unit 4 has now been in operation for 10 years and the mixers in that tank are of a different design as they are submerged in the tank. Those mixers have performed well and have had no repairs or replacements needed over the past 10 years. In discussions with the mixer supplier, the mixers used in than 4 could be used in tanks 1, 2 and 3 with minimal tank modifications to the mounting brackets.

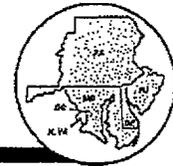
Attached is a proposal from the supplier of the mixers used in Tank 4 to provide three (3) new submersible mixers with Hoists for installation at a total cost of \$43,050 which would be the first step in replacing all the mixers in tanks 1, 2 and 3 over the next 5 years. We would keep operating old mixers for spares/parts while the changeover is taking place.

To maintain standardized equipment throughout the facility, we are requesting that the Commissioners waive formal bidding requirements and authorize the purchase of these mixers directly from the local equipment representative, Kershner Environmental Technologies, LLC.

Should you have any questions, please feel free to call me.

Attachment

cc: John H. Tustin, P.E. Director
 Jessica Wilson, Enterprise Fund Controller



TO: Ocean Pines WWTP – Worcester County, MD
FROM: Robert A. Kershner r.kershner@ketllc.com
ATTN: Dominic Ross
SUBJ: Wilo Mixer QUOTATION

August 16, 2016

We are pleased to offer pricing for equipment for the above project. Included in our quote to you will be the following items:

<u>Quantity</u>	<u>Spec. Item</u>	<u>Price</u>
1. 3	Wilo Mixer Model TR60-2.29-6/8, 2.7 HP, 460 VAC, 3 Phase, 40' cables, Support Feet, Lifting Binders	
2. 3	Thermal & Moisture Sensors with 40' cables	
3. 3	Guide Rail Mast AVU-100	
4. 3	M2/100 Frame	
5. 3	Cable Guides	
6. 3	550lb Hoist, 304SS with 40' SS Cable	
7. 3	304 SS Hoist Base	
8. 3	Thermal and Moisture Relay	
	Sub total	\$39,550.00
	Freight (estimated lot)	\$2,000.00
	Start-up (2 days)	\$1,500.00
	TOTAL	\$43,050.00

We look forward to working with you on this project. As always, please don't hesitate to call us with any questions you may have.

Respectfully,

Robert A. Kershner
r.kershner@ketllc.com
 Kershner Environmental Technologies, LLC

11 Easter Court, Suite M
 Owings Mills, MD 21117
 (410) 581-0555
 (410) 510-1700 fax
www.ketllc.com

9

RECEIVED
SEP 14 2016
William L. Clowers, Admin



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL: 410-632-1200 / FAX: 410-632-3008
www.co.worcester.md.us/drp/drpindex.htm

ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICE DIVISION

MEMORANDUM

TO: Harold L. Higgins, Chief Administrative Officer
FROM: William Bradshaw, County Engineer *WB*
DATE: September 14, 2016
SUBJECT: 110 North Washington Street Demolition Contract Award Recommendation

Pursuant to requests for proposals for the demolition of the building and associated structures at the subject address, bids were received on September 12, 2016 as follows:

Company	Price	Pre-Bid Attend	Exceptions/Subcontractors
Miller's Land Service, Inc. Princess Anne, MD	\$18,525	Yes	Did not acknowledge Addendum 1 with original bid. Followed with letter stating addendum 1 included (see attached). Identified subcontractors. No exceptions are noted.
JNT, LLC, DBA JNT Enterprises Pasadena, MD	\$23,000	Yes	Subcontractors not named. JNT would use Asbestos abatement contractor not specified and does not include a surveyor. No exceptions are noted.
Bennett Construction, Inc. Fruitland, MD 21826	\$33,590	Yes	All Subcontractors identified. No exceptions are noted.
Consolidated Construction & Eng. Germantown, MD	\$49,500	No	All Subcontractors identified. No exceptions are noted.

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Bid Specifications — 15

After review of the proposals and discussion with the two lowest bidders, Miller's Land Service, Inc. has provided the lowest cost proposal. Miller's Land Service did not acknowledge with the original bid addendum 1 but subsequently

**SUBJECT: 110 North Washington Street Demolition Contract Award
Recommendation
Page 2**

provided assurance that the addendum 1 is included in the base bid. Miller's Land Service, Inc. did not include references with the bid but has previously provided commendable services for demolition and disposal for Worcester County. An award to Miller's Land Service would require the Commissioners to waive formalities as stated in the notice to bidders.

Therefore, it is recommended to award the demolition contract for 110 N Washington Street to Millers Land Service in the amount of \$18,525 with a formality waiver for addendum acknowledgement with the original bid.

If there are question, please contact me. Thank you.

Attachments

Cc: Ed Tudor, Director of Development Review and Permitting
John Tustin, Director of Public Works

Competitive Bid Worksheet

Item: Demolition of 110 North Washington Street - Snow Hill

Bid Deadline/Opening Date: 1:00 P.M., September 12, 2016

Bids Received by deadline = 4

Vendor's Submitting Bids

Total Lump Sum Bid

Consolidated Construction & Engineering so., Inc.
20010 Century Blvd, Suite 425
Germantown, MD 20874

\$ 49,500⁰⁰

JNT LLC, DBA JNT Enterprises
8212 Baltimore Annapolis Blvd
Pasadena, MD 21122

\$ 23,000⁰⁰

Miller's Land Service Inc.
11076 Stewart Neck Road
Princess Anne, MD 21853

\$ 18,525⁰⁰

Bennett Construction, Inc.
515 South Camden Avenue
Fruitland, MD 21826

\$ 33,590⁰⁰

Attachment 1 – Bid Form – Page 1 of 2

Provide Demolition Services for 110 North Washington Street , Snow Hill, Maryland 21863

Miller's Land Services Inc. :
(NAME OF COMPANY)

submits this proposal for the following project:

Building/Structure/Site Demolition and restoration for:

Location: 110 North Washington Street, Snow Hill, MD 21863

A. Proposal Pricing

Lump Sum Scope of Work – Demolition (including asbestos), Disposal, Restoration

\$ 18,525.00

List any Exceptions to the Scope of Work _____
(reference and attach sheet if necessary)

B. Addendum Acknowledgement

Addendum # _____ - Signature _____

Addendum # _____ - Signature _____

Addendum # _____ - Signature _____

Attachment 1 – Bid Form – Page 2 of 2

C. Maryland Licensed Material Inspection/Removal Contractor

Company Name: ATM Services
Company Contact: Stephen Coady
MD License : _____
Phone Number/email: 443-859-8318

D. Maryland Licensed Surveyor for Erosion and Sediment Control Plans

Company Name: Wilkins-Noble LLC
Company Contact: Nathan Noble
MD License No. : 21431
Phone Number/email: 410-430-5774

D. Bid must be signed to be considered

Date 9/12/16 Signature: Ryan Miller
Name: Ryan Miller Company: Miller's Land Services Inc.
Address: 11076 Stewart Neck Rd. Princess Anne, Md. 21853
Telephone/email: 443-783-2018 rsmiller.MLS@Gmail.com
MD License : 19045029 / MHIC #4178119



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/09/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NELSON INSURANCE AGENCY INC 30439 LINDEN AVE PRINCESS ANNE MD 21853-1155	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : NATIONWIDE MUTUAL FIRE INSURANCE COMP/	23779
INSURED MILLER'S LAND SERVICES INC 11078 STEWART NECK RD PRINCESS ANNE MD 21853-2820	INSURER B : NATIONWIDE MUTUAL INSURANCE COMPANY	23787
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		ACP GLGO 5173509460	09/28/2015	09/28/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		ACP BAF 5173509460	09/28/2015	09/28/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Worcester County Commissioners 1 West Market Street Snow Hill MD 21863	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Rick Nelson
--	--

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Attachment 1 – Bid Form – Page 1 of 2

Provide Demolition Services for 110 North Washington Street , Snow Hill, Maryland 21863

JNT LLC :
(NAME OF COMPANY)

submits this proposal for the following project:

Building/Structure/Site Demolition and restoration for:

Location: 110 North Washington Street, Snow Hill, MD 21863

A. Proposal Pricing

Lump Sum Scope of Work – Demolition (including asbestos), Disposal, Restoration

\$ 23,000.00

List any Exceptions to the Scope of Work

NONE

(reference and attach sheet if necessary)

B. Addendum Acknowledgement

Addendum # 1 Sept 7 2016 - Signature 

Addendum # _____ - Signature _____

Addendum # _____ - Signature _____

Attachment 1 – Bid Form – Page 2 of 2

C. Maryland Licensed Material Inspection/Removal Contractor

Company Name: JNT LLC
Company Contact: Justin Miller
MD License : MHIC # 104893
Phone Number/email: 410-437-3447
JNT Enterprises @ verizon.net

D. Maryland Licensed Surveyor for Erosion and Sediment Control Plans

Company Name: JNT LLC
Company Contact: Same
MD License No. : Same
Phone Number/email: Same

D. Bid must be signed to be considered

Date 9-6-16 Signature: 
Name: Justin Miller Company: JNT LLC
Address: 8212 Belt Ave, Pasadena MD 21122
Telephone/email: 410-437-3447 JNT Enterprises @ verizon.net
MD License : MHIC # 104893



We DIG what you're sayin'

8212 Baltimore Annapolis BLVD • Pasadena, Maryland 21122 • Phone: 410-437-3447
Fax: 410-437-4851 E-Mail: JNTEnterprises@verizon.net • Web: JNTdigs.com

September 8, 2016

Solicitation # Demo of 110 North Washington Street, Snow Hill MD
County Commissioners Of Worcester County, MD
Worcester County Government Center, Room 1103
One West Market Street
Snow Hill, MD 21863

Dear Commissioners of Worcester County,

Attached please find our bid for the project, Demolition of 110 North Washington Street,
Snow Hill, MD,

If the bid is granted, we look forward to working with Worcester County on developing a
construction timeline. The bid includes all materials, but excludes revisions. We reserve the
right to withdraw the bid if the DNR does not accept it within 120 days of opening.

Regards,

A handwritten signature in black ink, appearing to read 'Justin Miller', written in a cursive style.

Justin Miller

President

JNT LLC, DBA. JNT Enterprises

Attachment 1 – Bid Form – Page 1 of 2

Provide Demolition Services for 110 North Washington Street , Snow Hill, Maryland 21863

Bennett Construction, Inc.;
(NAME OF COMPANY) submits this proposal for the following project:

Building/Structure/Site Demolition and restoration for:

Location: 110 North Washington Street, Snow Hill, MD 21863

A. Proposal Pricing

Lump Sum Scope of Work – Demolition (including asbestos), Disposal, Restoration

\$ 33,590.00

List any Exceptions to the Scope of Work N/A
(reference and attach sheet if necessary)

B. Addendum Acknowledgement

Addendum # 1 9-7-16 - Signature 

Addendum # _____ - Signature _____

Addendum # _____ - Signature _____

Attachment 1 -- Bid Form -- Page 2 of 2

C. Maryland Licensed Material Inspection/Removal Contractor

Company Name: AIM Services, Inc.
Company Contact: Stephen Coady
Abatement License M48-00-501
MD License : MD Business License 19045166
Phone Number/email: (443) 859-8318 / scoady@aimservicesinc.com

D. Maryland Licensed Surveyor for Erosion and Sediment Control Plans

Company Name: Solutions IPEM, LLC
Company Contact: Steve Fuller
MD Surveyor License 21118
MD License No. : MD Business License 3605
Phone Number/email: (410) 572-8833 / sfuller@solutionsipem.com

D. Bid must be signed to be considered

Date 9-9-16 Signature: 
Name: Bruce Giordano Company: Bennett Construction, Inc.
Address: 515 South Camden Avenue Fruitland, Maryland 21826
Telephone/email: (410) 749-3116 / bruce@bennettcompanies.com
MD License : MD Business License 22050455



Bennett Construction, Inc. ★ Bennett Waste ★ Bennett C&D Processing Facility
 515 South Camden Avenue Fruitland, Maryland 21826
 Phone 410-749-3116 Fax 410-749-6088
 bennettcompanies.com
 MHIC No. 108735

BIDDER QUALIFICATION STATEMENT
PER BID REQUIREMENT SECTION 4(i)

PROJECT DESCRIPTION	OWNER	PHONE NUMBER
8361 Langmaid Road Demolition	MD SHA - Doug Sommers	410-677-4070
6855 Basket Switch Road Demolition	MD SHA - Doug Sommers	410-677-4070
6601 Worcester Highway Demolition	MD SHA - Doug Sommers	410-677-4070
8415 Langmaid Road Demolition	MD SHA - Doug Sommers	410-677-4070
10751 Sharptown Road Demolition	MD Dept. Human Resources - Alvin Parks	443-930-2298
33500 Bear Swamp Road Demolition	Nature Conservancy - Joe Fehrer	410-430-1743
BB&T Branch Demolition	Chesapeake Turf - Greg Tucker	410-341-4363
SU Caruthers Hall Demolition	Gilbane Building Co - Noah Grube	301-957-2913
Riviera Hotel Demolition	Gillis Gilkerson - Dwight Miller	410-749-4821

Attachment 1 – Bid Form – Page 1 of 2

Provide Demolition Services for 110 North Washington Street , Snow Hill, Maryland 21863

CONSOLIDATED CONST. & ENR.
(NAME OF COMPANY)

submits this proposal for the following project:

Building/Structure/Site Demolition and restoration for:

Location: 110 North Washington Street, Snow Hill, MD 21863

A. Proposal Pricing

Lump Sum Scope of Work – Demolition (including asbestos), Disposal, Restoration

\$ 149,500.00

List any Exceptions to the Scope of Work NONE
(reference and attach sheet if necessary)

B. Addendum Acknowledgement

Addendum # 1 9-7-16 - Signature [Signature]

Addendum # _____ - Signature _____

Addendum # _____ - Signature _____

Attachment 1 – Bid Form – Page 2 of 2

C. Maryland Licensed Material Inspection/Removal Contractor

Company Name: AIM SERVICES INC
Company Contact: STEVE COADY
MD License : M 98-00-501
Phone Number/email: 410-859-0009

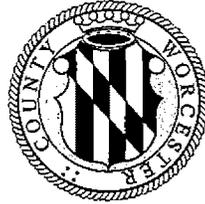
D. Maryland Licensed Surveyor for Erosion and Sediment Control Plans

Company Name: RUSSELL T. HAMMOND SURVEYING LLC
Company Contact: RUSSELL HAMMOND
MD License No. : MD # MD21329
Phone Number/email: 410 352-5674

D. Bid must be signed to be considered

Date Sept 8-2016 Signature: [Signature]
Name: TIMOTHY GREGAN Company: CONSOLIDATED CONSI ENG
Address: 7010 CENTURY BOULEVARD SUITE 405 GERMANTOWN MD 20874
Telephone/email: 301-540-0063
MD License : MD 06004692

TEL: 410-632-1194
FAX: 410-632-3131
E-MAIL: admin@co.worcester.md.us
WEB: www.co.worcester.md.us



COMMISSIONERS
MADISON J. BUNTING, JR., PRESIDENT
MERRILL W. LOCKFAW, JR., VICE PRESIDENT
ANTHONY W. BERTINO, JR.
JAMES C. CHURCH
THEODORE J. ELDER
JOSEPH M. MITRECIC
DIANA PURNELL

OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F.L. HOWARTH
COUNTY ATTORNEY

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND
21863-1195

August 16, 2016

FAXED
8/16/16 @ 5:18pm

TO: *The Daily Times Group and Ocean City Today Group*
FROM: Kelly Shannahan, Assistant Chief Administrative Officer *KL*

Please print the attached Notice to Bidders in *The Daily Times/Worcester County Times/Ocean Pines Independent and Ocean City Digest/Ocean City Today* on August 25, 2016. Thank you.

NOTICE TO BIDDERS

Demolition and Disposal of Structures at 110 North Washington Street in Snow Hill Worcester County, Maryland

The Worcester County Commissioners are currently accepting bids for the demolition and disposal of a residential structure and other associated structures located at 110 North Washington Street, Snow Hill, Maryland 21863. Bid specification packages and bid forms may be picked up from the Office of the County Commissioners, Worcester County Government Center, One West Market Street - Room 1103, Snow Hill, Maryland 21863, obtained online at www.co.worcester.md.us or by calling the Commissioners' Office at 410-632-1194 to request a package by mail. Interested bidders are encouraged to attend a work site inspection and **Pre-Bid Meeting at 1:00 PM EST on Thursday, September 1, 2016** at the site (110 North Washington Street, Snow Hill, Maryland 21863). It is highly recommended that all interested bidders attend this meeting to obtain clarifications. During the Pre-Bid Meeting the house will be open for inspection and questions will be taken from Bidders. Any questions must be submitted in writing to Bill Bradshaw, County Engineer, by email to bbradshaw@co.worcester.md.us by 2:00 PM EST on Tuesday, September 6, 2016. **Sealed bids will be accepted until 1:00 PM EST, Monday, September 12, 2016** in the Office of the County Commissioners, Worcester County Government Center, One West Market Street - Room 1103, Snow Hill, Maryland 21863, at which time they will be opened and publicly read aloud. Envelopes shall be marked "**Bid for Demolition of 110 N Washington Street**" in the lower left-hand corner. After opening, bids will be forwarded to the Department of Development Review & Permitting for tabulation, review and recommendation to the County Commissioners for their consideration at a future meeting. In awarding the bid, the Commissioners reserve the right to reject any and all bids, waive formalities, informalities and technicalities therein, and to take whatever bid they determine to be in the best interest of the County considering lowest or best bid, quality of goods and work, time of delivery or completion, responsibility of bidders being considered, previous experience of bidders with County contracts, or any other factors they deem appropriate. All inquiries shall be directed to Bill Bradshaw, County Engineer, 410-632-1200, extension 1150, or preferably by email to bbradshaw@co.worcester.md.us. Email correspondence is encouraged.

WORCESTER COUNTY BID ADDENDUM

Provide Demolition Services for 110 North Washington Street Snow Hill, Maryland

Date of Issue : September 7, 2016

Addendum 1 –

Prebid Meeting Notes and Clarifications of 9/1/16 Meeting

Prebid Meeting Attendance Roster

This addendum must be recognized as received in the final bid due Monday September 12, 2016 by 1:00 PM in the Office of the County Commissioners, Room 1103 – Worcester County Government Center, One West Market Street, Snow Hill, Maryland 21863-1195. All clarifications, specifications and drawings included with this addendum are to be included with the final proposal.

Prebid Meeting Notes:

September 1, 2016 at 1:00 p.m.

110 North Washington Street – Snow Hill

Notes and Clarifications:

1. The general scope of the project was reviewed regarding the request for contractor services. Worcester County participants were introduced as follows:
 - a. Bill Bradshaw, Worcester County Engineer
2. This project includes the demolition of all components described in the bid specifications including remaining debris in the buildings.
3. Bids are due 12 September 2016. Bids must be delivered as required or will not be considered. See the documents “notice to bidders” and specifications for details.
4. Bidders are responsible to check and include all addendums in their proposals. All issued addendums will be required to be acknowledged on the Bid forms – Version (date). This addendum must be acknowledged as Addendum 1 dated 9/7/16.
5. A permit will be supplied by the Town of Snow Hill and will include the Contractor hired for the work and the required Soil Erosion Plans by the Contractors survey. Bidders shall include a permit allowance of \$100 for the Town of Snow Hill permit fees.
6. Existing building areas and site were toured.
7. Normal Work schedule: Monday to Friday – 7:30 am to 4:00 pm. Work schedules must be coordinated with Worcester County.
8. Top soil is not specified as cover material because the site is intended to be a future parking lot.
9. Mature trees are not to be removed. Brush/bushes identified in the specifications are to be cleared within the lot.

10. The working order of demolition best to perform the work and to protect adjacent properties shall be determined by the Contractor. A pre-demolition meeting is required with Worcester County and a Town Representative.
11. The Town of Snow Hill has removed the water meter from the meter pit in the front yard. This meter pit shall remain undisturbed during demolition. Location will be reviewed at the pre-demolition meeting.
12. The Town of Snow Hill will inspect isolation cap of the sewer and water lines before backfill.
13. Transite cement board material identified during pre-bid was reviewed with Environmental Testing Inc. This material is considered to contain asbestos and must be removed by the certified asbestos abatement contractor and shall be included in the base bid per this addendum. The material skirts the front porch foundation piers and South side of the house foundation. This material is visible on the exterior of the building foundation.

Attendance Roster from Pre-bid Meeting

Worcester County Pre-Bid Attendance List
Project: Worcester County Demolition 110 N Washington Street
Date: 9/1/16 @ 1:00
Location: 110 N Washington Street, Snow Hill, MD

Name	Company	Phone	Fax	Email
BRUCE CHORDAS	BENNETT	410-749-3116	410-749-3411	BRUCE@BENNETTCOMPANIES.COM
Justin Miller	JNT LLC	410-437-3447	410-437-4851	JNT Enterprise S@verizon.net
Ryan Miller	Miller's Land Service	443-783-2018		RJ.Miller.MLS@gmail.com
STEPHEN GAY	AIM SERVICES LLC	410-603-3178	443-859-8988	SCONBYDEMSETUP@aim.com
Scott Whitt	Clean Ventures	443-880-3165	410-677-6723	SWhitt@CLEANVENTURE.COM
SD BRIGHTON	RIBCOX/UNITED EXCAVATING	410-572-4788	410-572-4585	msb@unitedexcavating.com

County Commissioners of Worcester County, Maryland

Worcester County Government Center – Room 1103

One West Market Street

Snow Hill, MD 21863 -1195

SOLICITATION

TO

**Provide Demolition Services for 110 North Washington Street , Snow Hill,
Maryland**

DATE OF ISSUE: August 16, 2016

DEADLINE FOR RETURN OF PROPOSALS: September 12, 2016 1:00 PM EST

All times/dates are subject to change by written notice

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Request for Proposal and Scope of Work.....	4

Attachments:

1. Bid Form – To be provided by bidder on due date
2. Reference Photograph – 110 N Washington Street
3. Site Survey Prepared by GEY
4. Pre-Demolition Asbestos Survey Report – 110 N Washington Street Prepared by Environmental Testing, Inc.

NOTICE TO BIDDERS

Demolition and Disposal of Structures at 110 North Washington Street in Snow Hill Worcester County, Maryland

The Worcester County Commissioners are currently accepting bids for the demolition and disposal of a residential structure and other associated structures located at 110 North Washington Street, Snow Hill, Maryland 21863. Bid specification packages and bid forms may be picked up from the Office of the County Commissioners, Worcester County Government Center, One West Market Street - Room 1103, Snow Hill, Maryland 21863, obtained online at www.co.worcester.md.us or by calling the Commissioners' Office at 410-632-1194 to request a package by mail. Interested bidders are encouraged to attend a work site inspection and **Pre-Bid Meeting at 1:00 PM EST on Thursday, September 1, 2016** at the site (110 North Washington Street, Snow Hill, Maryland 21863). It is highly recommended that all interested bidders attend this meeting to obtain clarifications. During the Pre-Bid Meeting the house will be open for inspection and questions will be taken from Bidders. Any questions must be submitted in writing to Bill Bradshaw, County Engineer, by email to bbradshaw@co.worcester.md.us by 2:00 PM EST on Tuesday, September 6, 2016. **Sealed bids will be accepted until 1:00 PM EST, Monday, September 12, 2016** in the Office of the County Commissioners, Worcester County Government Center, One West Market Street - Room 1103, Snow Hill, Maryland 21863, at which time they will be opened and publicly read aloud. Envelopes shall be marked "**Bid for Demolition of 110 N Washington Street**" in the lower left-hand corner. After opening, bids will be forwarded to the Department of Development Review & Permitting for tabulation, review and recommendation to the County Commissioners for their consideration at a future meeting. In awarding the bid, the Commissioners reserve the right to reject any and all bids, waive formalities, informalities and technicalities therein, and to take whatever bid they determine to be in the best interest of the County considering lowest or best bid, quality of goods and work, time of delivery or completion, responsibility of bidders being considered, previous experience of bidders with County contracts, or any other factors they deem appropriate. All inquiries shall be directed to Bill Bradshaw, County Engineer, 410-632-1200, extension 1150, or preferably by email to bbradshaw@co.worcester.md.us . Email correspondence is encouraged.

Worcester County Maryland
Request For Proposal
Building/Structure Demolition

Location of Work: 110 North Washington Street Snow Hill, MD - See photo attached

Worcester County Contact: William Bradshaw, County Engineer ; 410-632-1200 ; bbradshaw@co.worcester.md.us

Proposal Due: September 12, 2016 per notice to bidders

1. Description of Work

- a. The structures, fences, driveway, foundations, poles, bushes/brush and concrete slabs at the above location will be demolished and completely removed from the property. The structure is not occupied. The demolition includes the removal of all structures, fences and associated items, proper disposal of all material and debris, the cutting and disposal of all vegetation to allow access, and the restoration of the site.
- b. Demolition is to include house, garages, sheds, poles, fences (both sides and rear), foundation footers, concrete pads/slabs, driveway asphalt, pole shed at rear of property, bushes between the driveway and house, bushes between front porch to sidewalk, bush/undergrowth/grub the rear yard. Demolition will start at the front sidewalk (street sidewalk to remain) and continue to the rear of the property.

2. Scope of Work

- a. Hazardous Materials Survey
 - i. A hazardous material survey has been completed and is attached. Removal of asbestos is required prior to building demolition. The contractor must be named on the bid form for this project.

- ii. Removal of any asbestos or other hazardous substances identified in the survey shall be completed by a licensed contractor in accordance with State and Federal Regulations.
 - iii. Prior to Demolition of the buildings, the structure must be certified asbestos free by a licensed inspector. Notification must be provided to the State of Maryland and State approval must be attained. See Attached form.
 - iv. The cost of any identified hazardous material (other than asbestos identified by the attached report) may be considered a change order to the original cost of the contract. Prior approval of the change order must be completed, in writing, with Worcester County. Any hazardous material removal in excess of \$10,000 requires at least three proposals from licensed contractors.
- b. Rodents, Pests and Animals
- i. Inspect the structure and contents to the extent possible for rodents, pests and animals prior to any site demolition.
 - ii. Extract any Rodent, Pests or Animals by appropriate means prior to demolition activities.
- c. Work areas, Adjacent Properties and Access
- i. Establish safe work areas for demolition operations.
 - ii. Secure agreements with adjacent property owners if necessary to carry out the demolition.
 - iii. Establish loading and hauling routes with State and County and Town of Snow Hill and conduct traffic control if required.
 - iv. Post and barricade work area to assure safety. The contractor shall provide, erect and maintain at all times suitable barricades, fences, signs or other adequate protection (including danger lights, area lights, signals, watchmen) as may be necessary to ensure site safety.
 - v. The Contractor shall supply sanitary facilities for site use by workers. All facilities shall be maintained and comply with local State health standards.

d. Permits

- i. Secure all necessary permits or certificates required to complete the demolition in accordance with Federal, State and Local jurisdictions.
- ii. Permits include – but not limited to:
 1. Town of Snow Hill Demolition Permit in cooperation with the County.
 2. Sediment and Erosion Control plan for issuance of the permit prepared by a licensed surveyor. A site Erosion and Sediment control plan is required to be prepared by a Licensed Maryland Surveyor and submitted to Worcester County and the Town of Snow Hill. This plan will be used for the Town permit application. The name of the surveyor must be included on the bid form at the time bids are due.
 3. Maryland Department of Environment Notification of Intent to Demolish (800-633-6101).

e. Utility Services

- i. Coordinate the safe removal of all utilities that serve the structure including but not limited to electric, phone, cable television, sewer and water by the appropriate utility company.
- ii. Secure and maintain an updated Miss Utility ticket.
- iii. All utilities including but not limited to water, sewer, gas and electric and piping/cable to be removed and capped before entering the building to be completed prior to demolition. Town of Snow Hill public works must be notified and will inspect isolation supplied and installed by the demolition contractor of water and sewer prior to issuing building demolition permit. Town of Snow Hill public works must be contacted - Randy Barfield, Public Works Director 410-632-2080 for information and inspection. The County will provide disconnect notices for utilities as needed.

f. Demolition

- i. Demolish designated structure/s including all foundations, footings, slab, piling, below and above grade components and related appurtenances. Crush and fill any septic tanks identified onsite.
 - ii. Execute all demolition work in a safe, orderly manner. Barricade site and cover as necessary to protect all pedestrians, workmen and adjacent properties. Control dusting associated with the demolition. Any damage to adjacent property or structures shall be the sole responsibility of the contractor to expediently repair to the adjacent property owners satisfaction.
 - iii. Avoid encroachment on adjacent properties. Contact all adjacent property owners prior to demolition. If encroachment is required to safely execute work, complete agreement in writing with adjacent owners and provide to County prior to site demolition work. The demolition contractor shall repair and damage to adjoining properties, buildings, vehicles, buildings, landscaping, soils, etc. as a result of demolition or demolition operations.
 - iv. Provide all erosion and sediment control plan and measures.
 - v. In the case of wells present, County /Town will identify for closure to be provided by a licensed well installation contractor (not to be included with building demolition). The building demolition contractor will be required to protect well casings from damage that may result from building demolition).
- g. Restoration of Site
- i. Backfill any excavated and below exterior grade area as a result of the demolition.
 - ii. Provide and place clean AASHTO A-2-4 backfill material as required to level site.
 - iii. Areas damaged and disturbed by the demolition shall be re-seeded with appropriate ground cover and covered with straw. Backfill shall be stabilized.
- h. Disposal

- i. All demolition material, concrete, vegetation, trash and debris shall become the property of the Contractor and be promptly removed from site. Contractors shall not be permitted to bury, store, stage or allow debris to accumulate at site. Any salvage operation is not permitted to continue at site beyond building demolition. Burning is not acceptable.
- ii. Transport demolition waste materials from the site and dispose of at a legal offsite disposal area. Provide documentation of disposal in a legal landfill or recycler. Documentation of proper disposal will be required to release final payment of funds.
- iii. On completion of the demolition, the property and adjacent areas shall be neat and clean to the satisfaction of the Project Manager, County, Town and State inspectors.

3. Schedule of Work

- a. Work will proceed when released by Worcester County. Proposals shall include contractors first available date for work at site.
- b. All work shall be scheduled between the hours of 7:00 am and 8:00 pm on weekdays.

4. Requirements

- a. Pricing shall be proposed as lump sum for the entire project. Hazardous material removal shall be included with the lump sum proposal.
- b. A separate contract with Worcester County will be required prior to the start of work.
- c. Insurance:
 - i. Commercial General Liability: \$1,000,000 (One million dollars) per occurrence.
 - ii. Commercial Automobile: \$1,000,000 (One million dollars) combined single limit per accident for bodily injury and property damage. Including hired, non-ownership coverage and owned vehicle coverage if company owns a vehicle.

- iii. As required by the Code of the State of Maryland and Employer's Liability the CONTRACTOR will be required to provide Worker's Compensation Insurance.
 - iv. The CONTRACTOR will provide the COUNTY with certificates of insurance evidencing the coverage required above. Such certificates will provide that the COUNTY be given at least thirty (30) days prior written notice of cancellation of, intention to not renew, or material change in such coverage. CONTRACTOR will provide certificates of insurance before commencing work in conjunction with the Contract.
 - v. The Commercial General Liability must name COUNTY as additional insured and the insurance certificate furnished to the county before contract approval shall indicate such coverage.
- d. The proposals will be evaluated and award based on best overall value. Worcester County reserves the option to reject any and all proposals.
 - e. By submitting a proposal, the Contractor acknowledges that they have investigated the work and all conditions affecting the work including but not limited to physical conditions of the site, access to water, electric and other utilities, the character and quantity of all surface and subsurface materials or obstacles to be encountered. Failure to adequately investigate the work will not relieve the responsibility to successfully perform the work.
 - f. Discrepancies and incomplete information requests shall be submitted to Worcester County by the contractor prior to the proposal due date.
 - g. Contractors must be licensed in the State of Maryland to perform the services requested. Contractors may be required to provide proof of experience and references at the request of Worcester County.
 - h. Payment shall be governed by the award amount. Worcester County will not pay for incomplete work. 5% retention will be held until final disposal documentation and final release of liens is provided to Worcester County.
 - i. Contractors will be required to include, with proposal, qualification statements including experience and list of work similar to the current request. Contractors shall also include references with contact information with proposal. In addition, Worcester County may request any pertinent information to evaluate the capabilities of contractors to complete the requested work including (but not

limited to) financial information, insurance information, additional references, and proof of prior work experience. Contractors shall have no more than 3 days to provide additional information in writing if requested.

Add to
9

Miller's Land Services, Inc.

11076 Stewart Neck Rd. Princess Anne, MD 21853
(443) 783-2018 Business Cell
(410) 651-0831 Fax

Rec'd
9/13/16
WTR

Worcester County Government
110 N Washington Street
9/13/16

To whom it may concern,

This letter has been generated to verify that I have recognized addendum #1 and have included the extra in the demolition of the residential building.

Thank you,

Ryan Miller
MHIC# 4178119



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DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL: 410-632-1200 / FAX: 410-632-3008
www.co.worcester.md.us/drp/drpindex.htm
MEMORANDUM

ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICE DIVISION

TO: Harold Higgins, Chief Administrative Officer
FROM: Edward A. Tudor, Director, Development Review and Permitting
DATE: September 13, 2016 *EAT*
RE: Longview Solar – Heron Project

Attached please find the County Commissioners’ Finding of Fact and Resolution drafted by Jennifer K. Keener, Zoning Administrator, for the above referenced Step I Concept Plan Approval for a utility scale solar energy system application which was heard by the County Commissioners on September 6, 2016. I have reviewed the documents and find that they are satisfactory and would therefore recommend that the County Commissioners adopt and execute these findings and resolution.

I would like to note to the County Commissioners that §ZS 1-344(d)(3)A.4. of the *Zoning and Subdivision Control Article* states that “[a]ny approval by the County Commissioners must be unconditionally accepted as approved, in writing by the applicant and property owner within ninety days after approval by the County Commissioners.” The regulations further state that “[f]ailure to accept the approval and conditions shall be considered a rejection and abandonment of the approval by the applicant and therefore the approval shall be null and void and of no effect whatsoever.” Thus, the applicants will need to sign some form of documentation accepting the approval and the conditions imposed by the County Commissioners. I have taken the liberty of preparing an addendum to the resolution for signature by the applicant accepting the approval and associated conditions.

If you have any questions, or need any further clarification, please do not hesitate to contact me.

EAT: jkk
Attachment

DRAFT

IN THE MATTER OF THE REQUEST	*	
FOR STEP I CONCEPT PLAN APPROVAL	*	
OF A	*	
UTILITY SCALE SOLAR	*	LONGVIEW SOLAR
ENERGY SYSTEM	*	HERON PROJECT
LONGVIEW SOLAR, LLC	*	
BERLIN, MARYLAND	*	

FINDINGS OF FACT

Subsequent to a public hearing held on September 6, 2016 and after a review of the entire record, all pertinent plans and all testimony, the Worcester County Commissioners hereby make the following findings as the County Commissioners' findings of fact pursuant to the provisions of §ZS 1-344(d)(3)A.4 of the Worcester County Zoning Ordinance. These findings are made relative to the request submitted by Longview Solar, LLC for the establishment of a utility scale solar energy system for the proposed project known as Longview Solar – Heron Project. Furthermore, these findings are made relative to the Step I plan as submitted as part of the original application.

The County Commissioners find that the Heron Project would be comprised of approximately 174 acres of development area, with 96.3 acres of land proposed to be reserved in a Forest Conservation Easement. Of this, 26.98 acres is over and above what they are required to provide according to the applicants. The property is currently in agricultural production with existing forested areas. Proposed setbacks to the panels are a minimum of 50' from perimeter property lines. Access will be from one existing entrance on Libertytown Road.

The County Commissioners find that the area in which the subject property is located is within an agricultural zoning district, which allows for utility scale solar systems as a permitted use. Adequate setbacks have been proposed, as well as landscape buffering of the perimeter property lines. Additionally, the proposed project as submitted complies with the regulations as set forth in §ZS 1-344 relative to utility scale solar systems. The County Commissioners conclude that there will be no adverse impacts on surrounding properties or County services as a result of the proposed development. Furthermore, the County Commissioners recognize that the

applicants are proposing to maintain a large portion of the existing forested areas, above and beyond the minimum requirements, in a Forest Conservation Easement.

Based upon their review, the County Commissioners hereby approve the request for Step I Concept Plan Approval of a utility scale solar energy system for the proposed project known as Longview Solar – Heron Project.

Adopted as of this 6th day of September 2016. Reduced to writing and signed this _____ day of _____, 2016.

Harold L. Higgins
Chief Administrative Officer

Madison J. Bunting, Jr.,
President

Merrill W. Lockfaw, Jr.
Vice President

Anthony W. Bertino, Jr.

James C. Church

Theodore J. Elder

Joseph M. Mitrecic

Diana Purnell

**APPROVING STEP I CONCEPT PLAN FOR LONGVIEW SOLAR - HERON PROJECT
A UTILITY SCALE SOLAR ENERGY SYSTEM ON LIBERTYTOWN ROAD**

WHEREAS, pursuant to Section ZS 1-344 of the Zoning and Subdivision Control Article of the Public Local Laws of Worcester County, Maryland, Longview Solar, LLC, applicant, has filed an application for the Step I Concept Plan Approval of a utility scale solar energy system designated as the Longview Solar - Heron Project consisting of approximately 85,670 solar panels anticipated to produce approximately 26 megawatts (DC) output on Tax Map 24 as Parcel 5, Lot 5 located on the south side of Libertytown Road (MD Route 374), approximately 0.4 miles east of Cedar Lane Road, in the Third Tax District of Worcester County. Said land consisting of 285 acres on which approximately 174 acres will be improved with panels; and

WHEREAS, the said application was referred to the Worcester County Planning Commission which gave the application a favorable recommendation subject to certain conditions during its review on August 4, 2016; and

WHEREAS, subsequent to a public hearing held on September 6, 2016, following due notice and all procedures as required by Sections ZS 1-344, 1-113, and ZS 1-114 of the Zoning and Subdivision Control Article of the Public Local Laws of Worcester County, Maryland, the County Commissioners made the finding that the establishment of a utility scale solar energy system on the subject property would be compatible with the Worcester County Comprehensive Plan and the Worcester County Zoning and Subdivision Control Article.

NOW, THEREFORE, BE IT RESOLVED by the County Commissioners of Worcester County, that the land petitioned by Longview Solar, LLC, shown on Tax Map 24 as Parcel 5, Lot 5, and consisting of approximately 285 acres of land, is hereby approved and established as a utility scale solar energy system in accordance with the provisions of §ZS 1-344 of the Worcester County Zoning and Subdivision Control Article.

BE IT FURTHER RESOLVED that the effective date of this Resolution shall be nunc pro tunc, September 6, 2016.

PASSED AND ADOPTED this ____ day of _____, 2016.

ATTEST:

COUNTY COMMISSIONERS OF
WORCESTER COUNTY, MARYLAND

Harold L. Higgins
Chief Administrative Officer

Madison J. Bunting, Jr., President

Merrill W. Lockfaw, Jr., Vice President

Anthony W. Bertino, Jr.

James C. Church

Theodore J. Elder

Joseph M. Mitrecic

Diana Purnell

APPLICANT'S UNCONDITIONAL ACCEPTANCE OF APPROVAL

I, Byron Crawford, on behalf of Longview Solar, LLC, applicant, hereby accept the Worcester County Commissioners' approval with respect to my application for establishment of the Step I Concept Plan Approval for the Longview Solar – Heron Project, including any and all conditions of approval set forth in Resolution No. 16-_____ dated _____.

Byron Crawford, on behalf of
Longview Solar, LLC

Witness



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL: 410-632-1200 / FAX: 410-632-3008
www.co.worcester.md.us/drp/drpindex.htm

MEMORANDUM

11

ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICE DIVISION

TO: Harold Higgins, Chief Administrative Officer
FROM: Edward A. Tudor, Director, Development Review and Permitting
DATE: September 13, 2016 *EAT*
RE: Longview Solar – Seabeach Project

Attached please find the County Commissioners’ Finding of Fact and Resolution drafted by Jennifer K. Keener, Zoning Administrator, for the above referenced Step I Concept Plan Approval for a utility scale solar energy system application which was heard by the County Commissioners on September 6, 2016. I have reviewed the documents and find that they are satisfactory and would therefore recommend that the County Commissioners adopt and execute these findings and resolution.

I would like to note to the County Commissioners that §ZS 1-344(d)(3)A.4. of the *Zoning and Subdivision Control Article* states that “[a]ny approval by the County Commissioners must be unconditionally accepted as approved, in writing by the applicant and property owner within ninety days after approval by the County Commissioners.” The regulations further state that “[f]ailure to accept the approval and conditions shall be considered a rejection and abandonment of the approval by the applicant and therefore the approval shall be null and void and of no effect whatsoever.” Thus, the applicants will need to sign some form of documentation accepting the approval and the conditions imposed by the County Commissioners. I have taken the liberty of preparing an addendum to the resolution for signature by the applicant accepting the approval and associated conditions.

If you have any questions, or need any further clarification, please do not hesitate to contact me.

EAT: jkk
Attachment

DRAFT

IN THE MATTER OF THE REQUEST	*	
FOR STEP I CONCEPT PLAN APPROVAL	*	
OF A	*	
UTILITY SCALE SOLAR	*	LONGVIEW SOLAR
ENERGY SYSTEM	*	SEABEACH PROJECT
LONGVIEW SOLAR, LLC	*	
BERLIN, MARYLAND	*	

FINDINGS OF FACT

Subsequent to a public hearing held on September 6, 2016 and after a review of the entire record, all pertinent plans and all testimony, the Worcester County Commissioners hereby make the following findings as the County Commissioners' findings of fact pursuant to the provisions of §ZS 1-344(d)(3)A.4 of the Worcester County Zoning Ordinance. These findings are made relative to the request submitted by Longview Solar, LLC for the establishment of a utility scale solar energy system for the proposed project known as Longview Solar – Seabeach Project. Furthermore, these findings are made relative to the Step I plan as submitted as part of the original application.

The County Commissioners find that the Seabeach Project would be comprised of approximately 111.5 acres of development area, with 23 acres of forested area to be removed, and the proposed retention of 79.18 acres of land in a Forest Conservation Easement. Of this, 14.12 acres is over and above what they are required to provide according to the applicants. The majority of Parcels 4 and 71 are currently maintained under agricultural production. Parcel 72 is currently improved with a surface mine and contractors storage yard for the storage of roll-off dumpsters (empty only) which will continue to be operated. Proposed setbacks to the panels are a minimum of 50' from perimeter property lines. Access will be from two existing entrances on Public Landing Road.

The County Commissioners find that the area in which the subject property is located is within an agricultural zoning district, which allows for utility scale solar systems as a permitted use. Adequate setbacks have been proposed, as well as landscape buffering of the perimeter property lines. Additionally, the proposed project as submitted complies with the regulations as

set forth in §ZS 1-344 relative to utility scale solar systems. The County Commissioners conclude that there will be no adverse impacts on surrounding properties or County services as a result of the proposed development. Furthermore, the County Commissioners recognize that the applicants are proposing to maintain a large portion of the existing forested areas, above and beyond the minimum requirements, in a Forest Conservation Easement.

Based upon their review, the County Commissioners hereby adopt the Planning Commission's Findings of Fact and Recommendation and approve the request for Step I Concept Plan Approval of a utility scale solar energy system for the proposed project known as Longview Solar – Seabeach Project.

Adopted as of this 6th day of September, 2016. Reduced to writing and signed this _____ day of _____, 2016.

Harold L. Higgins
Chief Administrative Officer

Madison J. Bunting, Jr.,
President

Merrill W. Lockfaw, Jr.
Vice President

Anthony W. Bertino, Jr.

James C. Church

Theodore J. Elder

Joseph M. Mitrecic

Diana Purnell

**APPROVING STEP I CONCEPT PLAN FOR LONGVIEW SOLAR - SEABEACH PROJECT
A UTILITY SCALE SOLAR ENERGY SYSTEM ON PUBLIC LANDING ROAD**

WHEREAS, pursuant to Section ZS 1-344 of the Zoning and Subdivision Control Article of the Public Local Laws of Worcester County, Maryland, Longview Solar, LLC, applicant, has filed an application for the Step I Concept Plan Approval of a utility scale solar energy system designated as the Longview Solar - Seabeach Project consisting of approximately 63,320 solar panels anticipated to produce approximately 18 megawatts (DC) output on Tax Map 64 as Parcels 4, 71 & 72 located on the north side of Public Landing Road (MD Route 365), across from the intersection with McCabes Corner Road, in the Second Tax District of Worcester County. Said land consisting of 258 acres on which approximately 112 acres will be improved with panels; and

WHEREAS, the said application was referred to the Worcester County Planning Commission which gave the application a favorable recommendation subject to certain conditions during its review on August 4, 2016; and

WHEREAS, subsequent to a public hearing held on September 6, 2016, following due notice and all procedures as required by Sections ZS 1-344, 1-113, and ZS 1-114 of the Zoning and Subdivision Control Article of the Public Local Laws of Worcester County, Maryland, the County Commissioners made the finding that the establishment of a utility scale solar energy system on the subject property would be compatible with the Worcester County Comprehensive Plan and the Worcester County Zoning and Subdivision Control Article.

NOW, THEREFORE, BE IT RESOLVED by the County Commissioners of Worcester County, that the land petitioned by Longview Solar, LLC, shown on Tax Map 64 as Parcels 4, 71 & 72, and consisting of approximately 258 acres of land, is hereby approved and established as a utility scale solar energy system in accordance with the provisions of §ZS 1-344 of the Worcester County Zoning and Subdivision Control Article.

BE IT FURTHER RESOLVED that the effective date of this Resolution shall be nunc pro tunc, September 6, 2016.

PASSED AND ADOPTED this _____ day of _____, 2016.

ATTEST:

Harold L. Higgins
Chief Administrative Officer

COUNTY COMMISSIONERS OF
WORCESTER COUNTY, MARYLAND

Madison J. Bunting, Jr., President

Merrill W. Lockfaw, Jr., Vice President

Anthony W. Bertino, Jr.

James C. Church

Theodore J. Elder

Joseph M. Mitrecic

Diana Purnell

APPLICANT'S UNCONDITIONAL ACCEPTANCE OF APPROVAL

I, Byron Crawford, on behalf of Longview Solar, LLC, applicant, hereby accept the Worcester County Commissioners' approval with respect to my application for establishment of the Step I Concept Plan Approval for the Longview Solar – Seabeach Project, including any and all conditions of approval set forth in Resolution No. 16-_____ dated _____.

Byron Crawford, on behalf of
Longview Solar, LLC

Witness



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL: 410-632-1200 / FAX: 410-632-3008
www.co.worcester.md.us/drp/drpindex.htm

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ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICE DIVISION

Proposed Public Hearing
Date = October 18, 2016

MEMORANDUM

TO: Harold L. Higgins, Chief Administrative Officer
FROM: Edward A. Tudor, Director
DATE: September 15, 2016 *EAT*
RE: Planning Commission Findings of Fact and Recommendation
Rezoning Case No. 404
(Sun TRS Fort Whaley, LLC, Applicant, and Hugh Cropper, IV,
Attorney for the Applicant)

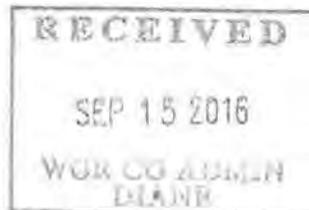


Attached herewith please find the Planning Commission's written Findings of Fact and Recommendation relative to Rezoning Case No. 404, seeking to rezone approximately 28 acres of land located on the southerly side of US Route 50 at the easterly side of Dale Road, at the junction of US Route 50 with MD Route 610 from C-2 General Commercial District to A-2 Agricultural District. The petitioned area is a portion of the property that is the site of the Fort Whaley Campground. The case was reviewed by the Planning Commission at its meeting on August 4, 2016 and given a favorable recommendation.

Also attached for your use is a draft public notice for the required public hearing that must be held by the County Commissioners. An electronic copy has already been forwarded to Kelly Shannahan. Please advise our department at your earliest convenience as to the public hearing date so that our department can ensure that the mandatory public notice of 15 days is met via posting on the site and mailings to adjoining property owners.

Thank you for your attention to this matter. Should you have any questions or require additional information, please do not hesitate to contact me.

EAT/phw



NOTICE
OF
PROPOSED CHANGE
IN ZONING

DRAFT

NORTHWESTERLY SIDE OF BEAUCHAMP ROAD
NORTHEAST OF MD ROUTE 589

THIRD TAX DISTRICT
WORCESTER COUNTY, MARYLAND

Pursuant to Section 1-113 of the Worcester County Zoning Ordinance, Rezoning Case No. 404 has been filed by Hugh Cropper, IV, attorney, on behalf of Sun TRS Fort Whaley, LLC, property owner, for an amendment to the Official Zoning Maps to change approximately 28 acres of land located on the southerly side of US Route 50 at the easterly side of Dale Road in the Third Tax District of Worcester County, Maryland, from C-2 General Commercial District to A-2 Agricultural District. The Planning Commission has given a favorable recommendation to the rezoning application.

Pursuant to Sections 1-113 and 1-114 of the Worcester County Zoning Ordinance, the County Commissioners will hold a

PUBLIC HEARING

on

TUESDAY,

at

in the

COUNTY COMMISSIONERS' MEETING ROOM
ROOM 1101

WORCESTER COUNTY GOVERNMENT CENTER
ONE WEST MARKET STREET
SNOW HILL, MARYLAND 21863-1072

At said public hearing, the Commissioners will consider the rezoning application, the staff file on Rezoning Case No. 404 and the recommendation of the Planning Commission, any proposed restrictions on the rezoning, other appropriate restrictions, conditions or limitations as may be deemed by them to be appropriate to preserve, improve or protect the general character and design of the lands and improvements being zoned or rezoned or of the surrounding or adjacent lands and improvements, and the advisability of reserving the power and authority to approve or disapprove the design of buildings, construction, landscaping or other improvements, alterations and changes made or to be made on the subject land or lands to assure conformity with the intent and purpose of applicable State laws and regulations and the County Zoning Ordinance.

Maps of the petitioned area, the staff file on Rezoning Case No. 404 and the Planning Commission's recommendation which will be entered into the record of the public hearing are on file and are available for inspection at the Department of Development Review and Permitting, Worcester County Government Center, One West Market Street, Room 1201, Snow Hill, Maryland 21863-1070.

Madison J. Bunting, Jr., President

PLANNING COMMISSION
FINDINGS OF FACT
AND
RECOMMENDATION

REZONING CASE NO. 404

APPLICANT:

Sun TRS Fort Whaley, LLC
27777 Franklin Road, Suite 200
Southfield, Michigan 48034

ATTORNEY FOR THE APPLICANT:

Hugh Cropper, IV
9923 Stephen Decatur Highway, D-2
Ocean City, Maryland 21842

August 4, 2016

WORCESTER COUNTY PLANNING COMMISSION

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I. INTRODUCTORY DATA

- A. CASE NUMBER: Rezoning Case No. 404, originally filed on April 13, 2016.
- B. APPLICANT: Sun TRS Fort Whaley, LLC
27777 Franklin Road, Suite 200
Southfield, Michigan 48034
- APPLICANT'S ATTORNEY: Hugh Cropper, IV
9923 Stephen Decatur Highway, D-2
Ocean City, Maryland 21842
- C. TAX MAP/PARCEL: Tax Map 18 - Part of Parcel 20 - Tax District 3
- D. SIZE: The petitioned area is approximately 28 acres in size. It is part of a larger parcel which in its entirety totals 72.19 acres in size.
- E. LOCATION: The petitioned area is located on the southerly side of US Route 50 at the easterly side of Dale Road, at the junction of US Route 50 and MD Route 610.
- F. CURRENT USE OF PETITIONED AREA: The petitioned area, as well as the remainder of the parcel of which it is a part, is developed with the Fort Whaley Campground.
- G. CURRENT ZONING CLASSIFICATION: C-2 General Commercial District.
- H. REQUESTED ZONING CLASSIFICATION: A-2 Agricultural District.
- I. ZONING HISTORY: The petitioned area has been zoned C-2 General Commercial District since the 2009 comprehensive rezoning of the County, with the remainder of Parcel 20 being zoned A-2 Agricultural District. At the time zoning was first established in the 1960s Parcel 20 in its entirety was given an A-1 Agricultural District classification. The petitioned area was rezoned to B-2 General Business District by Rezoning Case No. 33 approved by the County Commissioners on March 23, 1971; the remainder of Parcel 20 retained its A-1 Agricultural District classification. Those classifications were retained in the 1992 comprehensive rezoning.
- J. SURROUNDING ZONING: The remainder of Parcel 20 is zoned A-2 Agricultural District. The property on the westerly side of Dale Road, opposite the petitioned area, is zoned C-2 General Commercial District. All other adjacent and nearby properties to the south of US Route 50 are zoned A-1 Agricultural

District. Sensitive areas along the Pocomoke River are zoned RP Resource Protection District. Those properties directly abutting MD Route 610 to the north of US Route 50 are zoned C-2 General Commercial District; other properties are zoned A-1 Agricultural District.

- L. COMPREHENSIVE PLAN: According to the 2006 Comprehensive Plan and associated land use map, the petitioned area is within the Agricultural Land Use Category.
- M. WATER AND WASTEWATER: As it pertains to wastewater disposal and the provision of potable water, the petitioned area itself (nor the existing campground) is not within an area which receives public sewer or water service at the present time. According to the response memo from Robert J. Mitchell, Director of the Department of Environmental Programs (copy attached), the subject property is located within the boundaries of the Fort Whaley sewer planning area.
- N. ROAD ACCESS: The subject property of which the petitioned area is a part fronts on both US Route 50 and Dale Road but only has direct access to Dale Road. That roadway is County-owned and -maintained and is considered a minor local road. The Comprehensive Plan classifies US Route 50 as a multi-lane divided primary highway/arterial highway.

II. APPLICANT'S TESTIMONY BEFORE THE PLANNING COMMISSION

- A. Hugh Cropper, IV, applicant's attorney, began his presentation by stating that he is requesting the change in zoning based on a mistake in existing zoning and that he does not assert that there has been a change in the character of the neighborhood. He stated that a mistake in existing zoning does not set a precedent, so it does not have a basis for some other rezoning request in the area. Mr. Cropper introduced his witness, R. D. Hand, landscape architect. Upon questioning by Mr. Cropper, Mr. Hand concurred that there is a mistake in the existing zoning of the petitioned area. Mr. Cropper noted that the Comprehensive Plan states that there is too much commercial zoning in general and asserted that while the existing uses on the petitioned area are quasi-commercial in nature, they are actually amenities incidental to the property's use as a rental campground and are therefore permitted by the campground regulations. Mr. Hand stated that the petitioned area is within the Agricultural Land Use Category according to the Comprehensive Plan and the requested A-2 Agricultural District is consequently compatible with that land use category. He maintained that the large tract of commercial zoning on the subject property is inappropriate in this location. Mr. Cropper questioned Mr. Hand whether it would be an appropriate use to request a special exception for the expansion of the existing rental campground if the petitioned area is indeed rezoned to A-2 Agricultural District. Mr. Hand responded that the existing campground already has the infrastructure to serve additional campsites and that it would be

smart growth to expand an existing campground.

Mr. Cropper explained the history of the uses on the site. The Parker family purchased the subject property in December 1998 and renovated it as a family campground. He stated that at the time of the 2009 comprehensive rezoning the 72.19 acre subject property in its entirety was operating as a complete rental campground, regardless of the zoning. He asserted that the entire property therefore should have been given an A-2 Agricultural District even though there were commercial uses operating as incidental amenities to the campground, rather than approximately 28 acres being placed in the C-2 General Commercial District because of the commercial uses. Mr. Cropper contended that the Zoning Code discourages bisecting a property with different zoning categories and that the subject property should not have been bisected by C-2 General Commercial District and A-2 Agricultural District zoning classifications but instead all placed within the latter zoning category. Mr. Cropper stated that he therefore believes there is a mistake in existing zoning, albeit one made in good faith. He submitted Applicant's Exhibit No. 1, a zoning map showing the petitioned area and surrounding properties. He stated that while the map shows what the applicant considers to be the limitations of the neighborhood, such a definition is not required because the request for rezoning is based solely upon a claim of mistake in existing zoning and not upon a change in the character of the neighborhood.

Upon questioning by Mr. Cropper, Mr. Hand stated that there had been no change to the population of the neighborhood. There are no public facilities serving the site. Wastewater treatment and disposal is currently provided by an on-site septic system; if the campground is able to be expanded with additional campsites, the on-site system will in all likelihood be upgraded to a package plant. Mr. Hand contended that the proposed rezoning will have no impacts to traffic. He noted that the subject property is within the Comprehensive Plan's Agricultural Land Use Category. He contended that the requested A-2 Agricultural District zoning and proposed expansion of the campground are compatible with existing and anticipated development in the area.

Mr. Cropper called Mitch Parker, former owner of the campground, as his next witness. Upon questioning by Mr. Cropper, Mr. Parker asserted that the subject property is appropriate for use as a campground. He stated that he had been in the campground business in Worcester County for over 40 years and that there is absolutely a need for additional camping sites in the County due to the high demand within the three existing rental campgrounds. He maintained that proposed expansion of the campground would be infill and expansion of an existing use. Mr. Parker stated that this campground contains approximately 210 campsites, a number not adequate enough to have the economy of scale necessary to keep the campground functioning well in terms of expenses relative to staffing, facilities, etc. He stated that his goal while owning the property had been to see

the campground expanded, that he had done some preliminary research into the expansion of the septic capacity, and the current owners are pursuing a package plant for wastewater treatment and disposal but economies of scale are necessary for doing so. Mr. Cropper stated that if the rezoning is granted, thus enabling additional campsites, the owners would indeed be upgrading to a package plant which would be better for the economy of scale. Mr. Cropper reiterated that the property has always been operated as a campground with quasi-commercial amenities and that there was no distinction on the site between the two zoning districts. Mr. Cropper concluded his presentation by asserting that the proposed rezoning is more desirable in terms of the Comprehensive Plan.

III. PLANNING COMMISSION'S FINDINGS AND CONCLUSIONS

- A. Regarding the definition of the neighborhood: The Planning Commission found that because Mr. Cropper was basing his argument for rezoning solely upon a claim of mistake in existing zoning, a definition of the neighborhood was not applicable.
- B. Regarding population change: The Planning Commission concluded that there has been no change to the population of the vicinity surrounding the petitioned area since the comprehensive rezoning of 2009.
- C. Regarding availability of public facilities: The Planning Commission found that as it pertains to wastewater disposal and the provision of potable water, Robert J. Mitchell, Director of the Department of Environmental Programs, indicated in his response memo (copy attached) that the subject property is located within the boundaries of the Fort Whaley sewer planning area. He stated that a sewer planning area designation of S-1 for the property to be included in the Fort Whaley sewer area was approved under County Commissioners Resolution 09-06 and is a part of the Master Water and Sewerage Plan and that this was done as a requirement to replace one of the two large onsite sewage systems serving the campground. Mr. Mitchell stated that there have been examinations of varying degrees on the potential to expand the onsite sewage disposal capacity of this property and that while the aforementioned amendment did provide capacity for a proposed reconstruction of one of the existing systems on the subject property, it would only be one part of the two large onsite systems providing the capacity to service a rental campground consisting of no more than 210 campsites. He further related that he expects future investigations and findings on just what, if any, increases to the existing capacity will be permitted and approved by local and state agencies. Mr. Mitchell stated the capacity increase to service more campsites could potentially be realized but solutions must be provided to satisfy both treatment and land application concerns. He stated that providing sufficient answers to regulatory concerns with capacity evaluations and site investigations will fall on the shoulders of the owners of the subject property if it is their intent

to proceed with an expansion of the rental campground should this rezoning be approved. Mr. Mitchell stated that as it stands at present, 210 sites are all that is permitted for the campground at this time. He stated that the owner has received a groundwater discharge permit from the state that includes a timetable for the reconstruction of one of their large onsite sewage systems and construction of a wastewater treatment plant to treat the effluent generated from their operations. The Planning Commission determined that fire and ambulance service will be available from the Berlin Volunteer Fire Department, located approximately ten minutes away. No response to the request for comments was received from that fire department. Police protection will be available from the Maryland State Police Barracks in Berlin, approximately ten minutes away, and the Worcester County Sheriff's Department in Snow Hill, approximately thirty minutes away. No comments were received from the Maryland State Police Barracks or the Worcester County Sheriff's Office. The petitioned area is within the area served by the following schools: Buckingham Elementary School, Berlin Intermediate School, Stephen Decatur Middle School, and Stephen Decatur High School. No comments were received from the Worcester County Board of Education. In consideration of its review, the Planning Commission found that there will be no negative impacts to public facilities and services resulting from the proposed rezoning and that the anticipated expansion of the existing campground if the requested rezoning is approved will necessitate that soil capabilities for additional onsite wastewater treatment and disposal be examined and that the proposed system go through the approval process.

- D. Regarding present and future transportation patterns: The Planning Commission found that the subject property of which the petitioned area is a part fronts on both US Route 50 and Dale Road but only has direct access to Dale Road. That roadway is County-owned and -maintained and is considered a minor local road. The Comprehensive Plan classifies US Route 50 as a multi-lane divided primary highway/arterial highway. With regard to US Route 50 the Comprehensive Plan states that development should be limited until capacity is no longer impacted and that the amount of commercial zoning along US Route 50 should be reduced to maintain its capacity. The Planning Commission found that Donnie L. Drewer, District Engineer, for State Highway Administration District 1, stated in his response memo (copy attached) that rezoning is a land use issue, which is not under the jurisdiction of the State Highway Administration. He also stated if development of the property is proposed in the future, the SHA may require a Traffic Impact Study to determine potential impacts to the surrounding State roadway network and that future development may also require an access permit to be issued from his office. Mr. Drewer further stated that with the exception of his aforementioned comments, SHA has no objection to a rezoning determination by Worcester County. Frank J. Adkins, Worcester County Roads Superintendent, responded by memo (copy attached) that he had no comments relative to this rezoning application. Based upon its review, the Planning Commission found that

there will be minimal negative impact to the transportation patterns arising from the proposed rezoning of the petitioned area.

- E. Regarding compatibility with existing and proposed development and existing environmental conditions in the area, including having no adverse impact to waters included on the State's impaired waters list or having an established total maximum daily load requirement: The Planning Commission found that the petitioned area is the site of an existing campground with 210 campsites and concluded that the vicinity surrounding the petitioned area is agricultural and rural in character. The remainder of the property of which the petitioned area is a part is zoned A-2 Agricultural District. The property on the westerly side of Dale Road, opposite the petitioned area, is zoned C-2 General Commercial District. All other adjacent and nearby properties to the south of US Route 50 are zoned A-1 Agricultural District. Sensitive areas along the Pocomoke River are zoned RP Resource Protection District. Those properties directly abutting MD Route 610 to the north of US Route 50 are zoned C-2 General Commercial District; other properties are zoned A-1 Agricultural District. The Planning Commission concluded that the existing quasi-commercial uses on the petitioned area are in fact amenities associated with the campground and permitted by the campground regulations. The requested zoning to A-2 Agricultural District would permit the expansion of the existing campground. The Planning Commission concluded that this use is compatible with the neighborhood and is a logical expansion of an existing campground use. Based upon its review, the Planning Commission found that the proposed rezoning of the petitioned area from C-2 General Commercial District to A-2 Agricultural District is compatible with existing and proposed development and existing environmental conditions in the area.
- F. Regarding compatibility with the Comprehensive Plan: The Planning Commission found that according to the Comprehensive Plan and associated land use plan map, the petitioned area lies within the Agricultural Land Use Category. With regard to the Agricultural Land Use Category, the Comprehensive Plan states that the importance of agriculture to the County cannot be overstated, that its significance is economic, cultural, environmental, and aesthetic, and that agriculture is simply the bedrock of the County's way of life. The Plan goes on to say that the County must do all it can do to preserve farming as a viable industry, that this category is reserved for farming, forestry and related industries with minimal residential and other incompatible uses permitted, that large contiguous areas of productive farms and forest shall be maintained for agricultural uses, and that residential and other conflicting land uses, although permitted, are discouraged. Furthermore, the Planning Commission noted that certain pertinent objectives were also cited in the Land Use chapter of the Comprehensive Plan and state that the dominance of agriculture and forestry uses should be continued through the County's less developed regions, that the character of the County's existing population centers should be maintained, that new development should be

located in or near existing population centers and within planned growth centers, and that existing population centers should be infilled without overwhelming their existing character. Other objectives state that development should be regulated to minimize consumption of land, while continuing the County's rural and coastal character, that the supply of commercially zoned land should be balanced with anticipated demand of year-round residents and seasonal visitors, that major commercial and all industrial development should be located in areas having adequate arterial road access or near such roads, and that rural development should be limited to uses compatible with agriculture and forestry. Finally, the Planning Commission noted that relative to commercial land supply, the Comprehensive Plan states that based on industry standards for the relationship of commercial land to market size, an excessive amount of commercial zoning exists in Worcester County. Based upon its review the Planning Commission found that the proposed rezoning of the petitioned area from C-2 General Commercial District to A-2 Agricultural District is compatible with the Comprehensive Plan and in keeping with its goals and objectives.

IV. PLANNING COMMISSION RECOMMENDATION

- A. In consideration of its findings and testimony provided to the Commission, the Planning Commission concluded that there is a mistake in the existing zoning of the petitioned area. The Planning Commission found that the vicinity surrounding the petitioned area is rural and agricultural in nature and that it is classified by the Comprehensive Plan as being within the Agricultural Land Use Category. Furthermore, the Comprehensive Plan states that there is an overabundance of commercially zoned land in the County. The Planning Commission found that a commercial zoning classification is not needed on the petitioned area because the existing quasi-commercial uses are actually accessory uses allowed as amenities to the campground. The Planning Commission recognized that, if rezoned, the petitioned area could be put to any use permitted by the proposed A-2 Agricultural District but concluded that the proposed rezoning would permit what is essentially infill development by allowing the expansion of an existing campground and that this would be an appropriate form of smart growth for the area. Based upon its review, the Planning Commission concluded that a change in zoning would be more desirable in terms of the objectives of the Comprehensive Plan and gave a favorable recommendation to Rezoning Case No. 404, seeking a rezoning of the petitioned area from C-2 General Commercial District to A-2 Agricultural District.

V. RELATED MATERIALS AND ATTACHMENTS

STAFF REPORT

REZONING CASE NO. 404

PROPERTY OWNER: Sun TRS Fort Whaley, LLC
27777 Franklin Road, Suite 200
Southfield, MI 48034

ATTORNEY: Hugh Cropper, IV
9923 Stephen Decatur Highway, D-2
Ocean City, Maryland 21842

TAX MAP/PARCEL INFO: Tax Map 18 - Part of Parcel 20 - Tax District 3

SIZE: The petitioned area is approximately 28 acres in size. It is part of a larger parcel identified as Parcel 20. Parcel 20 in its entirety totals 72.19 acres in size.

LOCATION: The petitioned area is located on the southerly side of US Route 50 at the easterly side of Dale Road, at the junction of US Route 50 with MD Route 610.

CURRENT USE OF PETITIONED AREA: The petitioned area (as well as the remainder of the parcel of which it is a part) is developed with the Fort Whaley Campground.

CURRENT ZONING CLASSIFICATION: C-2 General Commercial District

REQUESTED ZONING CLASSIFICATION: A-2 Agricultural District

APPLICANT'S BASIS FOR REZONING: According to the application, the request for rezoning is based on a mistake in the existing zoning classification.

ZONING HISTORY: The petitioned area has been zoned C-2 General Commercial District since the 2009 comprehensive rezoning of the County, with the remainder of Parcel 20 being zoned A-2 Agricultural District. At the time zoning was first established in the 1960s Parcel 20 in its entirety was given an A-1 Agricultural District classification. The petitioned area was rezoned to B-2 General Business District by Rezoning Case No. 33 approved by the County Commissioners on March 23, 1971; the remainder of Parcel 20 retained its a-1 Agricultural District classification. Those classifications were retained in the 1992 comprehensive rezoning.

SURROUNDING ZONING: The remainder of Parcel 20 is zoned A-2 Agricultural District. The property on the westerly side of Dale Road, opposite the petitioned area, is zoned C-2 General Commercial District. All other adjacent and nearby properties to the south of US Route 50 are zoned A-1 Agricultural District. Sensitive areas along the Pocomoke River are zoned RP Resource Protection District. Those properties directly abutting MD Route 610 to the north of US Route 50 are zoned C-2 General Commercial District; other properties are zoned A-1

Agricultural District.

COMPREHENSIVE PLAN:

According to Chapter 2 - Land Use of the Comprehensive Plan and associated land use plan map, the petitioned area lies within the Agricultural Land Use Category. With regard to the Agricultural Land Use Category, the Comprehensive Plan states the following:

“The importance of agriculture to the county cannot be overstated. Its significance is economic, cultural, environmental, and aesthetic. Agriculture is simply the bedrock of the county’s way of life. The county must do all it can do to preserve farming as a viable industry. This category is reserved for farming, forestry and related industries with minimal residential and other incompatible uses permitted. Large contiguous areas of productive farms and forest shall be maintained for agricultural uses and residential and other conflicting land uses, although permitted, are discouraged.” (Page 18)

Pertinent objectives cited in Chapter 2 - Land Use state the following:

-
 - 2. Continue the dominance of agriculture and forestry uses through the county’s less developed regions.
 - 3. Maintain the character of the county’s existing population centers.
 - 4. Locate new development in or near existing population centers and within planned growth centers.
 -
 - 6. Infill existing population centers without overwhelming their existing character.
 -
 - 8. Regulate development to minimize consumption of land, while continuing the county’s rural and coastal character.
 -
 - 15. Balance the supply of commercially zoned land with anticipated demand of year-round residents and seasonal visitors.
 - 16. Locate major commercial and all industrial development in areas having adequate arterial road access or near such roads.
 -
 - 19. Limit rural development to uses compatible with agriculture and forestry.
 -
- (Pages 12, 13)

Also in Chapter 2 - Land Use, under the heading Commercial Land Supply, the Comprehensive Plan states:

“Based on industry standards for the relationship of commercial land to market size, an

excessive amount of commercial zoning exists in Worcester County. Discounting half the vacant land in this category as unbuildable, the remaining land if developed would have the capacity to serve a population of over 2 million people; the County's peak seasonal population is less than 25 percent of this number." (Page 24)

In Chapter 4 - Economy, the Comprehensive Plan provides a number of objectives related to Tourism. Certain of these state the following:

1. Support the traditional resort industry while diversifying this offering with a broader range of high caliber recreational/cultural facilities.
2. Encourage the development of sports, cultural or other large attractions to reinforce the county's traditional attractions.
-
4. Work with the towns to support their tourism efforts.
5. Expand eco-tourism opportunities through environmental, heritage and cultural attractions.
6. Accommodate the location of year-round recreational and resort oriented land uses.
7. Develop facilities and attractions that continue full operation in the non-peak seasons.
8. Recognize and provide for the needs of the hunting, fishing, and boating sectors." (Pages 58, 59)

This chapter also includes objectives related to Commercial Services. Certain of these state the following:

1. Locate commercial and service centers in major communities; existing towns should serve as commercial and service centers.
2. Provide for suitable locations for commercial centers able to meet the retailing and service needs of the population centers.
-
4. Bring into balance the amount of zoned commercial locations with the anticipated need with sufficient surplus to prevent undue land price escalation.
5. Locate commercial uses so they have arterial road access and are designed to be visually and functionally integrated into the community.
-" (Page 60)

In the same chapter, under the heading Commercial Facilities, the Comprehensive Plan states:

"Retailing is one of the largest employers in the County and is a significant contributor to the economy. Currently, designated commercial lands far outstrip the potential demand for such lands. When half of these lands are assumed to be undevelopable (wetlands and other constraints), the potential commercial uses can serve an additional population of over two million persons. The supply of commercial land should be

brought more in line with potential demand. Otherwise, underutilized sites/facilities and unnecessary traffic congestion will result." (Page 62)

In Chapter Five - Housing, the Comprehensive Plan addresses campgrounds. The Plan states the following:

"Campgrounds provide temporary recreational housing and they have been part of the county's resort tradition. The county has enacted a variety of site, design, and occupancy standards for campgrounds and should continue to monitor their development, operation, and use for compliance. While suitable for temporary accommodations, these uses should not be permitted to evolve into permanent housing due to health and safety issues." (Page 69)

In Chapter Six - Public Infrastructure, the Comprehensive Plan includes several objectives, including the following:

1. Meet existing public facility and service needs as a first priority. Health and safety shall take precedence.
 2. Permit development to occur only as rapidly as services can be provided.
 3. Ensure adequate public facilities are available to new development.
 4. Require new development to "pay its way" by providing adequate public facilities to meet the infrastructure demand it creates.
-" (Page 70)

Chapter Seven - Transportation of the Comprehensive Plan states that "Worcester's roadways experience morning and evening commuter peaks; however, they are dwarfed by summer resort traffic.Resort traffic causes the most noticeable congestion on US 50, US 113, US 13, MD 528, MD 589, MD 611, and MD 90." (Page 79)

This chapter also states that "c(C)ommercial development will have a significant impact on future congestion levels. Commercial uses generate significant traffic, so planning for the proper amount, location and design will be critical to maintain road capacity. The current amount and location of commercial zoned land poses problems for the road system, particularly for US 50." (Page 82)

In this same chapter, under the heading General Recommendations - Roadways, it states the following:

1. Acceptable Levels of Service -- It is this plan's policy that the minimal acceptable level of service for all roadways be LOS C. Developers shall be responsible for maintaining this standard.
-
3. Traffic studies -- Developers should provide traffic studies to assess the effect of

- each major development on the LOS of nearby roadways.
4. Impacted Roads -- Roads that regularly have LOS D or below during weekly peaks are considered "impacted." Areas surrounding impacted roads should be planned for minimal development (infill existing lots). Plans and funding for improving such roads should be developed.
 5. Impacted Intersections -- Upgrade intersections that have fallen below a LOS C.
- (Page 87)

WATER AND WASTEWATER: As it pertains to wastewater disposal and the provision of potable water, the petitioned area itself (nor the existing campground) is not within an area which receives public sewer or water service at the present time. According to the response memo from Robert J. Mitchell, Director of the Department of Environmental Programs (copy attached), the subject property is located within the boundaries of the Fort Whaley sewer planning area. He states that a sewer planning area designation of S-1 for the property to be included in the Fort Whaley sewer area was approved under County Commissioners Resolution 09-06 and is a part of the Master Water and Sewerage Plan and that this was done as a requirement to replace one of the two large onsite sewage systems serving the campground. Mr. Mitchell states that there have been examinations of varying degrees on the potential to expand the onsite sewage disposal capacity of this property and that while the aforementioned amendment did provide capacity for a proposed reconstruction of one of the existing systems on the subject property, it would only be one part of the two large onsite systems providing the capacity to service a rental campground consisting of no more than 210 campsites. He further relates that he expects future investigations and findings on just what, if any, increases to the existing capacity will be permitted and approved by local and state agencies. Mr. Mitchell states the capacity increase to service more campsites could potentially be realized but solutions must be provided to satisfy both treatment and land application concerns. He states that providing sufficient answers to regulatory concerns with capacity evaluations and site investigations will fall on the shoulders of the owners of the subject property if it is their intent to proceed with an expansion of the rental campground should this rezoning be approved. Mr. Mitchell states that as it stands today, 210 sites are all that is permitted for the campground at this time. He states that the owner has received a groundwater discharge permit from the state that includes a timetable for the reconstruction of one of their large onsite sewage systems and construction of a wastewater treatment plant to treat the effluent generated from their operations. John H. Tustin, P. E., Director of Public Works, responded that he had no comments.

The primary soil types on the petitioned area according to the Worcester County Soil Survey are as follows:

- HdB - Hambrook Sandy Loam - severe limitations to on-site wastewater disposal
- Fa - Fallsington Sandy Loam - severe limitations to on-site wastewater disposal
- KsA - Klej Loamy Sand - severe limitations to on-site wastewater disposal

EMERGENCY SERVICES: Fire and ambulance service will be available from the Berlin Volunteer Fire Company. No comments were received from the BVFC with regard to this particular review. Police protection will be available from the Maryland State Police Barracks in Berlin, approximately ten minutes away, and the Worcester County Sheriff's Department in Snow Hill, approximately thirty minutes away. No comments were received from the Maryland State Police Barracks or from the Worcester County Sheriff's Office.

ROADWAYS AND TRANSPORTATION: The subject property of which the petitioned area is a part fronts on both US Route 50 and Dale Road but only has direct access to Dale Road. That roadway is County-owned and -maintained and is considered a minor local road. The Comprehensive Plan classifies US Route 50 as a multi-lane divided primary highway/arterial highway. With regard to US Route 50 the Comprehensive Plan that development should be limited until capacity is no longer impacted and that the amount of commercial zoning along US Route 50 should be reduced to maintain its capacity. Donnie L. Drewer, District Engineer, for State Highway Administration District 1, states in his response memo (copy attached) that rezoning is a land use issue, which is not under the jurisdiction of the State Highway Administration. He also states if development of the property is proposed in the future, the SHA may require a Traffic Impact Study to determine potential impacts to the surrounding State roadway network and that future development may also require an access permit to be issued from his office. Mr. Drewer further states that with the exception of his aforementioned comments, SHA has no objection to a rezoning determination by Worcester County. Frank J. Adkins, Worcester County Roads Superintendent, responded by memo (copy attached) that he had no comments relative to this rezoning application.

SCHOOLS: The petitioned area is within the area served by the following schools: Buckingham Elementary School, Berlin Intermediate School, Stephen Decatur Middle School, and Stephen Decatur High School. No comments were received from the Worcester County Board of Education (WCBOE).

CHESAPEAKE/ATLANTIC COASTAL BAYS CRITICAL AREAS: According to Mr. Mitchell's memo, the petitioned area is located outside of the Chesapeake Bay Critical Area (copy attached).

FLOOD ZONE: The FIRM map indicates that the petitioned area is primarily within Zone X (area of minimal flooding), with an area along the easterly property line being within Zone A, which does not stipulate a Base Flood Elevation.

PRIORITY FUNDING AREA: The petitioned area is not within a designated Priority Funding Area.

INCORPORATED TOWNS: The site is not within one mile of the corporate limits of any town.

ADDITIONAL COMMENTS RECEIVED: Comments received from various agencies, etc. are attached and are summarized as follows:

Matthew Owens, Chief Deputy Fire Marshal: No comments at this time.

Edward Potetz, Director, Environmental Health, Health Department: No objection to the proposed rezoning.

Rob Clarke, Department of Natural Resources: No comments on the zoning change.

!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!! **IMPORTANT** !!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!

THE PLANNING COMMISSION MUST MAKE FINDINGS OF FACT IN EACH SPECIFIC CASE, INCLUDING BUT NOT LIMITED TO THE FOLLOWING MATTERS:

- 1) What is the applicant's definition of the neighborhood in which the subject property is located? (Not applicable if request is based solely on a claim of mistake in existing zoning.)
- 2) Does the Planning Commission concur with the applicant's definition of the neighborhood? If not, how does the Planning Commission define the neighborhood?
- 3) Relating to population change.
- 4) Relating to availability of public facilities.
- 5) Relating to present and future transportation patterns.
- 6) Relating to compatibility with existing and proposed development and existing environmental conditions in the area, including having no adverse impact on waters included on the State's impaired waters list or having an established total maximum daily load requirement.
- 7) Relating to compatibility with the Comprehensive Plan.
- 8) Has there been a substantial change in the character of the neighborhood where the property is located since the last zoning of the property (November 3, 2009) or is there a mistake in the existing zoning of the property?
- 9) Would a change in zoning be more desirable in terms of the objectives of the Comprehensive Plan?

Worcester County Commissioners
Worcester County Government Center
One W. Market Street, Room 1103
Snow Hill, Maryland 21863

PLEASE TYPE
OR PRINT IN
INK

APPLICATION FOR AMENDMENT OF OFFICIAL ZONING MAP

(Office Use One - Please Do Not Write In This Space)

Rezoning Case No. 4001

Date Received by Office of County Commissioners: _____

Date Received by Development, Review and Permitting: 4/13/10

Date Reviewed by Planning Commission: _____

I. Application

Proposals for amendment of the Official Zoning Maps may be made only by a governmental agency or by the property owner, contract purchaser, option holder, leasee, or their attorney or agent of the property to be directly affected by the proposed amendment. Check applicable status below:

- A. _____ Governmental Agency
- B. _____ Property Owner
- C. _____ Contract Purchaser
- D. _____ Option Holder
- E. _____ Leasee
- F. XXX Attorney for B (Insert A, B, C, D, or E)
- G. _____ Agent of _____ (Insert A, B, C, D, or E)

II. Legal Description of Property

- A. Tax Map/Zoning Map Number(s): 18
- B. Parcel Number(s): 20
- C. Lot Number(s), if applicable: _____
- D. Tax District Number: 03

III. Physical Description of Property

- A. Located on the South side of U.S. Route 50 (Ocean Gateway), at or near the intersection with Maryland Route 610.
- B. Consisting of a total of 72.19 acres of land.
- C. Other descriptive physical features or characteristics

necessary to accurately locate the petitioned area:

Fort Whaley Campground.

- D. Petitions for map amendments shall be accompanied by a plat drawn to scale showing property lines, the existing and proposed district boundaries and such other information as the Planning Commission may need in order to locate and plot the amendment on the Official Zoning Maps.

IV. Requested Change to Zoning Classification(s)

- A. Existing zoning classification(s): **C-2, General Commercial District**

(Name and Zoning District)

- B. Acreage of zoning classification(s) in "A" above: 28

- C. Requested zoning classification(s): **A-2, Agricultural District**
(Name and Zoning District)

- D. Acreage of zoning classification(s) in "C" above: 28

V. Reasons for Requested Change

The County Commissioners may grant a map amendment based upon a finding that there: (a) has been a substantial change in the character of the neighborhood where the property is located since the last zoning of the property, or (b) is a mistake in the existing zoning classification and that a change in zoning would be more desirable in terms of the objectives of the Comprehensive Plan.

- A. Please list reasons or other information as to why the rezoning change is requested, including whether the request is based upon a claim of change in the character of the neighborhood or a mistake in existing zoning:

Please see Attachment

IV. Filing Information and Required Signatures

- A. Every application shall contain the following information:

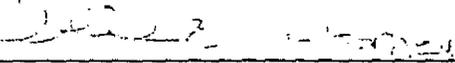
1. If the application is made by a person other than the property owner, the application shall be co-signed by the property owner or the property owner's attorney.

2. If the applicant is a corporation, the names and mailing addresses of the officers, directors and all stockholders owning more than 20 percent of the capital stock of the corporation.
3. If the applicant is a partnership, whether a general or limited partnership, the names and mailing addresses of all partners who own more than 20 percent of the interest of the partnership.
4. If the applicant is an individual, his/her name and mailing address.
5. If the applicant is a joint venture, unincorporated association, real estate investment trust or other business trust, the names and mailing addresses of all persons holding an interest of more than 20 percent in the joint venture, unincorporated association, real estate investment trust or other business trust.

B. Signature of Applicant in Accordance with VI.A. above.

Signature: 
 Printed Name of Applicant: **Hugh Cropper, IV, Attorney for Sun TRS Fort Whaley, LLC**
 Mailing Address: 9923 Stephen Decatur Hwy., D-2, Ocean City, MD 21842 Phone Number: 410-213-2681
 E-Mail: hcropper@bbcmlaw.com
 Date: _____

C. Signature of Property Owner in Accordance with VI.A. above

Signature: 
 Mailing Address: Sun TRS Fort Whaley, LLC
27777 Franklin Road, Suite 200, Southfield, MI 48034
 Phone Number: 410-213-2681
 E-Mail: hcropper@bbcmlaw.com
 Date: _____

(Please use additional pages and attach to application if more space is required.)

VII. General Information Relating to the Rezoning Process

- A. Applications shall only be accepted from January 1st to January

31st, May 1st to May 31st, and September 1st to September 30th of any calendar year.

- B. Applications for map amendments shall be addressed to and filed with the Office of the County Commissioners. The required filing fee must accompany the application.
- C. Any officially filed amendment or other change shall first be referred by the County Commissioners to the Planning Commission for an investigation and recommendation. The Planning Commission may make such investigations as it deems appropriate or necessary and for the purpose may require the submission of pertinent information by any person concerned and may hold such public hearings as are appropriate in its judgment.

The Planning Commission shall formulate its recommendation on said amendment or change and shall submit its recommendation and pertinent supporting information to the County Commissioners within 90 days after the Planning Commission's decision of recommendation, unless an extension of time is granted by the County Commissioners.

After receiving the recommendation of the Planning Commission concerning any such amendment, and before adopting or denying same, the County Commissioners shall hold a public hearing in reference thereto in order that parties of interest and citizens shall have an opportunity to be heard. The County Commissioners shall give public notice of such hearing.

- D. Where the purpose and effect of the proposed amendment is to change the zoning classification of property, the County Commissioners shall make findings of fact in each specific case including but not limited to the following matters:

population change, availability of public facilities, present and future transportation patterns, compatibility with existing and proposed development and existing environmental conditions for the area, including no adverse impact on waters included on the State's Impaired Waters List or having an established total maximum daily load requirement, the recommendation of the Planning Commission, and compatibility with the County's Comprehensive Plan. The County Commissioners may grant the map amendment based upon a finding that (a) there a substantial change in the character of the neighborhood where the property is located since the last zoning of the property, or (b) there is a mistake in the existing zoning classification and that a change in zoning would be

more desirable in terms of the objectives of the Comprehensive Plan.

The fact that an application for a map amendment complies with all of the specific requirements and purposes set forth above shall not be deemed to create a presumption that the proposed reclassification and resulting development would in fact be compatible with the surrounding land uses and is not, in itself, sufficient to require the granting of the application.

- E. No application for map amendment shall be accepted for filing by the office of the County Commissioners if the application is for the reclassification of the whole or any part of the land for which the County Commissioners have denied reclassification within the previous 12 months as measured from the date of the County Commissioners' vote of denial. However, the County Commissioners may grant reasonable continuance for good cause or may allow the applicant to withdraw an application for map amendment at any time, provided that if the request for withdrawal is made after publication of the notice of public hearing, no application for reclassification of all or any part of the land which is the subject of the application shall be allowed within 12 months following the date of such withdrawal, unless the County Commissioners specify by formal resolution that the time limitation shall not apply.

ATTACHMENT IN SUPPORT OF REZONING APPLICATION
SUN TRS FORT WHALEY, LLC

Sun TRS Fort Whaley, LLC, by its attorney, Hugh Cropper, IV, respectfully submits the following in support of its rezoning application:

INTRODUCTION

The subject property is 72.19 acres, more or less. This is a an application for a Map Amendment to Rezone approximately 28 acres from C-2, General Commercial District, to A-2, Agricultural District. The remaining property is approximately 44.19 acres, and it is currently zoned A-2, Agricultural District. The property is known locally as Fort Whaley Campground.

DEFINITION OF THE NEIGHBORHOOD

The primary basis for this rezoning is a mistake in the November 3, 2009 Comprehensive Rezoning; as such, the definition of the neighborhood is not applicable. To be on the safe side, and in order to satisfy the requirements of the Code, applicant's proposed neighborhood is defined on the exhibit attached hereto and incorporated herein by reference.

SUBSTANTIAL CHANGE IN THE CHARACTER OF THE NEIGHBOHOOD
SINCE THE LAST COMPREHENSIVE REZONINGB

The applicant does not assert a substantial change in the character of the neighborhood.

MISTAKE

The applicant contends that there was a mistake, albeit a good faith mistake, as a result of the March 3, 2009 Comprehensive Rezoning.

The subject property was utilized as a campground, with campground-related uses, for many, many years. The property was subdivided in July of 1994, and known as Ocean City Leisure Resort. There was a business plan to sell memberships, time shares, and/or other forms of fractional ownership. Unfortunately, the business venture was not successful, and the property went through foreclosure. The Assignees' deed is dated June 30, 1997.

The Parker Family, LLC (members Mitch and Gene Parker) acquired the property on December 18, 1998. The Parker Family renovated the property, and operated it as a rental campground.

As of November 3, 2009, the property was operated as a rental campground, in accordance with the provisions of the Zoning Code. Rental campgrounds permit amenities (which may appear commercial in nature) as long as they are incidental to, and utilized only by, the residents of the rental campground.

The Worcester County Commissioners, relying upon the information available to them at the time of the Comprehensive Rezoning on November 3, 2009, retained the 22 acre commercial zoning area along U.S. Route 50, believing that this was appropriate. There were quasi-commercial uses such as mini golf courses, etc. These uses are actually permitted in the A-2, Agricultural District, provided that they are utilized only by the residents of the campground (which was accurate).

The commercial zoning is no longer necessary. The rental campground is in compliance as a special exception with the A-2, Agricultural Zoning District.

Sun TRS Fort Whaley, LLC acquired the property on September 10, 2015, and they continue to operate it as a rental campground.

As it relates to desirability in terms of the Worcester County Comprehensive Plan, the property is designated Agricultural, in its entirety, by virtue of the March 7, 2006 Land Use Map.

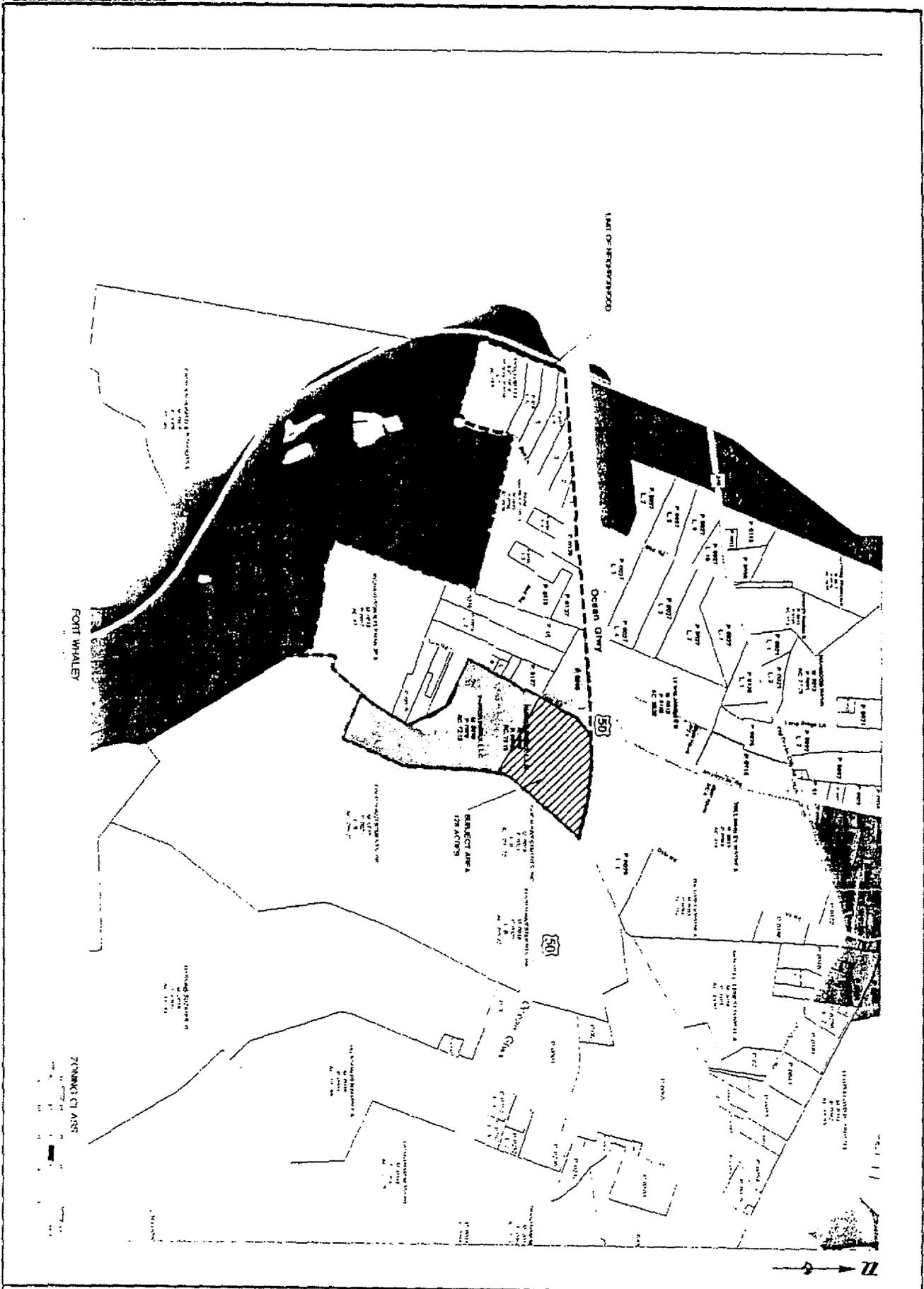
CONCLUSION

The existing use is consistent with an A-2, Agricultural Zoning District designation. The commercial zoning is not necessary. The commercial zoning was not necessary on November 3, 2009. There are no commercial uses at this site, and it is not appropriate for commercial uses. The site is designated as Agricultural in the Land Use Map, and the A-2, Agricultural District is more desirable in terms of the objectives of the Worcester County Comprehensive Plan.

Respectfully submitted,

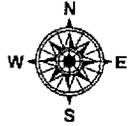


Hugh Cropper IV



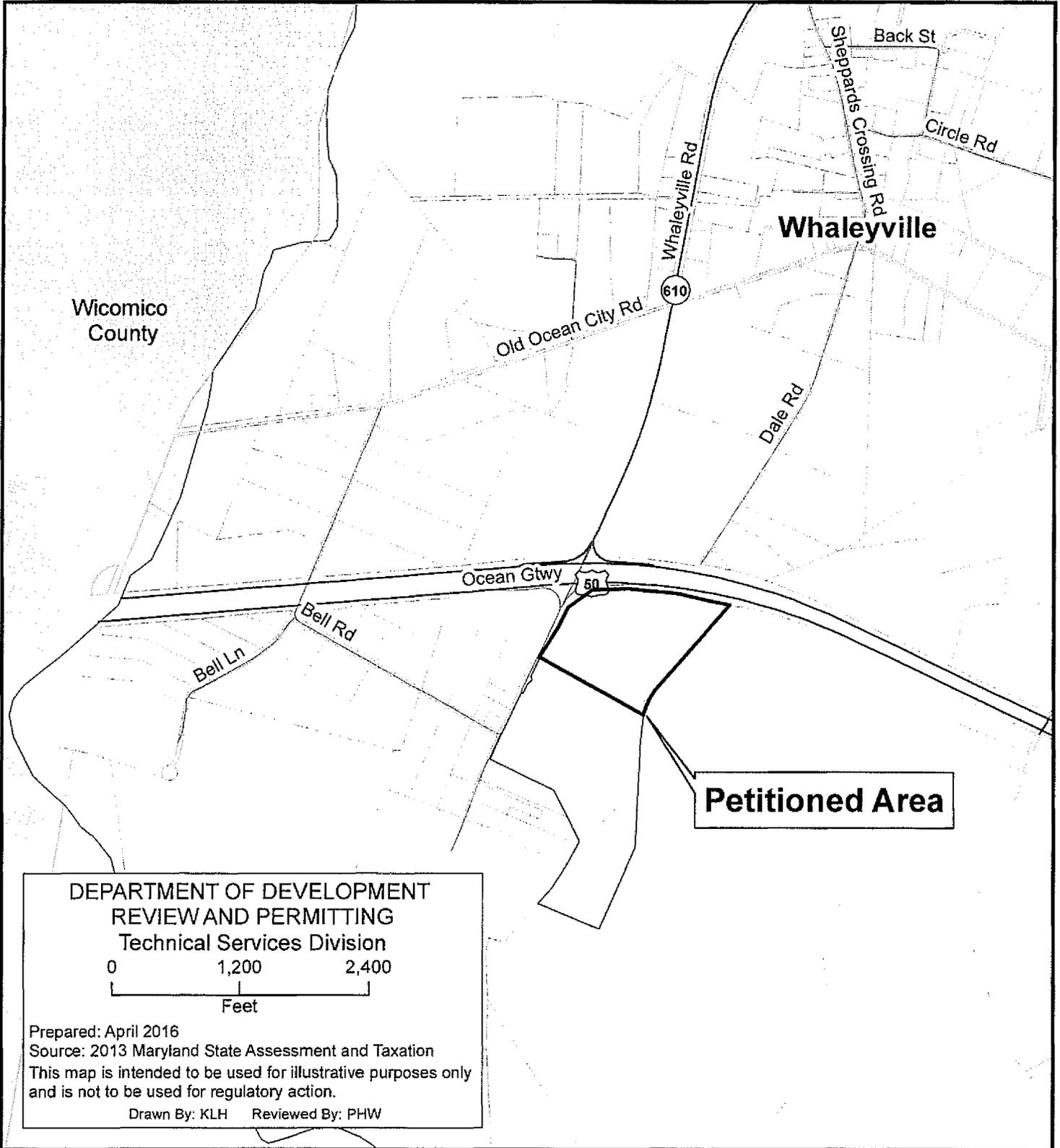


WORCESTER COUNTY, MARYLAND



REZONING CASE NO. 404
 C-2 General Commercial to A-2 Agricultural
 Tax Map: 18, Parcels: 20

LOCATION MAP



Petitioned Area

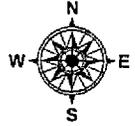
DEPARTMENT OF DEVELOPMENT
 REVIEW AND PERMITTING
 Technical Services Division

0 1,200 2,400
 Feet

Prepared: April 2016
 Source: 2013 Maryland State Assessment and Taxation
 This map is intended to be used for illustrative purposes only
 and is not to be used for regulatory action.
 Drawn By: KLH Reviewed By: PHW

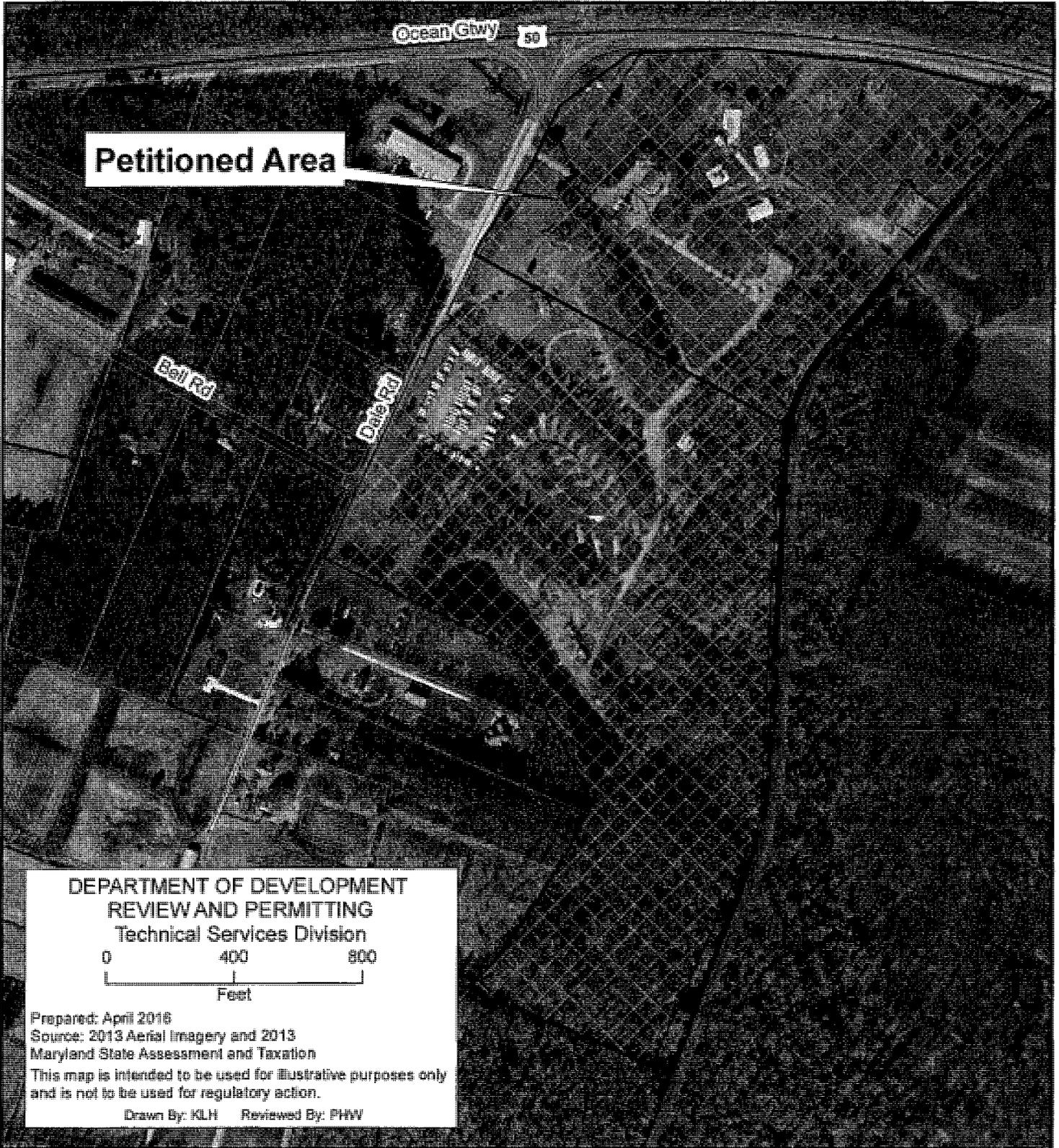


WORCESTER COUNTY, MARYLAND



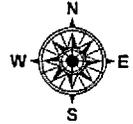
REZONING CASE NO. 404
 C-2 General Commercial to A-2 Agricultural
 Tax Map: 18, Parcels: 20

AERIAL MAP



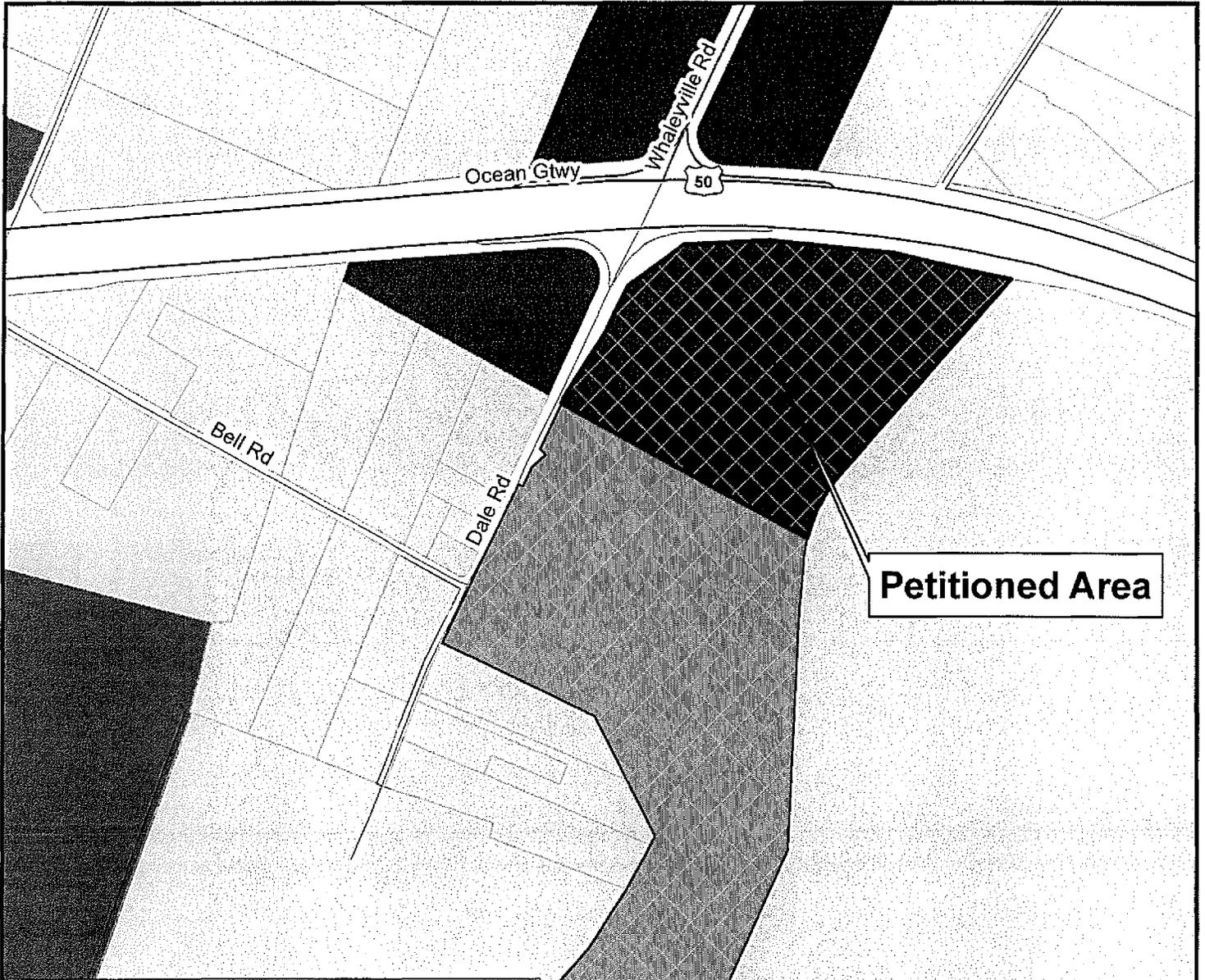


WORCESTER COUNTY, MARYLAND



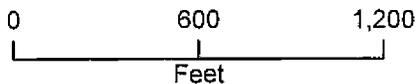
REZONING CASE NO. 404
 C-2 General Commercial to A-2 Agricultural
 Tax Map: 18, Parcels: 20

ZONING MAP



Petitioned Area

DEPARTMENT OF DEVELOPMENT
 REVIEW AND PERMITTING
 Technical Services Division



Prepared: April 2016
 Source: 2009 Official Zoning District Maps and
 2013 Maryland State Assessment and Taxation
 This map is intended to be used for illustrative purposes only
 and is not to be used for regulatory action.

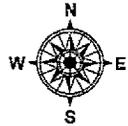
Drawn By: KLH Reviewed By: PHW

Current Zoning Districts

- A1 Agricultural
- A2 Agricultural
- RP Resource Protection
- C2 General Commercial

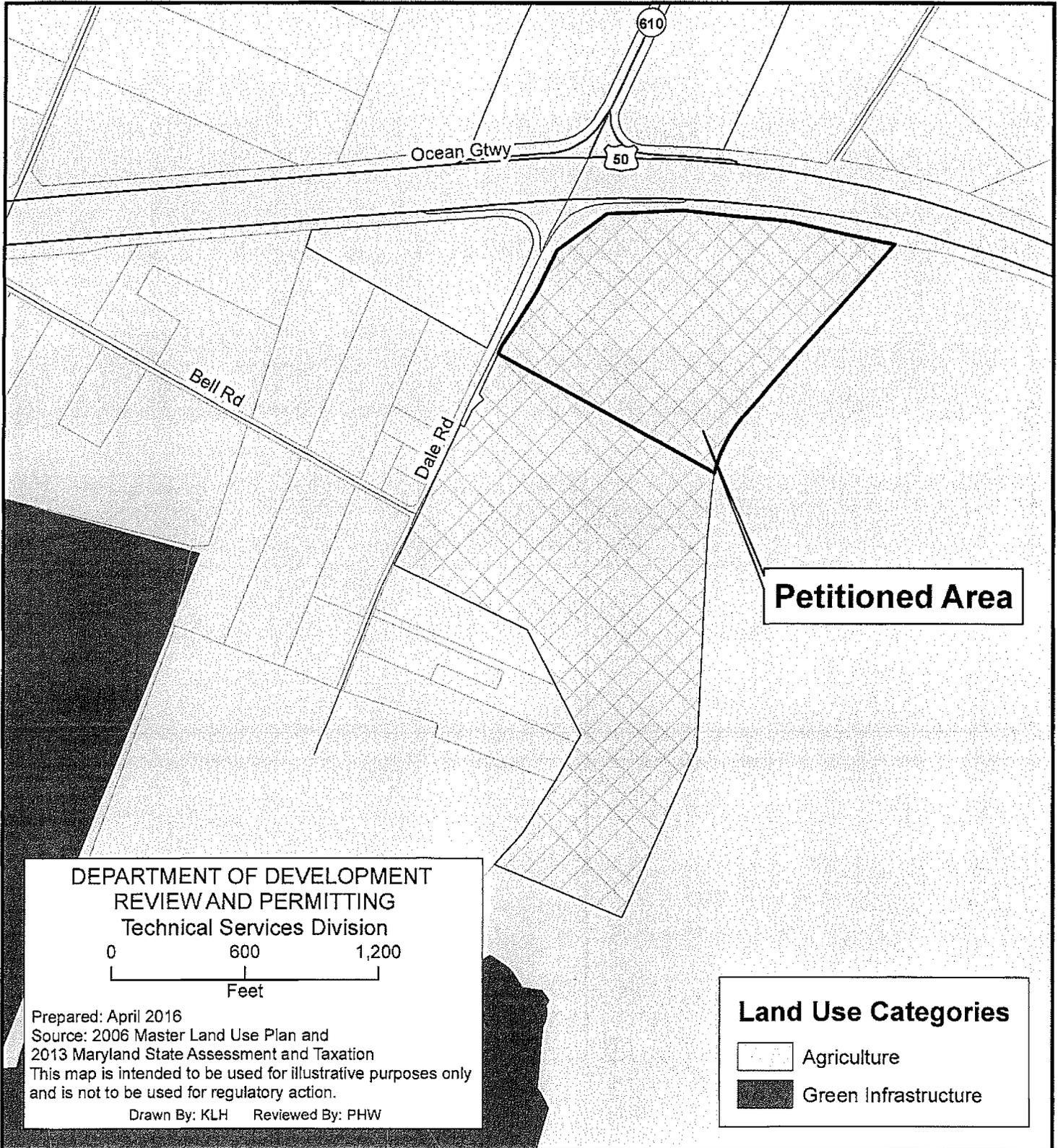


WORCESTER COUNTY, MARYLAND

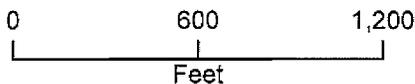


REZONING CASE NO. 404
 C-2 General Commercial to A-2 Agricultural
 Tax Map: 18, Parcels: 20

LAND USE MAP



DEPARTMENT OF DEVELOPMENT
 REVIEW AND PERMITTING
 Technical Services Division



Prepared: April 2016
 Source: 2006 Master Land Use Plan and
 2013 Maryland State Assessment and Taxation
 This map is intended to be used for illustrative purposes only
 and is not to be used for regulatory action.

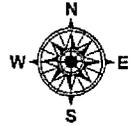
Drawn By: KLH Reviewed By: PHW

Land Use Categories

-  Agriculture
-  Green Infrastructure

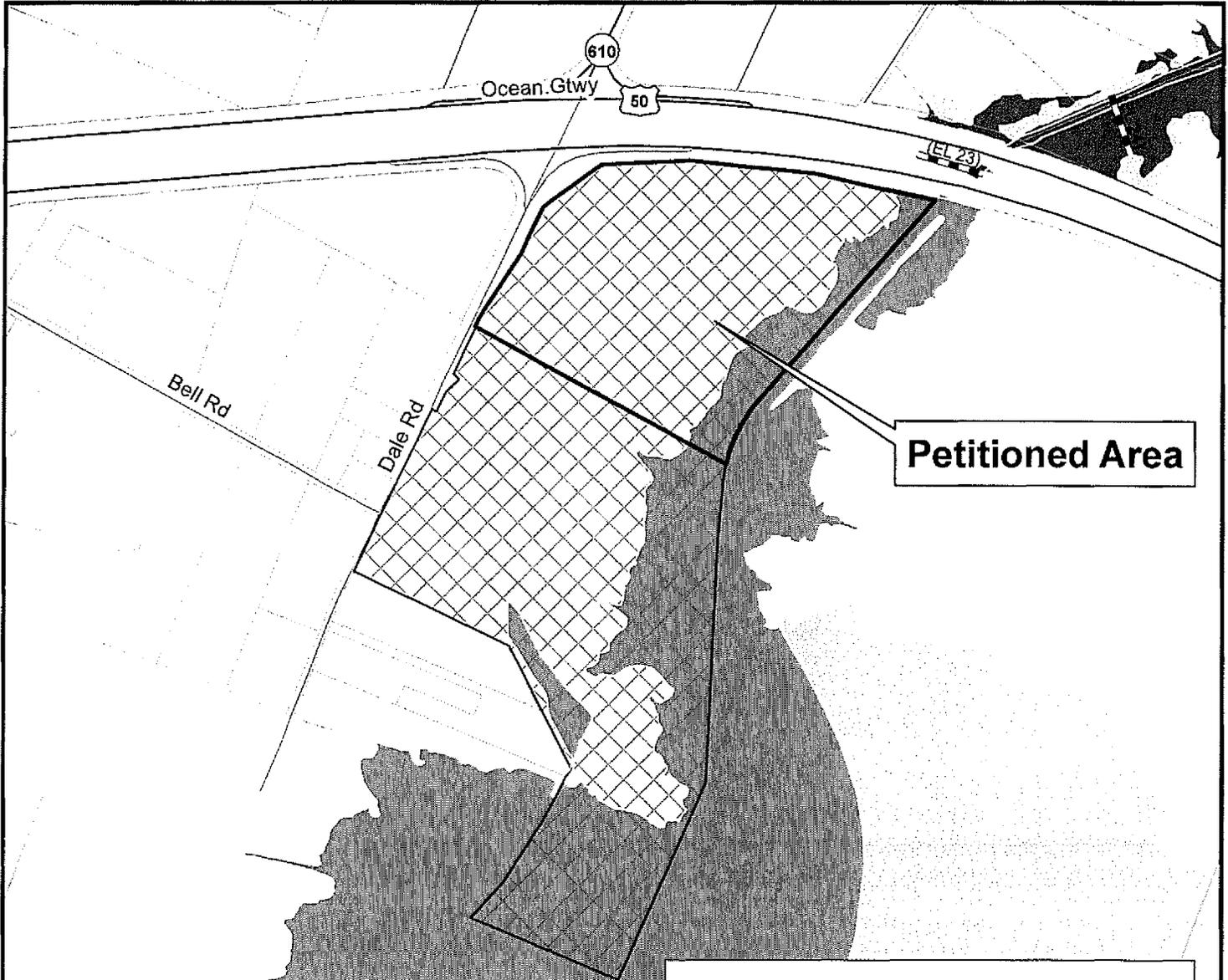


WORCESTER COUNTY, MARYLAND



REZONING CASE NO. 404
 C-2 General Commercial to A-2 Agricultural
 Tax Map: 18, Parcels: 20

FLOODPLAIN MAP



Petitioned Area

DEPARTMENT OF DEVELOPMENT
 REVIEW AND PERMITTING
 Technical Services Division

0 600 1,200
 Feet

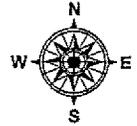
Prepared: April 2016
 Source: 2015 FEMA Flood Insurance Rate Maps and
 2013 Maryland State Assessment and Taxation
 This map is intended to be used for illustrative purposes only
 and is not to be used for regulatory action.
 Drawn By: KLH Reviewed By: PHW

Floodplain Designations

	Case404_PetitionArea
	AE - 100 Year w/ Base Flood Elevation
	A - 100 Year w/o Base Flood Elevation
	VE - 100 Year w/ Coastal Wave Velocity
	X - 0.2% Annual Chance Flood
	X - Area of Minimal Flooding

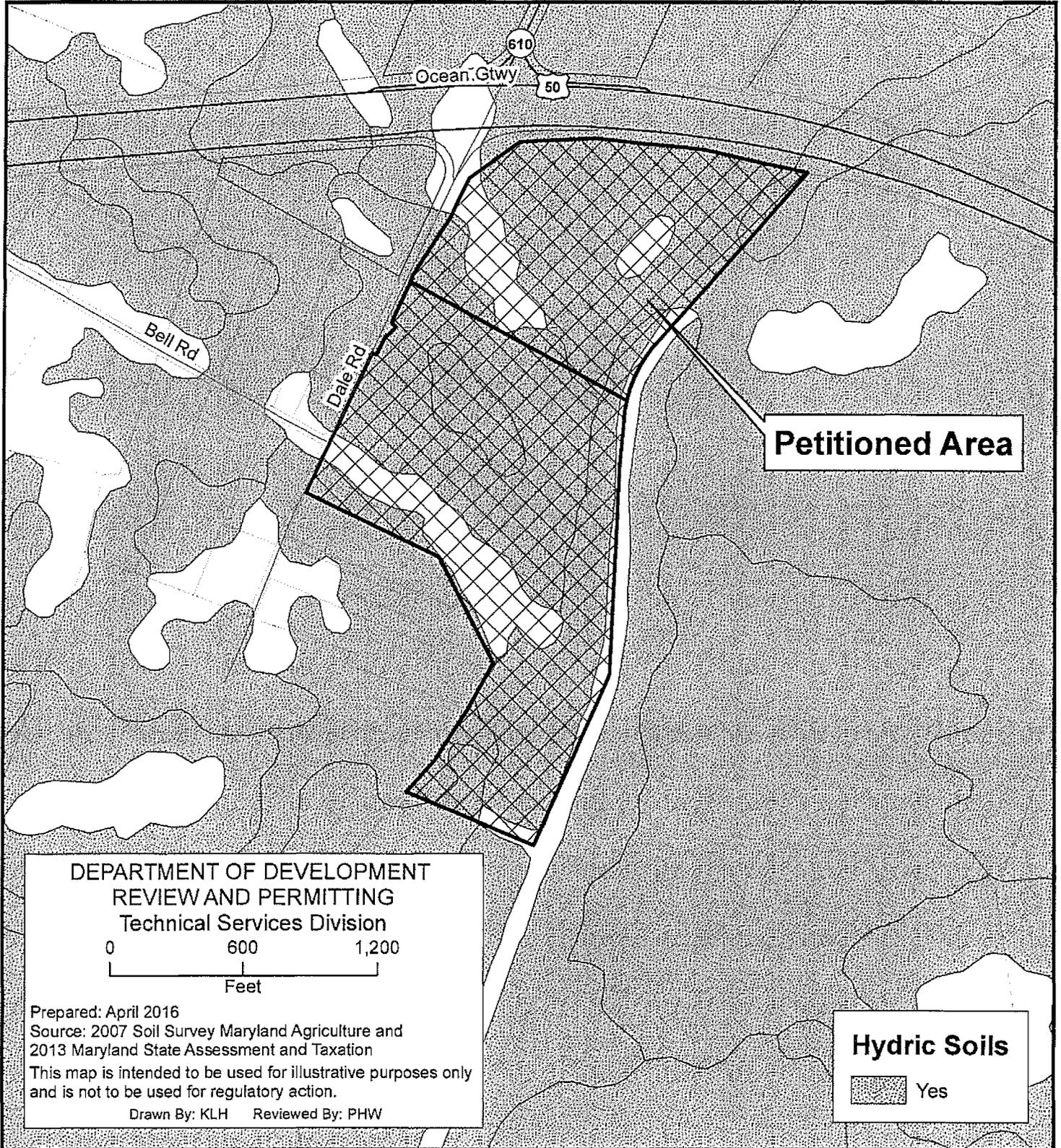


WORCESTER COUNTY, MARYLAND



REZONING CASE NO. 404
C-2 General Commercial to A-2 Agricultural
Tax Map: 18, Parcels: 20

HYDRIC SOILS MAP



Petitioned Area

DEPARTMENT OF DEVELOPMENT
REVIEW AND PERMITTING
Technical Services Division

0 600 1,200
Feet

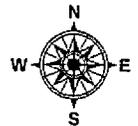
Prepared: April 2016
Source: 2007 Soil Survey Maryland Agriculture and
2013 Maryland State Assessment and Taxation
This map is intended to be used for illustrative purposes only
and is not to be used for regulatory action.
Drawn By: KLH Reviewed By: PHW

Hydric Soils

 Yes

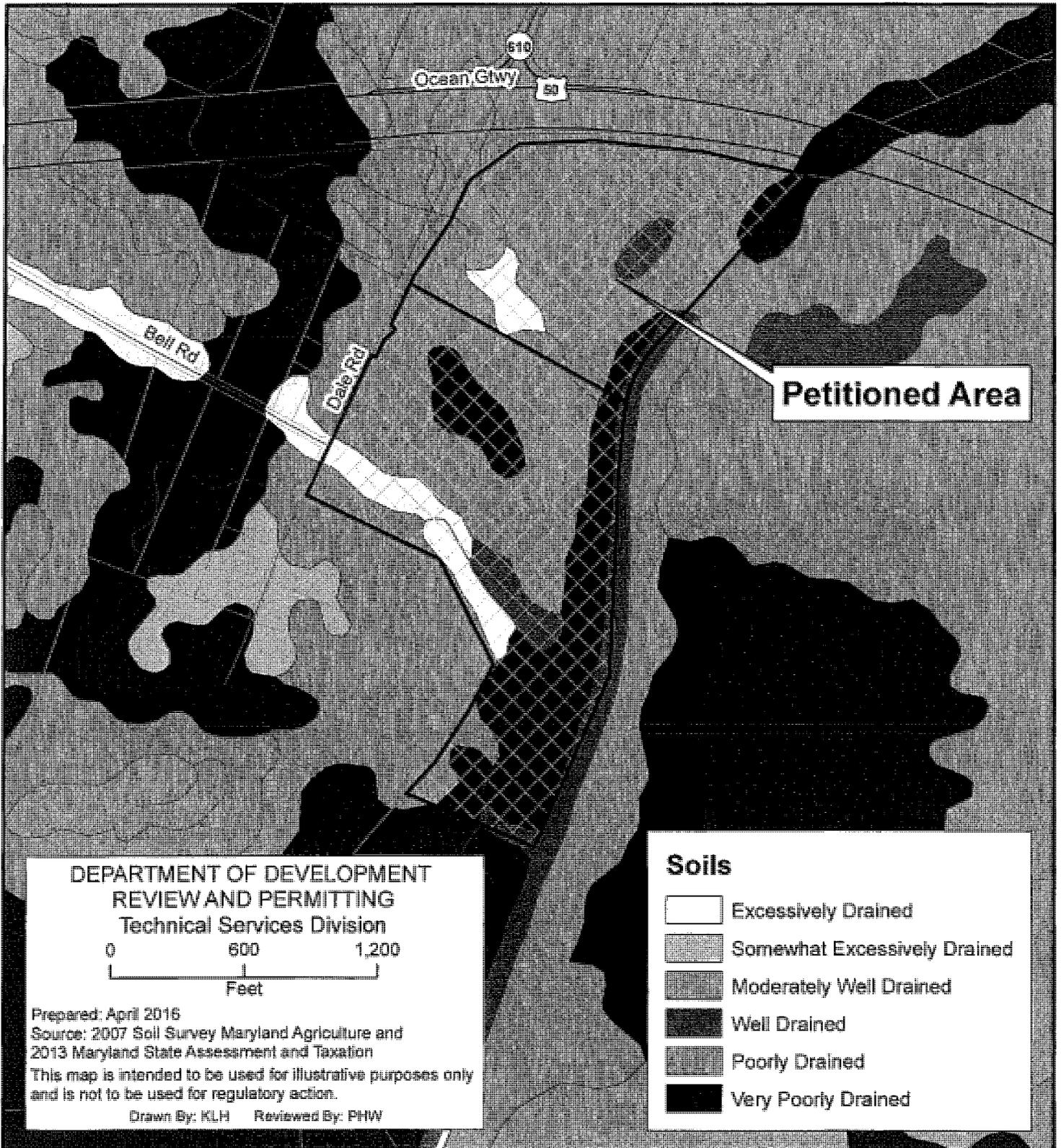


WORCESTER COUNTY, MARYLAND



REZONING CASE NO. 404
 C-2 General Commercial to A-2 Agricultural
 Tax Map: 18, Parcels: 20

SOILS MAP





Worcester County
Department of Environmental Programs

Memorandum

To: Phyllis Wimbrow, Deputy Director, DDRP

From: Robert J. Mitchell, LEHS, REHS
Director, Environmental Programs 

Subject: Comments on Rezoning Case No. 404
TM 18, Parcel 20
Sun TRS Fort Whaley, LLC.

Date: 6/10/16

This response to your request for comments is prepared for the map amendment application associated with the above referenced property. The Worcester County *Zoning and Subdivision Control Article*, Section ZS1-113(c)(3), states that the applicant must affirmatively demonstrate that there has been a substantial change in the character of the neighborhood since the last zoning of the property or that a mistake has been made in the existing zoning classification. The application argues that there was a mistake in the Comprehensive Rezoning that was approved by the County Commissioners on November 3, 2009. The Code requires that the Commissioners find that the proposed "change in zoning" would be more desirable in terms of the objectives of the *Comprehensive Plan*. The applicant wishes to rezone approximately 28 acres of land from C-2 General Commercial District to A-2 Agricultural District.

Referring to the *Comprehensive Plan*, there is only one land use designation for the area of the subject property included in this rezoning request. The area is designated Agriculture in the *Plan*. This district is "reserved for farming, forestry and related industries with minimal residential and other incompatible uses permitted" (p.18). *The Plan* also states (p.18) that in agricultural land use areas, that residential and other conflicting land uses although permitted, are discouraged". The areas adjacent to this property are all designated Agriculture in the *Plan*.

The property is surrounded by different zoning designations of agriculture, commercial, and resource protection. Save the commercial zoning designations on the corners for the Whaleyville/Dale Rd and US Route 50 intersection, the surrounding zoning and uses are compatible with their corresponding land use designations in the *Comprehensive Plan* and the campground has a special exception within the A-2, agricultural zoning district.

The Department of Environmental Programs has the following specific comments:

1. The subject property is located within the boundaries of the Ft. Whaley sewer planning area. A sewer planning area designation of S-1 for the property to be included in the Fort Whaley sewer planning area was approved under County Commissioner Resolution 09-06 and is a part of the *Master Water and Sewerage Plan*. This was done as a requirement to replace one of the two large onsite sewage systems serving the campground. The area involved in this application carries an S-1 sewer planning designation.
2. There have been examinations of varying degrees on the potential to expand the onsite sewage disposal capacity of this property. While the amendment referenced above did provide capacity for a proposed reconstruction of one of the existing systems on the subject property, it would only be one part of the two large onsite systems providing the capacity to service a rental campground consisting of no more than 210 campsites. We expect that there will be future investigations and findings on just what, if any, increases to the existing capacity will be permitted and approved by local and state agencies. The capacity increase to service more campsites could potentially be realized, but solutions must be provided to satisfy both treatment and land application concerns. Providing sufficient answers to regulatory concerns with capacity evaluations and site investigations will fall on the shoulders of the owners of the subject property if it is their intent to proceed with an expansion of the rental campground should this rezoning be approved. As it stands today, 210 sites are all that is permitted for the campground at this time. The owner has received a groundwater discharge permit from the state that includes a timetable for the reconstruction of one of their large onsite sewage systems and construction of a wastewater treatment plant to treat the effluent generated from their operations.
3. This proposed rezoning is located outside of the Chesapeake Bay Critical Area (CBCA) and will be subject to the Forest Conservation Act (FCA). Proposed future development will need to meet the requirements of the FCA that are in place at the time of development. Since the FCA requirements are based upon applicable zoning, this conversion will result in a different requirement when compared to the present zoning. An agricultural zoning designation requires an afforestation threshold of twenty (20) percent and a conservation threshold of 50 percent.

If you have any questions on these comments, please do not hesitate to contact me.

Attachment



Larry Hogan, Governor
Wesley K. Barberford, Lt. Governor

Pete K. Kahn, Secretary
Gregory C. Johnson, P.E., Administrator

April 28, 2016

Ms. Phyllis H. Wimbrow
Deputy Director
Department of Development Review and Permitting
Worcester County Government Center
One West Market Street, Room 1201
Snow Hill MD 21863

Dear Ms. Wimbrow:

Thank you for the opportunity to review the Rezoning Application from Mr. Hugh Cropper, IV for Sun TRS Fort Whaley, LLC for Case No: 404 in Worcester County. The property is described as Tax Map 18, Parcel 20 being located on the south side of Ocean Gateway (US 50), at the intersection of Dale Road and Whaleyville Road (MD 610). The State Highway Administration (SHA) has reviewed the application and associated documents. We are pleased to respond.

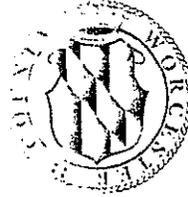
Rezoning is a land use issue, which is not under the jurisdiction of the SHA. If development of the property is proposed in the future, the SHA may require a Traffic Impact Study to determine potential impacts to the surrounding State roadway network. Future development may also require an access permit to be issued from this office. With exception of our aforementioned comments, SIA has no objection to a rezoning determination by Worcester County.

Thank you again for the opportunity to provide a response. If you have any questions regarding our response, please feel free to contact Ms. Rochelle Outten, District Regional Engineer, Access Management via email roudden@sha.state.md.us or by calling her directly 410-677-4098.

Sincerely,

Donnie L. Drewer,
District Engineer

cc: Mr. Hicham Baassiri, Assistant District Engineer, District Project Development, SHA
Ms. Rochelle Outten, Regional Engineer- District Access Management, SIA



Worcester County
 DEPARTMENT OF PUBLIC WORKS
 6113 TIMMONS ROAD
 SNOW HILL, MARYLAND 21863

MEMORANDUM

JOHN H. TUSTIN, P.E.
 DIRECTOR

JOHN S. ROSS, P.E.
 DEPUTY DIRECTOR

TEL: 410-632-5623
 FAX: 410-632-1753

TO: Phyllis H. Wimbrow, Deputy Director
FROM: Frank J. Adkins, Roads Superintendent (FA)
DATE: April 26, 2016
RE: Rezoning Case No. 404

.....
 Upon review of the above referenced rezoning case, I offer the following comments:

DIVISIONS

MAINTENANCE
 TEL: 410-632-1766
 FAX: 410-632-1753

Rezoning Case 404: No comments at this time.

ROADS
 TEL: 410-632-1244
 FAX: 410-632-1029

Should you have any questions, please do not hesitate to contact me.

cc: John H. Tustin, P.E., Director

FJA/lj
 \\wfile2\users\llawrence\Rezoning\Rezoning Case 404.doc

FLEET
 MANAGEMENT
 TEL: 410-632-1973
 FAX: 410-632-1753

SEWER AND
 WASTEWATER
 TEL: 410-632-1751
 FAX: 410-632-1753



GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1003
SNOW HILL, MARYLAND 21863-1194
TEL: 410-632-5666
FAX: 410-632-5664

PLANNING COMMISSION COMMENTS

PROJECT: Fort Whaley Rezoning
LOCATION: Tax Map 18; Parcel 20

PCC #: 2016146

CONTACT: Phyllis H. Wimbrow, Deputy Director

MEETING DATE: July 7, 2016

COMMENTS BY: Matthew Owens 
Chief Deputy Fire Marshal

As you requested, this office has reviewed plans for the above project. Construction shall be in accordance with applicable Worcester County and State of Maryland fire codes. This review is based upon information contained in the submitted Planning Commission plans only, and does not cover unsatisfactory conditions resulting from errors, omissions or failure to clearly indicate conditions. A full plan review by this office is required prior to the issuance of a building permit. The following comments are noted from a fire protection and life safety standpoint.

Scope of Project

The rezoning of approximately 28 acres of land from C-2 General Commercial District to A-2 Agricultural District.

Specific Comments

1. No comments at this time.

No
comments



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITS

Worcester County

DEPARTMENT CENTER
100 WEST MARKET STREET, ROOM 111
NEW HILL, MARYLAND 21133
PHONE: 410-326-7000 FAX: 410-326-7008

PLANNING COMMISSION
100 WEST MARKET STREET, ROOM 111
NEW HILL, MARYLAND 21133

PLANNING COMMISSION
100 WEST MARKET STREET, ROOM 111
NEW HILL, MARYLAND 21133

MEMO

TO: Robert Mitchell, Director, Worcester County Environmental Programs
 Fred Webster, Director, Worcester County Emergency Services
 Reggie Mason, Sheriff, Worcester County Sheriff's Office
 John H. Tustin, P. E., Director, Worcester County Public Works Department
 John Ross, P. E., Deputy Director, Worcester County Public Works Department
 Frank Adkins, Roads Superintendent, Worcester County Public Works Department
 Jeff McMahon, Fire Marshal, Worcester County Fire Marshal's Office
 Dr. Jerry Wilson, Superintendent, Worcester County Board of Education
 Donnie L. Drewer, District Engineer, Maryland State Highway Administration
 Lt. Earl W. Stamer, Commander, Barracks V, Maryland State Police
 Debbie Goeller, Health Officer, Worcester County Health Department
 Rob Clarke, State Forester, Maryland Forest Services
 Nelson D. Brice, District Conservationist, Worcester County Natural Resources Conservation Service
 Jim Corran, Chief, Berlin Volunteer Fire Department

FROM: Phyllis H. Wimbrow, Deputy Director

DATE: April 25, 2016

RE: Rezoning Case No. 404 - Hugh Cropper, IV, Sun TRS Fort Whaley, LLC - Southerly side of US Route 50 at easterly side of Dale Road

The Worcester County Planning Commission is tentatively scheduled to review the above referenced rezoning application at its meeting on July 7, 2016. This application seeks to rezone approximately 28 acres of land from C-2 General Commercial District to A-2 Agricultural District. Uses allowed in the proposed zoning district include, but are not limited to, agriculture.



Worcester County

HEALTH DEPARTMENT

P.O. Box 249 • Snow Hill, Maryland 21863-0249
www.worcesterhealth.org

Deborah Goeller, R.N., M.S.
Health Officer

Snow Hill (Main Office)
410-632-1100
Fax 410-632-0906

MEMORANDUM

To: Phyllis H. Wimbrow, Deputy Director

From: Edward Potetz, Director 
Environmental Health

Date: May 2, 2016

Re: Rezoning Case No. 404

This office has no objection to the proposed above-referenced rezoning case.

Re-opening Case # 404

Phyllis Wimbrow

From: Rob Clarke -DNR- [rob.clarke@maryland.gov]
Sent: Monday, April 25, 2016 11:52 AM
To: Phyllis Wimbrow
Subject: Re: Scan from a Xerox WorkCentre

Phyllis,

I have reviewed the attached documents and have no comments on the zoning change.

Sent from my iPad

> On Apr 25, 2016, at 11:36, Phyllis Wimbrow <pwimbrow@co.worcester.md.us> wrote:

>
>
>

> -----Original Message-----

> From: xerox@co.worcester.md.us [<mailto:xerox@co.worcester.md.us>]
> Sent: Monday, April 25, 2016 11:34 AM
> To: Phyllis Wimbrow
> Subject: Scan from a Xerox WorkCentre

>
> Please open the attached document. It was scanned and sent to you using a Xerox WorkCentre.

>

> Attachment File Type: PDF, Multi-Page

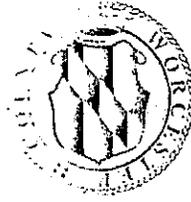
>

> WorkCentre Location: machine location not set Device Name:
> DRPXEROX5765

>

>

> For more information on Xerox products and solutions, please visit
> <http://www.xerox.com> <DOC.PDF>



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
THE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL: 410-632-1200 / FAX: 410-632-3008

BOARD OF APPEALS
PLANNING COMMISSION
AGRICULTURAL PRESERVATION

ELECTRICAL BOARD
SHORELINE COMMISSION
LICENSE COMMISSIONERS

M E M O

TO: Robert Mitchell, Director, Worcester County Environmental Programs
Fred Webster, Director, Worcester County Emergency Services
Reggie Mason, Sheriff, Worcester County Sheriff's Office
John H. Tustin, P. E., Director, Worcester County Public Works Department
John Ross, P. E., Deputy Director, Worcester County Public Works Department
Frank Adkins, Roads Superintendent, Worcester County Public Works
Department
Jeff McMahon, Fire Marshal, Worcester County Fire Marshal's Office
Dr. Jerry Wilson, Superintendent, Worcester County Board of Education
Donnie L. Drewer, District Engineer, Maryland State Highway Administration
Lt. Earl W. Starnes, Commander, Barracks V, Maryland State Police
Debbie Goeller, Health Officer, Worcester County Health Department
Rob Clarke, State Forester, Maryland Forest Services
Nelson D. Brice, District Conservationist, Worcester County Natural Resources
Conservation Service
Jim Corran, Chief, Berlin Volunteer Fire Department

FROM: Phyllis H. Wimbrow, Deputy Director *PHW*

DATE: April 25, 2016

RE: Rezoning Case No. 404 - Hugh Cropper, IV, Sun TRS Fort Whaley, LLC -
Southerly side of US Route 50 at easterly side of Dale Road

The Worcester County Planning Commission is tentatively scheduled to review the above referenced rezoning application at its meeting on July 7, 2016. This application seeks to rezone approximately 28 acres of land from C-2 General Commercial District to A-2 Agricultural District. Uses allowed in the proposed zoning district include, but are not limited to, agriculture.

single-family dwellings, rural cluster subdivisions, telecommunication towers, small and medium wind energy conversion systems, spray irrigation fields and storage lagoons, large solar energy systems, agricultural processing plants, agritainment facilities, wineries, golf courses, and campgrounds. With regard to residential uses, only minor subdivisions consisting of a maximum of five lots out of what was one parcel in 1967 are permitted. An additional lot may be feasible if clustering is utilized. In campgrounds, the density ranges from one tent site per 2,000 square feet of lot area to one recreational vehicle site per 3,000 square feet of lot area. Please note that other considerations such as sewage disposal, placement of roads serving the development, and open space requirements affect maximum permitted density to some degree.

For your reference I have attached a copy of the rezoning application and a zoning map showing the property petitioned for rezoning.

The Planning Commission would appreciate any comments you or your designee might offer with regard to the effect that this application and potential subsequent development of the site may have on the plans, facilities or services for which your agency is responsible. ***If no response is received by June 13, 2016, the Planning Commission will have to assume that the proposed rezoning, in your opinion, will have no effect on your agency, that the application is compatible with your agency's plans, that your agency has or will have adequate facilities and resources to serve the proposed rezoning and its subsequent land uses and that you have no objection to the Planning Commission stating this information in its report to the Worcester County Commissioners. If I have not received your response by that date I will note same in the staff report I prepare for the Planning Commission's review.***

If you have any questions or require further information, please do not hesitate to call this office or email me at pwimbrow@co.worcester.ma.us. On behalf of the Planning Commission, thank you for your attention to this matter.

.Attachments

TEL: 410-632-1194
FAX: 410-632-3131
E-MAIL: admin@co.worcester.md.us
WEB: www.co.worcester.md.us



OFFICE OF THE
COUNTY COMMISSIONERS

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103
SNOW HILL, MARYLAND
21863-1195

September 12, 2016

13

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F.L. HOWARTH
COUNTY ATTORNEY

COMMISSIONERS
MADISON J. BUNTING, JR., PRESIDENT
MERRILL W. LOCKFAW, JR., VICE PRESIDENT
ANTHONY W. BERTINO, JR.
JAMES C. CHURCH
THEODORE J. ELDER
JOSEPH M. MITRECIC
DIANA PURNELL

TO: Worcester County Commissioners
FROM: Kelly Shannahan, Assistant Chief Administrative Officer *KS*
SUBJECT: Pending Board Appointments

Attached, please find copies of the Board Summary sheets for all County Boards or Commissions (6) which have members who have resigned or whose terms have expired or are about to expire and either need to be reappointed or replaced (7 total). They are as follows: Adult Public Guardianship Board (1), Local Development Council for Ocean Downs Video Lottery Facility (2), Lower Shore Workforce Investment Board (1), Social Services Board (1), Water and Sewer Advisory Council - Ocean Pines (1), and Commission for Women (1). I have circled the members whose terms have expired on each of these boards.

The above referenced Boards and Commissions have been functioning with vacancies since December 31, 2015, or earlier, and would benefit from the appointment of new members. Therefore, please consider these new appointments as soon as possible in order to restore full appointed membership on each of these boards.

If you have any questions or concerns, please don't hesitate to contact me. Thank You!

Pending Board Appointments - By Commissioner

District 1 - Lockfaw p. 7 - Local Development Council for Ocean Downs Casino (Ron Taylor) - 4-year
p. 15 - Commission for Women (Laura McDermott - **resigned-replace** - for remainder of term through 2016)

District 2 - Purnell All District Appointments received. Thank You!
Please consider nominations for At-Large positions listed below - "All Commissioners"

District 3 - Church All District Appointments received. Thank You!
Please consider nominations for At-Large positions listed below - "All Commissioners"

District 4 - Elder All District Appointments received. Thank You!
Please consider nominations for At-Large positions listed below - "All Commissioners"

District 5 - Bertino All District Appointments received. Thank You!
Please consider nominations for At-Large positions listed below - "All Commissioners"
p. 14 - Water and Sewer Advisory Council - Ocean Pines (Gail Blazer)

District 6 - Bunting All District Appointments received. Thank You!
Please consider nominations for At-Large positions listed below - "All Commissioners"
p. 14 - Water and Sewer Advisory Council - Ocean Pines (Gail Blazer)

District 7 - Mitreic p. 7 - Local Development Council for Ocean Downs Casino (Todd Ferrante) - 4-year

All Commissioners

- p. 3 - (1) Adult Public Guardianship Board (Pattie Tingle) - representative of a local non-profit social service organization - remainder of 3-year term through December 31, 2017
- p. 8 - (1) Lower Shore Workforce Investment Board - Replace Craig Davis - remainder of term through September 30, 2017 - Business Representatives) - 4-year
- LSWA requests appointment of representatives from the following industries: Logistics (Sysco), Trades (small independent contractors), Hospitality (hotel, motel, restaurant), Health Care (AGH, Assisted Living, Coastal Hospice), or Manufacturing (wineries, breweries, Dunkin Donuts).
- p. 11 - (1) Social Services Board (Judy Stinebiser - replace) - 3-year - from June 30, 2016
- p. 14 - (1) Water and Sewer Advisory Council - Ocean Pines (Gail Blazer) - 4-year

ADULT PUBLIC GUARDIANSHIP BOARD

Reference: PGL Family Law 14-402, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory
Perform 6-month reviews of all guardianships held by a public agency.
Recommend that the guardianship be continued, modified or terminated.

Number/Term: 1 1/3 year terms
Terms expire December 31st

Compensation: None, travel expenses (under Standard State Travel Regulations)

Meetings: Semi-annually

Special Provisions: 1 member must be a professional representative of the local department
1 member must be a physician
1 member must be a psychiatrist from the local department of health
1 member must be a representative of a local commission on aging
1 member must be a representative of a local nonprofit social services organization
1 member must be a lawyer
2 members must be lay individuals
1 member must be a public health nurse
1 member must be a professional in the field of disabilities
1 member must be a person with a physical disability

Staff Contact: Department of Social Services - Roberta Baldwin (410-677-6872)

Current Members:

<u>Member's Name</u>	<u>Representing</u>	<u>Years of Term(s)</u>
Dr. William Greer	Physician	07-10-13, 13-16
Richard Collins	Lawyer	95-98-01-04-07-10-13, 13-16
The Rev. Guy H. Butler	Lay Person	*99-01-04-07-10-13, 13-16
Connie Wessels	Lay Person	*15-16
Debbie Ritter	Commission on Aging Rep.	*07-08-11-14, 14-17
Jack Ferry	Professional in field of disabilities	*14, 14-17
Dean Perdue	Person with physical disability	08-11-14, 14-17
<u>Pattie Tingle</u>	Non-profit Soc. Service Rep.	*15-17 ← Resigned/Replace
Roberta Baldwin	Local Dept. Rep. - Social Services	03-06-09-12-15, 15-18
Melissa Banks	Public Health Nurse	*02-03-06-09-12-15, 15-18
Dr. Dia Arpon	Psychiatrist	*10-12-15, 15-18

* = Appointed to fill an unexpired term

ADULT PUBLIC GUARDIANSHIP BOARD

(Continued)

Prior Members:

Dr. Donald Harting
Maude Love
Thomas Wall
Dr. Dorothy Holzworth
B. Randall Coates
Kevin Douglas
Sheldon Chandler
Martha Duncan
Dr. Francis Townsend
Luther Schultz
Mark Bainum
Thomas Mulligan
Dr. Paul Flory
Barbara Duerr
Craig Horseman
Faye Thornes
Mary Leister
Joyce Bell
Randolph Barr
Elsie Briddell
John Sauer
Dr. Timothy Bainum
Ernestine Bailey
Terri Selby (92-95)
Pauline Robbins (92-95)
Darryl Hagey
Dr. Ritchie Shoemaker (92-95)
Barry Johansson (93-96)

Since 1972

Albert Straw (91-97)
Nate Pearson (95-98)
Dr. William Greer, III (95-98)
Rev. Arthur L. George (95-99)
Irvin Greene (96-99)
Mary Leister (93-99)
Otho Aydelotte, Jr. (93-99)
Shirley D'Aprix (98-00)
Theresa Bruner (91-02)
Tony Devereaux (93-02)
Dr. William Krone (98-02)
David Hatfield (99-03)
Dr. Kimberly Richardson (02-03)
Ina Hiller (91-03)
Dr. David Pytlewski (91-06)
Jerry Halter (99-06)
Dr. Glenn Arzadon (04-07)
Madeline Waters (99-08)
Mimi Peuser (03-08)
Dr. Gergana Dimitrova (07-08)
Carolyn Cordial (08-13)
June Walker (02-13)
Bruce Broman (00-14)
Lori Carson (13-14)

Kelly Shannahan

From: Roberta Baldwin -DHR- Worcester County <roberta.baldwin@maryland.gov>
Sent: Wednesday, May 18, 2016 9:42 AM
To: Kelly Shannahan
Subject: Fwd: Worcester County Guardianship Review Board

Good morning Kelly. Please accept the below email that I received from Patti Tingle as her resignation from the Adult Public Guardianship Review Board. I am in the process of identifying another individual who would serve as a provider to individuals with a disability. I will forward you a letter of request as soon as I receive confirmation. Thank you.

Roberta

Roberta Baldwin, LCSW-C
Assistant Director of Services
Worcester County Department of Social Services
299 Commerce Street
Snow Hill, MD 21863
Roberta.Baldwin@maryland.gov

----- Forwarded message -----

From: **Pattie Tingle** <pat16@macinc.org>
Date: Wed, May 11, 2016 at 1:42 PM
Subject: Worcester County Guardianship Review Board
To: roberta.baldwin@maryland.gov

Good Afternoon Roberta,

I am writing this email to inform you that I must resign my role with the Review Board. Recently I accepted a new position of employment with MAC, Inc. as their incoming Executive Director. I have been advised that this role would be a conflict of interest.

Thank you for this opportunity to serve. It was good meeting and working with everyone.

As you move forward, should you need to consider a replacement, I could suggest the gentleman who is now Acting Director of Bay Area Center for Independent Living, Jeff Byrne. He is very knowledgeable of the needs and concerns of persons who are aging and disabled and is a Licensed Clinical Social Worker of 30+ years.

Should you be interested in talking with him he can be reached at the Bay Area CIL office (443) 260-0822 or by email at jbyrne@bayareacil.org.

Best wishes in your continued work,

Pattie A. Tingle

Director

MAC, Inc. (*Maintaining Active Citizens, Inc.*)

909 Progress Circle, Suite 100

Salisbury, MD 21804

Phone: 410-742-0505, x 114

Email: pat16@macinc.org

Website: www.macinc.org

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**LOCAL DEVELOPMENT COUNCIL  
FOR THE OCEAN DOWNS CASINO**

Reference: Subsection 9-1A-31(c) - State Government Article, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory  
Review and comment on the multi-year plan for the expenditure of the local impact grant funds from video lottery facility proceeds for specified public services and improvements; Advise the County on the impact of the video lottery facility on the communities and the needs and priorities of the communities in the immediate proximity to the facility.

Number/Term: 15/4 year terms; Terms Expire December 31

Compensation: None

Meetings: At least semi-annually

Special Provisions: Membership to include State Delegation (or their designee); one representative of the Ocean Downs Video Lottery Facility, seven residents of communities in immediate proximity to Ocean Downs, and four business or institution representatives located in immediate proximity to Ocean Downs.

Staff Contacts: Kim Moses, Public Information Officer, 410-632-1194  
Maureen Howarth, County Attorney, 410-632-1194

**Current Members:**

| <u>Member's Name</u>    | <u>Nominated By</u> | <u>Represents/Resides</u> | <u>Years of Term(s)</u> |
|-------------------------|---------------------|---------------------------|-------------------------|
| Ron Taylor °            | Dist. 1 - Lockfaw   | Resident - Pocomoke       | *09-10, 10-14           |
| Todd Ferrante °         | Dist. 7 - Gulyas    | Resident - Ocean City     | *09-11, 11-15           |
| Mayor Charlie Dorman    | Dist. 4 - Shockley  | Resident - Snow Hill      | 12-16                   |
| Rod Murray °            | Dist. 6 - Bunting   | Resident - Ocean Pines    | *09-12, 12-16           |
| Mayor Rick Meehan °     | At-Large            | Business - Ocean City     | *09-12, 12-16           |
| Mayor Gee Williams °    | Dist. 3 - Church    | Resident - Berlin         | 09-13, 13-17            |
| Jim Rosenberg °         | Dist. 5 - Boggs     | Resident - Ocean Pines    | 09-13, 13-17            |
| David Massey °          | At-Large            | Business - Ocean Pines    | 09-13, 13-17            |
| Cam Bunting °           | At-Large            | Business - Berlin         | *09-10-14, 14-18        |
| James N. Mathias, Jr. ° |                     | Maryland Senator          | 09-10-14, 14-18         |
| Mary Beth Carozza       |                     | Maryland Delegate         | 14-18                   |
| Charles Otto            |                     | Maryland Delegate         | 14-18                   |
| Roxane Rounds           | Dist. 2 - Purnell   | Resident - Berlin         | *14-15, 15-19           |
| Mark Wittmyer           | At-Large            | Business - Ocean Pines    | 15-19                   |
| Joe Cavilla             | Ocean Downs Casino  | Ocean Downs Casino        | 12-indefinite           |

**Prior Members:** Since 2009

J. Lowell Stoltzfus ° (09-10)  
 Mark Wittmyer ° (09-11)  
 John Salm ° (09-12)  
 Mike Pruitt ° (09-12)  
 Norman H. Conway ° (09-14)  
 Michael McDermott (10-14)  
 Diana Purnell ° (09-14)  
 Linda Dearing (11-15)

\* = Appointed to fill an unexpired term/initial terms staggered  
 ° = Charter Member

**LOWER SHORE WORKFORCE INVESTMENT BOARD**  
(Previously Private Industry Council Board - PIC)

Reference: Workforce Investment Act of 1998, Section 117

Appointed by: County Commissioners

Functions: Advisory/Regulatory  
Provide education and job training opportunities to eligible adults, youth and dislocated workers who are residents of Somerset, Wicomico and Worcester counties.

Number/Term: 24 - 5 Worcester County, 7 At-Large (by Tri-County Council), 12 Other  
2, 3 or 4-year terms; Terms expire September 30

Compensation: None

Meetings: Quarterly (January, April, July, October) on the 2<sup>nd</sup> Wednesday

Special Provisions: Board must be at least 51% business membership.  
Chair must be a businessperson

Staff Contact: Lower Shore Workforce Alliance  
Milton Morris, Workforce Director (410-341-3835, ext 6)  
One-Stop Job Market, 31901 Tri-County Way, Suite 215, Salisbury, MD 21804

Current Members (Worcester County - also members from Wicomico, Somerset and Tri-County Council):

| <u>Name</u>            | <u>Resides/Agency</u> | <u>Term</u>       | <u>Representing</u>   |
|------------------------|-----------------------|-------------------|-----------------------|
| Craig Davis (resigned) | Berlin                | 13-17             | Business Rep.         |
| Donna Weaver           | Berlin                | *08-09-13, 13-17  | Business Rep.         |
| Geoffrey Failla        | Whaleyville           | *15-18            | Business Rep.         |
| Jason Cunha            | Pocomoke              | *16-18            | Business Rep.         |
| Walter Maizel          | Bishopville           | *12, 12-16, 16-20 | Private Business Rep. |

*Resigned -  
Replace*

Prior Members: Since

|                           |                         |
|---------------------------|-------------------------|
| Baine Yates               | Heidi Kelley (07-08)    |
| Charles Nicholson (98-00) | Bruce Morrison (05-08)  |
| Gene Theroux (97-00)      | Margaret Dennis (08-12) |
| Jackie Gordon (98-00)     | Ted Doukas (03-13)      |
| Caren French (97-01)      | Diana Nolte (06-14)     |
| Jack Smith (97-01)        | John Ostrander (07-15)  |
| Linda Busick (98-02)      |                         |
| Edward Lee (97-03)        |                         |
| Joe Mangini (97-03)       |                         |
| Linda Wright (99-04)      |                         |
| Kaye Holloway (95-04)     |                         |
| Joanne Lusby (00-05)      |                         |
| William Greenwood (97-06) |                         |
| Gabriel Purnell (04-07)   |                         |
| Walter Kissel (03-07)     |                         |

\* See attached →

Request Rep. From

- Health Care
- Hospitality
- Manufacturing
- Trades, or
- Logistics

## Kelly Shannahan

---

**From:** Dione Shaw <dshaw@tcclesmd.org>  
**Sent:** Wednesday, January 20, 2016 3:55 PM  
**To:** Kelly Shannahan  
**Cc:** Maria Waller; Walter Maizel  
**Subject:** Lower Shore Workforce Alliance - Workforce Development Board Members  
**Attachments:** WDB Resignations.pdf

Hello Kelly,

It was great talking with you today. Copies of the resignation letters for Craig Davis and John Ostrander are attached.

We currently have two Worcester County vacancies and are seeking individuals from these industries:

Logistics - Sysco  
Trades – Small Independent Contractors  
Hospitality – Hotel/Motels and Restaurant  
Healthcare – AGH, Assistant Living, Coastal Hospice  
Manufacturing -- Wineries/Breweries, Dunkin Donuts

\*

We look forward to hearing from you in the near future.

Thank you for all you do to help us keep our Workforce Development Board in compliance.

Di

**DIONE SHAW**  
**OPERATIONS COORDINATOR**  
**LOWER SHORE WORKFORCE ALLIANCE**  
31901 TRI-COUNTY WAY  
SALISBURY, MARYLAND 21804  
PHONE: 410-341-3835  
FAX: 410-341-3735  
EMAIL: [DSHAW@LSWA.ORG](mailto:DSHAW@LSWA.ORG)  
WEB: [WWW.LOWERSHORE.ORG](http://WWW.LOWERSHORE.ORG)

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Received  
3/4/15

# TAYLOR'S NEIGHBORHOOD RESTAURANT

11021 Nicholas Lane, Suite 1, Ocean Pines, MD 21811

(410) 208-4260

---

March 4, 2015

To: Mr. Jim Bunting

Cc: Milton Morris

I am writing this letter to inform you that I must resign from my position on the Lower Shore Workforce Investment Board. Thank you for your understanding with this matter.

Sincerely,

*Craig Davis*

Craig Davis

Owner

Taylor's Neighborhood Restaurant

443-235-4601 cell

## SOCIAL SERVICES BOARD

Reference: Human Services Article - Annotated Code of Maryland - Section 3-501

Appointed by: County Commissioners

Functions: Advisory  
 Review activities of the local Social Services Department and make recommendations to the State Department of Human Resources.  
 Act as liaison between Social Services Dept. and County Commissioners.  
 Advocate social services programs on local, state and federal level.

Number/Term: 9 to 13 members/3 years  
Terms expire June 30th

Compensation: None - (Reasonable Expenses for attending meetings/official duties)

Meetings: 1 per month (Except June, July, August)

Special Provisions: Members to be persons with high degree of interest, capacity & objectivity, who in aggregate give a countywide representative character.  
 Maximum 2 consecutive terms, minimum 1-year between reappointment  
 Members must attend at least 50% of meetings  
 One member (ex officio) must be a County Commissioner  
 Except County Commissioner, members may not hold public office.

Staff Contact: Peter Buesgens, Director of Social Services - (410-677-6806)

Current Members:

| <u>Member's Name</u>    | <u>Nominated By</u>       | <u>Resides</u>  | <u>Years of Term(s)</u> |
|-------------------------|---------------------------|-----------------|-------------------------|
| Judy Stinebiser         | At-Large                  | Ocean Pines     | 13-16                   |
| Tracey Cottman          | D-1, Lockfaw              | Pocomoke City   | *15-17                  |
| Arlette Bright          | D-2, Purnell              | West Ocean City | *11, 11-14, 14-17       |
| Cathy Gallagher         | D-5, Boggs                | Ocean Pines     | *13-14, 14-17           |
| Diana Purnell           | ex officio - Commissioner |                 | 14-18                   |
| Faith Coleman           | D-4, Elder                | Snow Hill       | 15-18                   |
| Harry Hammond           | D-6, Bunting              | Bishopville     | 15-18                   |
| Voncelia Brown          | D-3, Church               | Berlin          | 16-19                   |
| Maria Campione-Lawrence | D-7, Mitrecic             | Ocean City      | 16-19                   |

*Replace for term beginning July 1, 2016*

\* = Appointed to fill an unexpired term

**SOCIAL SERVICES BOARD**  
(Continued)

Prior Members: (Since 1972)

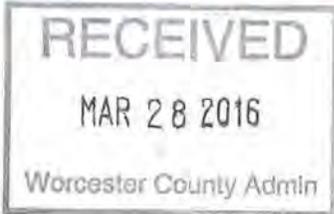
|                               |                            |
|-------------------------------|----------------------------|
| James Dryden                  | Naomi Washington (01-02)   |
| Sheldon Chandler              | Lehman Tomlin, Jr. (01-02) |
| Richard Bunting               | Jeanne Lynch (00-02)       |
| Anthony Purnell               | Michael Reilly (00-03)     |
| Richard Martin                | Oliver Waters, Sr. (97-03) |
| Edward Hill                   | Charles Hinz (02-04)       |
| John Davis                    | Prentiss Miles (94-06)     |
| Thomas Shockley               | Lakeshia Townsend (03-06)  |
| Michael Delano                | Betty May (02-06)          |
| Rev. James Seymour            | Robert "BJ" Corbin (01-06) |
| Pauline Robertson             | William Decoligny (03-06)  |
| Josephine Anderson            | Grace Smearman (99-07)     |
| Wendell White                 | Ann Almand (04-07)         |
| Steven Cress                  | Norma Polk-Miles (06-08)   |
| Odetta C. Perdue              | Anthony Bowen (96-08)      |
| Raymond Redden                | Jeanette Tressler (06-09)  |
| Hinson Finney                 | Rev. Ronnie White (08-10)  |
| Ira Hancock                   | Belle Redden (09-11)       |
| Robert Ward                   | E. Nadine Miller (07-11)   |
| Elsie Bowen                   | Mary Yenney (06-13)        |
| Faye Thornes                  | Dr. Nancy Dorman (07-13)   |
| Frederick Fletcher            | Susan Canfora (11-13)      |
| Rev. Thomas Wall              | Judy Boggs (02-14)         |
| Richard Bundick               | Jeff Kelchner (06-15)      |
| Carmen Shrouck                | Laura McDermott (11-15)    |
| Maude Love                    | Emma Klein (08-15)         |
| Reginald T. Hancock           | Wes McCabe (13-16)         |
| Elsie Briddell                | Nancy Howard (09-16)       |
| Juanita Merrill               |                            |
| Raymond R. Jarvis, III        |                            |
| Edward O. Thomas              |                            |
| Theo Hauck                    |                            |
| Marie Doughty                 |                            |
| James Taylor                  |                            |
| K. Bennett Bozman             |                            |
| Wilson Duncan                 |                            |
| Connie Quillin                |                            |
| Lela Hopson                   |                            |
| Dorothy Holzworth             |                            |
| Doris Jarvis                  |                            |
| Eugene Birckett               |                            |
| Eric Rauch                    |                            |
| Oliver Waters, Sr.            |                            |
| Floyd F. Bassett, Jr.         |                            |
| Warner Wilson                 |                            |
| Mance McCall                  |                            |
| Louise Matthews               |                            |
| Geraldine Thweat (92-98)      |                            |
| Darryl Hagy (95-98)           |                            |
| Richard Bunting (96-99)       |                            |
| John E. Bloxom (98-00)        |                            |
| Katie Briddell (87-90, 93-00) |                            |
| Thomas J. Wall, Sr. (95-01)   |                            |
| Mike Pennington (98-01)       |                            |
| Desire Becketts (98-01)       |                            |

\* = Appointed to fill an unexpired term



DEPARTMENT OF HUMAN RESOURCES

Worcester County Department of Social Services



Peter Buesgens Director

Dawn Jones Assistant Director Child Support

Ellen Payne Assistant Director Family Investment

Mary Beth Quillen Assistant Director Administration

Roberta Baldwin Assistant Director Services

March 22, 2016

Mr. Harold Higgins Chief Administrative Officer Worcester County Government 1 West Market Street - Room 1103 Snow Hill, MD 21863

RE: Worcester County Dept. of Social Services Board Member - Ms. Judy Stinebiser

Dear Mr. Higgins,

I am writing regarding Advisory Board membership of Ms. Judy Stinebiser. She was appointed to the Worcester County Advisory Board by the Worcester County Commissioners as an At-Large member. Ms. Stinebiser's term will be expiring June 30, 2016 and has decided not to be recommended for an additional term. She has been an excellent asset and we appreciate her time and commitment to our board.

It is important that we keep membership at full capacity; therefore, we are asking the Commissioner to appoint a new member to replace Ms. Judy Stinebiser.

Please contact me if you would like to discuss this further. Thank you for your time with this matter.

Sincerely,

[Handwritten signature of Peter J. Buesgens]

Peter J. Buesgens, LCSW-C Director

PJB:cmc

CC: Kelly Shannahan, Assistant Chief Administrative Officer



**WATER AND SEWER ADVISORY COUNCIL  
OCEAN PINES SERVICE AREA**

Reference: County Commissioners' Resolution of November 19, 1993

Appointed by: County Commissioners

Function: Advisory  
Advise Commissioners on water and sewer needs of the Service Area; review amendments to Water and Sewer Plan; make recommendations on policies and procedures; review and recommend charges and fees; review annual budget for the service area.

Number/Term: 5/4-year terms  
Terms Expire December 31

Compensation: Expense allowance for meeting attendance as authorized in the budget.

Meetings: Monthly

Special Provisions: Must be residents of Ocean Pines Service Area

Staff Support: Department of Public Works - Water and Wastewater Division  
John Ross - (410-641-5251)

**Current Members:**

| <u>Name</u>      | <u>Resides</u> | <u>Years of Term(s)</u> |
|------------------|----------------|-------------------------|
| Gail Blazer      | Ocean Pines    | 07-11, 11-15            |
| Frederick Stiehl | Ocean Pines    | *06-08-12, 12-16        |
| Mike Hegarty     | Ocean Pines    | *08-09-13, 13-17        |
| Michael Reilly   | Ocean Pines    | *14-17                  |
| James Spicknall  | Ocean Pines    | 07-10-14, 14-18         |

**Prior Members: (Since 1993)**

Andrew Bosco (93-95)  
Richard Brady (96-96, 03-04)  
Michael Robbins (93-99)  
Alfred Lotz (93-03)  
Ernest Armstrong (93-04)  
Jack Reed (93-06)  
Fred Henderson (04-06)  
E. A. "Bud" Rogner (96-07)  
David Walter (06-07)  
Darwin "Dart" Way, Jr. (99-08)  
Aris Spengos (04-14)

\* = Appointed to fill an unexpired term

## COMMISSION FOR WOMEN

Reference: Public Local Law CG 6-101

Appointed by: County Commissioners

Function: Advisory

Number/Term: 11/3-year terms; Terms Expire December 31

Compensation: None

Meetings: At least monthly (3<sup>rd</sup> Tuesday at 5:30 PM - alternating between Berlin and Snow Hill)

Special Provisions: 7 district members, one from each Commissioner District  
 4 At-large members, nominations from women's organizations & citizens  
 4 Ex-Officio members, one each from the following departments: Social Services, Health & Mental Hygiene, Board of Education, Public Safety  
 No member shall serve more than six consecutive years

Contact: Eloise Henry-Gordy, Chair  
 Worcester County Commission for Women - P.O. Box 1712, Berlin, MD 21811

**Current Members:**

| <u>Member's Name</u>    | <u>Nominated By</u>              | <u>Resides</u>  | <u>Years of Term(s)</u> |
|-------------------------|----------------------------------|-----------------|-------------------------|
| Laura McDermott         | D-1, Lockfaw                     | Pocomoke City   | *11-13, 13-16           |
| Hope Carmean            | D-4, Elder                       | Snow Hill       | *15-16                  |
| Mary E. (Liz) Mumford   | At-Large                         | Ocean City      | *16                     |
| Mary Beth Quillen       | Dept of Social Services          |                 | 13-16                   |
| Julie Phillips          | Board of Education               |                 | 13-16                   |
| Charlotte Cathell       | D-5, Bertino                     | Ocean Pines     | *09-11-14, 14-17        |
| Alice Jean Ennis        | At-Large                         | Pocomoke        | 14-17                   |
| Eloise Henry-Gordy      | At-Large                         | Snow Hill       | 08-11-14, 14-17         |
| Corporal Lisa Maurer    | Public Safety - Sheriff's Office |                 | *13-14, 14-17           |
| Debbie Farlow           | Health Department                |                 | *13-14, 14-17           |
| Teola Brittingham       | D-2, Purnell                     | Berlin          | *16-18                  |
| Michelle Bankert        | D-3, Church                      | West Ocean City | *14-15, 15-18           |
| Bess Cropper            | D-6, Bunting                     | Berlin          | 15-18                   |
| Nancy Fortney           | D-7, Mitrecic                    | Ocean City      | 12-15, 15-18            |
| Lauren Mathias Williams | At-Large                         | Berlin          | *16-18                  |

*Resigned /  
Replace*

**Prior Members: Since 1995**

- |                                           |                                     |                              |
|-------------------------------------------|-------------------------------------|------------------------------|
| Ellen Pilchard <sup>c</sup> (95-97)       | Carole P. Voss (98-00)              | Gloria Bassich (98-03)       |
| Helen Henson <sup>c</sup> (95-97)         | Martha Bennett (97-00)              | Carolyn Porter (01-04)       |
| Barbara Beaubien <sup>c</sup> (95-97)     | Patricia Ilczuk-Lavanceau (98-99)   | Martha Pusey (97-03)         |
| Sandy Wilkinson <sup>c</sup> (95-97)      | Lil Wilkinson (00-01)               | Teole Brittingham (97-04)    |
| Helen Fisher <sup>c</sup> (95-98)         | Diana Purnell <sup>c</sup> (95-01)  | Catherine W. Stevens (02-04) |
| Bernard Bond <sup>c</sup> (95-98)         | Colleen McGuire (99-01)             | Hattie Beckwith (00-04)      |
| Jo Campbell <sup>c</sup> (95-98)          | Wendy Boggs McGill (00-02)          | Mary Ann Bennett (98-04)     |
| Karen Holck <sup>c</sup> (95-98)          | Lynne Boyd (98-01)                  | Rita Vaeth (03-04)           |
| Judy Boggs <sup>c</sup> (95-98)           | Barbara Trader <sup>c</sup> (95-02) | Sharyn O'Hare (97-04)        |
| Mary Elizabeth Fears <sup>c</sup> (95-98) | Heather Cook (01-02)                | Patricia Layman (04-05)      |
| Pamela McCabe <sup>c</sup> (95-98)        | Vyolatus Ayres (98-03)              | Mary M. Walker (03-05)       |
| Teresa Hammerbacher <sup>c</sup> (95-98)  | Terri Taylor (01-03)                | Norma Polk Miles (03-05)     |
| Bonnie Platter (98-00)                    | Christine Selzer (03)               | Roseann Bridgman (03-06)     |
| Marie Velong <sup>c</sup> (95-99)         | Linda C. Busick (00-03)             | Sharon Landis (03-06)        |

\* = Appointed to fill an unexpired term  
 c = Charter member

Prior Members: Since 1995 (continued)

Dr. Mary Dale Craig (02-06)  
Dee Shorts (04-07)  
Ellen Payne (01-07)  
Mary Beth Quillen (05-08)  
Marge SeBour (06-08)  
Meg Gerety (04-07)  
Linda Dearing (02-08)  
Angela Hayes (08)  
Susan Schwarten (04-08)  
Marilyn James (06-08)  
Merilee Horvat (06-09)  
Jody Falter (06-09)  
Kathy Muncy (08-09)  
Germaine Smith Garner (03-09)  
Nancy Howard (09-10)  
Barbara Witherow (07-10)  
Doris Moxley (04-10)  
Evelyne Tyndall (07-10)  
Sharone Grant (03-10)  
Lorraine Fasciocco (07-10)  
Kay Cardinale (08-10)  
Rita Lawson (05-11)  
Cindi McQuay (10-11)  
Linda Skidmore (05-11)  
Kutresa Lankford-Purnell (10-11)  
Monna Van Ess (08-11)  
Barbara Passwater (09-12)  
Cassandra Rox (11-12)  
Diane McGraw (08-12)  
Dawn Jones (09-12)  
Cheryl K. Jacobs (11)  
Doris Moxley (10-13)  
Kutresa Lankford-Purnell (10-12)  
Terry Edwards (10-13)  
Dr. Donna Main (10-13)  
Beverly Thomas (10-13)  
Caroline Bloxom (14)  
Tracy Tilghman (11-14)  
Joan Gentile (12-14)  
Carolyn Dorman (13-16)  
Arlene Page (12-15)  
Shirley Dale (12-16)  
Dawn Cordrey Hodge (13-16)  
Carol Rose (14-16)

## Kelly Shannahan

---

**From:** Lora Henry-Gordy <henrygordy1954@yahoo.com>  
**ent:** Monday, April 11, 2016 12:12 PM  
**,o:** Kelly Shannahan  
**Subject:** WCCW Commissioners

Good afternoon Mr. Shannahan ,

We have 2 vacancies that needs to be filled.

Dawn Hodge has resigned due to her increased responsibilities .

Dawn Hodges is At Large (North) 14 -16. We need to have someone to finish out her term.

We also have a vacancy for District 1 - Lockfaw, 15 -16 .

At this time I have no nominees. We are asking individuals if they are interested.

Sincerely ,

L. Eloise Henry-Gordy



14

COMMISSIONERS  
MADISON J. BUNTING, JR., PRESIDENT  
MERRILL W. LOCKFAW, JR., VICE PRESIDENT  
ANTHONY W. BERTINO, JR.  
JAMES C. CHURCH  
THEODORE J. ELDER  
JOSEPH M. MITRECIC  
DIANA PURNELL

OFFICE OF THE  
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA  
CHIEF ADMINISTRATIVE OFFICER  
MAUREEN F.L. HOWARTH  
COUNTY ATTORNEY

## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103  
SNOW HILL, MARYLAND  
21863-1195

September 14, 2016

TO: Worcester County Commissioners  
FROM: Kelly Shannahan, Assistant Chief Administrative Officer *KL*  
SUBJECT: Offer for Inventory in Gold Coast Mall Retail Liquor Store

\*\*\*\*\*

As we referenced at your last meeting, staff had originally planned to include the sublease of the Gold Coast Mall retail liquor store in the Request for Proposals (RFP) that was approved for our 16<sup>th</sup> Street retail liquor store location. However, the landlord was not inclined to extend our lease beyond the current expiration date of December 31, 2016. The landlord instead prefers to enter into a long term lease with the adjacent tenant who operates a beer and wine store to expand into the space currently occupied by the County liquor store. The tenant, GCBW, Inc. (Mohamad "Mike" Ramadan, principal), is planning to apply for a new Class "A" beer/wine/liquor license in order to sell liquor at this location in addition to beer and wine. However, under current state law, such licenses are prohibited within 10 blocks of an existing County liquor store in the Town of Ocean City. We understand from Attorney Mark Cropper that Mr. Ramadan would like to apply for a license by the September 19, 2016 deadline. License Administrator April Payne has agreed to accept the application contingent upon a letter of acknowledgment and support from the County.

In discussions with Mr. Cropper, we explained our original intent to sublease the Gold Coast Mall liquor store and to sell the remaining inventory to the sublessee. As a result of our discussions, we developed an Offer Form modeled after the RFP (see attached) which Mr. Cropper presented to his client for purchase of the inventory (current cost - \$152,457) and assets (current book value - \$47,102). As you will see, Mr. Ramadan has offered to purchase the remaining inventory (except the non-alcoholic beverages) at the County's actual cost plus a 10% mark-up. Since Mr. Ramadan was uninterested in purchasing any of the County's assets in the store which he plans to renovate, he agreed to purchase additional inventory up to a total cost of \$300,000 including the 10% mark-up.

Staff has reviewed the offer and recommends acceptance contingent upon a formally approved contract of sale between Mr. Ramadan and the County prior to the October 19, 2016 Board of License Commissioners' meeting. Thank you for your consideration. We look forward to discussing this matter with you at your next meeting.

TEL: 410-632-1194  
FAX: 410-632-3131  
E-MAIL: admin@co.worcester.md.us  
WEB: www.co.worcester.md.us



COMMISSIONERS  
MADISON J. BUNTING, JR., PRESIDENT  
MERRILL W. LOCKFAW, JR., VICE PRESIDENT  
ANTHONY W. BERTINO, JR.  
JAMES C. CHURCH  
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OFFICE OF THE  
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA  
CHIEF ADMINISTRATIVE OFFICER  
MAUREEN F.L. HOWARTH  
COUNTY ATTORNEY

## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103  
SNOW HILL, MARYLAND  
21863-1195

September 14, 2016

Mark Cropper, Esq.  
6200 Coastal Highway, Suite 200  
Ocean City, Maryland 21842

RE: Gold Coast Mall Inventory Offer

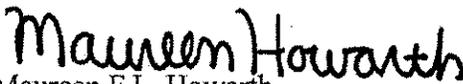
Dear Mark:

The County received the offer to purchase inventory at our Gold Coast liquor store location submitted by your client GCBW, Inc. This offer will be considered by the County Commissioners at their September 20, 2016 meeting. You will hear from me shortly thereafter.

Additionally, I would like to discuss with you the memorialization of the transfer of the inventory through a contract of sale. If the Commissioners decide to accept the offer on September 20<sup>th</sup>, the Commissioners could consider the proposed contract for sale on October 4<sup>th</sup>. Call me when you have time. We will still need to do the Bulk Transfer Application and Permit, but that can be addressed after your client attends the October 19<sup>th</sup> Board of License Commissioners meeting and we know whether he will be issued the appropriate liquor license.

Thank you for the timely offer.

Very Truly Yours,

  
Maureen F.L. Howarth  
County Attorney

Law Offices  
AYRES, JENKINS, GORDY & ALMAND, P.A.

6200 COASTAL HIGHWAY, SUITE 200

OCEAN CITY, MARYLAND 21842

(410) 723-1400

FAX (410) 723-1861

GUY R. AYRES III  
M. DEAN JENKINS  
JAMES W. ALMAND  
WILLIAM E. ESHAM, III  
MARK SPENCER CROPPER  
BRUCE F. BRIGHT  
HEATHER E. STANSBURY  
JON P. BULKELEY

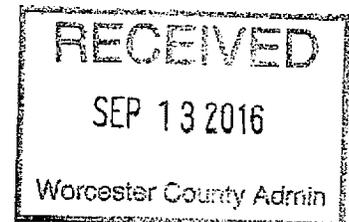
OCEAN PINES OFFICE  
11047 RACETRACK ROAD  
BERLIN, MARYLAND 21811  
(410) 641-5033  
FAX (410) 641-6926

Reply to Ocean City Office

OF COUNSEL  
HAROLD B. GORDY, JR.

September 13, 2016

Worcester County Board of License Commissioners  
Attn: Jim Bunting, President  
One West Market Street- Room 1201  
Snow Hill, MD 21863



Re: Gold Coast Mall Location

Dear President Bunting:

I represent GCBW, Inc. ("GCBW"), a Maryland corporation, whose principal is Mohamad "Mike" Ramadan. GCBW holds a Class "A" B/W license on that property generally referred to and known as Store No. 34, with an address of 11401 Coastal Highway in Ocean City, Maryland. That store is adjacent to Store No. 52, with an address of 11453 Coastal Highway, which is leased by Worcester County. Both stores are part of the Gold Coast Mall complex.

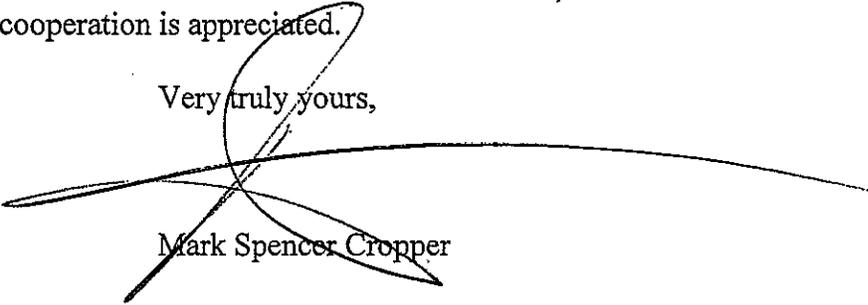
Over the past year, my client has written several letters to the County Commissioners (the "Commissioners") expressing an interest in acquiring Store No. 52. As a result, my client recently received an RFP for that location. Please find enclosed my client's Offer Form in that regard. As you can see, my client is agreeing to purchase up to \$300,000.00 worth of the liquor inventory of the County to supply that location, with a 10% markup. This is inclusive of the existing inventory attached to the RFP. Obviously, this offer is contingent upon the Worcester County Board of License Commissioners (the "Board") issuing to my client a new Class "A" B/W/L license for this location.

My client intends to file the necessary application for the new license on or before September 19, 2016, which is the existing deadline for a hearing that would take place in October. As a condition of the Board accepting any such application, the consent of the Commissioners will be required. Therefore, please provide me with a letter confirming your receipt of the enclosed offer which will be considered by the Commissioners at their next

meeting on September 20, 2016. A decision by the Commissioners regarding the offer will be made at that time and communicated to me and the Board.

Should you have any questions about this letter or the enclosed offer, do not hesitate to give me a call. As always, your cooperation is appreciated.

Very truly yours,



Mark Spencer Cropper

MSC:lbs

Enclosure

## Offer Form

I have reviewed the County inventory (see Attachment A) and assets (see Attachment B) at the Shore Spirits Retail Liquor Store, located at Gold Coast Mall (114<sup>th</sup> Street) in Ocean City, Maryland (Store #52 of Gold Coast Mall - ±1,500 square feet). I hereby agree to purchase the inventory in the store as of December 31, 2016 at the County's actual cost plus the percentage mark-up identified below. I further agree to purchase the County assets as listed on Attachment B at the price stated below.

### Gold Coast Mall Shore Spirits - Inventory -

I agree to purchase all of the County inventory remaining in the store on December 31, 2016, at the County's actual cost, plus the following mark-up:

Gold Coast - Additional Inventory Mark-Up = 10 %

### Gold Coast Mall Shore Spirits - Assets - Furniture, Fixtures and Leasehold Improvements -

I agree to purchase the County assets in the Gold Coast Mall Shore Spirits Location, including: furniture, fixtures and leasehold improvements (original cost = \$119,345, current book value = \$47,102), at the following price:

Gold Coast - Payment for Assets = \$ Ø

Exceptions/Deviations: Due to remodel, I can not purchase any Fixtures, etc.

- Also NO Non-Alcoholic Beverages

- I agree to purchase up to \$300,000.00 worth of the Counties liquor inventories to stock this location when open.

**OFFER MUST BE SIGNED TO BE VALID.**

Date: 9/13/16

Signature: 

Typed Name: Mohamed Ramadan

Title: President

Firm: GC BW inc.

Address: 11401 a' Coastal Hwy

Phone: 410-430-7511

---

**Attachment A**  
**Inventory in Gold Coast Mall Retail Liquor Store**

**Index of Inventory Report\***

| <b><u>Category</u></b>                 | <b><u>Page</u></b> |
|----------------------------------------|--------------------|
| 01 - Wine .....                        | N/A                |
| 02 - Bourbon .....                     | 1                  |
| 03 - Brandy .....                      | 2                  |
| 04 - Whiskey .....                     | 3                  |
| 05 - Cocktails .....                   | 6                  |
| 06 - Cognac .....                      | 6                  |
| 07 - Cordials .....                    | 6                  |
| 08 - Gin .....                         | 9                  |
| 09 - Grain .....                       | 10                 |
| 10 - Rum .....                         | 10                 |
| 11 - Schnapps .....                    | 14                 |
| 12 - Scotch .....                      | 14                 |
| 13 - Tequila .....                     | 15                 |
| 14 - Vermouth .....                    | 17                 |
| 15 - Vodka .....                       | 17                 |
| 16-27 - Miscellaneous and Mixers ..... | 24                 |
| <b>Totals .....</b>                    | <b>25</b>          |

\* Please note that final store inventory will be substantially similar to the list provided herein, but will be updated as of December 31, 2016 to reflect actual inventory in the store at the time of transfer.

## Attachment A

Worcester County Liquor Control  
Merchandise Analysis by Item number  
(Custom)

Analyze by: Item

Print: All

Ranked by: Qty on hand (shaded)

Group by: Category/Sub-category

Print: All in each group

Order by: Group description

Report period: 9/2/2016 to 9/2/2016 (1 days)

Location: GCOAST

"" by Item number indicates the group includes miscellaneous items, values may not 'add across' the report.

## Category/Sub-category

| Rank    | Item number | Description                     | Qty on hand | Cost on hand |
|---------|-------------|---------------------------------|-------------|--------------|
| 02/2003 |             |                                 |             |              |
| 758     | 15000       | ANCIENT AGE BOURBON 1.75L       | 5.00        | 61.58        |
| 759     | 15002       | ANCIENT AGE BOURBON 750ML       | 5.00        | 29.82        |
| 516     | 5252        | BANKERS CLUB BOURBON 1.75L      | 8.00        | 89.54        |
| 920     | 1444        | BOURBON SUPR BLENDED BBN 1.75   | 4.00        | 55.96        |
| 229     | 15082       | BULLEIT BOURBON 90 750ML        | 15.00       | 287.93       |
| 351     | 15090       | CABIN STILL 1.75L               | 11.00       | 142.93       |
| 664     | 7898        | CODY ROAD BOURBON 750ML         | 6.00        | 142.54       |
| 861     | 7723        | COLVILLE BOURBON 750ML          | 4.00        | 66.66        |
| 275     | 2122        | EAGLE RARE S/B BOU 10 YR 375ML  | 13.00       | 126.56       |
| 331     | 1203        | EAGLE RARE S/B BOU 10 YR 750ML  | 12.00       | 199.32       |
| 762     | 101         | EVAN WILLIAMS BLACK BOU 1.75L   | 5.00        | 84.98        |
| 646     | 60          | EVAN WILLIAMS BLACK BOU 200ML   | 7.00        | 19.50        |
| 330     | 15113       | EVAN WILLIAMS BLACK BOU 375ML   | 12.00       | 57.54        |
| 145     | 15112       | EVAN WILLIAMS BLACK BOU 750ML   | 21.00       | 189.25       |
| 1.042   | 3081        | EVAN WILLIAMS S/B BOU 90 750ML  | 2.00        | 46.91        |
| 647     | 5815        | EZRA BROOKS BBN 80 750ML**      | 7.00        | 55.97        |
| 723     | 15120       | EZRA BROOKS KS BOU 90 1.75L     | 8.00        | 100.83       |
| 757     | 15122       | EZRA BROOKS KS BOU 90 750ML     | 5.00        | 43.95        |
| 142     | 7694        | FEW SPIRITS BOURBON 750ML       | 22.00       | 836.20       |
| 841     | 6510        | JESSE JAMES OUTLAW SPICE 750ML  | 4.00        | 47.98        |
| 5       | 7864        | JIM BEAM APPLE 60ML             | 126.00      | 83.69        |
| 81      | 7865        | JIM BEAM APPLE 750ML            | 37.00       | 442.91       |
| 728     | 1768        | JIM BEAM BLACK BOURBON 86 750ML | 6.00        | 95.80        |
| 263     | 15140       | JIM BEAM BOURBON 1.75L          | 14.00       | 285.25       |
| 6       | 15141       | JIM BEAM BOURBON 1L             | 120.00      | 1,528.70     |
| 228     | 15144       | JIM BEAM BOURBON 200ML          | 15.00       | 52.62        |
| 919     | 15143       | JIM BEAM BOURBON 375ML          | 4.00        | 26.38        |
| 26      | 15145       | JIM BEAM BOURBON 50ML           | 75.00       | 49.81        |
| 134     | 15142       | JIM BEAM BOURBON 750ML          | 23.00       | 228.28       |
| 631     | 5038        | JIM BEAM DEVILS CUT 750ML       | 7.00        | 109.03       |
| 512     | 7472        | JIM BEAM FIRE 750ML             | 8.00        | 89.57        |
| 10      | 5270        | JIM BEAM HONEY 50ML             | 119.00      | 79.05        |
| 199     | 6208        | JIM BEAM HONEY 750ML            | 17.00       | 201.85       |
| 1,000   | 6985        | JIM BEAM MAPLE 750ML            | 3.00        | 33.53        |
| 277     | 15170       | KENTUCKY GENTLEMAN BOUR 1.75L   | 13.00       | 110.34       |
| 27      | 15174       | KENTUCKY GENTLEMAN BOUR 200ML   | 75.00       | 110.39       |
| 154     | 15173       | KENTUCKY GENTLEMAN BOUR 375ML   | 20.00       | 43.91        |
| 462     | 15171       | KENTUCKY GENTLEMAN BOURBON 1L   | 9.00        | 44.11        |
| 1,071   | 15180       | KENTUCKY TAVERN KSBW BOU 1.75L  | 1.00        | 10.00        |
| 1,072   | 15181       | KENTUCKY TAVERN KSBW BOUR 1L    | 1.00        | 4.91         |
| 105     | 6545        | KNOB CREEK 9 YR 50ML            | 28.00       | 37.13        |

Worcester County Liquor Control  
Merchandise Analysis by Item number

| Category/Sub-category |             |                                      |             |              |
|-----------------------|-------------|--------------------------------------|-------------|--------------|
| Rank                  | Item number | Description                          | Qty on hand | Cost on hand |
| 1.102                 | 980         | KNOB CREEK BOURBO 9Y 100 1 75L       | 1.00        | 42.63        |
|                       | 717         | 14 KNOB CREEK BOURBO 9Y 100 750ML    | 6.00        | 143.91       |
| 1.088                 | 4792        | KNOB CREEK SINGLE BARREL 750ML       | 1.00        | 32.00        |
|                       | 482         | 421 MAKERS MARK BOURBON 90 1 75L     | 9.00        | 370.14       |
|                       | 974         | 422 MAKERS MARK BOURBON 90 375ML     | 3.00        | 34.09        |
|                       | 314         | 4142 MAKERS MARK BOURBON 90 50ML     | 12.00       | 19.98        |
|                       | 329         | 15202 MAKERS MARK BOURBON 90 750ML   | 12.00       | 258.78       |
|                       | 944         | 15220 OLD CROW BOURBON 3YR 1 75L     | 3.00        | 37.16        |
|                       | 544         | 15272 OLD GRAND DAD BOURBO 100 750ML | 8.00        | 159.96       |
| 1.108                 | 6603        | OLD GRAND DAD BOURBON 80 750ML       | 1.00        | 12.24        |
|                       | 818         | 5081 RED STAG BOURBON 375ML          | 5.00        | 28.33        |
| 1.028                 | 4088        | RED STAG BOURBON 750ML               | 2.00        | 24.05        |
|                       | 982         | 5365 RED STAG HON TEA BOUR 750ML**   | 3.00        | 38.03        |
|                       | 486         | 5363 RED STAG SPICED W/CIN 750ML**   | 9.00        | 93.37        |
|                       | 460         | 1691 RIDGEMONT RES 1792 SGL 750ML    | 9.00        | 140.88       |
|                       | 545         | 15350 SETTER BOURBON 1 75L           | 8.00        | 96.00        |
| 1.022                 | 4062        | VERY OLD BARTON BOUR 100 750ML       | 2.00        | 18.17        |
|                       | 461         | 15370 VIRGINIA GENTLEMAN PET 1.75L   | 9.00        | 118.18       |
| 1.047                 | 15383       | WILD TURKEY BOURBON 101 375ML        | 2.00        | 15.91        |
| 1.070                 | 15382       | WILD TURKEY BOURBON 101 750ML        | 1.00        | 15.59        |
|                       | 994         | 778 WILD TURKEY BOURBON 81 750ML     | 3.00        | 45.59        |
|                       | 293         | 4408 WILD TURKEY WITH HONEY 1 75L    | 13.00       | 311.92       |
|                       | 408         | 4143 WILD TURKEY WITH HONEY 375ML    | 10.00       | 93.45        |
|                       | 294         | 4202 WILD TURKEY WITH HONEY 71 50ML  | 13.00       | 14.75        |
|                       | 969         | 399 WILD TURKEY WITH HONEY 750ML     | 3.00        | 47.99        |
|                       | 490         | 497 WOODFORD RES BOURBON 90 750ML    | 9.00        | 248.44       |
| 02/2003 totals        |             |                                      | 1,052.00    | 8,822.56     |
| 03/3001               |             |                                      |             |              |
|                       | 548         | 17131                                | 6.00        | 49.24        |
|                       | 575         | 17081                                | 7.00        | 43.04        |
|                       | 220         | 17083                                | 10.00       | 45.04        |
|                       | 432         | 17094                                | 10.00       | 16.00        |
|                       | 549         | 17093                                | 8.00        | 22.58        |
|                       | 755         | 17111                                | 5.00        | 30.12        |
|                       | 576         | 17121                                | 7.00        | 43.03        |
|                       | 756         | 17123                                | 5.00        | 21.95        |
|                       | 577         | 17134                                | 7.00        | 10.62        |
|                       | 458         | 17133                                | 9.00        | 25.35        |
|                       | 924         | 17152                                | 4.00        | 31.97        |
|                       | 578         | 17150                                | 7.00        | 105.36       |
|                       | 457         | 17154                                | 9.00        | 21.55        |
|                       | 226         | 17153                                | 15.00       | 61.88        |
|                       | 915         | 1215                                 | 4.00        | 31.93        |
|                       | 536         | 27051                                | 8.00        | 67.18        |
|                       | 765         | 1328                                 | 5.00        | 42.33        |
|                       | 15          | 7877                                 | 107.00      | 73.83        |
|                       | 637         | 7876                                 | 7.00        | 56.30        |
|                       | 552         | 17184                                | 8.00        | 19.96        |

Worcester County Liquor Control  
Merchandise Analysis by Item number

| Category/Sub-category |             |                                |             |              |
|-----------------------|-------------|--------------------------------|-------------|--------------|
| Rank                  | Item number | Description                    | Qty on hand | Cost on hand |
| 433                   | 17183       | E & J BRANDY 375ML             | 10.00       | 39.25        |
| 923                   | 17182       | E & J BRANDY 750ML             | 4.00        | 32.18        |
| 1,081                 | 237         | E & J BRANDY VSOP 750ML        | 1.00        | 8.67         |
| 574                   | 17190       | E & J BRANDY VSOP 1.75L        | 7.00        | 123.33       |
| 184                   | 17194       | E & J BRANDY VSOP 200ML        | 17.00       | 47.21        |
| 348                   | 17193       | E & J BRANDY VSOP 375ML        | 11.00       | 47.81        |
| 661                   | 7812        | E & J PEACH BRANDY 750ML       | 8.00        | 48.27        |
| 739                   | 1857        | E & J XO BRANDY 375ML          | 6.00        | 27.99        |
| 1,064                 | 1856        | E & J XO BRANDY 750ML          | 1.00        | 8.89         |
| 309                   | 743         | HIRAM WALKER PEACH BRAND 750ML | 12.00       | 87.54        |
| 453                   | 17242       | LAIRDS APPLEJACK BRANDY 750ML  | 9.00        | 89.27        |
| 942                   | 17270       | PAUL MASSON BRANDY VS 1.75L    | 3.00        | 43.19        |
| 456                   | 17274       | PAUL MASSON BRANDY VS 200ML    | 9.00        | 21.16        |
| 455                   | 17273       | PAUL MASSON BRANDY VS 375ML    | 9.00        | 33.44        |
| 928                   | 17272       | PAUL MASSON BRANDY VS 750ML    | 4.00        | 32.01        |
| 585                   | 3038        | PAUL MASSON BRANDY VSOP 1.75L  | 7.00        | 123.13       |
| 1,043                 | 112         | PAUL MASSON BRANDY VSOP 750ML  | 2.00        | 17.99        |
| 484                   | 7433        | PAUL MASSON GR AM PEACH 375ML  | 9.00        | 36.41        |
| 852                   | 7179        | PAUL MASSON GR AMB PEACH 750ML | 4.00        | 32.96        |
| 659                   | 7881        | PAUL MASSON RED BERRY 750ML    | 8.00        | 50.25        |
| 802                   | 4248        | STOCK 84 BRANDY 1.75L          | 5.00        | 74.95        |
| 03/3001 totals        |             |                                | 398.00      | 1,844.92     |
| <hr/>                 |             |                                |             |              |
| 03/3002               |             |                                |             |              |
| 725                   | 17262       | METAXA 5 STAR 76 750ML         | 8.00        | 102.82       |
| 1,033                 | 21952       | METAXA OUIZO 750ML             | 2.00        | 25.51        |
| 1,045                 | 1377        | ST REMY NAPO BRAND VSOP 1.75L  | 2.00        | 39.99        |
| 03/3002 totals        |             |                                | 10.00       | 168.32       |
| <hr/>                 |             |                                |             |              |
| 04/4001               |             |                                |             |              |
| 193                   | 7711        | ALASKA OUTLAW WHISKEY 750ML    | 17.00       | 452.31       |
| 854                   | 7864        | BIRD DOG APPLE WHISK 750ML     | 4.00        | 44.08        |
| 971                   | 4728        | BIRD DOG BLKBERRY WHISK 750ML  | 3.00        | 33.44        |
| 637                   | 8201        | BIRD DOG HOT CINNAMON WH 750ML | 5.00        | 62.13        |
| 1,004                 | 6203        | BIRD DOG PEACH WHISKEY 750ML   | 3.00        | 33.08        |
| 636                   | 7712        | BLACK DRAFT MOONSHINE 750ML    | 7.00        | 94.08        |
| 245                   | 7713        | DCD BUTTERSCOTCH SHINE 750ML   | 15.00       | 285.15       |
| 509                   | 7717        | DCD CAROLINA PEACH SHINE 750ML | 8.00        | 152.08       |
| 463                   | 15102       | EARLY TIMES KY WHISKE 750ML*** | 8.00        | 75.56        |
| 722                   | 15100       | EARLY TIMES KY WHISKEY 1.75    | 6.00        | 71.97        |
| 380                   | 7075        | FULL THROTTLE APPLE 750ML**    | 11.00       | 203.45       |
| 645                   | 7076        | FULL THROTTLE BLAKBERY 750ML** | 7.00        | 129.47       |
| 499                   | 7077        | FULL THROTTLE PECH SLO 750ML** | 9.00        | 166.46       |
| 642                   | 7080        | FULL THROTTLE PLATINUM 750ML   | 7.00        | 155.36       |
| 249                   | 7078        | FULL THROTTLE STRAWBER 750ML** | 14.00       | 258.93       |
| 303                   | 7079        | FULL THROTTLE VANILLA 750ML**  | 12.00       | 221.93       |
| 443                   | 18232       | GENTLEMAN JACK RARE 80 750ML   | 10.00       | 240.05       |
| 1,012                 | 6120        | GEORGE DICKEL NO 8 750ML       | 2.00        | 30.87        |
| 268                   | 18290       | JACK DANIELS BLACK LABEL 1.75L | 13.00       | 442.07       |
| 157                   | 18294       | JACK DANIELS BLACK LABEL 200ML | 20.00       | 113.30       |
| 156                   | 18293       | JACK DANIELS BLACK LABEL 375ML | 20.00       | 154.07       |

Worcester County Liquor Control  
Merchandise Analysis by Item number

| Category/Sub-category |             |                                 |             |              |
|-----------------------|-------------|---------------------------------|-------------|--------------|
| Rank                  | Item number | Description                     | Qty on hand | Cost on hand |
| 91                    | 18292       | JACK DANIELS BLACK LABEL 750ML  | 31.00       | 545.82       |
| 1,080                 | 18312       | JACK DANIELS SINGLE BAR 750ML   | 2.00        | 78.15        |
| 308                   | 7581        | JACK DANIELS TENN FIRE 750ML    | 12.00       | 211.26       |
| 995                   | 6590        | JACK DANIELS W/ HONEY 1.75L     | 3.00        | 103.43       |
| 146                   | 4865        | JACK DANIELS W/HONEY 750ML      | 20.00       | 352.10       |
| 111                   | 7688        | KOPPER KETTLE VA WHISKEY 750ML  | 27.00       | 564.55       |
| 375                   | 7691        | VIRGINIA LIGHT APPLE PIE 750ML  | 11.00       | 188.32       |
| 635                   | 7692        | VIRGINIA LIGHTNING CHERRY 750M  | 7.00        | 119.03       |
| 205                   | 7690        | VIRGINIA LIGHTNING WHISK 750ML  | 16.00       | 213.09       |
| 04/4001 totals        |             |                                 | 331.00      | 5,795.39     |
| 04/4002               |             |                                 |             |              |
| 649                   | 6335        | FIREFLY CHERRY MOONSH 750ML     | 7.00        | 111.97       |
| 388                   | 6598        | FIREFLY STRAW MOONSHINE 750ML   | 10.00       | 159.95       |
| 1,110                 | 8108        | MIDNIGHT MOON STRAWBERRY 750ML  | 1.00        | 15.24        |
| 629                   | 5127        | MIDNIGHT MOONS ORIG CORN 750ML  | 7.00        | 107.66       |
| 1,098                 | 5126        | MIDNIGHT MOONSHNE CHERY 750ML   | 1.00        | 15.40        |
| 1,112                 | 6136        | OLE SMOKY MNSHN BLACKBRY 750ML  | 1.00        | 16.90        |
| 817                   | 5433        | OLE SMOKY MNSHN ORIGINAL 750ML  | 5.00        | 84.48        |
| 862                   | 7612        | OLE SMOKY MOON CHARRED HD 750   | 4.00        | 55.98        |
| 04/4002 totals        |             |                                 | 36.00       | 567.58       |
| 04/4003               |             |                                 |             |              |
| 517                   | 5430        | BUSHMILL IRISH HONY WHIS 750ML  | 8.00        | 147.09       |
| 929                   | 18032       | BUSHMILL IRISH WHISKY 80 750ML  | 4.00        | 67.18        |
| 153                   | 272         | JOHN JAMESON IRISH WHISK 1.75L  | 20.00       | 733.30       |
| 338                   | 18323       | JOHN JAMESON IRISH WHISK 375ML  | 12.00       | 80.46        |
| 146                   | 2204        | JOHN JAMESON IRISH WHISK 50ML   | 21.00       | 28.02        |
| 69                    | 18322       | JOHN JAMESON IRISH WHISK 750ML  | 42.00       | 743.19       |
| 643                   | 7120        | PADDY DEVILS APPLE WHISKY 750ML | 7.00        | 102.19       |
| 480                   | 4589        | THE KNOT IRISH WHISKEY 750ML    | 9.00        | 170.88       |
| 04/4003 totals        |             |                                 | 123.00      | 2,072.31     |
| 04/4005               |             |                                 |             |              |
| 189                   | 7697        | CODY ROAD RYE WHISKEY 750ML     | 18.00       | 427.67       |
| 1,103                 | 7807        | CROWN ROYAL HARVEST RYE 750ML   | 1.00        | 19.99        |
| 147                   | 7695        | FEW SPIRITS RYE WHISKEY 750ML   | 21.00       | 997.69       |
| 966                   | 352         | PIKESVILLE RYE 750ML            | 3.00        | 33.59        |
| 834                   | 6977        | WISERS RYE WHISKEY 50ML**       | 5.00        | 3.33         |
| 04/4005 totals        |             |                                 | 48.00       | 1,482.57     |
| 04/4008               |             |                                 |             |              |
| 884                   | 354         | CALVERT EXT BLEND WHISKY 1.75L  | 4.00        | 48.78        |
| 267                   | 18150       | CLUB 400 BLEND 1.75L            | 13.00       | 118.30       |
| 266                   | 18151       | CLUB 400 BLEND 1L               | 14.00       | 64.26        |
| 559                   | 16280       | IMPERIAL BLEND 1.75L            | 8.00        | 67.21        |
| 340                   | 16283       | IMPERIAL BLEND 375ML            | 11.00       | 28.73        |
| 339                   | 16282       | IMPERIAL BLEND 750ML            | 11.00       | 45.91        |
| 868                   | 4796        | SEAGRAMS 7 CRN DARK HONY 750ML  | 4.00        | 41.58        |
| 744                   | 18470       | SEAGRAMS 7 CROWN 1.75L          | 6.00        | 79.98        |
| 442                   | 18473       | SEAGRAMS 7 CROWN 375ML          | 10.00       | 59.95        |
| 562                   | 18475       | SEAGRAMS 7 CROWN 50ML           | 8.00        | 7.95         |
| 441                   | 18472       | SEAGRAMS 7 CROWN 750ML          | 10.00       | 104.00       |

Worcester County Liquor Control  
Merchandise Analysis by Item number

| Category/Sub-category |             |                                 |             |              |
|-----------------------|-------------|---------------------------------|-------------|--------------|
| Rank                  | Item number | Description                     | Qty on hand | Cost on hand |
| 1,059                 | 18474       | SEAGRAMS 7 CROWN PET 200ML      | 2.00        | 6.67         |
| 04/4009 totals        |             |                                 | 101.00      | 673.30       |
| 04/4011               |             |                                 |             |              |
| 452                   | 18000       | BLACK VELVET 1.75L              | 9.00        | 80.96        |
| 32                    | 18001       | BLACK VELVET 1L**               | 70.00       | 575.89       |
| 434                   | 18004       | BLACK VELVET 200ML              | 10.00       | 24.80        |
| 553                   | 18003       | BLACK VELVET 375ML              | 8.00        | 37.56        |
| 84                    | 18005       | BLACK VELVET 50ML               | 33.00       | 16.60        |
| 346                   | 18002       | BLACK VELVET 750ML              | 11.00       | 59.16        |
| 572                   | 18081       | CANADIAN CLUB 6 YR 1L***        | 7.00        | 100.84       |
| 334                   | 18084       | CANADIAN CLUB 6 YR 200ML**      | 12.00       | 43.97        |
| 227                   | 18083       | CANADIAN CLUB 6 YR 375ML        | 15.00       | 81.98        |
| 218                   | 18085       | CANADIAN CLUB 6 YR 50ML**       | 16.00       | 10.28        |
| 804                   | 4258        | CANADIAN HUNTER WHISKEY 750ML   | 5.00        | 24.38        |
| 418                   | 4260        | CANADIAN HUNTER WHISKEY 375ML** | 10.00       | 27.30        |
| 610                   | 404         | CANADIAN LEAF 3YR 1.75L         | 7.00        | 86.22        |
| 253                   | 437         | CANADIAN LEAF 3YR 200ML         | 14.00       | 18.40        |
| 615                   | 436         | CANADIAN LEAF 3YR 375ML         | 7.00        | 16.15        |
| 554                   | 18090       | CANADIAN LTD 1.75L              | 8.00        | 74.05        |
| 741                   | 18093       | CANADIAN LTD 375ML              | 6.00        | 15.67        |
| 338                   | 18092       | CANADIAN LTD 750ML              | 11.00       | 50.99        |
| 560                   | 18100       | CANADIAN MIST 1.75L             | 8.00        | 87.98        |
| 742                   | 18103       | CANADIAN MIST 375ML             | 6.00        | 22.77        |
| 1,061                 | 18102       | CANADIAN MIST 750ML             | 1.00        | 7.79         |
| 337                   | 18150       | CROWN ROYAL 1.75L               | 12.00       | 443.93       |
| 558                   | 18163       | CROWN ROYAL 375ML               | 5.00        | 85.32        |
| 98                    | 18165       | CROWN ROYAL 50ML                | 29.00       | 49.52        |
| 117                   | 18162       | CROWN ROYAL 750ML               | 28.00       | 520.91       |
| 873                   | 4425        | CROWN ROYAL BLACK 90 750ML      | 3.00        | 59.99        |
| 1,053                 | 2042        | CROWN ROYAL EXTRA RARE 750ML    | 2.00        | 127.99       |
| 396                   | 7655        | CROWN ROYAL REGAL APPLE 1.75L   | 10.00       | 369.99       |
| 96                    | 7732        | CROWN ROYAL REGAL APPLE 50ML    | 30.00       | 32.09        |
| 182                   | 7539        | CROWN ROYAL REGAL APPLE 750ML   | 19.00       | 379.81       |
| 269                   | 18365       | LORD CALVERT CANADIAN 50ML      | 13.00       | 7.73         |
| 745                   | 18362       | LORD CALVERT CANADIAN 750ML     | 5.00        | 33.62        |
| 803                   | 4263        | RICH AND RARE WHISKEY 1.75L     | 5.00        | 49.21        |
| 877                   | 4268        | RICH AND RARE WHISKEY 200ML***  | 6.00        | 10.68        |
| 409                   | 4287        | RICH AND RARE WHISKEY 375ML     | 10.00       | 32.74        |
| 521                   | 4265        | RICH AND RARE WHISKEY 750ML     | 8.00        | 42.60        |
| 448                   | 18490       | SEAGRAMS VO 1.75L               | 9.00        | 149.94       |
| 563                   | 18493       | SEAGRAMS VO 375ML               | 8.00        | 52.44        |
| 222                   | 18495       | SEAGRAMS VO 50ML                | 15.00       | 17.63        |
| 743                   | 18492       | SEAGRAMS VO 750ML               | 6.00        | 59.98        |
| 721                   | 1081        | SEAGRAMS VO GOLD 1.75L          | 6.00        | 143.96       |
| 738                   | 18530       | WINDSOR CANADIAN 1.75L          | 6.00        | 65.01        |
| 830                   | 7781        | WINDSOR CANADIAN WHISKEY 50ML   | 5.00        | 2.48         |
| 302                   | 6978        | WISERS SPICED VANILLA WH 750ML  | 12.00       | 126.29       |
| 04/4011 totals        |             |                                 | 527.00      | 4,307.78     |
| 05/5001               |             |                                 |             |              |

Worcester County Liquor Control  
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| Category/Sub-category |             |                                |             |              |
|-----------------------|-------------|--------------------------------|-------------|--------------|
| Rank                  | Item number | Description                    | Qty on hand | Cost on hand |
| 1,026                 | 4131        | BACARDI PD HURRICANE CKT 750ML | 2.00        | 15.79        |
| 376                   | 921         | BACARDI RUM ISL ICE TEA 750ML  | 11.00       | 70.35        |
| 1,069                 | 1068        | BACARDI RUM ISL ITEA 1.75L**   | 1.00        | 11.94        |
| 935                   | 19000       | BARTENDERS HOT SEX 1.75L***    | 3.00        | 38.00        |
| 941                   | 1789        | CHI CHIS APPLLETINI 1.75L***   | 3.00        | 20.25        |
| 880                   | 3997        | CPT MORG LONG ISLAND ICE 1.75  | 4.00        | 57.54        |
| 799                   | 4018        | CPT MORG LONG ISLAND ICE 750ML | 5.00        | 49.98        |
| 444                   | 19131       | DESERT ISLAND LONG ISLAND 1L   | 10.00       | 54.90        |
| 264                   | 1762        | JOSE CUERVO GOLDEN MARG 1.75L  | 14.00       | 209.93       |
| 454                   | 1763        | JOSE CUERVO GOLDEN MARG 750ML  | 9.00        | 88.16        |
| 992                   | 74          | JOSE CUERVO LIME MARG 20 1.75L | 3.00        | 35.99        |
| 926                   | 1761        | JOSE CUERVO LIME MARG 20 750ML | 4.00        | 32.19        |
| 333                   | 1774        | JOSE CUERVO STRAW MA CKT 1.75L | 12.00       | 143.92       |
| 178                   | 19404       | KAHLUA DTG KAH /MLK CK 200ML** | 18.00       | 30.14        |
| 99                    | 19444       | KAHLUA DTG MUDSLIDE CKT 200ML  | 29.00       | 48.57        |
| 40                    | 19454       | KAHLUA DTG WHT RUSS CKT 200ML  | 62.00       | 103.79       |
| 387                   | 6588        | MALIBU CRANBERRY RTD CAN 800ML | 10.00       | 39.75        |
| 504                   | 7192        | MALIBU FUZZY PIN RTD CAN 800ML | 8.00        | 31.88        |
| 202                   | 6587        | MALIBU PINEAPPLE RTD CAN 800ML | 16.00       | 63.60        |
| 1,117                 | 688         | MONTEBELLO LG IS ICE TEA 1.75L | -1.00       | -10.49       |
| 478                   | 4547        | SKINNY GIRL MARGARITA 750ML*** | 9.00        | 68.92        |
| 208                   | 5660        | SKINNY GIRL WH PEA MAR 750M*** | 16.00       | 117.36       |
| 211                   | 5190        | SKINNY GIRL WHT CRANB 750ML*** | 16.00       | 118.79       |
| 798                   | 3998        | SMIRNOFF TUSC LEM CKT 750ML*** | 5.00        | 53.75        |
| 05/5001 totals        |             |                                | 269.00      | 1,495.00     |
| <hr/>                 |             |                                |             |              |
| 06/6002               |             |                                |             |              |
| 520                   | 4733        | CAMUS COGNAC VS 750ML          | 8.00        | 177.68       |
| 1,109                 | 61          | COURVOISIER COGNAC VS 375ML    | 1.00        | 11.10        |
| 836                   | 20052       | COURVOISIER COGNAC VSOP 750ML  | 3.00        | 101.97       |
| 130                   | 20100       | HENNESSY COGNAC VS 1.75L       | 24.00       | 1,556.29     |
| 221                   | 20104       | HENNESSY COGNAC VS 200ML       | 16.00       | 175.84       |
| 1,057                 | 20105       | HENNESSY COGNAC VS 50ML        | 2.00        | 7.96         |
| 181                   | 20102       | HENNESSY COGNAC VS 750ML       | 17.00       | 458.92       |
| 88                    | 20103       | HENNESSY COGNAC VS FLASK 375ML | 32.00       | 511.68       |
| 1,054                 | 20112       | HENNESSY VSOP PRIV COGNA 750ML | 2.00        | 99.91        |
| 767                   | 1381        | REMY MARTIN 1738 ACCORD 750ML  | 5.00        | 203.83       |
| 1,021                 | 498         | REMY MARTIN VS GRND CRU375ML** | 2.00        | 39.21        |
| 345                   | 20153       | REMY MARTIN VSOP COGNAC 375ML  | 11.00       | 171.22       |
| 180                   | 1863        | REMY MARTIN VSOP COGNAC 50ML   | 18.00       | 53.91        |
| 435                   | 20152       | REMY MARTIN VSOP COGNAC 750ML  | 10.00       | 343.85       |
| 06/6002 totals        |             |                                | 151.00      | 3,903.37     |
| <hr/>                 |             |                                |             |              |
| 07/7001               |             |                                |             |              |
| 850                   | 6984        | 99 WHIPPED SCHNAPPS 750ML***   | 4.00        | 56.96        |
| 570                   | 21261       | BOSTON AMARETTO 1L             | 7.00        | 25.24        |
| 224                   | 21291       | BOSTON ANISETTE 1L             | 15.00       | 54.11        |
| 343                   | 21311       | BOSTON BLACK RASPBERRY 1L      | 11.00       | 39.74        |
| 274                   | 21321       | BOSTON BLUE CURAÇO 1L          | 13.00       | 46.92        |
| 451                   | 21331       | BOSTON CREME DE BANANA 1L      | 9.00        | 32.54        |
| 225                   | 21341       | BOSTON CREME DE CACAO BROWN 1L | 15.00       | 54.08        |

Worcester County Liquor Control  
Merchandise Analysis by Item number

| Category/Sub-category |             |                                |            |              |
|-----------------------|-------------|--------------------------------|------------|--------------|
| Rank                  | Item number | Description                    | Qty on hnd | Cost on hand |
| 747                   | 21351       | BOSTON CREME DE CACAO WHITE 1L | 5.00       | 18.03        |
| 449                   | 21381       | BOSTON CREME DE CAFE 1L**      | 9.00       | 32.58        |
| 438                   | 21371       | BOSTON CREME DE MEN GREEN 1L   | 10.00      | 36.07        |
| 439                   | 21381       | BOSTON CREME DE MEN WHITE 1L   | 10.00      | 36.08        |
| 734                   | 21391       | BOSTON MELÓN LIQUEUR 1L        | 6.00       | 23.37        |
| 931                   | 21412       | BOSTON ROCK & RYE/ FRUIT 750ML | 4.00       | 20.80        |
| 59                    | 21431       | BOSTON TRIPLE SEC 1L           | 48.00      | 173.04       |
| 501                   | 5924        | EARLY TIMES FIRE EATER 750M*** | 9.00       | 89.95        |
| 188                   | 4358        | FIREFLY SOUTH LEMONAD 1.75L**  | 17.00      | 282.25       |
| 959                   | 2544        | HIRAM WALKER PUMP SP 750ML***  | 3.00       | 23.99        |
| 571                   | 2061        | JACQUINS ROCK & RYE 750ML      | 7.00       | 56.03        |
| 299                   | 6924        | KINKY BLUE LIQUEUR 750ML       | 13.00      | 138.02       |
| 395                   | 7628        | KINKY GOLD LIQUEUR 750ML       | 10.00      | 106.05       |
| 311                   | 5536        | KINKY LIQUEUR 750ML            | 12.00      | 127.50       |
| 1,015                 | 7204        | KRINGLE CREAM LIQUEUR 750ML*** | 2.00       | 31.99        |
| 813                   | 5264        | LAZZARONI AMARETTO W/TIN 750ML | 5.00       | 57.30        |
| 30                    | 21901       | MONTEZUMA TRIPLE SEC 30 1L     | 72.00      | 205.61       |
| 885                   | 22132       | SOUTHERN COMFORT 100 750ML     | 4.00       | 55.93        |
| 886                   | 22140       | SOUTHERN COMFORT 70 1.75L      | 4.00       | 88.90        |
| 528                   | 22141       | SOUTHERN COMFORT 70 1L         | 6.00       | 135.96       |
| 414                   | 22143       | SOUTHERN COMFORT 70 375ML      | 10.00      | 58.96        |
| 108                   | 22145       | SOUTHERN COMFORT 70 50ML       | 27.00      | 15.75        |
| 696                   | 22142       | SOUTHERN COMFORT 70 750ML      | 6.00       | 62.37        |
| 316                   | 4460        | SOUTHERN COMFORT LIME 1L**     | 12.00      | 179.92       |
| 678                   | 4889        | SOUTHERN COMFORT LIME 750ML    | 9.00       | 66.33        |
| 838                   | 6228        | ST ELDER ELDERFLOWER LIQ 750ML | 5.00       | 64.93        |
| 477                   | 4351        | VEEV ACAI LIQUEUR 750ML        | 9.00       | 188.91       |
| 397                   | 7689        | XILLI LIQUEUR 750ML            | 10.00      | 142.60       |
| 077001 totals         |             |                                | 417.00     | 2,829.81     |
| 077002                |             |                                |            |              |
| 729                   | 21002       | AFTER SHOCK LIQUEUR 80 750ML   | 6.00       | 105.61       |
| 955                   | 2237        | AGWA DE BOLIVIA LIQUEU 750ML   | 3.00       | 80.97        |
| 1,083                 | 1881        | ALIZÉ BLEU 750ML               | 1.00       | 10.06        |
| 564                   | 20002       | ALIZE GOLD PASSION 750ML       | 7.00       | 100.91       |
| 737                   | 20012       | ALIZE RED PASSION 750ML        | 6.00       | 83.33        |
| 918                   | 1520        | AMARULA FRUIT CREAM LIQU 750ML | 4.00       | 58.66        |
| 1,009                 | 6349        | ANTICA MASTI SAMBUCA 1L**      | 3.00       | 26.19        |
| 1,086                 | 4140        | ARVANTIS PLOMARI OUZO 750ML    | 1.00       | 12.13        |
| 748                   | 21042       | B & B LIQUEUR 750ML            | 5.00       | 129.93       |
| 778                   | 274         | BAILEYS IRISH CREAM 1.75L      | 5.00       | 175.53       |
| 85                    | 21055       | BAILEYS IRISH CREAM 50ML       | 33.00      | 74.42        |
| 1,019                 | 7588        | BAILEYS SALTED CARAMEL 750ML   | 2.00       | 31.99        |
| 498                   | 6937        | BAILEYS VANILLA CINNAMON 750ML | 9.00       | 145.47       |
| 1,016                 | 98          | BARENJAGER HONEY LIQ 70 750ML  | 2.00       | 42.91        |
| 930                   | 21072       | BAUCHANT LIQUEUR 750ML         | 4.00       | 61.32        |
| 1,051                 | 21113       | BLACK HAUS 80 375ML**          | 2.00       | 17.74        |
| 1,067                 | 21112       | BLACK HAUS 80 750ML            | 1.00       | 17.38        |
| 342                   | 21440       | CAFFE LOLITA COFFE LICOR 1.75L | 11.00      | 160.72       |

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| Category/Sub-category |             |                                |             |              |
|-----------------------|-------------|--------------------------------|-------------|--------------|
| Rank                  | Item number | Description                    | Qty on hand | Cost on hand |
| 271                   | 21442       | CAFFE LOLITA COPPE LICOR 750ML | 13.00       | 98.09        |
| 437                   | 21441       | CAFFE LOLITA COFFEE LICOR 1L   | 10.00       | 86.65        |
| 556                   | 21451       | CAMPARI APERITIVO 1L           | 8.00        | 237.46       |
| 917                   | 103         | CARAVELLA LIMONCELLO 750ML     | 4.00        | 43.54        |
| 394                   | 930         | CARAVELLA ORANGECELLO 750ML    | 10.00       | 109.02       |
| 1,050                 | 21472       | CHAMBORD LIQUEUR ROYALE 750ML  | 2.00        | 47.60        |
| 826                   | 5341        | CHOCO-LAT LIQUEUR 750ML        | 7.00        | 62.88        |
| 939                   | 21482       | COINTREAU LIQUEUR 750ML        | 3.00        | 88.76        |
| 970                   | 3917        | COINTREAU NOIR LIQUEUR 750ML   | 3.00        | 93.56        |
| 390                   | 668         | DI AMORE RASPBERR LIQ 42 750ML | 10.00       | 68.83        |
| 247                   | 86          | DI AMORE SAMBUCA LIQ 42 750ML  | 14.00       | 101.43       |
| 749                   | 21023       | DI SARONNO AMARETTO 375ML      | 5.00        | 50.02        |
| 1,052                 | 21025       | DI SARONNO AMARETTO 50ML       | 2.00        | 4.87         |
| 116                   | 21022       | DI SARONNO AMARETTO 750ML      | 28.00       | 479.91       |
| 1,068                 | 21573       | DRAMBUIE 80 375ML              | 1.00        | 13.67        |
| 932                   | 21572       | DRAMBUIE 80 750ML              | 4.00        | 108.86       |
| 16                    | 5170        | FIREBALL CINNAMON WHIS 1.75L   | 88.00       | 1,616.16     |
| 11                    | 5144        | FIREBALL CINNAMON WHIS 375ML   | 117.00      | 530.26       |
| 50                    | 4997        | FIREBALL CINNAMON WHISKEY 1L   | 56.00       | 753.56       |
| 1                     | 4851        | FIREBALL CINNAMON WHISKEY 50ML | 810.00      | 306.10       |
| 1,049                 | 21613       | FRANGELICO LIQUEUR 375ML       | 2.00        | 24.21        |
| 733                   | 21612       | FRANGELICO LIQUEUR 750ML       | 6.00        | 98.04        |
| 155                   | 21755       | GRAND MARNIER CORDON R 50ML    | 20.00       | 61.20        |
| 273                   | 21750       | GRAND MARNIER CORDON R 1 75L   | 13.00       | 779.92       |
| 332                   | 1581        | GRAND MARNIER CORDON R 200ML   | 12.00       | 95.94        |
| 197                   | 99          | GRAND MARNIER CORDON R 375ML   | 17.00       | 238.82       |
| 135                   | 21752       | GRAND MARNIER CORDON R 750ML   | 23.00       | 660.64       |
| 1,005                 | 620         | HPNOTIC LIQUEUR 34 750ML       | 3.00        | 41.53        |
| 416                   | 2308        | IRISH MANOR CREAM LIQ 1 75L    | 10.00       | 183.35       |
| 190                   | 4139        | IRISH MANOR CREAM LIQ 750ML    | 17.00       | 149.51       |
| 735                   | 1858        | IRISH MANOR CREAM LIQUEUR 1L   | 6.00        | 62.96        |
| 420                   | 2546        | IRISH MANOR CREAM LIQUR 50ML** | 10.00       | 13.90        |
| 732                   | 21812       | IRISH MIST LIQUEUR 750ML       | 6.00        | 125.79       |
| 400                   | 487         | JAGERMEISTER 1.75L             | 10.00       | 318.65       |
| 62                    | 21833       | JAGERMEISTER 375ML             | 45.00       | 352.78       |
| 588                   | 21835       | JAGERMEISTER 50ML              | 7.00        | 7.51         |
| 160                   | 21832       | JAGERMEISTER 750ML             | 19.00       | 303.91       |
| 1,014                 | 6967        | JAGERMEISTER SPIC LIQ 750ML*** | 2.00        | 24.01        |
| 933                   | 21840       | KAHLUA COFFEE LIQUEUR 1.75L    | 4.00        | 129.10       |
| 440                   | 21844       | KAHLUA COFFEE LIQUEUR 200ML    | 10.00       | 59.95        |
| 341                   | 21843       | KAHLUA COFFEE LIQUEUR 375ML    | 11.00       | 95.32        |
| 132                   | 21845       | KAHLUA COFFEE LIQUEUR 50ML     | 24.00       | 38.05        |
| 182                   | 21842       | KAHLUA COFFEE LIQUEUR 750ML    | 17.00       | 204.09       |
| 858                   | 5585        | KAHLUA MIDNIGHT 750ML          | 4.00        | 42.65        |
| 718                   | 110         | KAMORA COFFEE LIQUEUR 1.75L    | 6.00        | 120.05       |
| 616                   | 478         | KAMORA COFFEE LIQUEUR 1L       | 7.00        | 66.47        |
| 854                   | 675         | KAPALI LICOR DE CAFE 40 1.75L  | 4.00        | 80.83        |
| 272                   | 21852       | KAPALI LICOR DE CAFE 40 750ML  | 13.00       | 74.82        |

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| Category/Sub-category | Rank           | Item number | Description                    | Qty on hand | Cost on hand |
|-----------------------|----------------|-------------|--------------------------------|-------------|--------------|
|                       | 1,048          | 21881       | LICOR 43 1L                    | 2.00        | 54.18        |
|                       | 528            | 21882       | LICOR 43 750ML                 | 8.00        | 111.97       |
|                       | 187            | 21942       | MCCORMICK IRISH CREAM 750ML    | 17.00       | 169.91       |
|                       | 1,029          | 3558        | NUVO SPARKLING LIQUEUR 375ML** | 2.00        | 29.28        |
|                       | 347            | 179         | PATRON CITRONG ORNGE LIQ 750ML | 11.00       | 142.95       |
|                       | 547            | 1596        | PATRON XO CAFÉ 70 750ML        | 8.00        | 90.76        |
|                       | 978            | 5370        | PATRON XO DARK COCOA 70 750ML  | 3.00        | 39.09        |
|                       | 362            | 22072       | ROMANA BLACK SAMBUCA 80 750ML  | 11.00       | 236.24       |
|                       | 599            | 22082       | ROMANA SAMBUCA 84 750ML        | 7.00        | 133.74       |
|                       | 415            | 22102       | SABROSO COFFEE LIQUEUR 750ML   | 10.00       | 50.05        |
|                       | 527            | 22150       | ST BRENDANS IRISH CREAM 1.75L  | 8.00        | 146.60       |
|                       | 288            | 22152       | ST BRENDANS IRISH CREAM 750ML  | 13.00       | 114.57       |
|                       | 676            | 4241        | STOCK GRAN GALA LIQUEUR 1.75L  | 6.00        | 136.83       |
|                       | 158            | 21742       | STOCK GRAN GALA LIQUEUR 750ML  | 19.00       | 217.38       |
|                       | 1,030          | 22192       | TIA MARIA 750ML                | 2.00        | 34.21        |
|                       | 633            | 738         | TUACA LIQUEUR 1L               | 7.00        | 147.05       |
|                       | 417            | 22213       | TUACA LIQUEUR 375ML            | 10.00       | 89.95        |
|                       | 506            | 709         | TUACA LIQUEUR 50ML**           | 8.00        | 13.28        |
|                       | 694            | 22212       | TUACA LIQUEUR 750ML            | 6.00        | 95.95        |
|                       | 877            | 4579        | TY KU CITRUS LIQ 750ML         | 4.00        | 59.99        |
|                       | 399            | 7253        | VINIO LIQUEUR 750ML            | 10.00       | 142.84       |
|                       | 497            | 7740        | VINIO RUBY LIQUEUR 750ML       | 9.00        | 112.50       |
|                       | 276            | 143         | YUKON JACK 100 200ML***        | 13.00       | 48.61        |
|                       | 602            | 22223       | YUKON JACK 100 375ML           | 7.00        | 48.58        |
|                       | 601            | 22222       | YUKON JACK 100 750ML           | 7.00        | 122.07       |
|                       | 07/7002 totals |             |                                | 1,842.00    | 13,266.80    |
|                       | <hr/>          |             |                                |             |              |
|                       | 08/8001        |             |                                |             |              |
|                       | 472            | 25080       | BOWMANS GIN 1.75L              | 9.00        | 59.50        |
|                       | 212            | 25081       | BOWMANS GIN 1L                 | 16.00       | 62.39        |
|                       | 700            | 25072       | BURNETTS WHITE SAT G 750ML**   | 6.00        | 42.01        |
|                       | 418            | 25070       | BURNETTS WHITE SATIN GIN 1.75L | 10.00       | 103.95       |
|                       | 143            | 7715        | COMMONWEALTH GIN 750ML         | 22.00       | 543.62       |
|                       | 470            | 25100       | CRYSTAL PALACE GIN 1.75L       | 9.00        | 65.09        |
|                       | 849            | 6923        | DELAWARE GIN 750ML             | 4.00        | 88.00        |
|                       | 243            | 7693        | FEW SPIRITS AMERICAN GIN 750ML | 15.00       | 299.24       |
|                       | 381            | 25110       | FLEISCHMANN'S GIN 1.75L        | 11.00       | 90.37        |
|                       | 286            | 25113       | FLEISCHMANN'S GIN 375ML        | 13.00       | 37.57        |
|                       | 246            | 87          | FLEISCHMANN'S GIN 50ML         | 15.00       | 7.35         |
|                       | 697            | 25112       | FLEISCHMANN'S GIN 750ML        | 6.00        | 26.55        |
|                       | 598            | 25120       | GILBEYS GIN 1.75L              | 7.00        | 75.85        |
|                       | 191            | 393         | GILBEYS GIN 375ML              | 17.00       | 73.68        |
|                       | 238            | 25122       | GILBEYS GIN 750ML              | 15.00       | 107.92       |
|                       | 698            | 25130       | GORDONS GIN 1.75L              | 6.00        | 60.01        |
|                       | 256            | 25134       | GORDONS GIN 200ML**            | 14.00       | 37.24        |
|                       | 889            | 25133       | GORDONS GIN 375ML**            | 4.00        | 18.76        |
|                       | 786            | 25190       | MCCORMICK GIN 1.75L***         | 5.00        | 49.97        |
|                       | 692            | 3331        | NEWAMSTERDAM GIN 375ML         | 6.00        | 23.67        |
|                       | 673            | 5333        | NIKOLAI GIN 1.75L**            | 6.00        | 55.80        |

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| Category/Sub-category |             |                                |             |              |
|-----------------------|-------------|--------------------------------|-------------|--------------|
| Rank                  | Item number | Description                    | Qty on hand | Cost on hand |
| 373                   | 7259        | SEACRETS GIN 750ML**           | 11.00       | 186.95       |
| 934                   | 19522       | SEAGRAMS & JUICE 750ML         | 4.00        | 27.98        |
| 708                   | 25270       | SEAGRAMS EXTRA DRY GIN 1.75L   | 6.00        | 73.23        |
| 129                   | 25274       | SEAGRAMS EXTRA DRY GIN 200ML   | 24.00       | 49.64        |
| 283                   | 25273       | SEAGRAMS EXTRA DRY GIN 375ML   | 13.00       | 47.55        |
| 237                   | 25272       | SEAGRAMS EXTRA DRY GIN 750ML   | 15.00       | 118.72       |
| 469                   | 25290       | SKOL GIN 1.75L                 | 9.00        | 75.92        |
| 423                   | 25291       | SKOL GIN 1L***                 | 10.00       | 44.65        |
| 422                   | 25294       | SKOL GIN 200ML                 | 10.00       | 11.72        |
| 533                   | 25293       | SKOL GIN 375ML                 | 8.00        | 16.29        |
| 471                   | 261         | WHITE MARLIN GIN 1.75L         | 9.00        | 71.55        |
| 179                   | 190         | WHITE MARLIN GIN 1L            | 18.00       | 82.16        |
| 08/8001 totals        |             |                                | 353.00      | 2,734.90     |
| 08/8002               |             |                                |             |              |
| 964                   | 25010       | BEEFEATER GIN 1.75L            | 3.00        | 66.95        |
| 790                   | 25012       | BEEFEATER GIN 750ML            | 5.00        | 71.65        |
| 899                   | 25020       | BOMBAY DRY GIN 86 1.75L        | 6.00        | 120.89       |
| 774                   | 287         | BOMBAY DRY GIN 86 375ML**      | 5.00        | 36.68        |
| 445                   | 19          | BOMBAY DRY GIN 86 750ML        | 10.00       | 136.02       |
| 473                   | 25030       | BOMBAY SAPPHIRE GIN 94 1.75L   | 8.00        | 269.65       |
| 606                   | 360         | BOMBAY SAPPHIRE GIN 94 375ML   | 7.00        | 67.68        |
| 287                   | 25035       | BOMBAY SAPPHIRE GIN 94 50ML    | 13.00       | 23.34        |
| 474                   | 25032       | BOMBAY SAPPHIRE GIN 94 750ML   | 9.00        | 149.43       |
| 962                   | 25050       | BOOTH'S GIN 90 1.75L           | 3.00        | 50.39        |
| 284                   | 2523        | BULLDOG GIN 750ML              | 13.00       | 226.66       |
| 857                   | 8630        | COPLEY GIN 750ML***            | 4.00        | 27.96        |
| 916                   | 1088        | MAGELLAN GIN 88 750 ML         | 4.00        | 78.66        |
| 1.101                 | 7251        | PLYMOUTH GIN 750ML             | 1.00        | 23.16        |
| 421                   | 25304       | TANQUERAY GIN 94.6 200ML***    | 10.00       | 42.15        |
| 151                   | 25305       | TANQUERAY GIN 94.6 50ML        | 20.00       | 29.99        |
| 136                   | 25302       | TANQUERAY GIN 94.6 750ML       | 23.00       | 354.09       |
| 236                   | 25303       | TANQUERAY GIN FLASK 94.6 375ML | 15.00       | 97.96        |
| 764                   | 1260        | TANQUERAY NO. TEN GIN 750ML    | 5.00        | 118.43       |
| 1.097                 | 5047        | TANQUERAY RANGPUR GIN 750ML    | 1.00        | 18.88        |
| 08/8002 totals        |             |                                | 166.00      | 2,008.10     |
| 09/9001               |             |                                |             |              |
| 1.099                 | 7609        | EVERCLEAR GRAIN 189 1.75L      | 1.00        | 22.00        |
| 665                   | 7610        | EVERCLEAR GRAIN 189 750ML      | 6.00        | 66.18        |
| 09/9001 totals        |             |                                | 7.00        | 88.18        |
| 10/10001              |             |                                |             |              |
| 364                   | 3968        | BANKERS CLUB GOLD RUM 1L       | 11.00       | 52.14        |
| 872                   | 5258        | BANKERS CLUB SILVER RUM 1.75L  | 4.00        | 33.50        |
| 306                   | 7702        | BAYOU RUM 1L**                 | 12.00       | 228.00       |
| 192                   | 7704        | BAYOU RUM SELECT 750ML         | 17.00       | 452.18       |
| 102                   | 7683        | BAYOU RUM WHITE 750ML          | 28.00       | 439.02       |
| 208                   | 5453        | OCEAN CITY RUM 1.75L           | 16.00       | 132.00       |
| 28                    | 5454        | OCEAN CITY RUM 1L              | 73.00       | 337.99       |
| 638                   | 953         | PORT ROYAL DARK RUM 1L         | 7.00        | 32.86        |
| 195                   | 849         | PORT ROYAL WHITE RUM 1L        | 17.00       | 79.58        |

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| Category/Sub-category |             |                                |             |              |
|-----------------------|-------------|--------------------------------|-------------|--------------|
| Rank                  | Item number | Description                    | Qty on hand | Cost on hand |
| 827                   | 7257        | SEACRETS RUM WHITE 1L***       | 5.00        | 80.60        |
| 526                   | 3538        | TRADER VICS SPICED RUM 1.75L   | 8.00        | 103.96       |
| 997                   | 262         | WHITE MARLIN RUM 1.75L         | 3.00        | 26.36        |
| 740                   | 191         | WHITE MARLIN RUM 1L            | 6.00        | 30.16        |
| 10/10001 totals       |             |                                | 207.00      | 2,028.43     |
| 10/10002              |             |                                |             |              |
| 531                   | 26121       | APPLETON SPEC GOLD RUM 80 1L** | 8.00        | 101.58       |
| 780                   | 26120       | APPLETON SPECI GLD 80 1.75L**  | 5.00        | 91.98        |
| 1083                  | 26142       | BACARDI 8 DARK RUM 750ML       | 1.00        | 16.98        |
| 600                   | 2213        | BACARDI ANEJO RUM 750ML        | 7.00        | 95.03        |
| 753                   | 1593        | BACARDI SIG APPLE RUM 1L***    | 5.00        | 73.58        |
| 551                   | 1752        | BACARDI SIG APPLE RUM 750ML    | 8.00        | 93.38        |
| 377                   | 7825        | BACARDI BLACK RUM 750ML        | 11.00       | 109.95       |
| 428                   | 299         | BACARDI COCO RUM 750ML         | 10.00       | 82.95        |
| 608                   | 4065        | BACARDI DRGNBERRY STRAW 750ML  | 7.00        | 64.14        |
| 358                   | 26150       | BACARDI GOLD RUM 1.75L         | 11.00       | 186.95       |
| 259                   | 26154       | BACARDI GOLD RUM 200ML         | 14.00       | 42.18        |
| 891                   | 26153       | BACARDI GOLD RUM 375ML         | 4.00        | 18.02        |
| 788                   | 2421        | BACARDI GRAND MELON RUM 375ML  | 5.00        | 30.09        |
| 561                   | 2000        | BACARDI GRAND MELON RUM 750ML  | 8.00        | 68.50        |
| 128                   | 26170       | BACARDI LIGHT RUM 1.75L        | 24.00       | 407.66       |
| 257                   | 26171       | BACARDI LIGHT RUM 1L           | 14.00       | 174.09       |
| 233                   | 26174       | BACARDI LIGHT RUM 200ML        | 15.00       | 44.93        |
| 118                   | 26173       | BACARDI LIGHT RUM 375ML        | 26.00       | 116.43       |
| 60                    | 26172       | BACARDI LIGHT RUM 750ML        | 48.00       | 383.76       |
| 213                   | 26191       | BACARDI LIMON RUM 70 1L        | 16.00       | 202.71       |
| 532                   | 26193       | BACARDI LIMON RUM 70 375ML     | 8.00        | 35.96        |
| 958                   | 26201       | BACARDI O RUM 1L               | 3.00        | 44.57        |
| 985                   | 5072        | BACARDI OAKHEART SPIC 70 750ML | 3.00        | 30.04        |
| 787                   | 2409        | BACARDI PEACH RED RUM 750ML    | 5.00        | 57.18        |
| 296                   | 4951        | BACARDI ROCK COCONUT 750ML     | 13.00       | 150.29       |
| 234                   | 26260       | BARTON GOLD RUM 1.75L          | 15.00       | 113.94       |
| 779                   | 26270       | BARTON LIGHT RUM 1.75L         | 5.00        | 37.98        |
| 534                   | 26280       | BOWMANS RUM 1.75L              | 8.00        | 58.05        |
| 320                   | 26281       | BOWMANS RUM 1L                 | 12.00       | 53.58        |
| 596                   | 26422       | CASTILLO GOLD RUM 80 750ML     | 7.00        | 19.92        |
| 77                    | 1804        | CONCH REPUBLIC LIGHT RUM 1L**  | 40.00       | 247.71       |
| 318                   | 228         | CPT MORG SILVER RUM 70 750ML   | 12.00       | 173.10       |
| 1,106                 | 7114        | CPT MORGAN WHITE RUM 1L**      | 1.00        | 11.00        |
| 1,105                 | 7142        | CPT MORGAN WHITE RUM 375ML**   | 1.00        | 4.50         |
| 89                    | 2341        | CRUZAN BLACK CHERRY RUM 1L**   | 32.00       | 337.12       |
| 1,046                 | 1629        | CRUZAN CITRUS RUM 1L**         | 2.00        | 21.93        |
| 68                    | 26481       | CRUZAN COCONUT RUM 1L**        | 42.00       | 440.83       |
| 782                   | 26542       | CRUZAN LIGHT RUM 750ML         | 5.00        | 41.68        |
| 879                   | 3876        | DON Q CRISTAL RUM 1.75L        | 4.00        | 60.78        |
| 476                   | 3877        | DON Q CRISTAL RUM 1L**         | 9.00        | 103.46       |
| 811                   | 3879        | DON Q CRISTAL RUM 375ML        | 7.00        | 38.02        |
| 728                   | 2021        | DON Q GOLD RUM 1.75L           | 6.00        | 91.92        |

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| Category/Sub-category |             |                                |             |              |
|-----------------------|-------------|--------------------------------|-------------|--------------|
| Rank                  | Item number | Description                    | Qty on hand | Cost on hand |
| 350                   | 1190        | DON Q GOLD RUM 1L**            | 11.00       | 90.50        |
| 292                   | 3881        | DON Q GOLD RUM 375ML**         | 13.00       | 43.17        |
| 882                   | 3314        | DON Q GOLD RUM 750ML           | 4.00        | 33.90        |
| 863                   | 77          | GOSLING BLACK SEAL RM 60 750ML | 4.00        | 53.66        |
| 706                   | 26660       | MOUNT GAY ECLIPSE RUM 1.75L    | 6.00        | 197.32       |
| 783                   | 26661       | MOUNT GAY ECLIPSE RUM 1L       | 5.00        | 103.93       |
| 71                    | 6640        | MOUNT GAY ECLIPSE RUM 50ML***  | 41.00       | 81.59        |
| 702                   | 26662       | MOUNT GAY ECLIPSE RUM 750ML    | 6.00        | 95.97        |
| 259                   | 26691       | MYERS'S ORIG DARK RUM 1L       | 14.00       | 348.71       |
| 704                   | 26663       | MYERS'S ORIG DARK RUM 375ML    | 6.00        | 61.69        |
| 679                   | 4697        | MYERS'S ORIG DARK RUM 50ML**   | 6.00        | 11.13        |
| 824                   | 4954        | PORT ROYAL DARK RUM 1.75L      | 5.00        | 39.68        |
| 887                   | 2489        | RHUM BARBANCORT 3S 4Y 375ML**  | 4.00        | 29.32        |
| 705                   | 26770       | RON PABLO WHITE RUM 1.75L      | 6.00        | 56.25        |
| 784                   | 26810       | RONRICO SILVER RUM 1.75L       | 5.00        | 54.18        |
| 1.082                 | 26812       | RONRICO SILVER RUM 750ML       | 1.00        | 5.60         |
| 49                    | 4274        | RUM CHATA 750ML                | 57.00       | 752.85       |
| 10/10002 totals       |             |                                | 681.00      | 6,834.30     |
| 10/10004              |             |                                |             |              |
| 95                    | 7705        | BAYOU RUM SATSUMA 750ML        | 30.00       | 470.40       |
| 495                   | 7703        | BAYOU RUM SPICED 1L**          | 9.00        | 171.00       |
| 103                   | 7684        | BAYOU RUM SPICED 750ML         | 28.00       | 439.04       |
| 10/10004 totals       |             |                                | 67.00       | 1,080.44     |
| 10/10005              |             |                                |             |              |
| 796                   | 3409        | ADMIRAL NELSON COCONU 42 1.75L | 5.00        | 45.08        |
| 525                   | 3410        | ADMIRAL NELSON COCONUT 750ML** | 8.00        | 49.48        |
| 514                   | 7282        | BACARDI MANGO FUSION RUM 750ML | 9.00        | 82.76        |
| 1.007                 | 6445        | BACARDI PINEAPPLE FUSION 750ML | 3.00        | 29.20        |
| 14                    | 7597        | BLACKHEART SPICED RUM 50ML     | 107.00      | 52.97        |
| 80                    | 2254        | CALICO JACK COCONUT RUM 1L**   | 38.00       | 342.19       |
| 648                   | 6125        | CHILA ORCHATA CINN RUM 750ML   | 7.00        | 84.07        |
| 850                   | 7721        | CLUB CARIBE MANGO RUM 750ML    | 4.00        | 39.34        |
| 1.024                 | 4315        | CPT MORG LIME BITE 1L***       | 2.00        | 29.85        |
| 816                   | 5456        | CPT MORG BLACK SPICE RUM 375ML | 5.00        | 39.93        |
| 927                   | 1741        | CPT MORG PARROT BAY MANG 1.75L | 4.00        | 74.46        |
| 481                   | 4173        | CPT MORG PARROT BAY ORAN 1L**  | 9.00        | 89.96        |
| 940                   | 1785        | CPT MORG PARROT BAY PASS 1L**  | 3.00        | 44.99        |
| 948                   | 302         | CPT MORG PARROT BAY PINE 1.75L | 3.00        | 54.57        |
| 595                   | 26390       | CPT MORG PARROT BAY RUM 1.75L  | 7.00        | 109.29       |
| 707                   | 26391       | CPT MORG PARROT BAY RUM 1L**   | 6.00        | 85.11        |
| 781                   | 26393       | CPT MORG PARROT BAY RUM 375ML  | 5.00        | 33.19        |
| 960                   | 26392       | CPT MORG PARROT BAY RUM 750ML  | 3.00        | 23.84        |
| 681                   | 4418        | CPT MORG PARROTBAY COCO 80 750 | 6.00        | 80.37        |
| 535                   | 26402       | CPT MORG PRIVATE STOCK R 750ML | 8.00        | 141.55       |
| 47                    | 26410       | CPT MORG SPICED RUM 1.75       | 58.00       | 1,205.11     |
| 682                   | 3688        | CPT MORG SPICED RUM 100 750ML  | 6.00        | 95.72        |
| 25                    | 26411       | CPT MORG SPICED RUM 1L         | 75.00       | 1,274.63     |
| 265                   | 167         | CPT MORG SPICED RUM 200ML      | 14.00       | 55.93        |
| 137                   | 26413       | CPT MORG SPICED RUM 375ML      | 23.00       | 153.30       |

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| Category/Sub-category |             |                                |             |              |
|-----------------------|-------------|--------------------------------|-------------|--------------|
| Rank                  | Item number | Description                    | Qty on hand | Cost on hand |
| 31                    | 26415       | CPT MORG SPICED RUM 50ML       | 71.00       | 45.75        |
| 17                    | 26412       | CPT MORG SPICED RUM 750ML      | 85.00       | 1,080.81     |
| 557                   | 1829        | CPT MORG TATTOO RUM 750ML      | 8.00        | 114.36       |
| 349                   | 1641        | CRUZAN MANGO RUM 1.75L**       | 11.00       | 179.60       |
| 1,104                 | 939         | CRUZAN MANGO RUM 1L**          | 1.00        | 10.50        |
| 310                   | 7246        | CRUZAN PEACH RUM 1L**          | 12.00       | 131.94       |
| 658                   | 940         | CRUZAN VANILLA RUM 1L**        | 8.00        | 63.48        |
| 805                   | 4180        | DON Q COCONUT RUM 750ML        | 5.00        | 35.26        |
| 683                   | 3684        | DON Q LIMON RUM 1.75L          | 6.00        | 90.78        |
| 684                   | 3687        | DON Q LIMON RUM 750ML          | 6.00        | 42.63        |
| 845                   | 6151        | DON Q PASSI FRUIT RUM 1.75L**  | 4.00        | 62.43        |
| 623                   | 5435        | DON Q PASSION FRUIT RUM 750ML  | 7.00        | 59.61        |
| 411                   | 4320        | KRAKEN SPICED RUM 750ML        | 10.00       | 143.95       |
| 127                   | 4601        | MALIBU BLACK RUM 1L**          | 24.00       | 387.28       |
| 555                   | 7217        | MALIBU COCO RUM SPARKLER 750ML | 6.00        | 59.97        |
| 81                    | 26610       | MALIBU COCONUT RUM 42 1.75L    | 46.00       | 769.35       |
| 214                   | 26615       | MALIBU COCONUT RUM 42 50ML     | 16.00       | 16.07        |
| 18                    | 26612       | MALIBU COCONUT RUM 42 750ML    | 86.00       | 790.75       |
| 371                   | 4906        | MALIBU CRANCHERRY RUM 750ML    | 11.00       | 110.79       |
| 890                   | 263         | MALIBU MANGO RUM 1.75L         | 4.00        | 63.53        |
| 579                   | 1504        | MALIBU MANGO RUM 750ML         | 7.00        | 56.04        |
| 493                   | 7218        | MALIBU ORANGE FLOAT RUM 750ML  | 9.00        | 91.11        |
| 144                   | 1748        | MALIBU PASSION FRUIT RUM 1L**  | 22.00       | 241.88       |
| 634                   | 7603        | MALIBU PCH AND CRM RUM 1L**    | 7.00        | 108.00       |
| 851                   | 7218        | MALIBU PEACH RUM SPARKLE 750ML | 4.00        | 39.88        |
| 285                   | 259         | MALIBU PINEAPPLE RUM 1.75L**   | 13.00       | 207.14       |
| 603                   | 226         | MALIBU PINEAPPLE RUM 750ML     | 7.00        | 89.83        |
| 621                   | 5486        | MALIBU RED RUM 1L**            | 7.00        | 120.95       |
| 483                   | 5593        | MALIBU RED RUM 50ML            | 9.00        | 13.95        |
| 976                   | 5527        | MALIBU RED RUM 750ML           | 3.00        | 24.76        |
| 842                   | 6508        | MALIBU SPICED RUM 1.75L**      | 4.00        | 74.50        |
| 122                   | 6182        | MALIBU SPICED RUM 1L**         | 24.00       | 265.60       |
| 384                   | 6183        | MALIBU SPICED RUM 750ML***     | 11.00       | 106.93       |
| 996                   | 6582        | MALIBU SWIRL STRAWBE RUM 750ML | 3.00        | 24.41        |
| 123                   | 6628        | MALIBU SWIRL STRAWBRY RUM 1L** | 24.00       | 263.88       |
| 688                   | 2394        | MALIBU TROP BANANA RUM 1.75L** | 4.00        | 57.85        |
| 530                   | 2395        | MALIBU TROP BANANA RUM 750ML   | 8.00        | 67.64        |
| 507                   | 6557        | RON DIAZ COCONUT RUM 750ML     | 8.00        | 49.55        |
| 248                   | 6559        | RON DIAZ SPICED RUM 60 750ML   | 14.00       | 76.74        |
| 556                   | 6562        | RON DIAZ SPICED RUM 93 750ML   | 6.00        | 41.80        |
| 372                   | 4874        | RON ROBERTO COCONUT RUM 1L**   | 11.00       | 59.95        |
| 79                    | 5661        | RUM CHATA 1.75L                | 39.00       | 1,040.04     |
| 9                     | 6156        | RUM CHATA 1L**                 | 120.00      | 1,900.32     |
| 22                    | 5663        | RUM CHATA 50ML                 | 77.00       | 56.69        |
| 189                   | 4208        | RUM JUMBIE COCONUT 1.75L**     | 17.00       | 204.43       |
| 240                   | 4216        | RUM JUMBIE COCONUT 750ML***    | 15.00       | 108.27       |
| 500                   | 6155        | RUM JUMBIE PASSION FT 750ML*** | 9.00        | 69.34        |
| 114                   | 4210        | RUM JUMBIE PINEAPPLE 1.75L**   | 27.00       | 363.28       |

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| Category/Sub-category |             |                                 |             |              |
|-----------------------|-------------|---------------------------------|-------------|--------------|
| Rank                  | Item number | Description                     | Qty on hand | Cost on hand |
| 172                   | 4218        | RUM JUMBIE PINEAPPLE 750ML***   | 18.00       | 127.33       |
| 125                   | 4211        | RUM JUMBIE VANILLA 1.75L**      | 24.00       | 297.43       |
| 251                   | 4219        | RUM JUMBIE VANILLA 750ML***     | 14.00       | 102.51       |
| 555                   | 2092        | SAILOR JERRY SPICED RUM 200ML   | 8.00        | 37.27        |
| 730                   | 2091        | SAILOR JERRY SPICED RUM 375ML   | 6.00        | 45.75        |
| 183                   | 2090        | SAILOR JERRY SPICED RUM 92 1L   | 17.00       | 229.42       |
| 1.087                 | 4433        | SEVEN TIKI SPICED RUM 750ML     | 1.00        | 14.40        |
| 999                   | 7110        | SUGAR ISLAND COCONUT RUM 750ML  | 3.00        | 44.09        |
| 379                   | 7110        | SUGAR ISLAND SPICED RUM 750ML   | 11.00       | 161.98       |
| 10/10005 totals       |             |                                 | 1,454.00    | 15,400.94    |
| 11/11001              |             |                                 |             |              |
| 761                   | 104         | 99 APPLES SCHNAPPS 750ML        | 5.00        | 47.03        |
| 567                   | 1956        | 99 BLACK CHERRI SCHNAPPS 750ML  | 7.00        | 67.34        |
| 597                   | 26912       | 99 BLACKBERRIES SCHNAPPS 750ML  | 7.00        | 65.80        |
| 713                   | 312         | 99 ORANGES SCHNAPPS 750ML       | 6.00        | 56.40        |
| 475                   | 2340        | 99 PEACHES SCHNAPPS 750ML       | 9.00        | 64.64        |
| 232                   | 27011       | BOSTON PEACH SCHNAPPS 1L        | 15.00       | 58.15        |
| 765                   | 27023       | BOSTON PEPPERMINT SCHNAP 375ML  | 5.00        | 13.30        |
| 424                   | 27021       | BOSTON PEPPERMINT SCHNAPPS 1L   | 10.00       | 37.75        |
| 176                   | 311         | BOSTON SOUR APPLE SCHNAPPS 1L   | 18.00       | 65.48        |
| 1.031                 | 2285        | BOSTON WATERMELON SCHNAPPS 1L   | 2.00        | 7.29         |
| 899                   | 28          | DEK CACTIS JUIC MARG SCH 1L***  | 4.00        | 35.88        |
| 324                   | 27111       | DEK HOT DAMN SCHNAPPS 48 1L     | 12.00       | 107.83       |
| 914                   | 1262        | DEK HOT DAMN SCHNP 48 375ML**   | 4.00        | 19.22        |
| 215                   | 27141       | DEK PEACHTREE SCHNAPPS 1L       | 16.00       | 143.92       |
| 893                   | 27143       | DEK PEACHTREE SCHNAPPS 375ML    | 4.00        | 18.66        |
| 1.077                 | 27043       | DEK SOUR APPLE PUCKER 375ML**   | 1.00        | 4.67         |
| 468                   | 27042       | DEK SOUR APPLE PUCKER 750ML***  | 9.00        | 53.96        |
| 654                   | 6124        | DR MCGILLICUDDYS APL PIE 750ML  | 6.00        | 65.28        |
| 467                   | 27271       | ICE 101 PEPPERMINT SCHNAPPS 1L  | 9.00        | 170.86       |
| 1.076                 | 27301       | MAUI RED TROPICAL SCHNAPPS 1L   | 1.00        | 10.39        |
| 11/11001 totals       |             |                                 | 150.00      | 1,134.15     |
| 11/11002              |             |                                 |             |              |
| 894                   | 27222       | GOLDSCHLAGER SCHNAPPS 750ML     | 4.00        | 77.66        |
| 1.032                 | 2286        | GOLDSCHLAGER SCHNAPPS 200ML     | 2.00        | 10.87        |
| 325                   | 27311       | RUMPLE MINZE PEPPERMINT 1L      | 12.00       | 323.94       |
| 892                   | 27313       | RUMPLE MINZE PEPPERMINT 375ML   | 4.00        | 38.66        |
| 186                   | 27315       | RUMPLE MINZE PEPPERMINT 50ML    | 17.00       | 15.62        |
| 11/11002 totals       |             |                                 | 39.00       | 456.75       |
| 12/12001              |             |                                 |             |              |
| 466                   | 28123       | CHIVAS REGAL SC 12YR RND 375ML  | 9.00        | 138.02       |
| 355                   | 28122       | CHIVAS REGAL SCOTCH 12YR 750ML  | 11.00       | 237.19       |
| 1.080                 | 28132       | CHIVAS REGAL SCOTCH 18YR 750ML  | 1.00        | 44.44        |
| 900                   | 28140       | CLAN MACGREGOR SCOTCH 1.75L     | 4.00        | 51.98        |
| 537                   | 28142       | CLAN MACGREGOR SCOTCH 750ML     | 8.00        | 70.32        |
| 898                   | 28150       | CUTTY SARK SCOTCH 1.75L         | 4.00        | 93.30        |
| 776                   | 28152       | CUTTY SARK SCOTCH 750ML         | 5.00        | 74.83        |
| 1.076                 | 28162       | DEWAR'S SCOTCH 12 YEAR 60 750ML | 1.00        | 24.79        |
| 710                   | 28170       | DEWAR'S WHITE LABEL SCO 1.75L   | 6.00        | 167.95       |

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| Category/Sub-category |             |                                |             |              |
|-----------------------|-------------|--------------------------------|-------------|--------------|
| Rank                  | Item number | Description                    | Qty on hand | Cost on hand |
| 897                   | 28173       | DEWARS WHITE LABEL SCO 375ML   | 4.00        | 39 98        |
| 775                   | 28175       | DEWARS WHITE LABEL SCO 50ML    | 5.00        | 9 98         |
| 896                   | 26172       | DEWARS WHITE LABEL SCO 750ML   | 4.00        | 69 60        |
| 356                   | 28192       | DIMPLE PINCH SCOTCH 86 750ML   | 11.00       | 326 97       |
| 651                   | 6180        | DOUGLAS XO BLNDE SCTCH 750ML** | 6.00        | 118 08       |
| 278                   | 28200       | DUGGANS DEW SCOTCH 1 75L       | 13.00       | 202 39       |
| 808                   | 582         | FAMOUS GROUSE SCOTCH 1 75L     | 5.00        | 139 95       |
| 853                   | 672         | FAMOUS GROUSE SCOTCH 1L        | 4.00        | 92 78        |
| 700                   | 28292       | GLENLIVET SCOTCH 12YR 750ML    | 6 00        | 208 17       |
| 1,034                 | 28302       | GLENMORANGIE SCO 10Y 86 750ML  | 2.00        | 61 73        |
| 777                   | 28320       | GRANTS BLENDED SCOTCH 1.75L    | 5.00        | 96 34        |
| 895                   | 28322       | GRANTS BLENDED SCOTCH 750ML    | 4.00        | 57 98        |
| 594                   | 28352       | HIGHLAND PARK SCOTCH 12Y 750ML | 7.00        | 266 20       |
| 1,084                 | 3644        | HIGHLAND PARK SCOTCH 15Y 750ML | 1.00        | 58 38        |
| 956                   | 28370       | INVER HOUSE SCOTCH 1.75L       | 3.00        | 33 78        |
| 592                   | 28374       | INVER HOUSE SCOTCH 200ML**     | 7.00        | 17 43        |
| 905                   | 28373       | INVER HOUSE SCOTCH 375ML       | 4.00        | 12 84        |
| 425                   | 28372       | INVER HOUSE SCOTCH 750ML       | 10 00       | 59 15        |
| 904                   | 28380       | J & B RARE SCOTCH 1 75L        | 4.00        | 117.88       |
| 539                   | 28383       | J & B RARE SCOTCH 375ML        | 8.00        | 78 76        |
| 591                   | 28382       | J & B RARE SCOTCH 750ML        | 7.00        | 131 95       |
| 922                   | 1711        | JOHN BARR BLACK RES SCOT 1 75L | 4.00        | 71 98        |
| 550                   | 1708        | JOHN BARR BLACK RES SCOT 750ML | 6.00        | 87 98        |
| 952                   | 3245        | JOHN BARR RED SCOTCH 1.75L     | 3.00        | 50 69        |
| 590                   | 3246        | JOHN BARR RED SCOTCH 750ML     | 7.00        | 58 35        |
| 1,010                 | 5832        | JOHNNIE WALK DBL BLK SCO 750ML | 2.00        | 56 79        |
| 446                   | 1963        | JOHNNIE WALKER BLACK SCO 1.75L | 9.00        | 494 79       |
| 540                   | 28402       | JOHNNIE WALKER BLACK SCO 750ML | 8.00        | 201.70       |
| 1,114                 | 616         | JOHNNIE WALKER BLUE SCOT 750ML | 1.00        | 169.99       |
| 711                   | 28413       | JOHNNIE WALKER RED FL 375ML    | 6.00        | 57 98        |
| 902                   | 28410       | JOHNNIE WALKER RED SCOTC 1.75L | 4.00        | 118.82       |
| 354                   | 28412       | JOHNNIE WALKER RED SCOTC 750ML | 11.00       | 198 05       |
| 903                   | 28415       | JOHNNIE WALKER RED SCOTCH 50ML | 4.00        | 7 44         |
| 763                   | 100         | MACALLAN MALT SCOTCH 12Y 750ML | 5.00        | 243.98       |
| 582                   | 1213        | MCCLELLANDS HIGHLAND SCO 1.75L | 7.00        | 204.75       |
| 955                   | 28442       | MCCLELLANDS HIGHLAND SCO 750ML | 3.00        | 52 78        |
| 979                   | 5436        | MCCLELLANDS ISLAY SCOTC 750ML  | 3.00        | 52 78        |
| 988                   | 444         | OBAN MALT SCOTCH 14YR 750ML    | 3 00        | 152 53       |
| 1,035                 | 28472       | OLD PULTENEY SCOTCH 12YR 750ML | 2.00        | 67 95        |
| 1,036                 | 28480       | OLD SMUGGLER SCOTCH 1.75L      | 2.00        | 30 19        |
| 901                   | 28502       | SPEYBURN MALT SCOTCH 10Y 750ML | 4.00        | 99 98        |
| 1,037                 | 28520       | WHITE HORSE SCOTCH 1.75L       | 2.00        | 61 38        |
| 12/12001              | Totals      |                                | 267.00      | 5,661.97     |
| 13/13001              |             |                                |             |              |
| 1,001                 | 6173        | AGAVE LOCO PEPPER TEQ 750ML    | 3.00        | 65 99        |
| 871                   | 5018        | AVION REPOSADO TEQUILA 750ML   | 4.00        | 139.90       |
| 489                   | 5019        | AVION SILVER TEQUILA 750ML     | 9.00        | 266.28       |
| 1,113                 | 6177        | CAMPO AZUL REPOSADO TEQ 750ML  | 1.00        | 20 06        |

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| Category/Sub-category | Rank  | Item number | Description                    | Qty on hnd | Cost on hand |
|-----------------------|-------|-------------|--------------------------------|------------|--------------|
|                       | 835   | 8153        | CASAMIGOS BLANCO TEQUILA 750ML | 5.00       | 146.69       |
|                       | 653   | 8154        | CASAMIGOS REPOSADO TEQ 750ML   | 8.00       | 185.38       |
|                       | 1,066 | 2065        | CAZADORES ANEJO TEQUILA 750ML  | 1.00       | 30.33        |
|                       | 951   | 3170        | CAZADORES BLANCO TEQUILA 750ML | 3.00       | 62.16        |
|                       | 1,079 | 276         | CAZADORES REPOSADO TEO 750ML   | 1.00       | 22.05        |
|                       | 947   | 1085        | DON JULIO 1942 TEQUILA 750ML   | 3.00       | 253.79       |
|                       | 754   | 165         | DON JULIO BLANCO TEQUILA 750ML | 5.00       | 153.78       |
|                       | 997   | 68          | DON JULIO REPOSAD TEO 80 750ML | 3.00       | 112.28       |
|                       | 846   | 6162        | EL CHARRO SILVER TEQUILA 1.75L | 4.00       | 63.98        |
|                       | 405   | 5020        | EL JIMADOR REPOSADO TEO 750ML  | 10.00      | 138.45       |
|                       | 515   | 4848        | ESPOLON BLANCO TEQUILA 750ML   | 6.00       | 140.76       |
|                       | 1,089 | 4867        | ESPOLON REPOSADO TEQUILA 750ML | 1.00       | 17.60        |
|                       | 1,096 | 4920        | FAMILIA CAMARENA SILVER 750ML  | 1.00       | 15.20        |
|                       | 1,075 | 29222       | HERRADURA ANEJO TEQUILA 750ML  | 1.00       | 33.52        |
|                       | 1,030 | 29232       | HERRADURA REPOSADO TEQ 750ML   | 2.00       | 59.14        |
|                       | 650   | 6509        | ILEGAL MEZCAL JOVEN 750ML      | 6.00       | 201.99       |
|                       | 1,018 | 7278        | JOSE CUERVO CINGE 375ML        | 2.00       | 13.32        |
|                       | 250   | 8961        | JOSE CUERVO CINGE TEQUIL 1L*** | 14.00      | 195.92       |
|                       | 106   | 29283       | JOSE CUERVO GOLD TEQ FL 375ML  | 26.00      | 199.71       |
|                       | 262   | 29284       | JOSE CUERVO GOLD TEQUILA 200ML | 14.00      | 57.27        |
|                       | 119   | 29285       | JOSE CUERVO GOLD TEQUILA 50ML  | 26.00      | 30.23        |
|                       | 1,006 | 6351        | LA FOGATA MEZCAL 750ML         | 3.00       | 40.97        |
|                       | 1,115 | 6350        | LA FOGATA TEQUILA 750ML***     | 1.00       | 14.02        |
|                       | 1,062 | 1825        | MARGARITAVILLE CALY COCO 750ML | 1.00       | 10.08        |
|                       | 21    | 7602        | MARGARITAVILLE GOLD TEQUI 50ML | 80.00      | 39.55        |
|                       | 223   | 1832        | MARGARITAVILLE LIME TEQ 750ML  | 15.00      | 142.43       |
|                       | 1,085 | 426         | MILAGRO SILVER TEQUILA 750ML   | 1.00       | 19.42        |
|                       | 326   | 29352       | MONTE ALBAN MEZCAL W/ WM 750ML | 12.00      | 180.46       |
|                       | 100   | 29355       | MONTE ALBAN MEZCAL W/ WM50ML** | 29.00      | 42.83        |
|                       | 622   | 5545        | MONTE ALBAN REPOSADO TEO 750ML | 7.00       | 74.97        |
|                       | 139   | 5544        | MONTE ALBAN REPSADO TO 1.75L** | 23.00      | 472.12       |
|                       | 126   | 5546        | MONTE ALBAN SILVER TEQ 1.75L** | 24.00      | 492.66       |
|                       | 298   | 5547        | MONTE ALBAN SILVER TEQ 750ML   | 13.00      | 139.29       |
|                       | 502   | 6029        | MONTEZUMA BLUE TEQUILA 1.75L   | 8.00       | 83.16        |
|                       | 583   | 29571       | MONTEZUMA BLUE TEQUILA 1L      | 7.00       | 36.09        |
|                       | 465   | 29360       | MONTEZUMA GOLD TEQUILA 1.75L   | 9.00       | 123.29       |
|                       | 216   | 29361       | MONTEZUMA GOLD TEQUILA 1L      | 15.00      | 129.84       |
|                       | 1,039 | 29370       | MONTEZUMA WHITE TEQUILA 1.75L  | 2.00       | 27.37        |
|                       | 1,074 | 29371       | MONTEZUMA WHITE TEQUILA 1L     | 1.00       | 7.64         |
|                       | 1,013 | 6996        | OLMECA ALTOS REPOSAD TEO 750ML | 2.00       | 29.97        |
|                       | 751   | 1673        | PATRON ANEJO TEQUILA 375ML     | 5.00       | 107.49       |
|                       | 327   | 29392       | PATRON ANEJO TEQUILA 750ML     | 12.00      | 450.89       |
|                       | 431   | 1677        | PATRON REPOSADO TEQUILA 375ML  | 10.00      | 187.93       |
|                       | 794   | 353         | PATRON REPOSADO TEQUILA 750ML  | 5.00       | 167.18       |
|                       | 695   | 2321        | PATRON SILVER TEQUILA 1.75L    | 6.00       | 424.12       |
|                       | 459   | 1678        | PATRON SILVER TEQUILA 375ML    | 9.00       | 170.96       |
|                       | 131   | 2026        | PATRON SILVER TEQUILA 50ML     | 24.00      | 104.00       |
|                       | 290   | 223         | PATRON SILVER TEQUILA 750ML    | 13.00      | 488.74       |

Worcester County Liquor Control  
Merchandise Analysis by Item number

| Category/Sub-category |             |                                 |             |              |
|-----------------------|-------------|---------------------------------|-------------|--------------|
| Rank                  | Item number | Description                     | Qty on hand | Cost on hand |
| 954                   | 29262       | RESERVA 1800 ANEJO TEQ 750ML    | 3.00        | 95.97        |
| 538                   | 29252       | RESERVA 1800 REPOSAD TEQ 750ML  | 8.00        | 159.58       |
| 1,003                 | 6271        | SAUZA HORN LIME SHY TEQ 750ML   | 3.00        | 49.73        |
| 907                   | 31          | SAUZA TRES GENERACIONEJ 750ML   | 4.00        | 150.81       |
| 667                   | 4908        | TANTEO JALEPENO TEQUILA 750ML   | 6.00        | 179.96       |
| 353                   | 29531       | TORADA GOLD TEQUILA 1L          | 11.00       | 68.50        |
| 244                   | 7707        | TROMBA BLANCO TEQUILA 750ML     | 15.00       | 313.49       |
| 204                   | 7714        | TROMBA REPOSADO TEQUILA 750ML   | 16.00       | 425.76       |
| 83                    | 1690        | WHITE MARLIN GOLD TEQUILA 1L**  | 39.00       | 197.67       |
| 485                   | 5280        | ZAPATA GOLD TEQUILA 1.75L       | 9.00        | 111.29       |
| 207                   | 5262        | ZAPATA GOLD TEQUILA 750ML       | 16.00       | 96.70        |
| 13/13001 totals       |             |                                 | 623.00      | 8,700.71     |
| 14/14001              |             |                                 |             |              |
| 760                   | 1524        | M & R DRY VERMOUTH 1.5L         | 5.00        | 52.03        |
| 953                   | 29633       | M & R DRY VERMOUTH 375ML        | 3.00        | 11.99        |
| 328                   | 29632       | M & R DRY VERMOUTH 750ML        | 12.00       | 76.06        |
| 769                   | 29643       | M & R SWEET VERMOUTH 375ML      | 5.00        | 19.98        |
| 906                   | 29642       | M & R SWEET VERMOUTH 750ML      | 4.00        | 25.86        |
| 975                   | 4251        | STOCK DRY VERMOUTH 1.5L         | 3.00        | 22.36        |
| 282                   | 29692       | STOCK SWEET VERMOUTH 750ML      | 13.00       | 51.81        |
| 584                   | 29672       | STOCK DRY VERMOUTH 750ML        | 7.00        | 36.68        |
| 921                   | 145         | TRIBUNO DRY VERMOUTH 375ML      | 4.00        | 9.40         |
| 949                   | 29702       | TRIBUNO DRY VERMOUTH 750ML      | 3.00        | 10.07        |
| 580                   | 144         | TRIBUNO SWEET VERMOUTH 375ML    | 7.00        | 16.46        |
| 910                   | 29692       | TRIBUNO SWEET VERMOUTH 750ML    | 4.00        | 13.42        |
| 14/14001 totals       |             |                                 | 79.00       | 346.12       |
| 15/15001              |             |                                 |             |              |
| 968                   | 3482        | 360 VODKA 1.75L**               | 3.00        | 43.53        |
| 1,055                 | 1964        | BARTON VODKA 1L***              | 2.00        | 9.49         |
| 687                   | 4061        | BLUE ICE ORG WHEAT VODKA 750ML  | 6.00        | 101.84       |
| 353                   | 3803        | BLUE ICE POTATOE VODKA 1.75L    | 11.00       | 258.79       |
| 52                    | 30120       | BOWMANS VODKA 1.75L             | 54.00       | 356.98       |
| 34                    | 30121       | BOWMANS VODKA 1L                | 65.00       | 253.21       |
| 508                   | 7706        | BRECKENRIDGE VODKA 1.75L**      | 8.00        | 178.68       |
| 511                   | 7687        | BRECKENRIDGE VODKA 750ML        | 8.00        | 114.08       |
| 235                   | 2534        | BURNETTS VODKA 1.75L            | 15.00       | 164.93       |
| 321                   | 30132       | BURNETTS VODKA 750ML            | 12.00       | 76.74        |
| 1,093                 | 5350        | DEATHS DOOR VODKA 750ML***      | 1.00        | 24.99        |
| 806                   | 5744        | DEEP EDDY VODKA 750ML           | 5.00        | 64.93        |
| 1,002                 | 6140        | DEVOTION BLOOD ORANG VK 750ML   | 3.00        | 42.86        |
| 174                   | 30260       | FLEISCHMANN'S ROYAL VODKA 1.75L | 16.00       | 158.31       |
| 6                     | 89          | FLEISCHMANN'S ROYAL VODKA 50ML  | 125.00      | 47.42        |
| 1,073                 | 30262       | FLEISCHMANN'S ROYAL VODKA 750ML | 1.00        | 4.05         |
| 715                   | 30282       | GILBEYS VODKA 80 750ML          | 6.00        | 34.01        |
| 541                   | 30320       | GORDONS VODKA 80 1.75L          | 8.00        | 82.71        |
| 909                   | 30323       | GORDONS VODKA 80 375ML          | 4.00        | 15.68        |
| 260                   | 30322       | GORDONS VODKA 80 750ML***       | 14.00       | 100.66       |
| 912                   | 1399        | HANGAR ONE STRAIGHT VOD 750ML   | 4.00        | 92.92        |
| 101                   | 7689        | KOPPER KETTLE VODKA 750ML       | 29.00       | 386.28       |

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| Category/Sub-category |             |                                |             |              |
|-----------------------|-------------|--------------------------------|-------------|--------------|
| Rank                  | Item number | Description                    | Qty on hand | Cost on hand |
| 810                   | 5664        | MAKO VODKA 750ML               | 5.00        | 57.65        |
| 640                   | 6547        | MARK ONE VODKA 750ML           | 7.00        | 43.44        |
| 819                   | 5171        | NEWAMSTERDAM VODKA 80 1.75L    | 5.00        | 73.30        |
| 56                    | 5173        | NEWAMSTERDAM VODKA 80 50ML     | 50.00       | 33.35        |
| 87                    | 5172        | NEWAMSTERDAM VODKA 80 750ML    | 32.00       | 256.22       |
| 198                   | 7653        | GC DIST CO VODKA 750ML         | 17.00       | 204.00       |
| 43                    | 5451        | OCEAN CITY VODKA 1.75L         | 60.00       | 476.07       |
| 625                   | 5452        | OCEAN CITY VODKA 1L            | 7.00        | 30.67        |
| 279                   | 30600       | POPOV VODKA 1.75L              | 13.00       | 148.13       |
| 218                   | 30604       | POPOV VODKA 200ML              | 16.00       | 26.64        |
| 281                   | 30603       | POPOV VODKA 375ML              | 13.00       | 38.94        |
| 185                   | 30602       | POPOV VODKA 750ML              | 17.00       | 118.76       |
| 305                   | 7716        | PURGATORY HEMP VODKA 750ML     | 12.00       | 273.60       |
| 812                   | 5297        | RUBINOF VODKA 1.75L            | 5.00        | 39.63        |
| 672                   | 5298        | RUBINOF VODKA 750ML            | 6.00        | 24.61        |
| 492                   | 7262        | SEACRETS VODKA 750ML**         | 9.00        | 140.36       |
| 589                   | 3179        | SEAGRAMS EXTRA SMOOT VOD 1.75L | 7.00        | 90.13        |
| 908                   | 3193        | SEAGRAMS EXTRA SMOOT VOD 750ML | 4.00        | 29.66        |
| 773                   | 30640       | SKOL VODKA 1.75L               | 5.00        | 39.33        |
| 230                   | 30641       | SKOL VODKA 1L**                | 15.00       | 66.38        |
| 323                   | 30644       | SKOL VODKA 200ML               | 12.00       | 17.94        |
| 76                    | 30643       | SKOL VODKA 375ML               | 39.00       | 78.20        |
| 261                   | 30642       | SKOL VODKA 750ML               | 14.00       | 51.73        |
| 426                   | 30650       | SKYY VODKA 1.75L               | 10.00       | 176.95       |
| 177                   | 30652       | SKYY VODKA 750ML               | 18.00       | 180.40       |
| 946                   | 1039        | SMIRNOFF VODKA 100 1.75L       | 3.00        | 72.47        |
| 403                   | 494         | SMIRNOFF VODKA 100 1L**        | 18.00       | 146.11       |
| 464                   | 30662       | SMIRNOFF VODKA 100 750ML       | 9.00        | 115.07       |
| 72                    | 1247        | SMIRNOFF VODKA 80 PET 1.75L    | 41.00       | 666.91       |
| 23                    | 30673       | SMIRNOFF VODKA 80 375ML        | 77.00       | 320.61       |
| 24                    | 30675       | SMIRNOFF VODKA 80 50ML         | 77.00       | 45.75        |
| 322                   | 30872       | TAAGA PLATINUM 7X VODKA 750ML  | 12.00       | 73.04        |
| 12                    | 3448        | TITOS HANDMADE VODKA 1.75L     | 112.00      | 2,892.31     |
| 447                   | 1816        | TITOS HANDMADE VODKA 1L        | 9.00        | 170.96       |
| 167                   | 7144        | TITOS HANDMADE VODKA 50ML      | 18.00       | 24.03        |
| 3                     | 657         | TITOS HANDMADE VODKA 750ML     | 148.00      | 2,236.92     |
| 159                   | 260         | WHITE MARLIN VODKA 1.75L       | 19.00       | 150.77       |
| 15/15001              | totals      |                                | 1,335.00    | 12,244.73    |
| 15/15002              |             |                                |             |              |
| 317                   | 3655        | ABSOLUT VODKA 100 BLACK 750ML  | 12.00       | 202.98       |
| 82                    | 30030       | ABSOLUT VODKA 80 1.75L         | 35.00       | 674.48       |
| 152                   | 30033       | ABSOLUT VODKA 80 375ML         | 20.00       | 172.90       |
| 703                   | 269         | BELVEDERE VODKA 1.75L          | 6.00        | 224.97       |
| 427                   | 30062       | BELVEDERE VODKA 750ML          | 10.00       | 219.95       |
| 484                   | 5595        | CHOPIN RYE VODKA 750ML         | 9.00        | 207.20       |
| 1,065                 | 292         | CHOPIN VODKA 750ML             | 1.00        | 22.00        |
| 620                   | 5596        | CHOPIN WHEAT VODKA 750ML       | 7.00        | 160.97       |
| 863                   | 3385        | CIROC VODKA 1.75L              | 4.00        | 173.54       |

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| Category/Sub-category |             |                                |             |              |
|-----------------------|-------------|--------------------------------|-------------|--------------|
| Rank                  | Item number | Description                    | Qty on hand | Cost on hand |
| 38                    | 1105        | CIROC VODKA 1L**               | 63.00       | 1,921.19     |
| 217                   | 291         | GREY GOOSE VODKA 1.75L         | 16.00       | 671.82       |
| 104                   | 820         | GREY GOOSE VODKA 1L            | 28.00       | 877.66       |
| 352                   | 1637        | GREY GOOSE VODKA 375ML         | 11.00       | 110.49       |
| 198                   | 673         | GREY GOOSE VODKA 50ML          | 17.00       | 56.70        |
| 73                    | 30342       | GREY GOOSE VODKA 750ML         | 41.00       | 942.80       |
| 429                   | 30440       | KETEL ONE VODKA 1.75L          | 10.00       | 319.35       |
| 367                   | 419         | KETEL ONE VODKA 375ML          | 11.00       | 131.61       |
| 138                   | 30442       | KETEL ONE VODKA 750ML***       | 23.00       | 461.96       |
| 586                   | 30500       | LUKSUSOWA VODKA 1.75L          | 7.00        | 104.97       |
| 714                   | 30530       | MCCORMICK VODKA 1.75L          | 8.00        | 56.97        |
| 141                   | 5459        | PINNACLE VODKA 50ML            | 22.00       | 14.53        |
| 1,023                 | 5504        | RUSSKAYA RUSSIAN VODKA 1.75L   | 2.00        | 26.72        |
| 811                   | 5505        | RUSSKAYA RUSSIAN VODKA 750ML   | 5.00        | 35.78        |
| 523                   | 3919        | SOBIESKI VODKA 1.75L           | 8.00        | 122.64       |
| 491                   | 4883        | SOBIESKI VODKA 1L              | 9.00        | 77.28        |
| 689                   | 3513        | SOBIESKI VODKA 750ML           | 6.00        | 52.17        |
| 987                   | 5054        | STATUS VODKA 750ML             | 3.00        | 18.00        |
| 1,041                 | 30751       | STOLICHNAYA VODKA 100 750ML    | 2.00        | 37.98        |
| 587                   | 30740       | STOLICHNAYA VODKA 80 1.75L     | 7.00        | 162.54       |
| 4                     | 30745       | STOLICHNAYA VODKA 80 50ML      | 135.00      | 182.61       |
| 55                    | 1069        | SVEDKA VODKA 1.75L             | 51.00       | 774.62       |
| 150                   | 2467        | SVEDKA VODKA 375ML             | 20.00       | 79.76        |
| 35                    | 647         | SVEDKA VODKA 750ML             | 64.00       | 510.40       |
| 171                   | 4031        | SVEDKA VODKA TRAVELLER 750ML   | 18.00       | 142.63       |
| 588                   | 30980       | WOLFSCHMIDT VODKA 1.75L        | 7.00        | 55.98        |
| 963                   | 2506        | ZYR VODKA 750ML                | 3.00        | 69.59        |
| 15/15002 totals       |             |                                | 689.00      | 10,277.82    |
| 15/15004              |             |                                |             |              |
| 252                   | 4330        | BAKON VODKA 750ML              | 14.00       | 335.91       |
| 344                   | 2050        | BURNETTS CHERRY VODKA 750ML    | 11.00       | 71.45        |
| 720                   | 1253        | BURNETTS COCONUT VODKA 750ML   | 6.00        | 39.57        |
| 1,116                 | 6187        | BURNETTS FRT PUNCH VODKA 1.75  | 1.00        | 11.14        |
| 820                   | 5046        | BURNETTS FRT PUNCH VODKA 750ML | 5.00        | 32.02        |
| 609                   | 4880        | BURNETTS GRAPE VODKA 1.75L     | 6.00        | 66.68        |
| 685                   | 3989        | BURNETTS GRAPE VODKA 750ML     | 6.00        | 38.43        |
| 436                   | 2054        | BURNETTS MANGO VODKA 750ML     | 10.00       | 64.33        |
| 632                   | 4952        | BURNETTS ORANG CRM VO 750ML*** | 7.00        | 44.77        |
| 727                   | 2055        | BURNETTS ORANGE VODKA 750ML    | 6.00        | 38.32        |
| 750                   | 2056        | BURNETTS PEACH VODKA 750ML     | 5.00        | 32.36        |
| 1,080                 | 5579        | BURNETTS PINEAPPLE VODKA 1.75L | 1.00        | 11.00        |
| 479                   | 4563        | BURNETTS PINK LEMONA VOD 750ML | 9.00        | 57.54        |
| 983                   | 5209        | BURNETTS PINK LEMONA VOD1.75L  | 3.00        | 33.32        |
| 724                   | 1681        | BURNETTS SOUR APPLE VODK 750ML | 6.00        | 41.94        |
| 609                   | 4106        | BURNETTS STRAWBER VOD 750ML    | 7.00        | 44.77        |
| 873                   | 5207        | BURNETTS WHIPPED VODKA 1.75L   | 4.00        | 43.98        |
| 986                   | 5051        | BURNETTS WHIPPED VODKA 750ML   | 3.00        | 18.16        |
| 513                   | 7252        | DEEP EDDY CRANBERRY VDK 750ML  | 8.00        | 102.36       |

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| Category/Sub-category |             |                                  |             |              |
|-----------------------|-------------|----------------------------------|-------------|--------------|
| Rank                  | Item number | Description                      | Qty on hand | Cost on hand |
| 644                   | 7184        | DEEP EDDY CRANBERRY VODK 1.75L   | 7.00        | 136.92       |
| 510                   | 7668        | DEEP EDDY LEMON VODKA 1.75L      | 8.00        | 150.12       |
| 194                   | 7571        | DEEP EDDY LEMON VODKA 750ML      | 17.00       | 196.27       |
| 393                   | 7923        | DEEP EDDY PEACH VODKA 750ML      | 10.00       | 112.62       |
| 385                   | 6321        | DEEP EDDY RUBY RED VODKA 1.75L   | 10.00       | 199.95       |
| 382                   | 6322        | DEEP EDDY RUBY RED VODKA 750ML   | 11.00       | 123.15       |
| 140                   | 3726        | FIREFLY SWEET TEA VODKA 750ML    | 23.00       | 287.43       |
| 617                   | 4230        | FIREFLY SWEET TEA VODPET 1.75L   | 7.00        | 142.91       |
| 378                   | 952         | FLEISCHMANN'S APPLE 750ML**      | 11.00       | 47.63        |
| 639                   | 950         | FLEISCHMANN'S APPLE VODKA 1.75L  | 7.00        | 55.66        |
| 175                   | 30232       | FLEISCHMANN'S CITRUS 750ML**     | 18.00       | 72.58        |
| 770                   | 30230       | FLEISCHMANN'S CITRUS VOD 1.75L   | 5.00        | 39.93        |
| 716                   | 30242       | FLEISCHMANN'S ORANGE 750ML**     | 5.00        | 24.21        |
| 67                    | 30240       | FLEISCHMANN'S ORANGE VOD 1.75L   | 43.00       | 342.00       |
| 911                   | 30252       | FLEISCHMANN'S RASPBERR 750ML**   | 4.00        | 16.26        |
| 768                   | 30250       | FLEISCHMANN'S RASPBERR VOD 1.75L | 5.00        | 41.27        |
| 301                   | 644         | FLEISCHMANN'S VANILL 750ML***    | 12.00       | 48.45        |
| 386                   | 642         | FLEISCHMANN'S VANILL VODK 1.75L  | 10.00       | 79.46        |
| 870                   | 5003        | GEORGI BUBBLEGUM VODK 1.75L**    | 4.00        | 37.54        |
| 843                   | 6236        | GEORGI BUBBLEGUM VODK 750ML***   | 4.00        | 17.86        |
| 670                   | 5005        | GEORGI COCONUT VODKA 1.75L***    | 6.00        | 56.14        |
| 488                   | 5011        | GEORGI VANILLA VODKA 1.75L***    | 9.00        | 84.42        |
| 848                   | 5858        | GEORGI WAFFLE VODKA 1L**         | 4.00        | 22.26        |
| 383                   | 6250        | GEORGI WHIPPED CRM VDK 750ML**   | 11.00       | 49.12        |
| 404                   | 5012        | GEORGI WHIPPED CRM VOD 1.75L**   | 10.00       | 93.56        |
| 1,111                 | 5859        | GEORGIE POPCORN VODKA 1L**       | 1.00        | 5.57         |
| 814                   | 5275        | HANGAR ONE WILD BLBERRY 750ML    | 5.00        | 115.97       |
| 797                   | 4045        | MCCORMICK CHERRY VODKA 1.75L     | 5.00        | 49.95        |
| 618                   | 4051        | MCCORMICK GRAPE VODKA 1.75L      | 7.00        | 66.84        |
| 524                   | 4055        | MCCORMICK RASPBERRY 1.75L ***    | 8.00        | 77.53        |
| 858                   | 6641        | NEW AMSTERDAM CITRON V 750ML     | 4.00        | 26.48        |
| 855                   | 6652        | NEW AMSTERDAM CITRON VDK 1.75L   | 4.00        | 60.47        |
| 856                   | 6653        | NEW AMSTERDAM CITRON VDK 50ML    | 4.00        | 2.45         |
| 389                   | 6642        | NEW AMSTERDAM COCONUT V 750ML    | 10.00       | 84.90        |
| 86                    | 6654        | NEW AMSTERDAM COCONUT VDK 50ML   | 33.00       | 22.00        |
| 662                   | 7814        | NEW AMSTERDAM MANGO 1.75L        | 6.00        | 91.16        |
| 663                   | 7815        | NEW AMSTERDAM MANGO 750ML        | 6.00        | 51.57        |
| 829                   | 7818        | NEW AMSTERDAM MANGO VDK 375ML    | 5.00        | 22.63        |
| 374                   | 7364        | NEW AMSTERDAM ORANGE 375ML       | 11.00       | 48.64        |
| 1,017                 | 7317        | NEW AMSTERDAM ORANGE VOD 1.75L   | 2.00        | 30.18        |
| 398                   | 7280        | NEW AMSTERDAM ORANGE VOD 750ML   | 10.00       | 84.90        |
| 391                   | 7052        | NEW AMSTERDAM PEACH VDK 1.75L    | 10.00       | 151.65       |
| 370                   | 5712        | NEW AMSTERDAM PEACH VOD 200ML    | 11.00       | 27.78        |
| 518                   | 5711        | NEW AMSTERDAM PEACH VOD 375ML    | 8.00        | 36.20        |
| 115                   | 5713        | NEW AMSTERDAM PEACH VOD 50ML     | 25.00       | 17.32        |
| 161                   | 5710        | NEW AMSTERDAM PEACH VOD 750ML    | 19.00       | 161.32       |
| 666                   | 7316        | NEW AMSTERDAM PINEAPPLE 1.75L    | 6.00        | 91.17        |
| 893                   | 7367        | NEW AMSTERDAM PINEAPPLE 375ML    | 3.00        | 13.58        |

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| Category/Sub-category | Rank  | Item number | Description                    | Qty on hand | Cost on hand |
|-----------------------|-------|-------------|--------------------------------|-------------|--------------|
|                       | 94    | 7369        | NEW AMSTERDAM PINEAPPLE 50ML   | 31.00       | 20.65        |
|                       | 168   | 7279        | NEW AMSTERDAM PINEAPPLE 750ML  | 18.00       | 152.82       |
|                       | 392   | 7065        | NEW AMSTERDAM RED BERRY 1.75L  | 10.00       | 152.22       |
|                       | 675   | 5715        | NEW AMSTERDAM RED BERRY 375ML  | 6.00        | 27.13        |
|                       | 405   | 5714        | NEW AMSTERDAM RED BERRY 750ML  | 10.00       | 85.75        |
|                       | 203   | 7854        | O C DIST CO LEMONADE VOD 750ML | 18.00       | 192.00       |
|                       | 163   | 7855        | OC DIST CO ORANGE VODKA 750ML  | 19.00       | 228.00       |
|                       | 124   | 7856        | OC DIST STRAWLEMON VDK 750ML   | 24.00       | 288.00       |
|                       | 693   | 3666        | PARAMOUNT CHERRY VODKA 1.75L   | 6.00        | 54.70        |
|                       | 566   | 1953        | PARAMOUNT CHERRY VODKA 1L**    | 7.00        | 37.49        |
|                       | 668   | 4803        | PARAMOUNT DRAGONFRUIT VO 1L**  | 6.00        | 59.99        |
|                       | 967   | 3665        | PARAMOUNT GRAPE VODKA 1.75L    | 3.00        | 26.66        |
|                       | 736   | 1954        | PARAMOUNT GRAPE VODKA 1L       | 6.00        | 24.79        |
|                       | 605   | 3667        | PARAMOUNT ORANGE VODKA 1L      | 7.00        | 41.47        |
|                       | 793   | 3668        | PARAMOUNT VANILLA VODKA 1L**   | 5.00        | 49.95        |
|                       | 1,094 | 4802        | PARAMOUNT WHIPT CRÈME VODKA 1L | 1.00        | 9.99         |
|                       | 369   | 5621        | SKINNY GIRL BA NAK VO 750ML*** | 11.00       | 158.46       |
|                       | 690   | 3450        | SKYY CITRUS INFUSION VOD 750ML | 6.00        | 64.51        |
|                       | 867   | 4893        | SKYY DRAGONFRUIT INF VOD 750ML | 4.00        | 40.82        |
|                       | 1,020 | 7567        | SKYY GRAPEFRUIT INFU VDK 750ML | 2.00        | 21.57        |
|                       | 691   | 3453        | SKYY PASSION FRT INF VOD 750ML | 6.00        | 74.91        |
|                       | 39    | 1811        | SMIRNOFF CHERRY TW VODKA 1L**  | 63.00       | 642.76       |
|                       | 746   | 1812        | SMIRNOFF CHERRY TWIS 750ML***  | 5.00        | 44.98        |
|                       | 833   | 6951        | SMIRNOFF CINNA SUGAR 750ML***  | 5.00        | 44.98        |
|                       | 19    | 30691       | SMIRNOFF CITRUS TW VODKA 1L**  | 85.00       | 880.16       |
|                       | 772   | 30690       | SMIRNOFF CITRUS TWIS VOD 1.75L | 5.00        | 63.33        |
|                       | 823   | 5067        | SMIRNOFF COCONUT TWI VOD 1.75L | 5.00        | 102.53       |
|                       | 821   | 5031        | SMIRNOFF COCONUT TWIST V 1L**  | 5.00        | 50.88        |
|                       | 937   | 1969        | SMIRNOFF CRANB TWIST VOD 1.75L | 3.00        | 49.99        |
|                       | 312   | 5272        | SMIRNOFF FLU MARSHMA VOD 1L**  | 12.00       | 157.92       |
|                       | 795   | 3352        | SMIRNOFF GRAPE TWIST VO 1L**   | 5.00        | 51.78        |
|                       | 20    | 3384        | SMIRNOFF GRAPE TWIST VOD 50ML  | 83.00       | 55.20        |
|                       | 1,011 | 5800        | SMIRNOFF ICED CAKE VO 750ML*** | 2.00        | 16.53        |
|                       | 844   | 6280        | SMIRNOFF LEMON SORBET 750ML*** | 4.00        | 29.98        |
|                       | 165   | 6158        | SMIRNOFF LEMON SORBET VD 1L**  | 18.00       | 208.91       |
|                       | 1,058 | 1901        | SMIRNOFF LIME TWIST VODK 1L**  | 2.00        | 20.15        |
|                       | 652   | 6261        | SMIRNOFF MANGO SORBET 750ML*** | 6.00        | 49.83        |
|                       | 300   | 6159        | SMIRNOFF MANGO SORBET VD 1L**  | 13.00       | 142.94       |
|                       | 878   | 4631        | SMIRNOFF MANGO TWIST VOD 1L**  | 4.00        | 41.36        |
|                       | 1,095 | 4880        | SMIRNOFF MELON VODKA 750ML***  | 1.00        | 9.28         |
|                       | 1,040 | 30702       | SMIRNOFF ORNG TWIST 750ML      | 2.00        | 17.99        |
|                       | 90    | 30700       | SMIRNOFF ORNG TWIST VOD 1.75L  | 31.00       | 522.99       |
|                       | 357   | 266         | SMIRNOFF ORNG TWIST VOD 375ML  | 11.00       | 54.93        |
|                       | 7     | 215         | SMIRNOFF ORNG TWIST VOD 50ML   | 124.00      | 65.36        |
|                       | 607   | 3386        | SMIRNOFF PASS FRT TWIST 1L**   | 7.00        | 72.00        |
|                       | 285   | 4138        | SMIRNOFF PEAR VODKA 1L**       | 13.00       | 143.32       |
|                       | 505   | 7115        | SMIRNOFF PINEA COCO SORB 1L**  | 8.00        | 87.96        |
|                       | 701   | 270         | SMIRNOFF RASPB TWIST VOD 1.75L | 6.00        | 100.14       |

Worcester County Liquor Control  
Merchandise Analysis by Item number

| Category/Sub-category |             |                                |             |              |
|-----------------------|-------------|--------------------------------|-------------|--------------|
| Rank                  | Item number | Description                    | Qty on hand | Cost on hand |
| 166                   | 6202        | SMIRNOFF RASPBE SOR 750ML***   | 18.00       | 136.84       |
| 200                   | 6160        | SMIRNOFF RASPBER SOR VOK 1L**  | 16.00       | 176.88       |
| 430                   | 1143        | SMIRNOFF RASPBWIST VOD 50ML    | 10.00       | 6.65         |
| 712                   | 285         | SMIRNOFF VANILL TWIS VOD 1.75L | 6.00        | 102.88       |
| 503                   | 6033        | SMIRNOFF WHIPPED CR VDKA 1.75L | 8.00        | 121.29       |
| 407                   | 5613        | U V CAKE VODKA 750ML***        | 10.00       | 74.90        |
| 807                   | 5615        | U V WHIPPED VODKA 750ML***     | 5.00        | 37.45        |
| 15/15004 totals       |             |                                | 1,390.00    | 11,174.33    |
| 15/15005              |             |                                |             |              |
| 546                   | 1693        | ABSOLUT APEACH VODKA 1L**      | 8.00        | 143.72       |
| 752                   | 1694        | ABSOLUT APEACH VODKA 750ML***  | 5.00        | 67.38        |
| 874                   | 5375        | ABSOLUT BERRY ACAI 1.75L**     | 4.00        | 106.70       |
| 630                   | 4895        | ABSOLUT BERRY ACAI 750ML***    | 7.00        | 56.60        |
| 231                   | 30000       | ABSOLUT CITRON VODKA 1.75L**   | 15.00       | 371.44       |
| 981                   | 5360        | ABSOLUT GRAPEVINE VO 750ML***  | 3.00        | 43.61        |
| 1,092                 | 5345        | ABSOLUT GRAPEVINE VODKA 1L**   | 1.00        | 17.15        |
| 29                    | 6134        | ABSOLUT HIBISCUS VODKA 750ML   | 73.00       | 948.59       |
| 573                   | 1784        | ABSOLUT MANDRIN VODKA 1.75L    | 7.00        | 176.38       |
| 542                   | 30011       | ABSOLUT MANDRIN VODKA 1L**     | 8.00        | 127.40       |
| 76                    | 150         | ABSOLUT MANDRIN VODKA 50ML     | 40.00       | 40.70        |
| 612                   | 3862        | ABSOLUT MANGO VODKA 1L**       | 7.00        | 111.90       |
| 989                   | 4897        | ABSOLUT ORIENT APPLE VOKA 1L** | 3.00        | 56.78        |
| 543                   | 30021       | ABSOLUT PEPPAR VODKA 1L**      | 8.00        | 131.56       |
| 36                    | 864         | ABSOLUT RASPBERRI VODKA 1L**   | 84.00       | 1,278.36     |
| 63                    | 1138        | ABSOLUT RASPBERRI VODKA 50ML   | 45.00       | 44.75        |
| 450                   | 2009        | ABSOLUT RUBY RED 1.75L**       | 9.00        | 214.53       |
| 109                   | 2012        | ABSOLUT RUBY RED 50ML          | 27.00       | 25.52        |
| 41                    | 2011        | ABSOLUT RUBY RED 750ML         | 60.00       | 560.83       |
| 304                   | 924         | ABSOLUT VANILLA VODKA 1L**     | 12.00       | 203.46       |
| 581                   | 1008        | ABSOLUT VANILLA VODKA 750ML    | 7.00        | 107.66       |
| 401                   | 4896        | ABSOLUT WILD TEA VODKA 50ML*** | 10.00       | 13.30        |
| 869                   | 4798        | ABSOLUT WILD TEA VODKA 750ML   | 4.00        | 61.52        |
| 173                   | 4428        | BELVEDERE PINK GRPEFRT VOD 1L  | 18.00       | 522.01       |
| 832                   | 6688        | CIROC AMARETTO VODKA 1.75L     | 5.00        | 214.97       |
| 164                   | 6673        | CIROC AMARETTO VODKA 1L**      | 19.00       | 594.61       |
| 657                   | 6651        | CIROC AMARETTO VODKA 750ML***  | 6.00        | 144.69       |
| 998                   | 6689        | CIROC COCONUT VODKA 1.75L      | 3.00        | 139.82       |
| 64                    | 4413        | CIROC COCONUT VODKA 1L**       | 45.00       | 1,380.13     |
| 801                   | 4313        | CIROC COCONUT VODKA 750ML      | 5.00        | 126.05       |
| 619                   | 5634        | CIROC PEACH VODKA 1.75L        | 7.00        | 296.50       |
| 112                   | 5214        | CIROC PEACH VODKA 1L**         | 27.00       | 844.70       |
| 671                   | 5215        | CIROC PEACH VODKA 750ML        | 6.00        | 179.37       |
| 828                   | 7458        | CIROC PINEAPPLE 1.75L          | 5.00        | 210.47       |
| 876                   | 5635        | CIROC RED BERRY VODKA 1.75L    | 4.00        | 184.06       |
| 46                    | 4414        | CIROC RED BERRY VODKA 1L**     | 58.00       | 1,760.02     |
| 613                   | 4319        | CIROC RED BERRY VODKA 750ML    | 7.00        | 182.13       |
| 1,100                 | 7277        | FINLANDIA COCONUT VODKA 80 1L  | 1.00        | 15.00        |
| 881                   | 4129        | FINLANDIA GRAPEFRUIT VOD 750ML | 4.00        | 46.18        |

Worcester County Liquor Control  
Merchandise Analysis by Item number

| Category/Sub-category | Rank  | Item number | Description                    | Qty on hand | Cost on hand |
|-----------------------|-------|-------------|--------------------------------|-------------|--------------|
|                       | 686   | 4128        | FINLANDIA TANGERINE VOD 750ML  | 6.00        | 69.93        |
|                       | 660   | 7738        | FRIS ORANGE VADKA 1L           | 6.00        | 47.96        |
|                       | 831   | 7739        | FRIS WHIPPED VODKA 1L          | 5.00        | 39.97        |
|                       | 674   | 5500        | GREY GOOSE CHERRY NOIR 750ML   | 6.00        | 150.79       |
|                       | 565   | 20          | GREY GOOSE L'ORANGE VOD 750ML  | 7.00        | 160.97       |
|                       | 792   | 2189        | GREY GOOSE LA POIRE VOD 750ML  | 5.00        | 110.28       |
|                       | 925   | 170         | GREY GOOSE LE CITRON VOD 750ML | 4.00        | 82.53        |
|                       | 950   | 300         | GREY GOOSE LORANGE 1.75L       | 3.00        | 129.30       |
|                       | 569   | 217         | KETEL ONE CITROEN VOD 750ML*** | 7.00        | 153.05       |
|                       | 731   | 207         | KETEL ONE CITROEN VODKA 1.75L  | 6.00        | 200.01       |
|                       | 335   | 218         | KETEL ONE CITROEN VODKA 1L**   | 12.00       | 272.97       |
|                       | 366   | 4427        | KETEL ONE ORANJE VODKA 1L**    | 11.00       | 256.53       |
|                       | 875   | 5439        | PINNACLE ATOMIC HOTS 750ML***  | 4.00        | 32.30        |
|                       | 210   | 4966        | PINNACLE CAKE VODKA 1L**       | 16.00       | 152.37       |
|                       | 826   | 4963        | PINNACLE CAKE VODKA 750ML***   | 5.00        | 39.53        |
|                       | 614   | 4316        | PINNACLE CHERRY VODKA 1.75L*** | 7.00        | 87.47        |
|                       | 254   | 3520        | PINNACLE CHERRY VODKA 1L**     | 14.00       | 130.69       |
|                       | 825   | 4935        | PINNACLE CHERRY WHIPP 750ML*** | 5.00        | 40.98        |
|                       | 402   | 4839        | PINNACLE CHERRY WHIPPED 1L**   | 10.00       | 110.76       |
|                       | 980   | 5296        | PINNACLE COCONUT VODKA 1L**    | 3.00        | 28.00        |
|                       | 627   | 5202        | PINNACLE COOKIE DOUGH 750ML**  | 7.00        | 57.51        |
|                       | 315   | 4404        | PINNACLE COTTON CANDY VO 1L**  | 12.00       | 123.92       |
|                       | 522   | 4317        | PINNACLE GRAPE VODKA 1.75L***  | 8.00        | 98.44        |
|                       | 239   | 3521        | PINNACLE GRAPE VODKA 1L**      | 15.00       | 139.75       |
|                       | 624   | 5440        | PINNACLE KEYLIME WHIP 750ML*** | 7.00        | 56.53        |
|                       | 487   | 5028        | PINNACLE KIWI STRAWBERRY 1L**  | 9.00        | 84.11        |
|                       | 213   | 5274        | PINNACLE MARSHMALLOW VOD 1L**  | 12.00       | 117.39       |
|                       | 381   | 6576        | PINNACLE ORANGE VODKA 1.75L    | 11.00       | 137.45       |
|                       | 33    | 4824        | PINNACLE ORANGE WHIPPED 1L**   | 66.00       | 742.69       |
|                       | 641   | 8595        | PINNACLE RAINBOW SHER 750ML*** | 7.00        | 55.97        |
|                       | 110   | 8306        | PINNACLE RAINBOW SHERB 1L**    | 27.00       | 292.01       |
|                       | 1,107 | 6593        | PINNACLE STRAW SHORT 750ML***  | 1.00        | 5.03         |
|                       | 44    | 4637        | PINNACLE WHIPPED CREA 750ML*** | 59.00       | 418.50       |
|                       | 365   | 4520        | PINNACLE WHIPPED CREAM 1.75L** | 11.00       | 134.40       |
|                       | 680   | 4618        | SOBIESKI CYTRON VODKA 750ML    | 6.00        | 49.64        |
|                       | 42    | 4929        | SOBIESKI ORANGE VODKA 1L**     | 60.00       | 536.60       |
|                       | 972   | 4619        | SOBIESKI ORANGE VODKA 750ML    | 3.00        | 27.59        |
|                       | 822   | 5057        | SOBIESKI RASBERRY VODKA 750ML  | 5.00        | 46.45        |
|                       | 866   | 4948        | SOBIESKI RASPBERRY VODKA 1L**  | 4.00        | 35.98        |
|                       | 865   | 4947        | SOBIESKI VANILLA VODKA 1L**    | 4.00        | 36.56        |
|                       | 1,056 | 2001        | STOLICHNAYA BLUEBER 1.75L***   | 2.00        | 54.27        |
|                       | 945   | 1034        | STOLICHNAYA CITROS VODKA 750ML | 3.00        | 48.19        |
|                       | 368   | 5556        | STOLICHNAYA HOT JALAP VODKA 1L | 11.00       | 220.29       |
|                       | 280   | 30810       | STOLICHNAYA ORANJE VOD 1.75L   | 13.00       | 301.30       |
|                       | 107   | 30811       | STOLICHNAYA ORANJ VODKA 1L     | 27.00       | 539.87       |
|                       | 766   | 1343        | STOLICHNAYA VANIL VODKA 1.75L  | 5.00        | 132.68       |
|                       | 771   | 30862       | STOLICHNAYA VANIL VODKA 750ML  | 5.00        | 79.08        |
|                       | 519   | 4309        | SVEDKA CHERRY VODKA 1.75L      | 8.00        | 111.95       |

Worcester County Liquor Control  
Merchandise Analysis by Item number

| Category/Sub-category | Rank  | Item number | Description                     | Qty on hand | Cost on hand |
|-----------------------|-------|-------------|---------------------------------|-------------|--------------|
|                       | 120   | 4310        | SVEDKA CHERRY VODKA 1L**        | 25.00       | 224.11       |
|                       | 241   | 4311        | SVEDKA CHERRY VODKA 750ML       | 15.00       | 119.49       |
|                       | 270   | 1952        | SVEDKA CITRON VODKA 1.75L       | 13.00       | 187.61       |
|                       | 133   | 1777        | SVEDKA CITRON VODKA 1L**        | 24.00       | 219.04       |
|                       | 97    | 1778        | SVEDKA CITRON VODKA 750ML       | 30.00       | 210.22       |
|                       | 1.025 | 3782        | SVEDKA CLEMINTINE VODKA 1.75L   | 2.00        | 28.43        |
|                       | 977   | 5405        | SVEDKA COLADA 1L**              | 3.00        | 28.01        |
|                       | 297   | 5407        | SVEDKA COLADA 375ML             | 13.00       | 50.63        |
|                       | 615   | 5406        | SVEDKA COLADA 750ML             | 5.00        | 37.63        |
|                       | 647   | 6117        | SVEDKA COLADA VODKA 1.75L       | 4.00        | 67.22        |
|                       | 984   | 5089        | SVEDKA GRAPE VODKA 1.75L**      | 3.00        | 45.31        |
|                       | 92    | 5082        | SVEDKA GRAPE VODKA 1L**         | 31.00       | 278.65       |
|                       | 628   | 5090        | SVEDKA GRAPE VODKA 750ML        | 7.00        | 55.69        |
|                       | 639   | 6307        | SVEDKA ORANGE CREA POP 1.75L**  | 5.00        | 74.98        |
|                       | 840   | 6308        | SVEDKA ORANGE CREA POP 375ML**  | 5.00        | 15.68        |
|                       | 600   | 3783        | SVEDKA RASPBERRY VODKA 1.75L    | 5.00        | 71.70        |
|                       | 74    | 1432        | SVEDKA RASPBERRY VODKA 1L**     | 40.00       | 358.22       |
|                       | 836   | 6197        | SVEDKA STRAWB COLADA VOD 750ML  | 5.00        | 30.08        |
|                       | 1.006 | 6310        | SVEDKA STRAWBERRY COLADA 1.75L  | 3.00        | 44.95        |
|                       | 913   | 1407        | SVEDKA VANILLA VODKA 750ML      | 4.00        | 32.26        |
|                       | 1.027 | 4117        | THREE OLIVES BUBBLES VKA 1L**   | 2.00        | 31.88        |
|                       | 291   | 3353        | THREE OLIVES CHERY VODKA 1L***  | 13.00       | 203.00       |
|                       | 413   | 3354        | THREE OLIVES GRAPE VODKA 1L**   | 10.00       | 156.82       |
|                       | 412   | 4331        | THREE OLIVES RANGTAG VKA 1L**   | 10.00       | 157.25       |
|                       | 609   | 5650        | THREE OLIVES SMORES VDKA 1L**   | 5.00        | 79.12        |
|                       | 113   | 4134        | THREE OLIVES VANILLA VKA 1L**   | 27.00       | 361.83       |
|                       | 961   | 2522        | VINCENT VAN GOGH DBLESP 1.75L   | 3.00        | 74.99        |
|                       | 54    | 3253        | VINCENT VANGOGH DBL ESPR 1L**   | 53.00       | 984.23       |
|                       | 936   | 2185        | YAZI GINGER VODKA 750ML         | 3.00        | 75.00        |
| 15/15005 totals       |       |             |                                 | 1,585.00    | 23,029.83    |
| 16/16001              |       |             |                                 |             |              |
|                       | 201   | 665         | JOSE CUERVO MARGARITA SALT 6OZ  | 16.00       | 37.20        |
|                       | 2     | 379         | RED BULL ENERGY DRINK 8OZ       | 163.00      | 274.50       |
| 16/16001 totals       |       |             |                                 | 199.00      | 311.70       |
| 16/16003              |       |             |                                 |             |              |
|                       | 943   | 1451        | TRAVEL FLASK 16OZ 16OZ          | 3.00        | 5.97         |
| 16/16003 totals       |       |             |                                 | 3.00        | 5.97         |
| 17/SOFT DRINK         |       |             |                                 |             |              |
|                       | 13    | 7824        | COKE 1.25L                      | 111.00      | 99.90        |
|                       | 51    | 7825        | DIET COKE 1.25L                 | 54.00       | 46.60        |
|                       | 58    | 5784        | NANTUCKET CRANBERRY JOE 16 OZ   | 45.00       | 43.44        |
|                       | 57    | 5785        | NANTUCKET ORANGE JUICE 16 OZ    | 49.00       | 44.35        |
|                       | 46    | 7826        | SPRITE 1.25L                    | 58.00       | 52.20        |
| 17/SOFT DRINK totals  |       |             |                                 | 320.00      | 286.49       |
| 23/23001              |       |             |                                 |             |              |
|                       | 242   | 7696        | MARIE DUFFAU ARMAGNAC NAP 750ML | 15.00       | 413.38       |
| 23/23001 totals       |       |             |                                 | 15.00       | 413.38       |
| 26/26001              |       |             |                                 |             |              |
|                       | 991   | 7718        | FAT & JUICY BLDY MARY MIX 32OZ  | 3.00        | 13.95        |
|                       | 496   | 7719        | FAT & JUICY MARG MIX 32OZ       | 9.00        | 41.85        |

Worcester County Liquor Control  
Merchandise Analysis by Item number

| Category/Sub-category |             | Description                    | Qty on hnd | Cost on hand |
|-----------------------|-------------|--------------------------------|------------|--------------|
| Rank                  | Item number |                                |            |              |
| 93                    | 7028        | GEORGES BLDY MRY MIX MLD32OZ   | 31.00      | 134.68       |
| 121                   | 5837        | GEORGES BLOODY MARY MIX 32OZ   | 25.00      | 109.81       |
| 1,091                 | 5679        | MAJOR PETERS GRENADINE 1L      | 1.00       | 4.20         |
| 255                   | 366         | ROSES GRENADINE MIX 12OZ       | 14.00      | 37.29        |
| 307                   | 7596        | ROSES GRENADINE MIX 1L         | 12.00      | 53.00        |
| 26/26001 totals       |             |                                | 95.00      | 394.78       |
| 27/27001              |             |                                |            |              |
| 289                   | 22244       | ANGOSTURA BITTERS 4OZ          | 13.00      | 87.20        |
| 48                    | 317         | CANADA DRY TONIC 1L            | 57.00      | 49.88        |
| 65                    | 320         | CANADA DRY BITTER LEMON 1L     | 44.00      | 38.58        |
| 66                    | 316         | CANADA DRY CLUB SODA 1L        | 44.00      | 38.50        |
| 53                    | 318         | CANADA DRY DIET TONIC 1L       | 53.00      | 46.38        |
| 37                    | 682         | CANADA DRY GINGER ALE 1L       | 63.00      | 55.13        |
| 75                    | 1177        | CANADA DRY SELTZER 1L          | 40.00      | 35.00        |
| 170                   | 3946        | COCKTAIL ESSENTIALS LME J 375M | 18.00      | 41.31        |
| 791                   | 2493        | COCO RL CRM OF COCON MIX 21OZ  | 5.00       | 14.98        |
| 688                   | 35072       | DAILYS STRAWBERRY DAIQ MIX 1L  | 6.00       | 18.99        |
| 604                   | 35171       | JOSE CUERVO N/A MARG MIX 1L    | 7.00       | 26.01        |
| 990                   | 495         | JOSE CUERVO N/A MARG MIX 1.75L | 3.00       | 17.60        |
| 360                   | 2466        | MASTER MIX BLOODMA 5 PEP 1.75L | 11.00      | 45.38        |
| 319                   | 2455        | MASTER MIX BLOODMARY 5 PEP 1L  | 12.00      | 26.22        |
| 719                   | 123         | MASTER MIX MARGARITA MIX 1.75L | 6.00       | 24.03        |
| 789                   | 2458        | MASTER MIX MARGARITA MIX 1L    | 5.00       | 10.43        |
| 359                   | 2462        | MASTER MIX MOJITO MIX 1L       | 11.00      | 23.14        |
| 583                   | 124         | MASTER MIX PINA COLA MIX 1.75L | 7.00       | 28.25        |
| 1,044                 | 126         | MASTER MIX STRAW DAQ 1.75L     | 2.00       | 7.99         |
| 419                   | 2460        | MASTER MIX STRAW DAQ 1L        | 10.00      | 21.04        |
| 149                   | 2457        | MASTER MIX SWEET/SOUR MIX 1L   | 20.00      | 42.22        |
| 70                    | 4956        | REGATTA GINGER BEER 8 OZ       | 42.00      | 43.73        |
| 209                   | 5369        | ZING ZANG BLOODY MARY MIX 32OZ | 16.00      | 58.64        |
| 27/27001 totals       |             |                                | 495.00     | 800.63       |
| Report totals         |             |                                | 15,505.00  | 152,457.36   |

-- End of report --

# **Attachment B**

## **Gold Coast Mail Retail Store**

### **Furniture & Fixtures**

- 1 Countertop
- 2 Refrigerators for product display
- 4 Tall Free Standing Shelving Systems behind the counter
- 3 Lighting fixtures to display the 4 free standing shelves behind the counter
- Built-In Shelving with wood signs - wrapped around the perimeter of the store
- 3 Free Standing Shelving Systems in middle of the store (2 long & 1 short)
- 2 Display shelves on end of free standing shelving systems
- 3 Adjustable Shelves in storage room
- 1 Refrigerator for staff use
- 1 Microwave
- 1 Desk
- 1 Chair
- 1 Printer
- 1 Fax
- 1 Safe

### **Leasehold Improvements**

- Alarm System with cameras and monitoring screen (Alarm Engineering)
- Tile Flooring
- Exterior Signs

**Note:** The cost of the above furniture, fixtures and leasehold improvements to be conveyed with the property totals \$119,345 and has a current book value of \$47,102.



OFFICE OF THE  
COUNTY COMMISSIONERS

## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND  
21863-1195

August 17, 2016

15

HAROLD L. HIGGINS, CPA  
CHIEF ADMINISTRATIVE OFFICER  
MAUREEN F.L. HOWARTH  
COUNTY ATTORNEY

COMMISSIONERS  
MADISON J. BUNTING, JR., PRESIDENT  
MERRILL W. LOCKFAW, JR., VICE PRESIDENT  
ANTHONY W. BERTINO, JR.  
JAMES C. CHURCH  
THEODORE J. ELDER  
JOSEPH M. MITRECIĆ  
DIANA PURNELL

TO: *The Daily Times* Group and *Ocean City Today* Group  
FROM: Kelly Shannahan, Assistant Chief Administrative Officer *KL*

**FAXED**  
8/17/16 @ 2:42 pm  
See Health Department  
Concerns on page 4

Please print the attached Notice of Introduction of Bill 16-5 in *The Daily Times/Worcester County Times/Ocean Pines Independent* and *Ocean City Digest/Ocean City Today* on September 1, 2016 and September 15, 2016. Thank you.

### NOTICE OF INTRODUCTION OF BILL 16-5 WORCESTER COUNTY COMMISSIONERS

Take Notice that **Bill 16-5 (Public Health - Skin Penetrating Body Adornment)** was introduced by Commissioner Mitrecic on August 16, 2016.

A fair summary of the bill is as follows:

§ PH 1-107(c). (Adds two new subparagraphs to this section regarding prohibitions with respect to skin penetrating body adornment to prohibit off-premise advertising or solicitation for any body piercing establishment; and to prohibit a body piercing establishment or their affiliates from paying a referral fee or compensation of any kind in exchange for referral of any patron for any skin penetrating body adornment procedure.)

§ PH 1-107(g)(2). (Repeals and reenacts this subparagraph regarding additional health and safety requirements for body piercing establishments performing any skin penetrating body adornment procedure on a patron under the age of eighteen years to relax the standards for proof of parental status by requiring written proof of the parent's status as a parent to the patron by affidavit subject to the penalty of perjury, as opposed to the current requirement to provide written proof of the parent's status as a parent to the patron under oath on a form approved by the Health Department, including a photo identification of the parent and proof of parental status.)

#### A Public Hearing

will be held on Bill 16-5 at the Commissioners' Meeting Room, Room 1101 - Government Center, One West Market Street, Snow Hill, Maryland, on **Tuesday, September 20, 2016 at 1:00 p.m.**

This is only a fair summary of the bill. A full copy of the bill is posted on the Legislative Bulletin Board in the main hall of the Worcester County Government Center outside Room 1103, is available for public inspection in Room 1103 of the Worcester County Government Center and is available on the County Website at <http://www.co.worcester.md.us/commissioners/legsltn.aspx>.

COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND

BILL 16-5

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BY: Commissioner Mitrecic  
INTRODUCED: August 16, 2016

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A BILL ENTITLED

AN ACT Concerning

Public Health - Skin-Penetrating Body Adornment

For the purpose of amending the Public Health Article to prohibit the off premises solicitation of patrons and the payment of referral fees for business solicitation for a body piercing establishment and to modify certain provisions with respect to parental consent for body piercing of minors.

Section 1. BE IT ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that Subsection § PH 1-107(c) of the Public Health Article of the Code of Public Local Laws of Worcester County, Maryland be amended by the addition of two new subparagraphs to read as follows:

- (9) No body piercer, employee or body piercing establishment may advertise or solicit for the business of any patron off of the premises of any body piercing establishment.
- (10) No body piercer, employee or body piercing establishment may pay any referral fee or compensation of any kind or description to any person or entity of any kind or description in exchange for the referral of any patron for any skin penetrating body adornment procedure.

Section 2. BE IT FURTHER ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that Subsection § PH 1-107(g)(2) of the Public Health Article of the Code of Public Local Laws of Worcester County, Maryland be repealed and reenacted to read as follows:

- (2) In addition to the requirements set forth above, prior to performing any skin penetrating body adornment procedure on a patron under the age of eighteen years, the body piercer shall obtain written permission from a parent of the patron to perform the procedure. In addition, written proof of the parent's status as a parent to the patron shall be obtained by affidavit subject to the penalty of perjury on a form approved by the Health Department, including a photo identification of the parent, a copy of which shall be maintained at the premises and shall be subject to inspection by the Health Department. The parent granting permission must be physically present in the room with the minor patron during the entire

procedure and in the room with a minor patron in the recovery period of fifteen minutes after the procedure. Any person misrepresenting himself as a parent of a patron under the age of eighteen for such purpose shall be in violation hereof.

Section 3. BE IT FURTHER ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that this Bill shall take effect forty-five (45) days from the date of its passage.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

WORCESTER COUNTY COMMISSIONERS

\_\_\_\_\_  
Harold L. Higgins  
Chief Administrative Officer

\_\_\_\_\_  
Madison J. Bunting, Jr., President

\_\_\_\_\_  
Merrill W. Lockfaw, Jr., Vice President

\_\_\_\_\_  
Anthony W. Bertino, Jr.

\_\_\_\_\_  
James C. Church

\_\_\_\_\_  
Theodore J. Elder

\_\_\_\_\_  
Joseph M. Mitrecic

\_\_\_\_\_  
Diana Purnell

# Health Department Concerns

## RESPONSE TO PROPOSED TEXT AMENDMENT

### TO §PH1-107 SKIN PENETRATING BODY ADORNMENT

Although we were asked to comment on the two new subsections (9) and (10), to be inserted in PH 1-107(c), these two subsections deal with advertising, off-premise solicitation and referral fees. It is our interpretation that these subsections deal with business practices not related to public health or the activities regulated by the Health Department in permitted body piercing establishments by licensed piercers; thus, these sections should not be included in the Public Health section of the Worcester County Code. The Health Department does not enforce any aspect of the advertising or compensation received for this activity. While it would appear that this language is more suited to a zoning ordinance, it should be noted that we have previously been advised that the County's zoning laws are not applicable in Ocean City, where all the permitted establishments are now located. \*

In response to the proposed changes to § PH 1-107(g)(2) regarding eliminating the requirement for a notarized proof of parentage and providing evidence of the proof itself, i.e. birth certificate, legal guardianship papers, our office does have some concern for increasing the number of minors being pierced without bona-fide parental permission. As you will note, the existing ordinance was passed in 2001, with one of the legislative findings noting that persons under 18 "should not be permitted to submit to any skin penetrating body adornment procedure without parental permission;..." It was determined that in order for a parent to authorize a procedure on a minor, proof of the parental status must be submitted to the establishment (and photocopied) as well as the form signed "under oath" before a notary certifying that parental relationship as well as a signed consent form authorizing the specific procedure on the minor.

Substituting an affidavit subject to the penalty of perjury could potentially be as legally binding as being signed in front of the notary; however, it then solely becomes the licensed piercer's responsibility to verify that the person signing the form is an authorized "parent." Additionally, by eliminating the requirement for "proof of parental status," i.e. birth certificate or legal guardianship papers, there would be no way to verify that the person authorizing the piercing, in fact, has parental status. Due to the number of minors that were pierced under the signature of a "guardian" prior to the 2001 adoption of the current section of the Code and the subsequent parental complaints that followed, our office would urge caution in relaxing this section. While it is understandable that many visitors (parents) do not bring birth certificates with them on vacation and that may have contributed to this request, it is our obligation that only bona-fide parents authorize a procedure on a minor that has the potential for pain, bleeding, swelling, infection at the site of the procedure, transmission of blood-borne infections, scarring and nerve damage. \*

Current Code

**§ PH 1-106. Litter. [Added 6-15-1993 by Bill No. 93-8]**

- (a) Definitions. As used in this section, unless the context clearly requires otherwise, the following words or phrases shall have the following meanings:

LITTER — All rubbish, waste matter, refuse, garbage, trash, debris, dead animals or other discarded materials of every kind and description.

PUBLIC OR PRIVATE PROPERTY — Includes the right-of-way of any road or highway, any body of water or watercourse or the shores or beaches thereof, any park, parking facility, playground, public service company property or transmission line right-of-way, building, refuge or conservation or recreation area, any residential or farm properties, timberlands or forests.

- (b) Littering prohibited. It shall be unlawful for any person or persons to dump, deposit, throw or leave or to cause or permit through neglect or by intent the dumping, depositing, throwing or leaving of litter on any public or private property in Worcester County or in any waters of Worcester County, unless:

- (1) Such property is designated by the county or by any other governmental agencies for the disposal of such litter and such person is authorized by the proper public authority to use such property;

- (2) Such litter is placed into a designated litter receptacle or container installed on such property; or

- (3) Such litter is placed in a container or bag in a specified location for the purpose of subsequent pickup by a licensed solid waste hauler.

- (c) Presumption of responsibility for violation. Whenever litter is thrown, deposited, dropped or dumped from any motor vehicle, boat, airplane or other conveyance in violation of Subsection (b) of this section, and if the vehicle, boat, airplane or other conveyance has two or more occupants and it cannot be determined which occupant is the violator, the owner of the vehicle, boat, airplane or other conveyance, if present, shall be presumed to be responsible for the violation; in the absence of the owner of the vehicle, boat, airplane or other conveyance, the operator shall be presumed to be responsible for the violation. Furthermore, any single accumulation or deposit of litter which shall have two or more items bearing a person's name or other indication of identification shall be considered prima facie evidence that said person deposited said litter and shall be presumed to be responsible for the violation.

- (d) Penalties. Any person violating the provisions of Subsection (b) of this section is guilty of a civil infraction.

**§ PH 1-107. Skin penetrating body adornment. [Added 2-20-2001 by Bill No. 01-2]**

- (a) Legislative findings. The County Commissioners of Worcester County have determined that:

- (1) The adornment of the human body by the use of needles or other instruments or implements designed to puncture, scrape, burn, penetrate or otherwise disrupt the

skin or mucus membrane of a human being by improperly trained or unsupervised individuals or in unsanitary facilities is potentially dangerous to the health and general welfare of the population and community and should be strictly regulated;

- (2) The branding, scarification or cutting of the skin for reasons other than bonafide medical reasons performed by duly qualified medical personnel, the long-term impacts of which are not entirely known, is potentially dangerous to the health and general welfare of the population and community and should be prohibited;
- (3) The communication of disease by such processes constitutes a threat to public health, safety and general welfare;
- (4) In order to protect the public health, safety and welfare, it is necessary to regulate body piercing establishments and persons engaged in skin penetrating body adornment procedures;
- (5) Persons under the age of eighteen years should not be permitted to submit to any skin penetrating body adornment procedure without parental permission; and
- (6) As the governing body and Board of Health of Worcester County, Maryland, they should enact these laws, regulations and requirements.

(b) Definitions. For the purposes of this section, the following definitions shall apply:

**BODY PIERCER** — Anyone who performs any skin penetrating body adornment procedure whether for compensation or free of charge.

**BODY PIERCER LICENSE** — A license issued by the County Commissioners of Worcester County, Maryland pursuant hereto.

**BODY PIERCING ESTABLISHMENT** — A premises where skin penetrating body adornment procedures are conducted.

**BRANDING** — The causing of a skin eruption in the form of a scar by the use of a heated instrument or implement or caustic agents or any other method intending to result in a scar.

**CERTIFICATE OF INSPECTION** — The periodic written approval of the Worcester County Health Department, Department of Health and Mental Hygiene of the State of Maryland or their designated representatives that the body piercing establishment has been inspected and meets all of the requirements of this section as well as any other regulatory requirements relating to physical facilities, equipment and layout for the operation of a body piercing establishment.

**CUTTING** — The parting or slicing of the skin with a sharp instrument or by any other method intending to result in a scar.

**EMPLOYEE** — Any person other than a body piercer who renders any service in connection with the operation of a body piercing establishment and receives compensation from the operator of the establishment or its patrons.

**HEALTH DEPARTMENT** — The Worcester County Health Department.

PARENT — A natural or adoptive parent or other adult having legal custody of a minor.

PATRON — Any person who submits to a skin penetrating body adornment procedure.

PERMIT — A permit for the operation of a body piercing establishment issued by the County Commissioners of Worcester County, Maryland pursuant hereto.

SCARIFICATION — The cutting of the skin in such a way with the intent that a scar will remain after the cut has healed.

SKIN PENETRATING BODY ADORNMENT PROCEDURE — Any process that involves piercing or entering the skin or the mucus membrane of an individual for the purpose of inserting jewelry, studs, bars, hooks, rings, or any other form of body decoration or insertion of a foreign object. This definition shall not include puncturing the skin for medical purposes by duly authorized medical personnel and does not include the piercing of an ear lobe using a properly disinfected ear piercing gun and single use sterile studs and clutches.

(c) Prohibitions.

- (1) No person shall engage in any procedure on a human being which constitutes branding, cutting or scarification.
- (2) No person shall engage in any skin penetrating body adornment procedure on any person having a disease communicated by contact with blood.
- (3) No person under the influence of drugs or alcohol shall submit to any skin penetrating body adornment procedure nor shall any person perform any skin penetrating body adornment procedure on any such impaired person.
- (4) No person under the age of eighteen years shall submit to any skin penetrating body adornment procedure nor shall any person perform any skin penetrating body adornment procedure on such person without written parental consent as set forth in this section.
- (5) No skin penetrating body adornment procedure shall be undertaken by any person unless it is in strict compliance with this section as well as all other applicable state, city and federal laws, regulations or orders.
- (6) No person shall be engaged as a body piercer unless such person has a valid license issued by the County Commissioners of Worcester County, Maryland pursuant to the provisions of this section.
- (7) No person shall operate any body piercing establishment unless approved as evidenced by a current certificate of inspection.
- (8) No skin penetrating body adornment procedure shall be undertaken except in a body piercing establishment with a valid permit and certificate of inspection.

(d) Requirements - body piercing establishment permit.

Add new subparagraphs here

- (1) Any person desiring to operate a body piercing establishment shall file a written application with the Health Department on a form prescribed by such Department. The applicant shall file the application in person and tender with it the required permit fee as from time to time established by the County Commissioners. While additional information may be required to be furnished by the applicant as determined by the Health Department, at a minimum, the application shall include the following information:
  - A. The correct legal name of the business and proof of its status as a business entity.
  - B. The style, name and designation under which the business is to be operated.
  - C. The business address and all telephone numbers of the business.
  - D. The following personal information regarding the applicant who will hold the license for the business, if an individual, or if the applicant is a corporation, of each stockholder holding more than ten percent of the ownership or stock, as well as each officer and each director, or if the applicant is a partnership, the same information on all partners, including limited partners. If the business is to be managed by someone other than an owner, such information shall also be provided with respect to the manager.
    1. The name, complete business address, all telephone numbers of the business and residence address and all telephone numbers of the applicant.
    2. Two immediately previous addresses.
    3. Written proof of age.
    4. Height, weight, color of hair and eyes.
    5. A floor plan showing the layout of the establishment.
- (2) The application shall authorize the Health Department and the County Commissioners, their agents, and employees to seek information and conduct an investigation into the truth of the statements set forth in the application and the qualifications of the application for the permit.
- (3) The application shall provide written declaration by the applicant, under penalty of perjury, that the information contained in the application is true and correct. Said declaration shall be signed, dated and notarized within Worcester County.
- (4) The Health Department, upon receipt of the application in proper form and payment of all fees shall inspect the proposed premises for which the permit is requested and, upon finding that the application and premises are in order, issue the permit. No permit shall be issued for any premises not meeting all requirements.
- (5) Permits must be renewed on an annual basis in accordance with the same procedure as required for the issuance of a new permit.

(e) Requirements - body piercer's license.

- (1) Any person desiring to obtain a license to engage in skin penetrating body adornment procedures must be at least twenty-one years of age and shall file a written application with the Health Department on a form prescribed by the Health Department. In addition, the applicant shall pay the license fee as from time to time established by the County Commissioners and shall, in addition to any other information required by the Health Department, furnish the following information:
  - A. Business address and all telephone numbers where the body piercer proposes to perform body piercing.
  - B. Name, complete residence address and residence telephone numbers.
  - C. Two immediately previous addresses.
  - D. Written proof of age.
  - E. Height, weight and color of eyes.
  - F. Proof of required training.
- (2) When the Health Department finds the application to be in order, and that the requirements hereof are complied with, it shall issue the license. Where training is questionable, the Health Department shall give the applicant a written test on matters for which the applicant claims that he has been trained. The license shall not be issued unless the applicant passes the test or unless the applicant's credentials are such that the Health Department determines that it is unnecessary to test the applicant.
- (3) Any applicant who can prove that they have been legally engaged as a professional body piercer in Worcester County prior to September 30, 2000 shall be entitled to a license for a period ending June 30, 2001, without satisfying the educational requirements of Subsection (f) hereof.
- (4) If determined reasonably available by the Health Department, professional liability insurance in such amounts as the Health Department may require (not to exceed \$300,000 must be provided by all licensees.

(f) Educational requirements for body piercer licensee.

- (1) The applicant shall have successfully completed forty hours of apprenticeship training with a legally operating body piercer at a duly licensed body piercing establishment or provide evidence of comparable experience satisfactory to the Health Department.
- (2) The applicant shall have successfully completed a class provided or approved by the Health Department of at least sixteen hours, including instructions on blood borne pathogens, universal precautions, aseptic techniques, and information on existing regulatory requirements.

- (3) The applicant shall have successfully completed and hold current certification in Cardiopulmonary Resuscitation (CPR) Training and First Aid Training, as approved by the Health Department.
- (g) Health and safety requirements for body piercing establishments.
- (1) All body piercing establishments must comply with all Worcester County Zoning Ordinance Requirements, Occupational Safety and Health Administration (OSHA) regulations and COMAR Regulations as well as all other state, local and federal regulations. In addition, all body piercing establishments must comply with the following:
- A. The establishment must have at least three rooms, including a restroom, one room for procedures and one room used as a waiting and recovery room. Each room must have heating and air conditioning and must be in compliance with all applicable building code requirements. The procedure room as well as the waiting and recovery room must each measure at least fifty square feet in area. The procedure room may not have an opening or window fronting on a public way or visible to public or quasi-public view. Procedures shall not be available to public or quasi-public view.
  - B. Each establishment must have a piercing chair or table with appropriate restraints suitable for piercing procedures. The piercing chair or table must be smooth, cleanable and non-absorbent.
  - C. Smoking and eating shall be prohibited in the procedure room.
  - D. The procedure room must have a hand sink with hot and cold running water, disposable towels, soap and appropriate refuse containers. All rooms shall be separated by a wall at least six feet high with doors.
  - E. Only one observer shall be permitted in the piercing area other than the duly licensed personnel or apprentices, the parent of a minor patron, or any inspectors from the Health Department. No minor may be an observer.
  - F. A patron upon whom a procedure has been performed must remain in the recovery room at least fifteen minutes after the procedure, after which they shall be examined by a duly licensed body piercer before being discharged.
  - G. Patrons upon whom procedures have been performed shall receive from the licensee a piercing care sheet approved by the Health Department before being discharged.
  - H. All equipment shall be sterilized and shall have ultrasonic cleaning performed prior to sterilization.
  - I. Each establishment shall be equipped with a sterilizer meeting all applicable requirements. Each sterilizer shall have spore testing performed each month and the results of such test shall be maintained at the establishment and subject to inspection by the Health Department.

- J. Every patron undergoing a procedure shall sign a written consent on a form approved by the Health Department and shall provide a photo identification with proof of age. The original written consent and a copy of the photo identification shall be maintained at the premises and shall be subject to inspection by the Health Department.
- K. The entire premises and equipment must be maintained in a clean and sanitary condition and in good repair. The entire premises and equipment must be easily cleanable. A mop/utility sink must be provided within the establishment.
- L. The establishment must have and display a current satisfactory certificate of inspection.
- M. All body piercers performing skin penetrating body adornment procedures at the establishment must have and display their current license in a conspicuous location at the establishment.
- N. If determined reasonably available by the Health Department, professional liability insurance in such amounts as the Health Department may require (not to exceed three hundred thousand dollars must be provided by the owner of the establishment).

- (2) In addition to the requirements set forth above, prior to performing any skin penetrating body piercing adornment procedure on a patron under the age of eighteen years, the body piercer shall obtain written permission from a parent of the patron to perform the procedure. In addition, written proof of the parent's status as a parent of the patron shall be obtained under oath on a form approved by the Health Department, including a photo identification of the parent and proof of parental status, a copy of which shall be maintained at the premises and shall be subject to inspection by the Health Department. The parent granting permission must be physically present in the room with the minor patron during the entire procedure and in the room with a minor patron in the recovery period of fifteen minutes after the procedure. Any person misrepresenting himself as a parent of a patron under the age of eighteen for such purposes shall be in violation hereof.

See  
Revised

(h) Administration.

- (1) The County Commissioners shall provide funding for the administration of this law. Funding shall be obtained through license and permit fees established by the County Commissioners in such amounts that, based upon budgeted estimates, they will fully support the administration of this section.
- (2) The County Commissioners may set time periods for the filing of applications for permits and licenses under this section.
- (3) All forms, including permission slips, records of piercing activities, rights of entry, and permission documents, shall be subject to the approval of the County Commissioners and the Health Department.
- (4) Permits and licenses shall be issued on an annual basis.

(i) Inspections.

- (1) All permitted establishments shall be subject to such periodic inspections as the Health Department or the County Commissioners deem necessary to ensure compliance with the provisions of this section. Any person accepting a permit or license shall be deemed to have granted an unrestricted right of entry to any duly designated inspector for the County and the Health Department.
- (2) After each inspection, an inspection report shall be issued. If establishment is not in compliance, its permit may be suspended or revoked.
- (3) The license of a body piercer may be revoked or suspended for providing services at an unlicensed premises or at a premises not in compliance herewith.
- (4) If a permit or license is suspended or revoked, the holder shall be entitled to a hearing with the Health Department within ten days from the date of request by the holder. Requests for a hearing with the Health Department must be filed by the holder within thirty days of the permit suspension or revocation. After the hearing with the Health Department, the holder shall be entitled to an appeal of the Health Department's decision to the County Commissioners within thirty days from the date of request by the holder. Requests for an appeal to the County Commissioners must be filed by the holder within ten days of notification of the decision of the Health Department as a result of the hearing.
- (5) Revocations and suspensions are at the discretion of the Health Department.
- (6) All establishments, established after the effective date of this law, are required to undergo a plan review process.

(j) Violations and penalties.

- (1) Any person, firm or corporation violating the provisions of this section shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined not less than five hundred dollars or more than one thousand dollars and/or imprisoned for a period of up to one hundred eighty days in jail for each offense. For the purposes of this section, a separate offense shall be deemed to be committed for each violation. Permit holders shall be liable for all violations occurring on the permitted premises. Any person who has been convicted of a violation hereof may be denied a license or permit.
- (2) In addition to the criminal penalties hereunder, any person who violates the provisions hereof shall be subject to civil suit.
- (3) In addition to the criminal and civil penalties hereunder, any person who violates the provisions hereof shall be subject to revocation of their permit or license and shall also be subject to the denial of future licenses or permits.

(k) Application of law.

- (1) Provisions of this law shall be applicable throughout Worcester County including areas within any incorporated municipality; provided, however, that a municipality

may exempt itself from the provisions hereof by acting in accordance with its charter and code.

- (2) This section shall be administered by the Health Department. Law enforcement agencies shall be authorized and empowered to assist in the administration and enforcement of this section.
- (3) This section is a Public Local Law of Worcester County and also a regulation of the Worcester County Board of Health.

**§ PH 1-108. Nightclubs. [Added 9-18-2001 by Bill No. 01-13]**

(a) Legislative findings. The County Commissioners have determined that:

- (1) Nightclubs, while a legitimate form of entertainment and important to the economy of the County pose certain dangers that must be guarded against.
- (2) Nightclubs with alcoholic beverage licenses are to a large degree controlled by the Board of License Commissioners by the licensing procedure and by regulations and limitations placed on their licenses.
- (3) Nightclubs not holding alcoholic beverage licenses are not controlled by the Board of License Commissioners and therefore can be fraught with uncontrolled public health and safety hazards including, without limitation, overcrowding, public drunkenness, motor vehicle dangers from late night activities as well as uncontrolled use of alcoholic beverages and controlled dangerous substances, exhaustion, lewd and lascivious behavior, abuse and harassment, and other health and safety dangers over which the County Government has little control absent the authority of the Board of License Commissioners.
- (4) It is in the best interest of the people of Worcester County and the sojourners therein that dry nightclubs as herein defined be licensed and regulated.

(b) Definitions. For the purposes of this section the following definitions shall apply:

**DEPARTMENT** — The County department charged with the administration and primary enforcement of this section.

**DRY NIGHTCLUBS** — An establishment in which the primary use is as a gathering place for people regardless of age limitations for purposes of entertainment, dancing, social discourse and other social activities in the nature of those generally associated with social clubs, nightclubs, dance halls and after hours clubs as defined in American culture by historical experience and having hours of operation during the period between 5:00 p.m. and 5:00 a.m. but not including the following bonafide uses: catering halls, theaters, schools, service clubs, fraternal lodges, veteran's organizations or churches, clubs or establishments holding alcoholic beverage licenses. For the purposes of this section a "catering hall" shall mean an establishment open and available on a periodic basis for special events, including without limitation weddings, receptions, business meetings, religious ceremonies, celebrations, banquets, seminars, conferences and lectures. For the purposes of this section a "restaurant" shall mean an establishment wherein the primary



DEPARTMENT OF  
DEVELOPMENT REVIEW AND PERMITTING

# Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET, ROOM 1201  
SNOW HILL, MARYLAND 21863  
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ZONING DIVISION  
BUILDING DIVISION  
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION  
CUSTOMER SERVICE DIVISION  
TECHNICAL SERVICE DIVISION

## MEMORANDUM

TO: Harold L. Higgins, Chief Administrative Officer  
FROM: Edward A. Tudor, Director  
DATE: August 8, 2016  
RE: Text Amendment Application - Body Piercing

APPROVED  
Worcester County Commissioners  
Date HH 8/16/16

Earlier this summer Maureen Howarth, County Attorney, was contacted concerning a potential text amendment to the Public Health Article to address modification to the Skin Penetrating Body Adornment Regulations , a. k. a., body piercing. In discussing the matter with her I volunteered to process any potential application since my office handles those for the Zoning and Subdivision Control Article. The particular provisions pertaining to body piercing are administered by the Health Department but there were not equipped to nor familiar with processing this text amendment application. Additionally, since there are a State agency it did not seem appropriate for them to do so.

Subsequent to this discussion my office received a text amendment application submitted by Brian Peter Cosby on behalf of his client, Dan Torino, trading as Dimensions. Mr. Cosby's proposed amendment seeks to add two new subsections to Section § PH 1-107(c) which would prohibit any body piercer or employee of a body piercing studio from soliciting business off the premises of any body piercing establishment and also to prohibit the payment of referral fees to any individual or establishment for the referral of potential clients. In addition, it proposes to modify the requirements for certain documentation before the piercing of a minor. Specifically, it would delete the requirement for notarization of the written parental authority and proof of parental status.

Since the particular sections of the Public Health Article are administered by the Health Department I forwarded a copy of the entire text amendment application package and the draft bill in strike and replace format to Deborah Goeller, R. N., Health Officer, for her comments. A copy of her response to the proposal is attached herewith. You will note in her response that there are concerns with the proposed changes with regard to eliminating the requirement for notarized proof of parentage and providing evidence of the proof itself. Ms. Goeller also points out that the

proposed two new subsections deal more with business practices and not those activities regulated by the Health Department to protect the public health.

I have attached herewith the entire text amendment application package as well as copies of the draft amendment in bill form in both strike and replace and "clean" language. For your convenience, electronic copies have also been transmitted to your office should one of the County Commissioners wish to introduce one of the versions of the amendment at the upcoming legislative session.

As always, if you have any questions or need any additional information please let me know. I will be available to discuss the matter with you and the County Commissioners at your convenience.

Attachments

cc: Maureen Howarth, County Attorney  
Debbie Goeller, R. N., Health Officer



DEPARTMENT OF  
DEVELOPMENT REVIEW AND PERMITTING

# Worcester County

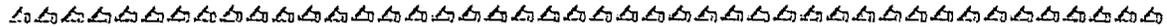
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ADMINISTRATIVE DIVISION  
CUSTOMER SERVICE DIVISION  
TECHNICAL SERVICE DIVISION

ZONING DIVISION  
BUILDING DIVISION  
DATA RESEARCH DIVISION

## MEMORANDUM

TO: Deborah Goeller, R. N., MSN Health Officer  
FROM: Edward A. Tudor, Director of Development Review and Permitting  
DATE: July 12, 2016  
RE: Text Amendment Application - Body Piercing



I am in receipt of a text amendment application submitted by Mr. Brian Peter Cosby on behalf of his client, Mr. Dan Troriano trading as Dimensions, seeking to amend the provisions of the Public Health Article relative to skin penetrating body adornment, a. k. a., body piercing. Specifically, Mr. Cosby is proposing the addition of two new subsections to § PH 1-107(c) to prohibit the off premises solicitation of clients and the payment of referral fees for body piercing procedures and modifications to § PH 1-107(g)(2) to eliminate proof of parental status and the requirement that proof of parentage be done under oath.

Prior to submitting these proposed amendments to the Public Health Article to the County Commissioners for their consideration I think it prudent to forward them to you for your review and comment. I will then include your comments with my memorandum to the County Commissioners. To facilitate your review and comment I am including a copy of the entire text amendment package submitted by Mr. Cosby as well as a copy of the proposed amendments in Bill form. In the draft bill language to be added is shown in SMALL CAPS and language to be eliminated is **struck**.

Since text amendments such as this are legislative actions they may only be introduced at a legislative session of the County Commissioners, which typically is only held during the second meeting of the month. Since the deadline for the next legislative session on July 19, 2016 is tomorrow, I do not anticipate presenting the proposed amendments to the County Commissioners until the legislative session to be held on August 16, 2016. In order to provide sufficient time for preparation of my memorandum I would appreciate any comments you may have by Friday, August 5, 2016.

If you have any questions or if I can be of help in any way, please do not hesitate to ask.

CC: Maureen Howarth, County Attorney

Phyllis Wimbrow, Deputy Director

LAW OFFICE  
BRIAN P. COSBY, P.A.

---

BRIAN PETER COSBY

June 1, 2016

Mr. Barb Carpenter  
Via e-mail: [B.Carpenter@Co.worcester.md.us](mailto:B.Carpenter@Co.worcester.md.us)

Dear Ms. Carpenter:

Attached is a draft Petition for Amendment of the text of the County Code related to body piercing establishments. My question is whether this requires two separate Petitions, one related to PH115 and one related to PH121, or if both can be considered in a single Petition.

I look forward to your thoughts.

Very truly yours,

*Brian P. Cosby*  
Brian Peter Cosby

BPC/tb



C. Proposed revised text, addition or deletion: Addition

See new proposed paragraphs (9) and (10) to PH 1-107(c) on the attached SHEET 1.

See deletions and additions to PH 1-107(g)(2) on the attached SHEET 2

III. Reasons for Requesting Text Change.

A. Please list reasons or other information as to why the proposed text change is necessary and therefore requested:

See attached SHEET 3

IV Signature of Applicants

Signature:

Printed Name of Applicant:

Dan Troriano t/a Dimensions

Mailing Address: 12531 Fleetway Drive, Ocean City MD 21842

Phone Number: 443-944-5277

E-Mail: Dimensionsoc@yahoo.com

Date:

IV. Signature of Attorney

Signature:

---

Printed Name of Attorney:

Brian Peter Cosby

---

Mailing Address: P.O. Box 600, Ocean City, MD 21843

---

Phone Number: 410-213-9801 E-Mail: bpcosbylaw@aol.com

---

Date: \_\_\_\_\_

---

V. General Information Relating to the Text Change Process.

- A. Applications for text amendments shall be addressed to and filed with the Office of the County Commissioners. The required \$350 filing fee must accompany the application.
- B. Procedure for Text Amendments - Text amendments shall be passed by the County Commissioners of Worcester County as Public Local Laws according to legally required procedures, with the following additional requirements. Any proposed amendment shall first be referred to the relevant department. The department shall make a recommendation within a reasonable time after receipt of the proposed amendment. After receipt of the recommendation of the department, the County Commissioners shall hold at least one public hearing in relation to the proposed amendment, at which parties and interested citizens shall have an opportunity to be heard. At least fifteen (15) days notice of the time and place of such hearing and the nature of the proposed amendment shall be published in an official paper or a paper of general circulation in Worcester County. In the event no County Commissioner is willing to introduce the proposed amendment as a bill, it will not be considered.

SHEET 1

(c)(9) No Body Piercer, Employee or Body Piercing establishment may advertise or solicit for the business of any patron off of the premises of any Body Piercing Establishment.

(10) No body Piercer, Employee or Body Piercing Establishment may pay any referral fee or compensation of any kind or description to any person or entity of any kind or description in exchange for the referral of any Patron for any Skin Penetrating Body Adornment Procedure.

SHEET 2

In addition to the requirements set forth above, prior to performing any skin penetrating body adornment procedure on a patron under the age of eighteen years, the body piercer shall obtain written permission from a parent of the patron to perform the procedure. In addition, written proof of the parent's status as a parent to the patron shall be obtained [under oath]\* by affidavit subject to the penalty of perjury on a form approved by the Health Department, including a photo identification of the parent [and proof of parental status]\*, a copy of which shall be maintained at the premises and shall be subject to inspection by the Health Department. The parent granting permission must be physically present in the room with the minor patron during the entire procedure and in the room with a minor patron in the recovery period of fifteen minutes after the procedure. Any person misrepresenting himself as a parent of a patron under the age of eighteen for such purpose shall be in violation hereof.

\* Language in brackets above indicates a proposed deletion.

SHEET 3

The deletion and amendment to PH 1-107(g)(2) is necessary to avoid the severe practical difficulty of securing notarization of the written parental authority required to pierce minors. A notary cannot be maintained on a licensed premise because a notary cannot have a personal interest in any document being notarized. An employee or owner of the piercing establishment is thus not qualified. The form to be supplied by the Health Department should only require an affidavit under the penalty of perjury that the person signing is the parent of the minor patron. This, with the other requirements of the section are sufficient to reasonably identify the parent and to resolve the severe practical difficulty caused by the Health Department's current form requiring notarization.

A practice has developed in Ocean City where unlicensed individuals and business establishments engage in deceit by advertising, "Body Piercing", sometimes associated with "jewelry" in smaller letters to attract body piercing patrons. Once the patron is in the door they are referred to a licensed body piercing business for which the unlicensed establishment receives a referral fee. In practice, the unlicensed facility sometimes undertakes to "screen" the potential patrons, which has resulted in the abuse of minors exposing their bodies to unlicensed people who take advantage of them for prurient purposes. It is inappropriate to permit any unlicensed person or establishment to benefit from, or be involved in, the provision of body piercing services to the general public, especially minors. Thus the proposed subsection (9) and (10) are necessary to prevent unlicensed people and businesses from participating in or profiting from the body piercing business.

LAW OFFICE  
BRIAN P. COSBY, P.A.

BRIAN PETER COSBY

July 8, 2016

Edward A. Tudor  
Dept. of Development Review & Permitting  
Worcester County Government Center  
One West Market Street, Room 1201  
Snow Hill, MD 21863

RE: Petition for Amendment to Text /  
Body Piercing

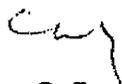
Dear Mr. Tudor:

Per your letter of June 16<sup>th</sup>, please find enclosed our check in the amount of \$350.00.

If you require any additional information, please contact our office.

Very truly yours,

BRIAN P. COSBY, P.A.

  
Cathy G. Farlow  
Assistant

Enclosure

PAYMENT DATE  
07/12/2016  
COLLECTION STATION  
DRP

Worcester County Government Center  
1 W Market Street  
Suite 1105  
Snow Hill, MD 21863

BATCH NO.  
2017-01000103  
RECEIPT NO.  
2017-00001884  
CASHIER  
Permit

RECEIVED FROM  
Law Office of Brian P.  
Cosby P.A.

DESCRIPTION  
Text Amendment Application Fee- Body Piercing

| PAYMENT CODE     | RECEIPT DESCRIPTION                           | TRANSACTION AMOUNT |
|------------------|-----------------------------------------------|--------------------|
| ZONING-TEXT AMND | Text Amendment Application Fee<br>ALM CK-8882 | \$350.00           |
|                  | Total Cash                                    | \$0.00             |
|                  | Total Check                                   | \$350.00           |
|                  | Total Charge                                  | \$0.00             |
|                  | Total Other                                   | \$0.00             |
|                  | Total Remitted                                | \$350.00           |
|                  | Change                                        | \$0.00             |
|                  | Total Received                                | \$350.00           |

25

Total Amount: \$350.00

Customer Copy



DEPARTMENT OF  
DEVELOPMENT REVIEW AND PERMITTING

## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET, ROOM 1201  
SNOW HILL, MARYLAND 21863

TEL: 410-632-1200 / FAX: 410-632-3008  
[www.co.worcester.md.us/drp/drpindex.htm](http://www.co.worcester.md.us/drp/drpindex.htm)

ZONING DIVISION  
BUILDING DIVISION  
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION  
CUSTOMER SERVICE DIVISION  
TECHNICAL SERVICE DIVISION

June 16, 2016

Brian Peter Cosby  
Herring Creek Professional Center  
12417 Ocean Gateway, # 13  
Post Office Box 600  
Ocean City, Maryland 21842

Dear Mr. Cosby:

Your recent text application which was submitted to Ms. Barbara Carpenter in my office has made its way to me for processing. Please be advised that the fee for such applications is \$350.00 and was not supplied with the application. Please remit the fee at your earliest convenience. The check should be made payable to Worcester County and directed to my attention.

You inquired in your letter if two separate applications were necessary since you are proposing modifications to two separate subsections in the same Article. Please be advised that only your single application is necessary since your proposed text amendment only involves the provisions of a single Article.

If you have questions or need any additional information, please let me know.

Sincerely,

Edward A. Tudor  
Director

EAT:phw



16

September 13, 2016

Mr. Madison J. Bunting, Jr., President  
Worcester County Commissioners  
Worcester County Government Center  
One W. Market Street, Room 1103  
Snow Hill, Maryland 21863

**THE BOARD  
OF EDUCATION  
OF WORCESTER  
COUNTY**

6270 WORCESTER HIGHWAY  
NEWARK, MD 21841-9746  
TELEPHONE: (410) 632-5000  
FAX: (410) 632-0364  
[www.worcesterk12.com](http://www.worcesterk12.com)

**ADMINISTRATION**

- JERRY WILSON, Ph.D.  
Superintendent of Schools
- JOHN R. QUINN, Ed.D.  
Chief Academic Officer
- LOUIS H. TAYLOR  
Chief Operating Officer
- VINCENT E. TOLBERT, C.P.A.  
Chief Financial Officer

**BOARD MEMBERS**

- JONATHAN C. COOK  
President
- J. DOUGLAS DRYDEN  
Vice-President
- BARRY Q. BRITTINGHAM, SR.
- ERIC W. CROPPER, SR.
- WILLIAM L. GORDY
- ROBERT A. ROTHERMEL, JR.
- SARA D. THOMPSON

Dear President Bunting:

The Board of Education has completed the initial phase of design for the Showell Elementary Replacement School project, Conceptual Plan and Educational Specifications. Two committees comprised of County Commissioners, Board of Education members, Showell school staff, parents and community members collaborated with our project Architect to develop conceptual floor and site plans for the new school. On August 16<sup>th</sup>, the Board of Education reviewed and approved the project conceptual plans and cost estimate and on September 20<sup>th</sup>, we will be reviewing the plans with you.

We will also be seeking funding to proceed with the full design of the Showell Replacement School in order to complete design and proceed to project bidding on schedule in the summer of 2018. Our \$1.6 million funding request will allow us to complete the Schematic Design, Design Development and Construction Documents required by the State of Maryland Public School Construction Program (PSCP).

Upon completion of the construction documents and approval of those documents by the PSCP, tentatively scheduled in April 2018, we will seek County Commissioner approval to proceed with the bidding phase of the project.

In Partnership,

Jerry Wilson, Ph.D.  
Superintendent of Schools

JW:jjp  
cc: Board of Education Members  
Mr. Harold Higgins



1a



BECKER  
MORGAN  
ARCHITECTS  
ENGINEERS

# SHOWELL ELEMENTARY REPLACEMENT SCHOOL

EDUCATIONAL SPECIFICATIONS &  
CONCEPTUAL PLANS PRESENTATION  
WORCESTER COUNTY COMMISSIONERS

## AGENDA

- History
- Design Process
- Committees
- Conceptual Design Schedule
- Design Opportunities
- Area Summary
- Conceptual Site and Floor Plans
- Independent Cost Estimates
- Design | Construction Schedule Moving Forward

## **HISTORY**

### **SHOWELL ELEMENTARY SCHOOL FEASIBILITY STUDY:**

- The Feasibility Study encompassed the complete evaluation of the existing school/site and was the first step of the planning efforts needed to provide a facility that fully meets educational requirements.
- Becker Morgan Group Completed in May 2014
- Although the school is well maintained, major deficiencies were found including:
  - Building Systems: Mechanical, Plumbing, Electrical and Technology
  - Building Finishes and Materials: Poorly insulated, aged, deteriorating, limited asbestos
  - ADA and Building Code Non-Compliance
  - Inadequate Parking, Poor Vehicular and Pedestrian Circulation
  - Insufficient Instructional and Support Spaces
  - Displaced 4<sup>th</sup> Grade Level

## **HISTORY**

### **SHOWELL ELEMENTARY SCHOOL FEASIBILITY STUDY:**

- The Feasibility Study resulted in the recommendation to build a Replacement School on-site.
- Replacement School: Allows for the construction of a replacement facility adjacent to the existing school without disrupting the school operation. Upon completion of the new school, the existing building will be removed and the reworking of vehicular and pedestrian circulation on the site can occur.
- Worcester County Board of Education approved the Feasibility Study in August 2014
- Worcester County Commissioners and IAC approved the Feasibility Study in September 2014

## DESIGN PROCESS

- I. **Educational Specifications**  
Written narrative which describes the proposed educational activities and physical requirements for each classroom and support space.
- II. **Conceptual Plan**  
Floor plan and site plan showing preliminary design solution based on Committee Input & educational specifications, and 3 independent estimates.
- III. **Schematic Design**  
Floor plan, site plan and elevation showing preliminary design solutions. Based on requirements identified in the educational specifications.
- IV. **Design Development**  
Preliminary plans and drawings developed from the schematic design. Civil, structural, mechanical, and electrical design descriptions are included.
- V. **Construction Documents**  
All construction drawings and specifications required to obtain accurate, competitive bids from contractors.

## COMMITTEES

The enclosed Showell Elementary Replacement School Conceptual Plans for the Worcester County Board of Education was prepared by Becker Morgan Group, Inc., Architects & Civil Engineers, with the input and guidance of the Conceptual Plan and Educational Specifications Committees.

### CONCEPTUAL PLANS COMMITTEE:

CHAIRMAN, CHIEF OPERATING OFFICER  
Louie Taylor

CHIEF ACADEMIC OFFICER  
John R. Quinn

PRINCIPAL (SHOWELL ELEMENTARY SCHOOL)  
Diane Shorts

ASSISTANT PRINCIPAL (SHOWELL ELEMENTARY SCHOOL)  
Josh Hamborsky

FACILITIES PLANNER  
Joe Price

SHOWELL ELEMENTARY SCHOOL COMMUNITY  
Charlotte Cathell  
Bob Thompson

COUNTY COMMISSIONERS  
Madison J. Bunting, Jr.  
Anthony W. Bertino  
Theodore J. Elder

BOARD OF EDUCATION  
Jonathan C. Cook  
Eric W. Cropper  
William L. Gordy

SHOWELL ELEMENTARY SCHOOL TEACHERS  
Lucy Doherty  
Mackenzie Keyser

SHOWELL ELEMENTARY SCHOOL PARENTS  
Jackie Cutlip  
Megan Muller

## COMMITTEES

### CONCEPTUAL PLANS COMMITTEE OBJECTIVE:

- THE CONCEPTUAL PLAN (CP) COMMITTEE WAS ESTABLISHED TO WORK WITH THE PROJECT ARCHITECT TO DEVELOP CONCEPTUAL FLOOR AND SITE PLANS FOR THE SHOWELL ELEMENTARY REPLACEMENT SCHOOL BASED ON EDUCATIONAL SPECIFICATION INPUT FROM FACULTY AND PREVIOUS FEASIBILITY STUDY CONCLUSIONS.
- THE CP COMMITTEE PROVIDED UPDATES TO AND SOLICITED INPUT FROM THE EDUCATIONAL SPECIFICATIONS (ES) COMMITTEE REGARDING THE CONCEPTUAL BUILDING AND SITE PLANS.
- BECKER MORGAN GROUP CONTRACTED WITH THREE INDEPENDENT CONSTRUCTION MANAGEMENT FIRMS TO DEVELOP CONSTRUCTION COST ESTIMATES BASED UPON THE CONCEPTUAL BUILDING AND SITE PLANS.
- THE CP AND ES COMMITTEES REVIEWED THE FINAL CONCEPTUAL PLANS AND COST ESTIMATES PRIOR TO PRESENTATION OF THE PLANS TO THE BOARD OF EDUCATION.

## COMMITTEES

In addition to the previously listed Conceptual Plan Committee members, the individuals below served on the Educational Specifications Committee. Their knowledge and experience in technology, special education, State design requirements, security, transportation, building maintenance and instruction was a valuable addition to the design process.

### EDUCATIONAL SPECIFICATIONS COMMITTEE:

MARYLAND STATE DEPARTMENT OF EDUCATION

Gloria Mikolajczyk (Project Architect)

WCPS ASSISTANT CONSTRUCTION MANAGER

Rick Martens

WCPS SUPERVISOR OF TRANSPORTATION & SAFETY

Steve Price

SHOWELL ELEMENTARY SCHOOL DEPUTY

Vicki Martin

WCPS SUPERVISOR OF TECHNOLOGY

Tom Mascara

SHOWELL ELEMENTARY SCHOOL TEACHER

Alyson Brabitz

WCPS SUPERVISOR OF SPECIAL EDUCATION

Rae Record

SHOWELL ELEMENTARY SCHOOL PARENTS

Wendy Shirk  
Rob Schiender  
Luke Blume

WCPS MAINTENANCE MANAGER

Galen Anderson

# COMMITTEES

## EDUCATIONAL SPECIFICATIONS COMMITTEE OBJECTIVES:

- THE EDUCATIONAL SPECIFICATIONS ARE A WRITTEN, DETAILED DESCRIPTION OF INSTRUCTIONAL AND SUPPORT SPACES AND ADJACENCY REQUIREMENTS FOR THE REPLACEMENT SCHOOL.
- BECKER MORGAN GROUP MET WITH THE SHOWELL ELEMENTARY ADMINISTRATION, FACULTY AND STAFF TO DEFINE THESE REQUIREMENTS.
- REQUIREMENTS FOR EACH SPACE IN THE NEW SCHOOL, CLASSROOMS, KITCHEN/CAFETERIA, GYMNASIUM, MEDIA CENTER, COMPUTER LABS, RESTROOMS, ETC. ARE LISTED IN THE EDUCATIONAL SPECIFICATIONS.
- THE EDUCATIONAL SPECIFICATIONS COMMITTEE REVIEWED THE PLANS DEVELOPED BY THE CONCEPTUAL PLAN COMMITTEE AND PROVIDED INPUT BASED ON RESPECTIVE KNOWLEDGE OF TECHNICAL, SECURITY, OPERATIONAL, INSTRUCTIONAL, TRANSPORTATION AND SPECIALIZED AREAS OF EXPERTISE.

# CONCEPTUAL DESIGN SCHEDULE

| TASK                                                                              | DATE(S)                 |
|-----------------------------------------------------------------------------------|-------------------------|
| Commissioners approved proceeding with ES and CP Committees.                      | 02.02.2016              |
| BMG preliminary meetings to discuss and schedule ES/CP process.                   | 02.08.2016              |
| BMG meetings with SES Staff: Develop Ed Specs based upon staff input.             | 02.16.2016 – 02.17.2016 |
| CP Committee Meeting #1: Review Ed Specs   Preliminary Floor Plan                 | 03.15.2016              |
| CP Committee Meeting #2 – Review Revised Floor Plan & Initial Site Plan           | 03.30.2016              |
| ES Committee Meeting #1 – Review Ed Specs & Conceptual Plans                      | 04.12.2016              |
| Development of Conceptual Plan cost estimates.                                    | 04.20.2016 – 05.11.2016 |
| BMG meets with Showell Staff to review Conceptual Plans                           | 04.25.2016              |
| ES Committee Meeting #2 - Review cost estimates and approve Conceptual Plans.     | 07.18.2016              |
| Educational Specifications and Conceptual Plan presented to Board of Education.   | 08.16.2016              |
| Educational Specifications and Conceptual Plan presented to County Commissioners. | 09.20.2016              |
| Educational Specifications forwarded to IAC.                                      | 09.20.2016 – 11.30.2016 |



## **DESIGN OPPORTUNITIES**

### **OBSERVATIONS**

- Dedicated and energetic Faculty & Staff
- Well maintained school building
- Innovative and admirable efforts -- "do more with less"
- Forward thinking faculty and curriculum

## **DESIGN OPPORTUNITIES**

### **CHALLENGES**

- Site Constraints
- Technology Innovations
- Changes in Education
- Security
- Sustainable Design | Energy Efficiency
- County Budget
- Additional FLEX Classrooms for Expanded Enrollment
- Planning for Future all day Pre-K (2 half-day classrooms vs. 6 full-day classrooms)

## **DESIGN OPPORTUNITIES**

### **DESIGN STRATEGIES**

- Modernize facility to compliment progressive curriculum and student-centered learning
- Create efficient building layout – minimizing circulation/"wasted space"
- Optimize natural light and acoustics to enhance learning environment
- Flexible technology infrastructure to meet current and future needs
- Design energy efficient mechanical, plumbing and lighting systems
- Thoughtful material selections and construction assemblies – balance between initial construction costs and durability/lifespan of new school
- Create unique character to identify with Showell School and Community

## **AREA SUMMARY**

### **Preliminary Educational Specifications**

- Existing Showell Elementary School 52,610 gross square feet
  - Not including 9 portables (additional 7,000 gross square feet)
- Current Enrollment 548 students (pre-K through 3rd grade)
- Projected 2024 Enrollment 665 students (1/2-day pre-K - 4th grade)
- Showell Elementary Replacement School: recommended size of 105,333 gross square feet

### **Ocean City Elementary School Precedent**

- Designed for 572 students and 87,477 gross square feet
- 88 students less than SES projected enrollment (16%)

## AREA SUMMARY

### Reduction in Square Footage per CPIES Committees

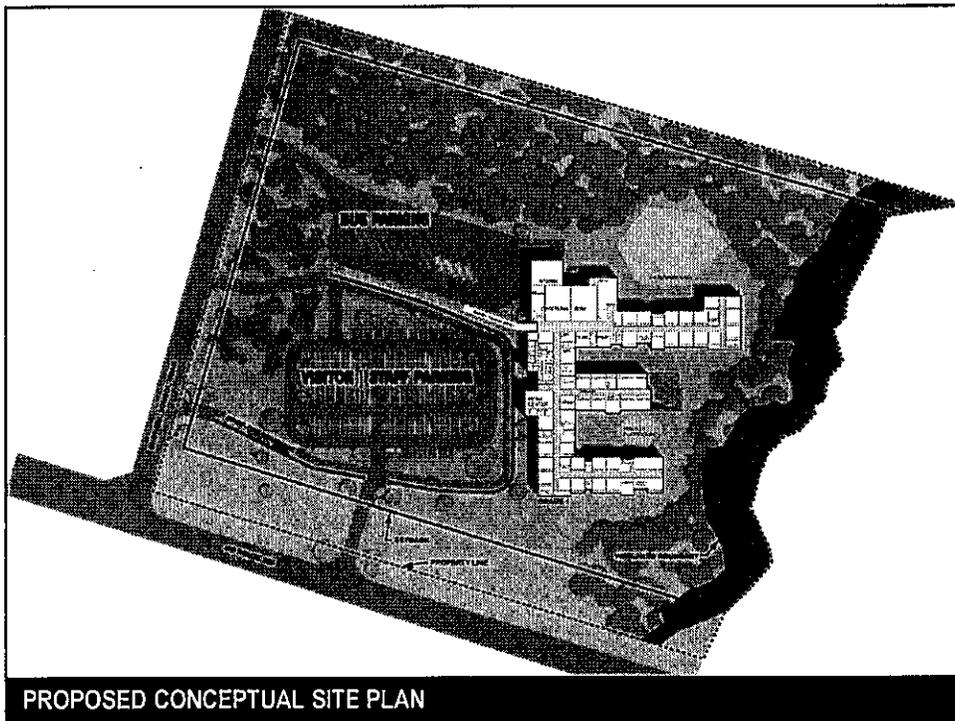
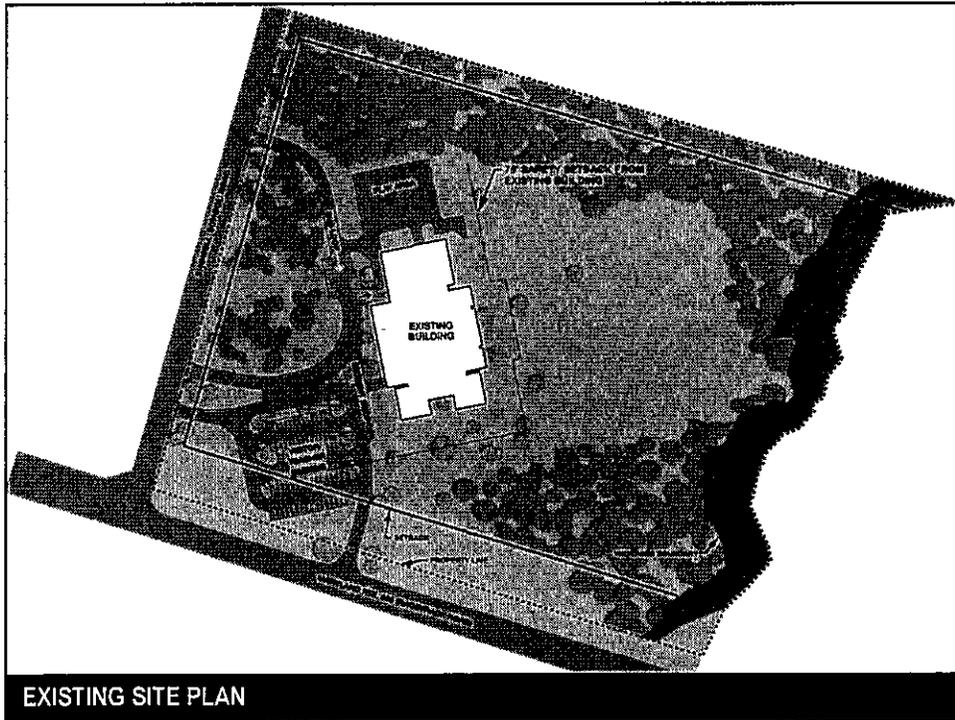
- In an effort to meet the County Pro Forma budget:
  - A reduction in classroom and support spaces of 7,850 net square feet.
  - Total reduction of 10,467 gross square feet.
  - SES Pro Forma replacement school design of 94,866 gross square feet.

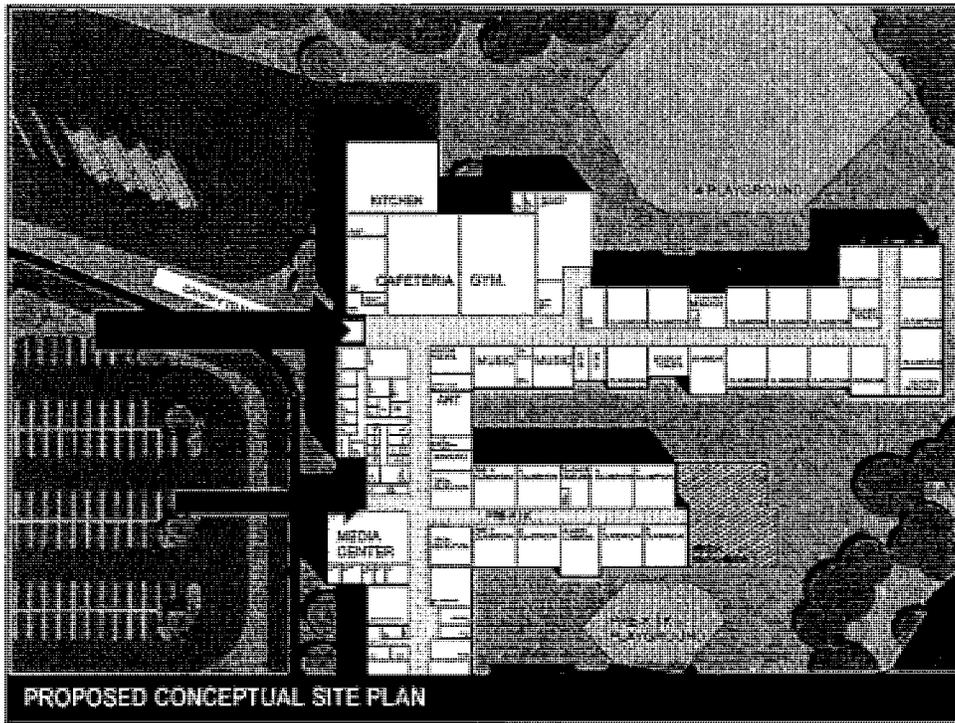
## AREA SUMMARY

### How Did We Make the Reductions?

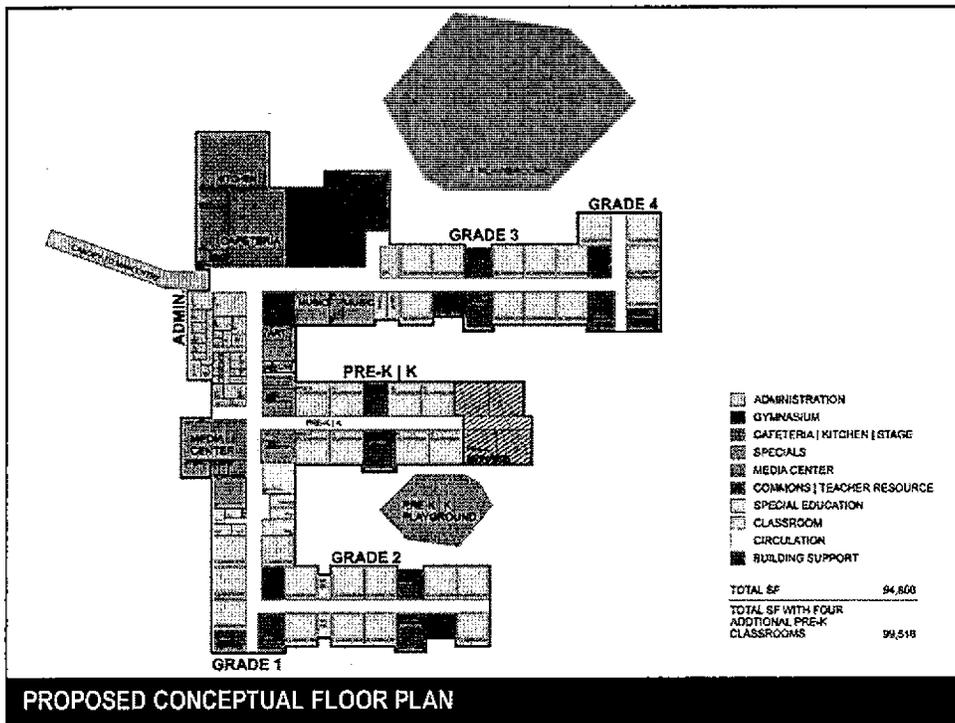
- Pre-K classrooms reduced from six to two
- Pre-K and Kindergarten classrooms reduced from 1,000 to 900 sf
- Grade 1 classrooms reduced from 850 to 800 sf
- Pre-K through Grade 4 Commons reduced by 2,340 from OCES
- Technology Labs reduced from 800 to 700 sf
- Special Ed classrooms total reduced from 2,400 to 1,250 sf
- Art classroom reduced from 1,000 to 900 sf
- Administration area reduced 970 sf from OCES Admin Area
- Student Services reduced 440 sf from OCES Student Services
- Gymnasium reduced by 650 sf from OCES model
- Media Center reduced by 390 sf from OCES model
- Support Spaces: Custodial, Food Service, Nurse, Instructional Support, Cafeteria and Building Support slightly larger than OCES to account for 91 additional students.

**Ed Spec (105,333 sf) to Pro Forma (94,866 sf)**





PROPOSED CONCEPTUAL SITE PLAN



PROPOSED CONCEPTUAL FLOOR PLAN

## COST ESTIMATES

Becker Morgan Group obtained construction cost estimates from three CM firms.

Cost estimates at the Conceptual Plan stage of design vary widely due to:

- Estimator's assumptions necessary due to the minimal design documents.
- Factors such as building materials, interior finishes, technology requirements and site elements which will all be clearly defined as the design process proceeds.
- Anticipation of building and labor costs and general state and national economic conditions during summer 2018 bidding.

## COST ESTIMATES

### Estimated Showell Elementary Construction Costs (Building and Site ONLY):

|                             |                      |                             |
|-----------------------------|----------------------|-----------------------------|
| Harkins Contracting:        | \$ 32,699,000        | ( \$ 43,093,961 est. TOTAL) |
| Oak Contracting:            | \$ 38,819,167        | ( \$ 49,081,799 est. TOTAL) |
| Whiting-Turner Contracting: | <u>\$ 35,751,609</u> | ( \$ 45,728,118 est. TOTAL) |

BOE Working Design Estimate: \$ 35,756,592 ( \$ 45,967,959 est. TOTAL)  
 (Average of the three estimates including  
 Prevailing Wage Rates)

This working design estimate will be used by the Architect and the Board of Education to proceed with design and will be updated during each phase of design (Schematic Design, Design Development and Construction Documents).

## COST ESTIMATES

### Estimated Showell Elementary Total Construction Costs:

|                                            |                                 |                                                                   |
|--------------------------------------------|---------------------------------|-------------------------------------------------------------------|
| New Construction Scope:                    | 94,866 SF from Conceptual Plans |                                                                   |
| Building Construction Cost:                | \$ 29,481,379                   | Average of the three estimates                                    |
| Site Development:                          | \$ 5,261,719                    | Average of the three estimates                                    |
| Demolition of Existing School/Portables \$ | 513,494                         | Average of the three estimates                                    |
| <u>LEED Silver Cost</u>                    | <u>\$ 500,000</u>               | <u>Average of the three estimates</u>                             |
| <b>subtotal construction cost:</b>         | <b>\$ 35,756,592</b>            | Average of the three estimates<br>including Prevailing Wage Rates |
| construction contingency \$                | 1,307,406                       | Average of the three estimates                                    |
| <b>TOTAL Construction Cost:</b>            | <b>\$ 37,063,998</b>            |                                                                   |

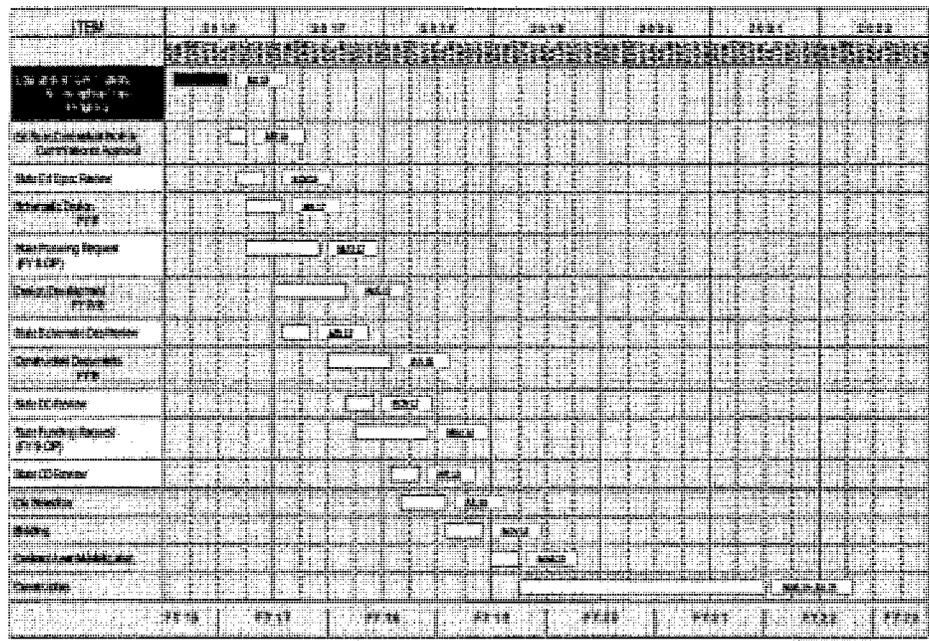
## COST ESTIMATES

|                                               |                      |                                  |
|-----------------------------------------------|----------------------|----------------------------------|
| <b>Estimated TOTAL Construction Cost:</b>     | <b>\$ 37,063,998</b> | <b>(From Previous Slide)</b>     |
| Moveable Equipment Cost (FF&E):               | \$ 1,297,000         | County Pro Forma estimate        |
| Technology:                                   | \$ 811,000           | County Pro Forma estimate        |
| Architect/Engineer Fee:                       | \$ 2,502,961         | 7.0% of Est. Construction Cost   |
| CM Fee and General Conditions                 | \$ 2,650,000         | County Pro Forma estimate        |
| Miscellaneous (Advertising, testing/asbestos) | \$ 603,000           | County Pro Forma estimate        |
| Portables                                     | \$ 240,000           | County Pro Forma estimate        |
| Building Commissioning                        | \$ 600,000           | County Pro Forma estimate        |
| <u>Playground Equipment</u>                   | <u>\$ 200,000</u>    | <u>County Pro Forma estimate</u> |
| <b>subtotal overall project cost:</b>         | <b>\$ 45,967,959</b> |                                  |
| <b>projected maximum state allowance: -</b>   | <b>\$ 7,539,000</b>  |                                  |
| <b>TOTAL Local Funding Request:</b>           | <b>\$ 38,428,959</b> |                                  |

## DESIGN/CONSTRUCTION MILESTONES

|                                              |                         |
|----------------------------------------------|-------------------------|
| Ed. Spec. / Conceptual Plan to WCBOE         | 08.16.2016              |
| Ed. Spec. / Conceptual Plan to Commissioners | 09.20.2016              |
| Ed. Spec to IAC                              | 09.30.2016              |
| Schematic Design to IAC                      | 02.01.2017              |
| Design Development Documents to IAC          | 08.01.2017              |
| Construction Documents to IAC                | 02.01.2018              |
| Bidding Phase                                | 08.01.2018 – 12.01.2018 |
| Contractor Mobilization                      | 02.01.2019              |
| Construction Start                           | 03.01.2019              |
| Construction Complete                        | 07.01.2021              |

## DESIGN/CONSTRUCTION MILESTONES



TEL: 410-632-1194  
FAX: 410-632-3131  
E-MAIL: admin@co.worcester.md.us  
WEB: www.co.worcester.md.us



Add to  
16

COMMISSIONERS  
MADISON J. BUNTING, JR., PRESIDENT  
MERRILL W. LOCKFAW, JR., VICE PRESIDENT  
ANTHONY W. BERTINO, JR.  
JAMES C. CHURCH  
THEODORE J. ELDER  
JOSEPH M. MITRECIC  
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OFFICE OF THE  
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA  
CHIEF ADMINISTRATIVE OFFICER  
JOHN E. "SONNY" BLOXOM  
COUNTY ATTORNEY

## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

October 9, 2015

Dr. Jerry Wilson, PhD, Superintendent of Schools  
Worcester County Board of Education  
6270 Worcester Highway  
Newark, Maryland 21841

RE: Funding for Showell Elementary Replacement School Project

Dear Dr. Wilson:

As you aware, at our meeting of October 6, 2015, the Worcester County Commissioners reviewed and approved the attached Pro Forma cost estimate for the Showell Elementary Replacement School Project with total approved funding from the State and County not to exceed \$37,181,000. As a result, the Commissioners further authorized funding to proceed with the Educational Specifications and Schematic Design phases for the Showell Elementary Replacement School Project with architectural and engineering fees for this stage of the project not to exceed \$255,000 which is based upon 17% of the total architectural and engineering fees of \$1,500,000 as specified in the approved Pro Forma cost spreadsheet. Upon approval of the Educational Specifications and Schematic Design by the Board of Education, the Worcester County Commissioners look forward to receiving the preliminary plans for the replacement school and considering authorization to proceed with construction document design provided that the project estimate remains within the total allocated budget of \$37,181,000. \*

We look forward to working collaboratively with you and the Board of Education on this important project.

Sincerely,

Madison J. Bunting, Jr.  
President

MJBjr/KS:dd

Kathy Whited, Budget Officer  
Phil Thompson, Finance Officer  
CC171/Showell, Elementary.Pro Forma

Worcester County  
Showell Elementary School

| Bid Package                                      | County Approved<br>Totals |                   | Board of Education Survey<br>Oak | WT*           | 6/1/2016<br>Harkins<br>(See detail) |
|--------------------------------------------------|---------------------------|-------------------|----------------------------------|---------------|-------------------------------------|
| 2A Sitework                                      | 3,000,000.00              | Best Guess        | 6,942,387                        | 5,211,519     |                                     |
| 2B Paving/Site Concrete                          | -                         |                   |                                  |               |                                     |
| 2C Landscaping                                   | -                         |                   |                                  |               |                                     |
| Sitework Sub total                               | 3,000,000.00              |                   | 6,942,387                        | 5,211,519     |                                     |
| 1A Demolition                                    | 300,000.00                | Best Guess        | 571,000                          | 369,483       |                                     |
| 3A Building Concrete                             | 1,502,496.00              | Best Guess        |                                  |               |                                     |
| 4A Masonry                                       | 3,190,524.00              | Best Guess        |                                  |               |                                     |
| 5A Structural Steel                              | 1,830,156.00              | Best Guess        |                                  |               |                                     |
| 6A Carpentry                                     | 2,362,878.00              | Best Guess        |                                  |               |                                     |
| 7A Roofing                                       | 2,545,614.00              | Best Guess        |                                  |               |                                     |
| 8A Glass & Glazing                               | 560,898.00                | Best Guess        |                                  |               |                                     |
| 9A Drywall                                       | 837,540.00                | Best Guess        |                                  |               |                                     |
| 3B Ceramic Tile                                  | 129,438.00                | Best Guess        |                                  |               |                                     |
| 9C Wood Flooring                                 | 167,508.00                | Best Guess        |                                  |               |                                     |
| 9D Carpet/Vct                                    | 291,870.00                | Best Guess        |                                  |               |                                     |
| 9E Paint                                         | 258,876.00                | Best Guess        |                                  |               |                                     |
| 11S Food Service Equipment                       | 375,624.00                | Best Guess        |                                  |               |                                     |
| 11B Gym Equipment                                | 152,280.00                | Best Guess        |                                  |               |                                     |
| 15A Mechanical                                   | 5,827,248.00              | Best Guess        |                                  |               |                                     |
| A16A Electrical                                  | 5,347,050.00              | Best Guess        |                                  |               |                                     |
| Construction Sub total                           | 25,380,000.00             |                   | 31,305,780                       | 29,670,607    |                                     |
| Additional Construction Costs:                   |                           |                   |                                  |               |                                     |
| LEED Silver                                      |                           |                   |                                  | 500,000       |                                     |
| Contingency                                      | 600,000.00                | 2%                | 1,358,671                        | 1,072,548     |                                     |
| Total(Sitework, Demo, Construction, Contingency) | 29,280,000.00             |                   | 40,177,838.00                    | 36,824,157.00 | 30,000,000                          |
| FFE                                              | 1,297,000                 | Bd of Ed estimate |                                  |               |                                     |
| Technology                                       | 811,000                   | Bd of Ed estimate |                                  |               |                                     |
| A/E Fee                                          | 1,500,000                 | 5%                |                                  |               |                                     |
| Construction Mgt Fee                             | 1,800,000                 | 6%                |                                  |               |                                     |
| General Conditions                               | 850,000                   | Bd of Ed estimate |                                  |               |                                     |
| Miscellaneous                                    | 603,000                   | Bd of Ed estimate |                                  |               |                                     |
| Portables                                        | 240,000                   | Bd of Ed estimate |                                  |               |                                     |
| Building Commissioning                           | 600,000                   | 2%                |                                  |               |                                     |
| Playground Equipment                             | 200,000                   | Bd of Ed estimate |                                  |               |                                     |
| Total School costs                               | 37,181,000.00             |                   |                                  |               |                                     |
| Prevailing Wage Rate included in Bd of Ed Survey |                           |                   |                                  |               |                                     |
| Square Feet                                      | 90,000                    |                   | 94,866                           | 94,866        | 95,000                              |

\* WT Whiting Turner

**SHOWELL ELEMENTARY REPLACEMENT SCHOOL CONSTRUCTION COST ESTIMATE**  
**County Pro Forma and Proposed Adjusted Pro Forma**

| LEA: Worcester County<br>PROJECT: Showell Elementary Replacement School |                                                                                                                                                           | FY 2019<br>[90,000 SF] | FY 2019<br>[94,866 SF]      | FY 2019<br>[94,866 SF] | FY 2019<br>[94,866 SF] |
|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------------------------|------------------------|------------------------|
|                                                                         |                                                                                                                                                           | COUNTY<br>TOTAL        | COUNTY<br>ADJUSTED<br>TOTAL | OAK<br>TOTAL           | WT<br>TOTAL            |
| 1.                                                                      | New Construction Square Feet<br>[Adjust Pro Forma Estimate from 90,000 square feet to the 94,866 square feet developed by the Conceptual Plan Committee.] | 90,000                 | 94,866                      | 94,866                 | 94,866                 |
| 2.                                                                      | S.F. Cost: County \$282, Oak \$330, WT \$313<br>[Adjust Pro Forma Estimate to \$305/sf - Note 1]                                                          | \$25,380,000           | \$28,934,130                | \$31,305,780           | \$29,670,607           |
| 3.                                                                      | Site Development: County 8.1%, Oak 24.0%, WT 17.56%<br>[Adjust Pro Forma Estimate to PSCP 19% - Note 2]                                                   | \$3,000,000            | \$5,497,485                 | \$6,942,387            | \$5,211,519            |
| 4.                                                                      | Demolition of Existing School/Portables<br>[Adjust Pro Forma Estimate to average of the two estimates, Note 3.]                                           | \$300,000              | \$470,242                   | \$571,000              | \$369,483              |
| 5.                                                                      | Sub-Total Construction Cost                                                                                                                               | \$28,680,000           | \$34,901,857                | \$38,819,167           | \$35,251,609           |
| 6.                                                                      | LEED Silver Cost: County 0%, Oak 3%, WT \$200K-\$500K<br>[Adjust Pro Forma to WT low end LEED cost]                                                       | \$0                    | \$200,000                   | Incl. in #2            | \$500,000              |
| 7.                                                                      | Prevailing Wage Rates: County 0%, Oak 12%, WT 10%                                                                                                         | \$0                    | Incl. in #2/3               | Incl. in #2/3          | Incl. in #2/3          |
| 8.                                                                      | Total Construction Cost                                                                                                                                   | \$28,680,000           | \$35,101,857                | \$38,819,167           | \$35,751,609           |
| 9.                                                                      | Contingency: County 2.0%, Oak 3.5%, WT 3.0%<br>[Adjust Pro Forma Estimate from 2.0% to 2.5%]                                                              | \$600,000              | \$877,546                   | \$1,358,671            | \$1,072,548            |
| 9a.                                                                     | Total Construction Cost and Contingency                                                                                                                   | \$29,280,000           | \$35,979,403                | \$40,177,838           | \$36,824,157           |

1. State of Maryland Public School Construction Program (PSCP) building square foot number for FY17 is \$282.00/s.f. Assuming 4.0% inflation for FY18, projected State cost will be \$293.28. Further 4.0% inflation for FY19 results in square foot cost of \$305.01.

State square foot building cost has increased from \$207/sf in FY13 to \$282 in FY17; this represents a \$75/sf increase in four years or an average yearly inflation increase of 9.06% per year from FY13 to FY17.

2. State of Maryland Public School Construction Program (PSCP) using 19% of building cost to calculate site development costs for the FY17 Capital Improvement Program.

3. Demolition estimate of \$470,242 results in a square foot demolition cost of \$7.90. Show Hill High School 2013 bid for building demolition was \$8.69/s.f.

**SHOWELL ELEMENTARY REPLACEMENT SCHOOL CONSTRUCTION COST ESTIMATE**  
**Worcester County Pro Forma / Oak Contracting / Whiting Turner Contracting**

| LEA: Worcester County<br>PROJECT: Showell Elementary Replacement School |                                                       | FY 2019<br>[90,000 SF] | FY 2019<br>[94,866 SF] | FY 2019<br>[94,866 SF] |
|-------------------------------------------------------------------------|-------------------------------------------------------|------------------------|------------------------|------------------------|
|                                                                         |                                                       | COUNTY                 | OAK                    | WT                     |
|                                                                         |                                                       | TOTAL                  | TOTAL                  | TOTAL                  |
| 1.                                                                      | New Construction Square Feet                          | 90,000                 | 94,866                 | 94,866                 |
| 2.                                                                      | S.F. Cost: County \$282, Oak \$330, WT \$313          | \$25,380,000           | \$31,305,780           | \$29,670,607           |
| 3.                                                                      | Site Development: County 8.1%, Oak 24.0%, WT 17.56%   | \$3,000,000            | \$6,942,387            | \$5,211,519            |
| 4.                                                                      | Demolition of Existing School/Portables               | \$300,000              | \$571,000              | \$369,483              |
| 5.                                                                      | Sub-Total Construction Cost                           | \$28,680,000           | \$38,819,167           | \$35,251,609           |
| 6.                                                                      | LEED Silver Cost: County 0%, Oak 3%, WT \$200K-\$500K | \$0                    | Incl. in #2            | \$500,000              |
| 7.                                                                      | Prevailing Wage Rates: County 0%, Oak 12%, WT 10%     | \$0                    | Incl. in #2/3          | Incl. in #2/3          |
| 8.                                                                      | Total Construction Cost                               | \$28,680,000           | \$38,819,167           | \$35,751,609           |
| 9.                                                                      | Contingency: County 2.0%, Oak 3.5%, WT 3.0%           | \$600,000              | \$1,358,671            | \$1,072,548            |
| 9a.                                                                     | Total Construction Cost and Contingency               | \$29,280,000           | \$40,177,838           | \$36,824,157           |