

## WORCESTER COUNTY PUBLIC WORKS SOLID WASTE DIVISION HOMEOWNER CONVENIENCE CENTER PERMIT RULES AND CONDITIONS

1. **Permits are for individual households only.** Businesses, even home based such as farms, cleaning or maintenance, investment rentals, landscaping, daycares, Bed & Breakfast, etc., and churches/nonprofits, are required to contract with a commercial hauler on their own or bring trash to the Central Landfill to be weighed and pay tipping fees. **We will not issue permits for dump trucks or trailers. We will not sell permits to businesses or nonprofits. We will not issue permits to business/company owned or government entity vehicles. We will not accept applications or payments/checks from businesses.**
2. **Permits are for Worcester County residents only.** If Worcester County is not your permanent residence, please supply the Worcester County property ID # for the part-time residence you own.
3. **Each permit must be affixed with its own adhesive to vehicle and match the vehicle's tag #.** Attach inside the lower driver's side windshield. **If not attached, you will not be allowed to unload.**
4. **Permits are Non-Transferable and Non-refundable.** If vehicle is sold, replaced, damaged, or disposed of, please remove as much as you can of the permit and return it to one of our offices for a replacement at no additional cost. This includes windshield replacements. **Once purchased the permits are the owner's responsibility. If the permit is lost, stolen, damaged, or not returned, Worcester County will not be held liable. Without the old sticker returned, you will be charged full price for the replacement permit.**
5. **The following are accepted at the Berlin, Snow Hill, & Pocomoke Convenience Centers:** household trash and recyclables only. Yard waste is only accepted at the Pocomoke Convenience Center and the Central Landfill. DUMP TRUCKS and DUMP TRAILERS will not be allowed to utilize the homeowner convenience centers.
6. **Disposal of all recyclables is free.** A permit or tipping fee is not required. This includes newspapers, office paper, cans, glass, plastic, cardboard & computers/laptops/servers. **Do not dispose of in plastic bags.**
7. **The following items must be taken to the Central Landfill in Newark, MD.** All white goods (stoves, refrigerators, freezers, water heaters, etc.); bulk items (furniture, mattresses, etc.).  
*A tipping fee is not required if you have a homeowner permit for the household these items are from.*
8. **Construction, Demolition, Tires, Propane Tanks & Tree Stumps** must be taken to the Central Landfill in Newark where appropriate fees must be paid. This includes, but is not limited to, drywall, carpeting, flooring, tile, cabinetry, shingles, siding, lumber, concrete blocks, asbestos, decking, fixtures, etc.
9. **These are Worcester County Public Works facilities established for the convenience of residents holding proper homeowners permits.** We ask that business owners not use the convenience centers. Homeowners are asked to respect these facilities, their staff, and the nearby properties. Please make sure your trash is properly secured in route to our facilities, and pick up any trash if it does fall from your vehicle.  
**Violation of any of the above conditions governing the use of the Worcester County Homeowner Convenience Centers may result in revocation of the permit by the County. All rules, conditions, and hours are subject to change.**

### **Homeowner Convenience Center Hours:**

Berlin, Snow Hill & Pocomoke – 7:30 AM to 5:30 PM, Monday, Tuesday, Thursday, Friday & Saturday; also Sunday – 1 PM – 5 PM - **Closed on Wednesdays.** Central Landfill is open Mon. – Sat. 8 AM – 4 PM (no waste accepted at Central Site after 3:45 PM). All facilities are closed on ***New Year's Day, Good Friday, Easter Sunday, Memorial Day, Juneteenth, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.***

### **Office Locations and Hours: (Monday-Friday)**

Worcester County Central Landfill  
7091 Central Site Lane  
Newark, MD 21841  
410-632-3177  
8:00 AM – 4:00 PM

Worcester County Treasurer  
1 West Market St. # 1105  
Snow Hill, MD 21863  
410-632-0686 – #5  
8:00 AM – 4:30 PM

Worcester County Isle of Wight  
13070 St. Martin's Neck Rd.  
Bishopville, MD 21813  
8:00 AM – 4:00 PM

# WORCESTER COUNTY PUBLIC WORKS – Solid Waste Division

HOMEOWNER CONVENIENCE CENTER PERMIT APPLICATION - JAN 1, 2025-DEC 31, 2025

## HOUSEHOLD TRASH ONLY - NO BUSINESSES/COMMERCIAL/CONSTRUCTION REFUSE

(no contractors of any type, landscapers, property maintenance/landlords, home offices/businesses, daycares, bed & breakfasts, farms, nonprofits, etc.)

**PLEASE FILL OUT APPLICATION IN ITS ENTIRETY; INCOMPLETE APPLICATIONS WILL BE RETURNED**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Member ID#:

**Telephone number:**

(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-MAIL ADDRESS (optional): \_\_\_\_\_

**Please** note the Worcester County *residential* address the trash is coming from. If same as mailing address, note 'same':

(If you rent this property, please provide current utility bill or copy of lease showing proof of residency)

**Please** review/update vehicles below. If vehicles are preprinted, cross out any vehicle you no longer own or wish to permit. Any additions, updates, or written in vehicles must have a copy of current registration (if name and/or address on registration differs from application information, please indicate why).

Vehicle (Year, Make, Model)	Tag Number	Permit Number (office use)	Reg Ver (office use)
1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____
4) _____	_____	_____	_____

- Fees are **per** household: 1<sup>st</sup> vehicle-\$100; 2<sup>nd</sup> vehicle-included; 3<sup>rd</sup> and additional vehicles-\$100 each
- Permits are issued annually and are effective from January 1<sup>st</sup> to December 31<sup>st</sup> of applicable year.
- Please allow up to 5 weeks for processing.
- Permits are presumed received unless we hear from you within 2 months of date of issuance. Additional permits after that time will be charged at full price.
- Permit fees cannot be prorated. Permits are non-refundable and non-transferable.
- Personal checks/money orders should be made payable to: **WORCESTER COUNTY**. We do not accept business checks.
- Permit must be affixed to lower driver's side front windshield so as not to obstruct vision. If permit is not attached to vehicle you will not be permitted to unload (by authority of the Worcester County Commissioners).
- Please call 410-632-0686 (option #5) or 410-632-3177 with questions, Monday-Friday 8:00 am-4:00 pm.

**By signing below, you acknowledge that you have read and agree to the rules and conditions of this application.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ cash \_\_\_ check # \_\_\_\_\_

Return Application and Payment to:

Worcester County Treasurer's Office  
1 West Market Street  
Government Center, Room 1105  
Snow Hill, MD 21863

OR

Worcester County Treasurer's Office  
Isle of Wight Office  
13070 St. Martin's Neck Road  
Bishopville, MD 21813

OR

Worcester County Landfill  
7091 Central Site Lane  
Newark, MD 21841