

# **AGENDA**

## **WORCESTER COUNTY COMMISSIONERS**

Worcester County Government Center, Room 1101, One West Market Street, Snow Hill, Maryland 21863

### **Budget Work Session**

The public is invited to view this meeting live online at – <https://worcestercountymd.swagit.com/live>

**May 9, 2023**

9:00 AM - Call to Order

1A - Program Open Space Joint Use Agreement

Budget Work Session - General Discussion on FY2024 Requested Budget

- 1 - Budget Summary
- 2 - Additional Requests and Information
- 3 - Revenue
- 4 - Expenditures by Department excluding Capital and Personnel Requests
- 5 - Capital Requests
- 6 - Personnel Requests

11:00 AM - Vote to Meet in Closed Session

Closed Session: Discussion regarding individual personnel matters for FY2024 Budget

12:00 PM - Recess Budget Work Session for Lunch

1:00 PM - Reconvene in Budget Work Session - General Discussion on FY24 Requested Budget

Questions from the Press; County Commissioner's remarks

4:00 PM - Adjourn

Reconvene in Budget Work Session on Tuesday, May 16, 2023 at 1:00 pm

**AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING**

**Hearing Assistance Units Available – see County Administration**

Please be thoughtful and considerate of others.

**Turn off your cell phones & pagers during the meeting!**



Worcester County Recreation & Parks  
6030 Public Landing Road | Snow Hill MD 21863 | (410) 632-2144 | [www.PlayMarylandsCoast.org](http://www.PlayMarylandsCoast.org)

**MEMORANDUM**

TO: Weston S. Young, Chief Administrative Officer  
Candace Savage, Deputy Chief Administrative Officer  
FROM: Kelly Rados, Director of Recreation & Parks  
DATE: May 4, 2023  
SUBJECT: Program Open Space - Joint-Use Agreement MOU Approval

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Please find attached, the Maryland Department of Natural Resources Program Open Space Joint-Use Agreement MOU for your signature and approval.

This MOU is part of the Program Open Space requirement in order for our Department to move forward with the use of development grant funding on Board of Education property for the Pocomoke Middle School Basketball Court project. Exhibit B of the MOU further outlines the specific roles between the Board of Education and the Department of Recreation & Parks in regards to construction, development, operation, maintenance, supervision, and scheduling of the project.

Roscoe has reviewed and approved the MOU for Commissioners to approve. The document has also been approved and signed by the Board of Education Superintendent.

Upon the approval of this MOU, our Department will be able to complete the Program Open Space project application to submit to the state for approval.

Attachments: Joint-Use Agreement MOU

5/16/16 Dec-16

**MARYLAND DEPARTMENT OF NATURAL RESOURCES  
PROGRAM OPEN SPACE**

**JOINT-USE AGREEMENT**

THIS JOINT-USE AGREEMENT (this Agreement) is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between:

- (a) County Commissioners of Worcester County, MD  
(hereinafter, the Local Government)
- (b) Worcester County Board of Education  
(hereinafter, the Third Party), and
- (c) The Department of Natural Resources, acting for and on behalf of the State of Maryland (hereinafter, the Department)

WHEREAS, the Local Government is applying Program Open Space funds appropriated by the Maryland General Assembly and administered by Program Open Space under Title 5, Subtitle 9 of the Natural Resources Article (2012 Replacement Volume, as amended) for recreational facilities on lands owned by the Third Party.

NOW, THEREFORE, the Local Government, the Third Party, and the Department agree as follows:

1. This Agreement applies to the facility described in the Program Open Space, Development and Capital Renewal Application and Project Agreement # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_, set forth in **Attachment A**, which is hereby incorporated herein by reference (the Project).
2. Any additional agreements between the Local Government, the Third Party, and any other parties with respect to the Project are set forth in **Attachment B**, which is hereby incorporated herein by reference. In the event of a conflict between the terms of **Attachment B** and the terms of this Agreement, the terms of this Agreement shall prevail.
3. The Local Government shall operate and maintain, or have operated and maintained, the Project throughout its estimated life of 20 years from the date of Board of Public Works approval as set forth in **Attachment A** and associated documents.
  - a. The Project shall be maintained so as to appear attractive and inviting to the public.
  - b. Sanitation and sanitary facilities shall be maintained in accordance with applicable State and local health standards.
  - c. The Project shall be kept reasonably safe for public use.
  - d. Buildings, roads, trails and other structures and improvements shall be kept in reasonable repair so as to prevent undue deterioration and to encourage public use.
4. The Local Government and the Third Party shall ensure that:
  - a. The Project shall be open for public use at all reasonable hours and times of the year, according to the type of area and facility.
  - b. The Project shall be open to entry and use by all persons, regardless of race, color, religion, sex, age, handicap, marital status, sexual orientation, gender, or ancestry or national origin, and shall be operated in compliance with Title VII of the Civil Rights Act of 1964, P.L. 88-354 (1964) and its amendments, the Americans with Disabilities Act of 1990, P.L. 101-336 and its amendments, and Section 20-601 et. seq. (Discrimination in Employment) of the State Government Article of the Annotated Code of Maryland (2014 Repl. Vol. and 2016 Supp.)
  - c. The Project shall be retained and used for public outdoor recreation or open space purposes. The Project shall not be converted to any other use without the prior written approval of the Secretary of the Department of Natural Resources, the Secretary of the Department of Budget and Management, and the Secretary of the Department of Planning. Said approval shall not be granted unless the Local Government and/or Third Party replace the Project with facilities of at least equivalent area and of at least equivalent recreation or open space value. The monetary value of the replacement facility shall be

- equal to or greater than the original Program Open Space grant(s). The Secretaries, at their sole discretion, shall determine the relative recreation and open space value of the properties, considering the fair market value, usefulness, quality and location of the properties and/or facilities.
- d. The Department, its agents and employees shall have the right to inspect the Project for compliance with this Agreement.
5. To the extent permitted by law and subject to available appropriations, the Local Government agrees:
- a. To protect, indemnify and save harmless the Department, its officers, agents, and employees from and against any and all claims, demands, causes of action, and liability of any kind arising out of the operation and use of the Project.
  - b. That if the Project is rendered unusable for any reason whatsoever, the Local Government shall immediately notify the Department of said condition. The Local Government, at its own expense, shall repair the Project, taking any action necessary to restore use and enjoyment of the Project by the public.
  - c. That any violation of this Agreement shall render the Local Government liable to the Department to replace the Project with land of at least equivalent area and public recreational value, and to construct on this replacement land facilities of the same type, size, and quality of construction as those in the Project.
  - d. That in the event of a violation of any provisions of this Agreement, the State, in addition to pursuing other remedies, may impose the following sanctions until the violation has been corrected to the satisfaction of the Department:
    - i. Withhold approval of any Program Open Space and Community Parks and Playgrounds project request submitted by the Local Government to the Department;
    - ii. Withhold reimbursement from Program Open Space and Community Parks and Playgrounds funds for the State's share of the cost of the Project;
    - iii. Withhold reimbursement from Program Open Space and Community Parks and Playgrounds funds for the State's share of the cost of any or all outstanding projects of the Local Government;
    - iv. Maintain, operate, or repair the Project, charging the cost of said maintenance, operation, or repair to the Local Government as a debt due and owing the Department.
6. If the Third Party is a Board of Education that holds title to the land on which the Project is located, then, the Third Party shall permit the Project to be open to the general public, as regulated by the Third Party or the Local Government at all hours and times consistent with the type of facility, so long as same does not interfere with specific school activities.
7. This Agreement shall inure to the benefit of, and be binding upon, the parties hereto and their respective successors and assigns, including assigns and successors by way of privity of estate and contract. Nothing in this Agreement, expressed or implied, is intended to confer upon or against any person, corporation, or government unit not a party to this Agreement, any right or remedy under or by reason of this Agreement.
8. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. Signatures, including notary signatures, provided by electronic means including, by way of example and not of limitation, facsimile, Adobe, PDF, and sent by electronic mail, or via an electronic signature program, shall be deemed to be original signatures.

[The remainder of this page is intentionally left blank]

IN WITNESS WHEREOF the parties have executed this Agreement causing the same to be signed the day and year first written above.

WITNESS:

THE LOCAL GOVERNMENT:

\_\_\_\_\_  
NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

WITNESS:

THE THIRD PARTY:

*Donna DeLessa*  
\_\_\_\_\_

NAME: *Spini V. Taylor*  
\_\_\_\_\_

TITLE: *Superintendent*  
\_\_\_\_\_

WITNESS:

THE DEPARTMENT:

\_\_\_\_\_  
NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

Approved as to legal form and sufficiency. Approved means the document meets the legal requirements for a contract if the signature blocks are executed properly; it does not mean approval or disapproval of the transaction. Approval is of the typed language only; any modification requires re-approval.

\_\_\_\_\_  
Office of the Attorney General  
Department of Natural Resources

Note: **Attachment B** should set forth the respective roles of the Local Government and the Third Party for construction and development of the Project and for the operation, maintenance, supervision and scheduling of the Project. It may also include other agreements between the Local Government, the Third Party and any other parties with respect to the Project.

If there is no **Attachment B** to this Agreement, please initial here: \_\_\_\_\_ Local Government

\_\_\_\_\_ Third Party

**Exhibit B**

**Memorandum of Understanding**

This Memorandum of Understanding ("MOU"), made on \_\_\_\_\_, is between the County Commissioners of Worcester County, Maryland ("County") and the Worcester County Board of Education. ("BOE").

**Background**

- A. The BOE and County wish to cooperate in the redevelopment of basketball courts currently located on the Pocomoke Middle School property.
- B. Attached to this MOU is a diagram of the plan for the Project (Attachment A).

**Terms**

**The parties agree as follows:**

- 1. Project development and all costs will be undertaken by county staff.
- 2. County will maintain the basketball court, multisport court, and site amenities inside the perimeter of the fence.
- 3. County staff will mow grass and handle landscaping work inside of the fence.
- 4. County staff will monitor the Project for litter and safety concerns.
- 5. The facility will be open to the public outside of reserved times by the BOE, County, or other programming.
- 6. The BOE may use the Project for events including, recess, future warriors programming, or other scheduled events.
- 7. Pocomoke City and the Pocomoke Recreation Committee may reserve the Project for planned programs.
- 8. The priority to use the facility for scheduled events, programs, or leagues will be as followed
  - a. BOE
  - b. County
  - c. Pocomoke City
  - d. Pocomoke Recreation Committee

- 9. A scheduling process will be put in place so that all parties are aware of programming and events that are being held.
- 10. County Park policies will be used at this location.
- 11. BOE may add any additional policies for the park that are consistent with their other facilities that may not be noted within the County Policies.

The Parties agree to this MOU on the date written above.

Attest:

County Commissioners of  
Worcester County, Maryland

\_\_\_\_\_

Anthony W. Bertino, Jr.  
President  
Date:

Witness

Worcester County Board of  
Education

  
\_\_\_\_\_

  
\_\_\_\_\_

By:

Date: 4/25/23



MEMORANDUM

TO: Worcester County Commissioners  
FROM: Candace Savage, Deputy Chief Administrative Officer  
DATE: May 4, 2023  
SUBJECT: Budget Work Session – May 9, 2023

Committee Reviewed and recommended budget worksheets for revenue and expenditures are designed to assist you in making decisions on the FY2024 Requested Budget. Committee Reviewed revenues are an increase of \$5,720,516 and total \$235,890,227. Committee Reviewed expenditures are a decrease of \$1,891,969 and total \$239,864,095. The Committee Reviewed shortfall is \$3,973,868. A summary of the Committee Review recommendations for revenues and expenditures are attached.

	<b>FY2024 Department Requested</b>	<b>FY2024 Committee Reviewed</b>
Revenues	230,169,711.00	<b>235,890,227.00</b>
Expenditures	241,756,064.00	<b>239,864,095.00</b>
Surplus/(Deficit)	(11,586,353.00)	<b>(3,973,868.00)</b>

Please do not hesitate to call with any questions or concerns.

Attachments:

- Committee Reviewed Revenues – Page 2
- Committee Reviewed Expenditures – Page 3-7



Worcester County			Revenue Budget Worksheet Report			
	Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	Committee Review Comments
<b>REVENUES</b>						
	4000	Full Year Real Property Taxes	152,143,661	689,866	151,453,795	Updated based on March 31, 2023 report
	4010	Personal Property Taxes	389,756	(15,765)	405,521	
	4020	Corporation Property Taxes	4,806,994	(194,429)	5,001,423	
	4030	Railroad & Utility Property Tax	4,808,346	273,632	4,534,714	
	4035	Railroad Real Property	2,442	(135)	2,577	
	4100	Income Tax	40,000,000	2,000,000	38,000,000	Adjusted based on most recent actuals
	4240	Food Tax	110,000	29,000	81,000	Increase based on FY23 estimates
	4250	Room Tax	265,000	55,000	210,000	Room Tax increase based on FY23 estimates
	4250.040	Room Tax Due to Unincorporated Areas	1,500,000	250,000	1,250,000	Room Tax increase based on FY23 estimates
	4260	Rents/State Revenue	0	(14,229)	14,229	Accounted for in account#4260.030
	4260.010	Rents/State Revenue Boat Landings	82,000	2,933	79,067	Boat Landings increase based on FY23 actuals
	4850.050	Credit Card Fees Recreation	1,500	1,500	0	Credit Card Fees estimate
	4900	Liquor Licenses	950,000	150,000	800,000	Liquor Licenses revenue increase based on FY23 actuals
	5060.100	Licenses and Permits Board of Zoning Appeal Fee	24,000	2,200	21,800	Increase for certified mailers
	5065.700	Sheriff Fees Contractual Services	80,000	73,000	7,000	SRO grant contract with BOE
	5105.100	Public Works Revenues Pipe Sales	40,000	25,000	15,000	Increase pipe sales revenue based on fee increases
	5511	Casino/Local Impact Grant Funds	2,392,943	2,392,943	0	-Public Safety Vehicles/Cap Equipment -FY24 Debt Jail Improvements & Public Safety Logistical Storage Facility -Jail Camera Equipment Upgrades -Jail Metal Detector & Conveyor Belt Screening
				\$5,720,516		

Worcester County			Expense Budget Worksheet Report			
	G/L Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	Committee Review Comments
<b>EXPENSES</b>						
<b>Department: 1001 - County Commissioners</b>						
	100.1001.7000.100	Travel, Training & Expense Meetings/Conferences/Shows	37,686	100	37,586	Increase in MDGFOA Conference
<b>Department: 1002 - Circuit Court</b>						
	100.1002.6110.290	Supplies & Equipment Other Office Equipment	810	(101,822)	102,632	ARPA Funds Approved for AV Equipment-removed from requested budget
<b>Department: 1005 - Treasurer's Office</b>						
<b>Location: 010 - Treasurer's Office</b>						
	100.1005.010.6000.100	Personnel Services Salaries	1,102,520	(4,324)	1,106,844	Requested personnel changes
<b>Location: 020 - Information Technology</b>						
	100.1005.020.6000.100	Personnel Services Salaries	355,333	2,933	352,400	Requested personnel changes
<b>Department: 1008 - Development, Review &amp; Permits</b>						
	100.1008.6100.010	Administrative Expense Administrative Expenses	0	(8,000)	8,000	Moved to bank fees
	100.1008.6100.052	Administrative Expense Bank Fees	8,000	8,000	0	Credit Card Transaction Fees
	100.1008.6100.230	Administrative Expense Postage & Freight	2,850	2,700	150	Increase postage for certified mail - Board of Zoning Appeals. Offset by Zoning Fees Revenues
<b>Department: 1010 - Environmental Programs</b>						
	100.1010.6130.010	Equipment Maintenance Copier Lease	3,600	1,500	2,100	Increase for new copier lease
<b>Department: 1090 - Other General Government</b>						
<b>Location: 020 - Information Technology</b>						
	100.1090.020.6130.025	Equipment Maintenance Equipment Upgrades & Replacement	0	(77,000)	77,000	ARPA Funds approved for meeting room equip - removed from FY24 budget request
	100.1090.020.6130.060	Equipment Maintenance Software Licensing	68,000	(150,000)	218,000	\$150K removed due to duplication. This has been accounted for in 1090.020.9010.040 Cap Equip IT
<b>Department: 1101 - Sheriff's Office</b>						
<b>Location: 030 - Sheriff</b>						
	100.1101.030.6000.100	Personnel Services Salaries	7,114,062	(173,812)	7,287,874	Personnel request have been reworked to request a 1 grade increase for all sworn personnel.
	100.1101.030.6110.050	Supplies & Equipment Camera Equipment	420,000	(74,383)	494,383	Reduction of \$74,383 in Body Worn Cameras per Sheriff Dept on 4/12/23
	100.1101.030.6150.050	Uniforms & Personal Equipment Uniforms	111,000	(33,000)	144,000	Reduction of \$33,000 in uniforms per Sheriff Dept 4/12/23
<b>Department: 1103 - Jail</b>						
	100.1103.9010.060	Capital Equipment Other	325,000	325,000	0	New Camera Equipment Upgrades Metal detector & conveyor belt screening
<b>Department: 1105 - Volunteer Fire Departments</b>						
<b>Location: 100 - Town of Pocumoke</b>						
	100.1105.100.7080.020	Fire & Ambulance County Grant to Ambulance Cos.	777,497	(11,306)	788,803	
<b>Location: 105 - Pocumoke VFD</b>						
	100.1105.105.7080.010	Fire & Ambulance County Grant to Fire Companies	250,000	(10,905)	260,905	Removed additional supplement

Worcester County			Expense Budget Worksheet Report			
	G/L Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	Committee Review Comments
<b>Location: 115 - Berlin VFD</b>						
	100.1105.115.7080.010	Fire & Ambulance County Grant to Fire Companies	250,000	(10,905)	260,905	Removed additional supplement
	100.1105.115.7080.020	Fire & Ambulance County Grant to Ambulance Cos.	1,022,270	10,215	1,012,055	
<b>Location: 125 - Snow Hill VFD</b>						
	100.1105.125.7080.010	Fire & Ambulance County Grant to Fire Companies	250,000	(10,905)	260,905	Removed additional supplement
	100.1105.125.7080.020	Fire & Ambulance County Grant to Ambulance Cos.	873,776	16,894	856,882	
<b>Location: 130 - Town of Ocean City</b>						
	100.1105.130.7080.020	Fire & Ambulance County Grant to Ambulance Cos.	2,332,479	(59,551)	2,392,030	
<b>Location: 135 - Ocean City VFD</b>						
	100.1105.135.7080.010	Fire & Ambulance County Grant to Fire Companies	250,000	(10,905)	260,905	Removed additional supplement
<b>Location: 145 - Girdletree VFD</b>						
	100.1105.145.7080.010	Fire & Ambulance County Grant to Fire Companies	254,000	(10,905)	264,905	Removed additional supplement
<b>Location: 155 - Stockton VFD</b>						
	100.1105.155.7080.010	Fire & Ambulance County Grant to Fire Companies	254,000	(10,905)	264,905	Removed additional supplement
<b>Location: 165 - Newark VFD</b>						
	100.1105.165.7080.010	Fire & Ambulance County Grant to Fire Companies	254,000	(10,905)	264,905	Removed additional supplement
	100.1105.165.7080.020	Fire & Ambulance County Grant to Ambulance Cos.	385,957	7,984	377,973	
<b>Location: 175 - Bishopville VFD</b>						
	100.1105.175.7080.010	Fire & Ambulance County Grant to Fire Companies	254,000	(10,905)	264,905	Removed additional supplement
	100.1105.175.7080.020	Fire & Ambulance County Grant to Ambulance Cos.	457,403	(4,074)	461,477	
<b>Location: 185 - Showell VFD</b>						
	100.1105.185.7080.010	Fire & Ambulance County Grant to Fire Companies	254,000	(10,905)	264,905	Removed additional supplement
	100.1105.185.7080.020	Fire & Ambulance County Grant to Ambulance Cos.	441,243	(17,519)	458,762	
<b>Location: 195 - Ocean Pines VFD</b>						
	100.1105.195.7080.010	Fire & Ambulance County Grant to Fire Companies	250,000	(10,905)	260,905	Removed additional supplement
	100.1105.195.7080.020	Fire & Ambulance County Grant to Ambulance Cos.	780,443	24,089	756,354	
<b>Location: 197 - County Fire Training Center</b>						
	100.1105.197.6200.020	Other Supplies & Materials Materials	30,000	30,000	0	Replacement fire foam request
<b>Department: 1301 - Health Department</b>						
<b>Location: 200 - Administration</b>						

Worcester County			Expense Budget Worksheet Report			
	G/L Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	Committee Review Comments
	100.1301.200.7120.200	Other Non-Matching Expenses Local Management Board	0	(10,000)	10,000	State will cover Local Mgmt Board Funding in FY24
	100.1301.200.7130.020	Matching Appropriation Health Department State Share	5,185,643	(184,546)	5,370,189	-Additional \$53,631 for Longevity step (employees hired before 6/30/18) -Elimination of 1 IT position being covered by the State & 1.5 Environmental Health Positions unable to fill the position
<b>Location: 300 - Snow Hill Branch</b>						
	100.1301.300.6550.100	Building Site Expenses Generator Services & Repairs	1,500	(1,000)	2,500	Based on FY23 actuals and trend
	100.1301.300.6550.120	Building Site Expenses Heating Propane	70,000	(5,000)	75,000	Based on FY23 actuals and trend
	100.1301.300.6550.180	Building Site Expenses Pest Control/Termite Insp	500	150	350	Based on FY23 actuals
	100.1301.300.6550.220	Building Site Expenses Security Alarm Monitoring	450	150	300	Based on FY23 actuals
<b>Location: 310 - Pocomoke Branch</b>						
	100.1301.310.6550.110	Building Site Expenses Heating Fuel Oil	8,000	500	7,500	Based on FY23 actuals and trend
	100.1301.310.6550.180	Building Site Expenses Pest Control/Termite Insp	200	50	150	Based on FY23 actuals and trend
<b>Location: 320 - Berlin Branch</b>						
	100.1301.320.6550.090	Building Site Expenses General Maintenance Repairs	20,000	(5,000)	25,000	Based on FY23 actuals
	100.1301.320.6550.100	Building Site Expenses Generator Services & Repairs	1,000	(1,500)	2,500	Based on FY23 actuals
	100.1301.320.6550.180	Building Site Expenses Pest Control/Termite Insp	600	300	300	Based on FY23 actuals
<b>Location: 330 - Ocean City Branch</b>						
	100.1301.330.6550.090	Building Site Expenses General Maintenance Repairs	3,000	2,500	500	Based on FY23 Actuals
	100.1301.330.6550.180	Building Site Expenses Pest Control/Termite Insp	300	75	225	Based on FY23 Actuals
	100.1301.330.6550.270	Building Site Expenses Telephone	2,200	200	2,000	Based on FY23 actuals
<b>Location: 345 - Berlin Dental Clinic</b>						
	100.1301.345.6550.270	Building Site Expenses Telephone	3,000	1,000	2,000	Based on FY23 actuals
<b>Department: 1401 - Commission on Aging</b>						
<b>Location: 200 - Administration</b>						
	100.1401.200.7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	410,800	20,800	390,000	Increase in benefit costs
	100.1401.200.7170.010	Benefits & Insurance Allowance for COLA	0	(50,900)	50,900	Cost is now broken down by location
<b>Location: 300 - Snow Hill Branch</b>						
	100.1401.300.7140.035	Commission on Aging Appropriatio County Shr Kitchen Salary & Frng	22,100	1,100	21,000	Increase benefits costs
	100.1401.300.7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	96,900	4,900	92,000	Increase in benefits cost
<b>Location: 310 - Pocomoke Branch</b>						
	100.1401.310.7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	84,300	4,300	80,000	Increase in benefits costs

Worcester County			Expense Budget Worksheet Report			
	G/L Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	Committee Review Comments
<b>Location: 320 - Berlin Branch</b>						
	100.1401.320.7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	84,300	4,300	80,000	Increase in benefits costs
<b>Location: 330 - Ocean City Branch</b>						
	100.1401.330.7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	84,300	4,300	80,000	Increase in benefits costs
<b>Location: 340 - Worcester Adult Medical Day Svcs</b>						
	100.1401.340.7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	170,700	8,700	162,000	Increase in benefits costs
<b>Location: 350 - Direct Services - MAP</b>						
	100.1401.350.7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	30,500	1,500	29,000	Increase in benefits costs
	100.1401.350.7140.045	Commission on Aging Appropriatio Comm For Life Salaries & Fringe	65,300	3,300	62,000	Increase in benefits costs
	100.1401.350.7140.055	Commission on Aging Appropriatio Co. Shr. MealOnWheel Salary & Fr	66,400	3,400	63,000	Increase in benefits costs
	100.1401.350.7140.080	Commission on Aging Appropriatio Senior Ride Salary & Fringe	57,900	2,900	55,000	Increase in benefits costs
<b>Department: 1402 - Other Social Services</b>						
	100.1402.7100.017	County Grants Big Brothers/Big Sisters	1,000	(6,500)	7,500	
	100.1402.7100.021	County Grants Chesapeake Housing Missions	0	(15,000)	15,000	
	100.1402.7100.023	County Grants The Cricket Center	25,000	(10,000)	35,000	
	100.1402.7100.041	County Grants Freedom Warrior Federation	0	(8,200)	8,200	
	100.1402.7100.077	County Grants Jesse Klump Memorial Fund, Inc.	1,000	(2,200)	3,200	
	100.1402.7100.078	County Grants Unstoppable Joy Co.	0	(100,000)	100,000	
	100.1402.7100.085	County Grants Life Crisis Center	8,500	(102,500)	111,000	
	100.1402.7100.086	County Grants Snow Hill Lions Club	0	(40,000)	40,000	
	100.1402.7100.100	County Grants Maryland Food Bank	10,000	(2,000)	12,000	
	100.1402.7100.111	County Grants Next One Up	0	(60,000)	60,000	
	100.1402.7100.160	County Grants Samaritan Shelter	20,000	(20,000)	40,000	
	100.1402.7100.196	County Grants Univ of Md Med Sys Foundation	0	(15,000)	15,000	
	100.1402.7100.202	County Grants Worcester County 4-H & FFA Fair	10,000	(4,000)	14,000	
	100.1402.7100.210	County Grants Worcester County GOLD	15,000	(5,000)	20,000	
<b>Department: 1603 - Libraries</b>						
<b>Location: 300 - Snow Hill Branch</b>						
	100.1603.300.6550.000	Building Site Expenses For Conversion	0	(9,100)	9,100	This was an error and taken out of the budget
<b>Department: 1604 - Other Recreation &amp; Culture</b>						
	100.1604.7100.009	County Grants Assateague Coastal Trust	0	(18,000)	18,000	
	100.1604.7100.027	County Grants Downtown Snow Hill Inc.	0	(10,000)	10,000	
	100.1604.7100.095	County Grants MarVa Theatre Performing Arts Ct	15,000	(5,000)	20,000	

Worcester County			Expense Budget Worksheet Report			
	G/L Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	Committee Review Comments
	100.1604.7100.128	County Grants Ocean Pines Players	0	(5,700)	5,700	
	100.1604.7100.135	County Grants Delmarva Discovery Ctr/Poc Mktg	15,000	(15,000)	30,000	
	100.1604.7100.185	County Grants Spirit of Newtown Committee	0	(5,725)	5,725	
<b>Department:</b>	<b>1901 - Taxes Shared with Towns</b>					
<b>Location:</b>	<b>100 - Town of Pocomoke</b>					
	100.1901.100.7160.020	Towns' Share Towns' Share County Income Tax	283,020	18,020	265,000	Increase in Income Tax estimate 6.8%
<b>Location:</b>	<b>110 - Town of Berlin</b>					
	100.1901.110.7160.020	Towns' Share Towns' Share County Income Tax	555,360	35,360	520,000	Increase in income tax estimate 6.8%
<b>Location:</b>	<b>120 - Town of Snow Hill</b>					
	100.1901.120.7160.020	Towns' Share Towns' Share County Income Tax	176,220	11,220	165,000	Increase income tax to town 6.8%
<b>Location:</b>	<b>130 - Town of Ocean City</b>					
	100.1901.130.7160.020	Towns' Share Towns' Share County Income Tax	1,762,200	112,200	1,650,000	Increase income tax to town estimate 6.8%
<b>Department:</b>	<b>1902 - Grants to Towns</b>					
<b>Location:</b>	<b>100 - Town of Pocomoke</b>					
	100.1902.100.7100.193	County Grants Unrestricted to Town	514,959	(50,000)	564,959	Remove Unrestricted Grant Increase request
<b>Location:</b>	<b>120 - Town of Snow Hill</b>					
	100.1902.120.7100.193	County Grants Unrestricted to Town	799,959	(161,495)	961,454	Remove Byrd Park Stormwater & Basketball Court Requests
<b>Location:</b>	<b>130 - Town of Ocean City</b>					
	100.1902.130.7100.193	County Grants Unrestricted to Town	3,386,457	(395,402)	3,781,859	POS funding request will be presented during an open session meeting. Removed Skate Park request. Removed Unrestricted Grant increase request of 5%. Removed Camera Expansion Project. Update unrestricted grant to FY23 approved amount
<b>Location:</b>	<b>190 - Ocean Pines Association</b>					
	100.1902.190.6160.043	Grant Programs Other Grants	0	(150,000)	150,000	Remove request for increase in Road & Bridges funds
<b>Department:</b>	<b>1950 - Benefits &amp; Insurance</b>					
	100.1950.7170.010	Benefits & Insurance Allowance for COLA	1,695,000	(765,000)	2,460,000	Reduced COLA to 2%
	100.1950.7170.040	Benefits & Insurance Other Post-Employment Benefits	10,000,000	500,000	9,500,000	Additional OPEB designated for BOE
				(\$1,891,969.00)		



Worcester County Administration

One West Market St. Room 1103 | Snow Hill MD 21863 | (410) 632-1194 | [www.co.worcester.md.us](http://www.co.worcester.md.us)

TO: Worcester County Commissioners  
FROM: Kim Reynolds, Budget Officer  
DATE: May 4, 2023  
RE: Additional Information and Requests

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There have been several request changes since the departments and towns have presented their budgets and one additional Board of Education item.

- Revised FY24 Ocean Pines Association, Inc. funding request letter.
- Board of Education FY24 County minimum required local share.
- An updated request for promotions in the Sheriff Department which will be discussed in Item A and Item 6c of personnel requests.
- A request from the Treasurer's Office which will be discussed in Item A of personnel requests.

The personnel adjustments are shown on the Expenditure Reports as Committee Review adjustments.



# OCEAN PINES ASSOCIATION, INC.

239 Ocean Parkway • Ocean Pines, Maryland 21811

Telephone: 410-641-7717 • Fax: 410-641-5581

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March 9, 2023

Ms. Kim Reynolds, Budget Officer  
Worcester County Government Center  
One West Market Street  
Snow Hill, Maryland 21863

Dear Ms. Reynolds:

This revised request is being submitted to you in accordance with the letter dated January 3, 2022 from President Anthony Berinto, Jr. President Bertino asked that the Ocean Pines Association provide details on funding requests to assist with developing the Worcester County Budget for the coming fiscal year.

The 8,482 properties within Ocean Pines include a year-round population of approximately 12,000 which represents a significant percentage of the overall county population. In addition to the county residents that live and own property in Ocean Pines, the Association shares the use of its physical assets with thousands of guests who come to the area to visit each year. These physical assets include eighty-two miles of road, associated bridges, five pools, a golf course, several restaurants, and numerous parks and playgrounds. Additional services that the Association provides to the residents of the county when they are in Ocean Pines include public safety services and various recreation programming that include classes for physical fitness and wellness, educational forums, along with children's camps and other activities.

The summary information noted above is the general reference regarding our request for funding. We believe the Commissioners and other members of the leadership team recognize the Association for the asset that it is to the County through its consideration of funding for this upcoming year.

As we have requested in the past, and to align with the County's budget structure, our requests fall into three categories: Public Safety, Roads and Bridges, and Parks and Recreation.

## **Public Safety**

The County has consistently provided grant funding for the dedicated purpose of supporting the Ocean Pines Police Department. We appreciate this financial support and request that the County continue to provide a level of funding commensurate with the importance of this public safety service.

Visit Us Online at [www.oceanpines.org](http://www.oceanpines.org)



The annual report submitted by the Ocean Pines Police Department shows the number of calls in 2022 for mutual aid and assisting other agencies including joint agency operations at 562 and a total number of calls for service at 9,807. These service calls generated by citizens and police personnel in the field included both criminal and non-criminal incidents. Throughout most of the year the departments were challenged with COVID 19 issues that restricted our opportunity to upgrade equipment or supplies. Your help in providing much needed funding is imperative to meet the related and growing needs for recruitment, training, and time.

To assist us in meeting the current and increasing demands on our police force, we respectfully request Public Safety funding in the form of a grant in the amount of \$550,000 and ask for your consideration.

### **Roads & Bridges**

The 82 miles of roads in Ocean Pines carry the traffic load for thousands of both resident and non-resident vehicles every day. Along with the responsibility to maintain 4 bridges to comply with the appropriate safety standards, we also have 387 drainage pipes that cross under existing roads. As that infrastructure is more than 50 years old, much of it is in dire need of replacement. We must also maintain each of the residential driveway pipes throughout our community.

This past year Ocean Pines has taken a more aggressive approach in maintaining our roadways and repairing drainage pipes. Specific plans have been developed and work is being done in these areas in conjunction with those plans. If funding from the County were to be made available, these projects could continue, and we would be able to alleviate road and drainage problems that currently impact many of our property owners. Also, should the County open any discussions regarding available Casino funds and the impact associated with the establishment of table games, Ocean Pines would be very interested in participating in the hopes that we could potentially share benefits with the County residents in Ocean Pines if such funding became available.

To assist us in meeting the infrastructure needs of our portion of the county, we respectfully request funding in the amount of \$150,000 and ask for your consideration.

### **Parks & Recreation**

Our Recreation & Parks Department operates seven days a week, year-round, to meet the needs of our residents, visitors, and tourists. We offer many no-fee amenities and activities, including concerts and movies in the park, holiday events, basketball courts, soccer fields, playgrounds, a skate park, walking trails and other special event programs that are open to the public and well attended by residents and non-residents alike. However, there are considerable maintenance and operations costs associated with these "free" amenities; most of which is considerably borne by the residents.

To assist us in continuing to execute high-quality events and programming for the community at-large and our visiting guests to the county, we respectfully request Recreation & Parks funding in the amount of \$40,000.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Doug Parks", written in a cursive style.

Doug Parks (on behalf of the Ocean Pines Board of Directors)  
President, Ocean Pines Association

R00A02 – MSDE – Aid to Education

**Appendix 8**  
**Local Education Effort**  
**Fiscal 2023-2024**  
**(\$ in Millions)**

<u>County</u>	<u>Fiscal 2023</u> <u>Local</u> <u>Approp.<sup>1</sup></u>	<u>Fiscal 2024</u>			<u>2024 Min. Local</u> <u>Effort versus</u> <u>2023 Local Approp.</u>	
		<u>Combined</u> <u>Local Share<sup>2</sup></u>	<u>MOE<sup>3</sup></u>	<u>Min. Local</u> <u>Effort<sup>4</sup></u>		
Allegany	\$31.9	\$34.2	\$31.0	\$34.2	\$2.3	7.4%
Anne Arundel	834.7	714.6	829.6	829.6	-5.2	-0.6%
Baltimore City	313.3	392.5	307.7	392.5	79.2	25.3%
Baltimore	918.0	825.5	867.6	867.6	-50.4	-5.5%
Calvert	141.3	82.3	137.8	137.8	-3.5	-2.5%
Caroline	16.1	15.4	15.9	15.9	-0.2	-1.0%
Carroll	213.0	145.4	209.8	209.8	-3.2	-1.5%
Cecil	89.2	85.2	88.5	88.5	-0.7	-0.8%
Charles	212.7	136.2	208.3	208.3	-4.4	-2.1%
Dorchester	20.9	24.0	20.4	24.0	3.1	14.7%
Frederick	349.7	264.1	351.4	351.4	1.6	0.5%
Garrett	28.8	28.6	27.5	28.6	-0.2	-0.8%
Harford	324.2	233.2	304.9	304.9	-19.4	-6.0%
Howard	675.6	415.4	648.8	648.8	-26.8	-4.0%
Kent	18.6	19.3	17.6	19.3	0.7	3.9%
Montgomery	1,839.1	1,574.7	1,797.6	1,797.6	-41.5	-2.3%
Prince George's	847.0	879.6	792.3	879.6	32.6	3.8%
Queen Anne's	64.1	57.5	62.5	62.5	-1.6	-2.5%
St. Mary's	121.5	98.2	115.0	115.0	-6.5	-5.4%
Somerset	10.6	8.7	10.3	10.3	-0.4	-3.3%
Talbot	46.9	50.6	46.2	50.6	3.8	8.1%
Washington	109.1	97.5	108.1	108.1	-1.0	-0.9%
Wicomico	49.1	42.5	49.0	49.0	-0.1	-0.2%
Worcester	100.3	70.7	100.0	100.0	-0.3	-0.3%
<b>Total</b>	<b>\$7,375.8</b>	<b>\$6,295.9</b>	<b>\$7,147.6</b>	<b>\$7,333.8</b>	<b>-\$42.0</b>	<b>-0.6%</b>

<sup>1</sup> Includes local appropriations not subject to per pupil MOE.

<sup>2</sup> Local share of formula aid accounting for relief provisions.

<sup>3</sup> Chapter 33 of 2022 specifies deductions from the per pupil MOE calculation for fiscal 2024.

<sup>4</sup> Minimum local effort is the greater of combined local share and per pupil MOE; Prince George's County result excludes appropriation of local dedicated telecommunications and energy tax funds totaling \$49.1 million in fiscal 2023 and a projected \$54.0 million in fiscal 2024. These amounts are excluded from MOE as well.

Note: Due to the delay in processing tax returns for tax year 2021, the Comptroller's Office had to release an updated report in January that included a more complete measure of the Net Taxable Income. The delay resulted primarily from legislation passed at the 2020 session that allowed pass-through entities to make estimated payments on behalf

\$100,006,640

Worcester County		Revenue Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>REVENUES</b>									
4000	Full Year Real Property Taxes	152,143,661	689,866	151,453,795	6,956,387	144,497,408	140,941,970		Updated based on March 31, 2023 report
4010	Personal Property Taxes	389,756	(15,765)	405,521	25,271	380,250	244,515		
4020	Corporation Property Taxes	4,806,994	(194,429)	5,001,423	311,673	4,689,750	4,714,610		
4030	Railroad & Utility Property Tax	4,808,346	273,632	4,534,714	169,021	4,365,693	4,355,715		
4035	Railroad Real Property	2,442	(135)	2,577	0	2,577	3,728		
4040	Half Year Real Property Taxes	126,750	0	126,750	(21,125)	147,875	253,425		
4050	Tax Additions & Abatements	(208,200)	0	(208,200)	(50,000)	(158,200)	(206,794)		
4060	Interest on Delinquent Taxes	800,000	0	800,000	0	800,000	701,711		
4070	Discounts Allowed on Taxes	(500,000)	0	(500,000)	0	(500,000)	(507,438)		
4080	Tax Credits For Assessment I	(2,948,889)	0	(2,948,889)	(1,231,080)	(1,717,809)	(1,173,542)		
4100	Income Tax	40,000,000	2,000,000	38,000,000	0	38,000,000	37,351,910		Adjusted based on most recent actuals
4200	Admission & Amusement Taxes	700,000	0	700,000	100,000	600,000	799,070	Increase based on prior year actuals	
4210	Recordation Taxes	7,000,000	0	7,000,000	(2,000,000)	9,000,000	14,354,002		
4240	Food Tax	110,000	29,000	81,000	0	81,000	83,556		Increase based on FY23 estimates
4250	Room Tax	265,000	55,000	210,000	0	210,000	226,158		Room Tax Increase based on FY23 estimates
4250.040	Room Tax Due to Unincorporated Areas	1,500,000	250,000	1,250,000	0	1,250,000	1,357,390		Room Tax increase based on FY23 estimates
4260	Rents/State Revenue	0	(14,229)	14,229	14,229	0	40,891		Accounted for in account#4260.030
4260.010	Rents/State Revenue Boat Landings	82,000	2,933	79,067	7,067	72,000	69,684		Boat Landings increase based on FY23 actuals
4260.020	Rents/State Revenue County Administration	71,857	0	71,857	(27,600)	99,457	46,571		
4260.030	Rents/State Revenue Elections	14,229	0	14,229	0	14,229	14,229		
4270	Rents-Tower Site/Contrib & Donat	23,300	0	23,300	0	23,300	23,111		
4300	Highway Users Taxes	1,470,169	0	1,470,169	247,903	1,222,266	1,238,423		
4310	911 Fees	1,400,000	0	1,400,000	49,520	1,350,480	871,567		
4340	Transfer Tax	4,000,000	0	4,000,000	(2,000,000)	6,000,000	9,462,305		
4400	Franchise Fees	22,506	0	22,506	6	22,500	22,506		
4600	Sale Of Fixed Assets	125,000	0	125,000	(65,000)	190,000	105,501		
4700	Interest On Investments	5,000,000	0	5,000,000	4,900,000	100,000	119,427		
4800	Other Miscellaneous Revenue	200,000	0	200,000	120,000	80,000	429,821		
4850.010	Credit Card Fees Environmental Programs	6,000	0	6,000	0	6,000	0		
4850.020	Credit Card Fees DRP	8,000	0	8,000	4,800	3,200	0		
4850.030	Credit Card Fees States Attorney	2,100	0	2,100	0	2,100	0		
4850.050	Credit Card Fees Recreation	1,500	1,500	0	0	0	0		Credit Card Fees estimate
4900	Liquor Licenses	950,000	150,000	800,000	0	800,000	876,106		Liquor Licenses revenue increase based on FY23 actuals
4905	Vending Machine Licenses	65,000	0	65,000	(10,000)	75,000	44,660		
4910	Traders Licenses	80,000	0	80,000	0	80,000	90,178		
4915	Occupational Licenses	30,000	0	30,000	26,000	4,000	30,800		
4920	Bingo Permits	12,000	0	12,000	0	12,000	11,912		
4927	Rental License Fee	195,000	0	195,000	20,000	175,000	183,305		

Worcester County		Revenue Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
4930	Building Permits	315,000	0	315,000	0	315,000	303,313		
4932	Electrical Permits	18,000	0	18,000	3,000	15,000	21,575		
4933	Commercial Plumbing Plan Review	2,500	0	2,500	0	2,500	1,745		
4935	Marriage Licenses	20,000	0	20,000	0	20,000	21,660		
4936	Civil Ceremony	1,000	0	1,000	0	1,000	1,380		
4940	Shoreline Construction Application Fee	25,000	0	25,000	0	25,000	35,700		
4941	Shoreline Construction Permit	20,000	0	20,000	0	20,000	27,700		
4942	Timber Harvest Permit	3,000	0	3,000	0	3,000	2,800		
4943	SEC/SWM Permit	29,000	0	29,000	4,000	25,000	51,609		
4945.010	Environmental Permits Burn Permit	600	0	600	0	600	240		
4945.020	Environmental Permits Campground Permit	3,325	0	3,325	0	3,325	3,650		
4945.030	Environmental Permits Septic Permit	24,000	0	24,000	0	24,000	30,245		
4945.040	Environmental Permits Waste Hauler Permit	3,000	0	3,000	0	3,000	2,950		
4945.050	Environmental Permits Well Permit	16,800	0	16,800	0	16,800	21,600		
4945.060	Environmental Permits Other	300	0	300	0	300	150		
4945.070	Environmental Permits Review Fee	40,000	0	40,000	30,000	10,000	16,905		
4950	Health Permits	426,915	0	426,915	(5,641)	432,556	426,916		
4955	Raffle Permits	1,500	0	1,500	(300)	1,800	1,450		
4960	Plumbing Permits	65,000	0	65,000	10,000	55,000	85,520		
4965	Gas Permits	20,000	0	20,000	0	20,000	15,595		
4970	Forestry Conservation Review Fees	6,000	0	6,000	0	6,000	5,833		
4980	Landfill Permits-Household	320,000	0	320,000	0	320,000	324,730		
4982	PAYT Tags - Household	7,500	0	7,500	(500)	8,000	7,280		
5045	EDU Transfer/Application Fee	0	0	0	0	0	600		
5047	Stormwater Management Review Fee	95,000	0	95,000	15,000	80,000	101,039		
5060.100	Licenses and Permits Board of Zoning Appeal Fee	24,000	2,200	21,800	0	21,800	25,125		Increase for certified mailers
5060.300	Licenses and Permits Site Plan Review	11,000	0	11,000	0	11,000	8,858		
5060.400	Licenses and Permits Rezoning Fee	4,000	0	4,000	0	4,000	9,250		
5060.500	Licenses and Permits Subdivision Review Fee	12,000	0	12,000	0	12,000	10,130		
5060.600	Licenses and Permits Text Amendment Application Fee	1,600	0	1,600	(600)	2,200	1,400		
5060.700	Licenses and Permits Nat Resources Text Amendment App	350	0	350	0	350	0		
5065.100	Sheriff Fees Sheriff Fees - Paper Service	30,000	0	30,000	0	30,000	25,383		
5065.200	Sheriff Fees Sheriff Fees - Peddler's License	0	0	0	0	0	225		

Worcester County		Revenue Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
5065.300	Sheriff Fees Sheriff Fees - Parking Fines	100	0	100	0	100	250		
5065.400	Sheriff Fees Animal Control Fees	5,000	0	5,000	0	5,000	3,995		
5065.500	Sheriff Fees Animal Shelter Revenue	0	0	0	0	0	785		
5065.600	Sheriff Fees Sheriff's Sale	0	0	0	0	0	524		
5065.700	Sheriff Fees Contractual Services	80,000	73,000	7,000	0	7,000	83,072		SRO grant contract with BOE
5065.990	Sheriff Fees Other	0	0	0	0	0	1,859		
5070.100	Sale of Publications & Copies Commissioners	350	0	350	0	350	1,448		
5070.200	Sale of Publications & Copies Treasurer's Office	0	0	0	0	0	655		
5070.300	Sale of Publications & Copies Dev. Review & Permitting	6,200	0	6,200	0	6,200	377		
5070.600	Sale of Publications & Copies Elections	200	0	200	(100)	300	2,369		
5070.700	Sale of Publications & Copies Circuit Court	250	0	250	0	250	550		
5070.900	Sale of Publications & Copies Environmental Programs	0	0	0	(5)	5	5		
5075	Library Use Charges	10,000	0	10,000	5,000	5,000	16,859		
5076	Library Erate Reimbursement	850	0	850	0	850	971		
5080	County Share Vehicle Tag Fee	1,000	0	1,000	(500)	1,500	364		
5085	Liquor Advertising Fees	1,200	0	1,200	0	1,200	2,280		
5090	Firearms Training Center Fee	8,000	0	8,000	0	8,000	15,225		
5095.200	Payments For Jail Use ICE Housing	0	0	0	0	0	414,977		
5095.400	Payments For Jail Use State Housing	24,420	0	24,420	(25,580)	50,000	17,325		
5095.600	Payments For Jail Use Social Security	6,000	0	6,000	0	6,000	3,400		
5095.700	Payments For Jail Use State Mental Health Reimb.	20,000	0	20,000	0	20,000	15,030		
5095.800	Payments For Jail Use Pretrial Fees	5,000	0	5,000	0	5,000	3,082		
5100.100	Fire Inspection Fees Plan Review Fee	100,000	0	100,000	0	100,000	146,074		
5100.200	Fire Inspection Fees Fire Safety Fee	25,000	0	25,000	0	25,000	25,315		
5100.300	Fire Inspection Fees Fire Reports	0	0	0	0	0	250		
5100.400	Fire Inspection Fees Hazmat Response Reimbursement	0	0	0	0	0	10,968		
5100.600	Fire Inspection Fees Fire Inspections QAP	25,000	0	25,000	0	25,000	22,690		
5105.100	Public Works Revenues Pipe Sales	40,000	25,000	15,000	0	15,000	34,468		Increase pipe sales revenue based on fee increases
5107	Roads Department Fees	2,500	0	2,500	(2,500)	5,000	2,151		
5110	Recreation Fees	307,345	0	307,345	47,345	260,000	236,269		
5115	Mosquito Control Charges	50,000	0	50,000	0	50,000	44,242		
5120	Circuit Court Bar Library	5,000	0	5,000	0	5,000	0		
5127	Recreation Center Rental Fees	26,600	0	26,600	16,600	10,000	2,745		
5128	Recreation Sponsorships	13,900	0	13,900	11,900	2,000	1,500		

Worcester County		Revenue Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
5130	Tourism Programs and Events	0	0	0	0	0	314		
5150.100	Housing Program Fees Program Income	0	0	0	0	0	13,523		
5155	CommunityService Fees	70,000	0	70,000	0	70,000	70,800		
5160	Family Services Legal Fees Other	500	0	500	500	0	1,275		
5162	Seacrets Security	50,000	0	50,000	0	50,000	106,744		
5163	Purnell Properties Security	0	0	0	0	0	10,875		
5165	Critical Area Review Fees	8,000	0	8,000	(21,000)	29,000	46,585		
5167	Water/Sewer Plan Amendment Fee	2,000	0	2,000	0	2,000	500		
5175.200	Donations Sponsorship Program Recreation	23,500	0	23,500	13,500	10,000	(3,150)		
5175.205	Donations Sponsorship Program Youth Scholarship Donations	1,500	0	1,500	0	1,500	0		
5181	First Offender Program Fees	5,000	0	5,000	(5,000)	10,000	6,519		
5185	Recycling Revenue	157,700	0	157,700	53,200	104,500	172,231	40% increase in Aluminum/Bi-Metal, also considerable increase in other recyclables	
5186	Metal Recycling Revenue	30,000	0	30,000	(12,000)	42,000	46,419	Estimate based on tonnage	
5195	Tire Revenue	35,000	0	35,000	3,000	32,000	37,650	Estimate-increased tires taken to cell	
5215	Motor Coach Fees	15,000	0	15,000	(15,000)	30,000	0		
5220.010	Park Fees Field Rental	15,000	0	15,000	0	15,000	11,165		
5220.020	Park Fees Pavilion Rental	5,250	0	5,250	1,750	3,500	5,235		
5220.030	Park Fees Tree of Life	800	0	800	0	800	409		
5220.035	Park Fees Tournament Rental	40,000	0	40,000	5,000	35,000	34,078		
5220.040	Park Fees User Fees	0	0	0	0	0	4		
5225	Concession Stand Fees	85,000	0	85,000	20,000	65,000	58,929		
5226	Special Events Fees	114,950	0	114,950	(85,050)	200,000	110,342		
5227	Tournament Fees	15,000	0	15,000	0	15,000	7,350		
5230.010	Environmental Fees Perk Test Fee	13,500	0	13,500	3,500	10,000	26,370		
5230.020	Environmental Fees Plat Review Fee	6,000	0	6,000	0	6,000	6,325		
5230.030	Environmental Fees Water Sample Fee	400	0	400	0	400	500		
5240	Shared Facility/Service Area Fee	500	0	500	0	500	500		
5245	Solar Renewable Energy Credits	1,000	0	1,000	0	1,000	5,823		
5300	Court Fines	25,000	0	25,000	0	25,000	39,090		
5310	Civil Infraction Fines	2,765	0	2,765	(1,235)	4,000	2,675		
5420	Retiree Drug Subsidy	60,000	0	60,000	0	60,000	(135,000)		
5435	BRF Admin Fee	22,500	0	22,500	0	22,500	23,706		
5510	Transfers From Other Funds	0	0	0	0	0	1,877,245		
5511	Casino/Local Impact Grant Funds	2,392,943	2,392,943	0	(3,244,000)	3,244,000	2,981,609		-Public Safety Vehicles/Cap Equipment - FY24 Debt Jail Improvements & Public Safety Logistical Storage Facility -Jail Camera Equipment Upgrades -Jail Metal Detector & Conveyor Belt Screening

Worcester County		Revenue Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
5515	DHCD Housing Administration Fee	7,000	0	7,000	0	7,000	14,637		
5517	Other Housing Rehab Income	4,000	0	4,000	0	4,000	0		
5525	Conservation Easement Administrative Fee	25,000	0	25,000	5,000	20,000	9,925		
5530	Eastern Shore Library Grant	80,000	0	80,000	5,000	75,000	75,000		
5541	Traffic Safety SHA	1,500	0	1,500	0	1,500	1,654		
5543	Dental Program Reimbursement	16,721	0	16,721	0	16,721	0		
5600	Federal Payments In Lieu of Taxe	20,305	0	20,305	0	20,305	21,553		
5605	MD State Police Grants	0	0	0	0	0	1,510		
5615	Maryland Coastal Bays	0	0	0	0	0	82,378		
5620	CDBG Economic Dev. Grant	0	0	0	0	0	100,000		
5622	CDBG Federal Grant	0	0	0	0	0	15,778		
5624	DHCD State Grant	0	0	0	0	0	75,262		
5625	CDBG Housing Rehab Grant	150,000	0	150,000	0	150,000	159,493		
5630	Water System Monitoring Grant	17,560	0	17,560	0	17,560	23,450		
5635	Police Protection Grant	244,113	0	244,113	0	244,113	255,127		
5640	State Library Aid	183,610	0	183,610	9,008	174,602	174,602		
5645	Share of State Park Receipts	625,000	0	625,000	0	625,000	611,613		
5650	State Aid for Fire Companies	370,000	0	370,000	2,350	367,650	367,650		
5655	Program Open Space Grant - Parks	1,371,395	0	1,371,395	641,395	730,000	1,050,178		
5660	Waterway Improvement Grants	280,000	0	280,000	(50,000)	330,000	7,674		
5662	BRF Operations & Maintenance Grant	35,000	0	35,000	0	35,000	20,500		
5663	Share of State Forest Land	70,000	0	70,000	0	70,000	0		
5664.020	US Fish and Wildlife Service Other General Government	7,000	0	7,000	0	7,000	6,060		
5675	Child Support Enforcement Grant	9,000	0	9,000	0	9,000	10,379		
5680	State Grant for Critical Areas	9,000	0	9,000	0	9,000	9,000		
5688	MD Dept of Aging Grant	45,027	0	45,027	(9,685)	54,712	54,712		
5690	SSTAP Grant	126,975	0	126,975	0	126,975	126,975		
5700	911 ENSB Grant	153,595	0	153,595	0	153,595	1,248,401		
5704	MD AOC Security Grant	84,213	0	84,213	84,213	0	9,627		
5705	State Grant for Tourism	160,000	0	160,000	0	160,000	0		
5712	GOCCP Grant	50,000	0	50,000	50,000	0	0		
5713	GOCCP - Sheriff Grants	0	0	0	0	0	19,743		
5715	Coastal Zone Grant	1,508,500	0	1,508,500	1,508,500	0	5,450		
5725	Family Support Grant	439,764	0	439,764	64,882	374,882	299,349		
5730	Septic System BRF Grant Program	240,000	0	240,000	0	240,000	329,550		
5732	Conservation Easements Reimbursements	50,000	0	50,000	0	50,000	0		
5735.015	Other Grants Economic Development	0	0	0	0	0	143,614		
5735.025	Other Grants General Government	0	0	0	0	0	425		



Worcester County		Revenue Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
5735.030	Other Grants Human Resources	0	0	0	0	0	2,400		
5735.035	Other Grants Sheriff	0	0	0	0	0	2,309		
5735.050	Other Grants Recreation	10,500	0	10,500	10,500	0	12,000		
5735.055	Other Grants Environmental Programs	96,000	0	96,000	96,000	0	0		
5735.060	Other Grants Library	0	0	0	0	0	3,447		
5745.300	Homeland Security Grant SHSGP	87,467	0	87,467	(4,806)	92,273	52,543		
5745.600	Homeland Security Grant EMPG	74,876	0	74,876	469	74,407	95,547		
5747	CARES ACT - 19	0	0	0	0	0	192,904		
5748.10	American Rescue Plan Act 2021	0	0	0	0	0	119,080		
5748.12	American Rescue Plan Act 2021 DHCD ERAP	0	0	0	0	0	4,177,180		
5749	Local Assistance & Tribal Grant	50,000	0	50,000	50,000	0	0		
5757	Trial Jury Reimbursement	54,000	0	54,000	0	54,000	40,935		
5760	Drug Court Grant	224,706	0	224,706	0	224,706	197,001		
5762	Heroin Coordinator Grant	50,615	0	50,615	0	50,615	50,615		
5774	Grant Programs - St Atty Federal	461,890	0	461,890	461,890	0	0		
5785	MDE Beach Monitoring Grant	3,261	0	3,261	0	3,261	3,261		
5845	Salary Reimbursement	0	0	0	(500)	500	100		
5850	Other Revenue	0	0	0	0	0	(1,102)		
5900	Library Federal Grants	0	0	0	0	0	120,838		
5905	Sheriff-Sex Offender Grant	10,000	0	10,000	0	10,000	9,484		
5910	Sher-Health Tobacco Enforcement	3,000	0	3,000	0	3,000	2,471		
5912	Sher-Health Underage Drinking	4,000	0	4,000	0	4,000	1,790		
5925	MALPF Admin Fee	12,000	0	12,000	0	12,000	20,223		
5940	Intern Program Grant	100,000	0	100,000	0	100,000	20,000		
5975	Transfers	0	0	0	(4,182,639)	4,182,639	0		
REVENUES Total		\$235,890,227	\$5,720,516	\$230,169,711	\$3,112,933	\$227,056,778	\$235,906,550		

Worcester County								
Expense Annual Budget by Organization Report								
Summary								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance	Overall FY24 Variance	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Expenditures</b>								
100.1001 - General Fund,County Commissioners	\$1,183,281.00	\$100.00	\$747.00	0%	\$1,183,181.00	\$1,182,534.00	\$1,089,404.65	\$1,026,534.45
100.1002 - General Fund,Circuit Court	\$1,567,400.00	(\$101,822.00)	\$71,791.00	5%	\$1,669,222.00	\$1,495,609.00	\$1,349,486.09	\$1,181,085.07
100.1003 - General Fund,Orphan's Court	\$36,900.00	\$0.00	\$500.00	1%	\$36,900.00	\$36,400.00	\$26,112.25	\$25,799.94
100.1004 - General Fund,State's Attorney	\$3,181,582.00	\$0.00	\$448,461.00	16%	\$3,181,582.00	\$2,733,121.00	\$1,812,892.98	\$1,497,166.76
100.1005 - General Fund,Treasurer's Office	\$1,379,270.00	(\$1,391.00)	(\$395.00)	0%	\$1,380,661.00	\$1,379,665.00	\$1,210,844.25	\$1,132,021.29
100.1006 - General Fund,Elections Office	\$1,356,453.00	\$0.00	\$21,022.00	2%	\$1,356,453.00	\$1,335,431.00	\$857,595.95	\$968,911.06
100.1007 - General Fund,Human Resources	\$503,002.00	\$0.00	(\$29,207.00)	-5%	\$503,002.00	\$532,209.00	\$474,464.77	\$472,377.64
100.1008 - General Fund,Development, Review & Permits	\$2,139,726.00	\$2,700.00	\$27,935.00	1%	\$2,137,026.00	\$2,111,791.00	\$1,756,693.76	\$1,643,946.19
100.1010 - General Fund,Environmental Programs	\$3,237,994.00	\$1,500.00	\$1,630,426.00	101%	\$3,236,494.00	\$1,607,568.00	\$2,017,402.35	\$1,675,790.74
100.1011 - General Fund,Information Technology	\$661,401.00	\$0.00	(\$12,836.00)	-2%	\$661,401.00	\$674,237.00	\$567,459.95	\$531,929.95
100.1090 - General Fund,Other General Government	\$3,741,632.00	(\$227,000.00)	\$71,004.00	2%	\$3,968,632.00	\$3,670,628.00	\$7,827,798.51	\$5,212,141.17
100.1101 - General Fund,Sheriff's Office	\$11,185,960.00	(\$281,195.00)	\$920,334.00	9%	\$11,467,155.00	\$10,265,626.00	\$8,369,781.22	\$6,993,470.07
100.1102 - General Fund,Emergency Services	\$3,251,479.00	\$0.00	\$13,944.00	0%	\$3,251,479.00	\$3,237,535.00	\$3,618,695.85	\$3,987,102.02
100.1103 - General Fund,Jail	\$10,147,496.00	\$325,000.00	\$363,616.00	4%	\$9,822,496.00	\$9,783,880.00	\$8,929,538.29	\$9,213,161.99
100.1104 - General Fund,Fire Marshal	\$684,806.00	\$0.00	\$30,892.00	5%	\$684,806.00	\$653,914.00	\$588,945.84	\$533,985.04
100.1105 - General Fund,Volunteer Fire Departments	\$10,478,095.00	(\$112,318.00)	\$744,851.00	8%	\$10,590,413.00	\$9,733,244.00	\$9,371,800.34	\$8,214,648.67
100.1201 - General Fund,Maintenance	\$1,585,447.00	\$0.00	\$27,792.00	2%	\$1,585,447.00	\$1,557,655.00	\$1,208,944.16	\$962,415.02
100.1202 - General Fund,Roads	\$4,445,656.00	\$0.00	\$146,786.00	3%	\$4,445,656.00	\$4,298,870.00	\$3,431,576.21	\$3,274,295.30
100.1203 - General Fund,Public Works	\$775,342.00	\$0.00	\$45,631.00	6%	\$775,342.00	\$729,711.00	\$677,613.13	\$542,044.41
100.1204 - General Fund,Boat Landings	\$326,138.00	\$0.00	(\$55,112.00)	-14%	\$326,138.00	\$381,250.00	\$43,815.74	\$340,628.32
100.1205 - General Fund,Homeowner Convenience Centers	\$742,936.00	\$0.00	(\$1,747.00)	0%	\$742,936.00	\$744,683.00	\$649,802.79	\$647,097.83
100.1206 - General Fund,Recycling	\$906,070.00	\$0.00	(\$13,968.00)	-2%	\$906,070.00	\$920,038.00	\$874,824.83	\$784,607.36
100.1301 - General Fund,Health Department	\$5,858,596.00	(\$202,121.00)	\$99,985.00	2%	\$6,060,717.00	\$5,758,611.00	\$5,470,321.46	\$5,628,761.42
100.1302 - General Fund,Mosquito Control	\$197,586.00	\$0.00	\$35,750.00	22%	\$197,586.00	\$161,836.00	\$145,084.83	\$156,651.13
100.1303 - General Fund,Other Health & Hospitals	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
100.1401 - General Fund,Commission on Aging	\$1,635,302.00	\$8,600.00	\$90,619.00	6%	\$1,626,702.00	\$1,544,683.00	\$1,589,421.68	\$1,625,002.46
100.1402 - General Fund,Other Social Services	\$530,368.00	(\$390,400.00)	(\$200,000.00)	-27%	\$920,768.00	\$730,368.00	\$806,618.92	\$973,798.62

Worcester County								
Expense Annual Budget by Organization Report								
Summary								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance	Overall FY24 Variance	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
100.1502 - General Fund,WOR-WIC Community College	\$2,530,242.00	\$0.00	\$0.00	0%	\$2,530,242.00	\$2,530,242.00	\$2,530,242.00	\$2,530,242.00
100.1505 - General Fund,Board of Education	\$105,151,226.00	\$0.00	\$4,167,621.00	4%	\$105,151,226.00	\$100,983,605.00	\$97,019,148.29	\$94,643,937.45
100.1601 - General Fund,Recreation Department	\$1,930,799.00	\$0.00	\$89,292.00	5%	\$1,930,799.00	\$1,841,507.00	\$1,382,258.30	\$1,346,789.41
100.1602 - General Fund,Parks Department	\$2,312,032.00	\$0.00	\$692,867.00	43%	\$2,312,032.00	\$1,619,165.00	\$1,695,234.90	\$1,507,684.89
100.1603 - General Fund,Libraries	\$2,935,818.00	(\$9,100.00)	\$9,101.00	0%	\$2,944,918.00	\$2,926,717.00	\$2,758,804.36	\$2,590,803.26
100.1604 - General Fund,Other Recreation & Culture	\$80,001.00	(\$59,425.00)	\$1.00	0%	\$139,426.00	\$80,000.00	\$70,000.00	\$85,000.00
100.1701 - General Fund,Extension Service	\$255,625.00	\$0.00	\$12,947.00	5%	\$255,625.00	\$242,678.00	\$203,927.73	\$203,605.97
100.1702 - General Fund,Other Natural Resources	\$625,935.00	\$0.00	\$13,446.00	2%	\$625,935.00	\$612,489.00	\$534,791.61	\$501,252.99
100.1801 - General Fund,Economic Development	\$451,715.00	\$0.00	\$8,908.00	2%	\$451,715.00	\$442,807.00	\$483,810.70	\$11,596,302.52
100.1803 - General Fund,Tourism	\$1,373,990.00	\$0.00	\$26,503.00	2%	\$1,373,990.00	\$1,347,487.00	\$1,274,042.23	\$1,249,791.36
100.1901 - General Fund,Taxes Shared with Towns	\$3,120,957.00	\$176,800.00	\$176,800.00	6%	\$2,944,157.00	\$2,944,157.00	\$2,322,665.80	\$3,186,914.80
100.1902 - General Fund,Grants to Towns	\$6,417,375.00	(\$756,897.00)	(\$191,492.00)	-3%	\$7,174,272.00	\$6,608,867.00	\$6,241,601.00	\$6,061,958.00
100.1950 - General Fund,Benefits & Insurance	\$27,739,200.00	(\$265,000.00)	\$3,771,583.00	16%	\$28,004,200.00	\$23,967,617.00	\$20,800,859.92	\$19,183,559.17
100.1975 - General Fund,Debt Service	\$13,199,262.00	\$0.00	(\$449,081.00)	-3%	\$13,199,262.00	\$13,648,343.00	\$13,691,172.96	\$13,938,909.03
100.1985 - General Fund,Interfund	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$14,245,216.56	\$3,756,714.18
<b>Expenditure Grand Totals:</b>	<b>\$239,864,095.00</b>	<b>(\$1,891,969.00)</b>	<b>\$12,807,317.00</b>	<b>6%</b>	<b>\$241,756,064.00</b>	<b>\$227,056,778.00</b>	<b>\$230,020,717.16</b>	<b>\$221,628,838.95</b>

<b>Worcester County</b>								
<b>FY2024 Budget Request</b>								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1001 County Commissioners</b>								
PERS SVCS - Personnel Services	\$1,114,433.00	\$0.00	(\$7,172.00)	-1%	\$1,114,433.00	\$1,121,605.00	\$1,025,765.79	\$1,018,898.76
SUPP & MAT - Supplies & Materials	\$55,261.00	\$0.00	\$5,749.00	12%	\$55,261.00	\$49,512.00	\$36,543.43	\$35,694.85
MAINT & SVCS - Maintenance & Services	\$49,410.00	\$0.00	\$1,020.00	2%	\$49,410.00	\$48,390.00	\$64,324.32	\$23,049.56
OTHR CHGS - Other Charges	\$63,136.00	\$100.00	\$16,890.00	37%	\$63,036.00	\$46,246.00	\$44,000.31	\$25,206.58
INTFND CHGS - Interfund Charges	(\$98,959.00)	\$0.00	(\$15,740.00)	19%	(\$98,959.00)	(\$83,219.00)	(\$81,229.20)	(\$76,315.30)
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
<b>Department Total: County Commissioners</b>	<b>\$1,183,281.00</b>	<b>\$100.00</b>	<b>\$747.00</b>	<b>0%</b>	<b>\$1,183,181.00</b>	<b>\$1,182,534.00</b>	<b>\$1,089,404.65</b>	<b>\$1,026,534.45</b>

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>EXPENSES</b>									
<b>Department: 1001 - County Commissioners</b>									
6000.100	Personnel Services Salaries	1,114,433	0	1,114,433	(7,172)	1,121,605	1,025,766		See personnel requests
6100.010	Administrative Expense Administrative Expenses	3,467	0	3,467	1,817	1,650	546	Upgrade in quality of commendation supplies	
6100.060	Administrative Expense Books and Publications	500	0	500	300	200	0		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	5,656	0	5,656	954	4,702	4,490	Addl ICMA	
6100.165	Administrative Expense Meeting Expense	700	0	700	50	650	1,616		
6100.190	Administrative Expense Office Supplies	7,000	0	7,000	800	6,200	6,432		
6100.210	Administrative Expense Paper	3,300	0	3,300	0	3,300	2,124		
6100.230	Administrative Expense Postage & Freight	500	0	500	0	500	221		
6110.080	Supplies & Equipment Computer Repairs & Supplies	500	0	500	0	500	0		
6110.090	Supplies & Equipment Computers & Printers	3,650	0	3,650	1,070	2,580	199	Computer & IPAD	
6110.245	Supplies & Equipment Mobile Phones	14,508	0	14,508	8	14,500	9,180		
6110.280	Supplies & Equipment Office Furniture	2,500	0	2,500	0	2,500	0		
6130.010	Equipment Maintenance Copier Lease	11,980	0	11,980	0	11,980	11,575		
6150.050	Uniforms & Personal Equipment Uniforms	1,000	0	1,000	750	250	160		
6510.020	Legal Services County Attorney Expenses	6,610	0	6,610	(2,480)	9,090	7,993		
6510.035	Legal Services County Code Expenses	9,500	0	9,500	0	9,500	12,549		
6510.050	Legal Services Court Reporters	360	0	360	0	360	260		
6510.110	Legal Services Transcripts	0	0	0	0	0	995		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	3,000	0	3,000	0	3,000	2,466		
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,000	0	1,000	0	1,000	323		
6550.270	Building Site Expenses Telephone	1,440	0	1,440	0	1,440	1,380		
6900.010	Advertising Budget Advertisements	4,500	0	4,500	500	4,000	3,697		
6900.030	Advertising Legislative Advertisements	23,000	0	23,000	3,000	20,000	34,662	Based on trending advertising prices	
7000.020	Travel, Training & Expense Board Member Allowance	21,000	0	21,000	0	21,000	21,000		
7000.040	Travel, Training & Expense Continuing Education/Certificati	3,850	0	3,850	2,550	1,300	0	Increase in continuing education for administrative staff	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	37,686	100	37,586	14,240	23,346	22,344	Continuing education conferences & professional development	Increase in MDGFOA conference
7000.110	Travel, Training & Expense Membership Expenses	0	0	0	0	0	22		
7000.115	Travel, Training & Expense Mileage	600	0	600	0	600	634		
8010.110	Interfund Water & Wastewater Enterprise Ch	(77,615)	0	(77,615)	(12,345)	(65,270)	(63,709)		
8010.120	Interfund Landfill Enterprise Charges	(21,344)	0	(21,344)	(3,395)	(17,949)	(17,520)		
<b>1001 - County Commissioners</b>		<b>1,183,281</b>	<b>100</b>	<b>1,183,181</b>	<b>647</b>	<b>1,182,534</b>	<b>1,089,405</b>		

<b>Worcester County</b>								
<b>FY2024 Budget Request</b>								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1002 Circuit Court</b>								
PERS SVCS - Personnel Services	\$1,114,843.00	\$0.00	(\$44,838.00)	-4%	\$1,114,843.00	\$1,159,681.00	\$1,070,414.52	\$986,923.23
SUPP & MAT - Supplies & Materials	\$334,860.00	(\$101,822.00)	\$116,629.00	53%	\$436,682.00	\$218,231.00	\$193,771.52	\$149,330.42
MAINT & SVCS - Maintenance & Services	\$108,765.00	\$0.00	\$0.00	0%	\$108,765.00	\$108,765.00	\$78,098.53	\$42,324.32
OTHR CHGS - Other Charges	\$8,932.00	\$0.00	\$0.00	0%	\$8,932.00	\$8,932.00	\$7,201.52	\$2,507.10
Department Total: Circuit Court	\$1,567,400.00	(\$101,822.00)	\$71,791.00	5%	\$1,669,222.00	\$1,495,609.00	\$1,349,486.09	\$1,181,085.07

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1002 - Circuit Court</b>									
6000.100	Personnel Services Salaries	1,114,843	0	1,114,843	(44,838)	1,159,681	1,070,415	Decrease from retirements/new hires	
6100.010	Administrative Expense Administrative Expenses	2,000	0	2,000	0	2,000	187		
6100.060	Administrative Expense Books and Publications	2,000	0	2,000	0	2,000	2,848		
6100.080	Administrative Expense Copier Supplies	180	0	180	0	180	0		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	4,734	0	4,734	0	4,734	3,399		
6100.110	Administrative Expense Envelopes	1,500	0	1,500	0	1,500	1,774		
6100.150	Administrative Expense Incentives & Events	1,515	0	1,515	0	1,515	0		
6100.190	Administrative Expense Office Supplies	6,820	0	6,820	0	6,820	11,826		
6100.210	Administrative Expense Paper	2,500	0	2,500	0	2,500	2,181		
6110.120	Supplies & Equipment Equipment Rental	1,200	0	1,200	0	1,200	1,225		
6110.170	Supplies & Equipment Jury Expenses	3,500	0	3,500	0	3,500	15,423		
6110.190	Supplies & Equipment Law Enforcement Equipment	0	0	0	0	0	260		
6110.245	Supplies & Equipment Mobile Phones	0	0	0	0	0	676		
6110.270	Supplies & Equipment Office Equipment Repairs	300	0	300	0	300	0		
6110.280	Supplies & Equipment Office Furniture	4,090	0	4,090	0	4,090	3,816		
6110.290	Supplies & Equipment Other Office Equipment	810	(101,822)	102,632	101,822	810	4,187	AV Trial Presentation Equipment & Installation 2 Courtrooms	ARPA Funds Approved for AV Equipment-removed from requested budget
6130.010	Equipment Maintenance Copier Lease	7,860	0	7,860	0	7,860	7,250		
6130.070	Equipment Maintenance Software Maintenance Agreements	17,626	0	17,626	0	17,626	8,715		
6150.050	Uniforms & Personal Equipment Uniforms	500	0	500	0	500	549		
6160.040	Grant Programs Court Security Grant	84,214	0	84,214	84,214	0	9,627	Security upgrades to doors/key cards/new lock	
6160.060	Grant Programs Drug Treatment Court	67,396	0	67,396	0	67,396	20,473		
6160.070	Grant Programs Family Support Services	126,115	0	126,115	32,415	93,700	99,356	Increase in State Family Services Grant	
6510.030	Legal Services Court Appointed Attorneys	8,000	0	8,000	0	8,000	6,269		
6510.040	Legal Services Court Library Levy	2,000	0	2,000	0	2,000	2,000		
6510.050	Legal Services Court Reporters	5,000	0	5,000	0	5,000	691		
6510.055	Legal Services Family Support Service - Other	0	0	0	0	0	1,250		
6510.080	Legal Services Jury Per Diem	92,000	0	92,000	0	92,000	67,710		
6550.028	Building Site Expenses Cable	265	0	265	0	265	171		
6550.270	Building Site Expenses Telephone	1,500	0	1,500	0	1,500	7		

<b>Worcester County</b>		<b>Expense Budget Worksheet Report</b>							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
7000.040	Travel, Training & Expense Continuing Education/Certificati	400	0	400	0	400	2,133		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	5,962	0	5,962	0	5,962	5,000		
7000.115	Travel, Training & Expense Mileage	2,570	0	2,570	0	2,570	69		
<b>Department Total: 1002 - Circuit Court</b>		1,567,400	(101,822)	1,669,222	173,613	1,495,609	1,349,486		



Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1003 Orphan's Court</b>								
PERS SVCS - Personnel Services	\$28,500.00	\$0.00	\$0.00	0%	\$28,500.00	\$28,500.00	\$20,999.94	\$20,999.94
SUPP & MAT - Supplies & Materials	\$1,600.00	\$0.00	\$500.00	45%	\$1,600.00	\$1,100.00	\$312.31	\$0.00
OTHR CHGS - Other Charges	\$6,800.00	\$0.00	\$0.00	0%	\$6,800.00	\$6,800.00	\$4,800.00	\$4,800.00
Department Total: Orphan's Court	\$36,900.00	\$0.00	\$500.00	1%	\$36,900.00	\$36,400.00	\$26,112.25	\$25,799.94

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1003 - Orphan's Court</b>									
6000.100	Personnel Services Salaries	28,500	0	28,500	0	28,500	21,000		
6100.060	Administrative Expense Books and Publications	1,500	0	1,500	500	1,000	312		
6100.190	Administrative Expense Office Supplies	100	0	100	0	100	0		
7000.020	Travel, Training & Expense Board Member Allowance	4,800	0	4,800	0	4,800	4,800		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	2,000	0	2,000	0	2,000	0		
<b>Department Total: 1003 - Orphan's Court</b>		36,900	0	36,900	500	36,400	26,112		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1004 State's Attorney</b>								
PERS SVCS - Personnel Services	\$2,991,210.00	\$0.00	\$495,906.00	20%	\$2,991,210.00	\$2,495,304.00	\$1,648,276.15	\$1,407,700.87
SUPP & MAT - Supplies & Materials	\$104,772.00	\$0.00	(\$84,015.00)	-44%	\$104,772.00	\$188,787.00	\$84,966.18	\$55,437.90
MAINT & SVCS - Maintenance & Services	\$18,150.00	\$0.00	(\$3,300.00)	-15%	\$18,150.00	\$21,450.00	\$29,580.87	\$18,218.93
OTHR CHGS - Other Charges	\$24,450.00	\$0.00	(\$3,130.00)	-11%	\$24,450.00	\$27,580.00	\$14,063.78	\$15,809.06
INTFND CHGS - Interfund Charges	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
CAP EQ - Capital Equipment	\$43,000.00	\$0.00	\$43,000.00		\$43,000.00	\$0.00	\$36,006.00	\$0.00
Department Total: State's Attorney	\$3,181,582.00	\$0.00	\$448,461.00	16%	\$3,181,582.00	\$2,733,121.00	\$1,812,892.98	\$1,497,166.76

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1004 - State's Attorney</b>									
6000.100	Personnel Services Salaries	2,991,210	0	2,991,210	501,906	2,489,304	1,646,474	See Personnel Sheet - \$360k in grant funded personnel	
6000.400	Personnel Services Overtime Pay	0	0	0	(6,000)	6,000	1,802	Prefer Comp time	
6100.010	Administrative Expense Administrative Expenses	4,000	0	4,000	(2,500)	6,500	2,719	more consistent with recent spending	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	19,570	0	19,570	(45,064)	64,634	5,516	one-time cost eliminated	
6100.160	Administrative Expense Legal Books & Publications	3,360	0	3,360	(1,148)	4,508	6,109	using online resources at lower cost	
6100.190	Administrative Expense Office Supplies	9,000	0	9,000	(2,000)	11,000	4,494	more consistent with recent spending	
6110.090	Supplies & Equipment Computers & Printers	2,450	0	2,450	(870)	3,320	38,513		
6110.245	Supplies & Equipment Mobile Phones	12,570	0	12,570	(330)	12,900	8,253		
6110.280	Supplies & Equipment Office Furniture	3,125	0	3,125	(31,302)	34,427	3,940	waiting until permanent office space is identified	
6110.290	Supplies & Equipment Other Office Equipment	2,000	0	2,000	0	2,000	1,009		
6110.390	Supplies & Equipment Small Equipment	2,000	0	2,000	0	2,000	186		
6130.010	Equipment Maintenance Copier Lease	12,000	0	12,000	(4,400)	16,400	12,361	waiting until permanent office space is identified	
6130.040	Equipment Maintenance MILES Computer Chg/MDT User Fees	0	0	0	0	0	945		
6130.070	Equipment Maintenance Software Maintenance Agreements	32,870	0	32,870	2,272	30,598	0	slight cost increase from vendor	
6150.050	Uniforms & Personal Equipment Uniforms	1,827	0	1,827	1,327	500	921	Increased Staff	
6510.060	Legal Services Investigation Expenses	0	0	0	(800)	800	1,138	Zero out account	
6510.090	Legal Services Prosecution Expenses	2,500	0	2,500	(2,500)	5,000	178	found special prosecutor to handle admin/civil cases	
6510.105	Legal Services Appeal Expenses	1,000	0	1,000	0	1,000	2,905		
6510.110	Legal Services Transcripts	5,000	0	5,000	0	5,000	13,107		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	5,000	0	5,000	0	5,000	6,031		
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,500	0	1,500	0	1,500	3,502		
6540.040	Vehicle Operating Expenses Vehicle Registration	100	0	100	0	100	100		
6550.028	Building Site Expenses Cable	1,550	0	1,550	0	1,550	1,422		
6550.270	Building Site Expenses Telephone	1,500	0	1,500	0	1,500	1,198		
7000.080	Travel, Training & Expense Extradition Expense	14,000	0	14,000	(2,000)	16,000	11,095	more consistent with recent spending	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	10,450	0	10,450	120	10,330	2,742		
7000.110	Travel, Training & Expense Membership Expenses	0	0	0	0	0	(50)		
7000.115	Travel, Training & Expense Mileage	0	0	0	(250)	250	266	zero out account	
7000.130	Travel, Training & Expense Witness Expenses	0	0	0	(1,000)	1,000	11	zero out account	
9010.010	Capital Equipment New Vehicles	43,000	0	43,000	43,000	0	36,006	1 replacement Tahoe (score 10 out of 20)	
<b>Department Total: 1004 - State's Attorney</b>		3,181,582	0	3,181,582	448,461	2,733,121	1,812,893		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1005 Treasurer's Office</b>								
PERS SVCS - Personnel Services	\$1,459,853.00	(\$1,391.00)	(\$10,297.00)	-1%	\$1,461,244.00	\$1,470,150.00	\$1,284,152.26	\$1,237,233.40
SUPP & MAT - Supplies & Materials	\$172,910.00	\$0.00	\$9,090.00	6%	\$172,910.00	\$163,820.00	\$160,596.87	\$128,181.58
MAINT & SVCS - Maintenance & Services	\$2,500.00	\$0.00	\$0.00	0%	\$2,500.00	\$2,500.00	\$6,109.06	\$1,221.97
OTHR CHGS - Other Charges	\$9,260.00	\$0.00	\$4,360.00	89%	\$9,260.00	\$4,900.00	\$2,474.96	\$2,155.42
INTFND CHGS - Interfund Charges	(\$265,253.00)	\$0.00	(\$3,548.00)	1%	(\$265,253.00)	(\$261,705.00)	(\$242,488.90)	(\$236,771.08)
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Treasurer's Office	\$1,379,270.00	(\$1,391.00)	(\$395.00)	0%	\$1,380,661.00	\$1,379,665.00	\$1,210,844.25	\$1,132,021.29

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1005 - Treasurer's Office</b>									
<b>Location: 010 - Treasurer's Office</b>									
6000.100	Personnel Services Salaries	1,102,520	(4,324)	1,106,844	(8,906)	1,115,750	957,902		Requested personnel changes
6000.400	Personnel Services Overtime Pay	2,000	0	2,000	0	2,000	732		
6100.055	Administrative Expense Bond	3,000	0	3,000	0	3,000	2,750		
6100.060	Administrative Expense Books and Publications	2,000	0	2,000	0	2,000	1,646		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	3,370	0	3,370	270	3,100	2,304		
6100.110	Administrative Expense Envelopes	3,500	0	3,500	500	3,000	4,243		
6100.130	Administrative Expense Food Tax Bills & Envelopes	400	0	400	0	400	0		
6100.190	Administrative Expense Office Supplies	12,250	0	12,250	250	12,000	10,777		
6100.210	Administrative Expense Paper	2,000	0	2,000	250	1,750	1,888		
6100.220	Administrative Expense Payroll Checks & Forms	3,750	0	3,750	500	3,250	3,522		
6100.230	Administrative Expense Postage & Freight	100	0	100	0	100	34		
6100.250	Administrative Expense Room Tax Bills & Envelopes	1,000	0	1,000	0	1,000	185		
6100.260	Administrative Expense Tax Bills & Envelopes	19,000	0	19,000	1,000	18,000	17,183	Increase due to inflation & historical trends	
6110.090	Supplies & Equipment Computers & Printers	5,700	0	5,700	(3,200)	8,900	8,113	Fewer laptops/computers need to be replaced	
6110.245	Supplies & Equipment Mobile Phones	2,700	0	2,700	(540)	3,240	2,497		
6110.270	Supplies & Equipment Office Equipment Repairs	300	0	300	0	300	0		
6110.290	Supplies & Equipment Other Office Equipment	1,500	0	1,500	600	900	0		
6130.010	Equipment Maintenance Copier Lease	2,700	0	2,700	200	2,500	2,578		
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	107,500	0	107,500	7,120	100,380	95,590	Est 7% increase on annual maintenance agreement for the Munis Tax Software	
6530.110	Consulting Services Programming	1,200	0	1,200	0	1,200	5,136		
6550.270	Building Site Expenses Telephone	1,300	0	1,300	0	1,300	973		
7000.040	Travel, Training & Expense Continuing Education/Certificati	5,000	0	5,000	3,000	2,000	424	GFOA Annual Conference for CPE	
7000.070	Travel, Training & Expense Expense Allowance	0	0	0	0	0	61		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	2,660	0	2,660	1,360	1,300	1,470	MACO Winter Conference	
7000.115	Travel, Training & Expense Mileage	1,600	0	1,600	0	1,600	519		
8010.110	Interfund Water & Wastewater Enterprise Ch	(214,150)	0	(214,150)	(2,641)	(211,509)	(195,923)		
8010.120	Interfund Landfill Enterprise Charges	(39,492)	0	(39,492)	(907)	(38,585)	(35,674)		
<b>Location Total: 010 - Treasurer's Office</b>		1,033,408	(4,324)	1,037,732	(1,144)	1,038,876	888,930		
<b>Location: 020 - Information Technology</b>									
6000.100	Personnel Services Salaries	355,333	2,933	352,400	0	352,400	325,519		Requested personnel changes
6100.100	Administrative Expense Dues, Licenses & Subscriptions	40	0	40	40	0	0		
6110.090	Supplies & Equipment Computers & Printers	2,100	0	2,100	2,100	0	7,288	Replace 1 laptop per IT	

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
8010.110	Interfund Water & Wastewater Enterprise Ch	(7,491)	0	(7,491)	0	(7,491)	(7,027)		
8010.120	Interfund Landfill Enterprise Charges	(4,120)	0	(4,120)	0	(4,120)	(3,865)		
<b>Location Total: 020 - Information Technology</b>		345,862	2,933	342,929	2,140	340,789	321,915		
<b>Department Total: 1005 - Treasurer's Office</b>		1,379,270	(1,391)	1,380,661	996	1,379,665	1,210,844		

<b>Worcester County</b>								
<b>FY2024 Budget Request</b>								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1006 Elections Office</b>								
PERS SVCS - Personnel Services	\$621,993.00	\$0.00	\$41,350.00	7%	\$621,993.00	\$580,643.00	\$523,757.88	\$500,249.05
SUPP & MAT - Supplies & Materials	\$572,792.00	\$0.00	(\$7,176.00)	-1%	\$572,792.00	\$579,968.00	\$217,643.14	\$315,844.84
MAINT & SVCS - Maintenance & Services	\$141,590.00	\$0.00	(\$16,080.00)	-10%	\$141,590.00	\$157,670.00	\$111,825.93	\$146,605.34
OTHR CHGS - Other Charges	\$20,078.00	\$0.00	\$2,928.00	17%	\$20,078.00	\$17,150.00	\$4,369.00	\$6,211.83
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Elections Office	\$1,356,453.00	\$0.00	\$21,022.00	2%	\$1,356,453.00	\$1,335,431.00	\$857,595.95	\$968,911.06



Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1006 - Elections Office</b>									
6000.100	Personnel Services Salaries	15,000	0	15,000	0	15,000	15,000		
6000.500	Personnel Services State Employee Salary & Benefit	606,993	0	606,993	41,350	565,643	508,758	3% COLA, 60 Overtime Hours & increase in benefits	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	630	0	630	0	630	330		
6100.110	Administrative Expense Envelopes	1,000	0	1,000	0	1,000	552		
6100.180	Administrative Expense National Voter Regis Postcards	702	0	702	20	682	0		
6100.190	Administrative Expense Office Supplies	10,000	0	10,000	0	10,000	12,257		
6100.210	Administrative Expense Paper	1,200	0	1,200	0	1,200	2,326		
6110.090	Supplies & Equipment Computers & Printers	6,457	0	6,457	1,082	5,375	0	MD Votor Computer Replacement costs & Software Upgrade (2 computers & Accessories)	
6110.245	Supplies & Equipment Mobile Phones	2,000	0	2,000	0	2,000	1,725		
6110.440	Supplies & Equipment Voting Machines	290,528	0	290,528	(9,335)	299,863	118,194	Voting Machine & Accessories & lease for new voting system	
6120.010	Voting Machine & Poll Expenses Absentee Ballot Expenses	43,400	0	43,400	0	43,400	7,667		
6120.020	Voting Machine & Poll Expenses Ballot Expenses	600	0	600	0	600	0		
6120.040	Voting Machine & Poll Expenses Election Board Member Mileage	3,800	0	3,800	0	3,800	0		
6120.050	Voting Machine & Poll Expenses Election Cell Phone	1,500	0	1,500	0	1,500	0		
6120.060	Voting Machine & Poll Expenses Election Judge Expense	130,170	0	130,170	0	130,170	3,799		
6120.070	Voting Machine & Poll Expenses Election Judge Training Material	10,000	0	10,000	0	10,000	22,596		
6120.080	Voting Machine & Poll Expenses Poll Rent & School Expense	2,800	0	2,800	350	2,450	0		
6120.090	Voting Machine & Poll Expenses Specimen Ballot Expense	24,000	0	24,000	0	24,000	16,093		
6120.095	Voting Machine & Poll Expenses State Allocation County Share	26,849	0	26,849	(293)	27,142	7,671		
6120.110	Voting Machine & Poll Expenses Voter Notification Cards	2,000	0	2,000	0	2,000	1,556		
6120.120	Voting Machine & Poll Expenses Voting Machine Supplies	9,000	0	9,000	1,000	8,000	9,116	Paper ballot costs print/advertising	
6130.010	Equipment Maintenance Copier Lease	1,627	0	1,627	0	1,627	1,529		
6130.070	Equipment Maintenance Software Maintenance Agreements	2,760	0	2,760	0	2,760	3,472		
6130.100	Equipment Maintenance Other Equipment Lease	1,769	0	1,769	0	1,769	362		
6160.082	Grant Programs Disaster Event Materials & Suppl	0	0	0	0	0	8,398		
6530.150	Consulting Services Temporary Clerical Staff	43,200	0	43,200	(16,080)	59,280	18,194		
6550.040	Building Site Expenses Cleaning Contract	5,200	0	5,200	0	5,200	4,439		
6550.050	Building Site Expenses Custodial Supplies	650	0	650	0	650	309		
6550.060	Building Site Expenses Electricity	8,750	0	8,750	0	8,750	8,750		
6550.080	Building Site Expenses Fire Alarm Testing	0	0	0	0	0	285		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.081	Building Site Expenses Fire Extinguishers	100	0	100	0	100	0		
6550.090	Building Site Expenses General Maintenance Repairs	0	0	0	0	0	186		
6550.170	Building Site Expenses Office Rent/Lease	75,000	0	75,000	0	75,000	73,600		
6550.180	Building Site Expenses Pest Control/Termite Insp	1,100	0	1,100	0	1,100	0		
6550.220	Building Site Expenses Security Alarm Monitoring	750	0	750	0	750	204		
6550.270	Building Site Expenses Telephone	6,840	0	6,840	0	6,840	5,839		
6550.280	Building Site Expenses Tipping Fees	0	0	0	0	0	20		
7000.020	Travel, Training & Expense Board Member Allowance	2,391	0	2,391	105	2,286	0		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	13,687	0	13,687	2,823	10,864	1,942	Increase meeting costs/hotel rooms/mileage/meals	
7000.115	Travel, Training & Expense Mileage	4,000	0	4,000	0	4,000	2,427		
<b>Department Total: 1006 - Elections Office</b>		1,356,453	0	1,356,453	21,022	1,335,431	857,596		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1007 Human Resources</b>								
PERS SVCS - Personnel Services	\$520,468.00	\$0.00	(\$34,851.00)	-6%	\$520,468.00	\$555,319.00	\$497,109.26	\$458,926.49
SUPP & MAT - Supplies & Materials	\$22,940.00	\$0.00	(\$1,700.00)	-7%	\$22,940.00	\$24,640.00	\$19,383.30	\$21,048.18
MAINT & SVCS - Maintenance & Services	\$29,500.00	\$0.00	\$2,000.00	7%	\$29,500.00	\$27,500.00	\$25,037.86	\$25,055.68
OTHR CHGS - Other Charges	\$4,500.00	\$0.00	\$500.00	12%	\$4,500.00	\$4,000.00	\$3,276.31	\$3,485.01
INTFND CHGS - Interfund Charges	(\$74,406.00)	\$0.00	\$4,844.00	-6%	(\$74,406.00)	(\$79,250.00)	(\$70,341.96)	(\$67,137.72)
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$31,000.00
Department Total: Human Resources	\$503,002.00	\$0.00	(\$29,207.00)	-5%	\$503,002.00	\$532,209.00	\$474,464.77	\$472,377.64

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1007 - Human Resources</b>									
<b>Location: 090 - Human Resources</b>									
6000.100	Personnel Services Salaries	453,215	0	453,215	(35,851)	489,066	434,817	\$4,750 Reduction due to changes in longevity and removing on call pay	
6000.400	Personnel Services Overtime Pay	4,000	0	4,000	1,000	3,000	2,970	Increase \$1K from \$3K to \$4K	
6100.010	Administrative Expense Administrative Expenses	540	0	540	90	450	329	Water cooler \$75 quarterly and \$59.95 quarterly cleaning	
6100.040	Administrative Expense Alcohol and Drug Testing Supplie	250	0	250	0	250	0	Alcohol and drug testing supplies	
6100.050	Administrative Expense Background Checks	400	0	400	0	400	0	Annual driving record check for DOT drivers	
6100.060	Administrative Expense Books and Publications	500	0	500	0	500	499	Annual DOL Labor Posters	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	500	0	500	(10)	510	401	SHRM Dues for HR and Deputy Director. Removed \$ for Friends of the Commission on Women dues	
6100.110	Administrative Expense Envelopes	400	0	400	0	400	218	No Changes. Printed envelopes with return address	
6100.150	Administrative Expense Incentives & Events	1,000	0	1,000	0	1,000	1,072	Wellness speakers, classes, incentives	
6100.190	Administrative Expense Office Supplies	2,400	0	2,400	0	2,400	2,181	No change	
6100.210	Administrative Expense Paper	1,400	0	1,400	0	1,400	1,305	No Change. Also includes printed letterhead.	
6110.090	Supplies & Equipment Computers & Printers	4,000	0	4,000	(4,280)	8,280	1,785	Reduced \$4005 as only replacing 2 PCs rather than 4. Need Adobe Pro for HR Director, Deputy Director, and HR Specialist	
6110.245	Supplies & Equipment Mobile Phones	1,950	0	1,950	0	1,950	1,527	3 Cell phones - Director, Deputy, Risk Manager	
6110.290	Supplies & Equipment Other Office Equipment	600	0	600	0	600	1,116	Chair replacements etc.	
6110.340	Supplies & Equipment Safety Program Equipment	0	0	0	0	0	708		
6130.010	Equipment Maintenance Copier Lease	2,400	0	2,400	0	2,400	2,266	No changes - copier for the department	
6150.050	Uniforms & Personal Equipment Uniforms	850	0	850	0	850	845	Shirts for employees to attend external events. Will have 2 new employees.	
6530.040	Consulting Services Consulting Services	600	0	600	0	600	0	Salary survey expense with MACO	
6530.050	Consulting Services Crisis/Fitness for Duty	1,500	0	1,500	0	1,500	1,670	Fitness for duty testing	
6530.080	Consulting Services Physicals, Shots & Drug Testing	15,000	0	15,000	0	15,000	12,863	Pre-placement/random drug testing and annual DOT physicals	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	3,500	0	3,500	0	3,500	3,157	Fuel for 3 vehicles	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,500	0	1,500	0	1,500	2,006	Vehicle Maintenance for 3 vehicles	
6550.270	Building Site Expenses Telephone	400	0	400	0	400	342	No change	
6900.040	Advertising Personnel Advertisements	7,000	0	7,000	2,000	5,000	4,999	Increase of \$2000 to attend more job fairs, community events and targeted social media advertisement	
7000.040	Travel, Training & Expense Continuing Education/Certificati	2,000	0	2,000	500	1,500	1,422	Increase of \$500 for 2 new staff members - training classes and conference for staff.	
7000.060	Travel, Training & Expense Educational Training	800	0	800	0	800	254	No change. Includes MACO conference fees for Director and Deputy Director	

Worcester County		Expense Budget Worksheet Report								
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	1,200	0	1,200	0	1,200	1,391	No changes		
7000.115	Travel, Training & Expense Mileage	400	0	400	0	400	210	No change. MACO, HR Affiliate, LGIT, Chesapeake meetings, mileage for HR Specialist to attend events		
8010.110	Interfund Water & Wastewater Enterprise Ch	(56,333)	0	(56,333)	3,667	(60,000)	(53,256)	Decrease based on salaries		
8010.120	Interfund Landfill Enterprise Charges	(18,073)	0	(18,073)	1,177	(19,250)	(17,086)	Decrease based on salaries		
<b>Location Total: 090 - Human Resources</b>		433,899	0	433,899	(31,707)	465,606	410,012			
<b>Location: 095 - Volunteer Services</b>										
6000.100	Personnel Services Salaries	63,253	0	63,253	0	63,253	59,322	1 HR Specialist		
6100.150	Administrative Expense Incentives & Events	5,150	0	5,150	2,500	2,650	2,537	New - \$2500 for employee recognition program. \$2650 for wellness classes, programs, incentives, holiday luncheon, etc.		
6100.190	Administrative Expense Office Supplies	600	0	600	0	600	594	No changes. Toner cartridges and office supplies.		
6160.043	Grant Programs Other Grants	0	0	0	0	0	2,000			
7000.115	Travel, Training & Expense Mileage	100	0	100	0	100	0			
<b>Location Total: 095 - Volunteer Services</b>		69,103	0	69,103	2,500	66,603	64,453			
<b>Department Total: 1007 - Human Resources</b>		503,002	0	503,002	(29,207)	532,209	474,465			

<b>Worcester County</b>								
<b>FY2024 Budget Request</b>								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1008 Development, Review &amp; Permits</b>								
PERS SVCS - Personnel Services	\$1,760,200.00	\$0.00	\$28,295.00	2%	\$1,760,200.00	\$1,731,905.00	\$1,502,606.91	\$1,515,004.94
SUPP & MAT - Supplies & Materials	\$245,622.00	\$2,700.00	(\$50,753.00)	-17%	\$242,922.00	\$296,375.00	\$215,747.11	\$121,054.71
MAINT & SVCS - Maintenance & Services	\$186,910.00	\$0.00	\$74,977.00	67%	\$186,910.00	\$111,933.00	\$60,721.04	\$55,362.43
OTHR CHGS - Other Charges	\$41,983.00	\$0.00	\$1,257.00	3%	\$41,983.00	\$40,726.00	\$20,725.50	\$9,596.11
INTFND CHGS - Interfund Charges	(\$94,989.00)	\$0.00	(\$1,841.00)	2%	(\$94,989.00)	(\$93,148.00)	(\$87,384.80)	(\$84,430.00)
CAP EQ - Capital Equipment	\$0.00	\$0.00	(\$24,000.00)	-100%	\$0.00	\$24,000.00	\$44,278.00	\$27,358.00
<b>Department Total: Development, Review &amp; Permits</b>	<b>\$2,139,726.00</b>	<b>\$2,700.00</b>	<b>\$27,935.00</b>	<b>1%</b>	<b>\$2,137,026.00</b>	<b>\$2,111,791.00</b>	<b>\$1,756,693.76</b>	<b>\$1,643,946.19</b>

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1008 - Development, Review &amp; Construction</b>									
6000.100	Personnel Services Salaries	1,757,200	0	1,757,200	28,295	1,728,905	1,502,607	Personnel requests per excel spreadsheet	
6000.400	Personnel Services Overtime Pay	3,000	0	3,000	0	3,000	0		
6100.010	Administrative Expense Administrative Expenses	0	(8,000)	8,000	4,800	3,200	3,045	increased credit card expenses & 4% surcharge	Moved to bank fees
6100.052	Administrative Expense Bank Fees	8,000	8,000	0	0	0	0		Credit Card Transaction Fees
6100.060	Administrative Expense Books and Publications	1,915	0	1,915	(1,585)	3,500	1,739	Savings from FY23 ICC books	
6100.070	Administrative Expense International Bldg Code Supplies	500	0	500	0	500	571		
6100.080	Administrative Expense Copier Supplies	75	0	75	0	75	0		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	3,167	0	3,167	932	2,235	2,230	No new; increase in existing dues	
6100.110	Administrative Expense Envelopes	1,500	0	1,500	0	1,500	895		
6100.190	Administrative Expense Office Supplies	2,500	0	2,500	0	2,500	2,415		
6100.210	Administrative Expense Paper	2,000	0	2,000	0	2,000	1,575		
6100.230	Administrative Expense Postage & Freight	2,850	2,700	150	0	150	0		Increase postage for certified mail - Board of Zoning Appeals. Offset by Zoning Fees Revenues
6100.240	Administrative Expense Printing Expense	7,200	0	7,200	0	7,200	1,353		
6110.080	Supplies & Equipment Computer Repairs & Supplies	750	0	750	0	750	0		
6110.090	Supplies & Equipment Computers & Printers	0	0	0	(5,500)	5,500	7,398	Savings - No computers on FY24 list	
6110.140	Supplies & Equipment GIS Mapping Supplies	4,900	0	4,900	0	4,900	2,531		
6110.245	Supplies & Equipment Mobile Phones	5,737	0	5,737	600	5,137	4,214		
6110.270	Supplies & Equipment Office Equipment Repairs	300	0	300	0	300	0		
6110.280	Supplies & Equipment Office Furniture	500	0	500	0	500	562		
6110.340	Supplies & Equipment Safety Program Equipment	150	0	150	0	150	145		
6110.390	Supplies & Equipment Small Equipment	500	0	500	0	500	238		
6130.010	Equipment Maintenance Copier Lease	2,978	0	2,978	0	2,978	2,977		
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	1,100	0	1,100	0	1,100	1,100		
6130.060	Equipment Maintenance Software Licensing	0	0	0	(1,100)	1,100	0	Savings - Eliminated licenses	
6130.070	Equipment Maintenance Software Maintenance Agreements	7,500	0	7,500	0	7,500	1,538		
6170.080	Program Expense Special Loans Administration	0	0	0	(22,000)	22,000	45	Consultant position converted to FT EE	
6180.010	Housing Rehabilitation Program CDBG Advertising	4,000	0	4,000	1,600	2,400	4,106	increased advert. & re-advert. costs	
6180.020	Housing Rehabilitation Program CDBG Appraisals & Credit Reports	1,500	0	1,500	(900)	2,400	192		
6180.030	Housing Rehabilitation Program CDBG Consulting	0	0	0	(30,300)	30,300	2,676	Consultant position converted to FT EE	
6180.040	Housing Rehabilitation Program CDBG Housing Rehab Grant	150,000	0	150,000	0	150,000	157,918		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6180.050	Housing Rehabilitation Program Housing Rental & Disability Cons	6,000	0	6,000	0	6,000	0		
6180.060	Housing Rehabilitation Program Lead Paint Contract Inspections	23,000	0	23,000	0	23,000	150		
6180.070	Housing Rehabilitation Program Program Income Expense	0	0	0	0	0	13,523		
6180.080	Housing Rehabilitation Program Special Loan Fee Expense	7,000	0	7,000	0	7,000	2,609		
6510.010	Legal Services Board/Commission Attorney	25,000	0	25,000	0	25,000	22,725		
6510.050	Legal Services Court Reporters	3,500	0	3,500	0	3,500	3,335		
6530.040	Consulting Services Consulting Services	125,000	0	125,000	75,000	50,000	0	Increased funds for Comp Plan	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	12,000	0	12,000	0	12,000	12,549		
6540.030	Vehicle Operating Expenses Vehicle Maintenance	4,000	0	4,000	0	4,000	3,288		
6540.040	Vehicle Operating Expenses Vehicle Registration	0	0	0	(100)	100	200		
6550.081	Building Site Expenses Fire Extinguishers	150	0	150	77	73	113		
6550.270	Building Site Expenses Telephone	1,260	0	1,260	0	1,260	1,247		
6900.025	Advertising Legal Advertisements	16,000	0	16,000	0	16,000	17,264		
7000.020	Travel, Training & Expense Board Member Allowance	26,400	0	26,400	0	26,400	17,693		
7000.040	Travel, Training & Expense Continuing Education/Certificati	2,673	0	2,673	353	2,320	917		
7000.060	Travel, Training & Expense Educational Training	3,000	0	3,000	0	3,000	171		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	9,910	0	9,910	904	9,006	1,945		
8010.110	Interfund Water & Wastewater Enterprise Ch	(19,708)	0	(19,708)	(1,841)	(17,867)	(16,765)	see personnel requests	
8010.200	Interfund DRP Chargeback - Engr Svcs	(75,281)	0	(75,281)	0	(75,281)	(70,620)		
9010.010	Capital Equipment New Vehicles	0	0	0	(24,000)	24,000	44,278	Savings - No vehicles requested	
<b>Total: 1008 - Development, Review &amp; Permits</b>		<b>2,139,726</b>	<b>2,700</b>	<b>2,137,026</b>	<b>25,235</b>	<b>2,111,791</b>	<b>1,756,694</b>		



Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1010 Environmental Programs</b>								
PERS SVCS - Personnel Services	\$1,276,885.00	\$0.00	\$19,262.00	2%	\$1,276,885.00	\$1,257,623.00	\$1,145,133.48	\$1,094,178.03
SUPP & MAT - Supplies & Materials	\$1,884,411.00	\$1,500.00	\$1,605,359.00	575%	\$1,882,911.00	\$279,052.00	\$687,898.07	\$487,296.11
MAINT & SVCS - Maintenance & Services	\$102,045.00	\$0.00	\$4,000.00	4%	\$102,045.00	\$98,045.00	\$133,456.30	\$91,779.96
OTHR CHGS - Other Charges	\$5,300.00	\$0.00	\$1,805.00	52%	\$5,300.00	\$3,495.00	\$686.00	\$3,314.00
INTFND CHGS - Interfund Charges	(\$30,647.00)	\$0.00	\$0.00	0%	(\$30,647.00)	(\$30,647.00)	(\$28,749.50)	(\$27,777.36)
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$78,978.00	\$27,000.00
<b>Department Total: Environmental Programs</b>	<b>\$3,237,994.00</b>	<b>\$1,500.00</b>	<b>\$1,630,426.00</b>	<b>101%</b>	<b>\$3,236,494.00</b>	<b>\$1,607,568.00</b>	<b>\$2,017,402.35</b>	<b>\$1,675,790.74</b>

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1010 - Environmental Program</b>									
6000.100	Personnel Services Salaries	1,275,385	0	1,275,385	19,262	1,256,123	1,145,133		
6000.400	Personnel Services Overtime Pay	1,500	0	1,500	0	1,500	0		
6100.010	Administrative Expense Administrative Expenses	0	0	0	(6,000)	6,000	6,665	Moved credit card fee line item to 6100.052	
6100.030	Administrative Expense Alcohol and Drug Testing	100	0	100	0	100	0		
6100.052	Administrative Expense Bank Fees	7,000	0	7,000	7,000	0	0	Credit Card Fees per Trend, moved from 6100.010 admin exp	
6100.060	Administrative Expense Books and Publications	846	0	846	346	500	0	Need new manuals and code sets for 2021 Plumb and Gas code as well as AICP and Env Health Books	
6100.080	Administrative Expense Copier Supplies	30	0	30	0	30	0		
6100.090	Administrative Expense Database/Shared Computer costs	900	0	900	0	900	7	This is reserved for programming needs for cloud database	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	2,855	0	2,855	150	2,705	725		
6100.190	Administrative Expense Office Supplies	5,000	0	5,000	2,340	2,660	6,062	Cost of regular materials and usage is going up across all material categories.	
6100.210	Administrative Expense Paper	500	0	500	0	500	318		
6100.230	Administrative Expense Postage & Freight	150	0	150	100	50	139	This is going up and sometimes there are overnight or express mailings.	
6100.240	Administrative Expense Printing Expense	400	0	400	0	400	0		
6110.080	Supplies & Equipment Computer Repairs & Supplies	2,360	0	2,360	0	2,360	0		
6110.090	Supplies & Equipment Computers & Printers	2,100	0	2,100	(6,625)	8,725	855	Only one needed replacement this year.	
6110.140	Supplies & Equipment GIS Mapping Supplies	2,100	0	2,100	1,100	1,000	0	Cartridges for the 5550 have increased dramatically.	
6110.245	Supplies & Equipment Mobile Phones	7,420	0	7,420	600	6,820	5,280	Adding one phone for Trey at 50/mon	
6110.270	Supplies & Equipment Office Equipment Repairs	150	0	150	50	100	0	Office repairs will need to be done and we need to add just a bit to cover.	
6110.295	Supplies & Equipment Program Supplies and Equipment	3,300	0	3,300	0	3,300	1,211	Need to bump up as folks need field gear and outerwear as needed to replace old.	
6110.340	Supplies & Equipment Safety Program Equipment	250	0	250	100	150	103	More for replacement gear.	
6110.390	Supplies & Equipment Small Equipment	850	0	850	198	652	182	Need filtered water here bottle or machine is same price.	
6130.010	Equipment Maintenance Copier Lease	3,600	1,500	2,100	0	2,100	2,009		Increase for new copier lease
6160.011	Grant Programs DNR Coastal Projects	1,508,500	0	1,508,500	1,508,500	0	5,450	Seley Road Grant - DNR offset by grant revenue	
6160.012	Grant Programs DNR Bainbridge Pond Project	0	0	0	0	0	350,862		
6160.135	Grant Programs Other Environmental Grants	96,000	0	96,000	96,000	0	0	Greys Creek Grant expenditures offset by grant revenue	
6160.140	Grant Programs Septic Upgrade Grant	240,000	0	240,000	0	240,000	308,030		
6530.140	Consulting Services Stormwater Management Review	74,100	0	74,100	0	74,100	106,765		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	18,000	0	18,000	4,000	14,000	17,084	Fuel costs increasing	

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6540.030	Vehicle Operating Expenses Vehicle Maintenance	5,400	0	5,400	0	5,400	7,419		
6540.040	Vehicle Operating Expenses Vehicle Registration	300	0	300	0	300	200		
6550.081	Building Site Expenses Fire Extinguishers	0	0	0	0	0	25		
6550.270	Building Site Expenses Telephone	1,045	0	1,045	0	1,045	511		
6900.025	Advertising Legal Advertisements	1,200	0	1,200	0	1,200	1,453		
6900.060	Advertising Water & Sewer Plan Amendments	2,000	0	2,000	0	2,000	0		
7000.020	Travel, Training & Expense Board Member Allowance	300	0	300	300	0	300		
7000.040	Travel, Training & Expense Continuing Education/Certificati	635	0	635	(30)	665	100		
7000.060	Travel, Training & Expense Educational Training	4,075	0	4,075	2,460	1,615	0		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	290	0	290	(925)	1,215	286	MACo Meetings	
8010.110	Interfund Water & Wastewater Enterprise Ch	(30,647)	0	(30,647)	0	(30,647)	(28,750)		
9010.010	Capital Equipment New Vehicles	0	0	0	0	0	78,978		
<b>ment Total: 1010 - Environmental Programs</b>		3,237,994	1,500	3,236,494	1,628,926	1,607,568	2,017,402		

<b>Worcester County</b>									
<b>FY2024 Budget Request</b>									
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount	
<b>Department: 1011 Information Technology</b>									
PERS SVCS - Personnel Services	\$660,409.00	\$0.00	(\$12,206.00)	-2%	\$660,409.00	\$672,615.00	\$581,810.64	\$549,366.69	
SUPP & MAT - Supplies & Materials	\$23,900.00	\$0.00	(\$930.00)	-4%	\$23,900.00	\$24,830.00	\$13,444.97	\$6,966.02	
MAINT & SVCS - Maintenance & Services	\$2,840.00	\$0.00	\$300.00	12%	\$2,840.00	\$2,540.00	\$2,140.66	\$2,784.24	
OTHR CHGS - Other Charges	\$7,600.00	\$0.00	\$0.00	0%	\$7,600.00	\$7,600.00	\$1,350.00	\$2,180.00	
INTFND CHGS - Interfund Charges	(\$33,348.00)	\$0.00	\$0.00	0%	(\$33,348.00)	(\$33,348.00)	(\$31,286.32)	(\$29,367.00)	
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Department Total: Information Technology</b>	<b>\$661,401.00</b>	<b>\$0.00</b>	<b>(\$12,836.00)</b>	<b>-2%</b>	<b>\$661,401.00</b>	<b>\$674,237.00</b>	<b>\$567,459.95</b>	<b>\$531,929.95</b>	

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1011 - Information Technolog</b>									
6000.100	Personnel Services Salaries	657,409	0	657,409	(15,206)	672,615	581,811	Initiating an on-call shift for off hours and weekends. One retirement, filling position with entry level.	
6000.400	Personnel Services Overtime Pay	3,000	0	3,000	3,000	0	0	Suggested overtime pay.	
6100.010	Administrative Expense Administrative Expenses	500	0	500	0	500	639		
6100.190	Administrative Expense Office Supplies	500	0	500	0	500	3		
6100.210	Administrative Expense Paper	200	0	200	0	200	177		
6110.090	Supplies & Equipment Computers & Printers	6,300	0	6,300	(3,450)	9,750	0	3 Laptop and Dock Replacements-WCIT0006L, WCIT3001L and WCIT3010L	
6110.245	Supplies & Equipment Mobile Phones	13,200	0	13,200	0	13,200	12,230	5,200 will go for our Mobile Data Management Software. This serves the entire county and county mobile devices. 8K are IT phones and Air cards	
6110.280	Supplies & Equipment Office Furniture	2,700	0	2,700	2,500	200	0	We have added additional office space and have pieced together used cubicles to make a temporary fix. We are anticipating an additional office built in FY24.	
6150.050	Uniforms & Personal Equipment Uniforms	500	0	500	20	480	396	Uniforms for staff	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	1,800	0	1,800	300	1,500	1,847	Unsure of rising costs of fuel	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,000	0	1,000	0	1,000	294		
6550.081	Building Site Expenses Fire Extinguishers	40	0	40	0	40	0		
7000.040	Travel, Training & Expense Continuing Education/Certificati	5,000	0	5,000	0	5,000	0	Cyber security training	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	2,400	0	2,400	0	2,400	1,350	MACo fees for three, summer and winter	
7000.115	Travel, Training & Expense Mileage	200	0	200	0	200	0	only if needed	
8010.110	Interfund Water & Wastewater Enterprise Ch	(23,234)	0	(23,234)	0	(23,234)	(21,798)		
8010.120	Interfund Landfill Enterprise Charges	(10,114)	0	(10,114)	0	(10,114)	(9,489)		
<b>Department Total: 1011 - Information Technology</b>		661,401	0	661,401	(12,836)	674,237	567,460		

<b>Worcester County</b>								
<b>FY2024 Budget Request</b>								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1090 Other General Government</b>								
SUPP & MAT - Supplies & Materials	\$1,268,884.00	(\$227,000.00)	(\$47,400.00)	-4%	\$1,495,884.00	\$1,316,284.00	\$5,501,476.66	\$3,308,219.42
MAINT & SVCS - Maintenance & Services	\$955,094.00	\$0.00	(\$201,289.00)	-17%	\$955,094.00	\$1,156,383.00	\$1,032,186.60	\$830,250.74
OTHR CHGS - Other Charges	\$1,367,654.00	\$0.00	\$169,693.00	14%	\$1,367,654.00	\$1,197,961.00	\$1,150,232.09	\$1,052,851.51
CAP EQ - Capital Equipment	\$150,000.00	\$0.00	\$150,000.00		\$150,000.00	\$0.00	\$143,903.16	\$20,819.50
Department Total: Other General Government	\$3,741,632.00	(\$227,000.00)	\$71,004.00	2%	\$3,968,632.00	\$3,670,628.00	\$7,827,798.51	\$5,212,141.17

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1090 - Other General Govern</b>									
<b>Location: 020 - Information Technology</b>									
6100.100	Administrative Expense Dues, Licenses & Subscriptions	4,852	0	4,852	2,400	2,452	127	Web hosting and domain name fees for county owned web sites.	
6100.190	Administrative Expense Office Supplies	8,000	0	8,000	1,000	7,000	0	We increased by 1k for cell phone cases. These are protective cases to all county departments that need them. Cases are a must and extends life to county owned mobile equipment.	
6110.080	Supplies & Equipment Computer Repairs & Supplies	10,000	0	10,000	0	10,000	10,276		
6110.090	Supplies & Equipment Computers & Printers	20,000	0	20,000	0	20,000	14,786		
6110.165	Supplies & Equipment IT	4,000	0	4,000	0	4,000	2,138		
6110.270	Supplies & Equipment Office Equipment Repairs	500	0	500	0	500	0		
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	144,200	0	144,200	(90,000)	234,200	289,266	Monthly maintenance for public education and government facility fiber. This is also know as WCPN connection that also connects public safety buildings.	
6130.025	Equipment Maintenance Equipment Upgrades & Replacement	0	(77,000)	77,000	27,000	50,000	1,200	Upgrade video equipment in board and commissioners meeting room. Current hardware has aged and approaching end of usable life. This is a one time expense. Recommendations based on Swagit. From ARPA Funds use 8k to replace older video screens.	ARPA Funds approved for meeting room equip - removed from FY24 budget request
6130.042	Equipment Maintenance Network	214,000	0	214,000	20,000	194,000	185,782	We will be replacing several end of life switches and routers due to age and security releases needed. Costs and availability have increased beyond our control.	
6130.060	Equipment Maintenance Software Licensing	68,000	(150,000)	218,000	119,500	98,500	33,454	Subscription requests for Dropbox have increased accross the county. We had to increase the license count which alsol increases the overall costs. If we implement 365 accross the county by the end of the year we can migrate from Dropbox to 365 OneDrive. This will be a huge cost savings. There is 150k added for a new camera server upgrade. This is a huge impact and would affect all departments. We will need to do an RFP based on specs.	\$150K removed due to duplication. This has been accounted for in 1090.020.9010.040 Cap Equip IT
6130.070	Equipment Maintenance Software Maintenance Agreements	138,850	0	138,850	3,000	135,850	86,257	The costs for Barracuda has increased. This is our SPAM filter for email.	

Worcester County		Expense Budget Worksheet Report								
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments	
6130.075	Equipment Maintenance Software Upgrades	132,528	0	132,528	57,528	75,000	0	This is based on 550 users for 365. This is best case scenario that we do 100% migration in FY24. We only pay for what we use. Cost is \$20.08 per user per month. Total cost of \$20.08 per copy x 550 users x 12 months=\$132,528. This is worst case scenario should every user get entire package. Several low end users will only get email which is only \$3.65 per user, per month. We won't know the version installed until we analyze each user and their roles.		
6160.043	Grant Programs Other Grants	100,000	0	100,000	0	100,000	75,262	Funding set aside for grant matches and associated fees should a grant be made available.		
6500.090	Systems Maintenance Wireless Network Upgrades	500	0	500	0	500	0			
6530.040	Consulting Services Consulting Services	0	0	0	0	0	47,500			
6530.110	Consulting Services Programming	17,000	0	17,000	0	17,000	12,390	Access control door additions, controllers for access control and repair costs. This line item also covers replacement cameras that have failed throughout the county.		
6550.305	Building Site Expenses Utility Locator	500	0	500	0	500	665			
6700.250	Other Maint. & Svcs Internet Service	4,800	0	4,800	0	4,800	4,758	Guest wi-fi and open comcast wi-fi in training room and EOC in the county government center.		
7000.060	Travel, Training & Expense Educational Training	8,000	0	8,000	0	8,000	7,440			
9010.040	Capital Equipment IT Equipment	150,000	0	150,000	150,000	0	143,903	We have an aging security camera system that needs replacing. This will include hardware and software. We would like to engage in a county RFP. This will effect every agency and remote location that uses cameras for security.		
<b>Location Total: 020 - Information Technology</b>		1,025,730	(227,000)	1,252,730	290,428	962,302	915,205			
<b>Location: 025 - Management Information</b>										
6110.270	Supplies & Equipment Office Equipment Repairs	1,000	0	1,000	0	1,000	0			
6110.350	Supplies & Equipment Scanners	10,000	0	10,000	0	10,000	1,121			
6130.060	Equipment Maintenance Software Licensing	0	0	0	(18,000)	18,000	0	Microsoft licenses for server operating system upgrade will be completed in FY23		
6130.070	Equipment Maintenance Software Maintenance Agreements	138,600	0	138,600	9,100	129,500	123,280	Estimated 7% increase on the Docuware and New World Maintnace		
7000.060	Travel, Training & Expense Educational Training	3,000	0	3,000	0	3,000	0			
<b>total: 025 - Management Information Systems</b>		152,600	0	152,600	(8,900)	161,500	124,401			
<b>Location: 050 - Courthouse</b>										
6550.030	Building Site Expenses Carpet/VCT Cleaning	5,000	0	5,000	0	5,000	3,751			
6550.050	Building Site Expenses Custodial Supplies	10,800	0	10,800	2,300	8,500	7,312	Based on trend		
6550.060	Building Site Expenses Electricity	93,000	0	93,000	18,000	75,000	80,952	Based on Trend/Inflation		



Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.070	Building Site Expenses Elevator Testing	10,000	0	10,000	1,000	9,000	8,914	Based on trend/inflation	
6550.080	Building Site Expenses Fire Alarm Testing	2,030	0	2,030	0	2,030	1,068	Based on FY22 actuals and inflation	
6550.081	Building Site Expenses Fire Extinguishers	225	0	225	0	225	117		
6550.090	Building Site Expenses General Maintenance Repairs	50,000	0	50,000	0	50,000	36,099		
6550.100	Building Site Expenses Generator Services & Repairs	2,500	0	2,500	(500)	3,000	338		
6550.110	Building Site Expenses Heating Fuel Oil	25,000	0	25,000	0	25,000	30,328		
6550.124	Building Site Expenses HVAC Loop Water Treatment	700	0	700	0	700	696		
6550.180	Building Site Expenses Pest Control/Termite Insp	480	0	480	220	260	169		
6550.230	Building Site Expenses Security System Expenses	2,000	0	2,000	(1,000)	3,000	1,618	Based on FY22 Actuals	
6550.250	Building Site Expenses Sprinkler Testing	910	0	910	0	910	910		
6550.270	Building Site Expenses Telephone	14,600	0	14,600	0	14,600	14,423		
6550.280	Building Site Expenses Tipping Fees	600	0	600	300	300	564		
6550.300	Building Site Expenses Trash Removal	2,500	0	2,500	0	2,500	1,921		
6550.310	Building Site Expenses Water & Sewer	1,500	0	1,500	0	1,500	1,547		
<b>Location Total: 050 - Courthouse</b>		221,845	0	221,845	20,320	201,525	190,725		
<b>Location: 055 - Public Safety Storage</b>									
6550.090	Building Site Expenses General Maintenance Repairs	5,000	0	5,000	5,000	0	0	Based on FY23 Actuals	
<b>Location Total: 055 - Public Safety Storage</b>		5,000	0	5,000	5,000	0	0		
<b>Location: 060 - Isle of Wight</b>									
6550.030	Building Site Expenses Carpet/VCT Cleaning	500	0	500	0	500	0		
6550.040	Building Site Expenses Cleaning Contract	9,300	0	9,300	(1,100)	10,400	9,006	Based on trend	
6550.050	Building Site Expenses Custodial Supplies	1,000	0	1,000	0	1,000	1,305		
6550.060	Building Site Expenses Electricity	7,000	0	7,000	0	7,000	6,046		
6550.080	Building Site Expenses Fire Alarm Testing	310	0	310	0	310	310		
6550.081	Building Site Expenses Fire Extinguishers	50	0	50	0	50	96		
6550.090	Building Site Expenses General Maintenance Repairs	4,000	0	4,000	(1,000)	5,000	929	Based on trend	
6550.120	Building Site Expenses Heating Propane	2,500	0	2,500	0	2,500	2,516		
6550.180	Building Site Expenses Pest Control/Termite Insp	340	0	340	90	250	154		
6550.220	Building Site Expenses Security Alarm Monitoring	1,000	0	1,000	(500)	1,500	564		
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	400	0	400	(50)	450	260		
6550.280	Building Site Expenses Tipping Fees	100	0	100	50	50	109		
6550.300	Building Site Expenses Trash Removal	1,100	0	1,100	0	1,100	1,024		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.320	Building Site Expenses Water Treatment	2,000	0	2,000	0	2,000	1,375		
<b>Location Total: 060 - Isle of Wight</b>		29,600	0	29,600	(2,510)	32,110	23,695		
<b>Location: 065 - Snow Hill Warehouse</b>									
6550.060	Building Site Expenses Electricity	0	0	0	(12,000)	12,000	9,232		
6550.081	Building Site Expenses Fire Extinguishers	0	0	0	(50)	50	21		
6550.090	Building Site Expenses General Maintenance Repairs	0	0	0	(3,000)	3,000	1,081		
6550.220	Building Site Expenses Security Alarm Monitoring	0	0	0	(1,200)	1,200	975		
6550.270	Building Site Expenses Telephone	0	0	0	(670)	670	703		
6550.300	Building Site Expenses Trash Removal	0	0	0	(250)	250	0		
7200.010	Bond & Interest Expense Interest Expense	0	0	0	(32,838)	32,838	32,837		
<b>Location Total: 065 - Snow Hill Warehouse</b>		0	0	0	(50,008)	50,008	44,849		
<b>Location: 070 - Government Center</b>									
6100.100	Administrative Expense Dues, Licenses & Subscriptions	18,322	0	18,322	12	18,310	17,888		
6100.165	Administrative Expense Meeting Expense	1,300	0	1,300	0	1,300	2,830		
6100.190	Administrative Expense Office Supplies	5,000	0	5,000	0	5,000	1,330		
6100.230	Administrative Expense Postage & Freight	137,000	0	137,000	0	137,000	120,378		
6100.240	Administrative Expense Printing Expense	0	0	0	0	0	509		
6110.090	Supplies & Equipment Computers & Printers	3,000	0	3,000	(2,600)	5,600	0	Commissioners IPADS	
6110.110	Supplies & Equipment Disaster Preparedness Materials	3,000	0	3,000	0	3,000	0		
6110.370	Supplies & Equipment Sign Materials	5,000	0	5,000	5,000	0	0	First Amendment Audit County Signage	
6130.070	Equipment Maintenance Software Maintenance Agreements	92,400	0	92,400	45,660	46,740	41,250	Swagit, Agenda Software & Budget Software	
6130.100	Equipment Maintenance Other Equipment Lease	9,332	0	9,332	0	9,332	9,328		
6160.082	Grant Programs Disaster Event Materials & Suppl	0	0	0	0	0	188,756		
6160.400	Grant Programs American Rescue Plan Act 2021	0	0	0	0	0	119,080		
6160.402	Grant Programs ARPA DHCD ERAP	0	0	0	0	0	4,177,180		
6530.010	Consulting Services Annual Audit Fees	53,000	0	53,000	6,000	47,000	43,000	Based on FY23 Actuals	
6530.040	Consulting Services Consulting Services	74,000	0	74,000	0	74,000	24,397		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	25,000	0	25,000	(225,000)	250,000	0	Decrease based on trend	
6545	Energy	15,000	0	15,000	0	15,000	3,886		
6550.030	Building Site Expenses Carpet/VCT Cleaning	5,000	0	5,000	0	5,000	6,745		
6550.040	Building Site Expenses Cleaning Contract	85,000	0	85,000	(8,600)	93,600	76,488	Based on trend	
6550.050	Building Site Expenses Custodial Supplies	12,000	0	12,000	2,000	10,000	10,691	Based on trend	
6550.060	Building Site Expenses Electricity	100,000	0	100,000	10,000	90,000	80,952	Based on trend/inflation	

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.070	Building Site Expenses Elevator Testing	3,000	0	3,000	0	3,000	2,977		
6550.080	Building Site Expenses Fire Alarm Testing	1,500	0	1,500	0	1,500	1,068		
6550.081	Building Site Expenses Fire Extinguishers	175	0	175	0	175	467		
6550.085	Building Site Expenses Generator Fuel Oil	800	0	800	0	800	0		
6550.090	Building Site Expenses General Maintenance Repairs	70,000	0	70,000	0	70,000	64,957		
6550.100	Building Site Expenses Generator Services & Repairs	6,000	0	6,000	0	6,000	113		
6550.120	Building Site Expenses Heating Propane	14,000	0	14,000	0	14,000	11,784		
6550.124	Building Site Expenses HVAC Loop Water Treatment	3,500	0	3,500	0	3,500	2,610		
6550.135	Building Site Expenses Insurance Claim Expenses	0	0	0	0	0	122,363		
6550.170	Building Site Expenses Office Rent/Lease	2,760	0	2,760	(2,000)	4,760	4,762	Reduction in rent/lease/tax	
6550.180	Building Site Expenses Pest Control/Termite Insp	300	0	300	0	300	149		
6550.220	Building Site Expenses Security Alarm Monitoring	204	0	204	0	204	204		
6550.230	Building Site Expenses Security System Expenses	6,000	0	6,000	0	6,000	3,978		
6550.250	Building Site Expenses Sprinkler Testing	1,060	0	1,060	0	1,060	1,060		
6550.260	Building Site Expenses Taxes	500	0	500	0	500	368		
6550.270	Building Site Expenses Telephone	47,000	0	47,000	0	47,000	44,764		
6550.280	Building Site Expenses Tipping Fees	1,000	0	1,000	500	500	358		
6550.300	Building Site Expenses Trash Removal	3,000	0	3,000	0	3,000	2,663		
6550.310	Building Site Expenses Water & Sewer	9,000	0	9,000	0	9,000	7,072		
6900.013	Advertising Clean Campaign	0	0	0	0	0	58		
7000.020	Travel, Training & Expense Board Member Allowance	33,800	0	33,800	4,100	29,700	0	Police Accountability Board increase for FileCloud file sharing/professional svcs	
7000.050	Travel, Training & Expense Courier Service	1,500	0	1,500	0	1,500	1,133		
7000.060	Travel, Training & Expense Educational Training	700	0	700	0	700	0		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	24,320	0	24,320	2,440	21,880	1,720	Increase cost for meetings/conferences for County Commissioners	
7040.010	Tri-County Council Shore Transit MTA Local Match	481,069	0	481,069	153,211	327,858	327,858	Base operating + additional local match for service-based methodology	
7040.020	Tri-County Council Shore Transit Capital Match	53,020	0	53,020	10,778	42,242	79,313	Requested increase in capital match	
7040.030	Tri-County Council Tri-County Council	10,000	0	10,000	0	10,000	10,000		
7120.110	Other Non-Matching Expenses Bridgetown Service Area Appro.	31,500	0	31,500	0	31,500	30,000		
7120.130	Other Non-Matching Expenses SDAT Expense	633,848	0	633,848	32,002	601,846	588,885	Based on estimated state increases	
7500	Other Expenses	86,897	0	86,897	0	86,897	71,046		
<b>Location Total: 070 - Government Center</b>		<b>2,169,807</b>	<b>0</b>	<b>2,169,807</b>	<b>33,503</b>	<b>2,136,304</b>	<b>6,306,414</b>		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Location: 075 - Other Government Buildin</b>									
6550.028	Building Site Expenses Cable	120	0	120	20	100	126		
6550.030	Building Site Expenses Carpet/VCT Cleaning	200	0	200	0	200	0		
6550.040	Building Site Expenses Cleaning Contract	3,930	0	3,930	0	3,930	3,946		
6550.050	Building Site Expenses Custodial Supplies	900	0	900	0	900	1,007		
6550.060	Building Site Expenses Electricity	18,000	0	18,000	2,000	16,000	19,881	Based on increasing electricity expenses in FY23	
6550.070	Building Site Expenses Elevator Testing	3,108	0	3,108	108	3,000	2,902		
6550.080	Building Site Expenses Fire Alarm Testing	755	0	755	0	755	755		
6550.081	Building Site Expenses Fire Extinguishers	130	0	130	0	130	42		
6550.090	Building Site Expenses General Maintenance Repairs	10,000	0	10,000	0	10,000	7,246		
6550.110	Building Site Expenses Heating Fuel Oil	2,000	0	2,000	0	2,000	1,782		
6550.124	Building Site Expenses HVAC Loop Water Treatment	520	0	520	0	520	522		
6550.140	Building Site Expenses Internet Access	4,092	0	4,092	540	3,552	3,353		
6550.180	Building Site Expenses Pest Control/Termite Insp	672	0	672	402	270	144		
6550.220	Building Site Expenses Security Alarm Monitoring	1,200	0	1,200	248	952	1,219		
6550.270	Building Site Expenses Telephone	900	0	900	250	650	912		
6550.280	Building Site Expenses Tipping Fees	400	0	400	0	400	421		
6550.310	Building Site Expenses Water & Sewer	3,900	0	3,900	300	3,600	4,119		
<b>tion Total: 075 - Other Government Buildings</b>		<b>50,827</b>	<b>0</b>	<b>50,827</b>	<b>3,868</b>	<b>46,959</b>	<b>48,376</b>		
<b>Location: 080 - State's Attorney Building</b>									
6550.030	Building Site Expenses Carpet/VCT Cleaning	800	0	800	0	800	0		
6550.040	Building Site Expenses Cleaning Contract	13,000	0	13,000	0	13,000	10,214		
6550.050	Building Site Expenses Custodial Supplies	950	0	950	0	950	1,291		
6550.060	Building Site Expenses Electricity	38,000	0	38,000	4,000	34,000	35,729	Electricity increased based on the trend and FY23 invoices	
6550.070	Building Site Expenses Elevator Testing	3,108	0	3,108	108	3,000	2,902		
6550.080	Building Site Expenses Fire Alarm Testing	553	0	553	0	553	368		
6550.081	Building Site Expenses Fire Extinguishers	40	0	40	0	40	21		
6550.090	Building Site Expenses General Maintenance Repairs	5,000	0	5,000	0	5,000	3,130		
6550.180	Building Site Expenses Pest Control/Termite Insp	500	0	500	240	260	169		
6550.220	Building Site Expenses Security Alarm Monitoring	408	0	408	0	408	408		
6550.230	Building Site Expenses Security System Expenses	750	0	750	750	0	0		
6550.250	Building Site Expenses Sprinkler Testing	760	0	760	0	760	760		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.270	Building Site Expenses Telephone	3,240	0	3,240	0	3,240	2,584		
6550.280	Building Site Expenses Tipping Fees	120	0	120	0	120	90		
6550.310	Building Site Expenses Water & Sewer	700	0	700	80	620	650		
<b>Location Total: 080 - State's Attorney Building</b>		67,929	0	67,929	5,178	62,751	58,316		
<b>Location: 085 - Bank Street Building</b>									
6550.030	Building Site Expenses Carpet/VCT Cleaning	450	0	450	0	450	0		
6550.040	Building Site Expenses Cleaning Contract	3,120	0	3,120	0	3,120	2,840		
6550.050	Building Site Expenses Custodial Supplies	400	0	400	0	400	408		
6550.060	Building Site Expenses Electricity	4,000	0	4,000	0	4,000	2,855		
6550.080	Building Site Expenses Fire Alarm Testing	320	0	320	0	320	310		
6550.081	Building Site Expenses Fire Extinguishers	35	0	35	0	35	18		
6550.090	Building Site Expenses General Maintenance Repairs	3,000	0	3,000	900	2,100	4,127		
6550.120	Building Site Expenses Heating Propane	4,100	0	4,100	0	4,100	2,253		
6550.180	Building Site Expenses Pest Control/Termite Insp	325	0	325	0	325	189		
6550.220	Building Site Expenses Security Alarm Monitoring	204	0	204	0	204	204		
6550.270	Building Site Expenses Telephone	1,200	0	1,200	70	1,130	1,170		
6550.280	Building Site Expenses Tipping Fees	50	0	50	0	50	0		
6550.300	Building Site Expenses Trash Removal	490	0	490	0	490	495		
6550.310	Building Site Expenses Water & Sewer	600	0	600	155	445	502		
<b>Location Total: 085 - Bank Street Building</b>		18,294	0	18,294	1,125	17,169	15,370		
<b>Location: 608 - 16th Street</b>									
6550.170	Building Site Expenses Office Rent/Lease	0	0	0	0	0	100,448		
<b>Location Total: 608 - 16th Street</b>		0	0	0	0	0	100,448		
<b>Location Total: 1090 - Other General Government</b>		3,741,632	(227,000)	3,968,632	298,004	3,670,628	7,827,799		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1101 Sheriff's Office</b>								
PERS SVCS - Personnel Services	\$7,906,317.00	(\$173,812.00)	\$466,566.00	6%	\$8,080,129.00	\$7,439,751.00	\$6,482,307.22	\$5,825,334.61
SUPP & MAT - Supplies & Materials	\$1,529,722.00	(\$107,383.00)	(\$443.00)	0%	\$1,637,105.00	\$1,530,165.00	\$759,140.63	\$625,964.39
MAINT & SVCS - Maintenance & Services	\$700,567.00	\$0.00	\$117,966.00	20%	\$700,567.00	\$582,601.00	\$697,707.26	\$478,227.26
OTHR CHGS - Other Charges	\$135,370.00	\$0.00	\$32,261.00	31%	\$135,370.00	\$103,109.00	\$80,336.28	\$63,943.81
CAP EQ - Capital Equipment	\$913,984.00	\$0.00	\$303,984.00	50%	\$913,984.00	\$610,000.00	\$350,289.83	\$0.00
Department Total: Sheriff's Office	\$11,185,960.00	(\$281,195.00)	\$920,334.00	9%	\$11,467,155.00	\$10,265,626.00	\$8,369,781.22	\$6,993,470.07

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1101 - Sheriff's Office</b>									
<b>Location: 030 - Sheriff</b>									
6000.100	Personnel Services Salaries	7,114,062	(173,812)	7,287,874	586,711	6,701,163	5,263,211	Reclass 9 civilian empls; step inc sworn personnel, crossing guards & 4 civilian empls; promotion DS-SDFC 10 empls in FY24	Personnel request have been reworked to request a 1 grade increase for all sworn personnel.
6000.400	Personnel Services Overtime Pay	396,550	0	396,550	16,050	380,500	382,920	Inc in relation to request for reclass & step inc	
6000.410	Personnel Services Overtime Grants/Reimbursements	64,482	0	64,482	0	64,482	90,831		
6000.450	Personnel Services Overtime Pay - Kennel	88,317	0	88,317	8,029	80,288	41,338	Inc in relation to request for reclass & step inc	
6100.030	Administrative Expense Alcohol and Drug Testing	600	0	600	0	600	0		
6100.050	Administrative Expense Background Checks	1,600	0	1,600	0	1,600	1,903		
6100.055	Administrative Expense Bond	750	0	750	0	750	0		
6100.060	Administrative Expense Books and Publications	8,000	0	8,000	2,435	5,565	8,336	Vendor inc	
6100.080	Administrative Expense Copier Supplies	240	0	240	0	240	0		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	6,318	0	6,318	328	5,990	20,717		
6100.110	Administrative Expense Envelopes	1,000	0	1,000	0	1,000	0		
6100.190	Administrative Expense Office Supplies	26,000	0	26,000	0	26,000	27,733		
6100.210	Administrative Expense Paper	5,056	0	5,056	0	5,056	3,155		
6100.230	Administrative Expense Postage & Freight	66	0	66	0	66	35		
6100.240	Administrative Expense Printing Expense	4,000	0	4,000	0	4,000	2,603		
6110.030	Supplies & Equipment Bike Patrol Equipment	6,000	0	6,000	3,200	2,800	0	Repl 2 bikes; specific uniforms	
6110.035	Supplies & Equipment STAR Team Supplies & Equipment	22,131	0	22,131	0	22,131	23,300		
6110.050	Supplies & Equipment Camera Equipment	420,000	(74,383)	494,383	0	494,383	0		Reduction of \$74,383 in Body Worn Cameras per Sheriff Dept on 4/12/23
6110.080	Supplies & Equipment Computer Repairs & Supplies	3,000	0	3,000	0	3,000	936		
6110.090	Supplies & Equipment Computers & Printers	68,500	0	68,500	(43,560)	112,060	72,119	Dec 43,560 per IT	
6110.125	Supplies & Equipment Equipment Maintenance & Repair	4,500	0	4,500	0	4,500	1,500		
6110.160	Supplies & Equipment Investigation Supplies	5,000	0	5,000	0	5,000	4,261		
6110.180	Supplies & Equipment K9 Expense	42,000	0	42,000	0	42,000	49,228		
6110.190	Supplies & Equipment Law Enforcement Equipment	170,000	0	170,000	16,990	153,010	121,071	Inc 10,536.96 for Dec22 taser order; breach kits for patrol ~15K	
6110.245	Supplies & Equipment Mobile Phones	43,200	0	43,200	2,280	40,920	43,458	Inc due to more w/County phones	
6110.270	Supplies & Equipment Office Equipment Repairs	600	0	600	0	600	27		
6110.280	Supplies & Equipment Office Furniture	8,400	0	8,400	0	8,400	12,927		
6110.290	Supplies & Equipment Other Office Equipment	3,949	0	3,949	0	3,949	2,829		
6110.295	Supplies & Equipment Program Supplies and Equipment	600	0	600	0	600	0		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6110.297	Supplies & Equipment Community Policing Supplies	5,000	0	5,000	0	5,000	1,638		
6110.320	Supplies & Equipment Radio Supplies	2,000	0	2,000	0	2,000	525		
6130.010	Equipment Maintenance Copier Lease	5,500	0	5,500	0	5,500	3,388		
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	6,000	0	6,000	0	6,000	3,293		
6130.040	Equipment Maintenance MILES Computer Chg/MDT User Fees	45,000	0	45,000	4,584	40,416	39,130	Inc number of users	
6130.060	Equipment Maintenance Software Licensing	67,150	0	67,150	(28,750)	95,900	1,750	Dec 82,400 for FY23 on-time CentralSquare fee, inc 40,800 for one-time new users MDT license fees; 26,350 VPN license fee	
6130.070	Equipment Maintenance Software Maintenance Agreements	157,094	0	157,094	41,083	116,011	62,542	Inc CrashData Group 11,250; MobileApp 5,000; MAGNET Forensics 4,200; Cellebrite 7,000; IA Pro 8,000	
6150.010	Uniforms & Personal Equipment Bullet Proof Vests	49,000	0	49,000	0	49,000	16,120	Vendor inc; Animal Control now incl	
6150.040	Uniforms & Personal Equipment Uniform Allowance	84,150	0	84,150	16,950	67,200	53,975	99x850 uniform/boot allowance	
6150.050	Uniforms & Personal Equipment Uniforms	111,000	(33,000)	144,000	79,500	64,500	64,997	Inc to new hires & all PTs Class A uniforms; fill in 'blanks' to bring all uniforms current	Reduction of \$33,000 in uniforms per Sheriff Dept 4/12/23
6150.060	Uniforms & Personal Equipment Ammunition	84,585	0	84,585	0	84,585	46,396	Vendor inc	
6160.055	Grant Programs GOCCP Grants	0	0	0	0	0	19,743		
6510.085	Legal Services Other Legal Expenses	15,000	0	15,000	5,000	10,000	55,122	Inc need for add'l advice re: newly mandated req, PIA requests	
6530.050	Consulting Services Crisis/Fitness for Duty	6,500	0	6,500	0	6,500	125		
6530.080	Consulting Services Physicals, Shots & Drug Testing	600	0	600	0	600	0		
6530.090	Consulting Services Pre-Employment Physicals	7,000	0	7,000	0	7,000	7,580	School Safety merged	
6530.100	Consulting Services Professional Fees	4,500	0	4,500	0	4,500	4,000		
6530.115	Consulting Services Psychological Services	66,400	0	66,400	27,800	38,600	8,250	Inc retainage of Behind the Line for mandated wellness training/psych counseling 27,800/yr	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	273,000	0	273,000	63,000	210,000	334,667	Vendor inc	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	140,000	0	140,000	28,000	112,000	157,964	Vendor inc	
6540.040	Vehicle Operating Expenses Vehicle Registration	1,700	0	1,700	(200)	1,900	800		
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	20,000	0	20,000	(5,000)	25,000	15,808	dec per prev yrs actual	
6540.050	Vehicle Operating Expenses Vehicle Use/Other Areas	33,600	0	33,600	(29,400)	63,000	6,208		
6540.060	Vehicle Operating Expenses Vehicle Equipment	0	0	0	0	0	26,956		
6550.028	Building Site Expenses Cable	1,020	0	1,020	120	900	659		
6550.060	Building Site Expenses Electricity	1,750	0	1,750	0	1,750	331		
6550.081	Building Site Expenses Fire Extinguishers	1,557	0	1,557	0	1,557	1,100		
6550.090	Building Site Expenses General Maintenance Repairs	2,000	0	2,000	0	2,000	6,102		
6550.170	Building Site Expenses Office Rent/Lease	2,500	0	2,500	300	2,200	2,164		



Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.270	Building Site Expenses Telephone	7,980	0	7,980	(20)	8,000	5,565		
6900.040	Advertising Personnel Advertisements	3,000	0	3,000	0	3,000	3,579		
7000.030	Travel, Training & Expense Canine Training	3,625	0	3,625	0	3,625	2,285		
7000.040	Travel, Training & Expense Continuing Education/Certificati	57,600	0	57,600	16,866	40,734	13,658	Inc mandatory training req for sworn personnel	
7000.060	Travel, Training & Expense Educational Training	46,125	0	46,125	7,125	39,000	50,353	Inc unfunded requirements for prof dev; incl civilian personnel	
7000.090	Travel, Training & Expense Firearms Training	7,020	0	7,020	2,520	4,500	3,125	Inc number of instructors requiring cert	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	5,000	0	5,000	3,000	2,000	4,421	Inc # conf attended by/presented at by Sheriff and Command Staff; Sheriff serving on more boards	
7000.125	Travel, Training & Expense Transport Expenses	6,000	0	6,000	0	6,000	1,791		
9010.010	Capital Equipment New Vehicles	710,000	0	710,000	293,980	416,020	105,039	Inc in vehicle needed	
9010.020	Capital Equipment Public Safety Equipment	155,184	0	155,184	(38,796)	193,980	245,251	Inc in vehicles requiring upfitting	
<b>Location Total: 030 - Sheriff</b>		<b>10,710,061</b>	<b>(281,195)</b>	<b>10,991,256</b>	<b>1,080,125</b>	<b>9,911,131</b>	<b>7,550,834</b>		
<b>Location: 035 - Firearms Training Center</b>									
6550.020	Building Site Expenses Buildings & Grounds Maintenance	3,000	0	3,000	0	3,000	1,804		
6550.060	Building Site Expenses Electricity	3,500	0	3,500	0	3,500	2,434		
6550.081	Building Site Expenses Fire Extinguishers	125	0	125	0	125	18		
6550.090	Building Site Expenses General Maintenance Repairs	8,280	0	8,280	0	8,280	6,616		
6550.200	Building Site Expenses Portalets	660	0	660	0	660	649		
6550.300	Building Site Expenses Trash Removal	1,300	0	1,300	0	1,300	886		
<b>Location Total: 035 - Firearms Training Center</b>		<b>16,865</b>	<b>0</b>	<b>16,865</b>	<b>0</b>	<b>16,865</b>	<b>12,407</b>		
<b>Location: 040 - Animal Control</b>									
6000.100	Personnel Services Salaries	226,406	0	226,406	28,088	198,318	183,963	1 conv PT-FT; reclass 5 empls	
6000.400	Personnel Services Overtime Pay	16,500	0	16,500	1,500	15,000	18,916	Inc in relation to 1 conv PT-FT and reclass 5 empls	
6100.010	Administrative Expense Administrative Expenses	100	0	100	(100)	200	139		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	1,150	0	1,150	250	900	150	License fee from 6100.010 to here, dec 6100.010 accordingly	
6100.190	Administrative Expense Office Supplies	3,080	0	3,080	0	3,080	309		
6110.020	Supplies & Equipment Animal Food	5,000	0	5,000	0	5,000	4,450		
6110.025	Supplies & Equipment Animal Transport Containers	600	0	600	0	600	0		
6110.070	Supplies & Equipment CO2 for Chambers	15,000	0	15,000	3,000	12,000	11,743	Inc need for euthanasia svcs; vendor inc	
6110.135	Supplies & Equipment Fuel for Incinerator	6,000	0	6,000	0	6,000	2,316		
6110.290	Supplies & Equipment Other Office Equipment	200	0	200	0	200	0		
6110.315	Supplies & Equipment Rabies Clinic Supplies	5,000	0	5,000	3,000	2,000	970	Inc community demand	
6110.395	Supplies & Equipment Spay and Neuter Supplies	11,000	0	11,000	0	11,000	166		
6110.430	Supplies & Equipment Traps	2,953	0	2,953	0	2,953	0		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6130.010	Equipment Maintenance Copier Lease	400	0	400	0	400	633		
6150.040	Uniforms & Personal Equipment Uniform Allowance	4,250	0	4,250	750	3,500	1,200	Full staff at 5x850 uniform/boot allowance	
6150.050	Uniforms & Personal Equipment Uniforms	7,000	0	7,000	5,000	2,000	1,105	Full staff at 5x1400	
6530.120	Consulting Services Rabies Clinic	1,000	0	1,000	0	1,000	800		
6530.160	Consulting Services Veterinary Services	15,000	0	15,000	12,000	3,000	3,118	Inc number & severity of cruelty cases	
6530.165	Consulting Services Vet Services - Spay & Neuter	6,000	0	6,000	0	6,000	0		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	15,886	0	15,886	3,666	12,220	14,252	Inc in fuel costs	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	9,600	0	9,600	1,600	8,000	2,605	Inc in maintenance costs	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	2,017	0	2,017	0	2,017	302		
6550.028	Building Site Expenses Cable	1,100	0	1,100	1,100	0	927	Chgs prev in 6100.190	
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,200	0	1,200	0	1,200	0		
6550.040	Building Site Expenses Cleaning Contract	3,900	0	3,900	0	3,900	3,270		
6550.050	Building Site Expenses Custodial Supplies	577	0	577	0	577	892		
6550.060	Building Site Expenses Electricity	11,550	0	11,550	0	11,550	6,273		
6550.080	Building Site Expenses Fire Alarm Testing	360	0	360	0	360	310		
6550.081	Building Site Expenses Fire Extinguishers	300	0	300	0	300	73		
6550.090	Building Site Expenses General Maintenance Repairs	5,775	0	5,775	0	5,775	7,091		
6550.120	Building Site Expenses Heating Propane	5,000	0	5,000	0	5,000	3,649		
6550.130	Building Site Expenses Incinerator Expense	1,200	0	1,200	0	1,200	398		
6550.180	Building Site Expenses Pest Control/Termite Insp	300	0	300	0	300	144		
6550.220	Building Site Expenses Security Alarm Monitoring	180	0	180	0	180	204		
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	850	0	850	0	850	1,365		
6550.242	Building Site Expenses Sewage Pump Monitoring	200	0	200	0	200	165		
6550.270	Building Site Expenses Telephone	12,700	0	12,700	10,000	2,700	1,425	One-time cost for recording phone systems. Cut from FY23 budget due to discussion of County absorbing cost while updating other systems.	
6550.280	Building Site Expenses Tipping Fees	0	0	0	0	0	10		
6550.300	Building Site Expenses Trash Removal	900	0	900	0	900	1,048		
7000.060	Travel, Training & Expense Educational Training	10,000	0	10,000	2,750	7,250	4,705	Full staff 5; 3 new empls need basic training; allow for all 5 prof dev.	
9010.060	Capital Equipment Other	48,800	0	48,800	48,800	0	0	Incinerator & shelter	
<b>Location Total: 040 - Animal Control</b>		459,034	0	459,034	121,404	337,630	279,085		
<b>Location: 700 - School Safety</b>									
6000.100	Personnel Services Salaries	0	0	0	0	0	398,003		
6000.400	Personnel Services Overtime Pay	0	0	0	0	0	4,255		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6000.410	Personnel Services Overtime Grants/Reimbursements	0	0	0	0	0	98,870		
6110.190	Supplies & Equipment Law Enforcement Equipment	0	0	0	0	0	2,247		
6150.040	Uniforms & Personal Equipment Uniform Allowance	0	0	0	0	0	6,300		
6150.050	Uniforms & Personal Equipment Uniforms	0	0	0	0	0	5,045		
6150.060	Uniforms & Personal Equipment Ammunition	0	0	0	0	0	12,735		
<b>Location Total: 700 - School Safety</b>		0	0	0	0	0	527,455		
<b>Department Total: 1101 - Sheriff's Office</b>		11,185,960	(281,195)	11,467,155	1,201,529	10,265,626	8,369,781		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1102 Emergency Services</b>								
PERS SVCS - Personnel Services	\$2,073,472.00	\$0.00	\$105,516.00	5%	\$2,073,472.00	\$1,967,956.00	\$1,573,437.09	\$1,423,199.36
SUPP & MAT - Supplies & Materials	\$971,097.00	\$0.00	\$33,321.00	4%	\$971,097.00	\$937,776.00	\$1,872,562.07	\$2,440,542.69
MAINT & SVCS - Maintenance & Services	\$182,010.00	\$0.00	\$11,107.00	6%	\$182,010.00	\$170,903.00	\$156,500.09	\$111,249.22
OTHR CHGS - Other Charges	\$24,900.00	\$0.00	(\$1,000.00)	-4%	\$24,900.00	\$25,900.00	\$16,196.60	\$12,110.75
INTFND CHGS - Interfund Charges	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
CAP EQ - Capital Equipment	\$0.00	\$0.00	(\$135,000.00)	-100%	\$0.00	\$135,000.00	\$0.00	\$0.00
Department Total: Emergency Services	\$3,251,479.00	\$0.00	\$13,944.00	0%	\$3,251,479.00	\$3,237,535.00	\$3,618,695.85	\$3,987,102.02

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1102 - Emergency Services</b>									
<b>Location: 044 - Operations Center</b>									
6000.100	Personnel Services Salaries	1,881,434	0	1,881,434	130,711	1,750,723	1,365,372	See personnel sheet	
6000.400	Personnel Services Overtime Pay	192,038	0	192,038	(25,195)	217,233	208,065	Updated FY23 pay rates on employees OT rates & adjusted number of OT hours.	
6100.010	Administrative Expense Administrative Expenses	4,500	0	4,500	0	4,500	2,560		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	4,425	0	4,425	0	4,425	7,005		
6100.190	Administrative Expense Office Supplies	2,500	0	2,500	(400)	2,900	2,701		
6100.210	Administrative Expense Paper	1,000	0	1,000	(250)	1,250	188		
6110.017	Supplies & Equipment AED Units	7,500	0	7,500	(32,000)	39,500	34,426	We have completed updating all AED's that is the source of the cost savings.	
6110.090	Supplies & Equipment Computers & Printers	11,160	0	11,160	3,900	7,260	12,159	Increase is due to IT refresh schedule. Nothing new or extra.	
6110.110	Supplies & Equipment Disaster Preparedness Materials	1,000	0	1,000	0	1,000	742		
6110.120	Supplies & Equipment Equipment Rental	10,000	0	10,000	0	10,000	792		
6110.125	Supplies & Equipment Equipment Maintenance & Repair	8,000	0	8,000	0	8,000	1,410		
6110.140	Supplies & Equipment GIS Mapping Supplies	1,400	0	1,400	0	1,400	0		
6110.245	Supplies & Equipment Mobile Phones	14,800	0	14,800	0	14,800	11,127		
6110.320	Supplies & Equipment Radio Supplies	31,500	0	31,500	0	31,500	34,717		
6110.325	Supplies & Equipment Radio Equipment	60,000	0	60,000	500	59,500	101,595		
6110.340	Supplies & Equipment Safety Program Equipment	10,000	0	10,000	(15,750)	25,750	1,375	Cost savings is due to one expenses last year.	
6130.010	Equipment Maintenance Copier Lease	3,048	0	3,048	1,140	1,908	1,746	We added an all-in-one Fax, Copier, Scanner, and Printer in the 911 dispatch room.	
6130.040	Equipment Maintenance MILES Computer Chg/MDT User Fees	2,400	0	2,400	0	2,400	1,729		
6130.050	Equipment Maintenance Radio Maintenance Contract	310,126	0	310,126	58,000	252,126	197,348	Cost increase is due to Network Operations Center Monitoring 24/7 365 days.	
6130.060	Equipment Maintenance Software Licensing	19,500	0	19,500	0	19,500	17,389		
6130.070	Equipment Maintenance Software Maintenance Agreements	154,896	0	154,896	3,247	151,649	120,122	Increase cost is due to 5% increase in yearly service contract rate.	
6130.090	Equipment Maintenance Weather Service Subscription	2,400	0	2,400	0	2,400	2,292		
6150.040	Uniforms & Personal Equipment Uniform Allowance	2,500	0	2,500	0	2,500	0		
6150.050	Uniforms & Personal Equipment Uniforms	7,225	0	7,225	(415)	7,640	5,451		
6160.080	Grant Programs Homeland Security Grant	87,467	0	87,467	(4,806)	92,273	53,303	This grant amount increases and decreases year to year.	
6160.083	Grant Programs 911 Board	141,250	0	141,250	(12,345)	153,595	1,259,431	Cost savings is based on this grant amount increases & decreases each year based on projects.	
6160.086	Grant Programs 911 Educational Materials	0	0	0	0	0	1,353		

Worcester County		Expense Budget Worksheet Report								
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments	
6160.602	Grant Programs Homeland Security - HMEP	35,000	0	35,000	35,000	0	0	3-5 day workshop/drill for Lithium-Ion battery emergency response. We are seeking grant funding for this project.		
6530.040	Consulting Services Consulting Services	0	0	0	0	0	150			
6530.095	Consulting Services Pre-Employment Testing	0	0	0	0	0	2,345			
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	15,000	0	15,000	5,000	10,000	14,865	Cost increase directly related to increased fuel costs.		
6540.030	Vehicle Operating Expenses Vehicle Maintenance	8,650	0	8,650	2,400	6,250	8,616	Cost increase due to aging fleet vehicles and parts increases.		
6540.040	Vehicle Operating Expenses Vehicle Registration	200	0	200	0	200	0			
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	4,200	0	4,200	300	3,900	3,218			
6550.028	Building Site Expenses Cable	1,440	0	1,440	444	996	960			
6550.060	Building Site Expenses Electricity	5,100	0	5,100	113	4,987	1,731			
6550.170	Building Site Expenses Office Rent/Lease	38,470	0	38,470	0	38,470	20,838			
6550.270	Building Site Expenses Telephone	28,000	0	28,000	4,000	24,000	26,812	Increased the amount based off of 5 year average.		
6900.025	Advertising Legal Advertisements	0	0	0	0	0	244			
7000.035	Travel, Training & Expense Citizen Core Emergency Response	0	0	0	(1,000)	1,000	1,130	Cost savings is due to canceling this in person training is now offered online.		
7000.040	Travel, Training & Expense Continuing Education/Certificati	8,500	0	8,500	0	8,500	4,734			
7000.060	Travel, Training & Expense Educational Training	5,500	0	5,500	0	5,500	1,192			
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	10,900	0	10,900	0	10,900	9,141			
9010.010	Capital Equipment New Vehicles	0	0	0	(56,000)	56,000	0			
9010.020	Capital Equipment Public Safety Equipment	0	0	0	(79,000)	79,000	0			
<b>Location Total: 044 - Operations Center</b>		<b>3,133,029</b>	<b>0</b>	<b>3,133,029</b>	<b>17,594</b>	<b>3,115,435</b>	<b>3,540,374</b>			
<b>Location: 045 - Transmitter Site</b>										
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	37,500	0	37,500	(2,500)	40,000	1,600	Cost savings based on 5-year trend data.		
6550.060	Building Site Expenses Electricity	60,000	0	60,000	(5,000)	65,000	53,764	Cost savings based on 5-year trend data.		
6550.080	Building Site Expenses Fire Alarm Testing	1,250	0	1,250	(150)	1,400	1,595			
6550.081	Building Site Expenses Fire Extinguishers	200	0	200	0	200	110			
6550.086	Building Site Expenses Generator Fuel Propane	2,000	0	2,000	750	1,250	1,073			
6550.090	Building Site Expenses General Maintenance Repairs	0	0	0	0	0	9,813			
6550.100	Building Site Expenses Generator Services & Repairs	10,000	0	10,000	0	10,000	9,485			
6550.180	Building Site Expenses Pest Control/Termite Insp	500	0	500	250	250	0			
6550.290	Building Site Expenses Transmitter Site Expenses	7,000	0	7,000	3,000	4,000	883	Cost increase due to Central Site Lane driveway repair needed. This should be a one-time cost.		
<b>Location Total: 045 - Transmitter Site</b>		<b>118,450</b>	<b>0</b>	<b>118,450</b>	<b>(3,650)</b>	<b>122,100</b>	<b>78,322</b>			
<b>Department Total: 1102 - Emergency Services</b>		<b>3,251,479</b>	<b>0</b>	<b>3,251,479</b>	<b>13,944</b>	<b>3,237,535</b>	<b>3,618,696</b>			

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1103 Jail</b>								
PERS SVCS - Personnel Services	\$6,751,748.00	\$0.00	\$76,203.00	1%	\$6,751,748.00	\$6,675,545.00	\$6,004,089.20	\$6,297,792.27
SUPP & MAT - Supplies & Materials	\$831,308.00	\$0.00	(\$114,860.00)	-12%	\$831,308.00	\$946,168.00	\$876,614.85	\$832,172.86
MAINT & SVCS - Maintenance & Services	\$2,223,384.00	\$0.00	\$77,273.00	4%	\$2,223,384.00	\$2,146,111.00	\$2,037,932.22	\$2,056,765.36
OTHR CHGS - Other Charges	\$16,056.00	\$0.00	\$0.00	0%	\$16,056.00	\$16,056.00	\$10,902.02	\$7,757.00
CAP EQ - Capital Equipment	\$325,000.00	\$325,000.00	\$325,000.00		\$0.00	\$0.00	\$0.00	\$18,674.50
Department Total: Jail	\$10,147,496.00	\$325,000.00	\$363,616.00	4%	\$9,822,496.00	\$9,783,880.00	\$8,929,538.29	\$9,213,161.99

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1103 - Jail</b>									
6000.100	Personnel Services Salaries	6,701,748	0	6,701,748	101,203	6,600,545	5,816,619		
6000.400	Personnel Services Overtime Pay	50,000	0	50,000	(25,000)	75,000	187,471	Increase due to personnel shortage	
6100.050	Administrative Expense Background Checks	0	0	0	0	0	314		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	175	0	175	0	175	175		
6100.190	Administrative Expense Office Supplies	6,750	0	6,750	0	6,750	4,236		
6110.090	Supplies & Equipment Computers & Printers	2,040	0	2,040	(660)	2,700	0		
6110.190	Supplies & Equipment Law Enforcement Equipment	1,500	0	1,500	0	1,500	5,660		
6110.245	Supplies & Equipment Mobile Phones	1,500	0	1,500	0	1,500	798		
6110.320	Supplies & Equipment Radio Supplies	5,000	0	5,000	0	5,000	0		
6130.010	Equipment Maintenance Copier Lease	6,700	0	6,700	0	6,700	6,686		
6130.040	Equipment Maintenance MILES Computer Chg/MDT User Fees	588	0	588	0	588	539		
6130.070	Equipment Maintenance Software Maintenance Agreements	22,905	0	22,905	0	22,905	21,818		
6150.040	Uniforms & Personal Equipment Uniform Allowance	57,400	0	57,400	(11,200)	68,600	39,450	Decrease due to personnel shortage	
6150.050	Uniforms & Personal Equipment Uniforms	12,250	0	12,250	0	12,250	3,942		
6160.082	Grant Programs Disaster Event Materials & Suppl	0	0	0	0	0	23,938		
6190.010	Inmate Expenses Food Services	450,000	0	450,000	(150,000)	600,000	529,423	Decrease due to inmate population	
6190.020	Inmate Expenses Hospital & Physicians Charges	95,000	0	95,000	20,000	75,000	77,418	Increase from frequency inmate hospitalizations	
6190.030	Inmate Expenses Inmate Supplies & Services	15,000	0	15,000	0	15,000	15,284		
6190.040	Inmate Expenses Jail Dentist	15,000	0	15,000	7,000	8,000	3,588		Frequent inmate dental needs
6190.070	Inmate Expenses Kitchen Supplies	6,000	0	6,000	0	6,000	4,984		
6190.075	Inmate Expenses Medical Contract	1,468,584	0	1,468,584	97,273	1,371,311	1,292,712	New 5 year contract	
6190.080	Inmate Expenses Medical Supplies	25,000	0	25,000	0	25,000	27,946		
6190.090	Inmate Expenses Pharmaceutical	100,000	0	100,000	20,000	80,000	100,659		
6190.100	Inmate Expenses Processing Supplies	8,500	0	8,500	0	8,500	9,757		
6530.050	Consulting Services Crisis/Fitness for Duty	1,000	0	1,000	0	1,000	0		
6530.080	Consulting Services Physicals, Shots & Drug Testing	500	0	500	0	500	228		
6530.115	Consulting Services Psychological Services	2,500	0	2,500	0	2,500	2,282		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	6,000	0	6,000	0	6,000	5,532		
6540.030	Vehicle Operating Expenses Vehicle Maintenance	2,500	0	2,500	0	2,500	1,784		
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	300	0	300	0	300	0		
6550.050	Building Site Expenses Custodial Supplies	60,000	0	60,000	0	60,000	48,153		
6550.060	Building Site Expenses Electricity	200,000	0	200,000	0	200,000	232,187		



Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.080	Building Site Expenses Fire Alarm Testing	5,000	0	5,000	0	5,000	0		
6550.081	Building Site Expenses Fire Extinguishers	1,550	0	1,550	0	1,550	438		
6550.090	Building Site Expenses General Maintenance Repairs	75,000	0	75,000	0	75,000	67,338		
6550.100	Building Site Expenses Generator Services & Repairs	5,000	0	5,000	0	5,000	2,370		
6550.110	Building Site Expenses Heating Fuel Oil	200,000	0	200,000	15,000	185,000	233,029	Increase due to fuel costs	
6550.125	Building Site Expenses HVAC Repairs/Replacement	10,000	0	10,000	0	10,000	0		
6550.180	Building Site Expenses Pest Control/Termite Insp	500	0	500	0	500	144		
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	10,000	0	10,000	0	10,000	9,415		
6550.250	Building Site Expenses Sprinkler Testing	1,700	0	1,700	0	1,700	1,610		
6550.270	Building Site Expenses Telephone	16,000	0	16,000	0	16,000	13,988		
6550.300	Building Site Expenses Trash Removal	4,600	0	4,600	0	4,600	7,407		
6550.310	Building Site Expenses Water & Sewer	140,000	0	140,000	(35,000)	175,000	112,455		Decrease reduction of inmate population
6700.050	Other Maint. & Svcs Phone Service	650	0	650	0	650	0		
6700.700	Other Maint. & Svcs Prison Labor	12,000	0	12,000	0	12,000	6,860		
7000.060	Travel, Training & Expense Educational Training	10,000	0	10,000	0	10,000	4,865		
7000.090	Travel, Training & Expense Firearms Training	3,850	0	3,850	0	3,850	3,839		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	2,206	0	2,206	0	2,206	2,198		
9010.060	Capital Equipment Other	325,000	325,000	0	0	0	0		New Camera Equipment Upgrades Metal detector & conveyor belt screening
<b>Department Total: 1103 - Jail</b>		10,147,496	325,000	9,822,496	38,616	9,783,880	8,929,538		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1104 Fire Marshal</b>								
PERS SVCS - Personnel Services	\$557,573.00	\$0.00	\$21,507.00	4%	\$557,573.00	\$536,066.00	\$505,979.94	\$441,028.79
SUPP & MAT - Supplies & Materials	\$67,363.00	\$0.00	(\$740.00)	-1%	\$67,363.00	\$68,103.00	\$33,667.51	\$44,621.90
MAINT & SVCS - Maintenance & Services	\$50,360.00	\$0.00	\$23,900.00	90%	\$50,360.00	\$26,460.00	\$36,552.23	\$46,326.96
OTHR CHGS - Other Charges	\$9,510.00	\$0.00	(\$13,775.00)	-59%	\$9,510.00	\$23,285.00	\$2,977.89	\$2,007.39
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$9,768.27	\$0.00
Department Total: Fire Marshal	\$684,806.00	\$0.00	\$30,892.00	5%	\$684,806.00	\$653,914.00	\$588,945.84	\$533,985.04

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1104 - Fire Marshal</b>									
6000.100	Personnel Services Salaries	537,573	0	537,573	21,507	516,066	487,602	New Deputy FM hired at 19/5 and on-call approved from 125 to 200 per week. Also, a proposed Grade increase for the 4 Deputy Fire Marshals.	
6000.400	Personnel Services Overtime Pay	20,000	0	20,000	0	20,000	18,378		
6100.010	Administrative Expense Administrative Expenses	0	0	0	0	0	579		
6100.060	Administrative Expense Books and Publications	350	0	350	0	350	0		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	5,445	0	5,445	210	5,235	941		
6100.110	Administrative Expense Envelopes	200	0	200	0	200	0		
6100.190	Administrative Expense Office Supplies	500	0	500	100	400	1,305		
6100.210	Administrative Expense Paper	200	0	200	0	200	0		
6100.240	Administrative Expense Printing Expense	425	0	425	0	425	0		
6110.050	Supplies & Equipment Camera Equipment	800	0	800	0	800	203		
6110.090	Supplies & Equipment Computers & Printers	4,200	0	4,200	(4,050)	8,250	639	Approximately \$4000 savings because FY23 was approved FMO conference room renovations.	
6110.130	Supplies & Equipment Fire Investigation Equipment	1,600	0	1,600	0	1,600	624		
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	14,556	0	14,556	520	14,036	11,117		
6110.160	Supplies & Equipment Investigation Supplies	1,600	0	1,600	0	1,600	1,088		
6110.190	Supplies & Equipment Law Enforcement Equipment	8,000	0	8,000	0	8,000	1,145		
6110.245	Supplies & Equipment Mobile Phones	3,900	0	3,900	210	3,690	2,382		
6110.280	Supplies & Equipment Office Furniture	1,000	0	1,000	(200)	1,200	0		
6110.320	Supplies & Equipment Radio Supplies	2,500	0	2,500	0	2,500	1,302		
6110.450	Supplies & Equipment Fire Prevention	900	0	900	0	900	869		
6130.010	Equipment Maintenance Copier Lease	1,305	0	1,305	0	1,305	1,304		
6130.040	Equipment Maintenance MILES Computer Chg/MDT User Fees	2,880	0	2,880	0	2,880	2,210		
6130.070	Equipment Maintenance Software Maintenance Agreements	3,302	0	3,302	870	2,432	2,419		
6150.020	Uniforms & Personal Equipment Fire Investigator Gear	6,900	0	6,900	0	6,900	787		
6150.040	Uniforms & Personal Equipment Uniform Allowance	3,600	0	3,600	0	3,600	3,000		
6150.050	Uniforms & Personal Equipment Uniforms	3,200	0	3,200	1,600	1,600	1,754	Class "A" Uniforms for two new Deputy FM's	
6530.050	Consulting Services Crisis/Fitness for Duty	3,750	0	3,750	3,750	0	0	Re-alignment from FY23 account 7000.010	
6530.080	Consulting Services Physicals, Shots & Drug Testing	11,250	0	11,250	11,250	0	0	Re-alignment from FY23 account 7000.010	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	25,000	0	25,000	5,000	20,000	25,335	Increase of \$5000 because of additional fuel cost.	

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6540.030	Vehicle Operating Expenses Vehicle Maintenance	10,000	0	10,000	4,000	6,000	9,877	Aging vehicles, increased maintenance cost	
6540.040	Vehicle Operating Expenses Vehicle Registration	0	0	0	(100)	100	0		
6540.050	Vehicle Operating Expenses Vehicle Use/Other Areas	0	0	0	0	0	292		
6540.060	Vehicle Operating Expenses Vehicle Equipment	0	0	0	0	0	693		
6550.270	Building Site Expenses Telephone	360	0	360	0	360	356		
7000.010	Travel, Training & Expense Bio-Terrorism/Hazmat Team Trng	0	0	0	(15,000)	15,000	755	Decrease of \$15000 - re-alignment to account 6530.050 and .080	
7000.040	Travel, Training & Expense Continuing Education/Certificati	2,100	0	2,100	0	2,100	756		
7000.060	Travel, Training & Expense Educational Training	2,950	0	2,950	1,225	1,725	228	Certifications require for 2 new DFM and OSFM requirement for IAAI Fire Investigator Certification	
7000.090	Travel, Training & Expense Firearms Training	1,500	0	1,500	0	1,500	1,239		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	2,960	0	2,960	0	2,960	0		
9010.010	Capital Equipment New Vehicles	0	0	0	0	0	9,768		
<b>Department Total: 1104 - Fire Marshal</b>		<b>684,806</b>	<b>0</b>	<b>684,806</b>	<b>30,892</b>	<b>653,914</b>	<b>588,946</b>		

<b>Worcester County</b>								
<b>FY2024 Budget Request</b>								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1105 Volunteer Fire Departments</b>								
SUPP & MAT - Supplies & Materials	\$83,000.00	\$30,000.00	\$1,848.00	2%	\$53,000.00	\$81,152.00	\$0.00	\$1,057.50
MAINT & SVCS - Maintenance & Services	\$21,548.00	\$0.00	\$1,552.00	8%	\$21,548.00	\$19,996.00	\$20,975.76	\$15,468.07
OTHR CHGS - Other Charges	\$10,373,547.00	(\$142,318.00)	\$741,451.00	8%	\$10,515,865.00	\$9,632,096.00	\$9,350,824.58	\$8,179,350.35
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$18,772.75
Department Total: Volunteer Fire Departments	\$10,478,095.00	(\$112,318.00)	\$744,851.00	8%	\$10,590,413.00	\$9,733,244.00	\$9,371,800.34	\$8,214,648.67

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1105 - Volunteer Fire Departments</b>									
<b>Location: 100 - Town of Pocomoke</b>									
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	777,497	(11,306)	788,803	80,024	708,779	693,779		
7080.060	Fire & Ambulance State Grant for Fire Companies	2,725	0	2,725	2,205	520	520		
<b>Location Total: 100 - Town of Pocomoke</b>		<b>780,222</b>	<b>(11,306)</b>	<b>791,528</b>	<b>82,229</b>	<b>709,299</b>	<b>694,299</b>		
<b>Location: 105 - Pocomoke VFD</b>									
7080.010	Fire & Ambulance County Grant to Fire Companies	250,000	(10,905)	260,905	10,905	250,000	250,000		Removed additional supplement
7080.060	Fire & Ambulance State Grant for Fire Companies	32,075	0	32,075	138	31,937	31,937		
<b>Location Total: 105 - Pocomoke VFD</b>		<b>282,075</b>	<b>(10,905)</b>	<b>292,980</b>	<b>11,043</b>	<b>281,937</b>	<b>281,937</b>		
<b>Location: 110 - Town of Berlin</b>									
7080.060	Fire & Ambulance State Grant for Fire Companies	10,711	0	10,711	37	10,674	10,674		
<b>Location Total: 110 - Town of Berlin</b>		<b>10,711</b>	<b>0</b>	<b>10,711</b>	<b>37</b>	<b>10,674</b>	<b>10,674</b>		
<b>Location: 115 - Berlin VFD</b>									
7080.010	Fire & Ambulance County Grant to Fire Companies	250,000	(10,905)	260,905	10,905	250,000	250,000		Removed additional supplement
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	1,022,270	10,215	1,012,055	128,835	883,220	842,135		
7080.060	Fire & Ambulance State Grant for Fire Companies	32,075	0	32,075	138	31,937	31,937		
<b>Location Total: 115 - Berlin VFD</b>		<b>1,304,345</b>	<b>(690)</b>	<b>1,305,035</b>	<b>139,878</b>	<b>1,165,157</b>	<b>1,124,072</b>		
<b>Location: 120 - Town of Snow Hill</b>									
7080.060	Fire & Ambulance State Grant for Fire Companies	2,260	0	2,260	(28)	2,288	2,288		
<b>Location Total: 120 - Town of Snow Hill</b>		<b>2,260</b>	<b>0</b>	<b>2,260</b>	<b>(28)</b>	<b>2,288</b>	<b>2,288</b>		
<b>Location: 125 - Snow Hill VFD</b>									
7080.010	Fire & Ambulance County Grant to Fire Companies	250,000	(10,905)	260,905	10,905	250,000	250,000		Removed additional supplement
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	873,776	16,894	856,882	100,083	756,799	741,799		
7080.060	Fire & Ambulance State Grant for Fire Companies	32,075	0	32,075	138	31,937	31,937		
<b>Location Total: 125 - Snow Hill VFD</b>		<b>1,155,851</b>	<b>5,989</b>	<b>1,149,862</b>	<b>111,126</b>	<b>1,038,736</b>	<b>1,023,736</b>		
<b>Location: 130 - Town of Ocean City</b>									
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	2,332,479	(59,551)	2,392,030	232,319	2,159,711	1,983,005		
7080.060	Fire & Ambulance State Grant for Fire Companies	34,833	0	34,833	33	34,800	34,800		
<b>Location Total: 130 - Town of Ocean City</b>		<b>2,367,312</b>	<b>(59,551)</b>	<b>2,426,863</b>	<b>232,352</b>	<b>2,194,511</b>	<b>2,017,805</b>		
<b>Location: 135 - Ocean City VFD</b>									
7080.010	Fire & Ambulance County Grant to Fire Companies	250,000	(10,905)	260,905	10,905	250,000	250,000		Removed additional supplement
7080.060	Fire & Ambulance State Grant for Fire Companies	32,075	0	32,075	138	31,937	31,937		
<b>Location Total: 135 - Ocean City VFD</b>		<b>282,075</b>	<b>(10,905)</b>	<b>292,980</b>	<b>11,043</b>	<b>281,937</b>	<b>281,937</b>		
<b>Location: 145 - Girdletree VFD</b>									
7080.010	Fire & Ambulance County Grant to Fire Companies	254,000	(10,905)	264,905	10,905	254,000	254,000		Removed additional supplement
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	75,000	0	75,000	(1,800)	76,800	75,000		
7080.060	Fire & Ambulance State Grant for Fire Companies	32,075	0	32,075	138	31,937	31,937		
<b>Location Total: 145 - Girdletree VFD</b>		<b>361,075</b>	<b>(10,905)</b>	<b>371,980</b>	<b>9,243</b>	<b>362,737</b>	<b>360,937</b>		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Location: 155 - Stockton VFD</b>									
7080.010	Fire & Ambulance County Grant to Fire Companies	254,000.00	(10,905.00)	264,905.00	10,905.00	254,000.00	254,000.00		Removed additional supplement
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	75,000.00	0.00	75,000.00	(3,000.00)	78,000.00	75,600.00		
7080.060	Fire & Ambulance State Grant for Fire Companies	32,075.00	0.00	32,075.00	138.00	31,937.00	31,936.80		
<b>Location Total: 155 - Stockton VFD</b>		\$361,075.00	(\$10,905.00)	\$371,980.00	\$8,043.00	\$363,937.00	\$361,536.80		
<b>Location: 165 - Newark VFD</b>									
7080.010	Fire & Ambulance County Grant to Fire Companies	254,000.00	(10,905.00)	264,905.00	10,905.00	254,000.00	254,000.00		Removed additional supplement
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	385,957.00	7,984.00	377,973.00	33,542.00	344,431.00	322,290.20		
7080.060	Fire & Ambulance State Grant for Fire Companies	32,075.00	0.00	32,075.00	138.00	31,937.00	31,936.80		
<b>Location Total: 165 - Newark VFD</b>		\$672,032.00	(\$2,921.00)	\$674,953.00	\$44,585.00	\$630,368.00	\$608,227.00		
<b>Location: 175 - Bishopville VFD</b>									
7080.010	Fire & Ambulance County Grant to Fire Companies	254,000.00	(10,905.00)	264,905.00	10,905.00	254,000.00	254,000.00		Removed additional supplement
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	457,403.00	(4,074.00)	461,477.00	43,136.00	418,341.00	379,551.00		
7080.060	Fire & Ambulance State Grant for Fire Companies	32,075.00	0.00	32,075.00	138.00	31,937.00	31,936.80		
<b>Location Total: 175 - Bishopville VFD</b>		\$743,478.00	(\$14,979.00)	\$758,457.00	\$54,179.00	\$704,278.00	\$665,487.80		
<b>Location: 185 - Showell VFD</b>									
7080.010	Fire & Ambulance County Grant to Fire Companies	254,000.00	(10,905.00)	264,905.00	10,905.00	254,000.00	254,000.00		Removed additional supplement
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	441,243.00	(17,519.00)	458,762.00	40,589.00	418,173.00	382,483.00		
7080.060	Fire & Ambulance State Grant for Fire Companies	32,075.00	0.00	32,075.00	138.00	31,937.00	31,936.80		
<b>Location Total: 185 - Showell VFD</b>		\$727,318.00	(\$28,424.00)	\$755,742.00	\$51,632.00	\$704,110.00	\$668,419.80		
<b>Location: 195 - Ocean Pines VFD</b>									
7080.010	Fire & Ambulance County Grant to Fire Companies	250,000.00	(10,905.00)	260,905.00	10,905.00	250,000.00	250,000.00		Removed additional supplement
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	780,443.00	24,089.00	756,354.00	117,364.00	638,990.00	623,990.00		
7080.060	Fire & Ambulance State Grant for Fire Companies	32,075.00	0.00	32,075.00	138.00	31,937.00	31,936.80		
<b>Location Total: 195 - Ocean Pines VFD</b>		\$1,062,518.00	\$13,184.00	\$1,049,334.00	\$128,407.00	\$920,927.00	\$905,926.80		
<b>Location: 197 - County Fire Training Center</b>									
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	53,000.00	0.00	53,000.00	(28,152.00)	81,152.00	0.00	SCBA FY23 Replacement/Not Asked For In FY24	
6200.020	Other Supplies & Materials Materials	30,000.00	30,000.00	0.00	0.00	0.00	0.00		Replacement fire foam request
6550.010	Building Site Expenses Building/Property Improvement	1,000.00	0.00	1,000.00	500.00	500.00	0.00		
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,000.00	0.00	1,000.00	0.00	1,000.00	996.98		
6550.040	Building Site Expenses Cleaning Contract	2,200.00	0.00	2,200.00	0.00	2,200.00	2,702.58		
6550.050	Building Site Expenses Custodial Supplies	200.00	0.00	200.00	50.00	150.00	218.19		
6550.060	Building Site Expenses Electricity	7,000.00	0.00	7,000.00	0.00	7,000.00	6,908.60		
6550.080	Building Site Expenses Fire Alarm Testing	472.00	0.00	472.00	0.00	472.00	367.60		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.081	Building Site Expenses Fire Extinguishers	200.00	0.00	200.00	50.00	150.00	167.50		
6550.085	Building Site Expenses Generator Fuel Oil	500.00	0.00	500.00	200.00	300.00	250.75		
6550.090	Building Site Expenses General Maintenance Repairs	3,000.00	0.00	3,000.00	0.00	3,000.00	5,226.81		
6550.100	Building Site Expenses Generator Services & Repairs	900.00	0.00	900.00	0.00	900.00	464.17		
6550.120	Building Site Expenses Heating Propane	2,000.00	0.00	2,000.00	0.00	2,000.00	1,224.35		
6550.180	Building Site Expenses Pest Control/Termite Insp	216.00	0.00	216.00	0.00	216.00	144.00		
6550.220	Building Site Expenses Security Alarm Monitoring	1,200.00	0.00	1,200.00	400.00	800.00	1,019.00		
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	300.00	0.00	300.00	0.00	300.00	0.00		
6550.270	Building Site Expenses Telephone	500.00	0.00	500.00	320.00	180.00	487.78		
6550.280	Building Site Expenses Tipping Fees	10.00	0.00	10.00	0.00	10.00	23.25		
6550.300	Building Site Expenses Trash Removal	800.00	0.00	800.00	32.00	768.00	774.20		
6550.320	Building Site Expenses Water Treatment	50.00	0.00	50.00	0.00	50.00	0.00		
7000.125	Travel, Training & Expense Transport Expenses	3,000.00	0.00	3,000.00	0.00	3,000.00	182.36		
7080.030	Fire & Ambulance Firemens Training Center	10,000.00	0.00	10,000.00	0.00	10,000.00	4,319.42		
<b>Location Total: 197 - County Fire Training Center</b>		<b>\$117,548.00</b>	<b>\$30,000.00</b>	<b>\$87,548.00</b>	<b>(\$26,600.00)</b>	<b>\$114,148.00</b>	<b>\$25,477.54</b>		
<b>Location: 198 - LOSAP</b>									
7080.040	Fire & Ambulance LOSAP Appropriation	186,200.00	0.00	186,200.00	0.00	186,200.00	235,800.00		
7080.080	Fire & Ambulance EMT Paramedic Tuition Reimb Pgm	8,000.00	0.00	8,000.00	0.00	8,000.00	0.00		
<b>Location Total: 198 - LOSAP</b>		<b>\$194,200.00</b>	<b>\$0.00</b>	<b>\$194,200.00</b>	<b>\$0.00</b>	<b>\$194,200.00</b>	<b>\$235,800.00</b>		
<b>Location: 200 - Administration</b>									
7080.070	Fire & Ambulance Fire	54,000.00	0.00	54,000.00	0.00	54,000.00	103,241.00		
<b>Location Total: 200 - Administration</b>		<b>\$54,000.00</b>	<b>\$0.00</b>	<b>\$54,000.00</b>	<b>\$0.00</b>	<b>\$54,000.00</b>	<b>\$103,241.00</b>		
<b>Department Total: 1105 - Volunteer Fire Departments</b>		<b>\$10,478,095.00</b>	<b>(\$112,318.00)</b>	<b>\$10,590,413.00</b>	<b>\$857,169.00</b>	<b>\$9,733,244.00</b>	<b>\$9,371,800.34</b>		



**COMMITTEE REVIEW**

**EMS FUNDING - FY2024** (FY2024 is based on 2022 runs)

Grant Amount	2022 Non Credit Out-Town		2022 Credit Runs In Town		2022 Credit Runs Out-Town		Additional Supplement Runs (\$225 & \$900)	2022 TRANSPORT DESTINATIONS			2022 Mileage Supplement	2022 Additional Mileage Supplement	2022 # of Ambulances	Ambulance Allocation	2022 Additional Ambulance Allocation	2022 # Per	Base Personnel	Personnel Supplement	Additional Personnel Supplement	FY 2024 Requested Funding	FY2023 APPROVED BUDGET	FY24/FY23 FUNDING VARIANCE
								AGH	PRMC	MCC/BMC												
\$190.00		\$190.00		\$760.00							\$0.60	\$2.020		\$15,000	\$10,000		\$8,000	\$175,000	\$15,000			
Pocomoke			358	\$68,020				46	534	1	\$12,695.40	\$42,741.18	3	\$45,000	\$30,000	17.87	\$142,960	\$175,000	\$15,000	\$777,496.58	\$708,779.00	\$68,717.58
out town	146	\$27,740			223	\$169,480	\$36,330	\$828.00	\$11,854.80	\$12.60												
Snow Hill			428	\$81,320				173	597		\$8,155.20	\$27,455.84	3	\$45,000	\$30,000	15.93	\$127,440	\$175,000	\$15,000	\$873,776.04	\$756,798.80	\$116,977.24
out town	185	\$35,150			342	\$259,920	\$54,355	\$1,349.40	\$6,805.80	\$0.00												
Newark					84	\$63,840	\$13,510	59	25		\$345.00	\$1,161.50	2	\$30,000	\$20,000	7.2	\$57,600	\$175,000	\$15,000	\$385,956.50	\$344,430.60	\$41,525.90
								\$0.00	\$345.00													
Berlin			827	\$157,130				1,030	208		\$2,620.80	\$8,823.36	3	\$45,000	\$30,000	14	\$112,000	\$175,000	\$15,000	\$1,022,269.16	\$883,220.00	\$139,049.16
out town	346	\$65,740			411	\$312,360	\$69,650	\$0.00	\$2,620.80													
Ocean City			2481	\$471,390				2,373	395		\$8,769.00	\$29,522.30	10	\$150,000	\$100,000	73	\$584,000	\$529,212	\$15,000	\$2,332,478.30	\$2,159,710.60	\$172,767.70
out town	346	\$65,740			311	\$236,360	\$55,650	\$0.00	\$8,769.00	\$0.00								includes \$354,212				
Showell								96	30		\$450.00	\$1,515.00	2	\$30,000	\$20,000	8.4	\$67,200	\$175,000	\$15,000	\$441,243.00	\$418,173.00	\$23,070.00
out town	83	\$15,770			126	\$95,760	\$17,640	\$0.00	\$450.00													
Bishopville								117	26		\$390.00	\$1,313.00	2	\$30,000	\$20,000	8.4	\$67,200	\$175,000	\$15,000	\$457,403.00	\$418,341.00	\$39,062.00
out town	88	\$16,720			143	\$108,680	\$20,020	\$0.00	\$390.00													
Ocean Pines			1020	\$193,800				963	185		\$2,775.00	\$9,342.50	3	\$45,000	\$30,000	18	\$144,000	\$175,000	\$15,000	\$780,442.50	\$638,990.00	\$141,452.50
out town	65	\$12,350			128	\$97,280	\$20,195	\$0.00	\$2,775.00													
<b>Totals</b>	<b>1309</b>	<b>\$248,710</b>	<b>5,114</b>	<b>\$971,660</b>	<b>1,768</b>	<b>\$1,343,680</b>	<b>\$472,328</b>	<b>4,761.00</b>	<b>1,970.00</b>	<b>\$12.60</b>	<b>\$36,200.40</b>	<b>\$121,874.68</b>	<b>28</b>	<b>\$420,000</b>	<b>\$280,000</b>	<b>162.8</b>	<b>\$1,302,400</b>	<b>\$1,754,212</b>	<b>\$120,000</b>	<b>\$7,071,065.08</b>	<b>\$6,328,443.00</b>	<b>742,622.08</b>
																				150,000.00	154,800.00	-4,800.00
																				7,221,065.08	6,483,243.00	737,822.08

**ROUND TRIP MILEAGE - Paid over 25 miles round trip**

	AGH	PRMC	MCC/BMC
Pocomoke	55	62	46
Snow Hill	38	44	46
Newark	20	48	
Berlin	2	46	
Ocean City	24	62	60
Bishopville	18	50	
Ocean Pines	10	50	
Showell	8	50	

**DEFINITIONS**

Credit Run is an emergency transport to a hospital from a Worcester County location

EMS Units to be MIEMSS Certified ALS/BLS transport units

Full time equivalent personnel are those who cover a minimum of 40 hours per week time block year round

**MEMORANDUM OF UNDERSTANDING ITEMS**

To qualify for the additional personnel supplement must provide a minimum of 8 hours each day ALS paid coverage

Quarterly Reporting of Personnel Hours worked required to be submitted to County

Annual EMS financial report detailing income and expenses and include any financial audit records

EMS grant funding to be segregated from fire company funds and dedicated to EMS operations

Participation with county emergency exercises, preparation, information and resource requests

Must participate in Quality Assurance program monitored by EMS Captain committee

Failure to sign and comply with MOU will result in funding to be withheld until compliance is met

**Rates As of FY2024:**

**In-Town Rate** FY16 Revisions COLA= .16% COLA for in town rate at \$190  
 FY09-FY15=\$187 FY08=\$183 FY07= \$177 FY06=\$170

**Out Town Credit Run** FY16 Revision Rate 4.0 times in Town  
 FY07 Out Town Rate 4.0 times in town

**Out Town Non Credit Run** FY16 Revision same rate as In-Town Rate  
 FY07 Out Town Non-Credit \$187.00

**Mileage Supplement over 25 miles** FY15=\$.60  
 FY10-FY14 = \$.505 FY09=\$.505 FY08=\$.445 FY07 -FY06 rate = \$.405 FY05 Rate= \$.34

**Ambulance Allocation** FY23 = \$15,000; FY06-FY22 = \$10,000

**Base Personnel** FY20 = \$8,000  
 FY18=FTE @ \$5,000 FY19-FY06= \$5,000

**Additional Personnel Supplement** FY21 = \$60,000  
 FY20= \$50,000 FY16 \$40,000 FY15-FY06 = \$30,000

**FY23 Budget** Added \$365,182 to Ocean City personnel supplement  
 Added \$48,874 EMS Supplemental Funding to provide level funding  
 Increased Ambulance Allocation from \$10,000 to \$15,000 on 6/21/22 Resolution 22-10

**FY24 Budget** Added \$354,212 to Ocean City personnel supplement  
 Added funding increase of \$225 to "Non Credit Out-Town" & "Credit Runs In Town"  
 Added funding increase of \$900 to "Credit Runs Out-Town"  
 Added an additional mileage supplement to equal 4 times Maryland rate  
 Added requested additional \$10,000 per ambulance  
 Added an additional personnel supplement of \$15,000

EMS FUNDING - FY2024 (FY2024 is based on 2022 runs)

Grant Amount	2022 Non Credit Out-Town		2022 Credit Runs In Town		2022 Credit Runs Out-Town		Additional Supplement Runs (\$225 & \$900)	2022 TRANSPORT DESTINATIONS			2022 Mileage Supplement	2022 Additional Mileage Supplement	2022 # of Ambulances	Ambulance Allocation	Additional Ambulance Allocation	2022 # Per	Base Personnel	Additional Personnel Supplement	Supplemental Funding	Supplement to provide level funding prior to FY24 EMS requests	FY 2024 Requested Funding	FY2023 APPROVED BUDGET	FY24/FY23 FUNDING VARIANCE	
	\$190.00		\$190.00		\$760.00			AGH	PRMC	MCC/BMC	\$0.60	\$0.055		\$15,000	\$10,000		\$8,000	\$60,000						
Pocomoke			358	\$68,020			\$12,530	46	534	1	\$12,695.40	\$1,163.75	3	\$45,000	\$30,000	17.87	\$142,960	\$60,000	\$115,000	\$67,884	\$788,803.15	\$708,779.00	\$80,024.15	Pocomoke
out town	146	\$27,740			223	\$169,480	\$36,330	\$828.00	\$11,854.80	\$12.60														
Snow Hill			428	\$81,320			\$14,980	173	597		\$8,155.20	\$747.56	3	\$45,000	\$30,000	15.93	\$127,440	\$60,000	\$115,000	\$24,814	\$856,881.76	\$756,798.80	\$100,082.96	Snow Hill
out town	185	\$35,150			342	\$259,920	\$54,355	\$1,349.40	\$6,805.80	\$0.00														
Newark	50	\$9,500			84	\$63,840	\$13,510	59	25		\$345.00	\$31.63	2	\$30,000	\$20,000	7.2	\$57,600	\$60,000	\$115,000	\$8,146	\$377,972.63	\$344,430.60	\$33,542.03	Newark
out town							\$0.00	\$345.00																
Berlin			827	\$157,130			\$28,945	1,030	208		\$2,620.80	\$240.24	3	\$45,000	\$30,000	14	\$112,000	\$60,000	\$115,000	\$13,369	\$1,012,055.04	\$883,220.00	\$128,835.04	Berlin
out town	346	\$65,740			411	\$312,360	\$69,650	\$0.00	\$2,620.80															
Ocean City			2481	\$471,390			\$86,835	2,373	395		\$8,769.00	\$803.83	10	\$150,000	\$100,000	73	\$584,000	\$414,212	\$115,000	\$103,270	\$2,392,029.83	\$2,159,710.60	\$232,319.23	Ocean City
out town	346	\$65,740			311	\$236,360	\$55,650	\$0.00	\$8,769.00	\$0.00														
Showell	83	\$15,770					\$2,908	96	30		\$450.00	\$41.25	2	\$30,000	\$20,000	8.4	\$67,200	\$60,000	\$115,000	\$33,993	\$458,762.25	\$418,173.00	\$40,589.25	Showell
out town					126	\$95,760	\$17,640	\$0.00	\$450.00															
Bishopville	88	\$16,720					\$3,080	117	26		\$390.00	\$35.75	2	\$30,000	\$20,000	8.4	\$67,200	\$60,000	\$115,000	\$20,351	\$461,476.75	\$418,341.00	\$43,135.75	Bishopville
out town					143	\$108,680	\$20,020	\$0.00	\$390.00															
Ocean Pines			1020	\$193,800			\$35,700	963	185		\$2,775.00	\$254.38	3	\$45,000	\$30,000	18	\$144,000	\$60,000	\$115,000	\$0	\$756,354.38	\$638,990.00	\$117,364.38	Ocean Pines
out town	65	\$12,350			128	\$97,280	\$20,195	\$0.00	\$2,775.00															
Totals	1309	\$248,710	5,114	\$971,660	1,768	\$1,343,680	\$472,328	4,761.00	1,970.00	\$12.60	\$36,200.40	\$3,318.37	28	\$420,000	\$280,000	162.8	\$1,302,400	\$834,212	\$920,000	\$271,827	\$7,104,335.77	\$6,328,443.00	775,892.77	EMS SubTotal
																								12.3%
																					150,000.00	154,800.00	-4,800.00	Medic Assist
																					7,254,335.77	6,483,243.00	771,092.77	11.9%

**ROUND TRIP MILEAGE - Paid over 25 miles round trip**

	AGH	PRMC	MCC/BMC
Pocomoke	55	62	46
Snow Hill	38	44	46
Newark	20	48	
Berlin	2	46	
Ocean City	24	62	60
Bishopville	18	50	
Ocean Pines	10	50	
Showell	8	50	

**DEFINITIONS**

Credit Run is an emergency transport to a hospital from a Worcester County location

EMS Units to be MIEMSS Certified ALS/BLS transport units

Full time equivalent personnel are those who cover a minimum of 40 hours per week time block year round

**MEMORANDUM OF UNDERSTANDING ITEMS**

- To qualify for the additional personnel supplement must provide a minimum of 8 hours each day ALS paid coverage
- Quarterly Reporting of Personnel Hours worked required to be submitted to County
- Annual EMS financial report detailing income and expenses and include any financial audit records
- EMS grant funding to be segregated from fire company funds and dedicated to EMS operations
- Participation with county emergency exercises, preparation, information and resource requests
- Must participate in Quality Assurance program monitored by EMS Captain committee
- Failure to sign and comply with MOU will result in funding to be withheld until compliance is met

**Rates As of FY2024:**

- In-Town Rate** FY16 Revisions COLA=.16% COLA for in town rate at \$190  
FY09-FY15=\$187 FY08=\$183 FY07=\$177 FY06=\$170
- Out Town Credit Run** FY16 Revision Rate 4.0 times in Town  
FY07 Out Town Rate 4.0 times in town
- Out Town Non Credit Run** FY16 Revision same rate as In-Town Rate  
FY07 Out Town Non-Credit \$187.00
- Mileage Supplement over 25 miles** FY15=\$.60  
FY10-FY14 = \$.505 FY09=\$.505 FY08=\$.445 FY07 -FY06 rate = \$.405 FY05 Rate= \$.34
- Ambulance Allocation** FY23 = \$15,000; FY06-FY22 = \$10,000
- Base Personnel** FY20 = \$8,000  
FY18=FTE @ \$5,000 FY19-FY06= \$5,000
- Additional Personnel Supplement** FY21 = \$60,000  
FY20= \$50,000 FY16 \$40,000 FY15-FY06 = \$30,000
- FY23 Budget** Added \$365,182 to Ocean City personnel supplement  
Added \$48,874 EMS Supplemental Funding to provide level funding  
Increased Ambulance Allocation from \$10,000 to \$15,000 on 6/21/22 Resolution 22-10
- FY24 Budget** Added \$354,212 to Ocean City personnel supplement  
Added funding increase of \$225 to "Non Credit Out-Town" & "Credit Runs In Town"  
Added funding increase of \$900 to "Credit Runs Out-Town"  
Added an additional \$0.055 to the Mileage supplement to bring total mileage supplement to \$.655  
Added requested additional \$10,000 per ambulance

**MEDICAL ASSIST COMPANIES  
FY2024**

	CY 2022 Medical Assists	per call	Base Amount	# FTE	Paid FTE @ \$8k	Supplement	FY2024 Requested	FY2023 Approved	FY24/23 Variance
		<b>\$100.00</b>			<b>\$8,000.00</b>				
Stockton	50	\$5,000	\$9,000	2	\$8,000	\$53,000	\$75,000	\$78,000	-\$3,000
Girdletree	50	\$5,000	\$9,000	2	\$8,000	\$53,000	\$75,000	\$76,800	-\$1,800
<b>TOTALS</b>		<b>\$10,000</b>	\$18,000		\$16,000	\$106,000	\$150,000	\$154,800	-\$4,800

-3.10%

<b>FY2024 Budget</b>	<b>10,000</b>	<b>18,000</b>		<b>16,000</b>	<b>106,000</b>	<b>150,000</b>
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Medical Assist Company is alerted each time a call for EMS service is in their response area

Full time equivalent personnel are those who cover a minimum of 40 hours per week time block year round

Per Call amount is paid for each **response** to a medical assist call

Base Amount is paid to each fire company that is alerted for **every** EMS call within their fire response area

**Budget In Volunteer Fire & Ambulance:**

Stockton	100.1105.155.7080.020
Girdletree	100.1105.145.7080.020

<u>Rate History:</u>	<u>Base Amount</u>	<u>Per Call</u>	<u>Paid FTE</u>
<b>FY2023</b>			
<b>FY2022</b>	<b>\$9,000</b>	\$100	\$8,000
<b>FY2021</b>	<b>\$9,000</b>	\$100	\$8,000
FY2020	\$7,500	\$100	\$8,000
FY2019	\$7,500	\$100	\$5,000
FY2018	\$7,500	\$100	
FY2015-FY07	\$7,500	\$80	
FY2006-FY04	\$3,000	0	

COMMITTEE REVIEW

The Estimated Taxable Assessable Base at the County Level  
 For the tax year beginning July 1, 2023  
 Base Estimate Date: March 2023  
 (figures expressed in thousands)

Jurisdiction	Real Property Full Year	Real Property New Construction	Railroad Operating Real Property	Total Assessable Base Subject to the Real Property County Tax Rate	Loss Due to Homestead Tax Credit	County Homestead Tax Credit Percentage	Net Assessable Base Subject to the Real Property County Tax Rate	Railroad Operating Personal Property	Utility Operating Real Property	Utility Operating Personal Property	Business Personal Property	Total Assessable Base Subject to the Personal Property / Utility County Tax Rates	Total Taxable County Assessable Base
Worcester	17,923,526	15,000	305	17,938,831	348,981	3%	17,589,850	143	7,941	206,577	255,950	470,611	18,409,442
				17,938,831								470,611	18,409,442

Full year column includes new construction added for the full year (July 1). New construction is property added for partial year levy (Oct. 1, Jan 1, and Apr. 1).

These figures do not include adjustments necessary to calculate State grants to local governments or any tax credits. The above Business Personal Property figures for July 2023 must be adjusted before being used for state aid purposes by substituting the following figures in (\$000) :

State Department of Assessments and Taxation

Account coding for General Ledger :	FY2024 Budget	FY2024 Code Based	FY24 Supplement Required	Additional Request from Fire	FY24 Budget Request from Fire Companies
<b>County Grant to Fire Companies</b>					
Poc VFC	100.1105.105 7080.010 \$ 250,000.00	\$ 239,322.75	10,677	-	\$ 250,000.00
Berlin VFD	100.1105.115 7080.010 \$ 250,000.00	\$ 239,322.75	10,677	-	\$ 250,000.00
Snow Hill VFD	100.1105.125 7080.010 \$ 250,000.00	\$ 239,322.75	10,677	-	\$ 250,000.00
Ocean City VFD	100.1105.135 7080.010 \$ 250,000.00	\$ 239,322.75	10,677	-	\$ 250,000.00
Girdletree VFD	100.1105.145 7080.010 \$ 250,000.00	\$ 239,322.75	10,677	-	\$ 250,000.00
Stockton VFD	100.1105.155 7080.010 \$ 250,000.00	\$ 239,322.75	10,677	-	\$ 250,000.00
Newark VFD	100.1105.165 7080.010 \$ 250,000.00	\$ 239,322.75	10,677	-	\$ 250,000.00
Bishopville VFD	100.1105.175 7080.010 \$ 250,000.00	\$ 239,322.75	10,677	-	\$ 250,000.00
Showell VFD	100.1105.185 7080.010 \$ 250,000.00	\$ 239,322.75	10,677	-	\$ 250,000.00
Ocean Pines VFD	100.1105.195 7080.010 \$ 250,000.00	\$ 239,322.75	10,677	-	\$ 250,000.00
<b>TOTAL FY24</b>	<b>\$ 2,500,000.00</b>	<b>2,393,227</b>	<b>106,773</b>	<b>-</b>	<b>\$ 2,500,000.00</b>

Fire Grant Calculations for Fire Depts:	
assessable base	18,409,442,000
divided by \$100	184,094,420
rate=.013	2,393,227
based on Code- each co.	FY24 \$ 239,323
Budget - each VFC	FY23 \$ 250,000
	VARIANCE \$ (10,677)
FY24 Budget	\$ 2,500,000
FY24 County Request	2,500,000
FY23 County Budget	2,500,000
Variance	-

§ PS 1-101 Appropriation and distribution of money to volunteer fire companies. [Amended 1-12-1993 by Bill No. 92-16]

(a) Appropriation. The County Commissioners shall appropriate, on an annual basis, in the County expense budget, an amount of money equal to one and three tenths cents on each one hundred dollars of assessable property in the County for the assistance, maintenance and support of the various volunteer fire companies chartered by the County Commissioners pursuant to this Subtitle.[Amended 5/15-2001 by Bill No. 01-5]

(b) Distribution. The funds so appropriated by the County Commissioners shall be distributed and expended by the County Commissioners among the chartered volunteer fire companies of the County in as nearly as may be computed an equal sum for each. The appropriation shall be paid to each fire company no less frequently than in two equal installments on or before August 1 and February 1 of each fiscal year.

(c) Expenditures restricted. All funds so distributed by the County Commissioners to the chartered volunteer fire companies of the County shall be used strictly for fire fighting and protection within the County and surrounding jurisdictions by the fire company to which the funds are distributed. The funds shall be expended and used for the equipment, training and maintenance of such fire companies and all necessary expenses relating thereto.

**1105.7080.060 State Grant to Fire Companies**

Each year, the county and towns must report to the State, the cost for fire protection, rescue & ambulance services. The State funds are distributed to the towns and fire companies according to Article 38A, Sections 45A through 45D, of the Annotated Code of Maryland, known as "Senator William H. Amoss Fire, Rescue & Ambulance Fund." If the town share of funds provided equals 10% of the total spent in the County, they would receive 5% of the State grant in the next year. The State funds not distributed to the towns are split evenly among the 10 fire companies.

		FY2024 Budget	FY2023 Budget	\$ Inc/(Dec)	FY2022 Actual
100.1105.100.7080.060	Pocomoke City/Town ....	\$ 2,725	\$ 520	\$ 2,205	\$ 520
100.1105.110.7080.060	Berlin/Town .....	\$ 10,711	\$ 10,674	37	\$ 10,674
100.1105.120.7080.060	Snow Hill/ Town .....	\$ 2,260	\$ 2,288	-28	\$ 2,288
100.1105.130.7080.060	Ocean City/Town .....	\$ 34,833	\$ 34,800	33	\$ 34,800
100.1105.115.7080.060	Berlin .....	\$ 32,075	\$ 31,937	138	\$ 31,937
100.1105.175.7080.060	Bishopville .....	\$ 32,075	\$ 31,937	138	\$ 31,937
100.1105.145.7080.060	Girdletree .....	\$ 32,075	\$ 31,937	138	\$ 31,937
100.1105.165.7080.060	Newark .....	\$ 32,075	\$ 31,937	138	\$ 31,937
100.1105.135.7080.060	Ocean City .....	\$ 32,075	\$ 31,937	138	\$ 31,937
100.1105.195.7080.060	Ocean Pines .....	\$ 32,075	\$ 31,937	138	\$ 31,937
100.1105.105.7080.060	Pocomoke .....	\$ 32,075	\$ 31,937	138	\$ 31,937
100.1105.185.7080.060	Showell .....	\$ 32,075	\$ 31,937	138	\$ 31,937
100.1105.125.7080.060	Snow Hill .....	\$ 32,075	\$ 31,937	138	\$ 31,937
100.1105.155.7080.060	Stockton .....	\$ 32,075	\$ 31,937	138	\$ 31,937
		<u>\$ 371,282</u>	<u>\$ 367,652</u>	<u>\$ 3,630</u>	<u>\$ 367,652</u>

Note: FY24 budget \$371,282 uses FY23 actual allocation & State budget aid report  
 FY22 actual = \$367,652

**FY 2024 Grant to Towns - for Fire Company for Out of Town Responses**

**Amount to be paid to TOWN**

**\$1,000.00 per call**

	CY2022	FY2024 Budget	FY2023 Budget	FY24/FY23 Variance
Pocomoke	75	75,000	78,000	-\$3,000
Snow Hill	97	97,000	80,000	\$17,000
Berlin	223	223,000	218,000	\$5,000
Ocean City	195	195,000	201,000	-\$6,000
Ocean Pines	61	61,000	66,000	-\$5,000
<b>Total</b>	<b>651</b>	<b>651,000</b>	<b>643,000</b>	<b>\$8,000</b>

1.24% Increase

emergency call  
for fire

**Budget In Grants to Towns:**

Pocomoke	100.1902.100.7100.153
Snow Hill	100.1902.120.7100.153
Berlin	100.1902.110.7100.153
Ocean City	100.1902.130.7100.153
Ocean Pines	100.1902.190.7100.153

On June 1, 2004, a new program was budgeted for appropriation in FY2005. This new program entitled, Restricted Fire Grant to the Towns, was budgeted as a pass thru of funds for Fire Service for all municipalities. and OceanPines Association (OPA). Funding will be based on qualified **Out of Town Fire Service Runs**, which means the fire apparatus leaves the corporate municipal or homeowner association limits that the apparatus is situated in.

This new County funding will be provided to your municipality for further distribution to the Vol. Fire Company based on qualified runs.

Qualified runs are defined as:

Fire Company must be alerted by Central for an emergency alarm.

Fire Company must respond with a minimum of one certified piece of fire apparatus and arrive on the scene.

Public service calls are not eligible.

How to Qualify:

Municipality must agree not to reduce their current/future funding level formulas.

Fire Company must show participation in county drills.

Fire Company must maintain current equipment and departmental roster lists with Central.

Fire Company must participate, and successfully complete annual inspection.

Money must go toward fire equipment and/or equipment operating expenses.

Rate History:

FY2022-FY2007 = \$1,000

FY2006-FY2005=\$250



**Worcester County Firemen's Association**  
**8338 Newark Rd**  
**Newark, MD 21841**



March 13, 2023

County Commissioners of Worcester County  
 1 West Market Street Room 1103  
 Snow Hill, MD 21863

\*\*\*via email to Weston Young—Chief Administrative Officer\*\*\*

Dear Commissioners:

On behalf of the Worcester County Fire Companies, we would like to thank you for your continued support of fire and rescue services. Please find our request below for the Fiscal Year 2023-2024 budget year.

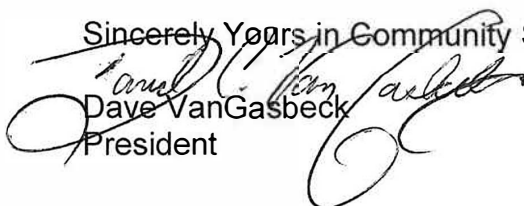
Thank you for your continued supplemental funding above the county code required property tax calculation that increases our annual funding to \$250,000. This calculation has been in effect since 1977 and some consideration should be made to revise this in the near future. Last year the required supplement was \$21,582. This year, due to assessment increases the supplement needed to maintain the funding at \$250,000 would be \$10,677.

We would respectfully ask your consideration to maintain the same supplemental appropriation as last year of \$21,582 so that each company would receive \$260,905. The fire companies have been funded at \$250,000 since Fiscal Year 2014. This additional funding would assist in the additional inflationary costs such as fuel, utilities, maintenance and repair, and capital apparatus and equipment purchases.

Please retain all of the other fire company funded items such as out of town per run for municipal companies, non-municipal companies supplement fund, and training funds as per last year's allocation or formula.

Thank you for your commitment in working all of our companies and your continued meetings with the Worcester County Fire/EMS Strategic Planning Committee and your consideration to our request on behalf of the Worcester County Fire Companies. We look forward to meeting with you for a budget work session discussion in April.

Sincerely Yours in Community Service,

  
 Dave VanGasbeck  
 President



**Worcester County Firemen's Association**  
**8338 Newark Rd**  
**Newark, MD 21841**



March 13, 2023

County Commissioners of Worcester County  
 1 West Market Street Room 1103  
 Snow Hill, MD 21863

\*\*\*via email to Weston Young—Chief Administrative Officer\*\*\*

Dear Commissioners:

Some of our fire companies have firefighting foam that has PFAS chemicals. These are known cancer causing agents and also harmful to the environment. Federal and State laws are in place that require us to cease using this type of firefighting foam.

The below is an excerpt of Section 6-1603 in which the State of Maryland via the Department of the Environment provides a means for proper disposal of our current inventory.

- (1) On request of a fire department in the State, the Department (of Environment) shall take back from the fire department Class B fire-fighting foam that contains intentionally added PFAS chemicals.
- (2) The Department (of Environment) shall dispose of fire-fighting foam received under this subsection in a manner consistent with this subtitle.
- (3) For fiscal year 2024, the Governor shall include in the annual budget bill an appropriation of \$500,000 to the Department (of Environment) for the purpose of taking back and disposing of fire-fighting foam under this section.

They have not provided funding for fire companies to replace their current foam inventory. We are requesting the county purchase **560 gallons** (112 five-gallon pails) of this foam to provide to the fire companies. We would suggest the county procurement officer make a countywide purchase delivered to a determined county facility and each fire company would pick up their allotted foam. We can assist him in providing specifications and vendors for the bidding process.

Thank you for your consideration of this request in the Fiscal Year 2024 budget process.

Sincerely Yours in Community Service,

  
 Dave Van Gasbeck  
 President





**Worcester County Firemen's Association**  
**8338 Newark Rd**  
**Newark, MD 21841**



March 13, 2023

County Commissioners of Worcester County  
1 West Market Street Room 1103  
Snow Hill, MD 21863

\*\*\*via email to Weston Young—Chief Administrative Officer\*\*\*

Dear Commissioners:

On behalf of the Worcester County Fire and EMS Companies and EMS municipal services, we would like to thank you for your continued support of emergency medical services. Please find our request below for the Fiscal Year 2023-2024 budget year.

Thank you for your continued EMS funding that has provided the additional needed career staffing within our organizations. This has allowed additional EMS crews and medical assist staff to be available to serve the county.

We respectfully ask your consideration to add \$10,000 per ambulance to the EMS formula worksheet. Ambulance costs have increased exponentially as an ambulance purchased in 2019 for approximately \$295,000 that would be ordered today would cost \$403,000. This will assist us in funding the drastically increased capital ambulance replacement costs. Please also consider raising the mileage rate to either the IRS 2022 adjusted rate of 62.5 cents or the 65.5 cents IRS 2023 rate. This additional funding will assist us with the increased costs of fuel and ambulance maintenance and repairs.

We would ask your consideration to review the base EMS per run rate which will also adjust the out of town run rate as it has been the same since Fiscal Year 2016. In Fiscal Year 2006, this rate was initially determined by the Medicare BLS ambulance rate for our area. For informational purposes, this rate for 2023 is \$265.54. We certainly do not expect this large of an increase and are not requesting such. We are requesting some consideration for this to be base rate to be reviewed and increased as possible.

If you could maintain all other categories at the current funding levels to also include the medical assist funding, it would be greatly appreciated.

Thank you for your commitment in working all of our companies and your continued meetings with the Worcester County Fire/EMS Strategic Planning Committee and your consideration to our request on behalf of the Worcester County and municipal EMS organizations. We look forward to meeting with you for a budget work session discussion in April.

Sincerely Yours in Community Service,

  
Dave Van Gasbeck  
President

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1201 Maintenance</b>								
PERS SVCS - Personnel Services	\$1,307,279.00	\$0.00	(\$15,014.00)	-1%	\$1,307,279.00	\$1,322,293.00	\$1,070,178.42	\$816,102.72
SUPP & MAT - Supplies & Materials	\$88,154.00	\$0.00	\$14,730.00	20%	\$88,154.00	\$73,424.00	\$43,319.63	\$49,988.42
MAINT & SVCS - Maintenance & Services	\$99,564.00	\$0.00	(\$374.00)	0%	\$99,564.00	\$99,938.00	\$78,168.69	\$53,928.88
OTHR CHGS - Other Charges	\$11,000.00	\$0.00	\$3,500.00	47%	\$11,000.00	\$7,500.00	\$6,556.42	\$1,395.00
CAP EQ - Capital Equipment	\$79,450.00	\$0.00	\$24,950.00	46%	\$79,450.00	\$54,500.00	\$10,721.00	\$41,000.00
Department Total: Maintenance	\$1,585,447.00	\$0.00	\$27,792.00	2%	\$1,585,447.00	\$1,557,655.00	\$1,208,944.16	\$962,415.02

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1201 - Maintenance</b>									
6000.100	Personnel Services Salaries	1,299,779	0	1,299,779	(15,014)	1,314,793	1,066,645	Office Assistant 5 increase, Carpenter I promotion to Carpenter II, Building Maintenance Mechanic II promotions to Building Maintenance Mechanic III and increase in longevity.	
6000.400	Personnel Services Overtime Pay	7,500	0	7,500	0	7,500	3,534		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	8,430	0	8,430	7,930	500	735	Additional Trade License renewal-\$1000.00 and RS Means estimating program for construction renovation & improvement projects -\$7,430.00	
6100.170	Administrative Expense Miscellaneous	0	0	0	0	0	275		
6100.190	Administrative Expense Office Supplies	1,000	0	1,000	0	1,000	872		
6110.090	Supplies & Equipment Computers & Printers	10,800	0	10,800	10,800	0	249	6 replacement laptops computers for Building Maintenance Mechanic onsite work	
6110.120	Supplies & Equipment Equipment Rental	474	0	474	0	474	455		
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	4,400	0	4,400	(4,100)	8,500	2,511	Base line operating budget along with replacement equipment for grounds equipment & tooling	
6110.245	Supplies & Equipment Mobile Phones	14,400	0	14,400	500	13,900	10,516		
6110.320	Supplies & Equipment Radio Supplies	2,000	0	2,000	0	2,000	0		
6110.340	Supplies & Equipment Safety Program Equipment	3,500	0	3,500	0	3,500	1,430		
6110.420	Supplies & Equipment Tools & Supplies	7,500	0	7,500	(1,200)	8,700	6,533	Decreased due to no specialty tooling requested	
6130.035	Equipment Maintenance Maintenance Management Service	23,850	0	23,850	0	23,850	11,925		
6150.050	Uniforms & Personal Equipment Uniforms	11,800	0	11,800	800	11,000	7,818		
6530.080	Consulting Services Physicals, Shots & Drug Testing	100	0	100	0	100	0		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	40,000	0	40,000	5,000	35,000	42,041	\$5,000.00 Increase due to inflationary expenses	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	10,000	0	10,000	0	10,000	9,540		
6540.040	Vehicle Operating Expenses Vehicle Registration	0	0	0	(100)	100	0	Decrease due to no new vehicles	
6540.060	Vehicle Operating Expenses Vehicle Equipment	18,475	0	18,475	(5,625)	24,100	0	Additional safety lighting installations on 5 trailers-\$1,000 each = \$5,000 and 2 vans-\$1,250 each= \$2,500. Installation of lights inside cabinets on 7 utility body trucks-\$675 each = \$4725, and old snowplow installation \$6,250.	
6550.030	Building Site Expenses Carpet/VCT Cleaning	2,200	0	2,200	0	2,200	1,380		
6550.050	Building Site Expenses Custodial Supplies	1,200	0	1,200	200	1,000	526		
6550.060	Building Site Expenses Electricity	8,500	0	8,500	0	8,500	8,272		
6550.080	Building Site Expenses Fire Alarm Testing	300	0	300	0	300	285		
6550.081	Building Site Expenses Fire Extinguishers	400	0	400	0	400	151		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.090	Building Site Expenses General Maintenance Repairs	5,500	0	5,500	0	5,500	5,312		
6550.120	Building Site Expenses Heating Propane	5,000	0	5,000	0	5,000	4,671		
6550.180	Building Site Expenses Pest Control/Termite Insp	250	0	250	0	250	144		
6550.220	Building Site Expenses Security Alarm Monitoring	564	0	564	0	564	564		
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	450	0	450	0	450	260		
6550.280	Building Site Expenses Tipping Fees	300	0	300	0	300	148		
6550.300	Building Site Expenses Trash Removal	825	0	825	151	674	677		
6800.010	Custodial Services Custodial Purchases	60,000	0	60,000	0	60,000	52,155		
6800.020	Custodial Services Custodial Supply Billing	(55,000)	0	(55,000)	0	(55,000)	(49,378)		
6900.005	Advertising Bid Advertising	500	0	500	0	500	1,421		
7000.040	Travel, Training & Expense Continuing Education/Certificati	8,500	0	8,500	1,000	7,500	6,332		
7000.060	Travel, Training & Expense Educational Training	2,500	0	2,500	2,500	0	224	New account to be used for facilities Maintenance conference various trade classes and certifications.	
9010.010	Capital Equipment New Vehicles	19,500	0	19,500	(35,000)	54,500	0	Decreased due to no new vehicles and includes replacement of 2 landscape trailers.	
9010.070	Capital Equipment Heavy Equipment	59,950	0	59,950	59,950	0	10,721	New snowplow for FY23 Truck that was overbudget. 1 replacement zero turn mower. New 32-foot scissor man lift.	
<b>Department Total: 1201 - Maintenance</b>		1,585,447	0	1,585,447	27,792	1,557,655	1,208,944		

<b>Worcester County</b>								
<b>FY2024 Budget Request</b>								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1202 Roads</b>								
PERS SVCS - Personnel Services	\$1,739,643.00	\$0.00	(\$40,102.00)	-2%	\$1,739,643.00	\$1,779,745.00	\$1,453,301.43	\$1,417,342.43
SUPP & MAT - Supplies & Materials	\$1,377,102.00	\$0.00	\$69,946.00	5%	\$1,377,102.00	\$1,307,156.00	\$1,201,203.18	\$1,229,204.65
MAINT & SVCS - Maintenance & Services	\$803,965.00	\$0.00	\$86,204.00	12%	\$803,965.00	\$717,761.00	\$773,896.60	\$626,493.22
OTHR CHGS - Other Charges	\$12,301.00	\$0.00	(\$17,545.00)	-59%	\$12,301.00	\$29,846.00	\$3,175.00	\$1,255.00
INTFND CHGS - Interfund Charges	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
CAP EQ - Capital Equipment	\$512,645.00	\$0.00	\$48,283.00	10%	\$512,645.00	\$464,362.00	\$0.00	\$0.00
<b>Department Total: Roads</b>	<b>\$4,445,656.00</b>	<b>\$0.00</b>	<b>\$146,786.00</b>	<b>3%</b>	<b>\$4,445,656.00</b>	<b>\$4,298,870.00</b>	<b>\$3,431,576.21</b>	<b>\$3,274,295.30</b>

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1202 - Roads</b>									
6000.100	Personnel Services Salaries	1,719,643	0	1,719,643	(40,102)	1,759,745	1,438,711	No new FY24 requests; Savings due to retirements/vacancies	
6000.400	Personnel Services Overtime Pay	20,000	0	20,000	0	20,000	14,590		
6100.080	Administrative Expense Copier Supplies	400	0	400	0	400	164		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	818	0	818	318	500	1,935		
6100.190	Administrative Expense Office Supplies	1,400	0	1,400	0	1,400	1,036		
6100.210	Administrative Expense Paper	0	0	0	0	0	183		
6110.080	Supplies & Equipment Computer Repairs & Supplies	160	0	160	0	160	0		
6110.090	Supplies & Equipment Computers & Printers	0	0	0	(4,000)	4,000	280	Savings due to no computer replacements for FY24	
6110.120	Supplies & Equipment Equipment Rental	456	0	456	0	456	455		
6110.125	Supplies & Equipment Equipment Maintenance & Repair	3,665	0	3,665	0	3,665	1,172		
6110.245	Supplies & Equipment Mobile Phones	3,348	0	3,348	228	3,120	3,001		
6110.340	Supplies & Equipment Safety Program Equipment	6,000	0	6,000	0	6,000	1,899		
6110.345	Supplies & Equipment Salt	8,350	0	8,350	0	8,350	3,681		
6110.365	Supplies & Equipment Shop Supplies	5,000	0	5,000	0	5,000	5,307		
6110.370	Supplies & Equipment Sign Materials	50,000	0	50,000	0	50,000	20,093		
6110.390	Supplies & Equipment Small Equipment	20,000	0	20,000	0	20,000	4,437		
6110.400	Supplies & Equipment Striping Paint & Supplies	35,000	0	35,000	0	35,000	31,872		
6110.420	Supplies & Equipment Tools & Supplies	15,000	0	15,000	10,000	5,000	4,705	Increase to purchase scan tool for diagnostic testing	
6130.010	Equipment Maintenance Copier Lease	1,305	0	1,305	0	1,305	1,304		
6130.055	Equipment Maintenance Roads Management System	1,800	0	1,800	200	1,600	1,709		
6130.075	Equipment Maintenance Software Upgrades	2,400	0	2,400	2,400	0	0	Diagnostic Scanner Tool Software Yearly Updates	
6140.010	Road Maintenance Materials Blacktop for Overlay	1,000,000	0	1,000,000	0	1,000,000	1,000,000		
6140.020	Road Maintenance Materials Patching Material	25,000	0	25,000	0	25,000	19,616		
6140.030	Road Maintenance Materials Stone	50,000	0	50,000	0	50,000	37,019		
6140.040	Road Maintenance Materials Pipe	120,000	0	120,000	60,000	60,000	40,000	Increased based on FY23 bid	
6140.050	Road Maintenance Materials Bridge Material	5,000	0	5,000	0	5,000	8,211		
6140.060	Road Maintenance Materials Other	3,000	0	3,000	500	2,500	3,106		
6150.050	Uniforms & Personal Equipment Uniforms	19,000	0	19,000	300	18,700	10,019		
6530.080	Consulting Services Physicals, Shots & Drug Testing	150	0	150	0	150	0		
6540.010	Vehicle Operating Expenses Equipment/Vehicle Rental	5,000	0	5,000	1,000	4,000	5,152	Increased due to tow truck rentals	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	220,000	0	220,000	60,000	160,000	210,825	Past year fuel usage / rising fuel cost	

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6540.030	Vehicle Operating Expenses Vehicle Maintenance	133,500	0	133,500	3,500	130,000	164,721	Increase in cost of vehicle/equipment oil	
6540.040	Vehicle Operating Expenses Vehicle Registration	400	0	400	0	400	0		
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	50,000	0	50,000	0	50,000	37,163		
6540.060	Vehicle Operating Expenses Vehicle Equipment	5,160	0	5,160	(10)	5,170	0		
6550.030	Building Site Expenses Carpet/VCT Cleaning	800	0	800	0	800	0		
6550.040	Building Site Expenses Cleaning Contract	4,050	0	4,050	(2,450)	6,500	3,575	Decreased based on new custodial contract pricing CC approved 6/7/22	
6550.050	Building Site Expenses Custodial Supplies	1,300	0	1,300	0	1,300	1,465		
6550.060	Building Site Expenses Electricity	12,000	0	12,000	0	12,000	12,188		
6550.080	Building Site Expenses Fire Alarm Testing	900	0	900	0	900	670		
6550.081	Building Site Expenses Fire Extinguishers	1,250	0	1,250	0	1,250	488		
6550.085	Building Site Expenses Generator Fuel Oil	300	0	300	0	300	0		
6550.090	Building Site Expenses General Maintenance Repairs	5,000	0	5,000	0	5,000	6,986		
6550.100	Building Site Expenses Generator Services & Repairs	750	0	750	0	750	450		
6550.120	Building Site Expenses Heating Propane	5,500	0	5,500	0	5,500	6,217		
6550.180	Building Site Expenses Pest Control/Termite Insp	300	0	300	0	300	0		
6550.220	Building Site Expenses Security Alarm Monitoring	1,100	0	1,100	0	1,100	612		
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	780	0	780	30	750	260		
6550.270	Building Site Expenses Telephone	3,000	0	3,000	0	3,000	2,841		
6600.010	Road Maintenance Ocean Pines Per Agreement	161,425	0	161,425	27,134	134,291	183,155	Increase in estimated HUR revenue as of 9/23/22	
6600.015	Road Maintenance Paving and Re-paving	5,000	0	5,000	0	5,000	3,190		
6600.020	Road Maintenance Special Road Construction	15,000	0	15,000	0	15,000	0		
6600.025	Road Maintenance Contractual Services	50,000	0	50,000	0	50,000	14,315		
6600.040	Road Maintenance Street Lighting	115,000	0	115,000	0	115,000	115,543		
6600.055	Road Maintenance Tipping Fees - Litter	5,000	0	5,000	(3,000)	8,000	3,669	Reduced based on average trend	
6900.025	Advertising Legal Advertisements	1,300	0	1,300	0	1,300	413		
7000.060	Travel, Training & Expense Educational Training	11,801	0	11,801	(17,745)	29,546	3,175	Reduced based on FY24 training needs	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	500	0	500	200	300	0		
9010.010	Capital Equipment New Vehicles	430,000	0	430,000	227,690	202,310	0	Increase due to aging vehicles	
9010.070	Capital Equipment Heavy Equipment	82,645	0	82,645	(179,407)	262,052	0	Decrease due to less equipment requests/going with lease option	
<b>Department Total: 1202 - Roads</b>		4,445,656	0	4,445,656	146,786	4,298,870	3,431,576		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1203 Public Works</b>								
PERS SVCS - Personnel Services	\$627,345.00	\$0.00	\$42,046.00	7%	\$627,345.00	\$585,299.00	\$602,845.36	\$616,604.51
SUPP & MAT - Supplies & Materials	\$23,870.00	\$0.00	(\$1,815.00)	-7%	\$23,870.00	\$25,685.00	\$23,288.11	\$25,644.50
MAINT & SVCS - Maintenance & Services	\$207,046.00	\$0.00	\$5,000.00	2%	\$207,046.00	\$202,046.00	\$188,341.72	\$11,074.68
OTHR CHGS - Other Charges	\$15,090.00	\$0.00	\$400.00	3%	\$15,090.00	\$14,690.00	\$1,564.74	\$150.00
INTFND CHGS - Interfund Charges	(\$98,009.00)	\$0.00	\$0.00	0%	(\$98,009.00)	(\$98,009.00)	(\$138,426.80)	(\$146,326.28)
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$34,897.00
<b>Department Total: Public Works</b>	<b>\$775,342.00</b>	<b>\$0.00</b>	<b>\$45,631.00</b>	<b>6%</b>	<b>\$775,342.00</b>	<b>\$729,711.00</b>	<b>\$677,613.13</b>	<b>\$542,044.41</b>



Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1203 - Public Works</b>									
<b>Location: 200 - Administration</b>									
6000.100	Personnel Services Salaries	317,222	0	317,222	3,400	313,822	360,142	See personnel page	
6100.010	Administrative Expense Administrative Expenses	120	0	120	0	120	0		
6100.060	Administrative Expense Books and Publications	0	0	0	(50)	50	0		
6100.080	Administrative Expense Copier Supplies	0	0	0	(300)	300	0		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	1,500	0	1,500	0	1,500	76		
6100.110	Administrative Expense Envelopes	0	0	0	(300)	300	0		
6100.190	Administrative Expense Office Supplies	2,000	0	2,000	0	2,000	1,579		
6100.210	Administrative Expense Paper	0	0	0	(300)	300	633		
6110.080	Supplies & Equipment Computer Repairs & Supplies	300	0	300	0	300	0		
6110.090	Supplies & Equipment Computers & Printers	0	0	0	0	0	2,528		
6110.125	Supplies & Equipment Equipment Maintenance & Repair	0	0	0	(590)	590	0		
6110.245	Supplies & Equipment Mobile Phones	1,500	0	1,500	0	1,500	1,213		
6130.010	Equipment Maintenance Copier Lease	2,000	0	2,000	(50)	2,050	1,944		
6150.050	Uniforms & Personal Equipment Uniforms	500	0	500	0	500	60		
6170.070	Program Expense Safety Program	0	0	0	(225)	225	0		
6530.040	Consulting Services Consulting Services	50,000	0	50,000	0	50,000	0		
6530.065	Consulting Services Gas Monitoring/Remediation	30,000	0	30,000	0	30,000	26,674		
6530.070	Consulting Services Ground Water Mon/Closed Landfill	60,000	0	60,000	0	60,000	39,993		
6530.170	Consulting Services Water & Sewer Consulting	50,000	0	50,000	0	50,000	49,237		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	6,500	0	6,500	0	6,500	2,073		
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,825	0	1,825	0	1,825	787		
6550.043	Building Site Expenses Closed Landfills Maintenance	20,000	0	20,000	0	20,000	7,300		
6550.270	Building Site Expenses Telephone	420	0	420	0	420	412		
6800.010	Custodial Services Custodial Purchases	0	0	0	0	0	938		
6900.005	Advertising Bid Advertising	500	0	500	0	500	633		
6900.025	Advertising Legal Advertisements	0	0	0	(200)	200	284		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	13,590	0	13,590	900	12,690	1,559		
7000.115	Travel, Training & Expense Mileage	0	0	0	(500)	500	6		
8010.110	Interfund Water & Wastewater Enterprise Ch	(137,287)	0	(137,287)	0	(137,287)	(171,862)		
8010.120	Interfund Landfill Enterprise Charges	(36,003)	0	(36,003)	0	(36,003)	(37,185)		
8010.200	Interfund DRP Chargeback - Engr Svcs	75,281	0	75,281	0	75,281	70,620		

Worcester County		Expense Budget Worksheet Report								
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments	
<b>Location Total: 200 - Administration</b>		459,968	0	459,968	1,785	458,183	359,643			
<b>Location: 210 - Central Fuel Facility</b>										
6550.090	Building Site Expenses General Maintenance Repairs	12,000	0	12,000	0	12,000	8,536			
6850.010	Central Fuel Facility Fuel Purchases	1,000,000	0	1,000,000	0	1,000,000	1,164,667			
6850.020	Central Fuel Facility Central Fuel Gas Billings	(1,000,000)	0	(1,000,000)	0	(1,000,000)	(1,076,929)			
<b>Location Total: 210 - Central Fuel Facility</b>		12,000	0	12,000	0	12,000	96,273			
<b>Location: 220 - Fleet Management</b>										
6000.100	Personnel Services Salaries	310,123	0	310,123	38,646	271,477	242,703	Includes transfer from recycling to mechanic III		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	150	0	150	0	150	0			
6110.340	Supplies & Equipment Safety Program Equipment	1,000	0	1,000	0	1,000	0			
6110.365	Supplies & Equipment Shop Supplies	2,000	0	2,000	0	2,000	1,919			
6110.420	Supplies & Equipment Tools & Supplies	5,000	0	5,000	0	5,000	7,342			
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	1,000	0	1,000	0	1,000	349			
6130.075	Equipment Maintenance Software Upgrades	4,800	0	4,800	0	4,800	4,559			
6150.050	Uniforms & Personal Equipment Uniforms	2,000	0	2,000	0	2,000	1,087			
6530.080	Consulting Services Physicals, Shots & Drug Testing	150	0	150	0	150	0			
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	2,200	0	2,200	700	1,500	2,505			
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,675	0	1,675	0	1,675	1,249			
6550.300	Building Site Expenses Trash Removal	700	0	700	0	700	677			
6700.650	Other Maint. & Svcs Tipping Fees	1,700	0	1,700	0	1,700	1,424			
6750.010	Fleet Services Fleet Repairs	164,500	0	164,500	4,500	160,000	169,196	Additional funding is requested due to nationwide inflation on vehicle repair parts and services.		
6750.020	Fleet Services Repair Billings	(195,124)	0	(195,124)	0	(195,124)	(211,312)			
7000.040	Travel, Training & Expense Continuing Education/Certificati	1,500	0	1,500	1,000	500	0			
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	0	0	0	(1,000)	1,000	0			
<b>Location Total: 220 - Fleet Management</b>		303,374	0	303,374	43,846	259,528	221,697			
<b>Department Total: 1203 - Public Works</b>		775,342	0	775,342	45,631	729,711	677,613			

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1204 Boat Landings</b>								
SUPP & MAT - Supplies & Materials	\$280,000.00	\$0.00	(\$50,000.00)	-15%	\$280,000.00	\$330,000.00	\$5,932.78	\$311,885.14
MAINT & SVCS - Maintenance & Services	\$46,138.00	\$0.00	(\$5,112.00)	-10%	\$46,138.00	\$51,250.00	\$37,882.96	\$28,743.18
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Boat Landings	\$326,138.00	\$0.00	(\$55,112.00)	-14%	\$326,138.00	\$381,250.00	\$43,815.74	\$340,628.32

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1204 - Boat Landings</b>									
<b>Location: 240 - For Non-Split Expenses</b>									
6160.180	Grant Programs Boat Landing Site Expenses	5,000	0	5,000	0	5,000	0		
<b>Location Total: 240 - For Non-Split Expenses</b>		5,000	0	5,000	0	5,000	0		
<b>Location: 250 - Cedar Hall</b>									
6160.181	Grant Programs DNR Waterway Improvement Funds	0	0	0	0	0	228		
6550.060	Building Site Expenses Electricity	500	0	500	0	500	398		
6550.090	Building Site Expenses General Maintenance Repairs	100	0	100	0	100	32		
6550.200	Building Site Expenses Portalets	900	0	900	(100)	1,000	1,847		
<b>Location Total: 250 - Cedar Hall</b>		1,500	0	1,500	(100)	1,600	2,504		
<b>Location: 255 - Gum Point</b>									
6550.060	Building Site Expenses Electricity	400	0	400	0	400	316		
6550.090	Building Site Expenses General Maintenance Repairs	100	0	100	(800)	900	0		
6550.200	Building Site Expenses Portalets	900	0	900	(100)	1,000	401		
<b>Location Total: 255 - Gum Point</b>		1,400	0	1,400	(900)	2,300	717		
<b>Location: 260 - George Island Landing</b>									
6160.181	Grant Programs DNR Waterway Improvement Funds	75,000	0	75,000	75,000	0	0	Engineering Services for ramp and parking lot replacement. 100% reimbursable	
6550.090	Building Site Expenses General Maintenance Repairs	100	0	100	0	100	0		
6550.200	Building Site Expenses Portalets	900	0	900	(100)	1,000	401		
6900.005	Advertising Bid Advertising	200	0	200	200	0	0		
<b>Location Total: 260 - George Island Landing</b>		76,200	0	76,200	75,100	1,100	401		
<b>Location: 265 - Public Landing</b>									
6160.181	Grant Programs DNR Waterway Improvement Funds	200,000	0	200,000	150,000	50,000	3,694	Phase 2 for Rip-rap/Retaining Wall 100% reimbursable.	
6550.050	Building Site Expenses Custodial Supplies	500	0	500	0	500	300		
6550.060	Building Site Expenses Electricity	3,300	0	3,300	500	2,800	2,610		
6550.090	Building Site Expenses General Maintenance Repairs	6,000	0	6,000	(5,000)	11,000	5,817	Less clam shells and stones will be needed this fiscal year.	
6550.200	Building Site Expenses Portalets	2,838	0	2,838	688	2,150	1,447		
6900.005	Advertising Bid Advertising	200	0	200	200	0	0		
<b>Location Total: 265 - Public Landing</b>		212,838	0	212,838	146,388	66,450	13,868		
<b>Location: 270 - Taylor Landing</b>									
6160.181	Grant Programs DNR Waterway Improvement Funds	0	0	0	0	0	174		
6550.090	Building Site Expenses General Maintenance Repairs	100	0	100	0	100	0		
6550.200	Building Site Expenses Portalets	900	0	900	(100)	1,000	401		
<b>Location Total: 270 - Taylor Landing</b>		1,000	0	1,000	(100)	1,100	575		
<b>Location: 275 - South Point</b>									
6160.181	Grant Programs DNR Waterway Improvement Funds	0	0	0	(275,000)	275,000	1,838	Bulkhead project will be completed this fiscal year.	
6550.090	Building Site Expenses General Maintenance Repairs	200	0	200	0	200	0		
6550.200	Building Site Expenses Portalets	900	0	900	(100)	1,000	401		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6900.005	Advertising Bid Advertising	0	0	0	(200)	200	376		
<b>Location Total: 275 - South Point</b>		1,100	0	1,100	(275,300)	276,400	2,614		
<b>Location: 280 - West Ocean City</b>									
6550.050	Building Site Expenses Custodial Supplies	1,500	0	1,500	0	1,500	821		
6550.060	Building Site Expenses Electricity	2,800	0	2,800	0	2,800	3,385		
6550.090	Building Site Expenses General Maintenance Repairs	17,000	0	17,000	0	17,000	9,781		
6550.300	Building Site Expenses Trash Removal	2,000	0	2,000	0	2,000	1,279		
6550.310	Building Site Expenses Water & Sewer	1,500	0	1,500	0	1,500	1,035		
6900.005	Advertising Bid Advertising	0	0	0	0	0	460		
<b>Location Total: 280 - West Ocean City</b>		24,800	0	24,800	0	24,800	16,762		
<b>Location: 285 - Mason Landing</b>									
6550.060	Building Site Expenses Electricity	300	0	300	0	300	285		
6550.090	Building Site Expenses General Maintenance Repairs	100	0	100	0	100	1,799		
6550.200	Building Site Expenses Portalets	900	0	900	(100)	1,000	240		
<b>Location Total: 285 - Mason Landing</b>		1,300	0	1,300	(100)	1,400	2,323		
<b>Location: 290 - Shell Mill</b>									
6550.090	Building Site Expenses General Maintenance Repairs	100	0	100	0	100	3,651		
6550.200	Building Site Expenses Portalets	900	0	900	(100)	1,000	401		
<b>Location Total: 290 - Shell Mill</b>		1,000	0	1,000	(100)	1,100	4,052		
<b>Department Total: 1204 - Boat Landings</b>		326,138	0	326,138	(55,112)	381,250	43,816		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1205 Homeowner Convenience Centers</b>								
PERS SVCS - Personnel Services	\$267,549.00	\$0.00	(\$933.00)	0%	\$267,549.00	\$268,482.00	\$200,712.09	\$181,045.64
SUPP & MAT - Supplies & Materials	\$10,700.00	\$0.00	\$0.00	0%	\$10,700.00	\$10,700.00	\$5,818.23	\$7,223.11
MAINT & SVCS - Maintenance & Services	\$264,736.00	\$0.00	\$5,676.00	2%	\$264,736.00	\$259,060.00	\$242,725.47	\$261,169.08
OTHR CHGS - Other Charges	\$1,000.00	\$0.00	\$1,000.00		\$1,000.00	\$0.00	\$0.00	\$0.00
INTFND CHGS - Interfund Charges	\$198,951.00	\$0.00	(\$7,490.00)	-4%	\$198,951.00	\$206,441.00	\$200,547.00	\$197,660.00
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Homeowner Convenience Centers	\$742,936.00	\$0.00	(\$1,747.00)	0%	\$742,936.00	\$744,683.00	\$649,802.79	\$647,097.83

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1205 - Homeowner Convenien</b>									
6000.100	Personnel Services Salaries	262,549	0	262,549	(933)	263,482	199,314		
6000.400	Personnel Services Overtime Pay	5,000	0	5,000	0	5,000	1,398	Work release no longer available	
6100.010	Administrative Expense Administrative Expenses	6,000	0	6,000	0	6,000	4,972		
6150.050	Uniforms & Personal Equipment Uniforms	4,700	0	4,700	0	4,700	847		
6530.010	Consulting Services Annual Audit Fees	2,300	0	2,300	0	2,300	2,200		
6550.020	Building Site Expenses Buildings & Grounds Maintenance	6,000	0	6,000	3,000	3,000	8,146	Actual based on historical. Bring budget to actual	
6550.060	Building Site Expenses Electricity	2,500	0	2,500	0	2,500	2,099		
6550.200	Building Site Expenses Portalets	3,024	0	3,024	3,024	0	0	prev charged to Bldg Maint. Addt'l portalet to Newark, avoids patrons entering Admin Bldg	
6550.270	Building Site Expenses Telephone	912	0	912	(348)	1,260	845		
6550.280	Building Site Expenses Tipping Fees	250,000	0	250,000	0	250,000	229,435		
7000.060	Travel, Training & Expense Educational Training	1,000	0	1,000	1,000	0	0	Safety Training implemented FY24	
8010.120	Interfund Landfill Enterprise Charges	198,951	0	198,951	(7,490)	206,441	200,547	Reduction in admin salaries	
<b>Total: 1205 - Homeowner Convenience Centers</b>		<b>742,936</b>	<b>0</b>	<b>742,936</b>	<b>(1,747)</b>	<b>744,683</b>	<b>649,803</b>		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1206 Recycling</b>								
PERS SVCS - Personnel Services	\$457,978.00	\$0.00	(\$51,944.00)	-10%	\$457,978.00	\$509,922.00	\$472,254.48	\$417,579.45
SUPP & MAT - Supplies & Materials	\$19,590.00	\$0.00	\$90.00	0%	\$19,590.00	\$19,500.00	\$21,702.17	\$17,277.19
MAINT & SVCS - Maintenance & Services	\$226,457.00	\$0.00	\$19,882.00	10%	\$226,457.00	\$206,575.00	\$220,944.18	\$135,918.72
OTHR CHGS - Other Charges	\$1,000.00	\$0.00	\$1,000.00		\$1,000.00	\$0.00	\$0.00	\$0.00
INTFND CHGS - Interfund Charges	\$183,045.00	\$0.00	\$16,004.00	10%	\$183,045.00	\$167,041.00	\$159,924.00	\$213,832.00
CAP EQ - Capital Equipment	\$18,000.00	\$0.00	\$1,000.00	6%	\$18,000.00	\$17,000.00	\$0.00	\$0.00
Department Total: Recycling	\$906,070.00	\$0.00	(\$13,968.00)	-2%	\$906,070.00	\$920,038.00	\$874,824.83	\$784,607.36



Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1206 - Recycling</b>									
6000.100	Personnel Services Salaries	452,978	0	452,978	(51,944)	504,922	471,965	Reduced longevity, replace seasoned employee. removed Admin Clerk. Increase in HCC salary allocation. FY23 S/B \$499,977	
6000.400	Personnel Services Overtime Pay	5,000	0	5,000	0	5,000	289		
6100.010	Administrative Expense Administrative Expenses	0	0	0	0	0	816		
6100.030	Administrative Expense Alcohol and Drug Testing	90	0	90	90	0	45		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	0	0	0	0	0	223		
6100.190	Administrative Expense Office Supplies	2,000	0	2,000	0	2,000	1,590		
6110.340	Supplies & Equipment Safety Program Equipment	1,500	0	1,500	0	1,500	975		
6110.420	Supplies & Equipment Tools & Supplies	11,500	0	11,500	0	11,500	14,590		
6150.050	Uniforms & Personal Equipment Uniforms	4,500	0	4,500	0	4,500	3,462		
6530.010	Consulting Services Annual Audit Fees	2,825	0	2,825	0	2,825	2,750		
6530.100	Consulting Services Professional Fees	10,000	0	10,000	0	10,000	0		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	50,000	0	50,000	10,000	40,000	46,460	Historical / Inflation	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	4,700	0	4,700	0	4,700	2,717		
6540.070	Vehicle Operating Expenses Off-road Fuel	10,000	0	10,000	2,000	8,000	8,758	Historical / Inflation	
6540.080	Vehicle Operating Expenses Heavy Equipment Maintenance	20,000	0	20,000	0	20,000	26,859		
6550.020	Building Site Expenses Buildings & Grounds Maintenance	30,000	0	30,000	0	30,000	40,226		
6550.040	Building Site Expenses Cleaning Contract	3,900	0	3,900	(3,900)	7,800	1,275	Did not pay for services full FY23	
6550.050	Building Site Expenses Custodial Supplies	500	0	500	0	500	836		
6550.060	Building Site Expenses Electricity	30,000	0	30,000	0	30,000	26,309		
6550.081	Building Site Expenses Fire Extinguishers	300	0	300	300	0	0		
6550.180	Building Site Expenses Pest Control/Termite Insp	360	0	360	360	0	36		
6550.220	Building Site Expenses Security Alarm Monitoring	1,692	0	1,692	942	750	5,978		
6550.250	Building Site Expenses Sprinkler Testing	1,600	0	1,600	1,600	0	375	Previously charged to Buildings and Grounds Maintenance	
6550.270	Building Site Expenses Telephone	1,080	0	1,080	(1,420)	2,500	1,645	Disconnected landlines and 1 Cell Phone not used.	
6550.280	Building Site Expenses Tipping Fees	2,000	0	2,000	0	2,000	2,831		
6700.620	Other Maint. & Svcs Tire Recycling	30,000	0	30,000	10,000	20,000	19,939	Increase of tires, tire recycling event	
6700.640	Other Maint. & Svcs Special Events	21,000	0	21,000	0	21,000	31,373		
6700.660	Other Maint. & Svcs HHW Ads	6,000	0	6,000	0	6,000	2,578		
6900.025	Advertising Legal Advertisements	500	0	500	0	500	0		

Worcester County		Expense Budget Worksheet Report								
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments	
7000.060	Travel, Training & Expense Educational Training	1,000	0	1,000	1,000	0	0	Safety Training implemented FY24		
8010.120	Interfund Landfill Enterprise Charges	183,045	0	183,045	16,004	167,041	159,924	Admin Clerk works as Recycle Clerk also		
9010.060	Capital Equipment Other	18,000	0	18,000	1,000	17,000	0	20 Yd Bin		
<b>Department Total: 1206 - Recycling</b>		906,070	0	906,070	(13,968)	920,038	874,825			

<b>Worcester County</b>								
<b>FY2024 Budget Request</b>								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1301 Health Department</b>								
SUPP & MAT - Supplies & Materials	\$0.00	\$0.00	(\$500.00)	-100%	\$0.00	\$500.00	\$1,960.82	\$21.00
MAINT & SVCS - Maintenance & Services	\$437,870.00	(\$7,575.00)	(\$59,248.00)	-12%	\$445,445.00	\$497,118.00	\$373,194.72	\$368,931.94
OTHR CHGS - Other Charges	\$5,420,726.00	(\$194,546.00)	\$159,733.00	3%	\$5,615,272.00	\$5,260,993.00	\$5,095,165.92	\$5,259,808.48
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Health Department	\$5,858,596.00	(\$202,121.00)	\$99,985.00	2%	\$6,060,717.00	\$5,758,611.00	\$5,470,321.46	\$5,628,761.42

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1301 - Health Department</b>									
<b>Location: 200 - Administration</b>									
6100.010	Administrative Expense Administrative Expenses	0	0	0	(500)	500	1,961		
6900.025	Advertising Legal Advertisements	2,500	0	2,500	0	2,500	663		
7120.050	Other Non-Matching Expenses Health Dept Ocean City Apartment	18,860	0	18,860	0	18,860	16,339		
7120.060	Other Non-Matching Expenses Health Dept On Call	26,468	0	26,468	0	26,468	21,707		
7120.200	Other Non-Matching Expenses Local Management Board	0	(10,000)	10,000	0	10,000	0		State will cover Local Mgmt Board Funding in FY24
7130.020	Matching Appropriation Health Department State Share	5,185,643	(184,546)	5,370,189	354,279	5,015,910	4,867,365	Increase in Salaries & Benefits	-Additional \$53,631 for Longevity step (employees hired before 6/30/18) - Elimination of 1 IT position being covered by the State & 1.5 Environmental Health Positions unable to fill the position
<b>Location Total: 200 - Administration</b>		5,233,471	(194,546)	5,428,017	353,779	5,074,238	4,908,034		
<b>Location: 300 - Snow Hill Branch</b>									
6550.030	Building Site Expenses Carpet/VCT Cleaning	3,240	0	3,240	0	3,240	(857)		
6550.040	Building Site Expenses Cleaning Contract	47,402	0	47,402	(30,598)	78,000	48,772	Decrease based on cleaning contract	
6550.060	Building Site Expenses Electricity	70,000	0	70,000	0	70,000	64,867		
6550.070	Building Site Expenses Elevator Testing	2,800	0	2,800	0	2,800	2,643		
6550.080	Building Site Expenses Fire Alarm Testing	600	0	600	0	600	589		
6550.081	Building Site Expenses Fire Extinguishers	200	0	200	0	200	168		
6550.085	Building Site Expenses Generator Fuel Oil	450	0	450	0	450	0		
6550.090	Building Site Expenses General Maintenance Repairs	27,000	0	27,000	0	27,000	13,587		
6550.100	Building Site Expenses Generator Services & Repairs	1,500	(1,000)	2,500	0	2,500	608		Based on FY23 actuals and trend
6550.120	Building Site Expenses Heating Propane	70,000	(5,000)	75,000	0	75,000	61,639		Based on FY23 actuals and trend
6550.124	Building Site Expenses HVAC Loop Water Treatment	550	0	550	0	550	522		
6550.180	Building Site Expenses Pest Control/Termite Insp	500	150	350	0	350	144		Based on FY23 actuals
6550.220	Building Site Expenses Security Alarm Monitoring	450	150	300	0	300	204		Based on FY23 actuals
6550.242	Building Site Expenses Sewage Pump Monitoring	550	0	550	0	550	504		
6550.250	Building Site Expenses Sprinkler Testing	3,650	0	3,650	0	3,650	3,278		
6550.270	Building Site Expenses Telephone	22,000	0	22,000	0	22,000	19,610		
6550.280	Building Site Expenses Tipping Fees	400	0	400	0	400	182		
6550.300	Building Site Expenses Trash Removal	1,200	0	1,200	0	1,200	1,121		
6550.310	Building Site Expenses Water & Sewer	4,000	0	4,000	0	4,000	3,789		
<b>Location Total: 300 - Snow Hill Branch</b>		256,492	(5,700)	262,192	(30,598)	292,790	221,371		
<b>Location: 310 - Pocumoke Branch</b>									

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,000	0	1,000	0	1,000	0		
6550.040	Building Site Expenses Cleaning Contract	11,399	0	11,399	(4,201)	15,600	8,782	Reduction based on cleaning contract	
6550.050	Building Site Expenses Custodial Supplies	50	0	50	0	50	0		
6550.060	Building Site Expenses Electricity	15,079	0	15,079	0	15,079	15,587		
6550.080	Building Site Expenses Fire Alarm Testing	200	0	200	0	200	155		
6550.081	Building Site Expenses Fire Extinguishers	100	0	100	0	100	14		
6550.090	Building Site Expenses General Maintenance Repairs	4,800	0	4,800	0	4,800	3,323		
6550.110	Building Site Expenses Heating Fuel Oil	8,000	500	7,500	0	7,500	8,733		Based on FY23 actuals and trend
6550.124	Building Site Expenses HVAC Loop Water Treatment	300	0	300	0	300	261		
6550.180	Building Site Expenses Pest Control/Termite Insp	200	50	150	0	150	110		Based on FY23 actuals and trend
6550.220	Building Site Expenses Security Alarm Monitoring	225	0	225	0	225	204		
6550.270	Building Site Expenses Telephone	4,750	0	4,750	0	4,750	5,008		
6550.280	Building Site Expenses Tipping Fees	50	0	50	0	50	28		
6550.300	Building Site Expenses Trash Removal	20	0	20	0	20	0		
<b>Location Total: 310 - Pocomoke Branch</b>		46,173	550	45,623	(4,201)	49,824	42,206		
<b>Location: 320 - Berlin Branch</b>									
6550.030	Building Site Expenses Carpet/VCT Cleaning	3,300	0	3,300	0	3,300	956		
6550.040	Building Site Expenses Cleaning Contract	19,060	0	19,060	(12,140)	31,200	15,274	Reduction due to cleaning contract	
6550.060	Building Site Expenses Electricity	26,000	0	26,000	0	26,000	20,930		
6550.080	Building Site Expenses Fire Alarm Testing	950	0	950	0	950	368		
6550.081	Building Site Expenses Fire Extinguishers	175	0	175	0	175	88		
6550.090	Building Site Expenses General Maintenance Repairs	20,000	(5,000)	25,000	0	25,000	21,278		Based on FY23 actuals
6550.100	Building Site Expenses Generator Services & Repairs	1,000	(1,500)	2,500	0	2,500	450		Based on FY23 actuals
6550.120	Building Site Expenses Heating Propane	7,000	0	7,000	0	7,000	7,562		
6550.124	Building Site Expenses HVAC Loop Water Treatment	650	0	650	0	650	626		
6550.180	Building Site Expenses Pest Control/Termite Insp	600	300	300	0	300	149		Based on FY23 actuals
6550.220	Building Site Expenses Security Alarm Monitoring	450	0	450	0	450	408		
6550.270	Building Site Expenses Telephone	9,000	0	9,000	0	9,000	11,160		
6550.280	Building Site Expenses Tipping Fees	300	0	300	0	300	94		
6550.300	Building Site Expenses Trash Removal	2,000	0	2,000	0	2,000	1,916		
<b>Location Total: 320 - Berlin Branch</b>		90,485	(6,200)	96,685	(12,140)	108,825	81,258		
<b>Location: 330 - Ocean City Branch</b>									
6550.030	Building Site Expenses Carpet/VCT Cleaning	200	0	200	0	200	0		

Worcester County		Expense Budget Worksheet Report								
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments	
6550.040	Building Site Expenses Cleaning Contract	5,573	0	5,573	(4,411)	9,984	2,823	Reduction due to cleaning contract		
6550.060	Building Site Expenses Electricity	3,000	0	3,000	0	3,000	1,554			
6550.080	Building Site Expenses Fire Alarm Testing	300	0	300	0	300	285			
6550.081	Building Site Expenses Fire Extinguishers	250	0	250	0	250	14			
6550.090	Building Site Expenses General Maintenance Repairs	3,000	2,500	500	0	500	331		Based on FY23 Actuals	
6550.120	Building Site Expenses Heating Propane	1,550	0	1,550	0	1,550	1,996			
6550.180	Building Site Expenses Pest Control/Termite Insp	300	75	225	0	225	144		Based on FY23 Actuals	
6550.220	Building Site Expenses Security Alarm Monitoring	225	0	225	0	225	204			
6550.270	Building Site Expenses Telephone	2,200	200	2,000	0	2,000	1,785		Based on FY23 actuals	
6550.280	Building Site Expenses Tipping Fees	25	0	25	0	25	10			
6550.300	Building Site Expenses Trash Removal	40	0	40	0	40	0			
6550.310	Building Site Expenses Water & Sewer	2,000	0	2,000	0	2,000	1,045			
<b>Location Total: 330 - Ocean City Branch</b>		18,663	2,775	15,888	(4,411)	20,299	10,191			
<b>Location: 345 - Berlin Dental Clinic</b>										
6550.030	Building Site Expenses Carpet/VCT Cleaning	200	0	200	0	200	0			
6550.040	Building Site Expenses Cleaning Contract	4,357	0	4,357	(323)	4,680	3,961			
6550.060	Building Site Expenses Electricity	8,500	0	8,500	0	8,500	5,989			
6550.080	Building Site Expenses Fire Alarm Testing	285	0	285	0	285	285			
6550.081	Building Site Expenses Fire Extinguishers	20	0	20	0	20	29			
6550.090	Building Site Expenses General Maintenance Repairs	2,000	0	2,000	0	2,000	1,327			
6550.120	Building Site Expenses Heating Propane	4,600	0	4,600	0	4,600	3,086			
6550.180	Building Site Expenses Pest Control/Termite Insp	250	0	250	0	250	144			
6550.220	Building Site Expenses Security Alarm Monitoring	225	0	225	0	225	204			
6550.255	Building Site Expenses Stormwater Utility Fee	100	0	100	0	100	100			
6550.270	Building Site Expenses Telephone	3,000	1,000	2,000	0	2,000	2,381		Based on FY23 actuals	
6550.280	Building Site Expenses Tipping Fees	20	0	20	0	20	0			
<b>Location Total: 345 - Berlin Dental Clinic</b>		23,557	1,000	22,557	(323)	22,880	17,507			
<b>Location: 700 - School Safety</b>										
7120.350	Other Non-Matching Expenses School Safety	189,755	0	189,755	0	189,755	189,755			
<b>Location Total: 700 - School Safety</b>		189,755	0	189,755	0	189,755	189,755			
<b>Department Total: 1301 - Health Department</b>		5,858,596	(202,121)	6,060,717	302,106	5,758,611	5,470,321			

<b>Worcester County</b>								
<b>FY2024 Budget Request</b>								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1302 Mosquito Control</b>								
PERS SVCS - Personnel Services	\$64,336.00	\$0.00	\$0.00	0%	\$64,336.00	\$64,336.00	\$71,961.62	\$98,766.63
SUPP & MAT - Supplies & Materials	\$3,550.00	\$0.00	\$100.00	3%	\$3,550.00	\$3,450.00	\$1,930.33	\$4,059.59
MAINT & SVCS - Maintenance & Services	\$27,250.00	\$0.00	\$3,400.00	14%	\$27,250.00	\$23,850.00	\$16,992.57	\$16,206.53
OTHR CHGS - Other Charges	\$70,200.00	\$0.00	\$0.00	0%	\$70,200.00	\$70,200.00	\$54,200.31	\$37,618.38
CAP EQ - Capital Equipment	\$32,250.00	\$0.00	\$32,250.00		\$32,250.00	\$0.00	\$0.00	\$0.00
<b>Department Total: Mosquito Control</b>	<b>\$197,586.00</b>	<b>\$0.00</b>	<b>\$35,750.00</b>	<b>22%</b>	<b>\$197,586.00</b>	<b>\$161,836.00</b>	<b>\$145,084.83</b>	<b>\$156,651.13</b>

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1302 - Mosquito Control</b>									
6000.100	Personnel Services Salaries	63,336	0	63,336	0	63,336	71,186		
6000.400	Personnel Services Overtime Pay	1,000	0	1,000	0	1,000	775		
6100.080	Administrative Expense Copier Supplies	100	0	100	0	100	0		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	100	0	100	100	0	75	New Account for State Public Health License renewal fees	
6100.190	Administrative Expense Office Supplies	300	0	300	0	300	292		
6110.245	Supplies & Equipment Mobile Phones	500	0	500	0	500	748		
6110.340	Supplies & Equipment Safety Program Equipment	1,000	0	1,000	0	1,000	391		
6110.420	Supplies & Equipment Tools & Supplies	500	0	500	0	500	390		
6130.010	Equipment Maintenance Copier Lease	550	0	550	0	550	124		
6150.050	Uniforms & Personal Equipment Uniforms	500	0	500	0	500	(89)		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	12,500	0	12,500	2,500	10,000	8,662	Increased due to inflationary expenses.	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	4,000	0	4,000	1,000	3,000	2,322		
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	2,000	0	2,000	0	2,000	2,026		
6550.050	Building Site Expenses Custodial Supplies	200	0	200	0	200	76		
6550.060	Building Site Expenses Electricity	2,300	0	2,300	0	2,300	1,987		
6550.081	Building Site Expenses Fire Extinguishers	150	0	150	0	150	52		
6550.090	Building Site Expenses General Maintenance Repairs	5,500	0	5,500	0	5,500	1,418		
6550.270	Building Site Expenses Telephone	500	0	500	0	500	440		
6550.280	Building Site Expenses Tipping Fees	100	0	100	(100)	200	10		
7000.040	Travel, Training & Expense Continuing Education/Certificati	200	0	200	0	200	295		
7120.030	Other Non-Matching Expenses Appropriation for Mosquito Cont.	70,000	0	70,000	0	70,000	53,905		
9010.010	Capital Equipment New Vehicles	32,250	0	32,250	32,250	0	0	Replacement of 2006 Larvicide Pick up.	
<b>Department Total: 1302 - Mosquito Control</b>		197,586	0	197,586	35,750	161,836	145,085		



Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1401 Commission on Aging</b>								
SUPP & MAT - Supplies & Materials	\$173,802.00	\$0.00	(\$9,581.00)	-5%	\$173,802.00	\$183,383.00	\$183,487.00	\$183,187.00
MAINT & SVCS - Maintenance & Services	\$188,600.00	\$0.00	(\$22,700.00)	-11%	\$188,600.00	\$211,300.00	\$221,127.68	\$329,915.46
OTHR CHGS - Other Charges	\$1,272,900.00	\$8,600.00	\$122,900.00	11%	\$1,264,300.00	\$1,150,000.00	\$1,181,600.00	\$1,111,900.00
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$3,207.00	\$0.00
Department Total: Commission on Aging	\$1,635,302.00	\$8,600.00	\$90,619.00	6%	\$1,626,702.00	\$1,544,683.00	\$1,589,421.68	\$1,625,002.46

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1401 - Commission on Aging</b>									
<b>Location: 200 - Administration</b>									
6100.190	Administrative Expense Office Supplies	0	0	0	0	0	600		
6110.090	Supplies & Equipment Computers & Printers	0	0	0	0	0	600		
6110.295	Supplies & Equipment Program Supplies and Equipment	1,800	0	1,800	0	1,800	600		
6160.065	Grant Programs Md Dept of Aging	45,027	0	45,027	(9,581)	54,608	54,712	Decrease in grant funding MD Dept of Aging	
6160.142	Grant Programs SSTAP	126,975	0	126,975	0	126,975	126,975		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	3,600	0	3,600	1,000	2,600	2,600	Based on trend	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,800	0	1,800	800	1,000	1,000		
6550.140	Building Site Expenses Internet Access	400	0	400	0	400	0		
7000.060	Travel, Training & Expense Educational Training	0	0	0	0	0	4,000		
7000.070	Travel, Training & Expense Expense Allowance	7,000	0	7,000	0	7,000	3,000		
7140.010	Commission on Aging Appropriatio Aging Audit	1,000	0	1,000	0	1,000	1,000		
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	410,800	20,800	390,000	11,000	379,000	350,000	Increase in staffing costs	Increase in benefit costs
7140.100	Commission on Aging Appropriatio Board of Directors	0	0	0	0	0	600		
7170.010	Benefits & Insurance Allowance for COLA	0	(50,900)	50,900	50,900	0	0	COLA 3% & Step 2.5% and benefits	Cost is now broken down by location
<b>Location Total: 200 - Administration</b>		598,402	(30,100)	628,502	54,119	574,383	545,687		
<b>Location: 300 - Snow Hill Branch</b>									
6550.030	Building Site Expenses Carpet/VCT Cleaning	7,000	0	7,000	(3,000)	10,000	6,690	Decreased based on actuals for FY22	
6550.040	Building Site Expenses Cleaning Contract	21,400	0	21,400	(9,800)	31,200	21,922	Decreased based on cleaning contract	
6550.050	Building Site Expenses Custodial Supplies	1,800	0	1,800	400	1,400	2,472		
6550.060	Building Site Expenses Electricity	24,000	0	24,000	0	24,000	30,000		
6550.080	Building Site Expenses Fire Alarm Testing	400	0	400	(600)	1,000	368		
6550.081	Building Site Expenses Fire Extinguishers	200	0	200	0	200	305		
6550.090	Building Site Expenses General Maintenance Repairs	8,000	0	8,000	(8,000)	16,000	8,425	Decreased based on YTD actuals	
6550.100	Building Site Expenses Generator Services & Repairs	600	0	600	0	600	6,820		
6550.120	Building Site Expenses Heating Propane	20,000	0	20,000	0	20,000	26,000		
6550.140	Building Site Expenses Internet Access	1,200	0	1,200	0	1,200	1,000		
6550.180	Building Site Expenses Pest Control/Termite Insp	200	0	200	0	200	159		
6550.220	Building Site Expenses Security Alarm Monitoring	200	0	200	(200)	400	408		
6550.250	Building Site Expenses Sprinkler Testing	2,000	0	2,000	0	2,000	2,070		
6550.270	Building Site Expenses Telephone	1,200	0	1,200	0	1,200	1,200		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.280	Building Site Expenses Tipping Fees	0	0	0	0	0	118		
6550.300	Building Site Expenses Trash Removal	1,000	0	1,000	0	1,000	1,192		
6550.310	Building Site Expenses Water & Sewer	3,000	0	3,000	(400)	3,400	3,400		
7140.010	Commission on Aging Appropriatio Aging Audit	600	0	600	0	600	600		
7140.020	Commission on Aging Appropriatio Aging Insurance	1,000	0	1,000	400	600	600		
7140.035	Commission on Aging Appropriatio County Shr Kitchen Salary & Frng	22,100	1,100	21,000	1,000	20,000	0	Increase in staffing costs	Increase benefits costs
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	96,900	4,900	92,000	16,000	76,000	72,200	Increase in staffing costs	Increase in benefits cost
<b>Location Total: 300 - Snow Hill Branch</b>		212,800	6,000	206,800	(4,200)	211,000	185,947		
<b>Location: 310 - Pocomoke Branch</b>									
6550.030	Building Site Expenses Carpet/VCT Cleaning	3,000	0	3,000	2,000	1,000	3,076	Increase based on FY22 Actuals	
6550.040	Building Site Expenses Cleaning Contract	3,600	0	3,600	(300)	3,900	2,658		
6550.050	Building Site Expenses Custodial Supplies	200	0	200	0	200	253		
6550.080	Building Site Expenses Fire Alarm Testing	200	0	200	0	200	155		
6550.081	Building Site Expenses Fire Extinguishers	0	0	0	0	0	14		
6550.090	Building Site Expenses General Maintenance Repairs	3,600	0	3,600	(400)	4,000	3,506		
6550.110	Building Site Expenses Heating Fuel Oil	4,800	0	4,800	(200)	5,000	8,733		
6550.124	Building Site Expenses HVAC Loop Water Treatment	200	0	200	0	200	261		
6550.140	Building Site Expenses Internet Access	1,200	0	1,200	0	1,200	1,200		
6550.180	Building Site Expenses Pest Control/Termite Insp	200	0	200	0	200	110		
6550.220	Building Site Expenses Security Alarm Monitoring	200	0	200	0	200	204		
6550.270	Building Site Expenses Telephone	600	0	600	0	600	600		
6550.280	Building Site Expenses Tipping Fees	0	0	0	0	0	53		
6550.310	Building Site Expenses Water & Sewer	1,000	0	1,000	0	1,000	1,000		
7140.010	Commission on Aging Appropriatio Aging Audit	600	0	600	0	600	600		
7140.020	Commission on Aging Appropriatio Aging Insurance	600	0	600	0	600	600		
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	84,300	4,300	80,000	4,000	76,000	72,200	Increase in staffing costs	Increase in benefits costs
<b>Location Total: 310 - Pocomoke Branch</b>		104,300	4,300	100,000	5,100	94,900	95,224		
<b>Location: 320 - Berlin Branch</b>									
6550.030	Building Site Expenses Carpet/VCT Cleaning	2,400	0	2,400	600	1,800	2,449		
6550.040	Building Site Expenses Cleaning Contract	4,200	0	4,200	(1,000)	5,200	4,010	Decrease based on actuals	
6550.050	Building Site Expenses Custodial Supplies	600	0	600	(400)	1,000	926		
6550.060	Building Site Expenses Electricity	8,000	0	8,000	0	8,000	8,000		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.080	Building Site Expenses Fire Alarm Testing	400	0	400	0	400	285		
6550.081	Building Site Expenses Fire Extinguishers	200	0	200	0	200	1,024		
6550.090	Building Site Expenses General Maintenance Repairs	2,000	0	2,000	0	2,000	5,248		
6550.100	Building Site Expenses Generator Services & Repairs	600	0	600	0	600	450		
6550.120	Building Site Expenses Heating Propane	2,000	0	2,000	0	2,000	2,000		
6550.140	Building Site Expenses Internet Access	1,200	0	1,200	0	1,200	1,200		
6550.180	Building Site Expenses Pest Control/Termite Insp	200	0	200	0	200	154		
6550.220	Building Site Expenses Security Alarm Monitoring	600	0	600	0	600	564		
6550.270	Building Site Expenses Telephone	1,200	0	1,200	0	1,200	1,538		
6550.280	Building Site Expenses Tipping Fees	0	0	0	0	0	32		
6550.300	Building Site Expenses Trash Removal	1,000	0	1,000	0	1,000	904		
6550.310	Building Site Expenses Water & Sewer	1,400	0	1,400	0	1,400	1,370		
7140.010	Commission on Aging Appropriatio Aging Audit	600	0	600	0	600	600		
7140.020	Commission on Aging Appropriatio Aging Insurance	600	0	600	0	600	400		
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	84,300	4,300	80,000	4,000	76,000	72,200	Increase in staffing costs	Increase in benefits costs
<b>Location Total: 320 - Berlin Branch</b>		111,500	4,300	107,200	3,200	104,000	103,353		
<b>Location: 330 - Ocean City Branch</b>									
6550.030	Building Site Expenses Carpet/VCT Cleaning	3,000	0	3,000	1,000	2,000	3,447	Increase based on actuals	
6550.040	Building Site Expenses Cleaning Contract	6,200	0	6,200	(4,200)	10,400	9,346	Decrease based on YTD actuals	
6550.050	Building Site Expenses Custodial Supplies	800	0	800	0	800	1,318		
6550.060	Building Site Expenses Electricity	6,000	0	6,000	0	6,000	8,000		
6550.080	Building Site Expenses Fire Alarm Testing	400	0	400	0	400	285		
6550.081	Building Site Expenses Fire Extinguishers	200	0	200	0	200	21		
6550.090	Building Site Expenses General Maintenance Repairs	6,000	0	6,000	0	6,000	7,283		
6550.120	Building Site Expenses Heating Propane	14,000	0	14,000	0	14,000	15,000		
6550.124	Building Site Expenses HVAC Loop Water Treatment	600	0	600	0	600	522		
6550.140	Building Site Expenses Internet Access	1,200	0	1,200	0	1,200	1,200		
6550.180	Building Site Expenses Pest Control/Termite Insp	200	0	200	0	200	144		
6550.220	Building Site Expenses Security Alarm Monitoring	400	0	400	0	400	408		
6550.250	Building Site Expenses Sprinkler Testing	800	0	800	0	800	810		
6550.270	Building Site Expenses Telephone	1,200	0	1,200	0	1,200	1,200		
6550.280	Building Site Expenses Tipping Fees	0	0	0	0	0	20		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.310	Building Site Expenses Water & Sewer	2,400	0	2,400	0	2,400	2,400		
7140.010	Commission on Aging Appropriatio Aging Audit	600	0	600	0	600	600		
7140.020	Commission on Aging Appropriatio Aging Insurance	600	0	600	0	600	600		
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	84,300	4,300	80,000	4,000	76,000	72,200	Increase in staffing costs	Increase in benefits costs
<b>Location Total: 330 - Ocean City Branch</b>		128,900	4,300	124,600	800	123,800	124,804		
<b>Location: 340 - Worcester Adult Medical D</b>									
6550.140	Building Site Expenses Internet Access	400	0	400	0	400	0		
6550.270	Building Site Expenses Telephone	600	0	600	0	600	600		
7140.010	Commission on Aging Appropriatio Aging Audit	2,800	0	2,800	0	2,800	3,000		
7140.020	Commission on Aging Appropriatio Aging Insurance	1,000	0	1,000	0	1,000	1,200		
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	170,700	8,700	162,000	4,000	158,000	151,200	Increase in staffing costs	Increase in benefits costs
7140.090	Commission on Aging Appropriatio Senior Ride Service	20,000	0	20,000	0	20,000	19,000		
<b>Total: 340 - Worcester Adult Medical Day Svcs</b>		195,500	8,700	186,800	4,000	182,800	175,000		
<b>Location: 350 - Direct Services - MAP</b>									
6550.140	Building Site Expenses Internet Access	400	0	400	0	400	0		
6550.270	Building Site Expenses Telephone	1,000	0	1,000	0	1,000	1,000		
7140.010	Commission on Aging Appropriatio Aging Audit	1,800	0	1,800	0	1,800	2,000		
7140.020	Commission on Aging Appropriatio Aging Insurance	600	0	600	0	600	600		
7140.030	Commission on Aging Appropriatio Aging Programs	12,000	0	12,000	0	12,000	12,000		
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	30,500	1,500	29,000	1,000	28,000	86,800	Increase in staffing costs	Increase in benefits costs
7140.045	Commission on Aging Appropriatio Comm For Life Salaries & Fringe	65,300	3,300	62,000	4,000	58,000	56,000	Increase in Staffing Costs	Increase in benefits costs
7140.050	Commission on Aging Appropriatio Meal Supplies	0	0	0	0	0	2,800		
7140.055	Commission on Aging Appropriatio Co. Shr. MealOnWheel Salary & Fr	66,400	3,400	63,000	1,000	62,000	59,000	Increase in staffing costs	Increase in benefits costs
7140.070	Commission on Aging Appropriatio Senior Meals	6,000	0	6,000	0	6,000	3,000		
7140.080	Commission on Aging Appropriatio Senior Ride Salary & Fringe	57,900	2,900	55,000	13,000	42,000	86,000	Increase in staffing costs	Increase in benefits costs
7140.090	Commission on Aging Appropriatio Senior Ride Service	42,000	0	42,000	0	42,000	47,000		
9010.010	Capital Equipment New Vehicles	0	0	0	0	0	3,207		
<b>Location Total: 350 - Direct Services - MAP</b>		283,900	11,100	272,800	19,000	253,800	359,407		
<b>Department Total: 1401 - Commission on Aging</b>		1,635,302	8,600	1,626,702	82,019	1,544,683	1,589,422		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1402 Other Social Services</b>								
PERS SVCS - Personnel Services	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
SUPP & MAT - Supplies & Materials	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$15,777.92	\$246,366.48
OTHR CHGS - Other Charges	\$530,368.00	(\$390,400.00)	(\$200,000.00)	-27%	\$920,768.00	\$730,368.00	\$790,841.00	\$727,432.14
Department Total: Other Social Services	\$530,368.00	(\$390,400.00)	(\$200,000.00)	-27%	\$920,768.00	\$730,368.00	\$806,618.92	\$973,798.62

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1402 - Other Social Services</b>									
6160.025	Grant Programs CDBG COVID GRANT	0	0	0	0	0	15,778		
7100.010	County Grants Atlantic General Hospital	0	0	0	(200,000)	200,000	100,000		
7100.017	County Grants Big Brothers/Big Sisters	1,000	(6,500)	7,500	6,500	1,000	1,000		
7100.020	County Grants BRAVE Program	3,500	0	3,500	0	3,500	3,500		
7100.021	County Grants Chesapeake Housing Missions	0	(15,000)	15,000	15,000	0	0		
7100.022	County Grants Coastal Hospice at the Ocean	10,000	0	10,000	0	10,000	10,000		
7100.023	County Grants The Cricket Center	25,000	(10,000)	35,000	10,000	25,000	200,000		
7100.030	County Grants Development Center	219,497	0	219,497	0	219,497	219,497		
7100.035	County Grants Diakonia	50,000	0	50,000	0	50,000	45,000		
7100.040	County Grants Drug & Alcohol Council	9,000	0	9,000	0	9,000	4,763		
7100.041	County Grants Freedom Warrior Federation	0	(8,200)	8,200	8,200	0	0		
7100.077	County Grants Jesse Klump Memorial Fund, Inc.	1,000	(2,200)	3,200	2,200	1,000	1,000		
7100.078	County Grants Unstoppable Joy Co.	0	(100,000)	100,000	100,000	0	0		
7100.085	County Grants Life Crisis Center	8,500	(102,500)	111,000	102,500	8,500	8,500		
7100.086	County Grants Snow Hill Lions Club	0	(40,000)	40,000	40,000	0	0		
7100.100	County Grants Maryland Food Bank	10,000	(2,000)	12,000	2,000	10,000	8,000		
7100.111	County Grants Next One Up	0	(60,000)	60,000	60,000	0	0		
7100.120	County Grants Oasis Ministries	9,000	0	9,000	0	9,000	9,000		
7100.160	County Grants Samaritan Shelter	20,000	(20,000)	40,000	20,000	20,000	20,000		
7100.175	County Grants Social Services Pharmacy Grant	15,000	0	15,000	0	15,000	15,000		
7100.196	County Grants Univ of Md Med Sys Foundation	0	(15,000)	15,000	15,000	0	0		
7100.202	County Grants Worcester County 4-H & FFA Fair	10,000	(4,000)	14,000	4,000	10,000	10,000		
7100.210	County Grants Worcester County GOLD	15,000	(5,000)	20,000	5,000	15,000	15,000		
7100.220	County Grants Youth & Family Counseling	95,000	0	95,000	0	95,000	91,710		
7130.005	Matching Appropriation DHMH Dev. Center Mandated Share	28,871	0	28,871	0	28,871	28,871		
<b>Department Total: 1402 - Other Social Services</b>		530,368	(390,400)	920,768	190,400	730,368	806,619		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1502 WOR-WIC Community College</b>								
OTHR CHGS - Other Charges	\$2,530,242.00	\$0.00	\$0.00	0%	\$2,530,242.00	\$2,530,242.00	\$2,530,242.00	\$2,530,242.00
Department Total: WOR-WIC Community College	\$2,530,242.00	\$0.00	\$0.00	0%	\$2,530,242.00	\$2,530,242.00	\$2,530,242.00	\$2,530,242.00



Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1502 - WOR-WIC Community</b>									
7120.040	Other Non-Matching Expenses Appropriation for Wor-Wic	2,530,242	0	2,530,242	0	2,530,242	2,530,242		
<b>Total: 1502 - WOR-WIC Community College</b>		2,530,242	0	2,530,242	0	2,530,242	2,530,242		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1505 Board of Education</b>								
OTHR CHGS - Other Charges	\$105,151,226.00	\$0.00	\$4,167,621.00	4%	\$105,151,226.00	\$100,983,605.00	\$97,019,148.29	\$94,643,937.45
Department Total: Board of Education	\$105,151,226.00	\$0.00	\$4,167,621.00	4%	\$105,151,226.00	\$100,983,605.00	\$97,019,148.29	\$94,643,937.45

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1505 - Board of Education</b>									
<b>Location: 200 - Administration</b>									
7120.010	Other Non-Matching Expenses Appropriation for Board of Educ.	104,092,547	0	104,092,547	4,106,600	99,985,947	96,341,968		
7120.300	Other Non-Matching Expenses Board of Ed Employee Retirement	758,679	0	758,679	61,021	697,658	648,942		
7120.310	Other Non-Matching Expenses Board of Ed School Building Impr	100,000	0	100,000	0	100,000	0		
7120.330	Other Non-Matching Expenses Board of Ed Technology	200,000	0	200,000	0	200,000	0		
7120.332	Other Non-Matching Expenses Board of Ed Restricted Programs	0	0	0	0	0	28,238		
<b>Location Total: 200 - Administration</b>		105,151,226	0	105,151,226	4,167,621	100,983,605	97,019,148		
<b>Department Total: 1505 - Board of Education</b>		105,151,226	0	105,151,226	4,167,621	100,983,605	97,019,148		

**Board of Education**

- The Board of Education has requested \$106,026,226. School construction debt is paid by the County on behalf of the Board of Education. It is not reflected in the Board’s budget; however, it is included in the County’s operating budget. The Board’s operating and capital budget request is \$106,026,226 plus debt of \$10,797,206 which totals \$116,823,432 or 50.7% of the County’s total estimated revenue.

	FY2024 Requested Budget	FY2023 Adopted Budget	Dollar Variance +/- FY2023
County Required Local Share*	\$99,706,640	\$99,985,947	-279,307
County Appropriation requested above required	4,385,907		+4,385,907
County Appropriation: Technology + Capital Outlay *	300,000	300,000	+0
County Appropriation: Retirement for Non-Teachers	758,679	697,658	+61,021
School Construction Projects	875,000	205,000	+670,000
<b>Sub-Total County Appropriation</b>	<b><u>\$106,026,226</u></b>	<b><u>\$101,188,605</u></b>	<b><u>+4,837,621</u></b>
State and Other Funding Sources	25,939,751	23,079,654	+2,860,097
<b>Total Unrestricted Budget</b>	<b><u>\$131,965,977</u></b>	<b><u>\$124,268,259</u></b>	<b><u>+7,697,718</u></b>
Restricted Programs: Pocomoke Middle **	85,049	50,000	+35,049
Restricted: Federal and State Programs	24,653,275	20,474,050	+4,179,225
<b>Total</b>	<b><u>\$156,704,301</u></b>	<b><u>\$144,792,309</u></b>	<b><u>+11,911,992</u></b>

\*Fiscal 2024 County Required Local Share is calculated based on state aid formula educational effort calculations.

\*\*FY2024 and FY2023 Construction projects and restricted programs is funded through fund balance.

**Board of Education Requested Salary Increase:**

The Board of Education submission includes the following salary request:

- The salary package for the Board of Education reflects a payroll increase of \$4,569,864 which includes a step, longevity step for those eligible and salary scale adjustments as negotiated with a 4% COLA for Teachers and 4.5% COLA for Support Staff employees.
- The bus contracts account increase over FY23 is \$403,742 and includes an increase in the hourly rate from \$25 per hour to \$28.00 per hour, increase in per mile rate from \$1.62 per mile to \$1.76 per mile, and \$22,385 PVA.
- Starting Teacher pay would increase 4.0% from \$49,707 to \$51,695.

## R00A02 – MSDE – Aid to Education

**Appendix 8**  
**Local Education Effort**  
**Fiscal 2023-2024**  
**(\$ in Millions)**

<u>County</u>	Fiscal 2023		Fiscal 2024		2024 Min. Local Effort versus 2023 Local Approp.	
	<u>Local Approp.<sup>1</sup></u>	<u>Combined Local Share<sup>2</sup></u>	<u>MOE<sup>3</sup></u>	<u>Min. Local Effort<sup>4</sup></u>		
Allegany	\$31.9	\$34.2	\$31.0	\$34.2	\$2.3	7.4%
Anne Arundel	834.7	714.6	829.6	829.6	-5.2	-0.6%
Baltimore City	313.3	392.5	307.7	392.5	79.2	25.3%
Baltimore	918.0	825.5	867.6	867.6	-50.4	-5.5%
Calvert	141.3	82.3	137.8	137.8	-3.5	-2.5%
Caroline	16.1	15.4	15.9	15.9	-0.2	-1.0%
Carroll	213.0	145.4	209.8	209.8	-3.2	-1.5%
Cecil	89.2	85.2	88.5	88.5	-0.7	-0.8%
Charles	212.7	136.2	208.3	208.3	-4.4	-2.1%
Dorchester	20.9	24.0	20.4	24.0	3.1	14.7%
Frederick	349.7	264.1	351.4	351.4	1.6	0.5%
Garrett	28.8	28.6	27.5	28.6	-0.2	-0.8%
Harford	324.2	233.2	304.9	304.9	-19.4	-6.0%
Howard	675.6	415.4	648.8	648.8	-26.8	-4.0%
Kent	18.6	19.3	17.6	19.3	0.7	3.9%
Montgomery	1,839.1	1,574.7	1,797.6	1,797.6	-41.5	-2.3%
Prince George's	847.0	879.6	792.3	879.6	32.6	3.8%
Queen Anne's	64.1	57.5	62.5	62.5	-1.6	-2.5%
St. Mary's	121.5	98.2	115.0	115.0	-6.5	-5.4%
Somerset	10.6	8.7	10.3	10.3	-0.4	-3.3%
Talbot	46.9	50.6	46.2	50.6	3.8	8.1%
Washington	109.1	97.5	108.1	108.1	-1.0	-0.9%
Wicomico	49.1	42.5	49.0	49.0	-0.1	-0.2%
Worcester	100.3	70.7	100.0	100.0	-0.3	-0.3%
<b>Total</b>	<b>\$7,375.8</b>	<b>\$6,295.9</b>	<b>\$7,147.6</b>	<b>\$7,333.8</b>	<b>-\$42.0</b>	<b>-0.6%</b>

<sup>1</sup> Includes local appropriations not subject to per pupil MOE.

<sup>2</sup> Local share of formula aid accounting for relief provisions.

<sup>3</sup> Chapter 33 of 2022 specifies deductions from the per pupil MOE calculation for fiscal 2024.

<sup>4</sup> Minimum local effort is the greater of combined local share and per pupil MOE; Prince George's County result excludes appropriation of local dedicated telecommunications and energy tax funds totaling \$49.1 million in fiscal 2023 and a projected \$54.0 million in fiscal 2024. These amounts are excluded from MOE as well.

Note: Due to the delay in processing tax returns for tax year 2021, the Comptroller's Office had to release an updated report in January that included a more complete measure of the Net Taxable Income. The delay resulted primarily from legislation passed at the 2020 session that allowed pass-through entities to make estimated payments on behalf

*Analysis of the FY 2024 Maryland Executive Budget, 2023*

\$100,006,640

## BOARD OF EDUCATION OF WORCESTER COUNTY

## REVENUES

REVENUE SOURCE	APPROVED FY 23	REQUESTED FY 24	COMMITTEE REVIEW
<b>UNRESTRICTED REVENUES</b>			
<b>COUNTY</b>			
Appropriation - Current Expense	\$99,985,947	\$104,092,547	
<b>STATE (Thornton Funding) *</b>			
Foundation Program	7,980,405	8,276,124	
Special Education	2,166,970	2,391,661	
Transportation	3,697,479	4,000,397	
Compensatory Education	7,993,597	9,988,240	
Limited English Proficiency	448,740	490,866	
<b>OTHER</b>			
Tuition	70,000	70,000	
Other	80,000	80,000	
Prior Year's Fund Balance**	567,011	567,011	
Restricted Programs Reimbursements	75,452	75,452	
<b>TOTAL UNRESTRICTED REVENUE</b>	<b>\$123,065,601</b>	<b>\$130,032,298</b>	
<b>OTHER REQUESTS - COUNTY</b>			
<b>RECURRING</b>			
Appropriation - Technology	\$200,000	\$200,000	
Appropriation - Capital Outlay	100,000	100,000	
<b>NONRECURRING</b>			
Appropriation - Technology	0	0	
Appropriation - School Construction	205,000	875,000	
<b>OTHER</b>			
Appropriation - Retirement Expenses	697,658	758,679	
Appropriation - County Share of Teacher Pension	***	***	
<b>TOTAL OTHER REQUESTS - COUNTY</b>	<b>\$1,202,658</b>	<b>\$1,933,679</b>	
<b>TOTAL COUNTY APPROPRIATION</b>	<b>101,188,605</b>	<b>106,026,226</b>	
<b>TOTAL BUDGET - ALL FUNDS</b>	<b>\$124,268,259</b>	<b>\$131,965,977</b>	

\* State funding is based upon current law. Subject to final legislative action, these amounts could change.

Any decrease in State funding would result in an increased amount being requested from the County.

\*\* A detailed summary of the utilization of the FY21 fund balance is included on page 3.

\*\*\* Effective for FY17, this amount is now included under the budget category of Fixed Charges.

BOARD OF EDUCATION OF WORCESTER COUNTY

FY24 TOTAL BUDGET SUMMARY BY CATEGORY AND OBJECT OF EXPENDITURE

	SALARY	CONTRACTED SERVICES	SUPPLIES AND MATERIALS	OTHER CHARGES	EQUIPMENT	TUITION TRANSFERS	FY24 PROPOSED BUDGET	FY2024 Committee Review
Administration	1,705,401	177,242	30,382	45,710	1,102		\$1,959,837	\$1,959,837
Instructional Support Services	8,785,944	85,263	137,537	61,200	5,000		9,074,944	9,074,944
Instructional Salaries	53,657,036						53,657,036	53,657,069
Textbooks & Classroom Supplies			2,969,190				2,969,190	2,969,190
Other Instructional Costs		591,939		411,875	85,395	50,000	1,139,209	1,139,209
Special Education	12,442,601	403,000	185,000	40,011	22,000	128,000	13,220,612	13,220,612
Student Personnel Services	413,161	750	1,890	283			416,084	416,084
Health Services	1,187,842	252	8,118	750	1,000		1,197,962	1,197,962
Student Transportation	396,595	7,261,635	9,636	93,084			7,760,950	7,760,950
Operation of Plant	4,332,387	532,690	401,120	3,705,298	42,300		9,013,795	9,013,795
Maintenance of Plant	855,417	93,738	229,360	650	37,745		1,216,910	1,216,910
Fixed Charges				28,269,311			28,269,311	28,269,311
Capital Planning	134,150	450	1,552	306			136,458	136,458
<b>Proposed FY24</b>	<b>\$83,910,534</b>	<b>\$9,146,959</b>	<b>\$3,973,785</b>	<b>\$32,628,478</b>	<b>\$194,542</b>	<b>\$178,000</b>	<b>\$130,032,298</b>	<b>\$130,032,298</b>
<b>OTHER REQUESTS</b>								
Technology Program							\$200,000	200,000
Capital Outlay							100,000	100,000
School Construction							875,000	815,000
County Share of Teacher Pension								*
Retirement Expenses							758,679	758,679
<b>TOTAL OTHER REQUESTS</b>							<b>\$1,933,679</b>	<b>\$1,873,679</b>
<b>TOTAL</b>							<b>\$131,965,977</b>	<b>\$131,905,977</b>

\*(Effective for FY17, this amount is now included in the category of Fixed Charges)

## 12 - FIXED CHARGES

ACCOUNT DESCRIPTION	EXPENDED FY22	APPROVED FY23	REQUESTED FY24	FY2024 Committee Review
<b><u>OTHER CHARGES</u></b>				
<b>TUITION &amp; RECERTIFICATION EXPENSES</b>	<b>\$546,620</b>	<b>\$543,300</b>	<b>\$543,300</b>	
Reimbursement to employees for graduate courses at colleges and universities per the terms of the Negotiated Agreement and to meet State certification requirements.				
<b>CRIMINAL BACKGROUND CHECKS</b>	<b>6,242</b>	<b>6,149</b>	<b>6,149</b>	
As required by State law, all new employees must be finger printed and have a criminal background check completed.				
<b>INSURANCE - BLANKET</b>	<b>53,146</b>	<b>59,904</b>	<b>59,904</b>	
Includes the cost of general liability insurance as well as legal, cosmetology, and nurses' liability and fidelity bonds.				
<b>INSURANCE - WORKER'S COMPENSATION</b>	<b>392,073</b>	<b>440,387</b>	<b>453,397</b>	
This account funds the cost of worker's compensation insurance required by law for school system employees. <i>Increased by an amount which correlates to the approved salary package, additional positions, and rate increase related to claims.</i>				
Blueprint - Career Counselor	\$637			
FY24 Salary Package	\$12,373			
<b>INSURANCE - LIFE</b>	<b>119,611</b>	<b>109,794</b>	<b>118,322</b>	
Life insurance for employees per negotiated agreement.				
Blueprint - Career Counselor	\$417			
FY24 Salary Package	\$8,111			
<b>RETIREMENT COSTS - LOCAL SHARE</b>	<b>294,350</b>	<b>202,529</b>	<b>226,480</b>	
Includes the State guidelines for positions such as adult education teachers and bus assistants, which are not eligible for State funding for the employer's share of pension costs. This includes increase for the new pension system administrative fee.				
Administrative Fee Increase	\$23,951			
<b>SOCIAL SECURITY</b>	<b>5,400,908</b>	<b>5,687,779</b>	<b>6,024,119</b>	
Includes the costs of the employer's share of social security and Medicare tax for all locally funded school system employees. <i>Increased by an amount which correlates to the negotiated salary package.</i>				
Blueprint - Career Counselor	\$16,735			
FY24 Salary Package	\$319,605			
<b>MEDICAL INSURANCE</b>	<b>13,265,470</b>	<b>13,722,049</b>	<b>14,850,049</b>	
Current health plan based upon current enrollment.				
Blueprint - Career Counselor	\$28,000			
Rate Increase	\$1,100,000			
<b>UNEMPLOYMENT INSURANCE</b>	<b>8,946</b>	<b>15,500</b>	<b>15,500</b>	
Cost of unemployment insurance including hearings, appeals, and administration of claims.				
<b>OTHER POST EMPLOYMENT BENEFITS (OPEB)</b>	<b>2,868,146</b>	<b>2,868,146</b>	<b>2,868,146</b>	
This funding will be remitted to Worcester County to assist in funding the OPEB liability.				
<b>LOCAL SHARE OF TEACHER PENSION</b>	<b>2,292,951</b>	<b>3,047,427</b>	<b>3,103,945</b>	
Effective in FY12, the state of Maryland voted to pass a portion of the cost of the teacher pensions back to local school systems. Prior to FY 12, teacher pensions had been funded completely by the state. FY24 Increase				
<b>TOTAL FIXED CHARGES</b>	<b>\$25,248,463</b>	<b>\$26,702,964</b>	<b>\$28,269,311</b>	



**SCHOOL CONSTRUCTION PROJECTS  
FY 2024**

	<b>PROPOSED FY 24</b>	<b>FY2024 Committee Review</b>
<b>Schematic Design &amp; Development Fees (Buckingham Elementary School)</b> (Requested funding will allow the BES project to continue to move forward)	<b>\$815,000</b>	\$815,000
<b>New Playground (Cedar Chapel Special School)</b> (Requested local funding combined with state funds will allow us to replace the existing playground at CCSS.)	<b>\$60,000</b>	\$0
<b>TOTAL:</b>	<b>\$875,000</b>	<b>\$815,000</b>

**RESTRICTED PROGRAMS - LOCAL, STATE AND FEDERAL**

Restricted funds listed below can only be spent as authorized by the administering agency (State and Federal government). The level of funding indicated for each program is an estimate. Projects may be discontinued or reduced in scope depending upon funds allocated by the funding source.

<b>TOTAL ANTICIPATED RESTRICTED FUNDING</b>	<b>\$24,738,324</b>	
	<b>ACTUAL</b>	<b>ESTIMATED</b>
	<b>FY 23</b>	<b>FY 24</b>
<b><u>FEDERAL FUNDS</u></b>		
Title I Educationally Disadvantaged	\$2,177,710	\$2,185,126
Title III Language Acquisition	16,260	16,000
Special Education	2,100,000	2,100,000
JR ROTC Program	128,000	128,000
Title IIA, Systems of Support for Excellent Teaching & Leading	237,138	257,000
Career & Technology Education	113,608	81,000
Adult Education	46,098	73,890
Title IV Student Support and Academic Enrichment	139,940	139,000
ESSER I	259,700	0 *
ESSER II Grant	3,308,100	318,000 *
ESSER III Grant	2,314,000	9,184,000 *
Student Tutoring, Summer School, Trauma/Behavior	371,400	170,000
<b><u>STATE FUNDS</u></b>		
Judy Hoyer Early Childcare And Education	591,628	591,628
Adult Education	183,136	253,055
Blueprint for Maryland's Future		
Pre-Kindergarten	936,033	885,884
Concentration of Poverty	779,493	1,110,118
College & Career Ready (CCR)	103,345	108,043
Transitional Supplemental Instruction	102,042	103,777
National Board Certified	14,782	16,983
Teachers Retirement & Pension	6,551,637	6,931,771
<b><u>LOCAL FUNDS</u></b>		
Pocomoke Middle School Grant **	50,000	<b>85,049</b> (Funded through Fund Balance)
<b>TOTAL RESTRICTED REVENUE</b>	<b>\$20,524,050</b>	<b>\$24,738,324</b>

\*CARES/ESSER funding was awarded to assist with additional expenses related to the COVID pandemic. Round 1 expired September 30, 2022, Round 2 expires September 30, 2023 and Round 3 expires September 30, 2024.

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1601 Recreation Department</b>								
PERS SVCS - Personnel Services	\$1,106,514.00	\$0.00	\$72,860.00	7%	\$1,106,514.00	\$1,033,654.00	\$872,046.11	\$800,063.41
SUPP & MAT - Supplies & Materials	\$530,565.00	\$0.00	(\$25,075.00)	-5%	\$530,565.00	\$555,640.00	\$349,543.02	\$332,873.32
MAINT & SVCS - Maintenance & Services	\$210,590.00	\$0.00	\$32,062.00	18%	\$210,590.00	\$178,528.00	\$137,329.64	\$183,830.37
OTHR CHGS - Other Charges	\$45,630.00	\$0.00	(\$1,055.00)	-2%	\$45,630.00	\$46,685.00	\$23,339.53	\$5,622.31
CAP EQ - Capital Equipment	\$37,500.00	\$0.00	\$10,500.00	39%	\$37,500.00	\$27,000.00	\$0.00	\$24,400.00
Department Total: Recreation Department	\$1,930,799.00	\$0.00	\$89,292.00	5%	\$1,930,799.00	\$1,841,507.00	\$1,382,258.30	\$1,346,789.41

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1601 - Recreation Department</b>									
<b>Location: 400 - Admin</b>									
6000.100	Personnel Services Salaries	1,105,014	0	1,105,014	74,860	1,030,154	869,382	See Personnel request	
6000.400	Personnel Services Overtime Pay	1,500	0	1,500	(2,000)	3,500	2,664	Reduced based on actuals. Employees prefer to earn comp time over overtime.	
6100.050	Administrative Expense Background Checks	2,500	0	2,500	0	2,500	1,683		
6100.052	Administrative Expense Bank Fees	4,000	0	4,000	2,000	2,000	3,247	Increased due to 3% charge for credit cards.	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	11,040	0	11,040	(390)	11,430	10,090		
6100.110	Administrative Expense Envelopes	150	0	150	0	150	34		
6100.165	Administrative Expense Meeting Expense	1,000	0	1,000	0	1,000	249		
6100.190	Administrative Expense Office Supplies	4,000	0	4,000	475	3,525	3,444		
6100.210	Administrative Expense Paper	1,500	0	1,500	260	1,240	609		
6100.240	Administrative Expense Printing Expense	1,000	0	1,000	0	1,000	0		
6100.270	Administrative Expense Tournament Fees	56,600	0	56,600	0	56,600	40,246		
6110.090	Supplies & Equipment Computers & Printers	2,295	0	2,295	(2,375)	4,670	1,313	Decrease due to no replacements needed for existing staff per IT. Expense includes work station for new program manager position.	
6110.100	Supplies & Equipment Concession Stand	51,550	0	51,550	10,000	41,550	42,394	Increase in the number of tournaments and programs that offer concessions.	
6110.245	Supplies & Equipment Mobile Phones	1,900	0	1,900	(160)	2,060	1,355	Decreased based on actuals. Decrease includes new cell phone for recreation staff.	
6110.280	Supplies & Equipment Office Furniture	1,725	0	1,725	225	1,500	100		
6110.310	Supplies & Equipment Promotional Materials	6,500	0	6,500	4,700	1,800	1,636	Increase need for visibility and branding of recreational programs and special events with Maryland's Coast Logo. (This was an expense that was cut from fiscal year 2023 budget).	
6110.410	Supplies & Equipment Surveillance Equipment	1,200	0	1,200	1,200	0	0	Increase due to replacement of 1 camera.	
6110.420	Supplies & Equipment Tools & Supplies	1,000	0	1,000	0	1,000	868		
6130.010	Equipment Maintenance Copier Lease	5,100	0	5,100	0	5,100	2,990		
6130.025	Equipment Maintenance Equipment Upgrades & Replacement	24,250	0	24,250	1,750	22,500	11,024	Increased due to needed equipment. Replacements needed for fitness equipment and recreation center equipment.	
6130.070	Equipment Maintenance Software Maintenance Agreements	7,655	0	7,655	(5,860)	13,515	5,758	Decreased due to no longer needing Niche Academy and Metrocreative Graphic Software is every 2 years.	
6150.050	Uniforms & Personal Equipment Uniforms	4,800	0	4,800	1,800	3,000	2,550	Increased due to increased cost of shirts, increased part time uniforms. Employees will now be more visible and recognizable and help promote our Maryland Coast brand at special events.	

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6160.255	Grant Programs POS - Recreation Center	0	0	0	0	0	2,625		
6530.100	Consulting Services Professional Fees	750	0	750	0	750	0		
6530.180	Consulting Services Web Page	0	0	0	(5,000)	5,000	0	Not looking to out source this service.	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	4,300	0	4,300	0	4,300	3,345		
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,000	0	1,000	0	1,000	606		
6540.040	Vehicle Operating Expenses Vehicle Registration	0	0	0	(100)	100	100	No new vehicles needed.	
6540.060	Vehicle Operating Expenses Vehicle Equipment	0	0	0	(1,000)	1,000	0	No new vehicles needing wrapped with Maryland's Coast Logo.	
6550.028	Building Site Expenses Cable	1,920	0	1,920	120	1,800	1,673	Added cable to the fitness room.	
6550.040	Building Site Expenses Cleaning Contract	12,000	0	12,000	5,000	7,000	6,529	Increased due to added exterior building cleaning and arena cleaning.	
6550.050	Building Site Expenses Custodial Supplies	10,500	0	10,500	2,000	8,500	15,995	Increase due to more supplies needed. Recreation center is open more with more daily visitors and concession stand is used more due to increased programs rentals and tournaments.	
6550.060	Building Site Expenses Electricity	65,000	0	65,000	10,000	55,000	63,762	Increase due to increase in price.	
6550.080	Building Site Expenses Fire Alarm Testing	700	0	700	0	700	368		
6550.081	Building Site Expenses Fire Extinguishers	200	0	200	0	200	42		
6550.085	Building Site Expenses Generator Fuel Oil	700	0	700	0	700	0		
6550.090	Building Site Expenses General Maintenance Repairs	40,000	0	40,000	10,000	30,000	28,746	Increase due to potential and unexpected repairs. Building is getting older (this year 13,000 in additional repairs to gym curtain and air conditioner unit).	
6550.100	Building Site Expenses Generator Services & Repairs	1,200	0	1,200	0	1,200	450		
6550.120	Building Site Expenses Heating Propane	42,000	0	42,000	0	42,000	4,395		
6550.140	Building Site Expenses Internet Access	2,700	0	2,700	0	2,700	2,621		
6550.180	Building Site Expenses Pest Control/Termite Insp	50	0	50	0	50	0		
6550.220	Building Site Expenses Security Alarm Monitoring	408	0	408	0	408	408		
6550.242	Building Site Expenses Sewage Pump Monitoring	350	0	350	0	350	252		
6550.245	Building Site Expenses Solar Panel Maintenance	2,000	0	2,000	0	2,000	893		
6550.250	Building Site Expenses Sprinkler Testing	1,800	0	1,800	0	1,800	1,710		
6550.270	Building Site Expenses Telephone	720	0	720	0	720	740		
6550.280	Building Site Expenses Tipping Fees	50	0	50	0	50	10		
6550.300	Building Site Expenses Trash Removal	2,842	0	2,842	742	2,100	1,774		
6550.310	Building Site Expenses Water & Sewer	3,000	0	3,000	0	3,000	2,582		
6700.700	Other Maint. & Svcs Prison Labor	100	0	100	0	100	0		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
7000.020	Travel, Training & Expense Board Member Allowance	2,800	0	2,800	1,400	1,400	700	Increase due to meeting being held 4 times a year instead of 2.	
7000.040	Travel, Training & Expense Continuing Education/Certificati	18,405	0	18,405	(1,830)	20,235	4,669	Decrease due to schools being attended and certifications taken in current fiscal year.	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	24,425	0	24,425	(625)	25,050	17,971	Decrease due to actuals based on conferences attended in fiscal year.	
9010.060	Capital Equipment Other	37,500	0	37,500	10,500	27,000	0	Increase due to needed capital equipment: soccer goals needed across the county, stair climber for fitness room and floor scrubber for rec center.	
<b>Location Total: 400 - Admin</b>		<b>1,573,699</b>	<b>0</b>	<b>1,573,699</b>	<b>117,692</b>	<b>1,456,007</b>	<b>1,164,601</b>		
<b>Location: 410 - Recreation</b>									
6100.210	Administrative Expense Paper	0	0	0	0	0	408		
6100.240	Administrative Expense Printing Expense	0	0	0	0	0	959		
6175.010	Recreation Programs Adult Recreation Programs	33,050	0	33,050	6,325	26,725	8,299	Increase due to accounts being combined. With this it is still an overall decrease of \$1125 for adult recreation programs: reduction of costs due to leagues sharing of similar equipment and other costs.	
6175.020	Recreation Programs After School Programs	17,800	0	17,800	12,000	5,800	4,620	Increase due to accounts being combined. With this it is still an overall decrease of \$1150 for after school programs: Reduction of costs due to equipment already purchased in current fiscal year and sharing of equipment over programs.	
6175.030	Recreation Programs Aquatics Programs	4,200	0	4,200	725	3,475	2,799	Increase due to increased participation numbers, resulting in an increase in the pool usage fee.	
6175.040	Recreation Programs MRPA Amusement Park Tickets	3,000	0	3,000	3,000	0	59	Expense increase due to selling Jolly Roger tickets (Expense have been previously taken out due to MRPA discontinuing amusement park ticket sales.	
6175.070	Recreation Programs Special Events	171,950	0	171,950	(20,350)	192,300	106,063	Decrease based on actuals from previous fiscal year expenses and reallocating advertising expenses to advertising account.	
6175.080	Recreation Programs Summer Camps for Youth	27,850	0	27,850	3,300	24,550	17,338	Increase based on program actuals, increased costs of tee shirts, training for camp staff and added field trips.	
6175.090	Recreation Programs Youth Recreational Outdoor Pgms	44,850	0	44,850	24,200	20,650	18,066	Increase due to accounts being combined. With this it is an overall increase of \$1950 for youth recreation programs; increase due to program expenses and added sessions to existing programs.	
6175.201	Recreation Programs Adult Recreational Programs	0	0	0	(7,450)	7,450	5,363	Decrease due to accounts being combined.	
6175.203	Recreation Programs After School Programs	0	0	0	(13,150)	13,150	11,031	Decreased due to accounts being combined.	
6175.204	Recreation Programs Fitness Programs	18,200	0	18,200	400	17,800	16,189	Increase based on actuals. While instructor fees increased across all classes, reductions were made to help offset these increases.	

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6175.205	Recreation Programs Public High School Track Meets	4,000	0	4,000	(10,000)	14,000	9,534	Decrease due to all track equipment being replaced over the past 5 years.	
6175.206	Recreation Programs Senior Adult Recreational Pgms	900	0	900	(450)	1,350	0	Decrease based on actuals and consolidation of classes based on participant needs and feedback.	
6175.207	Recreation Programs Youth Recreational Rec Ctr Pams	0	0	0	(22,250)	22,250	16,600	Decrease due to accounts being combined.	
6175.400	Recreation Programs Motor Coach Tours	15,000	0	15,000	(15,000)	30,000	0	Decrease based on actuals. Moto coach trips were paused during Covid. We are just starting to bring this program back. Reducing expense is more realistic.	
6900.050	Advertising Recreation Advertisements	16,300	0	16,300	10,300	6,000	330	Increase due to including advertising for special events which was previously taken out of the program account. Increase also includes year around marketing campaigns for rec programs and rec center.	
<b>Location Total: 410 - Recreation</b>		357,100	0	357,100	(28,400)	385,500	217,657		
<b>Department Total: 1601 - Recreation Department</b>		1,930,799	0	1,930,799	89,292	1,841,507	1,382,258		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1602 Parks Department</b>								
PERS SVCS - Personnel Services	\$505,292.00	\$0.00	\$6,921.00	1%	\$505,292.00	\$498,371.00	\$425,877.34	\$430,181.68
SUPP & MAT - Supplies & Materials	\$1,553,325.00	\$0.00	\$686,004.00	79%	\$1,553,325.00	\$867,321.00	\$1,059,972.23	\$880,463.51
MAINT & SVCS - Maintenance & Services	\$139,815.00	\$0.00	(\$35,958.00)	-20%	\$139,815.00	\$175,773.00	\$120,391.29	\$168,364.70
OTHR CHGS - Other Charges	\$12,600.00	\$0.00	\$900.00	8%	\$12,600.00	\$11,700.00	\$4,164.46	\$675.00
CAP EQ - Capital Equipment	\$101,000.00	\$0.00	\$35,000.00	53%	\$101,000.00	\$66,000.00	\$84,829.58	\$28,000.00
Department Total: Parks Department	\$2,312,032.00	\$0.00	\$692,867.00	43%	\$2,312,032.00	\$1,619,165.00	\$1,695,234.90	\$1,507,684.89



Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1602 - Parks Department</b>									
<b>Location: 500 - Admin</b>									
6000.100	Personnel Services Salaries	503,292	0	503,292	7,921	495,371	425,290		
6000.400	Personnel Services Overtime Pay	2,000	0	2,000	(1,000)	3,000	587	Most employees take comp time.	
6100.080	Administrative Expense Copier Supplies	280	0	280	0	280	134		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	550	0	550	(246)	796	0		
6100.190	Administrative Expense Office Supplies	400	0	400	0	400	332		
6100.210	Administrative Expense Paper	25	0	25	0	25	21		
6110.120	Supplies & Equipment Equipment Rental	1,100	0	1,100	0	1,100	489		
6110.125	Supplies & Equipment Equipment Maintenance & Repair	3,000	0	3,000	0	3,000	517		
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	10,000	0	10,000	(4,000)	14,000	10,310	New mowers, switched to diesel and having less repairs.	
6110.245	Supplies & Equipment Mobile Phones	1,200	0	1,200	0	1,200	1,147		
6110.340	Supplies & Equipment Safety Program Equipment	780	0	780	0	780	338		
6110.380	Supplies & Equipment Signage	2,000	0	2,000	0	2,000	660		
6110.390	Supplies & Equipment Small Equipment	3,500	0	3,500	0	3,500	1,728		
6110.420	Supplies & Equipment Tools & Supplies	5,000	0	5,000	0	5,000	2,435		
6150.050	Uniforms & Personal Equipment Uniforms	3,240	0	3,240	0	3,240	3,024		
6160.225	Grant Programs POS - Future Park Land Acquis	342,849	0	342,849	160,849	182,000	3,500	Expected allotment based on actuals.	
6160.241	Grant Programs New Park Development	1,131,401	0	1,131,401	529,401	602,000	0	Expected POS development allotment plus 10% due to 90/10 split.	
6200.020	Other Supplies & Materials Materials	48,000	0	48,000	0	48,000	35,612		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	35,000	0	35,000	10,000	25,000	34,265	Increased fuel costs based on actuals.	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	7,000	0	7,000	0	7,000	7,987		
6540.040	Vehicle Operating Expenses Vehicle Registration	100	0	100	100	0	200		
6540.060	Vehicle Operating Expenses Vehicle Equipment	0	0	0	(1,000)	1,000	0	Decals are already completed.	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	3,000	0	3,000	(10,000)	13,000	236	Tree services completed at Showell and Northern Worcester Athletic Complex.	
6550.050	Building Site Expenses Custodial Supplies	2,600	0	2,600	0	2,600	2,304		
6550.081	Building Site Expenses Fire Extinguishers	370	0	370	0	370	191		
6550.090	Building Site Expenses General Maintenance Repairs	32,000	0	32,000	10,000	22,000	8,724	10k for restriping the parking lots.	
6550.120	Building Site Expenses Heating Propane	300	0	300	0	300	0		
6550.270	Building Site Expenses Telephone	300	0	300	0	300	228		
6550.300	Building Site Expenses Trash Removal	0	0	0	0	0	1,074		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6700.640	Other Maint. & Svcs Special Events	4,000	0	4,000	0	4,000	3,497		
6900.005	Advertising Bid Advertising	500	0	500	0	500	0		
7000.040	Travel, Training & Expense Continuing Education/Certificati	5,000	0	5,000	(2,000)	7,000	1,400		
7000.060	Travel, Training & Expense Educational Training	950	0	950	0	950	675		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	6,250	0	6,250	2,900	3,350	2,089	MACO & 1 additional person NRPA conference	
7000.115	Travel, Training & Expense Mileage	400	0	400	0	400	0		
9010.010	Capital Equipment New Vehicles	42,000	0	42,000	42,000	0	0	Replacement vehicle, budgeted amount from Fleet Superintendent.	
9010.060	Capital Equipment Other	0	0	0	(16,000)	16,000	16,054	Robot will be paid off this spring.	
9010.070	Capital Equipment Heavy Equipment	59,000	0	59,000	9,000	50,000	68,776	Based on quotes	
<b>Location Total: 500 - Admin</b>		<b>2,257,387</b>	<b>0</b>	<b>2,257,387</b>	<b>737,925</b>	<b>1,519,462</b>	<b>633,823</b>		
<b>Location: 510 - John Walter Smith Park</b>									
6160.190	Grant Programs LPPI	0	0	0	0	0	31,218		
6550.060	Building Site Expenses Electricity	7,100	0	7,100	0	7,100	7,311		
6550.090	Building Site Expenses General Maintenance Repairs	0	0	0	0	0	601		
6550.180	Building Site Expenses Pest Control/Termite Insp	95	0	95	0	95	0		
6550.200	Building Site Expenses Portalets	3,000	0	3,000	1,000	2,000	2,312	Increased cost in portalets	
6550.242	Building Site Expenses Sewage Pump Monitoring	276	0	276	0	276	252		
6550.280	Building Site Expenses Tipping Fees	185	0	185	0	185	185		
6550.300	Building Site Expenses Trash Removal	2,700	0	2,700	1,200	1,500	570	Increase in dumpster costs.	
6550.310	Building Site Expenses Water & Sewer	425	0	425	0	425	425		
6700.350	Other Maint. & Svcs Mosquito Control	300	0	300	0	300	141		
6700.700	Other Maint. & Svcs Prison Labor	0	0	0	(500)	500	0		
<b>Location Total: 510 - John Walter Smith Park</b>		<b>14,081</b>	<b>0</b>	<b>14,081</b>	<b>1,700</b>	<b>12,381</b>	<b>43,014</b>		
<b>Location: 520 - Showell Park</b>									
6160.190	Grant Programs LPPI	0	0	0	0	0	50,203		
6160.244	Grant Programs POS - Park Improvement Project	0	0	0	0	0	1,600		
6550.060	Building Site Expenses Electricity	4,000	0	4,000	0	4,000	3,470		
6550.090	Building Site Expenses General Maintenance Repairs	0	0	0	0	0	304		
6550.200	Building Site Expenses Portalets	3,000	0	3,000	1,000	2,000	2,446	Increased cost in portalets	
6550.300	Building Site Expenses Trash Removal	1,680	0	1,680	580	1,100	1,317		
6550.310	Building Site Expenses Water & Sewer	800	0	800	0	800	160		
6700.350	Other Maint. & Svcs Mosquito Control	175	0	175	0	175	78		
<b>Location Total: 520 - Showell Park</b>		<b>9,655</b>	<b>0</b>	<b>9,655</b>	<b>1,580</b>	<b>8,075</b>	<b>59,578</b>		
<b>Location: 530 - Newtown Park</b>									
6160.244	Grant Programs POS - Park Improvement Project	0	0	0	0	0	450		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.060	Building Site Expenses Electricity	6,500	0	6,500	0	6,500	5,454		
6550.090	Building Site Expenses General Maintenance Repairs	0	0	0	0	0	155		
6550.200	Building Site Expenses Portalets	2,040	0	2,040	440	1,600	1,519		
6550.242	Building Site Expenses Sewage Pump Monitoring	276	0	276	0	276	252		
6700.350	Other Maint. & Svcs Mosquito Control	400	0	400	0	400	260		
<b>Location Total: 530 - Newtown Park</b>		9,216	0	9,216	440	8,776	8,091		
<b>Location: 540 - N Worc Cty Athletic Compl</b>									
6160.190	Grant Programs LPPI	0	0	0	0	0	888,881		
6550.060	Building Site Expenses Electricity	5,500	0	5,500	(2,500)	8,000	3,719	New LED lights are more efficient	
6550.090	Building Site Expenses General Maintenance Repairs	0	0	0	0	0	1,909		
6550.170	Building Site Expenses Office Rent/Lease	0	0	0	(50,000)	50,000	12,500	Purchase should be complete this year.	
6550.200	Building Site Expenses Portalets	5,112	0	5,112	1,412	3,700	2,525	Increased costs in portalets	
6550.242	Building Site Expenses Sewage Pump Monitoring	276	0	276	0	276	252		
6550.255	Building Site Expenses Stormwater Utility Fee	1,785	0	1,785	510	1,275	1,275		
6550.280	Building Site Expenses Tipping Fees	100	0	100	0	100	33		
6550.310	Building Site Expenses Water & Sewer	795	0	795	0	795	794		
6700.350	Other Maint. & Svcs Mosquito Control	325	0	325	0	325	107		
<b>Location Total: 540 - N Worc Cty Athletic Complex</b>		13,893	0	13,893	(50,578)	64,471	911,994		
<b>Location: 545 - Isle of Wight Park</b>									
6550.090	Building Site Expenses General Maintenance Repairs	0	0	0	0	0	5,700		
<b>Location Total: 545 - Isle of Wight Park</b>		0	0	0	0	0	5,700		
<b>Location: 590 - Satellite Parks</b>									
6160.190	Grant Programs LPPI	0	0	0	0	0	23,875		
6160.225	Grant Programs POS - Future Park Land Acquis	0	0	0	0	0	2,000		
6160.241	Grant Programs New Park Development	0	0	0	0	0	1,500		
6550.060	Building Site Expenses Electricity	500	0	500	0	500	521		
6550.200	Building Site Expenses Portalets	7,300	0	7,300	1,800	5,500	5,139		
<b>Location Total: 590 - Satellite Parks</b>		7,800	0	7,800	1,800	6,000	33,034		
<b>Department Total: 1602 - Parks Department</b>		2,312,032	0	2,312,032	692,867	1,619,165	1,695,235		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1603 Libraries</b>								
PERS SVCS - Personnel Services	\$2,120,651.00	\$0.00	\$30,873.00	1%	\$2,120,651.00	\$2,089,778.00	\$1,909,539.69	\$1,842,953.66
SUPP & MAT - Supplies & Materials	\$469,810.00	\$0.00	\$13,285.00	3%	\$469,810.00	\$456,525.00	\$524,338.46	\$448,893.37
MAINT & SVCS - Maintenance & Services	\$334,157.00	(\$9,100.00)	(\$36,357.00)	-10%	\$343,257.00	\$370,514.00	\$292,621.98	\$297,631.74
OTHR CHGS - Other Charges	\$11,200.00	\$0.00	\$1,300.00	13%	\$11,200.00	\$9,900.00	\$5,462.33	\$1,324.49
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$26,841.90	\$0.00
Department Total: Libraries	\$2,935,818.00	(\$9,100.00)	\$9,101.00	0%	\$2,944,918.00	\$2,926,717.00	\$2,758,804.36	\$2,590,803.26

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1603 - Libraries</b>									
<b>Location: 200 - Administration</b>									
6000.100	Personnel Services Salaries	2,118,651	0	2,118,651	30,873	2,087,778	1,909,155		
6000.400	Personnel Services Overtime Pay	2,000	0	2,000	0	2,000	385		
6100.090	Administrative Expense Database/Shared Computer costs	4,000	0	4,000	0	4,000	0		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	1,600	0	1,600	0	1,600	1,218		
6100.170	Administrative Expense Miscellaneous	0	0	0	0	0	221		
6100.190	Administrative Expense Office Supplies	18,000	0	18,000	0	18,000	15,331		
6100.210	Administrative Expense Paper	3,000	0	3,000	0	3,000	2,117		
6100.230	Administrative Expense Postage & Freight	4,500	0	4,500	0	4,500	1,138		
6110.090	Supplies & Equipment Computers & Printers	17,700	0	17,700	2,700	15,000	14,544	including laptop replacement for Assistant Director and Director	
6110.125	Supplies & Equipment Equipment Maintenance & Repair	3,000	0	3,000	1,500	1,500	0	Increase due to the mobile library vehicle	
6110.210	Supplies & Equipment Library AV-Multimedia	78,000	0	78,000	1,000	77,000	63,984	Increase due to increase in processing fees	
6110.230	Supplies & Equipment Library Books	186,000	0	186,000	6,000	180,000	163,364	moved \$6,000 from 6130.030 as Regional Library is now covering all fees associated with shared library catalog	
6110.240	Supplies & Equipment Library Periodicals	25,000	0	25,000	3,000	22,000	21,342	Cost of newspaper subscriptions is increasing. Branches will evaluate cost of magazines and usage to see if titles can be eliminated; we have access to digital version as well.	
6110.245	Supplies & Equipment Mobile Phones	800	0	800	0	800	740		
6110.270	Supplies & Equipment Office Equipment Repairs	500	0	500	0	500	0		
6110.280	Supplies & Equipment Office Furniture	5,000	0	5,000	0	5,000	5,000	Replace public tables, chairs as needed for all 5 branches; anticipate the need to replace three staff desks	
6130.010	Equipment Maintenance Copier Lease	26,100	0	26,100	0	26,100	20,251		
6130.030	Equipment Maintenance Library Shared Computer System	7,150	0	7,150	(6,775)	13,925	6,730		
6130.070	Equipment Maintenance Software Maintenance Agreements	9,460	0	9,460	860	8,600	12,003	anticipate 10% cost increase	
6160.003	Grant Programs Library Cares Regional Library	0	0	0	0	0	2,009		
6160.095	Grant Programs Library - Miscellaneous	0	0	0	0	0	119,347		
6160.120	Grant Programs Library Srv Enhancement - ESRL	80,000	0	80,000	5,000	75,000	75,000	Grant Award increased by \$5,000	
6510.085	Legal Services Other Legal Expenses	1,500	0	1,500	0	1,500	910		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	4,250	0	4,250	0	4,250	0		
6540.040	Vehicle Operating Expenses Vehicle Registration	100	0	100	0	100	0		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	9,000	0	9,000	500	8,500	5,462		
7170.100	Benefits & Insurance Property & Liability Insurance	2,200	0	2,200	800	1,400	0		

Worcester County		Expense Budget Worksheet Report								
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested	Comments	
9010.010	Capital Equipment New Vehicles	0	0	0	0	0	26,842			
<b>Location Total: 200 - Administration</b>		2,607,511	0	2,607,511	45,458	2,562,053	2,467,092			
<b>Location: 300 - Snow Hill Branch</b>										
6550.000	Building Site Expenses For Conversion	0	(9,100)	9,100	9,100	0	0		This was an error and taken out of the budget	
6550.005	Building Site Expenses Automatic Doors	447	0	447	0	447	0			
6550.030	Building Site Expenses Carpet/VCT Cleaning	2,500	0	2,500	0	2,500	1,648			
6550.050	Building Site Expenses Custodial Supplies	1,500	0	1,500	0	1,500	824			
6550.060	Building Site Expenses Electricity	15,000	0	15,000	(3,000)	18,000	12,013			
6550.080	Building Site Expenses Fire Alarm Testing	500	0	500	0	500	517			
6550.081	Building Site Expenses Fire Extinguishers	150	0	150	0	150	32			
6550.090	Building Site Expenses General Maintenance Repairs	6,000	0	6,000	0	6,000	7,247			
6550.120	Building Site Expenses Heating Propane	7,500	0	7,500	0	7,500	5,624			
6550.124	Building Site Expenses HVAC Loop Water Treatment	1,500	0	1,500	0	1,500	696			
6550.125	Building Site Expenses HVAC Repairs/Replacement	500	0	500	0	500	0			
6550.180	Building Site Expenses Pest Control/Termite Insp	300	0	300	0	300	169			
6550.220	Building Site Expenses Security Alarm Monitoring	1,000	0	1,000	0	1,000	700			
6550.270	Building Site Expenses Telephone	2,600	0	2,600	(1,400)	4,000	2,513			
6550.280	Building Site Expenses Tipping Fees	400	0	400	275	125	392			
6550.300	Building Site Expenses Trash Removal	1,500	0	1,500	500	1,000	540			
6550.310	Building Site Expenses Water & Sewer	1,800	0	1,800	600	1,200	1,509			
<b>Location Total: 300 - Snow Hill Branch</b>		43,197	(9,100)	52,297	6,075	46,222	34,423			
<b>Location: 310 - Pocomoke Branch</b>										
6550.005	Building Site Expenses Automatic Doors	447	0	447	0	447	0			
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,000	0	1,000	0	1,000	733			
6550.040	Building Site Expenses Cleaning Contract	9,100	0	9,100	(7,280)	16,380	17,925			
6550.050	Building Site Expenses Custodial Supplies	800	0	800	0	800	458			
6550.060	Building Site Expenses Electricity	10,000	0	10,000	0	10,000	7,889			
6550.080	Building Site Expenses Fire Alarm Testing	300	0	300	0	300	260			
6550.081	Building Site Expenses Fire Extinguishers	50	0	50	0	50	18			
6550.090	Building Site Expenses General Maintenance Repairs	5,000	0	5,000	0	5,000	4,701			
6550.110	Building Site Expenses Heating Fuel Oil	5,000	0	5,000	0	5,000	1,943			
6550.124	Building Site Expenses HVAC Loop Water Treatment	1,000	0	1,000	0	1,000	522			
6550.180	Building Site Expenses Pest Control/Termite Insp	300	0	300	0	300	189			

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.220	Building Site Expenses Security Alarm Monitoring	1,000	0	1,000	0	1,000	204		
6550.270	Building Site Expenses Telephone	2,500	0	2,500	0	2,500	2,331		
6550.280	Building Site Expenses Tipping Fees	400	0	400	0	400	126		
6550.300	Building Site Expenses Trash Removal	50	0	50	0	50	0		
6550.310	Building Site Expenses Water & Sewer	500	0	500	0	500	0		
<b>Location Total: 310 - Pocomoke Branch</b>		<b>37,447</b>	<b>0</b>	<b>37,447</b>	<b>(7,280)</b>	<b>44,727</b>	<b>37,300</b>		
<b>Location: 320 - Berlin Branch</b>									
6550.030	Building Site Expenses Carpet/VCT Cleaning	2,000	0	2,000	0	2,000	711		
6550.040	Building Site Expenses Cleaning Contract	15,000	0	15,000	(8,002)	23,002	21,380		
6550.050	Building Site Expenses Custodial Supplies	1,800	0	1,800	0	1,800	1,110		
6550.060	Building Site Expenses Electricity	10,000	0	10,000	0	10,000	5,261		
6550.070	Building Site Expenses Elevator Testing	3,000	0	3,000	0	3,000	2,309		
6550.080	Building Site Expenses Fire Alarm Testing	1,200	0	1,200	0	1,200	310		
6550.081	Building Site Expenses Fire Extinguishers	50	0	50	0	50	28		
6550.090	Building Site Expenses General Maintenance Repairs	4,000	0	4,000	0	4,000	10,586		
6550.124	Building Site Expenses HVAC Loop Water Treatment	1,000	0	1,000	0	1,000	522		
6550.180	Building Site Expenses Pest Control/Termite Insp	300	0	300	0	300	144		
6550.220	Building Site Expenses Security Alarm Monitoring	1,000	0	1,000	0	1,000	933		
6550.250	Building Site Expenses Sprinkler Testing	1,800	0	1,800	0	1,800	990		
6550.270	Building Site Expenses Telephone	5,500	0	5,500	0	5,500	3,675		
6550.280	Building Site Expenses Tipping Fees	400	0	400	350	50	44		
6550.300	Building Site Expenses Trash Removal	750	0	750	0	750	380		
6550.310	Building Site Expenses Water & Sewer	3,000	0	3,000	0	3,000	1,034		
<b>Location Total: 320 - Berlin Branch</b>		<b>50,800</b>	<b>0</b>	<b>50,800</b>	<b>(7,652)</b>	<b>58,452</b>	<b>49,418</b>		
<b>Location: 325 - Ocean Pines Branch</b>									
6550.005	Building Site Expenses Automatic Doors	638	0	638	0	638	0		
6550.030	Building Site Expenses Carpet/VCT Cleaning	3,200	0	3,200	0	3,200	0		
6550.040	Building Site Expenses Cleaning Contract	16,200	0	16,200	(7,200)	23,400	22,249		
6550.050	Building Site Expenses Custodial Supplies	1,800	0	1,800	0	1,800	1,471		
6550.060	Building Site Expenses Electricity	37,000	0	37,000	0	37,000	25,352		
6550.080	Building Site Expenses Fire Alarm Testing	1,350	0	1,350	0	1,350	368		
6550.081	Building Site Expenses Fire Extinguishers	50	0	50	0	50	42		
6550.090	Building Site Expenses General Maintenance Repairs	13,000	0	13,000	0	13,000	20,761		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
6550.120	Building Site Expenses Heating Propane	17,000	0	17,000	0	17,000	11,847		
6550.124	Building Site Expenses HVAC Loop Water Treatment	1,000	0	1,000	0	1,000	522		
6550.125	Building Site Expenses HVAC Repairs/Replacement	2,000	0	2,000	0	2,000	0		
6550.180	Building Site Expenses Pest Control/Termite Insp	300	0	300	0	300	144		
6550.220	Building Site Expenses Security Alarm Monitoring	1,000	0	1,000	0	1,000	408		
6550.250	Building Site Expenses Sprinkler Testing	1,800	0	1,800	0	1,800	1,660		
6550.270	Building Site Expenses Telephone	4,000	0	4,000	0	4,000	3,263		
6550.280	Building Site Expenses Tipping Fees	400	0	400	300	100	132		
6550.300	Building Site Expenses Trash Removal	2,300	0	2,300	700	1,600	1,637		
6550.310	Building Site Expenses Water & Sewer	3,500	0	3,500	0	3,500	2,683		
<b>Location Total: 325 - Ocean Pines Branch</b>		106,538	0	106,538	(6,200)	112,738	92,537		
<b>Location: 335 - Ocean City 100th St. Branch</b>									
6550.005	Building Site Expenses Automatic Doors	575	0	575	0	575	0		
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,600	0	1,600	0	1,600	1,230		
6550.040	Building Site Expenses Cleaning Contract	13,000	0	13,000	(6,500)	19,500	20,035		
6550.050	Building Site Expenses Custodial Supplies	1,800	0	1,800	0	1,800	1,293		
6550.060	Building Site Expenses Electricity	40,000	0	40,000	(10,000)	50,000	35,431		
6550.070	Building Site Expenses Elevator Testing	3,000	0	3,000	0	3,000	3,498		
6550.080	Building Site Expenses Fire Alarm Testing	400	0	400	0	400	619		
6550.081	Building Site Expenses Fire Extinguishers	50	0	50	0	50	32		
6550.090	Building Site Expenses General Maintenance Repairs	14,000	0	14,000	4,000	10,000	4,326		
6550.124	Building Site Expenses HVAC Loop Water Treatment	1,000	0	1,000	0	1,000	522		
6550.125	Building Site Expenses HVAC Repairs/Replacement	2,000	0	2,000	0	2,000	0		
6550.140	Building Site Expenses Internet Access	1,500	0	1,500	0	1,500	1,631		
6550.180	Building Site Expenses Pest Control/Termite Insp	300	0	300	0	300	149		
6550.220	Building Site Expenses Security Alarm Monitoring	1,000	0	1,000	0	1,000	708		
6550.242	Building Site Expenses Sewage Pump Monitoring	300	0	300	0	300	0		
6550.250	Building Site Expenses Sprinkler Testing	1,800	0	1,800	0	1,800	1,520		
6550.270	Building Site Expenses Telephone	4,000	0	4,000	0	4,000	3,361		
6550.280	Building Site Expenses Tipping Fees	400	0	400	300	100	102		
6550.300	Building Site Expenses Trash Removal	100	0	100	0	100	0		
6550.310	Building Site Expenses Water & Sewer	3,500	0	3,500	0	3,500	3,577		



<b>Worcester County</b>		<b>Expense Budget Worksheet Report</b>							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>tion Total: 335 - Ocean City 100th St. Branch</b>		90,325	0	90,325	(12,200)	102,525	78,033		
<b>Department Total: 1603 - Libraries</b>		2,935,818	(9,100)	2,944,918	18,201	2,926,717	2,758,804		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1604 Other Recreation &amp; Culture</b>								
OTHR CHGS - Other Charges	\$80,001.00	(\$59,425.00)	\$1.00	0%	\$139,426.00	\$80,000.00	\$70,000.00	\$85,000.00
Department Total: Other Recreation & Culture	\$80,001.00	(\$59,425.00)	\$1.00	0%	\$139,426.00	\$80,000.00	\$70,000.00	\$85,000.00

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1604 - Other Recreation &amp; Cul</b>									
7100.009	County Grants Assateague Coastal Trust	0	(18,000)	18,000	18,000	0	0		
7100.019	County Grants Cpt. Steve's Poor Girls Open Inc	10,000	0	10,000	0	10,000	0		
7100.027	County Grants Downtown Snow Hill Inc.	0	(10,000)	10,000	10,000	0	0		
7100.050	County Grants Furnacetown	40,000	0	40,000	0	40,000	40,000		
7100.095	County Grants MarVa Theatre Performing Arts Ct	15,000	(5,000)	20,000	5,000	15,000	15,000		
7100.116	County Grants O.C. Developmental Corporation	1	0	1	1	0	0		
7100.128	County Grants Ocean Pines Players	0	(5,700)	5,700	5,700	0	0		
7100.135	County Grants Delmarva Discovery Ctr/Poc Mktg	15,000	(15,000)	30,000	15,000	15,000	15,000		
7100.185	County Grants Spirit of Newtown Committee	0	(5,725)	5,725	5,725	0	0		
<b>Department Total: 1604 - Other Recreation &amp; Culture</b>		80,001	(59,425)	139,426	59,426	80,000	70,000		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1701 Extension Service</b>								
PERS SVCS - Personnel Services	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
SUPP & MAT - Supplies & Materials	\$17,014.00	\$0.00	\$0.00	0%	\$17,014.00	\$17,014.00	\$14,132.89	\$14,378.47
MAINT & SVCS - Maintenance & Services	\$2,980.00	\$0.00	\$480.00	19%	\$2,980.00	\$2,500.00	\$2,212.84	\$1,645.50
OTHR CHGS - Other Charges	\$235,631.00	\$0.00	\$12,467.00	6%	\$235,631.00	\$223,164.00	\$187,582.00	\$187,582.00
Department Total: Extension Service	\$255,625.00	\$0.00	\$12,947.00	5%	\$255,625.00	\$242,678.00	\$203,927.73	\$203,605.97

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1701 - Extension Service</b>									
6100.010	Administrative Expense Administrative Expenses	2,600	0	2,600	0	2,600	2,503		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	714	0	714	0	714	499		
6100.190	Administrative Expense Office Supplies	6,200	0	6,200	0	6,200	5,923		
6100.230	Administrative Expense Postage & Freight	1,500	0	1,500	0	1,500	554		
6130.010	Equipment Maintenance Copier Lease	6,000	0	6,000	0	6,000	4,654		
6550.270	Building Site Expenses Telephone	2,980	0	2,980	480	2,500	2,213		
7120.020	Other Non-Matching Expenses Appropriation for Extension Svc	235,631	0	235,631	12,467	223,164	187,582	Increase in Salary & Fringe Benefits	
<b>Department Total: 1701 - Extension Service</b>		255,625	0	255,625	12,947	242,678	203,928		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1702 Other Natural Resources</b>								
SUPP & MAT - Supplies & Materials	\$73,935.00	\$0.00	\$0.00	0%	\$73,935.00	\$73,935.00	\$20,161.00	\$4,291.00
OTHR CHGS - Other Charges	\$552,000.00	\$0.00	\$13,446.00	2%	\$552,000.00	\$538,554.00	\$514,630.61	\$496,961.99
Department Total: Other Natural Resources	\$625,935.00	\$0.00	\$13,446.00	2%	\$625,935.00	\$612,489.00	\$534,791.61	\$501,252.99

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1702 - Other Natural Resources</b>									
6170.010	Program Expense Spongy Moth Control	73,935	0	73,935	0	73,935	20,161		
7100.180	County Grants Soil Conservation	12,000	0	12,000	(36,554)	48,554	6,917		
7130.030	Matching Appropriation Conservation Easements	0	0	0	0	0	20,870		
7130.040	Matching Appropriation Md Agri Land Preservation Fund	50,000	0	50,000	50,000	0	0	Matching Funds for MALPF, prior yr was used from encumbrance	
7130.050	Matching Appropriation Beach Maintenance	490,000	0	490,000	0	490,000	486,844		
<b>Department Total: 1702 - Other Natural Resources</b>		625,935	0	625,935	13,446	612,489	534,792		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1801 Economic Development</b>								
PERS SVCS - Personnel Services	\$138,682.00	\$0.00	\$0.00	0%	\$138,682.00	\$138,682.00	\$108,231.91	\$87,430.67
SUPP & MAT - Supplies & Materials	\$221,500.00	\$0.00	(\$20,000.00)	-8%	\$221,500.00	\$241,500.00	\$303,261.01	\$11,446,264.59
MAINT & SVCS - Maintenance & Services	\$46,750.00	\$0.00	\$4,000.00	9%	\$46,750.00	\$42,750.00	\$64,305.41	\$56,969.85
OTHR CHGS - Other Charges	\$14,783.00	\$0.00	(\$5,092.00)	-26%	\$14,783.00	\$19,875.00	\$8,012.37	\$5,637.41
CAP EQ - Capital Equipment	\$30,000.00	\$0.00	\$30,000.00		\$30,000.00	\$0.00	\$0.00	\$0.00
Department Total: Economic Development	\$451,715.00	\$0.00	\$8,908.00	2%	\$451,715.00	\$442,807.00	\$483,810.70	\$11,596,302.52



Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1801 - Economic Development</b>									
6000.100	Personnel Services Salaries	138,682	0	138,682	0	138,682	108,232		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	3,400	0	3,400	0	3,400	5,811		
6100.150	Administrative Expense Incentives & Events	10,000	0	10,000	(10,000)	20,000	6,312	Reduction of Account to accommodate cost of business database management system	
6100.165	Administrative Expense Meeting Expense	0	0	0	0	0	90		
6100.190	Administrative Expense Office Supplies	700	0	700	0	700	1,008		
6110.090	Supplies & Equipment Computers & Printers	0	0	0	0	0	605		
6110.120	Supplies & Equipment Equipment Rental	0	0	0	0	0	222		
6110.245	Supplies & Equipment Mobile Phones	1,500	0	1,500	0	1,500	1,491		
6110.280	Supplies & Equipment Office Furniture	5,000	0	5,000	(10,000)	15,000	0	Reduction in Account - most office furniture has been purchased, would like to explore new brochure racks and potential last-minute office needs	
6130.010	Equipment Maintenance Copier Lease	900	0	900	0	900	537		
6160.020	Grant Programs CDBG Community Dev Block Grant	0	0	0	0	0	100,000		
6170.020	Program Expense Workforce Development Programs	200,000	0	200,000	0	200,000	180,118		
6170.055	Program Expense Intern Program Grants	0	0	0	0	0	7,067		
6530.040	Consulting Services Consulting Services	45,000	0	45,000	5,000	40,000	60,870	Increase in Account to fulfill SBDC contract	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	1,250	0	1,250	0	1,250	2,038		
6540.030	Vehicle Operating Expenses Vehicle Maintenance	500	0	500	0	500	193		
6550.270	Building Site Expenses Telephone	0	0	0	(1,000)	1,000	1,204	Cancelling Verizon Accts - using county DID moving forward for phone lines	
7000.020	Travel, Training & Expense Board Member Allowance	4,200	0	4,200	1,400	2,800	2,800	Anticipating to meet with Economic Development Advisory Board on bi-monthly basis	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	6,575	0	6,575	(10,000)	16,575	4,613	Reduction in Account to accommodate Business Database Management System	
7000.115	Travel, Training & Expense Mileage	4,008	0	4,008	3,508	500	599	Increase in Account for Nancy Schwendeman Mileage Reimbursement - Budgeting \$290 a month to attends meetings, conferences, shows, etc.	
9010.170	Capital Equipment Software	30,000	0	30,000	30,000	0	0	CRM Software System	
<b>Department Total: 1801 - Economic Development</b>		<b>451,715</b>	<b>0</b>	<b>451,715</b>	<b>8,908</b>	<b>442,807</b>	<b>483,811</b>		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1803 Tourism</b>								
PERS SVCS - Personnel Services	\$316,428.00	\$0.00	\$14,301.00	5%	\$316,428.00	\$302,127.00	\$278,060.62	\$250,119.88
SUPP & MAT - Supplies & Materials	\$236,778.00	\$0.00	\$16,752.00	8%	\$236,778.00	\$220,026.00	\$254,551.91	\$210,722.62
MAINT & SVCS - Maintenance & Services	\$812,734.00	\$0.00	(\$4,550.00)	-1%	\$812,734.00	\$817,284.00	\$733,599.60	\$785,275.65
OTHR CHGS - Other Charges	\$8,050.00	\$0.00	\$0.00	0%	\$8,050.00	\$8,050.00	\$7,830.10	\$3,673.21
CAP EQ - Capital Equipment	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Tourism	\$1,373,990.00	\$0.00	\$26,503.00	2%	\$1,373,990.00	\$1,347,487.00	\$1,274,042.23	\$1,249,791.36

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1803 - Tourism</b>									
<b>Location: 200 - Administration</b>									
6000.100	Personnel Services Salaries	222,390	0	222,390	2,725	219,665	204,142		
6100.010	Administrative Expense Administrative Expenses	600	0	600	150	450	550		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	1,770	0	1,770	0	1,770	2,454		
6100.150	Administrative Expense Incentives & Events	900	0	900	0	900	544		
6100.190	Administrative Expense Office Supplies	700	0	700	0	700	955		
6110.090	Supplies & Equipment Computers & Printers	0	0	0	0	0	250		
6110.245	Supplies & Equipment Mobile Phones	1,308	0	1,308	8	1,300	1,173		
6110.310	Supplies & Equipment Promotional Materials	60,000	0	60,000	15,844	44,156	73,942	Live Marylands Coast Visit Marylands Coast Edit and Reprint African American Guide Reprint Pocomoke River Guide Reprint Promotional Materials for Welcome Center and Giveaways for Shows and Events	
6110.393	Supplies & Equipment Special Event Sponsorship	6,000	0	6,000	0	6,000	4,397		
6130.010	Equipment Maintenance Copier Lease	600	0	600	0	600	516		
6130.060	Equipment Maintenance Software Licensing	2,000	0	2,000	750	1,250	420		
6160.043	Grant Programs Other Grants	0	0	0	0	0	43,614		
6160.150	Grant Programs Tourism Grant Projects	160,000	0	160,000	0	160,000	125,000		
6530.040	Consulting Services Consulting Services	19,100	0	19,100	0	19,100	15,949		
6530.180	Consulting Services Web Page	18,000	0	18,000	0	18,000	7,575		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	2,400	0	2,400	0	2,400	960		
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,125	0	1,125	0	1,125	317		
6550.040	Building Site Expenses Cleaning Contract	0	0	0	(3,900)	3,900	0		
6550.060	Building Site Expenses Electricity	6,000	0	6,000	(2,000)	8,000	0	Budgeting \$1,500 for electricity monthly	
6550.090	Building Site Expenses General Maintenance Repairs	275	0	275	0	275	0		
6550.140	Building Site Expenses Internet Access	3,000	0	3,000	2,500	500	0	Budgeting \$250/month for Internet per Brian	
6550.170	Building Site Expenses Office Rent/Lease	37,600	0	37,600	(150)	37,750	0		
6550.270	Building Site Expenses Telephone	0	0	0	(1,000)	1,000	967	Cancelling phones - moving to County DID	
6900.052	Advertising Supplemental Advertising	283,500	0	283,500	0	283,500	287,567		
6900.055	Advertising Tourism	426,000	0	426,000	0	426,000	404,012		
7000.020	Travel, Training & Expense Board Member Allowance	2,800	0	2,800	0	2,800	1,100		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	4,900	0	4,900	0	4,900	6,398		
7000.115	Travel, Training & Expense Mileage	250	0	250	0	250	332		

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Location Total: 200 - Administration</b>		1,261,218	0	1,261,218	14,927	1,246,291	1,183,134		
<b>Location: 420 - Pocomoke Welcome Center</b>									
6000.100	Personnel Services Salaries	93,038	0	93,038	11,576	81,462	73,919		
6000.400	Personnel Services Overtime Pay	1,000	0	1,000	0	1,000	0		
6100.010	Administrative Expense Administrative Expenses	100	0	100	0	100	0		
6100.190	Administrative Expense Office Supplies	600	0	600	0	600	482		
6110.090	Supplies & Equipment Computers & Printers	800	0	800	0	800	0		
6110.380	Supplies & Equipment Signage	1,000	0	1,000	0	1,000	255		
6150.050	Uniforms & Personal Equipment Uniforms	400	0	400	0	400	0		
6550.040	Building Site Expenses Cleaning Contract	2,600	0	2,600	0	2,600	1,801		
6550.050	Building Site Expenses Custodial Supplies	380	0	380	0	380	0		
6550.060	Building Site Expenses Electricity	10,000	0	10,000	0	10,000	11,537		
6550.090	Building Site Expenses General Maintenance Repairs	250	0	250	0	250	95		
6550.140	Building Site Expenses Internet Access	500	0	500	0	500	480		
6550.220	Building Site Expenses Security Alarm Monitoring	204	0	204	0	204	204		
6550.270	Building Site Expenses Telephone	1,800	0	1,800	0	1,800	2,134		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	100	0	100	0	100	0		
<b>Location Total: 420 - Pocomoke Welcome Center</b>		112,772	0	112,772	11,576	101,196	90,908		
<b>Department Total: 1803 - Tourism</b>		1,373,990	0	1,373,990	26,503	1,347,487	1,274,042		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1901 Taxes Shared with Towns</b>								
OTHR CHGS - Other Charges	\$3,120,957.00	\$176,800.00	\$176,800.00	6%	\$2,944,157.00	\$2,944,157.00	\$2,322,665.80	\$3,186,914.80
PMT OTH GOVT - Payments to Other Government Entities	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Taxes Shared with Towns	\$3,120,957.00	\$176,800.00	\$176,800.00	6%	\$2,944,157.00	\$2,944,157.00	\$2,322,665.80	\$3,186,914.80

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1901 - Taxes Shared with Towns</b>									
<b>Location: 100 - Town of Pocomoke</b>									
7160.020	Towns' Share Towns' Share County Income Tax	283,020	18,020	265,000	0	265,000	267,438		Increase in Income Tax estimate 6.8%
7160.040	Towns' Share Towns' Share Liquor License Fees	7,031	0	7,031	0	7,031	9,375		
<b>Location Total: 100 - Town of Pocomoke</b>		290,051	18,020	272,031	0	272,031	276,813		
<b>Location: 110 - Town of Berlin</b>									
7160.020	Towns' Share Towns' Share County Income Tax	555,360	35,360	520,000	0	520,000	462,960		Increase in income tax estimate 6.8%
7160.040	Towns' Share Towns' Share Liquor License Fees	20,438	0	20,438	0	20,438	22,781		
<b>Location Total: 110 - Town of Berlin</b>		575,798	35,360	540,438	0	540,438	485,742		
<b>Location: 120 - Town of Snow Hill</b>									
7160.020	Towns' Share Towns' Share County Income Tax	176,220	11,220	165,000	0	165,000	146,391		Increase income tax to town 6.8%
7160.040	Towns' Share Towns' Share Liquor License Fees	4,688	0	4,688	0	4,688	7,875		
<b>Location Total: 120 - Town of Snow Hill</b>		180,908	11,220	169,688	0	169,688	154,266		
<b>Location: 130 - Town of Ocean City</b>									
7160.010	Towns' Share Towns' Share County Bingo Fee	2,000	0	2,000	0	2,000	2,501		
7160.020	Towns' Share Towns' Share County Income Tax	1,762,200	112,200	1,650,000	0	1,650,000	1,081,595		Increase income tax to town estimate 6.8%
7160.040	Towns' Share Towns' Share Liquor License Fees	310,000	0	310,000	0	310,000	321,750		
<b>Location Total: 130 - Town of Ocean City</b>		2,074,200	112,200	1,962,000	0	1,962,000	1,405,846		
<b>Department Total: 1901 - Taxes Shared with Towns</b>		3,120,957	176,800	2,944,157	0	2,944,157	2,322,666		

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1902 Grants to Towns</b>								
SUPP & MAT - Supplies & Materials	\$0.00	(\$150,000.00)	\$0.00		\$150,000.00	\$0.00	\$0.00	\$0.00
OTHR CHGS - Other Charges	\$6,417,375.00	(\$606,897.00)	(\$191,492.00)	-3%	\$7,024,272.00	\$6,608,867.00	\$6,241,601.00	\$6,061,958.00
Department Total: Grants to Towns	\$6,417,375.00	(\$756,897.00)	(\$191,492.00)	-3%	\$7,174,272.00	\$6,608,867.00	\$6,241,601.00	\$6,061,958.00

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1902 - Grants to Towns</b>									
<b>Location: 100 - Town of Pocumoke</b>									
7100.153	County Grants Restricted Fire Grant	75,000	0	75,000	(3,000)	78,000	55,000		
7100.193	County Grants Unrestricted to Town	514,959	(50,000)	564,959	53,152	511,807	465,000		Remove Unrestricted Grant Increase request
<b>Location Total: 100 - Town of Pocumoke</b>		589,959	(50,000)	639,959	50,152	589,807	520,000		
<b>Location: 110 - Town of Berlin</b>									
7100.153	County Grants Restricted Fire Grant	223,000	0	223,000	5,000	218,000	214,000		
7100.193	County Grants Unrestricted to Town	465,000	0	465,000	(195,796)	660,796	504,875		
<b>Location Total: 110 - Town of Berlin</b>		688,000	0	688,000	(190,796)	878,796	718,875		
<b>Location: 120 - Town of Snow Hill</b>									
7100.153	County Grants Restricted Fire Grant	97,000	0	97,000	17,000	80,000	73,000		
7100.193	County Grants Unrestricted to Town	799,959	(161,495)	961,454	164,647	796,807	782,490		Remove Byrd Park Stormwater & Basketball Court Requests
<b>Location Total: 120 - Town of Snow Hill</b>		896,959	(161,495)	1,058,454	181,647	876,807	855,490		
<b>Location: 130 - Town of Ocean City</b>									
7100.153	County Grants Restricted Fire Grant	195,000	0	195,000	(6,000)	201,000	183,000		
7100.192	County Grants Tourism to Town	50,000	0	50,000	0	50,000	50,000		
7100.193	County Grants Unrestricted to Town	3,386,457	(395,402)	3,781,859	395,402	3,386,457	3,387,236		POS funding request will be presented during an open session meeting. Removed Skate Park request. Removed Unrestricted Grant increase request of 5%. Removed Camera Expansion Project. Update unrestricted grant to FY23 approved amount
<b>Location Total: 130 - Town of Ocean City</b>		3,631,457	(395,402)	4,026,859	389,402	3,637,457	3,620,236		
<b>Location: 190 - Ocean Pines Association</b>									
6160.043	Grant Programs Other Grants	0	(150,000)	150,000	150,000	0	0		Remove request for increase in Road & Bridges funds
7100.028	County Grants OPA Recreation Conditional Grant	0	0	0	(10,000)	10,000	10,000		
7100.065	County Grants Grants to Towns for Police	550,000	0	550,000	0	550,000	475,000		
7100.153	County Grants Restricted Fire Grant	61,000	0	61,000	(5,000)	66,000	42,000		
<b>Location Total: 190 - Ocean Pines Association</b>		611,000	(150,000)	761,000	135,000	626,000	527,000		
<b>Department Total: 1902 - Grants to Towns</b>		6,417,375	(756,897)	7,174,272	565,405	6,608,867	6,241,601		



**FY2024 Grants to Towns Committee Review**

		Grant 7100.193	In lieu taxes 7100.193	Unrestricted Increase 7100.193	Byrd Park Stormwater & Basketball	POS-Skate Park Expansion	Camera expansion project	Park N Ride	DownTown Redevelop.	Table Games 10% 7100.193	Roads & bridges	Police Grant 7100.065	Restricted Fire Grant 7100.153	Convention Bureau 7100.192	Recreation 7100.028	Tourism 7100.029	Total	
Pocomoke	100.1902.100	\$ 465,000								\$ 49,959			\$ 75,000				\$ 589,959	
Berlin	100.1902.110	\$ 465,000											\$ 223,000				\$ 688,000	
Snow Hill	100.1902.120	\$ 500,000	\$ 250,000							\$ 49,959			\$ 97,000				\$ 896,959	
Ocean City	100.1902.130	\$ 2,681,457						\$ 80,000	\$ 125,000				\$ 195,000	\$ 50,000	\$ 100,000	\$ 400,000	\$ 3,631,457	
Ocean Pines Assoc.	100.1902.190											\$ 550,000	\$ 61,000		\$ -		\$ 611,000	
<b>TOTAL</b>	<b>TOTALS</b>	<b>\$ 4,111,457</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>	<b>\$ 125,000</b>	<b>\$ 99,918</b>	<b>\$ -</b>	<b>\$ 550,000</b>	<b>\$ 651,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 400,000</b>	<b>\$ 6,417,375</b>	
												\$ 4,666,375	\$ 550,000	\$ 651,000	\$ 50,000	\$ 100,000	\$ 400,000	\$ 6,417,375

**FY2024 Grants to Towns Requested**

		Grant 7100.193	In lieu taxes 7100.193	Unrestricted Increase 7100.193	Byrd Park Stormwater & Basketball	POS-Skate Park Expansion	Camera expansion project	Park N Ride	DownTown Redevelop.	Table Games 10% 7100.193	Roads & bridges	Police Grant 7100.065	Restricted Fire Grant 7100.153	Convention Bureau 7100.192	Recreation 7100.028	Tourism 7100.029	Total	
Pocomoke	100.1902.100	\$ 465,000		\$ 50,000						\$ 49,959			\$ 75,000				\$ 639,959	
Berlin	100.1902.110	\$ 465,000											\$ 223,000				\$ 688,000	
Snow Hill	100.1902.120	\$ 500,000	\$ 250,000		\$ 161,495					\$ 49,959			\$ 97,000				\$ 1,058,454	
Ocean City	100.1902.130	\$ 2,681,457		\$ 130,803		\$ 250,000	\$ 80,000	\$ 80,000	\$ 125,000				\$ 195,000	\$ 50,000	\$ 100,000	\$ 400,000	\$ 4,092,260	
Ocean Pines Assoc.	100.1902.190										\$ 150,000	\$ 550,000	\$ 61,000		\$ -		\$ 761,000	
<b>TOTAL</b>	<b>TOTALS</b>	<b>\$ 4,111,457</b>	<b>\$ 250,000</b>	<b>\$ 180,803</b>	<b>\$ 161,495</b>	<b>\$ 250,000</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 125,000</b>	<b>\$ 99,918</b>	<b>\$ 150,000</b>	<b>\$ 550,000</b>	<b>\$ 651,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 400,000</b>	<b>\$ 7,239,673</b>	
												\$ 5,488,673	\$ 550,000	\$ 651,000	\$ 50,000	\$ 100,000	\$ 400,000	\$ 7,239,673

**FY2023 Grants to Towns Approved**

		Grant 7100.193	In lieu taxes 7100.193	Unrestricted Increase 7100.193	Rails to Trails restricted	Park N Ride	DownTown Redevelop.	Table Games 10% 7100.193	Roads & bridges	Police Grant 7100.065	Restricted Fire Grant 7100.153	Convention Bureau 7100.192	Recreation 7100.028	Tourism 7100.029	Total			
Pocomoke	100.1902.100	\$ 465,000						\$ 46,807			\$ 78,000				\$ 589,807			
Berlin	100.1902.110	\$ 465,000			\$ 73,796				\$ 122,000		\$ 218,000				\$ 878,796			
Snow Hill	100.1902.120	\$ 500,000	\$ 250,000					\$ 46,807			\$ 80,000				\$ 876,807			
Ocean City	100.1902.130	\$ 2,681,457				\$ 80,000	\$ 125,000				\$ 201,000	\$ 50,000	\$ 100,000	\$ 400,000	\$ 3,637,457			
Ocean Pines Assoc.	100.1902.190									\$ 550,000	\$ 66,000		\$ 10,000		\$ 626,000			
<b>TOTAL</b>	<b>TOTALS</b>	<b>\$ 4,111,457</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 73,796</b>	<b>\$ 80,000</b>	<b>\$ 125,000</b>	<b>\$ 93,614</b>	<b>\$ 122,000</b>	<b>\$ 550,000</b>	<b>\$ 643,000</b>	<b>\$ 50,000</b>	<b>\$ 110,000</b>	<b>\$ 400,000</b>	<b>\$ 6,608,867</b>			
												\$ 4,855,867	\$ 550,000	\$ 643,000	\$ 50,000	\$ 110,000	\$ 400,000	\$ 6,608,867

**GRANTS TO TOWNS - FY2024  
Request - Pocomoke City**

	<b>Pocomoke City</b> <u>FY23 Approved</u>	<b>Pocomoke City</b> <u>FY24 Request</u>	<b>Pocomoke City</b> <u>FY24 Committee</u> <u>Review</u>
<b><u>COUNTY GRANTS TO TOWNS</u></b>			
	465,000	465,000	465,000
		50,000	
	46,807	49,959	49,959
(1) Ambulance Grant- Vol Fire Co ***Included in 1105 Budget	701,832	640,895	630,895
Supplemental Cnty Grant EMS Additional Supplements	6,947	67,884	146,601
Restricted Fire Grant	78,000	75,000	75,000
	1,298,586	1,348,738	1,367,456
* Cnty Grant Vol. Fire Dept - based on code	228,418	239,323	239,323
(2) Supplemental Cnty Grant Vol. Fire Dept	21,582	10,677	
<b>Sub-Total County Grants &amp; Debt</b>	<b>1,548,586</b>	<b>1,598,738</b>	<b>1,606,779</b>
Tourism Marketing On-Behalf	4,500	4,500	4,500
<b><u>SHARED REVENUES</u></b>			
* Income Tax	265,000	265,000	283,020
* Liquor License Distribution	7,031	7,031	7,031
	272,031	272,031	290,051
<b><u>Ambulance Grant calculated FY2024 rates based on CY2022 runs</u></b>			
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,937	32,075	32,075
* Fire Co. Aid-State Pass Thru Towns-est	520	2,725	2,725
<b>TOTAL</b>	<b>\$ 1,857,574</b>	<b>\$ 1,910,069</b>	<b>\$ 1,936,130</b>

\* Mandated by State or County Code

(1) Ambulance Grant calculated FY2024 rates based on CY2022 runs

(2) Fire Grant supplement approved from General Fund FY14-FY22

<b>GRANTS TO TOWNS - FY2024 Request - Berlin</b>			
	<b>Berlin FY23 Approved</b>	<b>Berlin FY24 Request</b>	<b>Berlin FY24 Committee Review</b>
<b><u>COUNTY GRANTS TO TOWNS</u></b>			
Unrestricted Grant	465,000	465,000	465,000
Rails -to-Trails funds to offset grant	73,796	Request Retain FY23 funds	0
Flower Street Roundabout - Phase One	122,000	Req Encumber FY23 Funds	0
Restricted Fire Grant	218,000	223,000	223,000
	878,796	688,000	688,000
* Cnty Grant Vol. Fire Dept	228,418	239,323	239,323
(1) Supplemental Cnty Grant Vol. Fire Dept	21,582	10,677	-
(2) Ambulance Grant- Vol Fire Co ***Included in 1105 Budget	883,220	869,851	869,850
Supplemental Cnty Grant EMS Additional Supplements		13,369	152,419
	1,133,220	1,133,220	1,261,592
<b>Sub-Total County Grants &amp; Debt</b>	<b>2,012,016</b>	<b>1,821,219.75</b>	<b>1,949,591.75</b>
Tourism Marketing On-Behalf	4,500	4,500	4,500
<b><u>SHARED REVENUES</u></b>			
* Income Tax	520,000	520,000	555,360
* Liquor License Distribution	20,438	20,438	20,438
	540,438	540,438	575,798
<b><u>STATE AID PASS THRU</u></b>			
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,937	32,075	32,075
* Ambulance Grant calculated FY2024 rates based on CY2022	10,674	10,711	10,711
<b>TOTAL</b>	<b>\$ 2,599,565</b>	<b>\$ 2,408,944</b>	<b>\$ 2,572,676</b>
* Mandated by State or County Code			
(1) Fire Grant supplement approved from General Fund FY14-FY22			
(2) Ambulance Grant calculated FY2024 rates based on CY2022 runs			

**GRANTS TO TOWNS - FY2024  
Request - Snow Hill**

	<b>Snow Hill</b>	<b>Snow Hill</b>	<b>Snow Hill</b>
	<u>FY23 Approved</u>	<u>FY24 Request</u>	<u>FY24 Committee Review</u>
<b>COUNTY GRANTS TO TOWNS</b>			
Unrestricted Grant	500,000	500,000	500,000
Other Grants - in lieu	200,000	200,000	200,000
Other Grants - in lieu Bikeways Plan	50,000	50,000	50,000
Byrd Park Grant - Stormwater Plan		98,742	-
Byrd Park Grant - Replace Basketball Courts		62,753	-
Infrastrure Grant	46,807	49,959	49,959
Restricted Fire Grant	80,000	97,000	97,000
	876,807	1,058,454	896,959
* Cnty Grant Vol. Fire Dept	228,418	239,323	239,323
(1) Supplemental Cnty Grant Vol. Fire Dept	28,659	10,677	-
(2) Ambulance Grant- Vol Fire Co ***Included in 1105 Budget	718,922	731,985	731,985
Supplemental Cnty Grant EMS Additional Supplements	37,877	24,814	141,791
	1,013,876	1,006,799	1,113,099
<b>Sub-Total County Grants &amp; Debt</b>	<b>1,890,683</b>	<b>2,065,253</b>	<b>2,010,058</b>
Tourism Marketing On-Behalf	4,500	4,500	4,500
Ambulance Grant calculated FY2024 rates based on CY2022 runs			
<b>SHARED REVENUES</b>			
Income Tax	165,000	165,000	176,220
* Liquor License Distribution	4,688	4,688	4,688
	169,688	169,688	180,908
<b>STATE AID PASS THRU</b>			
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,937	32,075	32,075
* Fire Co. Aid-State Pass Thru Towns-est	2,288	2,260	2,260
<b>TOTAL</b>	<b>\$ 2,099,096</b>	<b>\$ 2,273,776</b>	<b>\$ 2,229,801</b>

\* Mandated by State or County Code

(1) Fire Grant supplement approved from General Fund FY14-FY22

(2) Ambulance Grant calculated FY2024 rates based on CY2022 runs

GRANTS TO TOWNS - FY2024

Request - Ocean City

	Ocean City FY23 Approved	Ocean City FY24 Request	Ocean City FY24 Committee Review
<b>COUNTY GRANTS TO TOWNS</b>			
Ocean City Unrestricted Grant	2,616,056	2,681,457	2,681,457
Unrestricted Grant Grant increase 2.5%	65,401		
Unrestricted Grant Grant increase 5%		130,803	-
Convention Bureau	50,000	50,000	50,000
Recreation Grant	100,000	100,000	100,000
Tourism Marketing	400,000	400,000	400,000
Other Grants - Park & Ride	80,000	80,000	80,000
Public Safety - Camera expansion project		80,000	-
OCPD Avililon Mobile camera with mast			
Program Open Space - Skate Park expansion		250,000	-
Downtown Redevelopment	125,000	125,000	125,000
Restricted Fire Grant	201,000	195,000	195,000
	3,637,457	4,092,260	3,631,457
Ocean City MOU Additional Request	-	-	-
Sub-Total	3,637,457	4,092,260	3,631,457
(1) Ambulance Grant ***Included in 1105 budget	1,794,529	1,691,259	2,045,472
(1) EMS Services to WOC	365,182	354,212	354,212
Supplemental Cnty Grant EMS Additional Supplement		103,270	287,007
* Cnty Grant Vol. Fire Dept-General Fund Bgt	228,418	239,323	239,323
(2) Supplemental Cnty Grant Vol. Fire Dept	21,582	10,677	-
Ambulance Grant calculated FY2024 rates based on CY	n/a	n/a	n/a
<b>DEBT SERVICE FOR BENEFIT OF OCEAN CITY</b>			
Beach Maintenance-DNR Fund	490,000	490,000	490,000
	2,899,711	2,888,740	3,416,014
<b>Sub-Total County Grants &amp; Debt</b>	<b>6,537,168</b>	<b>6,981,000.35</b>	<b>7,047,471.05</b>
Tourism Marketing On-Behalf	270,000	270,000	270,000
<b>SHARED REVENUES</b>			
* Income Tax	1,650,000	1,650,000	1,762,200
* Bingo License Receipts	2,000	2,000	2,000
* Liquor License Distribution	310,000	310,000	310,000
	1,962,000	1,962,000	2,074,200
<b>STATE AID PASS THRU</b>			
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,937	32,075	32,075
* Fire Co. Aid-State Pass Thru Towns-est	34,800	34,833	34,833
<b>TOTAL</b>	<b>\$ 8,835,905</b>	<b>\$ 9,279,908</b>	<b>\$ 9,458,579</b>

\* Mandated by State or County Code

(1) Ambulance Grant calculated FY2024 rates based on CY2022 runs

(2) Fire Grant supplement approved from General Fund FY14-FY22

**GRANTS TO TOWNS - FY2024  
Request - Ocean Pines Association**

	<b>Ocean Pines</b>	<b>Ocean Pines</b>	<b>Ocean Pines</b>
	<u>FY23 Approved</u>	<u>FY24 Request</u>	<u>FY24 Committee Review</u>
<b><u>COUNTY GRANTS TO TOWNS</u></b>			
County Street Grants By Agreement	134,291	161,425	161,425
Infrastructure - Roads & Bridge Repairs		150,000	
Recreation Grant	10,000	-	-
Tourism			
Police Aid	550,000	550,000	550,000
Restricted Fire Grant	66,000	61,000	61,000
	760,291	922,425	772,425
* Cnty Grant Vol. Fire Dept	228,418	239,323	239,323
(1) Supplemental Cnty Grant Vol. Fire Dept	21,582	10,677	-
(2) Ambulance Grant- Vol Fire Co ***Included in 1105 Budget	634,940	670,205	670,205
Additional Supplement	4,050		110,238
	888,990	920,205	909,528
<b>Sub-Total County Grants &amp; Debt</b>	<b>1,649,281</b>	<b>1,842,629</b>	<b>1,681,952</b>
<b><u>STATE AID PASS THRU</u></b>			
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,937	32,075	32,075
<b>TOTAL</b>	<b>\$ 1,681,218</b>	<b>\$ 1,874,704</b>	<b>\$ 1,714,027</b>

\* Mandated by State or County Code

- (1) Fire Grant supplement approved from General Fund FY14-FY22
- (2) Ambulance Grant calculated FY2024 rates based on CY2022 runs

Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1950 Benefits &amp; Insurance</b>								
MAINT & SVCS - Maintenance & Services	\$5,000.00	\$0.00	\$0.00	0%	\$5,000.00	\$5,000.00	\$1,000.00	\$1,572.00
OTHR CHGS - Other Charges	\$27,734,200.00	(\$265,000.00)	\$3,771,583.00	16%	\$27,999,200.00	\$23,962,617.00	\$20,799,859.92	\$19,181,987.17
Department Total: Benefits & Insurance	\$27,739,200.00	(\$265,000.00)	\$3,771,583.00	16%	\$28,004,200.00	\$23,967,617.00	\$20,800,859.92	\$19,183,559.17

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1950 - Benefits &amp; Insurance</b>									
6510.070	Legal Services Judgements & Lawsuits	5,000	0	5,000	0	5,000	1,000		
7170.010	Benefits & Insurance Allowance for COLA	1,695,000	(765,000)	2,460,000	2,460,000	0	0		Reduced COLA to 2%
7170.020	Benefits & Insurance Contingency	20,000	0	20,000	0	20,000	0		
7170.025	Benefits & Insurance Deferred Comp Match	300,000	0	300,000	300,000	0	0		
7170.030	Benefits & Insurance Hospitalization Insurance	5,925,805	0	5,925,805	489,287	5,436,518	5,371,006	Health Insurance Increase	
7170.040	Benefits & Insurance Other Post-Employment Benefits	10,000,000	500,000	9,500,000	0	9,500,000	8,231,879		Additional OPEB designated for BOE
7170.050	Benefits & Insurance Retirement	4,946,515	0	4,946,515	684,890	4,261,625	3,330,749	Insurance Retirement increase	
7170.060	Benefits & Insurance Social Security Taxes	2,830,500	0	2,830,500	54,671	2,775,829	2,198,609	Based on salary increases	
7170.070	Benefits & Insurance Unemployment Insurance	20,000	0	20,000	0	20,000	62,190		
7170.080	Benefits & Insurance Vested Benefits	0	0	0	0	0	(6,700)		
7170.090	Benefits & Insurance Workmans Compensation Ins	923,192	0	923,192	(30,292)	953,484	834,823	Based on March 2023 Estimated premium	
7170.100	Benefits & Insurance Property & Liability Insurance	770,000	0	770,000	70,000	700,000	514,991	Based on 10% increase last year.	
7170.120	Benefits & Insurance Long Term Disability	72,000	0	72,000	8,027	63,973	56,150	Based on FY23 projections	
7170.130	Benefits & Insurance Life Insurance	71,372	0	71,372	0	71,372	65,509		
7170.140	Benefits & Insurance FSA & PSA Admin and EAP Program	90,896	0	90,896	0	90,896	89,619		
7170.150	Benefits & Insurance Retirement Administration Fee	68,920	0	68,920	0	68,920	51,035		
<b>Department Total: 1950 - Benefits &amp; Insurance</b>		<b>27,739,200</b>	<b>(265,000)</b>	<b>28,004,200</b>	<b>4,036,583</b>	<b>23,967,617</b>	<b>20,800,860</b>		



Worcester County								
FY2024 Budget Request								
	2024 Committee Review	Committee Adjustments	Overall FY24 Variance \$	Overall FY24 Variance %	2024 Department Requested	2023 Amended Budget	2022 Actual Amount	2021 Actual Amount
<b>Department: 1975 Debt Service</b>								
OTHR CHGS - Other Charges	\$13,199,262.00	\$0.00	(\$449,081.00)	-3%	\$13,199,262.00	\$13,648,343.00	\$13,691,172.96	\$13,938,909.03
Department Total: Debt Service	\$13,199,262.00	\$0.00	(\$449,081.00)	-3%	\$13,199,262.00	\$13,648,343.00	\$13,691,172.96	\$13,938,909.03

Worcester County		Expense Budget Worksheet Report							
Account Number	Account Description	2024 Committee Review	Committee Adjustment	2024 Department Requested	\$ Variance FY24 Request vs FY23	2023 Amended Budget	2022 Actual Amount	Department Requested Comments	Committee Review Comments
<b>Department: 1975 - Debt Service</b>									
7700.050	Debt Service 2003 MDE Water Quality Bond	0	0	0	0	0	29,471		
7700.090	Debt Service 2013 Capital Improvement Bonds	400,210	0	400,210	3,350	396,860	394,710		
7700.100	Debt Service 2014 Capital Improvement Bonds	3,720,577	0	3,720,577	(22,354)	3,742,931	3,771,077		
7700.110	Debt Service 2015 Capital Improvement Bond	3,921,075	0	3,921,075	(2,489,652)	6,410,727	6,402,424		
7700.120	Debt Service 2019 Capital Improvement Bond	3,094,117	0	3,094,117	(3,708)	3,097,825	3,093,492		
7700.130	Debt Service 2022 Capital Improvement Bond	2,063,283	0	2,063,283	2,063,283	0	0		
<b>Department Total: 1975 - Debt Service</b>		13,199,262	0	13,199,262	(449,081)	13,648,343	13,691,173		

FY2024 Capital by Department											5/1/2023
Page #	Dept.	Acct. Number			Replace/ New	\$ Request	\$ Funded as of 5/1/23	Comments	Model Yr to Replace	Estimated Miles 6/30/23	Request Description
(FY2024 Expense Worksheet)											
<b>Capital Request -Public Safety fund with Casino/Video Lottery Terminal Grants Revenue</b>											
<b>One-Time Capital Request FY2023</b>											
<b>Sheriff's Office</b>											
1		1101.030.9010.010	vehicle	Patrol Tahoe PPV SUV 4WD	R	\$ 51,000	\$ 51,000	Casino/VLT	2009	228,650	estimated annual repair \$5,000
2		1101.030.9010.010	vehicle	Patrol Tahoe PPV SUV 2WD	R	\$ 46,000	\$ 46,000	Casino/VLT	2013	256,910	estimated annual repair \$5,000
3		1101.030.9010.010	vehicle	Patrol Tahoe PPV SUV 2WD	R	\$ 46,000	\$ 46,000	Casino/VLT	2013	251,898	estimated annual repair \$5,000
4		1101.030.9010.010	vehicle	Patrol Tahoe PPV SUV 2WD	R	\$ 46,000	\$ 46,000	Casino/VLT	2013	246,787	estimated annual repair \$5,000
5		1101.030.9010.010	vehicle	Patrol Tahoe PPV SUV 2WD	R	\$ 46,000	\$ 46,000	Casino/VLT	2013	232,366	estimated annual repair \$5,000
6		1101.030.9010.010	vehicle	Patrol Tahoe PPV SUV 2WD	R	\$ 46,000	\$ 46,000	Casino/VLT	2012	248,880	estimated annual repair \$5,000
7		1101.030.9010.010	vehicle	Patrol K9 Tahoe PPV SUV 2WD	R	\$ 46,000	\$ 46,000	Casino/VLT	2012	262,850	estimated annual repair \$5,000
8		1101.030.9010.010	vehicle	Transport Suburban 4WD	R	\$ 59,000	\$ 59,000	Casino/VLT	2017	206,416	estimated annual repair \$4,000
9		1101.030.9010.010	vehicle	Armored Rescue Vehicle	N	\$ 324,000	\$ 324,000	Casino/VLT			Armored Rescue Vehicle
10		1101.030.9010.020	vehicle	vehicle equipment for replacement vehicles	R	\$ 155,184	\$ 155,184	Casino/VLT			vehicle equipment for 10 replacement vehicles
<b>Jail</b>											
11		1103.9010.060	equip	Camera Equipment Upgrades	R	\$ 300,000	\$ 300,000	Casino/VLT			
12		1103.9010.060	equip	Metal Detector & Conveyor belt screening equipment	N	\$ 25,000	\$ 25,000	Casino/VLT			
<b>Total Casino/Video Lottery Terminals Revenue</b>						<b>\$ 1,190,184</b>	<b>\$ 1,190,184</b>				

FY2024 Capital by Department											5/1/2023
Page #	Dept.	Acct. Number			Replace/ New	\$ Request	\$ Funded as of 5/1/23	Comments	Model Yr to Replace	Estimated Miles 6/30/23	Request Description
(FY2024 Expense Worksheet)											
<b>Capital Request -FY2024</b>											
<b>One-Time Capital Request FY2024</b>											
<b>State's Attorney</b>											
	13	1004.9010.010	vehicle	SUV Tahoe	R	\$ 43,000	\$ 43,000	General Fund	2012	206,829	estimated annual repair \$1,500
<b>Other General Govt - IT</b>											
	14	1090.020.9010.040	equip	Security Cameras	R	\$ 150,000	\$ 150,000	General Fund			Replacement of aging security camera equipment. This includes hardware and software.
<b>Sheriff's Office</b>											
	15	1101.040.9010.010	equip	Incenerator Animal Control	R	\$ 48,800	\$ 48,800	General Fund			
<b>Maintenance</b>											
	16	1201.9010.010	equip	Enclosed Landscape Trailer	R	\$ 9,750	\$ 9,750	General Fund	1993		Replace 7x14 rusted trailer at end of useful life. Estimated repairs \$1,000
	17	1201.9010.010	equip	Enclosed Landscape Trailer	R	\$ 9,750	\$ 9,750	General Fund	2003		Replace 7x14 rusted trailer at end of useful life. Estimated repairs \$1,000
	18	1201.9010.050	equip	Snow plow, 8 ft power angle with	N	\$ 15,000	\$ 15,000	General Fund			Snow Plow for FY23 budgeted truck, pricing was over budget & the plow was eliminated. Needed for clearing parking lots efficiently & timely to maintain operation
	19	1201.9010.050	equip	Toro zero turn mower	R	\$ 16,950	\$ 16,950	General Fund			End of useful life. Potential trade in available to offset cost
	20	1201.9010.050	equip	Scissor Lift, 32 foot	N	\$ 28,000	\$ 28,000	General Fund			New 32 ft scissor style lift that will fit through normal doorways to assist in working at heights
<b>Roads</b>											
	21	1202.9010.010	vehicle	1997 Ford F800 Dump Truck	R	\$ 120,000	\$ 120,000	General Fund	1997	216,000	estimated annual repair \$2,500-\$3,500. Vehicle age makes repairs costly.
	22	1202.9010.010	vehicle	2007 International Dump Truck	R	\$ 250,000	\$ 250,000	General Fund	2007	214,000	Estimated annual repair \$8,500
	23	1202.9010.010	vehicle	Ford F150 2WD Pick-Up	R	\$ 60,000	\$ 60,000	General Fund	2001	210,000	Estimated annual repair cost \$2,124.
	24	1202.9010.070	equip	AC 545B Loader	R	\$ 60,000	\$ 60,000	General Fund	1973	Meter Broken	Estimated annual repair \$3,024. Would like to pursue a 5 year lease est at \$5000/month= \$60,000 yearly.
	25	1202.9010.070	equip	Skid Steer	R	\$ 22,644	\$ 22,644	General Fund			Skid Steer with bucket. 2nd year of a 5 year leased approved in FY23
<b>Recycling</b>											
	26	1206.9010.060	equip	20 Yard Bin	R	\$ 18,000	\$ 18,000	General Fund			Aged/Rusted
<b>Mosquito Control</b>											
	27	1302.9010.010	vehicle	4x2 Pickup Truck w/Extended Cab	R	\$ 32,250	\$ 32,250	General Fund	2006		Replacement of 2006 Truck used for Mosquito Control Larvicide applications, surveillance and monitoring
<b>Recreation Department</b>											
	28	1601.9010.060	equip	Floor Scrubber	R	\$ 15,500	\$ 15,500	General Fund			S28 scrubber can be used daily for scrubbing of large facilities.
	29	1601.9010.060	equip	Stair Master	R	\$ 10,000	\$ 10,000	General Fund			Stationary fitness machine
	30	1601.9010.060	equip	Soccer Goals	N	\$ 12,000	\$ 12,000	General Fund			New aluminum soccer goals

FY2024 Capital by Department											5/1/2023
Page #	Dept.	Acct. Number			Replace/ New	\$ Request	\$ Funded as of 5/1/23	Comments	Model Yr to Replace	Estimated Miles 6/30/23	Request Description
(FY2024 Expense Worksheet)											
<b>Parks Department</b>											
	31	1602.9010.010	vehicle	Compact Pickup Truck	R	\$ 42,000	\$ 42,000	General Fund	2006	120,000	Replacement of 2005 Chevy Colorado
	32	1602.9010.070	equip	60" Zero Turn Diesel Mower	R	\$ 16,000	\$ 16,000	General Fund			Existing mower has 3,000 hours, rusted deck, numerous repairs each year
	33	1602.9010.070	equip	Laser Grade Infield Machine	R	\$ 43,000	\$ 43,000	General Fund			Existing field machines have 3,000 plus hours and is unreliable
<b>Economic Development</b>											
	33	1801.9010.170	software	CRM Software System	N	\$ 30,000	\$ 30,000	General Fund			CRM Software System used to compile & organize businesses information. Will be used for grants, tax incentives & educational workshops.
<b>Total FY2023 General Fund</b>						<b>\$ 1,052,644</b>	<b>\$ 1,052,644</b>				
<b>TOTAL Requested Capital</b>						<b>\$ 2,242,828</b>	<b>\$ 2,242,828</b>				

FY24 Budget Vehicle Rating Summary

Department	Vin	Year	Make	Model	Rating
SHERIFF	1GNSK2E00ER189671	2014	CHEVROLET	TAHOE 4WD	10
SHERIFF	1GNFK03069R165857	2009	CHEVROLET	TAHOE 4WD	5
SHERIFF	1GNLC2E05DR314017	2013	CHEVROLET	TAHOE 2WD	6
SHERIFF	1GNLC2E02DR217812	2013	CHEVROLET	TAHOE 2WD	6
SHERIFF	1GNLC2E06DR313975	2013	CHEVROLET	TAHOE 2WD	6
SHERIFF	1GNLC2E09DR313890	2013	CHEVROLET	TAHOE 2WD	10
SHERIFF	1GNLC2E03CR169140	2012	CHEVROLET	TAHOE 2WD	7
SHERIFF	1GNL C2EC8FR606421	2015	CHEVROLET	TAHOE 4WD	9
SHERIFF	1GNLC2EC5FR607963	2015	CHEVROLET	TAHOE 4WD	10
SHERIFF	1GNLC2E05CR169138	2012	CHEVROLET	TAHOE 2WD	6
SHERIFF	1GNLC2EC7FR604935	2015	CHEVROLET	TAHOE 2WD	11
SHERIFF	1GNLCDEC5GR316473	2016	CHEVROLET	TAHOE 2WD	12
SHERIFF	1FTRF12W68KC27500	2008	FORD	F150 4WD	11
SHERIFF	1FMJU1GT7HEA49043	2017	FORD	EXPEDITION 4WD	12
SHERIFF	1FMJU1GT2GEF29697	2013	FORD	EXPEDITION 4WD	9
EMERGENCY SERVICES	1GCEC14V55Z255142	2005	CHEVROLET	SILVERADO 2WD	7
STATES ATTORNEY	1GNSK2O4CR188598	2012	CHEVROLET	TAHOE	10
PARKS	1GCCS146258230448	2005	CHEVROLET	COLORADO	6
MOSQUITO CONTROL	1GCEC14X362111849	2006	CHEVROLET	SILVERADO 2WD	9
DPW ROADS	1FTZF17231NA38426	2001	FORD	F150 2WD	8

**VEHICLE RATING INSPECTION**

**ITEM 5**

Rating	Miles	Age	Est. Repairs	Body	Inspection Date
5	Under 75,000	5 years or newer	\$200 or less	Excellent	2/15/2023
4	75,001 - 100,000	6-9 years	\$500 or less	Minor Scratches	<b>Department</b> SHERIFF
3	100,001-125,000	10-12 years	\$1000 or less	Small Dents / Scratches	<b>Mileage</b> 211,543
2	125,001 - 150,000	13-15 years	\$1500 or less	Larger Dents / Peeling paint	
1	150,001 or over	16+, Replace	\$2000 or less more	Major body damage / Peeling paint / Rust	

Vehicle Information: \_\_\_\_\_ Serial: 1GNFK03069R165857  
 Year: 2009  
 Make: CHEVROLET KBB Value: \$3,613.00  
 Model: TAHOE 4X4 Overall Rating: 5 out of 20

Repairs Needed: DASH COVER IS CRACKED THROUGHOUT THE DASH. BODY AND ROCKER PANELS ARE RUSTING. PAINT PEELING.

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**VEHICLE RATING INSPECTION**

**ITEM 5**

<b>Rating</b>	<b>Miles</b>	<b>Age</b>	<b>Est. Repairs</b>	<b>Body</b>	<b>Inspection Date</b>
5	Under 75,000	5 years or newer	\$200 or less	Excellent	2/9/2023
4	75,001 - 100,000	6-9 years	\$500 or less	Minor Scratches	<b>Department</b> SHERIFF
3	100,001-125,000	10-12 years	\$1000 or less	Small Dents / Scratches	<b>Mileage</b> 239,734
2	125,001 - 150,000	13-15 years	\$1500 or less	Larger Dents / Peeling paint	
1	150,001 or over	16+, Replace	\$2000 or less more	Major body damage / Peeling paint / Rust	

Vehicle Information:

Serial: 1GNLC2E05DR314017

Year: 2013

Make: CHEVROLET

KBB Value: \$3,588.00

Model: TAHOE 2WD

Overall Rating: 6 out of 20

Repairs Needed: DRIVERS SEAT IS RIPPED/TORN. VEHICLE HAS RUSTED BODY PANELS. OIL PRESSURE IS LOW. ENGINE LEAKS OIL.

**ITEM 5-6**





**VEHICLE RATING INSPECTION**

**ITEM 5**

<b>Rating</b>	<b>Miles</b>	<b>Age</b>	<b>Est. Repairs</b>	<b>Body</b>	<b>Inspection Date</b>
5	Under 75,000	5 years or newer	\$200 or less	Excellent	2/14/2023
4	75,001 - 100,000	6-9 years	\$500 or less	Minor Scratches	<b>Department</b> SHERIFF
3	100,001-125,000	10-12 years	\$1000 or less	Small Dents / Scratches	<b>Mileage</b> 225,020
2	125,001 - 150,000	13-15 years	\$1500 or less	Larger Dents / Peeling paint	
1	150,001 or over	16+, Replace	\$2000 or less more	Major body damage / Peeling paint / Rust	

Vehicle Information:	Serial:	1GNLC2E06DR313975
Year: 2013		
Make: CHEVROLET	KBB Value:	\$4,500.00
Model: TAHOE 2WD	Overall Rating:	6 out of 20

Repairs Needed: PAINT IS WORN, HAS SOME RUST SHOWING. VEHICLE HAS MINOR OIL LEAKS.

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**VEHICLE RATING INSPECTION**

Rating	Miles	Age	Est. Repairs	Body	Inspection Date
5	Under 75,000	5 years or newer	\$200 or less	Excellent	1/12/2023
4	75,001 - 100,000	6-9 years	\$500 or less	Minor Scratches	<b>Department</b> STATE'S ATTORNEY
3	100,001-125,000	10-12 years	\$1000 or less	Small Dents / Scratches	<b>Mileage</b> 196,335
2	125,001 - 150,000	13-15 years	\$1500 or less	Larger Dents / Peeling paint	
1	150,001 or over	16+, Replace	\$2000 or less more	Major body damage / Peeling paint / Rust	

Vehicle Information: \_\_\_\_\_ Serial: 1GNSK2E04CR188598  
 Year: 2012  
 Make: CHEVROLET KBB Value: \$5,500.00  
 Model: TAHOE Overall Rating: 10 out of 20

Repairs Needed: NEEDS TWO TIRES, AND ENGINE CONSUMES OIL.

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**VEHICLE RATING INSPECTION**

**ITEM 5**

Rating	Miles	Age	Est. Repairs	Body	Inspection Date
5	Under 75,000	5 years or newer	\$200 or less	Excellent	2/8/2023
4	75,001 - 100,000	6-9 years	\$500 or less	Minor Scratches	<b>Department</b> ROADS
3	100,001-125,000	10-12 years	<b>\$1000 or less</b>	<b>Small Dents / Scratches</b>	<b>Mileage</b> 209,726
2	125,001 - 150,000	13-15 years	\$1500 or less	Larger Dents / Peeling paint	
1	<b>150,001 or over</b>	<b>16+, Replace</b>	\$2000 or less more	Major body damage / Peeling paint / Rust	

Vehicle Information:	Serial:	1FTZF17231NA3846
Year: 2001	KBB Value:	\$1,000.00
Make: FORD	Overall Rating:	8 out of 20
Model: F-150 2WD		

Repairs Needed: REAR BODY HAS RUST SPOTS, TRANSMISSION SLIPS IN REVERSE AND OIL PAN LEAKING, TRANSFER CASE OUTPUT SEAL AND MOUNTING SEAL LEAKING, FRONT TIE ROD ENDS ARE WORN, NEEDS NEW INNER AND OUTER, NEEDS FRONT BRAKE PADS, ROTORS, REAR BRAKE SHOES, BRAKE RUBBER LINES, WIPER BLADES AND SEAT TORN.









## Worcester County

Government Center

Department of Human Resources

One West Market Street, Room 1301

Snow Hill, Maryland 21863-1213

410-632-0090

Fax: 410-632-5614

STACEY E. NORTON  
Human Resources Director

PAT WALLS  
Deputy Director

**To:** Weston Young, Chief Administrative Officer  
**From:** Stacey Norton, HR Director  
**Date:** April 24, 2023  
**Subject:** Request for General Fund New Position and Additional Hours for FY 2024

The requests for a new position and additional hours in Recreation and Parks in the **General Fund Fiscal Year 2024 budget** are listed below:

Recreation and Parks \$102,215:

- 1) New Recreation Program Manager II position that will oversee youth leagues, youth clinics, after school opportunities, and summer camps. This position is necessary due to increased programming, explanation of current programs, and event/tournament growth.
- 2) Request for 1268 additional hours for part time Program Monitors for increased capacity in existing programs and new programs or events.
- 3) Request for an additional 18 hours for Swim Instructors.
- 4) Request for 450 additional hours for part time Parks Worker I's. These hours will be split between 5 employees to help support full time staff with special events and grass cutting during the peak season. This is being funded by tournament revenue and decreasing the overtime budget by \$1,000.

The Library is requesting to move a position from part time to full time for a cost of \$25,106 to provide coverage.

Tourism is requesting to add 702 additional hours to a part time Welcome Center Greeter to provide coverage at the new office off hours for special events for a cost of \$16,946.

These requests will cost the following:

- 1) \$105,543 in salaries
  - 2) \$ 38,724 in benefits
- \$144,267 total**

I look forward to discussing this with you at the budget work session on May 9, 2023. Thank you for your consideration.

Attachments

*Citizens and Government Working Together*

FY2024 GENERAL FUND NEW POSITION OR ADDITIONAL HOURS REQUESTS

GENERAL FUND: DEPARTMENT ORDER

POSITION	DEPARTMENT	DEPT #	JOB TITLE	G/S	SALARY	BENEFITS	TOTAL	COMMENTS
	<b>RECREATION &amp; PARKS</b>	1601	RECREATION PROGRAM MANAGER II	18/02	48,173	22,347	70,520	
			ADDITIONAL HOURS FOR PROGRAM MONITORS		20,926	2,229	23,155	1269 ADDITIONAL HOURS
			ADDITIONAL HOURS FOR SWIM INSTRUCTORS		297	32	329	18 ADDITIONAL HOURS
		1602	ADDITIONAL HOURS FOR PARKS WORKER I	8/8	7,421	790	8,211	450 ADDITIONAL HOURS
	<b>TOTAL RECREATION</b>				<b>76,817</b>	<b>25,398</b>	<b>102,215</b>	
	<b>LIBRARY</b>		ADDITIONAL HOURS FOR LIBRARY SERVICES ASSISTANT I	8/8	17,150	7,956	25,106	1040 ADDITIONAL HOURS
	<b>TOTAL LIBRARY</b>				<b>17,150</b>	<b>7,956</b>	<b>25,106</b>	
	<b>TOURISM</b>		ADDITIONAL HOURS FOR WELCOME CENTER GREEETER		11,576	5,370	16,946	702 ADDITIONAL HOURS
	<b>TOTAL TOURISM</b>				<b>11,576</b>	<b>5,370</b>	<b>16,946</b>	
<b>General Fund Total</b>					<b>105,543</b>	<b>38,724</b>	<b>144,267</b>	

Notes: Full time benefits - include SS, health, Maryland State Retirement, workers comp, retirement, LTD, Life

Note: Sheriff's Office has a request to move a part time position to full time but that is on a different memo



## Worcester County

Government Center

Department of Human Resources

One West Market Street, Room 1301

Snow Hill, Maryland 21863-1213

410-632-0090

Fax: 410-632-5614

STACEY E. NORTON  
Human Resources Director

PAT WALLS  
Deputy Director

**To:** Weston Young, Chief Administrative Officer  
**From:** Stacey Norton, Human Resources Director  
**Date:** April 25, 2023  
**Subject:** FY 24 Requested Budget Promotions for General Fund Employees

The County's past practice of approving reclassification of employees who obtain certifications and/or license the County needs to operate, passing probationary periods, or are tied to a designated time in position etc. has resulted in pay changes for 55 employees costing \$140,871 in FY 24. These dollars are already included in the Department salary budgets requests.

Please note that the effective date of the pay change is dependent on obtaining the required certification and/or license, passing probationary periods, or are tied to a designated time in position etc.

The recommendations are based on information obtained from the department heads, service record, job description, and/or personnel guidelines.

These requests are critical in our efforts to retain our current staff. This year we have seen an increase in vacant positions, drastically longer time to fill times due to the labor shortage, and more declinations than in prior years.

These pay reclassification requests are warranted and needed.

I look forward to discussing this with you during the May 9, 2023 work session.

Thank you for your consideration.

FY 24 GENERAL FUND PROMOTION REQUESTS - OPEN SESSION

#	DEPT	DEPT NAME	CURRENT JOB TITLE	GRADE	NEW JOB TITLE	GRADE
1	1001	COUNTY ADMIN	OFFICE ASSISTANT IV	12	OFFICE ASSISTANT V	13
1	1009	DRP	DRP SPECIALIST I	14	DRP SPECIALIST II	16
1	1009	DRP	BHZ INSPEC / PLAN REV I	15	BHZ INSPEC / PLAN REV I	17
1	1010	ENV PROGRAMS	ENV HEALTH SPECIALIST II	18	ENV HEALTH SPECIALIST III	19
2	1010	ENV PROGRAMS	NATURAL RESOURCES PLANNER II	18	NATURAL RESOURCES PLANNER III	19
1	1010	ENV PROGRAMS	LICENSE PERMIT CLERK I	11	LICENSE PERMIT CLERK II	12
9	1101	SHERIFF'S OFFICE	DEPUTY SHERIFF	19	DEPUTY SHERIFF 1ST CLASS	20
1	1102	EMER. SERVICES	EMERGENCY COMM SPECIALIST I	13S	EMERGENCY COMM SPECIALIST II	14S
3	1102	EMER. SERVICES	EMERGENCY COMM TRAINEE	12S	EMERGENCY COMM SPECIALIST I	13S
4	1103	JAIL	PRIVATE FIRST CLASS	19S	CORPORAL	20S
3	1103	JAIL	CERTIFIED CORRECTIONAL OFFICER	19S	PRIVATE FIRST CLASS	19S/5
10	1103	JAIL	CORRECTIONAL OFFICER TRAINEE	18S	CERTIFIED CORRECTIONAL OFFICER	19S
2	1103	JAIL	OFFICE ASSISTANT III	11	OFFICE ASSISTANT III	12
1	1201	MAINTENANCE	BUILDING MAINT MECHANIC II	17/13	BUILDING MAINT MECHANIC III	21/9
1	1201	MAINTENANCE	CARPENTER I	11/14	CARPENTER II	14/12
1	1201	MAINTENANCE	GROUNDS UTILITY MECHANIC	11/6	GROUNDS UTILITY MECHANIC	11/8
2	1201	MAINTENANCE	GROUNDS WORKER II	10/4	GROUNDS WORKER III	11/4
1	1201	MAINTENANCE	GROUNDS WORKER II	10/6	GROUNDS WORKER III	11/6
3	1212	ROADS	ROADS WORKER II	10	ROADS WORKER III	11
1	1601	RECREATION	RECREATION PROGRAM MANAGER III	19	RECREATION PROGRAM MANAGER IV	20
5	1603	LIBRARY	LIBRARY SERVICES ASSISTANT I	8	LIBRARY SERVICES ASSISTANT II	10
1	1603	LIBRARY	TECHNICAL SERVICES ASSISTANT I	8	TECHNICAL SERVICES ASSISTANT II	10
55						



# Worcester County

Government Center

Department of Human Resources

One West Market Street, Room 1301

Snow Hill, Maryland 21863-1213

410-632-0090

Fax: 410-632-5614

STACEY E. NORTON  
Human Resources Director

PAT WALLS  
Deputy Director

**To:** Weston Young, Chief Administrative Officer

**From:** Stacey Norton, Human Resource Director

**Date:** April 24, 2023

**Subject:** Sheriff's Office Requests for: Additional Grade Changes, Step Changes, and a Request to Change a Position from Part Time to Full Time

Below is a summary of the Sheriff's personnel requests:

- 1) **Grant 1 additional grade increase for the following 92 positions for a cost of \$321,395:**
  - a. 45 Deputy Sheriff positions
  - b. 25 Deputy First Class positions
  - c. 10 Corporal position
  - d. 8 Sergeant positions
  - e. 4 Lieutenant positions
- 2) **Grant 1 additional step increase for the following non-sworn positions for a cost of \$3,945:**
  - a. Quartermaster
  - b. Security Monitor
  - c. Property Manager
  - d. Digital Forensic Technician
- 3) **Grant 3 additional step increases for the following non-sworn positions for a cost of \$11,092:**
  - a. 7 Part Time Crossing Guards (\$18.85 to \$20.05)
- 4) **Increase the grade levels for the following non-sworn positions by 2 grades and for the Animal Control Kennel Attendant to go from part time to full time for a cost of \$28,983:**

JOB TITLE	CURRENT GRADE	REQUESTED GRADE
CHIEF ANIMAL CONTROL OFFICER	16	18
ASSISTANT CHIEF ANIMAL CONTROL OFFICER	14	16
ANIMAL CONTROL OFFICER	12	14
ANIMAL CONTROL KENNEL ATTENDANT	12	14

These requests are to assist in recruiting and retention of trained staff as our salaries are not competitive. The salary cost for the above 4 requests is **\$365,415**.

Thank you for the consideration. I look forward to discussing this during the open session budget work session on May 9, 2023.



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STACEY E. NORTON  
 Human Resources Director

PAT WALLS  
 Deputy Director

**To:** Weston Young, Chief Administrative Officer  
**From:** Stacey Norton, Human Resource Director  
**Date:** April 24, 2023  
**Subject:** Request to Change Fire Marshal’s Office Job Titles and Salary Grades

We are requesting to:

- 1) Change job titles for 3 positions in the Fire Marshall’s Office to align with similar positions in the Sheriff’s Office.
- 2) Increase the pay grade one grade for 3 positions.

This request is being made to bring parity with similar positions in the Sheriff’s Office, retain our trained staff, and be more competitive in the local labor market. Deputy Fire Marshal Investigators are certified Law Enforcement Officers. They complete the same academy and wear body camera similar to Deputy Sheriffs. This request will impact 4 Deputy Fire Marshal Investigator II’s and will cost \$11,772. These requests are included in the FY 24 Fire Marshal’s Personnel Budget request.

Below is a summary of our request:

Current Job Title	Requested Job Title	Current Pay Grade	Current Salary	New Pay Grade	New Salary
Deputy Fire Marshal Inspector	No Change	17	44,782	18	47,050
Deputy Fire Marshal Investigator I	Deputy Fire Marshal Certified	18	47,050	19	49,358
Deputy Fire Marshal Investigator II	Deputy Fire Marshal First Class	19	49,358	20	51,875
Deputy Fire Marshal Investigator III	Deputy Fire Marshal Corporal	21	54,454	22	57,158

Thank you for the consideration. I look forward to discussing this during the open session budget work session on May 9, 2023.





## INTEROFFICE MEMORANDUM

**DATE:** January 24, 2023  
**FROM:** Matthew Owens  
**TO:** Weston Young  
**RE:** Salary Adjustment Proposal

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Weston:

Attached with this memo is a copy of the proposed Fire Marshal's Office Salary Adjustment. In an effort to bring the Fire Marshal's Office staff into comparative salary positioning with other county departments we are proposing the following adjustments which are outlined in the Salary Adjustment Proposal.

The proposal increases the Investigator I, Investigator II, and Investigator III positions one grade level. Currently our office has four (4) Deputy Fire Marshal Investigator II's, all law enforcement certified, which are at a Grade 19. In an effort to bring our staff into comparative salary positioning with other county departments, I'm requesting the 4 Deputy Investigator II's be increased to a Grade 20. The total cost for the salary adjustments are included on the Salary Adjustment Proposal but the total cost is \$11,772.00.

For simplicity (attempting to make things more consistent throughout the county), I'm also requesting our current Deputy positions be renamed as follows;

Deputy Fire Marshal-Inspector to stay as the same;  
Deputy Fire Marshal-Investigator I changes to Deputy Fire Marshal Certified;  
Deputy Fire Marshal-Investigator II changes to Deputy Fire Marshal First Class;  
Deputy Fire Marshal-Investigator III changes to Deputy Fire Marshal Corporal.

I have met with Stacey Norton regarding these proposed adjustments. Please let me know if you have any questions.

Thanks in advance,

Matt



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STACEY E. NORTON  
 Human Resources Director

PAT WALLS  
 Deputy Director

**To:** Weston Young, Chief Administrative Officer  
**From:** Stacey Norton, Human Resource Director  
**Date:** April 24, 2023  
**Subject:** Request to Change Emergency Services Salary Grades and Shift Differential

We are requesting to:

- 1) Increase Emergency Communication Specialists III and Specialists II positions three grades
- 2) Increase Emergency Communication Specialist I and Trainee positions two grades
- 3) Change eligibility for shift differential so that only employees that work night shift (6:30pm-6:30am) are eligible for shift differential

This request is being made to retain our trained staff and to be more competitive in the local labor market to recruit to fill our vacant positions. It has been very challenging to recruit, train, and retain these positions. These requests will impact 27 employees and will cost \$75,279. These requests are self-funded and are included in the FY 24 Emergency Services' Personnel Budget request.

Below is a summary of our request:

Current Job Title	Current Pay Grade	Current Salary at Step 1	New Pay Grade at Step 1	New Salary
EMERGENCY COMMUNICATIONS SUPERVISOR	16	42,661	19	49,358
EMERGENCY COMMUNICATIONS SPECIALIST II	14	38,646	17	44,782
EMERGENCY COMMUNICATIONS SPECIALIST I	13	36,878	15	40,643
EMERGENCY COMMUNICATIONS TRAINEE	12	35,110	14	38,646

Thank you for the consideration.

I look forward to discussing this during the open session budget work session on May 9, 2023.



EMERGENCY SERVICES

**Worcester County**

GOVERNMENT CENTER

ONE WEST MARKET STREET, ROOM 1002

SNOW HILL, MARYLAND 21863-1193

TEL:410.632.1311 FAX: 410.632.4686

To: Weston Young, Chief Administrative Officer

From: Billy Birch, Director of Emergency Services

Re: 2024 Budget Request

Date: March 3, 2023

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The Department of Emergency Services is currently facing a severe recruitment and retention problem. As Commissioners are well aware this issue is presently affecting all other Local, State and Federal agencies/departments. We continue to work with Mission Critical Partners on the staffing, recruitment, and retention study. Unfortunately, the final report is not completed nor is it available at this time.

My number one need this year is to address our recruitment and retention. I am asking for your support to increase wages for all dispatching staff. I have listed the proposed considerations below.

We do have other important needs like replacing an aging 24-foot trailer and fleet vehicle. However, without immediate action to address our number one problem we will lose and fail to attract the specialized professionals we need to complete our mission.

I am asking for the following considerations:

1. Allow all dispatcher staff to retain their current salary rate based on the present shift differential rate.
2. Increase all Supervisors and Emergency Communications Specialist II's two grades in addition to a true night shift differential.
3. Increase all Emergency Communications Specialist I's and Emergency Communication Trainees one grade in addition to a true night shift differential.

Thank you for all of your consideration of this FY 2024 budget.

DES staff is available to answer any questions at this time.



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STACEY E. NORTON  
 Human Resources Director

PAT WALLS  
 Deputy Director

**To:** Weston Young, Chief Administrative Officer  
**From:** Stacey Norton, Human Resource Director  
**Date:** April 24, 2023  
**Subject:** Request for a Senior Corporal Position at the Jail

Last year, we received approval to adjust 4 positions at the jail in efforts to increase our starting salary to be more competitive in the labor market. We currently have 8 vacant positions.

This year we are requesting to create a Senior Corporal Position in efforts to correct the compression issues from last year's changes. It is critical to retain our experienced Corporals that are vital to the operation of the jail. **We are requesting to move 26 Corporals that are a Grade 20/Step 6 or higher to a Senior Corporal position that will be 2 steps higher from their current salary.** This request can be self-funded for a cost of \$87,679 and is included in the FY 24 Jail Personnel Budget request.

The State of Maryland is starting their entry level Correctional Officers out at \$50,551 annually. In addition to the higher starting salary, the State is also offering a \$2,000 bonus after completion of the academy, another \$3,000 after completion of their probationary period, and an additional \$2,500 bonus in Hagerstown, Cumberland, and the Eastern Shore. Our starting salary is \$11,001 behind the state's starting salary.

Below is a summary of our request:

Job Title	Current Pay Grade	Current Salary	New Pay Grade	New Salary	Comments
Correctional Officer	18	47,050			Adjusted FY 23
Certified Correctional Officer	19	49,358			Adjusted FY 23
Private First Class	19/5	54,517			Adjusted FY 23
Corporal	20/5	57,221			Adjusted FY 23
Senior Corporal +2 steps	20/6	58,635	20/8	61,154	Request FY 24

Thank you for the consideration.



# WORCESTER COUNTY JAIL

Fulton W. Holland Jr., Warden

## Memo

**To:** Weston Young, Chief Administrative Officer  
**From:** Fulton W. Holland, Jr.  
**Date:** March 14, 2023  
**Subject:** FY24 Personnel Request / 2-Step Bump

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Last year's FY23 request was to adjust grade levels in order to increase starting salaries. 24 Corporals that were 20/Step 5 and lower received a 2-step compression adjustment.

This year FY24, I am requesting 26 Senior Corporals that are 20/Step 6 or higher to receive a 2-step compression adjustment. These Senior Corporals did not receive an adjustment last year when the starting salaries were increased.

Please see the attached itemized list of the Senior Corporals that are 20/Step 6 or higher which shows each pay rate adjustment with a total annual cost of \$87,679.00.

Thank you for your consideration.



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STACEY E. NORTON  
Human Resources Director

PAT WALLS  
Deputy Director

**To:** Weston Young, Chief Administrative Officer

**From:** Stacey Norton, Human Resources Director

**Date:** April 24, 2023

**Subject:** FY 24 Budget Request for Enterprise Fund Employee Promotions

Our Water and Waste Water Division provides critical water and sewer services. The employees are essential workers and provide coverage 24/7. Many employees are required to be on call to provide services after hours due to emergencies. These skilled positions require training and licenses. We have not been able to fill all of our vacant positions or recruit experienced operators.

The County's past practice of approving reclassification of employees who obtain certifications and/or license the County needs to operate, passing probationary periods, or are tied to a designated time in position etc. has resulted in pay changes for 21 Water and Waste Water employees costing \$55,012.

Our Solid Waste Division also provides critical services. We have 4 requests for promotions in Solid Waste with a salary cost of \$7,114.

The total cost for these requests for the Enterprise Fund is \$62,126. These dollars are already included in the Department salary budgets requests.

Please note that the effective date of the pay change is dependent on obtaining the required certification and/or license, passing probationary periods, or are tied to a designated time in position etc. The recommendations are based on information obtained from the department heads, service record, job description, and/or personnel guidelines.

Thank you for your consideration. I look forward to discussing this with you during the May 9, 2023 work session.

Attachments

FY 24 ENTERPRISE FUND PERSONNEL CHANGES REQUESTS - OPEN SESSION 5-9-2023

NUMBER	DEPT NAME	CURRENT JOB TITLE	G/S	NEW JOB TITLE	G/S
1	SOLID WASTE	SCALE OPERATOR I	9/9	SCALE OPERATOR II	10/9
1	SOLID WASTE	LANDFILL OPERATOR I	9/6	LANDFILL OPERATOR II	10/6
2	SOLID WASTE	LANDFILL OPERATOR I	9/7	LANDFILL OPERATOR II	10/7
1	WATER AND WASTE WATER	OFFICE ASSISTANT IV	12/6	OFFICE ASSISTANT V	13/6
1	WATER AND WASTE WATER	OFFICE ASSISTANT IV	12/21	OFFICE ASSISTANT V	13/21
2	WATER AND WASTE WATER	MAINTENACE WORKER I	8/8	MAINTENANCE WORKER II	10/8
10	WATER AND WASTE WATER	PLANT OPERATOR TRAINEE	11/4	PLANT OPERATOR I	12/4
4	WATER AND WASTE WATER	PLANT OPERATOR I	12/5	PLANT OPERATOR II	14/5
3	WATER AND WASTE WATER	PLANT OPERATOR II	14/5	PLANT OPERATOR III	15/5
<b>25</b>	<b>TOTAL</b>				